

**MODESTO CITY SCHOOLS**

*PROPOSED*

Job Description

JC# 1150

**BTSA INSTRUCTIONAL STRATEGIES TEACHER**

OVERALL RESPONSIBILITY

Under general supervision, provide assistance and support to teachers enrolled in the Beginning Teacher Support and Assessment (BTSA) program, as well as other district teachers as assigned.

SPECIFIC RESPONSIBILITIES

1. Provide support and assistance to assigned teachers, e.g. instructional methods and materials, classroom management strategies, lesson plan development, formative assessment, etc.
2. Attend and participate in training programs including California Formative Assessment and Support System for Teachers (CFASST) training.
3. Develop and present staff development as assigned.
4. Determine assigned teacher's abilities, cooperatively establish teaching goals, and develop an individual improvement plan for each teacher.
5. Prepare documentation and assist in the BTSA State program reviews
6. Develop and maintain detailed and accurate records regarding the performance of each teacher.
7. Attend meetings for Support Providers and the District.
8. Observe assigned teachers regularly, as required, including pre and post-conferences.
9. Maintain confidentiality, as defined through the BTSA program, in working with beginning teachers.
10. Analyze program feedback data and, in cooperation with the program administrator, develop and implement necessary program revisions.
11. Effectively communicate and maintain cooperative relationships with those contacted in the course of work.
12. Perform other related duties as assigned.

WORK YEAR

Teacher work year

TERM OF EMPLOYMENT

Two year term, not to exceed three consecutive terms

SALARY

Certificated Salary Schedule

## **BTSA INSTRUCTIONAL STRATEGIES TEACHER (continued)**

### **QUALIFICATIONS**

#### **Knowledge/Ability**

##### Minimum Requirements:

Ability to compose clear, complete and concise correspondence and reports independently using correct grammar, syntax, punctuation and spelling.

Knowledge of public information principles and techniques, including an awareness of community needs, interests, and concerns.

Ability to understand and implement complex oral and written directions given in English.

Demonstration of exemplary teaching ability as indicated by, but not limited to, effective communication skills, subject matter knowledge, and mastery of a range of teaching strategies necessary to meet the varying needs of students.

##### Desirable Qualifications:

Knowledge of the California Standards for the Teaching Profession.

Knowledge of peer coaching strategies and techniques.

Knowledge of effective communication skills.

Knowledge of instructional methods, strategies and materials.

Knowledge of, and ability to implement staff development programs.

#### **Experience**

##### Minimum Requirements:

Three (3) years successful teaching experience in a public school system.

##### Desirable Qualification:

Experience as a mentor teacher.

#### **Employment Status**

Permanent Status in Modesto City Schools.

#### **Education/Credential**

##### Minimum Requirement:

Bachelor's Degree

Valid California Teaching Credential

##### Desirable Qualification:

Credential/Certificate which authorizes ESL, Sheltered or bilingual instruction

### **REPORTS TO:**

Administrator, Beginning Teacher Support and Assessment Program/Peer Assistance and Review.

Personnel Approved: 5/21/2001

Cabinet Approved: 6/5/01

Unit Approved:

Board Approved: