

Regular Meeting of the Board of Education (Monday, June 13, 2022)
Delaware Academy Central School District at Delhi
High School Auditorium
2 Sheldon Drive, Delhi, NY 13753
5:00 p.m.

MINUTES

Members Present: Tammy Neumann, Seth Haight, Lucy Kelly, James Tucker, Jr., Sean Leddy, Kimberly Shephard, Lauren Raba, and Abbriele Leahy

Others Present: Kelly M. Zimmerman, Superintendent, Lisa A. Kulaski, District Clerk, Julie Mable, Elementary Principal, Carey Shultz, Business Administrator, Kristen Shearer, Director of Special Education and Student Services, Christine Miller, Food Service Supervisor, Gregg Verspoor, Director of Transportation, David Cicio, Buildings and Grounds Supervisor, Brian Rolfe, Carter Tarrants, Martha Ryan of DCMO BOCES, Donna Briggs, Nancy Barnes, Sarah Morgan, Kristen Leahy and Nathaniel McCarthy.

Opening of Meeting:

Call to Order:

President, Tammy Neumann called the Regular Meeting of the Board of Education to order at 5:07 p.m.

Enter an Executive Session:

On a motion made by Lucy Kelly, seconded by Sean Leddy, the Board of Education entered Executive Session to discuss terms of employment contracts with no action to be taken, at 5:08 p.m.

Leave Executive Session:

On a motion made by Kimberly Shephard, seconded by Lucy Kelly, the Board of Education left Executive Session at 6:07 p.m.

Opening of Meeting:

Call to Order:

President, Tammy Neumann called the Open Session of the Board of Education to order with the Pledge of Allegiance at 6:10 p.m.

Presentations:

A. Presentation by the Treadwell Community Improvement Club

Mrs. Donna Briggs and Mrs. Nancy Barnes of the Treadwell Community Improvement Club appeared with Mr. Brian Rolfe, Art Teacher to present awards to numerous students for the art contest held by the Treadwell Community Improvement Club. Makayla Helo and Thomas Worden each placed 1st at the club level, district level and state level for their pieces and their pieces are eligible to appear at the National level in New Orleans in late June.

The Board thanked Mrs. Briggs, Mrs. Barnes and Mr. Rolfe for their presentation.

B. Presentation by Carter Tarrants, Junior Class member.

Mr. Carter Tarrants gave a presentation for his Eagle Scout Project.

- He has been active in the Boy Scouts since sixth grade.
- Eagle Scout is the highest rank available and only 8% of scouts achieve this ranking.
- Mr. Tarrants wanted to complete a project that benefited the community.
 - He proposes constructing a bluestone patio and improving the drainage at the saphouse.
 - He has experience working with a local landscaping business and drew up plans and an estimate for the project.
 - He estimates the total project cost to be approximately \$409.00. He will be receiving a donation of time and materials from outside sources to offset that cost.

President Tammy Neumann asked how long he had to finish the project and once completed if he receives the Eagle Award? Mr. Tarrants answered that he has until his 18th birthday next April to complete the project. He stated that he expected the project to be completed by mid August.

The Board thanked Mr. Tarrants for his presentation.

C. Presentation on Brilliant Pathways and Mental Health Supports.

Mrs. Kristen Shearer gave an update on the Brilliant Pathways program and Mental Health Services.

- She stated that the focus groups that were led by Matthew Albright in the Elementary School ran for all four quarters and had great student participation.

- They ran several programs at the High School, including and an NCAA Night with athletes present from SUNY Delhi and parent nights for 8th Grade, combined 9 and 10th Grades and 11th Grades.
- The High school had a visit to the SUNY Cobleskill College Fair.
- She discussed the DSS School Based Caseworker, Sources of Strength program and an Advisory Council.

Trustee Lauren Raba asked what lock down drills were doing to the mental health of our students. Mrs. Shearer stated that she knows that it is an issue for some students. Typically staff will reach out to students whom they know have issues or have staff present with them when a drill is announced.

Trustee Kimberly Shephard asked if teachers know when a drill is happening. Superintendent Kelly Zimmerman said that she consulted with local law enforcement and it was recommended that they not be told ahead of time when it is going to occur.

The Board thanked Mrs. Shearer for her presentation.

D. Presentation on DCMO BOCES Career Destinations Program

Ms. Martha Ryan, Public and School Liaison with DCMO BOCES gave a presentation on the career destinations program.

- The career destinations programs is designed to connect students at an early age to their dream career
- The goal is to connect students to diverse opportunities they might otherwise not have access to.
- She discussed the many options for students to explore career options in the local workforce.
- She talked about career exploration, worked based learning, shadowing and internships, evaluations and connections.

Trustee Seth Haight asked how the program worked. Ms. Ryan stated that typically the program ran from 9th grade to senior year but they were now extending it down to middle school. Superintendent Kelly Zimmerman explained that this program will line up high school students to work with employers. She stated that the employers are already in place. Mrs. Ryan stated that there are 189 active employers in the DCMO BOCES region already involved in the program.

The Board thanked Mrs. Ryan for her presentation.

Public Comments:

President, Tammy Neumann, opened the floor to public comments.

There were no public comments.

Routine Matters:

A. Personnel Recommendations

On a motion made by Kimberly Shephard, seconded by Lauren Raba, the Board of Education, upon the recommendation of the Superintendent, approved the personnel recommendations as submitted, and upon fingerprint clearance:

RESIGNATIONS

| Name | Position | Reason | Effective |
|---|----------|--------|-----------|
| <i>No resignations for June 13, 2022.</i> | | | |

RETIREMENTS

| Name | Position | Effective |
|--|----------|-----------|
| <i>No retirements for June 13, 2022.</i> | | |

UNCLASSIFIED APPOINTMENTS - 4 Year Probationary Appointments

| Name | Position/Dept. | Appointment | Effective | Tenure Area | Certification | Salary |
|---|----------------|-------------|-----------|-------------|---------------|--------|
| <i>No unclassified appointments - 4 year Probationary Appointments for June 13, 2022.</i> | | | | | | |

*Effective date noted as above unless extended in accordance with the law. This expiration date is tentative and conditional only. Except to the extent required by applicable provisions of Section 3012³ of the Education Law, in order to be granted tenure the teacher/administrator must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher/administrator receives an ineffective composite or overall rating in the final year of the probationary period, the teacher/administrator shall not be eligible for tenure at that time.

Note: Employment is contingent upon clearance from the State Education Department to comply with the fingerprinting provisions of Project Save.

UNCLASSIFIED APPOINTMENTS - 3 Year Probationary Appointment

| Name | Position/Dept. | Appointment | Effective | Tenure Area | Certification | Salary |
|------|----------------|-------------|-----------|-------------|---------------|--------|
|------|----------------|-------------|-----------|-------------|---------------|--------|

| | | | | | | |
|---------------|---|--------------|---------------------------|---------|----------------------------------|---|
| Morgan, Sarah | Middle School/High School/Science Teacher | Probationary | 9/1/2022 through 9/1/2025 | Science | Chemistry 7-12; and Biology 7-12 | \$65,300.00, with working conditions as per the DAFA Agreement. |
|---------------|---|--------------|---------------------------|---------|----------------------------------|---|

*Effective date noted as above unless extended in accordance with the law. This expiration date is tentative and conditional only. Except to the extent required by applicable provisions of Section 3012³ of the Education Law, in order to be granted tenure the teacher/administrator must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least two (2) of the three (3) preceding years, and if the teacher/administrator receives an ineffective composite or overall rating in the final year of the probationary period, the teacher/administrator shall not be eligible for tenure at that time.
Note: Employment is contingent upon clearance from the State Education Department to comply with the fingerprinting provisions of Project Save.

| Mentor | Employee Name | Position | School year new hire is to be mentored |
|--|---------------|----------|--|
| <i>No mentor appointments for June 13, 2022.</i> | | | |

MISCELLANEOUS APPOINTMENTS

| Name | Appointment | Position | Effective | Compensation |
|---------------------|-------------|--|-----------------------------|-------------------|
| Engels, Amy | Temporary | Summer Bus Driver - Springbrook Run | 7/1/2022 through 8/31/2022 | per CSEA contract |
| Hillis, Bryan | Temporary | Substitute Cleaner | 7/1/2022 through 06/30/2023 | \$13.20/hour |
| Miller, Rebecca | Temporary | Substitute Cleaner | 7/1/2022 through 06/30/2023 | \$13.20/hour |
| Pinney, Ryan | Temporary | Substitute Cleaner | 7/1/2022 through 06/30/2023 | \$13.20/hour |
| Sablinski, Chelsea | Temporary | Non-Certified Instructional Substitute | 6/14/2022 through 6/30/2022 | \$100.00 per day |
| Verspoor, Georgiana | Temporary | Substitute Cleaner | 7/1/2022 through 06/30/2023 | \$13.20/hour |
| Wood, Dawn | Temporary | Substitute Cleaner | 7/1/2022 through 06/30/2023 | \$13.20/hour |

Note: Employment is contingent upon clearance from the State Education Department to comply with the fingerprinting provisions of Project Save.

TENURE APPOINTMENTS

| Name | Tenure Area | Certification | Effective |
|--|-------------|---------------|-----------|
| <i>No tenure appointments for June 13, 2022.</i> | | | |

ATHLETIC APPOINTMENTS

| Name | Position | Season | DAFA Step | Years of Service | Stipend |
|--|----------|--------|-----------|------------------|---------|
| <i>No athletic appointments for June 13, 2022.</i> | | | | | |

EXTRACURRICULAR APPOINTMENTS

| Name | Position | Years of Service | DAFA Step | Stipend |
|------------------|---|------------------|-----------|---------|
| Coleman, Jill | Rescind Marching Bank Assistant appointment (see 7/14/2021 Minutes, Retroactive to 7/15/2021) | 5 | VIB | n/a |
| Layman, Stacy | Rescind Safety Patrol appointment (see 8/23/2021 Minutes, Retroactive to 8/24/2021) | 8 | III | n/a |
| Pawluk, Michaela | Rescind Safety Patrol appointment (see 8/23/2021 Minutes, Retroactive to | 1 | III | n/a |

8/24/2021)

CHANGE IN POSITION

| Employee | Title | Dept. | Current Status | New Status | Effective |
|-----------------|--------------|--------------|-----------------------|-------------------|------------------|
|-----------------|--------------|--------------|-----------------------|-------------------|------------------|

No change in positions for June 13, 2022.

CHANGE IN CIVIL SERVICE STATUS

| Name | Dept. | Position | Appointment | Effective |
|-------------|--------------|-----------------|--------------------|------------------|
|-------------|--------------|-----------------|--------------------|------------------|

No change in civil service status for June 13, 2022.

LEAVE OF ABSENCES

| Name | Position | Reason | Effective |
|-------------|-----------------|---------------|------------------|
|-------------|-----------------|---------------|------------------|

No leave of absences for June 13, 2022.

OTHER - 2022-2023 Salary Increases for Confidential Employees

| Name | Position | Salary Increase |
|--------------------|--|------------------------|
| Amundsen, Jennifer | Accounts Payable Clerk | 3.25% |
| Kulaski, Lisa | District Clerk/Secretary to the Superintendent | 3.25% |

Superintendent Kelly Zimmerman introduced Sarah Morgan as the new High School Chemistry teacher. She brings 17 years of experience to the District. She welcomed her to the Delaware Academy family.

There were no additional questions, comments or discussion, and the motion carried unanimously with a vote of 7-0.

D. Financial Reports:

On a motion made by Seth Haight, seconded by Sean Leddy, the Board of Education approved the Financial Reports as submitted by the Treasurer for April 30, 2022. There were no questions, comments or discussion, and the motion carried unanimously with a vote of 7-0.

E. CSE Recommendations:

On a motion made by Lauren Raba, seconded by Kimberly Shephard, the Board of Education accepted the Special Education Report from the Director of Special Education and Student Services for May 31, 2022, as submitted. There were no questions, comments or discussion, and the motion carried unanimously with a vote of 7-0.

Reports:

A. Principal's Monthly Reports:

Mrs. Julie Mable, Elementary Principal, reported for both Elementary and Middle School/High School for Mrs. Trask:

- There were no new enrollments to report.
- Many students attended the High Note Music Festival in Lake George.
- The Junior Prom was held at Mapleshade Farm.
- Banquets were once again held with the High School Awards Banquet serving 200+ families, students and faculty. The Middle School Awards Banquet and the FFA Banquet were also held.
- Tractor Day was a huge success with a Delhi Police Department escort from the PriceChopper Plaza to the school.
- Art shows were held again in the Elementary School.
- The 5th grade was having transition days with the 6th graders.
- Mrs. Mable welcomed Mrs. Yvonne Bowker to the AIS Math position.
- The 4th and 5th grade concert was scheduled to be held as well as the National Junior Honor Society Inductions on June 16.

The Board thanked Mrs. Mable for her reports.

B. Departmental Reports:

Mr. David Cicio, Buildings and Grounds Supervisor, reported the following for the Building and Grounds Department:

- The drainage work in front of the school has been completed.
- The work on the tennis courts was going to commence on Wednesday of this week.

Trustee Seth Haight asked if the roof leaks had been addressed and if there were any large projects in the works. Mr. Cicio stated that the subcontractor was coming back in the next week for the roof. He is working on a lot of painting projects, including the auxiliary gym.

Superintendent Kelly Zimmerman said that the storage containers needed to be inventoried and any damaged items replaced.

President Tammy Neumann asked for an update on the damaged railing in the parking alcove. Mr. Cicio said that they were waiting on the insurance company for the fuel company that did the damage.

The Board thanked Mr. Cicio for his report.

Mr. Carey Shultz, Business Administrator, reported the following for the Business Office:

- The paving portion of the CWC project will start on June 27.
- On the tennis court project they had \$81,000.00 in cost savings as determined by Clark Companies for the subbase being adequate and not having to be torn apart.
- Mandatory COVID testing was ending June 30. Superintendent Kelly Zimmerman said that they would continue to offer tests to anyone who wanted to take them.

The Board thanked Mr. Shultz for his report.

Ms. Christine Miller, Food Service Supervisor, reported:

- She was finally happy to see parents and students back in the building again to attend the banquets.
- The banquet turnouts were amazing.

The Board thanked Ms. Miller for her report.

Mrs. Kristen Shearer, Director of Special Education and Student Services, reported:

- Most of her update appeared in her earlier presentation.
- She finalized the last of the IEP's.
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The Board thanked Mrs. Shearer for her report.

Mr. Gregg Verspoor, Director of Transportation, reported:

- His transportation staff was finishing up the school year. Other than that he did not have anything further to report.
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The Board thanks Mr. Verspoor for his report.

C. Superintendent Monthly Report:

Superintendent Zimmerman reported the following:

- She highlighted some end of year items.
- Spoke about the summer programs being offered through Bright Hill Press and the remedial programs being offered to catch students up on school work.

The Board thanked Superintendent Zimmerman for her report.

D. Board Committee Reports:

A.L. Kellogg Committee:

The committee did not hold a meeting for June 13, 2022.

Athletic Committee:

The committee did not hold a meeting for June 13, 2022.

Board Liaison Committee:

The committee did not hold a meeting for June 13, 2022.

Capital Project Committee:

The Capital Project Committee held a meeting and discussed:

- The upcoming capital project.
- They took a look of the layout of the technology space and agriculture program.
- Looked into a CNC machine/CAD Design Lab/Greenhouse.
- The next step was to have the Architects come back and give a presentation.
- Stated that they CWC would pay more toward the paving project.
-

Finance Committee:

The committee did not hold a meeting for June 13, 2022.

Policy Review Committee:

The committee did not hold a meeting for June 13, 2022.

Technology Committee:

The committee did not hold a meeting for June 13, 2022.

Policy Review / Adoption:

A. Third reading and Adoption of Policy #67-68 Community Use of School Facilities

On a motion made by Kimberly Shephard, seconded by Lauren Raba, the Board of Education adopted Policy #67-68 Community Use of School Facilities as submitted. There were no questions, comments or discussion and the motion carried unanimously with a vote of 7-0.

Old Business:

No old business for June 13, 2022.

New Business:

A. Request to Transfer Funds – A.L. Kellogg Funds

On a motion made by Seth Haight, seconded by Sean Leddy, the Board of Education approved a request from the Business Administrator to transfer funds in the amount of \$180,000.00 from the A.L. Kellogg Delhi Capital account to the Delhi Community Bank General Fund account; and BE IT FURTHER RESOLVED, that the Board of Education approves a request from the Business Administrator to transfer funds in the amount of \$60,000.00 from the A.L. Kellogg Delhi Supplemental account to the Delhi Community Bank General Fund account. There were no questions, comments or discussion, and the motion carried with a vote of 7-0.

B. Resolution to Revise Contract - Carey Shultz, Business Administrator

On a motion made by Seth Haight, seconded by Lucy Kelly, the Board of Education approved a revised contract for Mr. Carey Shultz, Business Administrator, as it was executed by Mr. Shultz on March 29, 2022 setting forth a salary of \$119,664.06 consistent with the terms of the contract beginning July 1, 2022. There were no questions, comments or discussion, and the motion carried with a vote of 7-0.

C. Set Date for Annual Reorganizational Meeting

On a motion made by Kimberly Shephard, seconded by Lauren Raba, the Board of Education scheduled the Annual Reorganizational Meeting for Wednesday, July 13, 2022 at 6:00 p.m. There were no questions, comments or discussion, and the motion carried with a vote of 7-0.

D. Resolution to Accept CSEA Agreement

On a motion made by Seth Haight, seconded by Kimberly Shephard, the Board of Education accepted an Agreement Between the CSEA, Local 1000 AFSCME, AFL-CIO, and the Delaware Academy Central School District at Delhi for the period July 1, 2022, through June 30, 2025, as submitted, and authorizes Superintendent Kelly M. Zimmerman to execute said agreement on behalf of the School District. There were no questions, comments or discussion, and the motion carried with a vote of 7-0.

E. Resolution to Accept Bright Hill Press MOU

On a motion made by Kimberly Shephard, seconded by Lauren Raba, the Board of Education accepted a Memoranda of Understanding (MOU) or Agreement (MOA) Between Bright Hill Literary Center and the Delaware Academy Central School District at Delhi for the period June 1, 2022 to August 31, 2022 for summer programming and authorized Superintendent Kelly M. Zimmerman to execute said agreement on behalf of the School District. There were no questions, comments or discussion, and the motion carried with a vote of 7-0.

F. Resolution to Approve a Contract with AstroTurf

On a motion made by Kimberly Shephard, seconded by Seth Haight, the Board of Education accepted a contract between AstroTurf and the Delaware Academy Central School District at Delhi for the construction of the tennis courts in the amount of \$628,765.00, as per cooperative bid, and authorizes Superintendent Kelly M. Zimmerman to execute said contract on behalf of the School District.

Trustee James Tucker, Jr. questioned whether there was adequate funding with the A.L. Kellogg money with the stock market going up and down. He also expressed concerns about what the legal ramifications were regarding the use of the money. He still does not feel that this is a responsible thing to do.

There were no further questions, comments or discussion, and the motion carried with a vote of 6-1.

G. Approve Amendment to MS/HS Student Handbook

On a motion made by Seth Haight, seconded by Lucy Kelly, the Board of Education approved an amendment to the MS/HS Handbook, page 11, changing the language to state, "All backpacks / book bags will be treated as extensions of students' lockers while on school grounds, and may be subject to checks based on reasonable cause by administrative staff or their designees. Students may choose to carry a backpack between classes provided that: 1) In classrooms, backpacks will be stowed in teacher designated areas which will not interfere with clear pathways for fire egress, and 2) Backpacks will not be left in corridors or common areas outside of classrooms."

Superintendent Kelly Zimmerman commented about how amazing the students were with their presentation not only to the board but at the public hearing.

There were no further questions, comments or discussion, and the motion carried with a vote of 7-0.

Trustee Seth Haight left the meeting at 8:04 p.m.

H. Approve Instructional Technology Plan 2022-2025

On a motion made by Lauren Raba, seconded by Sean Leddy, the Board of Education approved the 2022-2025 Instructional Technology Plan as submitted and approved by the New York State Education Department. There were no questions, comments or discussion, and the motion carried with a vote of 6-0.

I. Nomination for NYSSBA Area 8 Representative

On a motion made by Sean Leddy, seconded by Kimberly Shephard, the Board of Education nominated Brian LaTourette to continue to serve as the district's New York State School Boards Association (NYSSBA) "Area 8" representative. There were no questions, comments or discussion, and the motion carried with a vote of 6-0.

J. Accept Eagle Scout Project

On a motion made by Seth Haight, seconded by James Tucker, Jr., the Board of Education accepted the Eagle Scout Project from Carter Tarrants for the bluestone patio and sidewalk at the Sap House which involve a combination of time, labor and materials in the total approximate amount of \$500.00. There were no questions, comments or discussion, and the motion carried with a vote of 6-0.

Public Comments:

President, Tammy Neumann opened the floor to public comments.

There were no public comments.

Other Discussion:

A. Board Comments:

Trustee Lucy Kelly commented that one of the good things that came about from COVID was televised board meetings. She was overwhelmed by the negativity from the literacy magazine that was put out by the Creative Writing Club. She said that children's problems are just as big as adult problems.

Trustee James Tucker, Jr. said that there were many different funding sources available for the tennis courts. He stated it seems that we spend a lot of money on athletics. He offered his congratulations to Abbie Leahy.

Trustee Sean Leddy offered his congratulations to all of the seniors.

Trustee Kimberly Shephard thanked Student Board Member Abbie Leahy on her service to the board. She stated that she paved the way for all the students. She looked forward to seeing what she would do in the future.

Trustee Lauren Raba told Abbie Leahy that it was wonderful having her on the Board. She wished her well along with Mrs. Avila who was retiring.

Student Board Member Abbie Leahy summed that serving on the Board of Education was a really good, rewarding experience.

Close Meeting:

The Annual Reorganizational Meeting will be held on Wednesday, July 13, 2022, at 6:00 p.m. in the High School Library Media Center. The Regular Meeting of the Board of Education will follow immediately after the Annual Reorganizational Meeting.

Enter an Executive Session:

On a motion made by Lucy Kelly, seconded by Sean Leddy, the Board of Education entered Executive Session to discuss terms of employment contracts with no action to be taken, at 8:23 p.m.

Leave Executive Session:

On a motion made by Kimberly Shephard, seconded by Lucy Kelly, the Board of Education left Executive Session at 8:40 p.m.

Adjourn Meeting:

On a motion made by Sean Leddy, seconded by Kimberly Shephard, the Board of Education adjourned the Regular Meeting at 8:41 p.m.

Respectfully submitted,

Lisa A. Kulaski
District Clerk

BOE Approved: 8/22/2022