

MODESTO CITY SCHOOLS

Job Description

JC# 1137

DISTRICT IMPROVEMENT FACILITATOR, K-12

OVERALL RESPONSIBILITY

Under general direction of the Senior Director, Educational Services, plan, organize, and coordinate the development, implementation, enhancement, and improvement of learning support services for school students with academic, behavior, attendance, and/or social/emotional concerns. Collaborate and assist school principals and other school and District personnel to identify and implement evidence-based programs that assist staff to improve the achievement of the lowest-performing students; lead and work with school improvement initiatives that close student achievement gaps between racial, ethnic, and economic groups by working with the school community.

SPECIFIC RESPONSIBILITIES

1. Coordinate and facilitate professional learning opportunities for teachers and staff on issues related to school improvement.
2. Assist in providing and recommending resources, training and materials related to evidence-based effective leadership and instructional practices.
3. Serve as a communication liaison between school administration, staff members, and Educational Services Department members.
4. Assist in the creation and disaggregation of school data as it relates to effective instructional practices and formative instruction, while maintaining confidentiality related to individual student/teacher data.
5. Provide specific professional development related to the Common Core State Standards (CCSS) and the effective practices necessary to implement the CCSS.
6. Assist the Curriculum Coordinators with site-based professional development related to English Language Arts, Math, Social Science, Science and Career Technical Education courses and/or electives.
7. Effectively communicate and maintain cooperative relationships with those contacted during the course of work.

WORK YEAR

Basic Teacher Work Year

SALARY

Certificated Salary Schedule

QUALIFICATIONS

Knowledge/Ability

Minimum Requirements:

- Knowledge of the Common Core State Standards for English/Language Arts and Math.
- Knowledge of the District's adopted core materials and corresponding course outlines/pacing guides
- Knowledge of and ability to apply curriculum development, adoption, implementation and evaluation procedures.
- Knowledge of and ability to apply textbook selection, policies, and procedures.

DISTRICT IMPROVEMENT FACILITATOR, K-12 (continued)

QUALIFICATIONS (continued)

Knowledge/Ability (continued)

Minimum Requirements:

Ability to provide large and small group professional development related to effective instructional practices.

Ability to navigate School City, Modesto City Schools Student Information System (MOSIS), and other Modesto City Schools' data systems.

Experience

Minimum Requirements:

Five (5) years successful experience as a teacher.

Desirable Qualifications:

Successful experience as a department chairperson or Professional/Small Learning Community lead.

Education/Credentials

Minimum Requirements:

Bachelor's Degree

Valid California Teaching Credential

Physical Characteristics

With or without the use of aids:

Sufficient vision to read small print.

Sufficient depth perception to file documents and relate the spatial distances between objects.

Sufficient hearing to hear normal conversational speech on and off the telephone.

Ability to speak in an understandable voice and with sufficient volume to be heard at a normal conversational distance and on the telephone.

Sufficient dexterity to manipulate small objects, print or write legibly, operate telephone, use computer keyboard, typewriter and other business machines.

Sufficient physical ability to reach horizontally and vertically with arms.

Sufficient lower body strength, stamina and mobility to walk, stoop, and bend.

Sufficient physical ability, strength, balance, mobility, and stamina to climb stairs, sit for extended periods of time, and stand for extended periods of time.

REPORTS TO:

Senior Director, Educational Services

Cabinet Approved: 6/4/13

Unit Approved: 6/27/13

Board Approved: 7/8/13