

Budget Workshop and Regular Meeting of the Board of Education (Monday, March 28, 2022)
Delaware Academy Central School District at Delhi
High School Auditorium
2 Sheldon Drive, Delhi, NY 13753
5:00 p.m.

MINUTES

Members Present: Tammy Neumann, Seth Haight, Sean Leddy, Kimberly Shephard, James Tucker, Jr., Lauren Raba, and Abbriele Leahy

Absent: Lucy Kelly

Others Present: Kelly M. Zimmerman, Superintendent, Lisa A. Kulaski, District Clerk, Crystal Trask, MS/HS Principal, Julie Mable, Elementary Principal, Carey Shultz, Business Administrator, Kristen Shearer, Director of Special Education and Student Services, Christine Miller, Food Service Supervisor, Gregg Verspoor, Director of Transportation, David Cicio, Building and Grounds Supervisor, Luke Potrzeba, Technology Supervisor, Jeff Ferrara, Athletic Coordinator, Brittany Tucker, Matthew Albright, Brian Rolfe, Kiley Lamoreaux, Perry Dewey, District Superintendent for DCMO BOCES, Randy Pryor, Director of Finance for DCMO BOCES, and numerous members of the community.

Opening of Meeting:

Call to Order:

President, Tammy Neumann called the Regular Meeting of the Board of Education to order at 5:05 p.m.

Enter an Executive Session:

On a motion made by Kimberly Shephard, seconded by Seth Haight, the Board of Education entered Executive Session to discuss the terms of a District contract with no action to be taken, at 5:05 p.m.

Leave Executive Session:

On a motion made by Sean Leddy, seconded by James Tucker, Jr., the Board of Education left Executive Session at 5:30 p.m.

Opening of Meeting:

Call to Order:

President, Tammy Neumann called the Open Session of the Board of Education to order with the Pledge of Allegiance at 5:31 p.m.

President, Tammy Neumann turned the floor over to Mr. Carey Shultz, Business Administrator.

Mr. Shultz gave a brief discussion on the budget. There were questions fielded about the following:

- CTEP program; and
- Uses of ESSER money and appropriating ESSER funds for the tennis courts.

Superintendent Zimmerman asked the Board what direction they would like to head in for the budget. They discussed trying to lower the tax levy to 1.25%.

Presentations:

A. Presentation of BOCES Budget and Programming

Mr. Perry Dewey, DCMO BOCES District Superintendent and Mr. Randy Pryor, DCMO BOCES Director of Finance, gave a presentation on the BOCES Capital and Administrative Budget. Mr. Dewey stated that the BOCES Administrative Budget is the financial plan which supports activities of the BOCES Board of Education, central administration, and their supporting staff. He discussed:

- Trend lines and the percentage of growth over time;
 - The BOCES budget has grown at a minimum pace;
 - Last year the BOCES budget was going to be cut 20% so the 21-22 budget was developed with absorbing that cut;
 - Any money left over at the end of the year has to go back to component districts;
- Compared the DCMO BOCES budget to that of neighboring BOCES districts; and
- DCMO BOCES tuition runs at the state average and has reflected slow and steady growth.

Mr. Pryor discussed the following items:

- Detailed the Capital and Administrative Budget;
- Presented a fact sheet with the following questions and answers:
 - How much of an increase/decrease is there in the Administrative Budget?
 - There was an increase of 4.5% or \$117,408.
 - On the average, how much did charges to local districts increase for the Administrative Budget?
 - They increased by an average of 4.71%.
 - Are there sources of revenue from places other than the component school districts which support the Administrative budget?
 - Yes, there are two: (1.) Interest income which is derived from investments that BOCES makes; and (2.) Indirect revenue which BOCES receives from administering a variety of state and federal grants.
 - Why is there both interest expense and interest income in the Administrative Budget?
 - BOCES has to budget for interest expense because we borrow money for cash flow purposes. As the year goes on, our cash flow also allows us to invest money from time to time which generates interest income.
 - When the administrative and capital budgets are combined, what is the increase/decrease to the districts?
 - There is an increase of \$154,570.00 or 2.17%.
 - What is the BOCES annual liability for retiree health and dental?
 - Retiree health liability is estimated at \$987,744.00 and retiree dental liability is estimated at \$77,415.00.

Superintendent Zimmerman stated that the next Board of Education meeting on Wednesday, April 20, 2022 will coincide with the DCMO BOCES Annual Meeting. The Board will be required to vote on the overall BOCES Budget at that time.

The Board thanked Mr. Dewey and Mr. Pryor for their presentation.

B. Presentation of Special Education and Student Services Department

Mrs. Kristen Shearer, Director of Special Education and Student Services presented on the Special Education portion of the department. She spoke about goals and that everything is centered on the District's Mission and Goals. She discussed the specific goals of the department:

- Goal 1 – The Director of Special Education and Student Services will review IEP's and student performance data to evaluate the effectiveness of special education programs to assure regulatory compliance in order to provide support services in the least restrictive environment based on individual students needs. This is done by:
 - Annual Review Planning and Praparetion checklist;
 - Creating a system using dynamic learning maps;
 - Professional development opportunities; and
 - NYSED Audits.
- Goal 2 - The Director of Special Education and Student Services will analyze historical and anticipated programming needs, based on knowledge of students with consideration for expenditures and sources of revenue to make informed recommendations for annual district budget development in relationship to program sustainability and changes where appropriate. This is accomplished by:
 - Regular meetings/check ins with Superintendent, Business official, Transportation, BOCES, and Staff;
 - Program review with projections for student needs, program needs and placement needs and CSE/CPSE meetings;
 - Planning for the future with long range planning and 3-5 year projections for students and staff.
- Goal 3 – Professional Development;
 - Measurable Goals
 - Consultant Teacher Collaboration and Testing Accommodations;
- Goal 4 – New York State Graduation Requirements:
 - Scheduling parent nights and reviewing graduation requirements;
 - School counselors review diploma status at each high school meeting; and
 - Having students complete a career plan annually in grades K-12.
- Plan for Continuous Improvement:
 - Continue to provide Professional Development aligned with our goals and to help us to grow;
 - Prioritize standards and skills for each grade level to establish procedures for determining special class placement;
- Guides, Publications & Documents:
 - District Special Education Plan;
 - Special Education Eligibility Criteria;
 - Section 506 Administrators Guide to Regulations;
 - Continuum of Services;
 - Academic Profile, which was retooled from a one page sheet to a 4 page profile which compiles the District vision, fun facts about the district, curriculum offered by the District, extracurricular opportunities and college acceptances.

The Board thanked Mrs. Shearer for her presentation.

On a motion made by Kimberly Shephard, seconded by Lauren Raba, the Board of Education approved the Special Education Plan as presented and written. There were no questions, comments or discussion, and the motion carried with a vote of 6-0.

C. Presentation by David Moxley of Sportsfield Specialties

Mr. David Moxley of Sportsfield Specialties gave a presentation about the Tennis Courts. He discussed lighting systems, the donation of products to the school, an option card for pay to play use to recoup usage costs, removable tennis posts so that the courts can be used for other purposes, motion sensor controls so that lighting can be controlled and regulated and a maroon and gray color scheme for the courts and benches to match Delaware Academy's colors.

The Board thanked Mr. Moxley for his presentation.

D. Presentation of Senior Trip to Ocean City, Maryland

Senior class President Amanda Nealis and Senior Class Treasurer Abby Kievit gave a presentation on the proposed senior class trip to Ocean City Maryland. They discussed the itinerary and that they had been approved for an O'Connor Foundation Matching Grant. The cost of the trip will not be a hindrance in preventing students from participating. Costs may increase if they have to do alternate activities. The senior class also has fundraising opportunities planned such as a Krispy Kreme Fundraiser in May to offset the costs.

On a motion made by Seth Haight, seconded by Sean Leddy, the Board of Education approved the Senior Trip as presented. There were no questions, comments or discussion, and the motion carried with a vote of 6-0.

Public Comments:

President, Tammy Neumann, opened the floor to public comments.

Nathaniel McCarthy said that he was able to sponsor a child or student for the Senior Trip if they were unable to attend.

Sridhar "Sam" Samundrala spoke in support of the tennis court proposal and how it would greatly benefit the Delhi community. He said that tennis is a worthwhile sport where you can start young and play until you are older.

President Neumann then read several emails from community members, specifically Chelsea Frisbee, Janelle and Kevin Linehan, Lauren O'Leary, Raegan Reed, Kristin Antin, and Rachel Watson, in support of replacing the existing tire mulch with organic mulch on the existing playground and using organic mulch on the new Pre-K playground.

Superintendent Zimmerman spoke about the history behind the conversation on the mulch on the playgrounds. She explained that moving forward they had explored options for the Pre-K playground that had included both synthetic or rubber mulch, wood mulch or a combination of those. They looked at the specifications coming from the industry and what was proposed for the new playground. They also looked at whether there was an opportunity to consider replacing the existing elementary playground mulch while the Pre-K playground was being constructed. This does not require a vote by the board because the Pre-K playground and authorizations to enter those contracts is what is required to be authorized by the board. If the board is directing that the school consider wood mulch then we can certainly move in that direction.

After additional discussion it was agreed by the Board to move forward with the plans for wood mulch.

Routine Matters:

A. Approve Minutes of the Regular Meeting held on February 28, 2022

On a motion made by Seth Haight, seconded by Sean Leddy, the Board of Education approved the Minutes of the Board of Education held on January 24, 2022. There were no further questions, comments or discussion, and the motion carried with a vote of 6-0.

B. Personnel Recommendations

On a motion made by Kimberly Shephard, seconded by Sean Leddy, the Board of Education, upon the recommendation of the Superintendent, approved the personnel recommendations as submitted for the following:

RESIGNATIONS			
Name	Position	Reason	Effective
<i>No resignations for March 28, 2022.</i>			

RETIREMENTS		
Name	Position	Effective
Hadley, Donna	Bus Driver	6/30/2022
Wake, Sr., John	Request to Rescind Retirement (10/25/2021 Minutes)	10/18/2021
A.		

UNCLASSIFIED APPOINTMENTS - 4 Year Probationary Appointments						
Name	Position/Dept.	Appointment	Effective	Tenure Area	Certification	Salary
Lamoreaux,	School	Probationary	On or around	Guidance	School	\$46,500.00
Kiley	Counselor/Guidance	pending final certification from NYSED for a Provisional Certificate	5/23/2022		Counselor-pending Provisional Certificate	with working conditions as per the DAFA Agreement.

*Effective date noted as above unless extended in accordance with the law. This expiration date is tentative and conditional only. Except to the extent required by applicable provisions of Section 3012³ of the Education Law, in order to be granted tenure the teacher/administrator must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher/administrator receives an ineffective composite or overall rating in the final year of the probationary period, the teacher/administrator shall not be eligible for tenure at that time.

Note: Employment is contingent upon clearance from the State Education Department to comply with the fingerprinting provisions of Project Save.

UNCLASSIFIED APPOINTMENTS – 3 Year Probationary Appointments						
Name	Position/Dept.	Appointment	Effective	Tenure Area	Certification	Salary
<i>No unclassified appointment - 3 year probationary appointments for March 28, 2022.</i>						

*Effective date noted as above unless extended in accordance with the law. This expiration date is tentative and conditional only. Except to the extent required by applicable provisions of Section 3012³ of the Education Law, in order to be granted tenure the teacher/administrator must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least two (2) of the three (3) preceding years, and if the teacher/administrator receives an ineffective composite or overall rating in the final year of the probationary period, the teacher/administrator shall not be eligible for tenure at that time.

Note: Employment is contingent upon clearance from the State Education Department to comply with the fingerprinting provisions of Project Save.

Mentor	Employee Name	Position	School year new hire is to be mentored
<i>No mentors for March 28, 2022.</i>			

MISCELLANEOUS APPOINTMENTS				
Name	Appointment	Position	Effective	Compensation
Arruffat, Rosa	Temporary	Election Inspector	5/17/2022	\$130.00/day
Arruffat, Jr., Rosa	Temporary	Alternate Election Inspector	5/17/2022	\$130.00/day
Barriger, June	Temporary	Chairperson for Annual Budget Vote & BOE Elections	5/17/2022	Chairperson is unpaid
		Assistant Election Inspector to	5/17/2022	\$28.11/hour (per diem) for assisting with the counting of absentee ballots.

		assist with counting absentee ballots if needed.			
Decker, Jessica	Probationary	School Nurse RN, F/T 10 mo. plus 20 days	4/4/2022 - 10/4/2022		\$50,000.00/Year as per working conditions under DESSA Contract
Galietta, Jackie	Probationary	P/T Kitchen Helper	3/31/2022 - 6/24/2022 & 9/6/2022 - 12/5/2022		\$14.53/hour as per working conditions under CSEA contract
Hannigan, Peggy	Temporary	Retired Certified DA Substitute Teacher	3/29/2022 - 6/30/2022		\$130.00/day
Hunter, Angela	Permanent	Aide	4/13/2022		\$13.20/hour as per working conditions under DESSA contract
Mable, Julie	Temporary	Alternate Chairperson (non-paid position) for Annual Budget Vote & BOE Elections, if needed	5/17/2022		\$0.00
MacDonald, Suzanne	Temporary	Election Inspector	5/17/2022		\$130.00/day
Maxwell, Renee	Temporary	Chief Election Inspector	5/17/2022		\$130.00/day
Meffert, Hailey	Temporary	Substitute Nurse	3/29/2022 - 6/30/2022		\$110.00/day
Miller, Janice	Temporary	Assistant Election Inspector to help with counting absentee ballots if needed.	5/17/2022		\$24.99/hour (per diem)
Noble, Vicki	Temporary	Election Inspector	5/17/2022		\$130.00/day
Schultz, Jessica	Probationary	P/T Kitchen Helper	3/31/2022 - 6/24/2022 & 9/6/2022 - 12/5/2022		\$14.53/hour as per working conditions under CSEA contract

Note: Employment is contingent upon clearance from the State Education Department to comply with the fingerprinting provisions of Project Save.

TENURE APPOINTMENTS

Name	Tenure Area	Certification	Effective
------	-------------	---------------	-----------

No tenure appointment for March 28, 2022.

ATHLETIC APPOINTMENTS

Name	Position	Season	DAFA Step	Years of Service	Stipend
Broesler, Connor	Rescind Girls Modified Softball (see 2/28/2022 Minutes, Retroactive to 3/18/2022)	Spring	n/a	n/a	n/a
Broesler, Connor	Girls JV Softball (Retroactive to 3/21/2022)	Spring	III	1	\$2,955.00
Bruce, Todd	Modified Tennis (Retroactive to 3/28/2022)	Spring	IV	3	\$3,545.00

There were no questions, comments or discussion, and the motion carried unanimously with a vote of 6-0.

On a motion made by Kimberly Shephard, seconded by Lauren Raba, the Board of Education, upon the recommendation of the Superintendent, approved the personnel recommendations as submitted for the following:

ATHLETIC APPOINTMENTS

Name	Position	Season	DAFA Step	Years of Service	Stipend
------	----------	--------	-----------	------------------	---------

Neumann, Shawn	Rescind Program Assistant Varsity Baseball (see 2/28/2022 Minutes, Retroactive to 3/18/2022)	Spring	n/a	n/a	n/a
Neumann, Shawn	JV Baseball (Retroactive to 3/21/2022)	Spring	III	5	\$4,386.00

Tammy Neumann abstained from the vote due to relationship. There were no questions, comments or discussion, and the motion carried unanimously with a vote of 5-0.

On a motion made by Seth Haight, seconded by Lauren Raba, the Board of Education, upon the recommendation of the Superintendent, approved the personnel recommendations as submitted for the following:

ATHLETIC APPOINTMENTS					
Name	Position	Season	DAFA Step	Years of Service	Stipend
Ruchar, Jennifer	Girls Modified Softball (Retroactive to 3/28/2022)	Spring	IV	1	\$2,298.00

EXTRACURRICULAR APPOINTMENTS				
Name	Position	Years of Service	DAFA Step	Stipend
<i>No extracurricular appointments for March 28, 2022.</i>				

CHANGE IN POSITION					
Employee	Title	Dept.	Current Status	New Status	Effective
<i>No change in positions for March 28, 2022.</i>					

CHANGE IN CIVIL SERVICE STATUS				
Name	Dept.	Position	Appointment	Effective
<i>No change in civil service status for March 28, 2022.</i>				

LEAVE OF ABSENCES			
Name	Position	Reason	Effective
<i>No leaves of absences for March 28, 2022.</i>			

There were no questions, comments or discussion, and the motion carried unanimously with a vote of 6-0.

Superintendent Zimmerman took a moment to introduce and congratulate Kylie Lamoreaux on joining Delaware Academy as the new school counselor. She has been working with us currently as an intern as she finishes up her degree which will be done in mid-May. Once she is ready to join us she will work on the transition for our students who are moving from fifth to sixth grade.

Mrs. Shearer added that Kylie is an amazing find and is glad that she is joining our team.

Superintendent Zimmerman also wanted to welcome Jessica Decker to us. She will be taking over as our new Elementary School nurse.

Mrs. Mable added that she is excited for her to start. She also wanted to thank Susan Burns for stepping up and filling in for us while we were waiting for Jessica to start. It will be a nice transition.

C. Financial Reports:

On a motion made by Lauren Raba, seconded by Kimberly Shephard, the Board of Education approved the Financial Reports as submitted by the Treasurer for January 31, 2022. There were no questions, comments or discussion, and the motion carried with a vote of 6-0.

D. CSE Recommendations:

On a motion made by Kimberly Shephard, seconded by Seth Haight, the Board of Education accepted the Special Education Report from the Director of Special Education and Student Services for February 28, 2022, as submitted. There were no questions, comments or discussion, and the motion carried with a vote of 6-0.

Reports:

A. Principal's Monthly Reports:

Mrs. Julie Mable, Elementary Principal, reported:

- There are 27 people interested in the Pre-K program for next year. The Pre-K registration is due April 1.
- There are currently 50 Kindergarten students ready to start for the 2022-2023 school year.
- For student successes she wanted to give a shout out to Mr. Wayne Blackman and the Elementary wrestlers. He invited everyone to watch the Elementary wrestlers that he coaches. It is one of the cutest things that she has ever seen. They were excellent and did a really nice job.
- Spirit Week was last week and it was great to see the kids smile and laugh.
- She is excited that Mr. John Wake will be spending another year with us and she is happy to see him come back.
- Observations are continuing.
- ELA Assessments for Grades 3 through 8 are starting.
- Another thing that is exciting, Tri City Opera, has included us in a grant situation for our kids to watch an opera each year. The last two years have been virtual due to COVID. This year again it is virtual. The kids have been enjoying that.

The Board thanked Mrs. Mable for her report.

Ms. Crystal Trask, Middle School/High School Principal reported:

- She had a student enrollment update. There is one student who transferred from another district. She started today in 10th grade and was very excited to be here.

- She wanted to thank Tom Kaufman and Catskill Mountain Maple for the donation of the wireless monitoring system for the FFA.
- For Student Successes she said there were 51 students who participated in the All-County on March 19. It really speaks to the work that the teachers do as well as the commitment the students have in practicing their skills.
- The music department took a field trip to Proctor's Theater in Schenectady to watch a musical. 56 students attended so it is great to be able to have these field trips again.
- The FCCLA members attended a NYS FCCLA Leadership Conference last week. Ashley Komosinski completed her term as the first vice president of competitive events. We had five students receive bronze medals in star events competitions. Delaware Academy was also awarded the Karen W. Thomas Community Service Award for outstanding service as a New York Chapter. We were also recognized for our junior chapter as having the largest middle school chapter in New York State.
- She is currently moving through observations and hopes to have them fully completed by the end of April.
- A lot of staff participated in the Scribe Professional Development which is testing accommodations and there was also an Ed Elements Professional Development.
- Mrs. Whittaker became a grandmother again.
- Mr. Pecori was inducted into the South Jefferson Wrestling Hall of Fame.
- NYS ELA Testing will be starting.
- The HS Pops Concert and the MS/HS Art show will be held on March 29.
- There will be a college fair held on April 1 at SUNY Cobleskill.

The Board thanked Ms. Trask for her report.

B. Departmental Reports:

Mr. David Cicio, Building and Grounds Supervisor, reported:

- The lawn mower finally came in and mowing in the future will be safer as it shifts its own weight.
- We also purchased a battery operated push mower.
- April 6 we are having AVI inspections.
- Chris DeMeo passed the asbestos course and will be moving onto the management plan of the course next month.
- Asbestos triennials were just completed.

The Board thanked Mr. Cicio for his report.

Ms. Christine Miller, Food Service Supervisor, reported:

- In the Elementary they served almost 4,000 breakfasts and 5,055 lunches during the month of March. In the High School they served 1,768 breakfasts and 4,647 lunches.
- She is excited that they are bringing back the salad bar on April 4.
- She is also excited to have Jackie Galietta and Jessica Schultz start. They will be wonderful additions to the staff.

The Board thanked Ms. Miller for her report.

Mr. Luke Potrzeba, Technology Supervisor, reported:

- There is not much new other than they are working on keeping things running and working on their Technology plan.

The Board thanked Mr. Potrzeba for his report.

Mr. Gregg Verspoor, Director of Transportation, reported:

- Field trips are starting to pick up for the department.
- Initial training was completed for the latest two bus drivers.

The Board thanks Mr. Verspoor for his report.

Mr. Carey Shultz, Business Administrator, reported:

- Revisited the tennis courts. The total number as reported from the March 21, 2022 Budget workshop had increased due to the rise in the cost of materials and increase in fuel prices. The prices were escalated due to site work, asphalt, fencing and lighting costs.
- The A. L. Kellogg fund is market driven and the market is not doing as well. That money is constricted to what we can use.
- The question came up about using ESSER funding which is Federal COVID dollars. We have the ability and we can per SED regulations use ESSER funding for any kind of renovations, rebuilds or rehab of anything. When we initially spoke about the project we talked about using \$675,000 in A. L. Kellogg money but we have now reduced that by almost \$365,000.
- If fuel prices go down then the overall price may go down.

Superintendent Zimmerman asked about the Pre-K playground project and the funds allocated for that. Mr. Shultz stated that the Pre-K playground project has stayed the same.

Trustee Leddy asked if the new number for the tennis courts take into account the contemplation of a potential O'Connor Grant application and if we were still pursuing that. Mr. Shultz stated that it does not take into account the grant and that we are still pursuing that opportunity. Trustee Leddy then asked if this donation tonight impacted the grant application. Mr. Shultz said that it did impact the grant.

There were other questions posed about the COOP bidding process. Mr. Shultz indicated that the COOP process moves a little quicker. The majority of the work is site work and the COOP pricing is much more true to the market.

Superintendent Zimmerman stated that the only thing that they have done so far by resolution is to approve the use of Kellogg funds to be used towards this project. There was not a dollar amount on it but we authorized to utilize that portion of the funds in that matter. The resolutions on the agenda tonight captures the totality of the project and the number on agenda is that this project cannot exceed \$850,000.00. If the Board wishes to alter that for purposes of the resolution before they vote they can do that. The second part of the resolution is within that the allocation of the Kellogg funds are not to exceed \$400,000.00. Prior to the vote the Board can choose to keep those numbers as they are or to alter those moving forward. What she would not recommend is that we delineate within a resolution how much of the other funding sources to use just because they have the ability currently to be flexible and shifted between the different projects.

Superintendent Zimmerman asked if there were any other questions with respect to the resolutions being put forth tonight. President Neumann wanted to recognize the thought process and the efforts that have gone into putting the proposals together and limiting the use of Kellogg funds. She thinks based upon the discussions they have had, the presentations and

some public comments it appears we are going in the right direction.

There was some additional discussion amongst the Board regarding the project. It was then agreed to move ahead with the resolutions.

The Board thanked Mr. Shultz for his report.

C. Superintendent Monthly Report:

Superintendent Zimmerman stated that she had mentioned everything in her report previously.

D. Board Committee Reports:

A.L. Kellogg Committee:

Superintendent Zimmerman stated that Mr. Jeff Briggs has joined us on the committee. Mr. Cecil Davis is also continuing to be a representative. We discussed our next steps and looking at how many student who we will have for scholarships. There was no official business that was conducted.

Athletic Committee:

The committee did not meet since the last board meeting.

Board Liaison Committee:

They did not hold a meeting for March, 2022. President Zimmerman checked in with Mitzi McAteer who indicated that they have nothing pressing currently on behalf of faculty and staff and she stated she would let them know if she felt another meeting was necessary. They did hope to get together at least once during the next quarter.

Capital Project Committee:

They met on March 10, 2022. Trustee Tucker said they spoke the contractual obligations that they were going to have with the architect and the project manager, viewed some of the spaces in the middle school, including the library and discussed some of the possibilities for what we can use that space for as well as viewed the technology area and discussed options for use of that space.

Finance Committee:

They held a meeting and discussed most of the matters that were discussed already in this meeting. They also discussed the abatement project and that it should be wrapped up around the middle of summer.

Policy Review Committee:

They met and discussed the testing policy, specifically using the results of state assessments in isolation to determine a student's status as progressing to the next grade level or not. That is prohibited by law and must consider multiple sources of data and information.

They also discussed developing a policy around the four gender neutral bathrooms that are mandated. There needs to be policy around signage for those bathrooms. The signage is in place but there is no policy currently in place. This policy will be a first reading at the next meeting.

Technology Committee:

Trustee Haight said that the Technology Committee met and reviewed with Mr. Potrzeba the 2022-2025 Technology plan for the school that is due every three years. The process is to bring together a school wide technology group that is interested in having input on the technology plan. Trustee Haight read the goals that they put together. They also spoke about smart schools money that they would like to use to upgrade cameras and building security. The plan is due May 1, 2022.

Policy Review / Adoption:

There was no policy review or adoptions for March 28, 2022.

Old Business:

There is no old business for March 28, 2022.

Trustee Haight left the meeting at 8:44 p.m.

New Business:

A. Approve Donation from the Catskill Mountain Maple and CDL Maple Products

On a motion made by Lauren Raba, seconded by Sean Leddy, the Board of Education accepted a donation of a wireless monitoring system for the Maple Vacuum System from Catskill Mountain Maple and CDL Maple Products for use by the FFA in the maple syrup production. There were no further questions, comments or discussion, and the motion carried with a vote of 5-0.

B. Approve Donation from St. John's Episcopal Church

On a motion made by Lauren Raba, seconded by Kimberly Shephard, the Board of Education accepted a donation in the amount of \$104.00 from St. John's Episcopal Church for use in the backpack program. There were no questions, comments or discussion, and the motion carried with a vote of 5-0.

C. Approve Grant from A. Lindsay and Olive B. O'Connor Foundation, Inc.

On a motion made by Lauren Raba, seconded by Sean Leddy, the Board of Education accepted a 1 for 1 matching grant in the amount of \$5,000.00 from the A. Lindsay and Olive B. O'Connor Foundation, Inc. to Delaware Academy CSD at Delhi to be used in the backpack program. There were no questions, comments or discussion, and the motion carried with a vote of 5-0.

D. Approve Donation from the Bulldog Bake Shoppe

On a motion made by Lauren Raba, seconded by Sean Leddy, the Board of Education accepted a donation in the amount of \$265.00 from the Bulldog Bake Shoppe for use in the backpack program. There were no questions, comments or discussion, and the motion carried with a vote of 5-0.

Trustee Haight returned to the meeting at 8:45 p.m.

E. Approve Grant from the Bert Santora Charitable Trust

On a motion made by Lauren Raba, seconded by James Tucker, Jr., the Board of Education accepted two grants from the Bert Santora Charitable Trust, one in the amount of \$4,903.99 to be used by Computer Science and another in the amount of \$2,137.50 to be used by the Ukulele Club. There were no questions, comments or discussion, and the motion carried with a

vote of 6-0.

F. Resolution to Approve Request to Surplus

On a motion made by Sean Leddy, seconded by Lauren Raba, the Board of Education approved a request from the Middle School/High School Nurses Office to deem a Titmus Vision Tester as surplus as it is antiquated and has no value. There were no questions, comments or discussion, and the motion carried with a vote of 6-0.

G. Approve Unit Cost Methodology - 2022-2023 BOCES Services

On a motion made by Seth Haight, seconded by Sean Leddy, the Board of Education approved the following resolution to participate the Unit Cost Methodology from Delaware-Chenango-Madison-Otsego (DCMO) BOCES:

WHEREAS, the Board of Education received the Unit Cost Methodology from Delaware-Chenango-Madison-Otsego (DCMO) BOCES used to prorate the cost of each service; and WHEREAS, the Board of Education has had time to review the Unit Cost Methodology submitted by the DCMO BOCES for 2022-2023; THEREFORE BE IT RESOLVED, that the Board of Education approves the Unit Cost Methodology for 2022-2023 BOCES Services as submitted. There were no questions, comments or discussion, and the motion carried with a vote of 6-0.

H. Resolution to Authorize Participation in Cooperative Purchasing for 2022-2023

On a motion made by Kimberly Shephard, seconded by Sean Leddy, the Board of Education approved the following resolution to participate in the Cooperative Purchasing Service with the Delaware-Chenango-Madison-Otsego BOCES for School Year 2022-2023: WHEREAS, The Cooperative Purchasing Service is a plan of a number of public school districts in the Delaware-Chenango-Madison-Otsego BOCES Area in New York, to bid jointly equipment, supplies and contract items, and WHEREAS, The Delaware Academy Central School District at Delhi is desirous of participating with other districts in the Delaware-Chenango-Madison-Otsego BOCES in the joint bidding of the items mentioned above as authorized by General Municipal Law, Section 119-o, and WHEREAS, The Delaware Academy Central School District at Delhi wishes to appoint the Delaware-Chenango-Madison-Otsego BOCES to advertise for bid, accept, tabulate bids and award bids on their behalf; therefore BE IT RESOLVED, That the Board of Education of The Delaware Academy Central School District at Delhi hereby appoints the Delaware-Chenango-Madison-Otsego BOCES to represent it in all matters relating above, and designates the Evening Sun Newspaper as the legal publication for all Cooperative Purchasing bid notifications, and, BE IT FURTHER RESOLVED, That the Board of Education of The Delaware Academy Central School District at Delhi authorizes the Delaware-Chenango-Madison-Otsego BOCES to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned commodities, and, BE IT FURTHER RESOLVED, That the Board of Education of The Delaware Academy Central School District at Delhi agrees to (1) assume its equitable share of the costs of the Cooperative Bidding; (2) abide by majority decisions of the participating districts; (3) abide by the Award of the BOCES Board; (4) and that after the award of the bid it will conduct all negotiations directly with the successful bidder(s). There were no questions, comments or discussion, and the motion carried with a vote of 6-0.

I. Resolution to Authorize Participation in Joint Bidding for Generic Products for 2022-2023

On a motion made by Kimberly Shephard, seconded by Seth Haight, the Board of Education approved the following resolution to participate in the joint bidding for generic items; equipment; supplies and contract items with the Delaware-Chenango-Madison-Otsego BOCES: WHEREAS, It is a plan of a number of public school districts in the Delaware-Chenango-Madison-Otsego BOCES Area in New York, to bid jointly equipment, supplies and contract items, and WHEREAS, The Delaware Academy Central School District at Delhi is desirous of participating with other districts in the Delaware-Chenango-Madison-Otsego BOCES Area in the joint bidding of the items mentioned above as authorized by General Municipal Law, Section 119-o, and WHEREAS, The Delaware Academy Central School District at Delhi wishes to appoint a committee made up of participating schools to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids and providing the information to their Board of Education who will make the awards; therefore BE IT RESOLVED, That the Board of Education of The Delaware Academy Central School District at Delhi hereby appoints the Delaware-Chenango-Madison-Otsego BOCES to represent it in all matters relating above, and designates the Evening Sun Newspaper as the legal publication for all Cooperative Purchasing bid notifications and, BE IT FURTHER RESOLVED, That the Board of Education of The Delaware Academy Central School District at Delhi authorizes the above committee to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned items, and, BE IT FURTHER RESOLVED, That the Board of Education of The Delaware Academy Central School District at Delhi agrees to (1) abide by majority decisions of the participating districts on quality standards; (2) that it will award contracts based on information provided from the bid; (3) and that after the award of the bid it will conduct all negotiations directly with the successful bidder(s). There were no questions, comments or discussion, and the motion carried with a vote of 6-0.

J. Resolution to Authorize Participation in Joint Bidding for Food and Cafeteria Supplies for 2022-2023

On a motion made by Lauren Raba, seconded by Kimberly Shephard, the Board of Education approved the following resolution to allow the Delaware Academy Central School District at Delhi to participate in joint bidding for Cafeteria supplies including but not limited to food and paper items with the Delaware-Chenango-Madison-Otsego BOCES: WHEREAS, It is a plan of a number of public school districts in the Delaware-Chenango-Madison-Otsego BOCES Area in New York, to bid jointly Cafeteria supplies including but not limited to food and paper items, and WHEREAS, The Delaware Academy Central School District at Delhi is desirous of participating with other districts in the Delaware-Chenango-Madison-Otsego BOCES Area in the joint bidding of the commodities mentioned above as authorized by General Municipal Law, Section 119-o, and WHEREAS, The Delaware Academy Central School District at Delhi wishes to appoint a committee made up of participating schools to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids and awarding bids and reporting the results to the schools; therefore; BE IT RESOLVED, That the Board of Education of The Delaware Academy Central School District at Delhi hereby appoints the Delaware-Chenango-Madison-Otsego BOCES to represent it in all matters relating above, and designates the Evening Sun Newspaper as the legal publication for all Cooperative Purchasing bid notifications, and, BE IT FURTHER RESOLVED, That the Board of Education of The Delaware Academy Central School District at Delhi authorizes the above committee to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned commodities, and, BE IT FURTHER RESOLVED, That the Board of Education of The Delaware Academy Central School District at Delhi agrees to (1) assume its equitable share of the costs of the Cooperative Bidding; (2) abide by majority decisions of the participating districts on quality standards; (3) that it will award contracts according to the recommendations of the committee; (4) and that after the award of the bid it will conduct all negotiations directly with the successful bidder(s). There were no questions, comments or discussion, and the motion carried with a vote of 6-0.

K. Resolution to Approve Contract - Carey Shultz, Business Administrator

On a motion made by Seth Haight, seconded by Lauren Raba, the Board of Education approved a new contract for Mr. Carey Shultz, Business Administrator, for a period of July 1, 2022 to June 30, 2025, dated March 29, 2022, establishing a new title of Assistant Superintendent for Business and Personnel consistent with current NYS certification (School District Business Leader), with a salary of \$119,085.00, setting forth the terms and conditions of his employment, authorizes payment thereunder, and authorizes Superintendent Kelly M. Zimmerman to execute said employment agreement on behalf of the School District. There were no questions, comments or discussion, and the motion carried with a vote of 6-0.

L. Resolution to Authorize Capital Work

On a motion made by Seth Haight, seconded by Kimberly Shephard, the Board of Education approved the following resolution: RESOLVED, that the Board of Education establishes the authority to expend funding not to exceed \$850,000.00 for the replacement of the existing tennis courts. Use of the A. L. Kellogg funds directed toward this project may not exceed \$400,000.00.

Roll Call vote:

Tammy Neumann VOTING Aye
 Seth Haight VOTING Aye
 Lucy Kelly was absent
 Sean Leddy VOTING Aye
 Kimberly Shephard VOTING Aye
 James R. Tucker, Jr. VOTING Nay
 Lauren Raba VOTING Aye

M. Resolution to Approve Contract - LeChase Construction Services, LLC

On a motion made by Seth Haight, seconded by Kimberly Shephard, the Board of Education approved a new contract received from LeChase Construction Services, LLC for the following projects:

a. CWC, \$66,000.00; and

b. Tennis court project, \$27,000.00; and

authorized Superintendent Kelly M. Zimmerman to execute said contract on behalf of the School District. There were no questions, comments or discussion, and the motion carried with a vote of 6-0.

N. Resolution to Approve Contract - Highland Associates

On a motion made by Kimberly Shephard, seconded by Lauren Raba, the Board of Education approved a new contract for Highland Associates for the following projects:

a. Tennis Court , \$39,233.00;

b. Capital Outlay Terrazzo, \$12,500.00; and

c. 2022-029P ES ARP UVs/Paving from Capital, \$36,540.00;

and authorized Superintendent Kelly M. Zimmerman to execute said contract on behalf of the School District. There were no questions, comments or discussion, and the motion carried with a vote of 6-0.

O. Request to Alter Previously Adopted Academic Calendar for 2021-2022

On a motion made by Kimberly Shephard, seconded by Seth Haight, the Board of Education approved the following resolution to alter the previously adopted academic calendar for the school year 2021-2022: WHEREAS, it is anticipated that three emergency days built into the 2021-2022 academic calendar will not be used; and WHEREAS, the District is contractually obligated to return unused emergency days; THEREFORE BE IT RESOLVED, that the previously adopted academic calendar be changed to designate Monday, April 18, 2022, Friday, May 27, 2022 and Tuesday, May 31, 2022, as unused emergency days, and dates the District will be closed. Should the District experience a need for an emergency closure that requires the use of an emergency day, they may be rescinded as needed at the discretion of the Superintendent. There were no questions, comments or discussion, and the motion carried with a vote of 6-0.

P. Resolution to Adopt the Academic Calendar for 2022-2023

On a motion made by Seth Haight, seconded by Kimberly Shephard, the Board of Education approved the following resolution to adopt the Academic Calendar for 2022-2023:

RESOLVED, that the Board of Education adopts the 2022-2023 Academic Calendar as submitted/amended. There were no questions, comments or discussion, and the motion carried with a vote of 6-0.

Public Comments:

President, Tammy Neumann opened the floor to public comments.

Nathaniel McCarthy spoke about how money is being spent with regard to the tennis courts, how he cannot follow how money is being expended and inquired about who was involved in the tennis court bidding process. He also requested a principal breakdown of the A. L. Kellog funds.

Trustee Haight commented about how the process works with subcommittees and the many hours spent. He stated that there are many hours spent behind the scenes that the public does not see at the monthly meeting.

Will Outsen commented that he would like to have a copy of the BOCES presentation and Special Education Report. He also questioned the following:

- Clarification on the number of Special Education students from the presentation;
- The backpack program and matching grant;
- Condition of the Vision tester;
- Unit Cost Methodology;
- The \$850,000.00 allocation for the tennis courts, was worried that the number was going to grow and whether the public was aware of that number.

Other Discussion:

A. Board Comments:

Trustee Haight gave congratulations to both Carey Shultz and Donna Hadley. He thinks that it is still amazing that she has been a driver for 30 years and about how many trips and how many safe arrivals she has had. He wanted to recognize her contribution. He appreciates the presentation by the students and that it is terrific that the trip is happening again. He appreciates all of the organization that goes into it.

Trustee Raba said that she is so happy to see the art displays in the hallways. There is so much talent in the gallery and there is so much academic excellence and service to the community provided by the students and staff at Delaware Academy.

Trustee Leddy was super excited and also upset that there were 27 students interested in the UPK program and there were only 18 slots. He asked if that could grow and be expanded. He wanted to follow up on Mrs. Trask's update on All County. He is proud and wanted to mention to the Board that many of the composers made it a point of recognizing Delaware Academy's Music Department and all the hard work that they put in to make it happen.

Student Board Member Leahy mentioned that with the backpack transition she helped lead some student to address their concerns and grievances. She felt they presented a real mature approach towards the subject and addressed both the objectives and culture related to the rule. They gave a visual presentation to Superintendent Zimmerman and had student sign a petition addressing the backpack rule. They made a point that advocating and talking with administrators is very advantageous and increases relationships and good energy and shows that students do have a voice. She would like to look at revising the code of conduct at some point.

Close Meeting:

There will be Board of Education Budget Workshop held on Monday, April 4, 2022 in the High School Library Media Center.

The next regular Board of Education meeting will be held on Wednesday, April 20, 2022 (Component Districts hold a Special Meeting to vote on the BOCES Administrative Budget) at 5:00 p.m in the High School Library Media Center.

Adjourn Meeting:

On a motion made by Seth Haight, seconded by Kimberly Shephard, the Board of Education adjourned the Regular Meeting at 9:25 p.m.

Respectfully submitted,

Lisa A. Kulaski
District Clerk