

MODESTO CITY SCHOOLS

Job Description

JC 1715

FACILITIES INSPECTOR III

OVERALL RESPONSIBILITY

Under general supervision, inspect and approve all new construction, remodel, demolition and major repair projects.

SPECIFIC RESPONSIBILITIES

1. Inspect and verify all construction performed by outside contractors is done in accordance with approved plans and specifications.
2. Inspect and verify all construction performed by District staff and ensure that it meets all applicable codes.
3. Review documents and make appropriate recommendations for change orders and payment requests.
4. Enforce construction related safety programs.
5. Maintain and submit required reports in a timely manner.
6. Obtain required laboratory tests to verify construction code and/or specification compliance.
7. Review and approve "as built" drawings for completed construction projects.
8. Coordinate and implement warranty review with appropriate staff and vendors.
9. Review job plans and specifications for cost estimates and constructability.
10. Effectively communicate and maintain cooperative relationships with those contacted in the course of work.
11. Perform other related duties as assigned.

SALARY

Classified Salary Schedule

QUALIFICATIONS

Knowledge/Ability

Minimum Requirements

Knowledge of building construction codes.

Ability to read and interpret plans and specifications.

Ability to review and make appropriate recommendations for change orders and payment requests.

Knowledge of construction safety procedures.

Ability to review plans and specifications for cost estimating and constructability.

Ability to understand and implement oral directions and directions written in English.

Experience

Minimum Requirement

Three (3) years experience as a state approved school construction inspector.

FACILITIES INSPECTOR III (continued)

Education

Minimum Requirement

Two years post high school education or equivalent on-the-job training.

License/Certificate

Valid California Driver's License

State of California, Division of the State Architect Certificate – General Inspector – Class II

REPORTS TO

Director of Facilities and Construction

Cabinet Approved:

Unit Approved: 8/17/2000

Board Approved: 9/11/2000