

**Regular Meeting of the Board of Education (Monday, January 24, 2022)**  
**Delaware Academy Central School District at Delhi**  
**High School Auditorium**  
**2 Sheldon Drive, Delhi, NY 13753**  
**5:00 p.m.**

**MINUTES**

**Members Present:** Tammy Neumann, Seth Haight, Lucy Kelly, Sean Leddy, Kimberly Shephard, James Tucker, Jr., Lauren Raba and Camille Mueller.

**Others Present:** Kelly M. Zimmerman, Superintendent, Lisa A. Kulaski, District Clerk, Robert Mackey, Interim MS/HS Principal, Crystal Trask, MS/HS Principal, Carey Shultz, Business Administrator, Kristen Shearer, Director of Special Education and Student Services, Christine Miller, Food Service Supervisor, Gregg Verspoor, Director of Transportation, Luke Potrzeba, Technology Supervisor, Brian Rolfe, Will Outsen and Nathaniel McCarthy

**Opening of Meeting:**

**Call to Order:**

President, Tammy Neumann called the Regular Meeting of the Board of Education to order at 5:06 p.m.

**Enter an Executive Session:**

On a motion made by Kimberly Shephard, seconded by Seth Haight, the Board of Education entered Executive Session to discuss conditions leading to the appointment of personnel with no action to be taken, at 5:07 p.m.

**Leave Executive Session:**

On a motion made by Seth Haight, seconded by Lauren Raba, the Board of Education left Executive Session at 5:59 p.m.

**Opening of Meeting:**

**Call to Order:**

President, Tammy Neumann called the Open Session of the Board of Education to order with the Pledge of Allegiance at 6:01 p.m.

**Presentations:**

**A. Presentation of Food Services Department**

Ms. Christine Miller, Food Services Director, gave a presentation about the Food Services Department. She spoke about the department goals, the capital project and changes at the Elementary School and the backpack program. She also gave an overview of reimbursable meals, the State and Federal funding that the department receives and talked about how students qualify for free meals.

Trustee Tucker had a question about the farm to table program and whether we can source more local products. Mr. Shultz commented that we need a commitment on quantity from our food sources. He explained that often times a local source could not provide the same quantity of food at the prices that other sources could. He said the local sources would only be able to commit to a smaller quantity and the price would be much higher. Unfortunately from an economic standpoint local sources were more money.

The Board thanked Ms. Miller for her presentation.

**B. Presentation of Technology Department**

Mr. Luke Potrzeba gave a presentation about the Technology Department. He stated that their mission follows the school mission and goals. They provide support to the students, teachers and staff and provide technical support from A to Z. The department also provides hardware support and in house repairs, remote support, and training for individuals, groups or in the classroom. He discussed data security and privacy and that so much of what they do is protecting data and students to ensure that the school is in compliance with the law. Mr. Potrzeba also compared the differences in his department from a decade ago to today, going from 500 desktop computers and no wireless

access or mobile email access to 1,200 mobile devices, 200 desktops, and every student has a device assigned as well as district side wireless access.

Trustee Shephard inquired how many children had little to no internet access at home. Superintendent Zimmerman stated that during the pandemic we were forced to look at who had internet access. The most recent survey was last spring and the percentage was very close to 95% who had enough access to meet their needs.

Trustee Tucker asked how the laptops were holding up. Mr. Potrzeba said that the Windows laptops were not as durable as the Chromebooks. He said the screens are most likely to break. Any repairs are done in house and the district does not charge students and parents a high price for the repairs.

The Board thanked Mr. Potrzeba for his presentation.

### **C. Presentation of A. L. Kellogg Foundation**

Mr. Shultz and Mr. McKeegan gave a presentation on the A. L. Kellogg Foundation. Mr. Shultz discussed the history of the fund, when it was established and its current structure. It is a trust that is split into four main accounts, Abraham L. Kellogg Scholarship Fund, Abraham L. Kellogg Memorial Fund, Abraham L. Kellogg Capital Fund and Abraham L. Kellogg Supplemental Fund. He discussed the breakdown of each fund, approximate balances and the purpose behind each. Mr. Shultz went on to discuss the potential of using the Kellogg Trust to fund the reconstruction of the tennis courts. He also spoke about the revenue generated from the logging and the options for spending those funds. The logging revenue has already been received and will need to be allocated before June 30, 2022 or else it will roll over into a fund balance and will sit there.

Trustee Shephard questioned when the playground would be built. Mr. Shultz stated that the funds would only need to be encumbered before June 30. Materials would need to be ordered in March for it to be installed in the spring. Superintendent Zimmerman went on to discuss that the differences in the estimates were because of the different materials that would be used on the foundation of the playground.

Trustee Tucker inquired if the capital fund does not make the interest that is anticipated in the second year then where would the money come from to cover the remainder of the costs. Mr. Shultz and Mr. McKeegan both discussed the funds again and where money could be taken from.

President Neumann asked how everyone felt about the logging proceeds, whether they liked the Pre-k playground or the split allocation between athletics and the arts. Trustee Shephard said she was personally in favor of all of them but her priority is the tennis courts because they are not playable. She wanted to defer what happens to the logging money until she knows what the vote would be for the tennis courts. Trustee Haight said that it makes sense.

### **Public Comments:**

President, Tammy Neumann, opened the floor to public comments.

Will Outsen asked about the letters that were read about the Diversity, Equity and Inclusion Policy and whether they were available to the public to read. Superintendent Zimmerman said that those records are available for viewing in the District Office for him to take a look at.

Mr. Outsen also made a general comment about people making presentations with masks on and asked that consideration be given for them to remove the masks so that they can speak more clearly and be understood, especially on video. He also suggested pointing the video camera towards the people when they were speaking so they could be heard more clearly. Superintendent Zimmerman said she would seek further guidance on removing masks during public speaking from the Department of Health.

Trustee Shephard left the room at 7:06 p.m.

### **Routine Matters:**

#### **A. Approve Minutes of the Regular Meeting held on December 13, 2021**

On a motion made by Seth Haight, seconded by Lauren Raba, the Board of Education approved the Minutes of the Board of Education held on December 13, 2021. There were no further questions, comments or discussion, and the motion carried with a vote of 6-0.

### B. Approve Minutes of the Special Meeting held on December 21, 2021

On a motion made by Seth Haight, seconded by Sean Leddy, the Board of Education approved the Minutes of the Board of Education held on December 21, 2021. There were no further questions, comments or discussion, and the motion carried with a vote of 6-0.

Trustee Shephard returned to the room at 7:07 p.m.

### C. Personnel Recommendations

On a motion made by Seth Haight, seconded by Lauren Raba, the Board of Education, upon the recommendation of the Superintendent, approved the personnel recommendations as submitted for the following:

#### RESIGNATIONS

Name	Position	Reason	Effective
Mostert, Crystal	Aide	To accept another position within the district	Retroactive to 9/1/2021

#### RETIREMENTS

Name	Position	Effective
Avila, Rosarie	Teacher - Grade 6	6/30/2022
Tuttle, Lisa	Administrative Aide	6/30/2022

#### UNCLASSIFIED APPOINTMENTS – 4 Year Probationary Appointments

Name	Position/Dept.	Appointment	Effective	Tenure Area	Certification	Salary
------	----------------	-------------	-----------	-------------	---------------	--------

*No unclassified appointment - 4 year probationary appointments for January 24, 2022.*

\*Effective date noted as above unless extended in accordance with the law. This expiration date is tentative and conditional only. Except to the extent required by applicable provisions of Section 3012<sup>3</sup> of the Education Law, in order to be granted tenure the teacher/administrator must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher/administrator receives an ineffective composite or overall rating in the final year of the probationary period, the teacher/administrator shall not be eligible for tenure at that time.

*Note: Employment is contingent upon clearance from the State Education Department to comply with the fingerprinting provisions of Project Save.*

#### UNCLASSIFIED APPOINTMENTS – 3 Year Probationary Appointments

Name	Position/Dept.	Appointment	Effective	Tenure Area	Certification	Salary
------	----------------	-------------	-----------	-------------	---------------	--------

*No unclassified appointment - 3 year probationary appointments for January 24, 2022.*

\*Effective date noted as above unless extended in accordance with the law. This expiration date is tentative and conditional only. Except to the extent required by applicable provisions of Section 3012<sup>3</sup> of the Education Law, in order to be granted tenure the teacher/administrator must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least two (2) of the three (3) preceding years, and if the teacher/administrator receives an ineffective composite or overall rating in the final year of the probationary period, the teacher/administrator shall not be eligible for tenure at that time.

*Note: Employment is contingent upon clearance from the State Education Department to comply with the fingerprinting provisions of Project Save.*

Mentor	Employee Name	Position	School year new hire is to be mentored
--------	---------------	----------	--

*No mentors for January 24, 2022.*

#### MISCELLANEOUS APPOINTMENTS

Name	Appointment	Position	Effective	Compensation
Campbell, Briana	Temporary	Student Teacher (SUNY)	Retroactive to 1/3/2022 - 3/4/2022 (Elementary with Dana DeBoer, 2nd	\$0.00

		Oneonta)	Grade) 3/7/2022 - 5/6/2022 (Elementary with Dulcie Cole, 4th Grade)	
Campbell, Collin	Temporary	Student Teacher (SUNY Cortland)	Retroactive to 1/3/2022 - 1/07/2022 (MS with Jeffrey Ferrara) Retroactive to 1/10/2022 - 1/14/2022 (HS with Connor Broesler)	\$0.00
DellaCrosse, Polly	Temporary	Non-Certified Substitute Teacher	1/25/2022 through 06/30/2022	\$100.00/day
Formichelli, Carolyn	Temporary	Student Teacher (SUNY Oneonta)	Retroactive to 1/3/2022 - 3/4/2022 (MS/HS with Mark Kline)	\$0.00
Gillespie, Matthew	Temporary	Student Teacher (SUNY Oneonta)	Retroactive to 1/3/2022 - 3/4/2022 (MS/HS with Phillip All)	\$0.00
Glicken- O'Leary, Lauren	Temporary	Non-Certified Substitute Teacher	1/25/2022 through 06/30/2022	\$100.00/day
Krzyston, Matthew	Temporary	Non-Certified Substitute Teacher	1/25/2022 through 06/30/2022	\$100.00/day
Lesinski, David	Temporary	Student Teacher (SUNY Oneonta)	Retroactive to 1/3/2022 - 3/4/2022 (MS/HS with Terry Sherman)	\$0.00
Marschilok, Kaylee	Temporary	Non- Instructional Substitute Aide	1/25/2022 through 06/30/2022	\$92.40/day
Molnar, Alexa	Temporary	Student Teacher (SUNY Oneonta)	Retroactive to 1/3/2022 - 3/4/2022 (Elementary with Melissa Janiszewski- 4th Grade)	\$0.00
Mueller, Stella	Temporary	Non- Instructional Substitute Aide	1/25/2022 through 06/30/2022	\$92.40/day
Rama, Erika	Temporary	Student Teacher (SUNY Oneonta)	Retroactive to 1/3/2022 - 3/4/2022 (MS/HS with Brittany Tucker)	\$0.00
Ramos, Camila	Temporary	Student Teacher (Hartwick College-J Term)	Retroactive to 1/3/2022 - 1/31/2022 (Elementary with Kimberly Philby and MS/HS with Jackie Gibson)	\$0.00
Sabinski, Chelsea	Temporary	Student Teacher (SUNY Oneonta)	Retroactive to 1/3/2022 - 3/4/2022 (MS/HS with John Gray)	\$0.00
Shepard, Wayne	Temporary	Substitute Bus Driver	1/25/2022 - 06/30/2022	\$23.00/hour
Silva, Matthew	Temporary	Student Teacher (Hartwick	Retroactive to 1/3/2022 - 1/28/2022 (Elementary with Kimberly Philby and	\$0.00

Silvestro, Dana	Temporary	College-J Term) Student Teacher (SUNY Oneonta)	MS/HS with Jackie Gibson) Retroactive to 1/3/2022 - 3/4/2022 (Elementary with Nicole Rossley, 3rd Grade) 3/7/2022 - 3/6/2022 (Elementary with Christina Boice, 5th Grade)	\$0.00
Stahurski, Claudia	Temporary	Student Teacher (SUNY Oneonta)	Retroactive to 1/3/2022 - 3/4/2022 (Elementary with Rozlyn Burrows, Kindergarten) 3/7/2022 - 5/6/2022 (Elementary with Yvonne Bowker, 3rd Grade)	\$0.00
Vogel, Devin	Temporary	Rescind appointment as Band Teacher- Long Term Substitute (Appointed 12/13/2021) Took F/T position elsewhere	n/a	n/a
Wood, Dawn	Temporary	Substitute Cleaner	1/25/2022 through 06/30/2022	\$13.20/hour

*Note: Employment is contingent upon clearance from the State Education Department to comply with the fingerprinting provisions of Project Save.*

#### TENURE APPOINTMENTS

Name	Tenure Area	Certification	Effective
------	-------------	---------------	-----------

*No tenure appointment for January 24, 2022.*

#### ATHLETIC APPOINTMENTS

Name	Position	Season	DAFA Step	Years of Service	Stipend
Spangenberg, Kurt	Girls Modified Basketball (retroactive to 1/3/2022)	2021-2022	IV	5	\$3,545.00
Thompson, Rachelle	Rescind Girls Modified Basketball appointment (see 12/13/2021 Minutes, effective retroactive to 12/13/2021)	2021-2022	n/a	n/a	n/a

#### EXTRACURRICULAR APPOINTMENTS

Name	Position	Years of Service	DAFA Step	Stipend
Pernice, Mikayla	FCCLA Volunteer (1/25/2022- 06/30/2022)	n/a	n/a	\$0.00

#### CHANGE IN POSITION

Employee	Title	Dept.	Current Status	New Status	Effective
----------	-------	-------	----------------	------------	-----------

*No change in positions for January 24, 2022.*

#### CHANGE IN CIVIL SERVICE STATUS

Name	Dept.	Position	Appointment	Effective
------	-------	----------	-------------	-----------

*No change in civil service status for January 24, 2022.*

#### LEAVE OF ABSENCES

Name	Position	Reason	Effective
------	----------	--------	-----------

*No leave of absences for January 24, 2022.*

Superintendent Zimmerman wanted to acknowledge two retirements, Rosarie Avila and Lisa Tuttle. Mrs. Avila has been with the district for many years, serving students and serving in leadership rolls and has mentored many student teachers and new teachers in the district. She has touched the lives of so many students and she wanted to formally recognize her.

Julie Mable congratulated Lisa Tuttle on her retirement. She said it is well deserved and well earned. Lisa has been a dedicated, hardworking and loyal employee of this district for many years and she will be sorely missed.

There were no further questions, comments or discussion, and the motion carried with a vote of 7-0.

#### **D. Financial Reports:**

On a motion made by Kimberly Shephard, seconded by Lauren Raba, the Board of Education approved the Financial Reports as submitted by the Treasurer for September 30, 2021, October 31, 2021 and November 30, 2021, as submitted. There were no questions, comments or discussion, and the motion carried with a vote of 7-0.

#### **E. CSE Recommendations:**

On a motion made by Kimberly Shephard, seconded by Lauren Raba, the Board of Education accepted the Special Education Report from the Director of Special Education and Student Services for January 24, 2021, as submitted. There were no questions, comments or discussion, and the motion carried with a vote of 7-0.

#### **Reports:**

##### **A. Principal's Monthly Reports:**

Mrs. Julie Mable, Elementary Principal, reported:

- Six individual holiday concerts were held during December. Pre-K and Kindergarten were held together and the rest by individual grade levels. She said it was great to have people back in the building. Everyone was very gracious about coming and then leaving so the next group could come in. She could not say enough about Kimberly Philby, the new elementary music teacher who voluntarily held six concerts with her. She said the kids did a great job.
- She is continuing with observations.
- Home COVID tests have been distributed and they are keeping up with contact tracing and monitoring.
- This month she interviewed two new substitutes. Last month three new substitutes were hired. She wanted to give thanks to these new substitutes as they are all Delaware Academy graduates.
- She wanted to give a huge thank you to Beth Marino. She works with Lisa Tuttle and Maggie Reinmann in the main offices and arranges for our substitutes every day and does a phenomenal job.

Mr. Robert Mackey, Interim Middle School/High School Principal reported:

- He welcomed Crystal Trask to the DA family. She officially started today.
- He wanted to thank Beth Marino, Maggie Reinmann and all of the DA staff who have stepped up to help us to cover classrooms since we have been back from the holiday break. This is a great place to be because everybody helps each other.
- He spoke about discipline and that many incidences have now become rare occurrences.

- A task that the team has been focusing on is re-enrolling students that have not been enrolled so that we have fewer student drop outs.
- They have been working on second semester schedules and new electives with Michelle Somers. They have also been starting discussions on 2022-2023 school schedules as well.
- He wanted to give kudos to our kids. He popped into a chorus classroom last week and heard them singing and it is outstanding. The concert will be March 29 so he encouraged folks to attend.
- FFA is taking inventory and getting ready for maple production.
- Boys and Girls Basketball teams have been fun to watch as both teams are ranks in the top 15 in the state.
- Wrestling just finished up sectionals and came in second to Tioga and indoor track has sectionals this upcoming weekend.
- This is his last board report and he wanted to thank a few people, including Luke Potrzeba and his team, Chris Miller and her team and the kids whom he has been eating lunch with in the cafeteria.
- He thanked everyone for the opportunity to be at DA. He has had a blast.

## **B. Departmental Reports:**

Superintendent Zimmerman reported the following for Mr. David Cicio, Building and Grounds Supervisor:

- The CWC work has continued up along our front circle and into the side lot that is adjacent to Sheldon Drive. She wanted to take a moment and thank the parents who drop their kids off every single morning for their patience with the school. They may have needed to be redirected which may have thrown off their morning routine or morning schedule.
- The school did experience a water main break related to some of that work in the parking lot but the construction crew and the building and grounds crew were right on it and had the school back up and running within an hour. She explained that our team pulled together quickly and made alternate plans for the remainder of the school day but due to the quick response those plans did not need to be implemented.
- The cement that will be laid down is temporary and the whole front loop area and the side parking lot will be paved later on this spring.

Mr. Carey Schultz, Business Administrator, reported:

- Wanted to give a huge thank you to Beth Marino as well. She is a true magician and is instrumental in what we have all been talking about. She knows who to call, when to call and makes the entire process seamless.
- He discussed the State aid coming in. He said it came in exactly where he thought it would be. He also went through the numbers of various aid received and what had increased and what had decreased. This will all help with budget development.
- The CWC project is continuing. He mentioned that they will have to dig at the top of Sheldon Drive but that will not occur until spring.
- Capital projects are wrapping up. There are some pieces in the Elementary cafeteria that they were just wrapping up because of materials that were backordered. Window replacement just started in the Elementary as well.
- He discussed replacement of the terrazzo in the Elementary will be done by June 30.
- He is setting up a meeting for the next capital project.

Trustee Kelly asked if it was too cold to pour concrete now. Superintendent Zimmerman had the same question and was given multiple assurances that given the timing of the concrete mix and the composition of the mix that concrete pouring could happen above twenty degrees fahrenheit.

Mrs. Kristen Shearer, Director of Special Education and Student Services, reported:

- It has been a busy month with professional development. Our specialist teachers have been engaged in measureable goal writing and taking a look at our continuum of services by creating guides for themselves and for our parents.
- We have professional development coming up in February with BOCES which will be on consultant teaching and collaboration. This is one of our goals for this year.

- Our office is continuing to work with both principals and are trying to engage all of our students in learning again and trying to support both buildings in that way.
- There have been 20 special education meetings in January so far.
- We are working on master scheduling with special education and taking a look at our projections for next year.
- Observations are ongoing.
- She wanted to give kudos to our kids who are attending their meetings and participating. Their voices are being heard. It is amazing to watch how engaged they are and can really talk about their needs in the classroom.

### **C. Superintendent Monthly Report:**

Superintendent Zimmerman discussed COVID and Department of Health changes. These changes have had a direct impact on the practices and procedures of management in our schools. She wanted to thank our administrators, staff, students and families who continue to put their trust in us and to do the right things by their students every single day. There has been multiple changes from the New York State Education Department, New York State Department of Health and Delaware County Public Health. These changes have included, but may not be limited to changes in reporting practices, distribution of home test kits, implementation of a new test to stay program, adjustments to the required length of quarantine and the shifts and responsibilities for contact tracing. With each change in regulation and guidance the responsibility has increasingly shifted to schools. However, the governor's expectation is that we remain open in spite of all of the changes. She continued that the school takes these responsibilities and changes very seriously and they have been working around the clock to figure out ways to implement them at Delaware Academy. She reinforced that they will continue to follow state and local requirements for prevention and management that come from the New York State Department of Health and Delaware County Public Health. She stated they will continue to follow state guidelines and to make balanced decisions based upon what they believe is in the best interests of all of our students regardless of public opinion. She thanked everyone for their continued trust, for staying the course with the school and for being patient as they navigate through all the changes.

Trustee Raba had a question relative to the test to stay program and whether a student who has been tested receives the results that day or do they have to wait. Superintendent Zimmerman stated that as soon as the state authorized the test to stay program we jumped right on it. In correspondence as recently as January 19, the state has clarified in an FAQ document that schools do not have to contact trace. However, we do need to identify when there is a positive case, identify any close contacts and determine if those students qualify for tests to stay. We cannot do that without contact tracing so we are continuing to contact trace at Delaware Academy. Any student who is determined to be unvaccinated and asymptomatic qualifies for the test to stay program. What that means is each morning before they report to class they go right to the nurse and take a rapid test. They have to test negative, remain asymptomatic with three negative tests and continue to remain asymptomatic for the quarantine of five days.

### **D. Board Committee Reports:**

#### **A.L. Kellogg Committee:**

They are still looking for board representation from the Town of Franklin.

#### **Athletic Committee:**

They held a short meeting and had nothing substantial to report. Superintendent Zimmerman wanted to express thank you to the Varsity Club for the implementation of their theme nights at the basketball games which were going well. She stated it has been fun to see and participate in them.

#### **Board Liaison Committee:**

The committee has not met since the last meeting on November 6.

#### **Capital Project Committee:**

They did not hold a meeting for the January, 2022.



**Finance Committee:**

They held a meeting and talked about wrapping up the current capital project. We received a blessing from the State Education Department to use COVID money for paving.

**Policy Review Committee:**

We will discuss policy under Policy Review.

**Technology Committee:**

Mr. Potrzeba already spoke about Technology in his presentation.

**Policy Review / Adoption:****A. Third reading and adopt policy for Board Policy #74, Diversity, Equity, and Inclusion**

President Neumann started with a third reading of Policy #74, Diversity, Equity, and Inclusion. There were no changes made after the second reading of Policy #74, Diversity, Equity, and Inclusion.

President Neumann presented some templates for two new policies, Data Security and Privacy and Parents' Bill of Rights for Data Security and Privacy. Both of these are presented as is with no recommendations for changes. She then opened the floor for comments and suggestions.

Superintendent Zimmerman stated that when we did our review of all required policies last year it was mentioned that this is one that the district had not implemented and it was legally required. What is being presented is directly from our legal counsel. These are ones that could go for a first reading in February and go straight to adoption.

President Neumann went on to say that there was one further policy set forth for review, Community Use of School Facilities. They felt like this policy needed clarification. It is pretty brief.

Superintendent Zimmerman discussed some possible changes. There were a few questions that had come up, such as who do we charge fees to and who do we not charge fees to regarding custodial services, perhaps some language that distinguishes for-profit versus not-for-profit entities, and should we restrict usage to community members of the district and/or student participants of the district. These are all questions that come up that we do not have consistent application or responses to. They are not seeking action on this but are just seeking feedback.

Trustee Shephard asked what some other school's policies were regarding this. Superintendent Zimmerman said that she could solicit other exemplary policies for consideration.

On a motion made by Sean Leddy, seconded by Kimberly Shephard, the Board of Education adopted Policy #74, Diversity, Equity, and Inclusion.

Student Board Member Camille Mueller spoke about a student survey that was done regarding the Diversity, Equity and Inclusion Policy. She spoke about the questions that were asked and the student responses that were received.

There were no further questions, comments or discussion, and the motion carried with a unanimous vote of 7-0.

**Old Business:**

There is no old business for January 24, 2022.

**New Business:****A. Approve Donations from St. John's Episcopal Church**

On a motion made by Seth Haight, seconded by Sean Leddy, the Board of Education accepted donations in the amount of \$106.00 and \$195.00 from St. John's Episcopal Church for use in the backpack program. There were no questions, comments or discussion, and the motion carried with a vote of 7-0.

**B. Approve Donation A. Lindsay and Olive B. O'Connor Foundation, Inc.**

On a motion made by Kimberly Shephard, seconded by Lauren Raba, the Board of Education accepted a donation in the amount of \$1,000.00 from the A. Lindsay and Olive B. O'Connor Foundation, Inc. for a December 2019 grant to Delaware Academy CSD at Delhi to be used in the backpack program. There were no questions, comments or discussion, and the motion carried with a vote of 7-0.

**C. Approve Donation A. Lindsay and Olive B. O'Connor Foundation, Inc.**

On a motion made by Seth Haight, seconded by Lauren Raba, the Board of Education accepted a donation in the amount of \$5,000.00 from the A. Lindsay and Olive B. O'Connor Foundation, Inc. for a October 2021 grant to Delaware Academy CSD at Delhi to be used toward the cost of the cross country team participating in the Great American Cross Country Festival in 2022. There were no questions, comments or discussion, and the motion carried with a vote of 7-0.

**D. Approve Donation from Clark Companies**

On a motion made by Lauren Raba, seconded by Kimberly Shephard, the Board of Education approved a donation from Clark Companies, Inc. for a batting cage to be placed at the American Legion fields for use by the baseball and softball teams at Delaware Academy CSD at Delhi. There were no questions, comments or discussion, and the motion carried with a vote of 7-0.

**E. Approve Donation from Mimish Care**

On a motion made by Kimberly Shephard, seconded by Lucy Kelly, the Board of Education accepted a donation from Mimish Care, Jennifer Laforest, 68 34th Street, Brooklyn, NY 11232 for 900 units of PPE to Go Protection Kits to be handed out to staff and students at Delaware Academy CSD at Delhi. There were no questions, comments or discussion, and the motion carried with a vote of 7-0.

**F. Resolution to Approve an Agreement Between the Delaware County Board of Elections and Delaware Academy**

On a motion made by Kimberly Shephard, seconded by Seth Haight, the Board of Education approved an Agreement between the Delaware County Board of Elections and the Delaware Academy Central School District at Delhi for the Delaware County Board of Elections to provide the creation of the ballot, programming and testing of the voting machine, and permit Delaware Academy the loan of two voting machines, four privacy voting booths, twenty privacy sleeves, and pens that are necessary to conduct the annual budget vote and board of education elections on May 17, 2022, and the Delaware Academy Central School District at Delhi shall pay the County \$250.00 for the services. Sean Leddy recused himself from the vote due to employment. There were no questions, comments or discussion, and the motion carried with a vote of 6-0.

**G. Resolution to Authorize Capital Work**

President Neumann read the resolution to authorize capital work. She stated that there will be a roll call vote but said there may be additional discussion.

Trustee Tucker had some comments and questions to clarify his understanding of the use of Kellogg funds. He asked about the use of interest from the supplemental and capital funds over two years of allowable allocations. He stated that he was not comfortable maximizing the allowable capital fund allocation for up to two years. He shared his opinion that a decision of this magnitude should be on a ballot and not a decision for the board to make alone. He further stated that his belief that this is irresponsible use of Kellogg funds.

Trustee Leddy asked if we had ruled out any other funding avenues. Superintendent Zimmerman explained that the other avenues that could be considered would be future capital projects that would push this project out a number of years and we would not be able to respond to the current need. The other consideration is aid reimbursement. This project would not be an allowable aid-able expense in a typical capital project so because we could not count on the aid coming back on that and it would have to be encumbered 100% by taxpayers potentially. She stated they have worked hard to keep capital projects at zero percent in the past for the totality of the project for our taxpayers.

Trustee Kelly was glad that Trustee Tucker provided his opinion but was also glad to hear Mrs. Zimmerman's input. She does think that the community wants the tennis courts for many reasons. Community members and their children use the courts. She thinks it is a wise decision to use the Kellogg funds in this way. Being on the Kellogg committee for the past seven years she has said we have been very fortunate that it keeps on giving us a nice revenue to go to for these special occasions.

Trustee Haight said he thinks these are good perspectives and it is good dialogue to have. He thinks that given the spirit and the legalities of the Kellogg accounts, this is a right and appropriate use of these funds. Like Trustee Kelly stated, this is something that has been embedded with the community and is supported in the community. He opined that it is a good use of the funds to keep this facility in good use and to not have to close it for a few years and be a blight on our campus. He is in support of it.

President Neumann agrees with Trustee Kelly and Trustee Haight's comments and believes it is a fiscally responsible way to use the money. She is in favor of it.

Trustee Leddy hesitates using the Kellogg money exclusively for this use and would like to see other options to funding them considered in order to minimize the impact to the capital. He is in favor of this resolution but would like to encourage us to continue to work towards reducing the amount by continuing to explore additional options.

President Neumann commented that she would like to see whatever portion of the logging money is earmarked towards the playground used for that purpose because it is really important that our little ones have a safe place to play and we want them to be outside when they can be outside.

Superintendent Zimmerman asked when was the last time that the district accessed Kellogg capital funds for capital improvements. Attorney Bruce McKeegan responded it was many years ago. President Neumann asked for any further comments. There were no further comments.

On a motion made by Kimberly Shephard, seconded by Seth Haight, the following resolution was approved: RESOLVED, that the Board of Education authorizes the reconstruction and improvements of the High School Tennis Courts as funded by A.L. Kellogg funds.

Roll Call vote:

Tammy Neumann VOTING Aye

Seth Haight VOTING Aye

Lucy Kelly VOTING Aye

Sean Leddy VOTING Aye

Kimberly Shephard VOTING Aye

James R. Tucker, Jr. VOTING Nay

Lauren Raba VOTING Aye

#### **H. Approve Resolution Regarding State Environmental Quality Review Type II Action**

On a motion made by Seth Haight, seconded by Kimberly Shephard, the following resolution was approved: WHEREAS, the Delaware Academy Central School District at Delhi (the "District") Board of Education (the "Board") has considered the impacts to the environment of the Scope of Work to be completed at the Delaware Academy Central School District at Delhi Elementary School campus and the High School Campus, (the "Proposed Action"). A copy of the Scope of Work is attached hereto. The Scope of Work shall include, but is not limited to, maintenance, repair, replacement, rehabilitation, reconstruction and routine activities of the District relating to the aforementioned campuses and buildings; and WHEREAS, the Board has determined that it shall act as Lead Agency for purposes of environmental review of the Proposed Action; and WHEREAS, the Board has reviewed the Proposed Action with respect to the Type II criteria set forth in 6 NYCRR Part 617.5(c) and concluded that the Scope of Work involves the maintenance and repair of existing facilities involving no substantial changes in an existing structure or facility, and/or the replacement, rehabilitation and reconstruction of structures or facilities in kind, on the same site, without exceeding any of the thresholds in section 617.4, and/or routine activities of educational institutions, including expansion of existing facilities by less than 10,000 square

feet of gross floor area; NOW THEREFORE BE IT RESOLVED by the Delaware Academy Central School District at Delhi as follows: 1. The District is declared the Lead Agency for purposes of environmental review of the Proposed Action; 2. The Proposed Action does not exceed thresholds established under 6 NYCRR Part 617, State Environmental Quality Review Act, (SEQRA); 3. The Board hereby determines the Proposed Action is Type II actions in accordance with the SEQRA regulations. 4. No further review of the Proposed Action is required under SEQRA. 5. This resolution shall be effective immediately. SCOPES OF WORK Elementary School Terrazzo Construction (Capital Outlay \$100k Project) Remove existing temporary concrete infills and some existing terrazzo in the ES corridor adjacent to the kitchen and replace the area with a new terrazzo system. High School Tennis Courts Replacement Remove and replace existing deteriorated four tennis courts, sidewalks, fencing and gates and subsurface drainage system with new courts, sidewalks, drainage, fencing and gates. There were no questions, comments or discussion, and the motion carried unanimously with a vote of 7-0.

### **I. Resolution to Approve Technology Equipment as Surplus**

On a motion made by Kimberly Shephard, seconded by Sean Leddy, the Board of Education approved a request from the Technology Department to deem the following items as surplus as they have no value:

	MODEL	SERIAL NUMBER	TAG
Scanners HP	HP		
	HP SCANJET G3010	CN85UA504J	7495
PRINTERS	HP 4250		6816
	HP LJ 2055dn		NONE
	HP Printer 4580		NONE
KEYBOARDS	Dell Keyboards	KB212-B	TOTAL 1
KEYBOARDS Wireless	Microsoft		
Mouse	Assorted Brands		
Monitors -DELL	1708FPV Dell GX755		TOTAL 16
Monitors -Stands only	Dell Stand only		
Monitors -DELL	1909 Wb Dell Monitor		TOTAL 3
Monitors -	POSX Monitor		015406
Monitors -	POSX Monitor		015030
Monitors	POSX Monitor		015029
DVD/VCR-COMBO	Sony DVD Player	2187427	NONE
Belkin 550VA	Back up Power	NONE	NONE
COMPUTERS			8539
HP 8200			8569
HP 8200			8558
DELL GX9020	68YXZL1		8851
Latitude E6400 Laptop	6F7GQ22		9083
DELL GX9020	G0KS382		9153
DELL GX9020	G0LN382		9133
DELL GX9020	G0LS382		9137

DELL GX9020	6F8FQ22	9011
DELL GX9020	G0MR382	9152
DELL GX9020	FM8PV12	015441
DELL GX9020	G0NP383	9157
DELL GX9020	FM8QV12	8899
DELL GX9020	FM7YV12	8896
DELL GX9020	6FBQ22	15332
DELL GX9020	G0MP382	9150
DELL GX9020	G0MQ382	9151
DELL GX9020	G0LT382	9138
DELL GX9020	G0LP382	9134
DELL GX9020	6FBFQ22	9012
DELL GX9020	G0MS382	9137
DELL GX9020	FM8WV12	8997
DELL GX9020	6F8DQ22	9013
DELL GX9020	FM8XV12	015242
DELL GX9020	G0MN382	9140
DELL GX9020	G0MT382	9154
DELL GX9020	2UA23011G0	8617
HP 8200	G19RCD1	7279
DELL GX5040	C9FDJG2	9203
DELL GX5040	CT49XG2	9266
DELL GX5040	CB67JG2	9207
DELL GX5040	HHQVP55	9279
DELL GX5040	G1D1Z72	9172
DELL GX5040	HHPKBB2	9263
DELL GX5040	C9JCJG2	9196
DELL GX5040	C9Y7JG2	9200
DELL GX5040	C9J4JG2	9198
DELL GX5040	HHR72G2	9273
DELL GX5040	HHRT0G2	9262
DELL GX5040	HHQ4PD2	9264
DELL GX5040	CB85JG2	9251
DELL GX5040		8626
DELL GX5040		8616
DELL GX5040		8625
DELL GX5040	G195Z72	9172
DELL GX5040	402LZC2	9191
DELL GX5040	VCVGZC2	9167
DELL GX5040	G1BGD92	9188

DELL GX5040		HHQ4PD2	9262
DELL GX5040		HHR7ZG2	9273
DELL GX5040		G1BHBC2	9177
DELL GX5040		4CMGZC2	9163
DELL GX5040		4CZCZC2	9165
DELL GX5040		HHRTQG2	9262
DELL GX5040		HHQVP52	9279
DELL GX5040		HHPKBB2	9263
DELL GX5040		G1B3Z72	9170
DELL GX5040		4CQCZC2	9161
DELL GX5040		G1CG8C2	9173
DELL GX5040		C9FDJG2	9203
DELL GX5040		C9M8JG2	9206
DELL GX5040		CT49XG2	9266
DELL GX5040		CBG4JG2	9210
DELL GX5040		C9KBJG2	9209
DELL GX5040		C9J4JG2	9198
DELL GX5040		C9Z8JG2	9214
DELL GX5040		C9PBJG2	9201
DELL GX5040		CB35JG2	9202
DELL GX5040		CB46JG2	9208
DELL GX5040		C9T7JG2	9211
DELL GX5040		C9LCJG2	9199
DELL GX5040		CBHBJG2	9226
DELL GX5040		CBLBJG2	9213
DELL GX5040		C9G9JG2	9197
DELL GX5040		C9NBJG2	9205
DELL GX5040		G1BZY72	9169
Projectors	Epson Powerlight 965	VSAK5303724	9089
Projectors	Epson	VSAK5303581	9102
Projectors	Mitsubishi Projector	W016344	8022
Projectors	Smart Slate	10HP004250	8234
Smart	Mitsubishi Projector	6717513	7195
Projectors	Mitsubishi Projector	21103	8649
Projectors	Mitsubishi Projector	0003492	8639
HP SCANJET	HP SCANJET 3010	CN85UA503S	7492
HP SCANJET	HP SCANJET 3010	CN85UA500q	7491
DELL GX9030		DSHGQ22	9030
DELL GX9030		DSHHQ22	9031

DELL GX9030	DSHJQ22	9032
DELL GX9030	DSHKQ22	9033
DELL GX9030	DSJCQ22	9035
DELL GX9030	DSJDQ22	9036
DELL GX9030	DSJFQ22	9037
DELL GX9030	DSJJQ22	9038
DELL GX9030	DSK9Q22	9039
DELL GX9030	DSKBQ22	9040
DELL GX9030	DSKFQ22	9041
DELL GX9030	DSKGQ22	9042
DELL GX9030	DSKHQ22	9043
DELL GX9030	DSKJQ22	9044
DELL GX9030	DSKKQ22	9045
DELL GX9030	DSL9Q22	9046
DELL GX9030	DSL9Q22	9050
DELL GX9030	DSL9Q22	9053
DELL GX9030	DSJBQ22	9054
DELL GX9030	DSJGQ22	9055
DELL GX9030	DSJHQ22	9056
DELL GX9030	DSJKQ22	9076
DELL GX9030	DSKCQ22	9077
DELL GX9030	DSKDQ22	9078
DELL GX9030	DSL9Q22	9079
DELL GX9030	DSLCQ22	9079
DELL GX9030	DSHBQ22	9080
DELL GX9030	DSHCQ22	9081
DELL GX9030	DSHDQ22	9082

There were no questions, comments or discussion, and the motion carried unanimously with a vote of 7-0.

**J. Approve 2021/2022 Substitute Rates January 1, 2022 through July 30, 2022.**

On a motion made by Seth Haight, seconded by Lucy Kelly, the Board of Education approved the following substitute rates for January 1, 2022 through July 30, 2022:

**Instructional:**

Retired Certified DA Teacher, \$130.00 per day

Certified Teacher, \$120.00 per day

Non-Certified Teacher, \$100.00 per day

Long Term Teacher, \$140.00 per day

Tutor, \$25.23 per hour

**Non-Instructional:**

Nurse, \$110.00 per day

Teacher Assistant, \$95.00 per day

Teacher Aide, \$92.40 per day

Food Service, \$13.20 per hour

Bus Aide, \$13.20 per hour

Custodial Worker, \$13.20 per hour

Bus Driver, \$23.00 per hour

There were no questions, comments or discussion, and the motion carried unanimously with a vote of 7-0.

### **K. Resolution Authorizing the Superintendent to Sign a Release, Indemnification and Assumption of Risk**

On a motion made by Seth Haight, seconded by Lauren Raba, the Board of Education authorized the Superintendent to sign a Release, Indemnification and Assumption of Risk with the New York State Snowmobile Association Club to approve the Club's use of District premises. There were no questions, comments or discussion, and the motion carried unanimously with a vote of 7-0.

#### **Public Comments:**

President, Tammy Neumann opened the floor to public comments.

Nathaniel McCarthy had comments and questions regarding a Delaware County Department of Health meeting that was held the day after the last Board of Education meeting. Superintendent Zimmerman gave a response regarding the meeting.

Will Outsen had comments regarding the tennis courts, additional student substitutes being hired and the DEI Policy.

#### **Other Discussion:**

##### **A. Board Comments:**

Trustee Shephard gave kudos to Carey Shultz for being an extremely talented school business manager. She does not know how many people realize how lucky we are to have him in Delhi. It gives her reassurance that it is OK and acceptable to use the Kellogg funds for the tennis courts.

Trustee Haight thanked Superintendent Zimmerman for her summary on where we are. He appreciates the effort the district has done in keeping the kids in school. He liked the student feedback part. It is a nice addition and it is good to get the input. Lastly, he thanked Mr. Mackey for everything that he has done at Delaware Academy to come in and help us out.

Trustee Raba stated that it is sad to see Mrs. Avila go. She was here when she was a kid and is a favorite teacher. She wishes her all of the best.

Trustee Kelly echoed what Trustee Raba and Superintendent Zimmerman said about Mrs. Avila's retirement. She is sad to hear of her retirement. She has been and will probably continue to be a leader in our community and in our school and we have not seen the last of her. She wanted to reiterate that we are such a caring community and we do work so well together. She described coming up to school late after a basketball game to drop off some items and a night janitor pulled up to see who was there and to check in. There are so many people who care and that is why she thinks we have been so successful. She also thanked the new staff as well as the old staff.

Trustee Tucker thanked Mrs. Avila who is an outstanding teacher and a good role model for a lot of kids in this community. He also thanked Mr. Mackey. He was definitely a diamond in the rough to fill in for the last several weeks. He hopes he enjoys his retirement now.

Trustee Leddy said he would just be repeating what everyone else has already said.

Student Board Member Camille Mueller started by thanking Mr. Mackey for his time here and also including the students so much in everything he did, coming to lunch every day and stealing our seats. They really enjoyed those personal connections he made with them and it made them feel special. She also wanted to talk about the girls' basketball game. She said it was the first basketball game in a while that felt normal and it was not focused on COVID but it was focused on the community and the students and it definitely a special night. Not only did they win but there was also a special energy that was there that has not been there for a while.

President Neumann was encouraged to see the substitutes that were approved. She is very thankful that we continue to have people who are willing to step up in that capacity because as it was mentioned earlier it is really important to have those folks to depend on. She is excited to see the student teachers that we continue to bring in.



She thanked Mrs. Avila. Her kids had her in school and one of her favorite memories was International night. She also thanked Mr. Mackey for his time and dedication.

**Close Meeting:**

There will be a Special Board of Education Meeting, Board Retreat, Monday, February 7, 2022 from 4:15 p.m. to 6:45 p.m. in the High School Media Library Center. The Board will convene in an executive session immediately. This is a work meeting only with no action to be taken.

The next regular Board of Education meeting will be held on February 28, 2022 at 5:00 p.m in the High School Library Media Center.

**Enter an Executive Session:**

On a motion made by Seth Haight, seconded by Sean Leddy, the Board of Education entered Executive Session to discuss conditions leading to the appointment of personnel with no action to be taken, at 8:45 p.m.

**Leave Executive Session:**

On a motion made by Kimberly Shephard, seconded by Lucy Kelly, the Board of Education left Executive Session at 9:15 p.m.

**Adjourn Meeting:**

On a motion made by Seth Haight, seconded by Kimberly Shephard., the Board of Education adjourned the Regular Meeting at 9:16 p.m.

Respectfully submitted,

Lisa A. Kulaski  
District Clerk

BOE Approved 2/28/2022