

MODESTO CITY SCHOOLS

Job Description

JC# 1757

CARPENTER

OVERALL RESPONSIBILITY

Under general supervision, do skilled carpentry work in the construction, repair, remodel, and maintenance of school buildings and equipment.

SPECIFIC RESPONSIBILITIES

1. Erect wall and roof framing for wood frame and other construction.
2. Work from blueprints or working drawings in building and installing doors, shelves, window frames, stairs, athletic equipment, roofs, counters and partitions.
3. Dismantle and erect portable buildings and other structures.
4. Apply floor tile, formica, sheetrock, screen, tin, and other materials.
5. Operate and maintain power saws, joiners, shapers, lathes, sanding machines, drill presses, other hand and power tools and equipment.
6. Keep necessary records (e.g. time, labor, and materials expended per job, requisition materials needed for jobs, budget documents, etc.).
7. Lead the work of helper(s).
8. Adhere to State, County, and District safety codes and procedures.
9. Understand and implement oral and written directions.
10. Perform basic arithmetic calculations with speed and accuracy.
11. Attend Modesto City Schools' asbestos training program within the first sixty (60) days of employment.
12. Wear Modesto City Schools' identification during assigned work hours (e.g., badge or Modesto City Schools' shirt).
13. Wear breathing apparatus, face protector, gloves, protective coveralls, hearing protectors and shoes as directed.
14. Maintain a valid California Driver's License and Powder-Actuated Tool Permit.
15. Obtain a valid Department of Transportation Powered Industrial Truck Operator's Permit within the first sixty (60) days of employment and maintain the permit thereafter.
16. Maintain participation in CA DMV Assessment System/Automatic Pull Program.
17. Effectively communicate and maintain cooperative relationships with those contacted in the course of work.
18. Perform other related duties assigned.

SALARY

Classified Unit Salary Schedule

CARPENTER (continued)

QUALIFICATIONS

Knowledge/Ability

Minimum Requirements:

- Knowledge of equipment safety practices and procedures.
- Knowledge/ability in the use of the materials, tools, and methods used in rough and finished carpentry.
- Knowledge of and ability to perform data entry functions.
- Ability to read blueprints and to work according to plans and specifications.
- Ability to prepare rough sketches of work and estimates of time, materials and labor.
- Ability to perform basic arithmetic functions with speed and accuracy.
- Ability to understand and implement oral and written directions.

Experience

Minimum Requirement:

- Four (4) years experience as a carpenter or forty-eight (48) months experience as a carpenter acquired through an accredited apprenticeship program, skill training program, or general carpentry experience.

Education

Minimum Requirement:

- Graduation from high school or General Education Development (GED) Certificate or California High School Proficiency Examination (CHSPE) Certificate.

License(s)/Certificate(s)/Permit(s)

- Valid California Driver's License.
- Valid Powder-Actuated Tool License.
- Department of Transportation Powered Industrial Truck Operator's Permit to be obtained within the first sixty (60) days of employment.
- Must provide a DMV printout within five (5) work days of offer of employment.

Physical Characteristics

With or Without the Use of Aids:

- Sufficient vision to read fine print, read diagrams and blueprints, and drive and operate equipment.
- Sufficient depth perception. Sufficient color acuity to identify color-coded wiring. Good color perception.
- Sufficient hearing to hear verbal directions, audio malfunctions, detect air/gas leaks and equipment malfunctions. Sufficient hearing to hear work area noise and normal conversation in person and on the telephone.
- Ability to speak in a normal voice to be able to be heard and understood on the telephone and at the work site.
- Ability to reach horizontally and vertically with arms. Sufficient dexterity to operate hand and power tools requiring strength and coordination, manipulate small objects, print or write legibly, operate precision tool, and make minute repairs.
- Sufficient physical ability, strength, mobility, and stamina to drive a vehicle, climb ladders, crawl under buildings, bend, stretch, stand, kneel, walk, stoop, crawl, and extend legs.
- Sufficient physical ability, strength, mobility, and stamina to perform heavy physical labor in hot, cold and inclement weather conditions.
- Sufficient physical ability, strength, balance, and tolerance of heights to work on rooftops, scaffolds, and ladders at heights up to 50 feet, for extended periods of time.
- Sufficient physical ability, strength, mobility and stamina to lift, carry, push or pull objects which may frequently exceed 75 pounds in a series of functional tests which clearly simulates the work environment.
- Sufficient physical ability, mobility and stamina to work in small spaces with arms extended.
- Physical tolerance to chemical odors, paint spray, and chemicals.

CARPENTER (continued)

QUALIFICATIONS (continued)

Pre-Employment Physical Examination

A physical and tuberculosis examination is required as a condition of employment.

Examinations shall be administered by a District provider and be at the District's expense. Individuals must evidence ability to perform physical requirements of position and test negative for tuberculosis.

REPORTS TO

Supervisor of Maintenance and Operations or designee.

Revised: 5/15/96

Cabinet Approved: 6/4/96

Unit Approved: 6/5/96

Board Approved: 7/1/96

Revised: 10/30/03