Registration & Enrollment

As a current, new or prospective student of the Hope School District, we are committed to providing an exceptional education in an environment that will nurture the intellectual, social, cultural and physical development of each student’s overall well-being. Students will be challenged through a wide array of academic and extracurricular opportunities which focus on the individual talents and interests of each student. Our goal is to connect students to real world experiences which promote real-world success thereby optimizing the learning experience for every child.

The Hope Academy of Public Service (HAPS) campus offers students an innovative instructionally focused experience. The school has a curriculum specifically focused on early college and career preparation with service learning elements directly tied to the University of Arkansas Community College – Hope/Texarkana and the University of Arkansas Clinton School of Public Service. Students have the opportunity for exploration, hands-on experimentation/learning and interaction with students of similar interests.

Any student interested in attending HAPS must apply for admission. Once admitted, the student must meet specific expectations in order to continue enrollment. Our offices are available to assist you through the application process and look forward to you and your student becoming a member of the HAPS Family!

Application Process

Students applying for admission to HAPS must demonstrate:

- A record of advanced academic success
- A record of excellent attendance
- A record of good conduct and work habits

Students will be required to complete an Application, an Academic & Behavior Questionnaire and submit prior school records. Additionally, all students will be required to complete an Entrance Assessment.

Entrance Assessment Dates: Saturday, March 2; and March 9. Students will be assigned a date to come to HAPS and complete this Assessment and must take assessment on the assigned day. Parents/Guardians will be notified of placement status by April 30, 2019.

The highest-ranking students will be offered enrollment. (A sample rubric is attached). As additional openings develop during the summer, we will continue to enroll in rank order. No new students will be admitted after the first ten (10) days of the school year. Students who enroll in the district after the application period will be allowed to make application to HAPS.

APPLICATION PERIOD

The application period will be January 24-March 1, 2019. NO applications will be accepted after March 1, 2019 @ 3:00 pm. During the official application period, applications may be downloaded by accessing a link on our HAPS web page: http://www.hpsdistrict.org/o/academy-of-public-service.

Applications will also be available from:

HAPS Office  
Lisa Vaughn, Secretary  
601 West 6th Street  
Hope, AR 71801  
Phone: 870-722-2700, X402

For notification purposes, it will be the responsibility of the Parent/Guardian to maintain address and contact information on file with our office. HAPS will not be responsible for deadlines missed due to inaccurate contact information.
APPLICATIONS FOR GRADES 5-9 FOR 2019-20

Application period for Grades 5-8 will be open January 24-March 1, 2019. Selection Process for Grades 5-8 students will be based on Academics, Attendance and Behavior. A rubric score will be determined based on the Entrance Assessment as well as: current and prior year report card grades; current and prior year ACT Aspire or standardized test scores; current and prior year attendance and tardy records; and current and prior year behavior records.

Applicants must complete an Entrance Assessment. Testing will be held at HAPS on Saturday, March 2 and Saturday, March 9, 2019. Students must complete the Entrance Assessment on the assigned date to be eligible for selection.

RESIDENCY
In-District students may apply. Students living outside the boundaries of HSD are subject to all District transfer regulations.

Student Expectations

Students attending HAPS are expected to maintain high standards to continue to be enrolled at the school. Parents/Guardians will be required to sign an Entrance Agreement that outlines the following expectations:

**ACADEMIC EXPECTATIONS**
- Maintain an average of 70 or higher in each academic class during each grading period
- Meet minimum expectations each year on all state assessments
- Complete all assignments in a timely fashion
- Actively participate in class

**ATTENDANCE EXPECTATIONS**
- Arrive on time for school each morning
- Maintain regular attendance
- Remain in school all day and be picked up timely at dismissal

**BEHAVIOR EXPECTATIONS**
- Refrain from persistent misbehavior
- Refrain from disruptive behavior
- Adhere to the student code of conduct and dress code
- Be consistently kind and courteous to students, teachers, parents and community members

In the event a student is not meeting the academic or attendance expectations, Parents/Guardians will be notified and the expectations for improvement will be discussed. A student not meeting the agreed upon expectations will be required to return to his/her home campus.

In the event of a tied score, the final rank will give priority as follows:
- Score on HAPS Entrance Assessment
2019-20 Student Application

PART ONE: Student Information

Name of Student: ____________________________________________________________

Last  First  Middle

Date of Birth: ___________ Gender: ___ Male   ___ Female   SSN: __________________________

(mm/dd/yyyy)

Ethnicity: ___ African American  ___ American Indian  ___ Asian/Pacific Islander

___ Hispanic  ___ White  ___ Other

School Year Applying for: 2019-20  Grade Applying for:  ____5  ____6  ____7  ____8

School Currently Attending: ____________________________

Current Grade Level: ____________________________

Does student have a brother or sister attending HAPS?    ____Yes  ____No

If yes, sibling’s name and grade:

_______________________________   __________

Last  First  Middle  Grade

PART TWO: Parent/Guardian Information

With whom does student live as a permanent resident?

____ Both Parents   ____ Mother    ____ Father   ____ Other ____________________________

(identify)

_______________________________

PRINT Parent/Guardian Name

_______________________________   ______

Parent/Guardian Signature  Date
PART THREE: Current Educational Services/Programs Student Receives

___ 504 Services  Brief Description__________________________________________________________
___ Dyslexia
___ ESL (English as a Second Language)
___ Gifted and Talented
___ Speech Therapy
___ Special Education
Brief Description__________________________________________________________

___ Other Educational or Health Needs Brief Description__________________________________________________________

Continue on back of form if additional space is needed.

PART FOUR: Extracurricular Activities (grade specific as indicated)

_____ Athletics (only grades 7-8 participate in school-based athletics)
    Indicate Sport(s)__________________________________________________________

_____ Band

_____ Cheerleading (8)

_____ EAST

_____ Innovation
PART FIVE: Parent/Guardian Short Answer Questions

A. Describe how you support your child on his/her educational path, and how you will continue if he/she joins the HAPS Family.
_____________________________________________________________________________________
_____________________________________________________________________________________
_____________________________________________________________________________________
_____________________________________________________________________________________

B. Why would you like to have your child attend HAPS?
_____________________________________________________________________________________
_____________________________________________________________________________________
_____________________________________________________________________________________

C. How do you see yourself and your family contributing to HAPS while your child is attending school here?
_____________________________________________________________________________________
_____________________________________________________________________________________
_____________________________________________________________________________________

D. How do you respond when a teacher or administrator works with your student on corrective action to unwanted or disruptive behavior?
_____________________________________________________________________________________
_____________________________________________________________________________________

FOR OFFICE USE ONLY
Date Received: ___________________
Student Academic and Behavior Data Sheet

PART ONE: Student Information

Student Name: __________________________  2019-20 Grade Level: ______________

Date of Birth: __________________________  2018-19 School: ______________________

Parent Name: __________________________ Home Phone: _________________________

Cell Phone: ___________________ Email: ________________________________________

PART TWO: Student Academic Profile  If student is currently enrolled in HPSD, we have access to this data. If you are currently in another school district, it is your responsibility to provide all this data to the HAPS Office at the time you submit your application.

___ 2018-19 Attendance and Tardy Report
___ 2018-19 Report Card
___ 2018-19 STAR Assessment, BOY, MOY, EOY
___ 2018-19 ACT Aspire Interim and Classroom Reports
___ 2018-19 ACT Aspire Report
___ Additional Standardized Test Scores
___ Student Currently attends Hope School District
(Review Committee will contact school for copies of records above)

PART THREE: Student Behavior Profile

Exemplary behavior is the expectation at HAPS. Students will consistently follow school rules as well as display respect and courtesy to all staff and fellow students. Student must maintain exemplary behavior to remain enrolled on our campus.

Number of Disciplinary Referrals  2017-18 _______  2018-19 _______
Number of After School Detention Referrals  2017-18 _______  2018-19 _______
Number of In-School-Suspension Assignments  2017-18 _______  2018-19 _______
Number of Out-of-School-Suspension Assignments  2017-18 _______  2018-19 _______

Please attach any additional information you feel necessary to the evaluation of your student’s Academic, and Behavior Records or extenuating circumstances regarding attendance.

Parent Signature: ___________________________ Date: ____________

Student Name: __________________________  2019-20 Grade: ______________
THE HAPS STUDENT COMMITMENT TO EXCELLENCE

RESPECT

Respect is Given and Received: My teachers care about me and my future. I never talk back, roll my eyes, or suck my teeth. My teachers are here to help me be my best, so I treat them with TOTAL RESPECT. In return, my teachers give me respect. The culture at HAPS Academy is one of Mutual Respect.

Be Nice: I treat my peers as I wish to be treated. I never tease, laugh at, or put down others.

Patience Pays: I raise my hand to speak during class. Calling out is disruptive.

Be on Time: Arrive on time every day. Remain at school throughout the instructional day. Come to school every day to learn.

Keep it Clean: I keep my desk area, my classrooms, our bathrooms and the rest of the school spotless. I pick up trash any time I see it.

ENTHUSIASM

Jump To It: I follow all directions the first time. I will ask my teachers for help when I need it both in class and out outside of class.

Focus: I commit two eyes, two ears, and one brain to learning. I watch the teacher and participate actively in class.

Bring an A+ Attitude: I’m excited to climb the mountain to college. I always bring a positive attitude. I never whine, pout or act out when things don’t go my way.

ACHIEVEMENT

Top Quality: I do my absolute best on all assignments. I never rush through my work. My homework and class work are always neat and complete. I will give 100% every day.

Mastery: I am constantly mastering new standards. My grades and test scores show dramatic gains.

Spark: Sitting up straight, Paying Attention, Asking and Answering questions, Reacting to show I’m following along, and Keeping track of the speaker.

CITIZENSHIP

No Excuses: I take responsibility for my actions. I admit when I am wrong, and I apologize to the people I let down.

Be Honest: I tell the truth at all times. I never lie.

Be the Best: I will always work, think and behave in the best way I know how. I will do whatever it takes for my fellow teammates and me to learn. Every day, I will be the best student and person I can be.

Be Reflective: If I make a mistake, I will use reflection to make a better choice next time.
Be a role model: I will uphold the high expectations of HAPS at all school related events on and off campus.

Help Others: I am part of the HAPS community. I celebrate the achievements of others and always look for ways to support my community members.

No Bullying: I will not bully, nor will I be a bystander to bullying. I will not accept being bullied, nor will I be a witness to bullying in any way, shape or form.

**HARD WORK**

Bring My Tools: I come to class with all necessary materials. I come to school every day and I am never late. I wear my clothing properly at all times.

Act Like A Scholar: Climbing the mountain to college is not easy. To get to college, I must do all my work and treat each class like a priceless gift. I will follow all teachers’ directions and school rules.

**DIGITAL CITIZENSHIP**

HAPS Students Using Technology: All HAPS students are expected to follow the Technology Use Policy. During the first two weeks of school, the staff will agree on technology monitors (and one alternate) for each class. When signed out by a teacher, student monitors will be responsible for getting appropriate technology ready for classroom use. All students will be provided with a Chromebook/iPad and/or a calculator to use within classrooms and only on school property. Use of such devices is a privilege, one that can be taken away. Students will treat all technology equipment with respect. Students will make sure the laptop is plugged in/placed in charger when they return it to their cart. Students will be gentle with all equipment, and will ask a teacher for help if they are having trouble. Students must sign the Technology Use Policy Form and a Technology Take-Home Permission form by the end of the first week of school. Failure to adhere to the technology policy will result in behavioral consequences and loss of the privilege to use technology.

Electronic Devices: Any HAPS student who brings a cell phone to school must turn it off and place it in a locking Yondr pouch upon arrival on campus. Students are responsible for keeping their Yondr pouch with them all day but may place them in the pouch holders found in each classroom during class time. Upon dismissal, or if a student checks out early, the Yondr pouch will be unlocked. Students who neglect to place their cell phones in a Yondr pouch each time they have it on campus will be subject to disciplinary action and will lose the opportunity to have a phone at school. Every HAPS student will be REQUIRED to keep their cell phone turned off and in a Yondr pouch during school hours, whether on campus or attending a field trip or other school sponsored event, activity or learning experience. No student should use any electronic device in the hallways, bathrooms, classrooms, etc. to contact any parent/guardian or other person. Any student who needs to make a call during the school day must come to the main office to make their phone call with permission.

PLEASE NOTE: When corrective action is needed, HAPS students may be assigned After School Detention. After the third (3rd) After School Detention Assignment, students will be assigned Out of School Suspension. There is no option for In School Suspension at HAPS. Based on discipline infraction, the District Handbook may supersede the campus disciplinary plan.
ACADEMIC EXPECTATIONS

- Maintain an average of 70 or higher in each academic class during each grading period
- Meet minimum expectations each year on all state assessments
- Complete all assignments in a timely fashion
- Actively participate in class

ATTENDANCE EXPECTATIONS

- Arrive on time for school each morning
- Maintain regular attendance
- Remain in school all day and be picked up timely at dismissal

BEHAVIOR EXPECTATIONS

- Refrain from persistent misbehavior
- Refrain from disruptive behavior
- Adhere to the student code of conduct and dress code
- Be consistently kind and courteous to students, teachers, parents and community members

In the event a student is not meeting the academic or attendance expectations, Parents/Guardians will be notified and the expectations for improvement will be discussed. A student not meeting the agreed upon expectations will be required to return to his/her home campus.

________________________________________________________________________

Printed Student Name                        Date

________________________________________________________________________

Student Signature

________________________________________________________________________

Printed Parent/Guardian Name                        Date

________________________________________________________________________

Parent/Guardian Signature
HAPS Parents'/Guardians’ Commitment

2019-20

We fully commit to Hope Academy of Public Service in the following ways:

- We will make sure our child arrives at HAPS everyday on time.
- We will make arrangements so our child can remain at HAPS throughout our extended day and to be picked up on time.
- We give permission for our child to participate in supplemental instruction as needed.
- We will commit to participating at HAPS by volunteering in a variety of ways, including attending parent teacher conferences, family workshops, and other school-related activities.
- We will commit to a minimum of four (4) hours in active participation each month during the school year.
- We will do all we can to support our child and the commitment he/she has made to attend HAPS.
- We will partner with the teachers and staff of HAPS to help our child excel in school, both academically and behaviorally.
- We will support the teachers and staff of HAPS when there is a need for behavioral intervention or corrective action needed for our child.
- We will always help our child in the best way we know how, and we will do whatever it takes for him/her to learn.
- We will review our child’s homework when assigned, let him/her call a classmate or teacher if there is a question and/or problem with the homework, and sign it once it is complete.
- We will read carefully and sign (if necessary) all the papers the school sends home to us. We will ask questions if we have them.
- We will always make ourselves available to our children and the school and address any concerns they may have. We will meet regularly with teachers to discuss our child’s progress.
- We will notify the school no later than the beginning of the school day if our child will miss school.
- We will allow our child to go on HAPS field trips.
- We will make sure our child follows the HAPS dress code.
- We will always act in a professional manner when speaking with all people in our school community.
- We will help our child prepare for high school, college and life by supporting him/her and encouraging him/her to adhere to his/her commitment to excellence.
- We are responsible for our child’s behavior, as well as our own.
IN SUMMARY:

ATTENDANCE EXPECTATIONS
- Maintain an average of 70 or higher in each academic class during each grading period
- Meet minimum expectations each year on all state assessments
- Complete all assignments in a timely fashion
- Actively participate in class

ATTENDANCE EXPECTATIONS
- Arrive on time for school each morning
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In the event a student is not meeting the academic or attendance expectations, Parents/Guardians will be notified and the expectations for improvement will be discussed. A student not meeting the agreed upon expectations will be required to return to his/her home campus.

_________________________________  _____________________________
Printed Student Name                     Date

_________________________________  _____________________________
Printed Parent/Guardian Name             Parent/Guardian Signature
2019-20
HAPS Students
Proper Dress

- Collared shirts (polo or button down) of any color/print with small logo
- T-shirts with graphics that are not controversial
- Pants made of denim, cotton twill or chinos fabric with a belt
- Jeans/pants must NOT have any holes or frayed areas that show skin
- Shorts/skirts/dresses that are knee length or longer
- Dresses or tops worn with leggings must reach the knee
- NO jeggings, stretch, sweat, pajama or other pants
- NO slides, house shoes, flip flops, high heels
- NO shoes with lights/sounds or wheels
- NO jeans/pants with holes or frayed areas that show skin
- NO hats or hoods allowed in the building
- NO undergarments seen - 2-3 inch wide straps on tops; pants must fit at waist
## 2019-20 HAPS Application Rubric

**Student Name:** ____________________________  **18-19 Grade Level:** ________________

<table>
<thead>
<tr>
<th>Category</th>
<th>1</th>
<th>2</th>
<th>3</th>
<th>4</th>
</tr>
</thead>
<tbody>
<tr>
<td>Attendance</td>
<td>Student misses more than 7 days in one quarter in 5 classes.</td>
<td>Student misses 5 days in one quarter in 5 classes.</td>
<td>Student misses less than 4 days in one quarter in 5 classes.</td>
<td>Student misses less than 2 days in one quarter in 5 classes.</td>
</tr>
<tr>
<td>Tardies</td>
<td>Student has more than 5 tardies in any class/segment of the day.</td>
<td>Student has less than 5 tardies in any class/segment of the day.</td>
<td>Student has less than 3 tardies in any class/segment of the day.</td>
<td>Student has 0-1 tardy in any class/segment of the day.</td>
</tr>
<tr>
<td>Discipline Referrals (Classroom/bus)</td>
<td>Student has more than 5 referrals.</td>
<td>Student has 3-5 referrals.</td>
<td>Student has 1-2 referrals.</td>
<td>Student has 0 referrals.</td>
</tr>
<tr>
<td>Current Report Card Grades</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>State Assessment Scores</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>HAPS Entrance ASSESSMENT</td>
<td></td>
<td></td>
<td></td>
<td>70% or higher combined score on Entrance Exam</td>
</tr>
<tr>
<td>Principal Recommendation</td>
<td>Principal does not recommend student.</td>
<td>Principal recommends student with clearly defined indicators of support required in ILP.</td>
<td>Principal recommends student with minimal indicators of support required in ILP.</td>
<td>Principal unconditionally recommends student.</td>
</tr>
<tr>
<td>TOTAL</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Minimum score on this rubric for consideration for acceptance @ HAPS for the 2019-20 school year is 20 points out of 28; 70%.