

Position: **Custodian/Theater Technician**
Department: **Maintenance and Operations**
Bargaining Unit: **CSEA**
Salary: **Classified Unit Salary Schedule, Range 29**

DEFINITION

Under general supervision, perform custodial duties required to maintain assigned school buildings and/or building areas in a clean and orderly condition; maintain theater equipment and provide support for theater use.

SUPERVISION RECEIVED AND EXERCISED

Supervision is provided by Senior Director of Maintenance and Operations or designee.

DISTINGUISHING CHARACTERISTICS

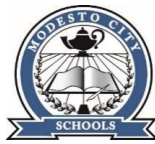
These classifications are distinguished in the following ways: Custodian, Custodian/Swimming Pool Operator, Custodian/Groundskeeper and Custodian/Theater Technician positions all perform the same duties required to maintain assigned school buildings and/or building areas; however, the Custodian/Swimming Pool Operator, Custodian/Groundskeeper and Custodian/Theater Technician have additional responsibilities that differ from the general Custodian job description. The Groundskeeper position is responsible for performing general and varied gardening and grounds maintenance work.

EXAMPLE OF RESPONSIBILITIES

1. Sweep, scrub, mop, wax, and vacuum assigned floors, hallways, and student activity areas and shampoo and/or spot clean carpets on a scheduled basis.
2. Dust, wash, wax and polish assigned furniture, woodwork, and metal work on a scheduled basis.
3. Wash and clean assigned windows, walls, drinking fountains, sinks, commodes, and trash receptacles on a scheduled basis.
4. Report all health and safety conditions that may cause injury to students, staff, and the general public (e.g. broken furniture, burned out lights, broken equipment).
5. Maintain the security of the work area during and at the close of the assigned hours of work (e.g. lock doors, gates, and windows, turn on security lights and/or alarms).
6. Operate power cleaning equipment in a safe and efficient manner.
7. Transport supplies, furniture and equipment as requested and arrange furniture and equipment for special meetings, events, and activities (e.g., tables, chairs, televisions, projectors, lighting equipment, audio visual equipment, etc.).
8. Perform minor repairs as needed.
9. Inspect and maintain theater equipment and related systems.
10. Set up, operate, and maintain rigging, sound and lighting equipment for rehearsals and performances.
11. Maintain repair logs, maintenance schedules, and necessary inventory for theater use.
12. Set up needed furniture and equipment for building use.
13. Work cooperatively with site staff and outside users.
14. Attend Modesto City Schools asbestos training program within the first sixty (60) days of employment.
15. Wear Personal Protective Equipment (PPE) (e.g. shoes, gloves, eye goggles, aprons, face protectors, breathing apparatus, etc), when necessary.
16. Utilize technology as appropriate to the position.
17. Effectively communicate and maintain cooperative relationships with those contacted in the course of work.
18. Perform other related duties as assigned.

JOB REQUIREMENTS**Knowledge of:**

- Knowledge of cleaning materials and techniques.
- Knowledge of furniture and equipment needed for theater use.



Position: **Custodian/Theater Technician (continued)**

Work Factors:

- **Observance of Work Hours** – Punctuality in reporting to or leaving duty station in accordance with prescribed schedule of working hours.
- **Safety Practices** – Complying with safety practices, particularly situations involving pupils.
- **Quality of Work** – Degree of excellence of the work performed.
- **Quantity of Acceptable Work** – The amount of work completed in relation to the scheduled work load.
- **Work Judgements** – Analyzing work situations and drawing sound conclusions.
- **Planning & Organizing** – Planning and organizing assigned duties to achieve desired results.
- **Work Knowledge/Skills** – Attainment of specialized knowledge needed to perform the job responsibilities.
- **Meets Assignment Deadlines** – Timely completion of reasonable deadlines.
- **Accepts Direction** – Acceptance of supervision, training, and instruction.
- **Accepts Change** – Adaptability and flexibility to work situations and/or circumstances.
- **Accepts Responsibility** – Willingness to accept responsibility.
- **Operation & Care of Equipment** – Concern for safe, responsible, and reasonable operation or use of equipment.
- **Initiative** – Showing initiative in work improvements, identifying and correcting errors, and initiating work activities.
- **Interpersonal Relationships** – Interacting with students, parents, coworkers, and administrators in a positive and constructive manner.
- **Appearance of Work Station** – Neat and efficient arrangement of work area.
- **Grooming & Dress** – Appropriate personal appearance and work attire in relation to health, safety, and organizational standards.
- **Reading Comprehension** – Demonstrating reading comprehension at least equal to that of a H.S. senior.
- **Writing Skills** – Demonstrating writing skill at least equal to that of a H.S. senior.
- **Mathematical Skills** – Demonstrating mathematical skills at least equal to that of a H.S. senior.

MINIMUM QUALIFICATIONS

Experience:

- Six (6) months experience as a custodian and successful operation of equipment needed for events.

Education:

- Graduation from high school or General Education Development (GED) Certificate or California High School Proficiency Examination (CHSPE) Certificate.

Physical Characteristics:

- Sufficient vision to read small print.
- Sufficient depth perception, physical ability, strength, mobility, stamina, color perception and acuity to drive and operate equipment or vehicles.
- Sufficient hearing to hear normal, telephone and hand held radio conversations.
- Ability to speak in an understandable voice and with sufficient volume to be heard at a normal conversational distance and on the telephone or hand held radios.
- Sufficient physical ability, strength, mobility and stamina to move, lift, push/pull or carry objects which may frequently exceed 50 pounds.
- Sufficient physical ability, strength, balance, mobility, stamina and a tolerance of heights to work on ladders, scaffolding and rooftops for extended periods of time.



Position: **Custodian/Theater Technician (continued)**

- Sufficient physical ability, strength and dexterity to use basic mechanical and hand/power tools to perform minor repairs and adjustments.
- Sufficient physical ability, strength, balance, mobility, and stamina to perform moderate physical labor.
- Sufficient physical ability and stamina to work outside during inclement weather conditions.
- Sufficient physical ability to reach horizontally and vertically with arms.
- Sufficient dexterity to use hands and fingers to manipulate small objects and print or write legibly.
- Sufficient lower body strength, stamina, balance and mobility to sit, stand, kneel, walk, stoop, climb stairs, bend and extend legs for prolonged periods of time.
- Physical tolerance to extended contact with water, detergents, abrasives, cleaning solvents, cleaning solutions, disinfectants, paint/paint spray, and other harsh chemical substances.
- Physical tolerance to foul odors, chemical odors, dust and pollen.

Board Approved: 3/19/12

Reclassification/Equity Adjustment Review Committee Revised and Approved: 2/24/22