

**SANFORD SCHOOL DEPARTMENT  
SANFORD SCHOOL COMMITTEE  
REGULAR MEETING AGENDA  
MONDAY, JANUARY 28, 2019 ~ 7:00 PM**

**Note:** Meeting will be held in City Council Chambers, 3<sup>rd</sup> Floor, City Hall Annex

**Members present:** John Roux, Scott Sheppard, Don Jamison, Emily Sheffield, Kendra Williams

**Student Reps present:** Emma Dubois, Harrielle Bernard, Natalie St. Onge

**Staff present:** Matt Nelson, Superintendent  
Steve Bussiere, Assistant Superintendent  
Gwen Bedell, Business Administrator  
Bernie Flynn, Curriculum Director

**A. Call to Order** \_\_\_\_\_  
(time)

**B. Pledge of Allegiance**

**C. Adjustments**                      **None**

**D. Approval of Minutes**

1. September 10, 2018 Regular Meeting 6:00 PM (Attachment D.1.)
2. September 24, 2018 Executive Session 5:00 PM (Attachment D.2.)
3. September 24, 2018 Workshop Session 5:30 PM (Attachment D.3.)
4. November 5, 2018 Regular Meeting 6:00 PM (Attachment D.4.)
5. November 19, 2018 Workshop Session 5:30 PM (Attachment D.5.)
6. December 3, 2018 Regular Meeting 6:00 PM (Attachment D.6.)
7. December 19, 2018 Executive Session 3:45 PM (Attachment D.7.)
8. December 19, 2018 Executive Session 4:15 PM (Attachment D.8.)
9. January 7, 2019 Workshop Session 5:00 PM (Attachment D.9.)
10. January 9, 2019 Executive Session 3:30 PM (Attachment D.10.)
11. January 14, 2019 Executive Session 3:30 PM (Attachment D.11.)
12. January 14, 2019 Executive Session 4:30 PM (Attachment D.12.)

**Recommendation: To approve the minutes as presented.**

**E. Public Comments**

**F. Communications**                      **None**

# Sanford School Committee Meeting Agenda

January 28, 2019

## G. Committee Reports

1. Construction Updates
  - i. SHS/SRTC Construction Project
  - ii. Elementary Construction Projects

## H. Superintendent's Report

1. Students Representatives' Reports
2. Field Trip Announcements
  - i. SRTC SkillsUSA State Officer Meeting in Bangor on January 10-11, 2019
  - ii. SRTC SkillsUSA Leadership Meeting in Bangor on February 7-18, 2019
  - iii. SRTC Automotive Competition in Norwood, MA on February 9, 2019
  - iv. SRTC SkillsUSA State Conference in Bangor on March 7-8, 2019

## I. Directors' Reports

1. Business Administrator Gwen Bedell
  - i.
2. Assistant Superintendent Matt Nelson
  - i.
3. Curriculum Director Bernie Flynn
  - i. MEA test results (Attachment I.3.i.)

## J. New Business

1. Transportation RFP – Gwen Bedell  
**Recommendation:** To accept the bid received from \_\_\_\_\_ for the provision of bus services for a contract period of \_\_\_\_\_ to \_\_\_\_\_.
2. Financials – Gwen Bedell
  - i. Expenses as of November 30, 2018 (Attachment J.2.i.)  
**Recommendation:** To approve the November, 2018 expenses as presented.
  - ii. Reconciliation as of November 30, 2018 (Attachment J.2.ii.)  
**Recommendation:** To approve the November, 2018 reconciliation as presented.

K. Old Business                      None

## L. Resignations

1. Superintendent Nelson will announce the following resignation(s).

Patricia Brunner	Title I Teacher	CJL	Retiring eff. 8/31/19
Bernadette Flynn	Curriculum Director	District	Retiring eff. 6/30/19
Eleanor Merrick	RTI Coordinator	District	Retiring eff. 8/31/19
Nancy Neubert	Music Teacher	SJHS	Retiring eff. 8/31/19
Jeryl Pritchett	Grade 4 Teacher	Willard	Retiring eff. 8/31/19

## Sanford School Committee Meeting Agenda

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### M. Staff Appointments

1. Superintendent Nelson will announce the following appointment(s).

Kristine Penney	Ed Tech II, special ed	Willard	Eff. 1/16/19	replacement
Joanne Quade	Foodservice Driver	District	Eff. 1/7/19	replacement

### N. Staff Transfers

1. Superintendent Nelson will announce the following transfer(s).

Michael Deshaies	From 1 <sup>st</sup> shift custodian at SHS	To Head Custodian at CJL	Eff. 1/14/19
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### O. Staff Nominations

1. Superintendent Nelson will nominate the following professional staff for (a) probationary contract(s):

Alaina Tomlinson	Science Teacher	SHS	Eff. 1/22/19	Replacement
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**Recommendation: To approve the nomination(s) as presented.**

### P. Policies None

### Q. Items for Future Agenda(s)

### R. Calendar Announcements

Monday, February 4, 2019	Budget Workshop	Supt. Conference Room	5:00 pm
Monday, February 4, 2019	Regular Meeting	City Council Chambers	7:00 pm
Monday, February 11, 2019	Budget Workshop	Supt. Conference Room	5:00 pm
Monday, February 25, 2019	Budget Workshop	Supt. Conference Room	5:00 pm
Monday, February 25, 2019	Regular Meeting	City Council Chambers	7:00 pm
Monday, March 4, 2019	Regular Meeting	City Council Chambers	6:00 pm
Thursday, March 7, 2019	Overview of City and School budgets presented to Budget Committee	City Council Chambers	6:00 pm
Thursday, March 14, 2019	School budget discussed by Budget Committee	City Council Chambers	6:00 pm
Thursday, March 21, 2019	City budget discussed by Budget Committee AND public hearing	City Council Chambers	6:00 pm
Thursday, March 28, 2019	Approval of City AND School budgets by Budget Committee	City Council Chambers	6:00 pm

### S. Adjournment

1. **Recommendation: To adjourn at \_\_\_\_\_.**

**SANFORD SCHOOL DEPARTMENT  
SANFORD SCHOOL COMMITTEE  
MINUTES  
Monday, September 10, 2018 ~ 6:00 pm**

Note: Meeting was held in City Council Chambers, 3<sup>rd</sup> Floor, City Hall Annex

Members present: John Roux, Jonathan Mapes, Emily Sheffield, Kendra Williams

Student Reps present: Emma Dubois

Staff present: David Theoharides, Superintendent  
Matt Nelson, Assistant Superintendent  
Steve Bussiere, Assistant Superintendent  
Gwen Bedell, Business Administrator  
Bernie Flynn, Curriculum Director

A. Call to Order Time: 6:10 pm

B. Pledge of Allegiance Said

C. Adjustments Motion by Mrs. Williams: **To add Item F.1. SJHS Challenge Day Presentation by Amy Sevigny and Ayn Hanselman under Section F. Communications.**  
Motion seconded by Ms. Sheffield. Motion carried 4 – 0.

D. Approval of Minutes

1. August 13, 2018 Executive Session, 5 pm (Attachment D.1.)
2. August 13, 2018 Summer Meeting, 6 pm (Attachment D.2.)

Motion by Mr. Mapes: **To approve the minutes as presented.**  
Motion seconded by Ms. Sheffield. Motion carried 4 – 0.

E. Public Comments

1. Brenda Sanborn spoke about music at a field hockey game that was inappropriate and too loud. The Superintendent will investigate.

F. Communications

1. **(Added)** SJHS Challenge Day Presentation by Amy Sevigny and Ayn Hanselman  
Proposal to bring the program to grades 7, 8 and 9  
([www.challengeday.org](http://www.challengeday.org) )
2. Summer Food Service Program Administrative Review (Attachment F.1.)
3. Food Service Equipment Assistance Grant (Attachment F.2.)
4. Certificate of Final Funding (Attachment F.3.)

G. Committee Reports

1. Construction Updates
  - i. SHS/SRTC Construction Project
    1. Move in timeline update
  - ii. Elementary Construction Projects
    1. MCS parking lot update

## School Committee Meeting Minutes

September 10, 2018

## H. Superintendent's Report

## 1. Opening Day review – enrollments:

SCHOOL/PROGRAM	Grade	Enrollment @ 9/10/17	Enrollment @ 9/10/18	Difference Plus/Minus
<b>SRTC + Emery Street</b>	<b>PRE-K</b>	<b>54</b>	<b>64</b>	<b>10</b>
<b>CARL J. LAMB</b>	K	76	91	
	1	79	84	
	2	99	74	
	3	92	98	
	4	73	85	
	5	68	71	
	6	39	0	
<b>Totals</b>		<b>526</b>	<b>503</b>	<b>-23</b>
<b>LAFAYETTE</b>	K	31	36	
	1	29	32	
	2	37	31	
	3	33	31	
<b>Totals</b>		<b>130</b>	<b>130</b>	<b>0</b>
<b>MCS</b>	K	106	103	
	1	72	60	
	2	77	76	
	3	86	73	
<b>Totals</b>		<b>341</b>	<b>312</b>	<b>-29</b>
<b>WILLARD</b>	1	37	34	
	2	37	42	
	3	51	44	
	4	156	165	
	5	151	156	
<b>Totals</b>		<b>432</b>	<b>441</b>	<b>9</b>
<b>SJHS</b>	6	176	235	
	7	239	219	
	8	252	244	
<b>Totals</b>		<b>667</b>	<b>698</b>	<b>31</b>
<b>SHS</b>	9	253	274	
	10	255	256	
	11	239	263	
	12	249	233	
<b>Totals</b>		<b>996</b>	<b>1026</b>	<b>30</b>

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September 10, 2018

<b>SRTC</b>	9	0	1	
	10	4	3	
	11	264	289	
	12	199	224	
<b>Totals</b>		<b>467</b>	<b>517</b>	50
<b>TOTAL ALL SCHOOLS</b>		<b>3613</b>	<b>3691</b>	<b>78</b>

2. **(Added)** Notes:
  - i. Alumni Field, first games, dedication, bathrooms
  - ii. New website and app
3. Student rep report
4. Proficiency Based Learning and Diploma
  - i. Update on surveys and input from SHS Principal
5. Field trips
  - i. Landscaping/Horticulture/FFA to Big E in Springfield, MA for competition on September 14-16, 2018

## I. Directors' Reports

1. Business Administrator Gwen Bedell
  - i. Announced grant from State for food service
2. Assistant Superintendent Matt Nelson
  - i. Pre-K at SHS began today; Headstart Pre-K begins Thursday
  - ii. Transportation update noting staff shortage at Ledgemere
  - iii. Substitute teacher interviews
  - iv. School safety – fire and lockdown drills at all schools
  - v. Safety training on-line for all staff
3. Director of Curriculum Bernie Flynn
  - i. First ERD this Wednesday; schedule established for all schools for the entire year
  - ii. Social Emotional Learning – focus of 10/5/18 Workshop
  - iii. New science textbooks at SHS

## J. New Business

1. RFQ for Bread Contract – Gwen Bedell Gadbois  
Revisiting June 2018 Bread Bid Award  
Motion by Mrs. Williams: **To cancel the Lepage Bakeries Bread Bid and accept the Fantini Bakery Bread Bid as proposed**  
Motion seconded by Mr. Mapes. Motion carried 4 – 0.
2. Prom 2019 Location – Matt Petermann  
Motion by Mr. Mapes: **To approve Spring Hill in South Berwick as the venue for the SHS Prom on May 18, 2019.**  
Motion seconded by Mrs. Williams. Motion carried 4 – 0.

## School Committee Meeting Minutes

September 10, 2018

3. Amendment to the 2018/2019 and 2019/2020 Ed Tech Collective Bargaining Agreement Wage Scale – Gwen Bedell Gadbois  
Motion by Ms. Sheffield: **To approve the 2018/2019 and 2019/2020 revised wage scales as presented to accommodate changes in minimum wage laws.**

Motion seconded by Mrs. Williams. Motion carried 4 – 0.

## K. Old Business

1. 2018/019 School Committee Meeting Schedule Revision (**Attachment K.1.**)

January 2019 meeting dates amended to accommodate Martin Luther King Day holiday

Motion by Ms. Sheffield: **To approve the revised 2018/2019 School Committee Meeting Schedule as presented.**

Motion seconded by Mrs. Williams. Motion carried 4 – 0.

## L. Resignations

1. Superintendent Theoharides announced the following resignations:

Paula Ayers	Ed Tech II Special Ed	CJL	Eff. 8/31/18
Scott Keeney	Varsity Swim Coach	SHS	Eff. 8/31/18
Zach Lemelin	7 <sup>th</sup> Grade Boys Basketball	SJHS	Eff. 8/31/18
Heather Levasseur	7 <sup>th</sup> Grade Girls Basketball	SJHS	Eff. 8/31/18
Brianne Ryan	Ed Tech I Special Ed	SJHS	Eff. 8/31/18
Stephanie Simpson	Ed Tech II special Ed	MCS	Eff. 9/14/18

## M. Staff Appointments

1. Superintendent Theoharides announced the following appointments:

Jessica Anderson	Ed Tech II, Special Ed	MCS	new position
Jordan Godin	Ed Tech II, Special Ed	Willard	replacement
Heidi Hammerle	Ed Tech II, Special Ed	SHS	replacement
Anne Lantagne	Ed Tech II, Special Ed	SHS (Bridge)	replacement
Kathleen Lemon	Ed Tech II, Special Ed	Willard	replacement
Daniel May	Custodian, 2 <sup>nd</sup> shift	SHS	new position
Shaun Rowe	Custodian, 2 <sup>nd</sup> shift	SHS	new position
Ronald St. Jean	Custodian, 2 <sup>nd</sup> shift	SHS	new position
Christine Tovey	Ed Tech II, Special Ed	SJHS	replacement
Clarence Turner III	Custodian, 2 <sup>nd</sup> shift	SHS	new position

2. Superintendent Theoharides announced the following fall coaching appointments:

Mike Fallon	SHS	Head Football Coach
Zach Lemelin	SHS	Assistant Football Coach
Richard Wilkins	SHS	Assistant Football Coach
Mark Boissonneault	SHS	Assistant Football Coach
Mike Kane	SHS	Freshman Football Coach
Bruce Lapham	SHS	Asst. Freshman Football Coach
Laken Kerrigan	SHS	Cross Country Coach
Rossie Kearson	SHS	Golf Coach
Diana Walker	SHS	Head Field Hockey Coach
Nancy Neubert	SHS	Asst/JV Field Hockey Coach
Tim Fecteau	SHS	Head Boys Soccer Coach

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Patrick Voter	SHS	Asst/JV Boys Soccer Coach
Ellie Arsenault	SHS	Head Girls Soccer Coach
Kelly Foley	SHS	Asst/JV Girls Soccer Coach
Kendra O'Connell	SHS	Cheerleading Coach (Fall)
Lindsay Callahan	SHS	Head Girls Volleyball Coach
Erin Fraser	SJHS	7 <sup>th</sup> Grade Head Field Hockey Coach
Judy Martin	SJHS	8 <sup>th</sup> Grade Head Field Hockey Coach
Diana Allen	SJHS	7 <sup>th</sup> & 8 <sup>th</sup> Grade Cross Country Coach
Nate Mann	SJHS	7 <sup>th</sup> Grade Girls Soccer Coach
Dave McCall	SJHS	8 <sup>th</sup> Grade Girls Soccer Coach
Ryan Camire	SJHS	7 <sup>th</sup> Grade Boys Soccer Coach
Josh Allen	SJHS	8 <sup>th</sup> Grade Boys Soccer Coach
Nate Mann	SJHS	Athletic Liaison

## N. Staff Transfers

1. Superintendent Theoharides announced the following transfers:

Amy Beyea	From SHS Nurses Office Ed Tech I	To SHS Medical Administrative Assistant	Effective 9/1/18
Jennifer Daniels	From Willard Grade 5 Teacher	To District K-4 Math Coach	Eff: TBD
Neisha McGuckin	From Ed Tech II Special Ed Resource Room at CJL	To Ed Tech II Special Ed Resource Room at SJHS	Effective 9/1/18

## O. Staff Nominations

1. Per School Committee vote on June 4, 2018 allowing the Superintendent to offer contracts to teachers to fill vacancies during the summer of 2018, contracts have been extended to the candidates listed below

Josh Allen	Grade 5 (long term sub)	CJL	replacement
Kristan Curtis	Grade 4	Willard	replacement
Christopher Jeney	Science	SHS (Alt School)	replacement
Amy Laroche	Grade 5	Willard	replacement
Kristen O'Connor	Kindergarten	CJL	replacement
Katie Perreault	Special Education	SJHS	Replacement
Susan Sinnott	Kindergarten, special ed	CJL	new
Katie Strait	Science	SJHS	replacement

2. Superintendent Theoharides nominated the following professional staff for an administrative contract:

Sherri Baron	Principal	Carl J. Lamb School	Eff. TBD	Replacement
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Motion by Mr. Mapes: **To approve the nomination as presented.**

Motion seconded by Ms. Sheffield. Motion carried 4 – 0.





**SANFORD SCHOOL DEPARTMENT  
SANFORD SCHOOL COMMITTEE  
MINUTES  
Monday, September 24, 2018 ~ 5:00 pm**

Note: Meeting was held in Superintendent's Conference Room, 2<sup>nd</sup> Floor, City Hall Annex.

Members present: John Roux, Jonathan Mapes, Emily Sheffield, Kendra Williams

Staff present: David Theoharides, Superintendent  
Matt Nelson, Assistant Superintendent  
Steve Bussiere, Assistant Superintendent  
Gwen Bedell, Business Administrator

Call to Order Time: 5:05 pm

A. Executive Session Labor Contract Discussion

1. Motion by Mr. Mapes: **To enter Executive Session to discuss Schedule D of the Sanford Federation of Teachers Contract pursuant to 1 MRSA § 405(6)(D) at 5:05 pm.**  
Motion seconded by Mrs. Williams. Motion carried 4 to 0.
2. Motion by Mr. Mapes: **To exit Executive Session at 5:28 pm.**  
Motion seconded by Mrs. Williams. Motion carried 4 to 0.

B. Adjournment

Mr. Mapes made a motion **to adjourn at 5:28 pm.**  
Mrs. Williams seconded the motion. Motion carried 4 - 0.

Respectfully submitted,

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John Roux, School Committee Chair

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David Theoharides, Superintendent

**SANFORD SCHOOL DEPARTMENT  
SANFORD SCHOOL COMMITTEE  
MINUTES  
Monday, September 24, 2018 ~ 5:30 pm**

Note: Meeting was held in Superintendent's Conference Room, 2<sup>nd</sup> Floor, City Hall Annex

Members present: John Roux, Jonathan Mapes, Emily Sheffield, Kendra Williams

Student reps present: None

Staff present: David Theoharides, Superintendent  
Matt Nelson, Assistant Superintendent  
Steve Bussiere, Assistant Superintendent  
Gwen Bedell, Business Administrator

A. Call to Order Time: 5:37 pm

B. Workshop Session

**1. 2019 Project Graduation**

C. Adjournment

Mr. Mapes made a motion **to adjourn at 6:04 pm.**  
Mrs. Williams seconded the motion. Motion carried 4 - 0.

Respectfully submitted,

\_\_\_\_\_  
John Roux, School Committee Chair

\_\_\_\_\_  
David Theoharides, Superintendent

**SANFORD SCHOOL DEPARTMENT  
SANFORD SCHOOL COMMITTEE  
MINUTES  
Monday, November 5, 2018 ~ 6:00 pm**

Note: Meeting was held in City Council Chambers, 3<sup>rd</sup> Floor, City Hall Annex

Members present: John Roux, Scott Sheppard, Jonathan Mapes, Emily Sheffield, Kendra Williams

Student Reps present: Emma Dubois, Harrielle Bernard, Natalie St. Onge

Staff present: David Theoharides, Superintendent  
Matt Nelson, Assistant Superintendent  
Steve Bussiere, Assistant Superintendent  
Gwen Bedell, Business Administrator  
Bernie Flynn, Curriculum Director

A. Call to Order Time: 6:10 pm

B. Pledge of Allegiance Said

C. Adjustments Motion by Mr. Sheppard: **To add New Business Item J.1. Snow Removal Bids (See Addendum)**  
Motion seconded by Ms. Sheffield. Motion carried 5 – 0.

D. Approval of Minutes

1. October 15, 2018 Workshop at 5:15 pm (Attachment D.1.)
2. October 15, 2018 Regular Meeting at 6:00 pm (Attachment D.2.)

Motion by Mr. Sheppard: **To approve the minutes as presented**  
Motion seconded by Mrs. Williams. Motion carried 5 – 0.

E. Public Comments

1. Jacob Favolise spoke to the School Committee about the Cell Phone Policy.

F. Communications None

## School Committee Meeting Minutes

November 5, 2018

## G. Committee Reports

1. Construction Updates
  - a. SHS/SRTC Construction Project
    1. Grand Opening Celebration 10/28/18
      - a. Thank yous
    2. Punch list items
      - a. Gym floor
      - b. Dust collection systems
    3. Performing Arts Center – 1<sup>st</sup> concert scheduled for 12/10/18
    4. Madawaska School Department visit scheduled for 11/16/18 at 11:00 am
  - b. Elementary Construction Projects
    1. MCS
      - a. Foundation delays
    2. CMS (old SHS/SRTC)
      - a. Concrete risers in Room 111
      - b. Demolition of special ed stick built portable
      - c. Removal of 5 Schiavi portables on 11/12/18
      - d. Asbestos removal
      - e. Kudos to ty and custodial staff on building clean out

## H. Superintendent's Report

1. Student Representatives' Reports
2. Field Trip Announcements
  - a. SJHS JMG group to MYAN Youth Leadership Conference in Bangor on November 7-8, 2018
  - b. SHS Peer Helpers group to MYAN Youth Leadership Conference in Bangor on November 7-8, 2018
  - c. SHS Boys Soccer Team to N. E. Revolution game in Foxboro, MA on 10/28/18
  - d. SRTC Wiring Class to ABC Trade Show in Augusta on 11/16/18
3. Superintendent's Notes
  - a. Wellness Fair – Kudos to Gwen Bedell and Business Department
  - b. School Spirit Challenge on Friday, 11/2/18
  - c. MCS Veteran's Day Ceremony will be held Wednesday, 11/7/18
  - d. Administrator training on bullying will be held Friday, 11/9/18 in Saco
  - e. New website and app will be rolled out soon
  - f. Instant Alert replaced on 11/1/18
  - g. Teacher Evaluation software

## I. Directors' Reports

1. Business Administrator Gwen Bedell
  - a. Wellness Fair update
  - b. Schools are in the process of developing budgets for 19/20
  - c. Five-year transportation bid expires this year; we will be going out to bid

## School Committee Meeting Minutes

November 5, 2018

2. Assistant Superintendent Matt Nelson
  - a. Update regarding teacher input on cell phone policy
  - b. MSMA Fall Conference – attended session on field trips
  - c. Bus evacuation drills held last week for all students
  - d. School Safety Audit held by Safety Committee
  - e. York County Supt. Association hopes to hold an elected officials' night on 11/28/18 with School Boards and Superintendents
  - f. Lafayette School Neighborhood Planning Committee for after Lafayette is closed in 2020
  
3. Director of Curriculum Bernie Flynn
  - a. MEA results (Attachment I.3.i)  
Motion by Mrs. Williams **To table discussion on MEA results until 12/3/18 due to changes from Maine Dept. of Education**  
Motion seconded by Ms. Sheffield. Motion carried 5 – 0.
    - a. Discussed SJHS Math program – math and literacy task force
    - b. Discussed new Math Coach Jenna Daniels

## J. New Business

1. New Business (Addendum) Snow Removal Bids – Gwen Bedell (Attachment J.1.)  
Motion by Mr. Sheppard **To accept the bid from Caleb C. Chessie to provide snow removal services at the new SHS/SRTC complex from 11/1/18 to 10/31/20; to accept the bid from L.V. Allen & Sons, Inc. to provide snow removal services at the SJHS/Willard School/Memorial Gym/old SHS/SRTC complex from 11/1/18 to 10/31/20; and to accept the bid from H. A. Stone to provide snow removal services at Lafayette/Carl J. Lamb and Margaret Chase Smith School from 11/1/18 to 10/31/20.**  
Motion seconded by Mr. Mapes. Motion carried 5 – 0.

## K. Old Business

None

## L. Resignations

1. Superintendent Theoharides announced the following resignations:

Amanda Richer	Cheering Coach	SJHS	Eff. 10/8/18
Deborah Gagnon	Administrative Assistant	SJHS	Eff. 10/26/18
Debra Briggs	Administrative Assistant	Willard	Eff. 10/26/18
Ron St. Jean	Custodian	SHS 2 <sup>nd</sup> Shift	Eff. 10/19/18

## School Committee Meeting Minutes

November 5, 2018

## M. Staff Appointments

1. Superintendent Theoharides announced the following appointments:

Heather Van Geisen	Long term sub – Ed Tech – Special Ed	CJL	Eff. 10/18/18	new
Penny Lindsey	Long term sub – Ed Tech – Special Ed	CJL	Eff. 10/18/18	new
Jennifer Beattie	Temporary PT Clerical	SCAE	Eff. 10/15/18	temporary
Diana Vermette	PLCSS Building Level Coordinator	Willard	Eff. 10/18/18	replacement
Melissa Michaud	Asst. Literacy Coach	Elementary	Eff. Fall 2018	Renewal
Sara Deschambault	Asst. Literacy Coach	Elementary	Eff. Fall 2018	Renewal
Michelle Levy	Asst. Literacy Coach	Elementary	Eff. Fall 2018	Renewal
Danielle Perrin	Asst. Literacy Coach	Elementary	Eff. Fall 2018	Renewal
Christy Crowley	Asst. Literacy Coach	Elementary	Eff. Fall 2018	Renewal
Jessica Allaire	Asst. Literacy Coach	Elementary	Eff. Fall 2018	Renewal
Kristi Cochins Peters	Asst. Literacy Coach	Elementary	Eff. Fall 2018	Replacement
Elaine Blanchard	Administrative Assistant	SJHS	Eff. 11/1/18	Replacement
Scott Keeney	Assistant Swim Coach	SHS	Eff. 11/19/18	Replacement

## N. Staff Transfers

1. Superintendent Theoharides announced the following transfers:

Chelsea Graffam	From 2 <sup>nd</sup> Cook at Central Kitchen	To Temporary 1 <sup>st</sup> Cook at Central Kitchen	Eff. 10/15/18
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## O. Staff Nominations

None

## P. Policies

None

## School Committee Meeting Minutes

November 5, 2018

## Q. Items for Future Agenda(s)

1. Field trips (TBD)
2. School Committee Goal Setting for 2018/2019 (11/19/18)

## R. Calendar Announcements

1. Workshop set for Monday, October 29, 2018 at 5 pm at the new high school (small dining area) to address Cell Phone Usage by Students and Foodservice practices

Monday, November 19, 2018	Workshop Meeting – Goal Setting	5:30 PM	New SHS
Monday, December 3, 2018	Regular Meeting	6:00 PM	City Council Chambers
Monday, December 17, 2018	Regular Meeting	6:00 pm	City Council Chambers

## S. Adjournment

Ms. Sheffield made a motion **to adjourn at 7:17 pm.**  
Mr. Sheppard seconded the motion. Motion carried 5 - 0.

Respectfully submitted,

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 John Roux, School Committee Chair

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 David Theoharides, Superintendent



**SANFORD SCHOOL DEPARTMENT  
SANFORD SCHOOL COMMITTEE  
MINUTES  
Monday, November 19, 2018 ~ 5:30 pm**

Note: Meeting was held in Sanford Regional Technical Center Conference Room – 100 Alumni Boulevard

Members present: John Roux, Scott Sheppard, Jonathan Mapes, Emily Sheffield, Kendra Williams

Student reps present: None

Staff present: Matt Nelson, Assistant Superintendent  
Steve Bussiere, Assistant Superintendent  
Bernie Flynn, Curriculum Director  
Gwen Bedell, Business Administrator

A. Call to Order Time: 5:42 pm

B. Workshop Session: School Committee Goal Setting

C. Adjournment

Mr. Sheppard made a motion **to adjourn at 7:54 pm.**  
Mrs. Williams seconded the motion. Motion carried 5 - 0.

Respectfully submitted,

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John Roux, School Committee Chair

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Matt Nelson, Assistant Superintendent

**SANFORD SCHOOL DEPARTMENT  
SANFORD SCHOOL COMMITTEE  
MINUTES  
Monday, December 3, 2018 ~ 6:00 pm**

Note: Meeting was held in City Council Chambers, 3<sup>rd</sup> Floor, City Hall Annex

Members present: John Roux, Scott Sheppard, Jonathan Mapes, Emily Sheffield, Kendra Williams

Student Reps present: Emma Dubois, Harrielle Bernard, Natalie St. Onge

Staff present: David Theoharides, Superintendent  
Matt Nelson, Assistant Superintendent  
Steve Bussiere, Assistant Superintendent  
Gwen Bedell, Business Administrator  
Bernie Flynn, Curriculum Director

A. Call to Order Time: 6:05 pm

B. Pledge of Allegiance Said

C. Adjustments Motion by Mr. Sheppard: **To move items J.1. SHS Peer Helpers Presentation, P.1. Policy JFCK and P.2. Policy JFCK-R forward to be heard next.**  
Motion seconded by Ms. Williams. Motion carried 5 – 0.

J. *\*New Business*

1. SHS Peer Helpers Presentation – Natalie St. Onge, Beth Letourneau  
**(Attachment J.1.)** *heard out of order*

P. *\*Policies*

1. First Reading – Policy JFCK – Student Use of Cell Phones and Electronic Devices **(Attachment P)** *heard out of order*

Motion by Mr. Sheppard: **To accept the first reading of Policy JFCK as presented.**

Motion seconded by Ms. Sheffield. Motion carried 3 affirmatives, 1 negative (Williams) and 1 abstention (Mapes).

2. First Reading – Policy JFCK-R – Students use of Cell Phones and electronic Devices – Administrative Procedures **(Attachment P)** *heard out of order*

Motion by Mr. Shepard: **To accept the first reading of Policy JFCK-R as presented.**

Motion seconded by Ms. Sheffield. Motion carried: 3 affirmatives, 1 negative (Williams) and 1 abstention (Mapes).

D. Approval of Minutes

1. Executive Session, October 29, 2018, 5 pm **(Attachment D.1.)**

2. Executive Session, November 13, 2018, 5 pm **(Attachment D.2.)**

Motion by Mr. Sheppard: **To approve the minutes as presented**

Motion seconded by Mrs. Williams. Motion carried 5 – 0.

School Committee Meeting Minutes

December 3, 2018

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E. Public Comments           None

F. Communications           None

G. Committee Reports

1. Construction Updates
  - a. SHS/SRTC Construction Project
    1. D Wing – 1/1/19
    2. PAC on 12/17/18
    3. Dust collectors
    4. New coolers
  - b. Elementary Construction Projects
    1. MCS
    2. CMS (old SHS/SRTC)

H. Superintendent's Report

1. Student Representatives' Reports
2. Field Trip Announcements
  - i. SRTC Engineering & Architectural Design Class to N.E. Architectural Expo in Boston on November 28, 2018
  - ii. SRTC SkillsUSA to Fall Leadership Conference in Bangor on December 6-7, 2018
3. Superintendent's Notes
  - a. New phone app

## School Committee Meeting Minutes

December 3, 2018

## I. Directors' Reports

1. Business Administrator Gwen Bedell
  - a. Audit presentation scheduled for 1/7/19
  - b. Meeting with SFTA to review insurance
  - c. Transportation RFQ
  - d. Budget timeline
  - e. September, 2018 and October, 2018 Financials *heard out of order*
    - J.2. September, 2018 Financials
      - i. General Fund Expenses 9.30.18 (Attachment J.2.i.)
      - ii. Reconciliation of Accounts 9.30.18 (Attachment J.2.ii)
    - J.3. October, 2018 Financials
      - i. General Fund Expenses 10.31.18 (Attachment J.3.i)
      - ii. Reconciliation of Accounts 10.31.18 (Attachment J.3.ii)

Motion by Mr. Sheppard: **To approve the September, 2018 and October, 2018 financials as presented**

Motion seconded by Mrs. Williams. Motion carried 5 – 0.

- J.4. Amendments to MSMA Insurance Declarations of Trust and Indemnity Agreements *heard out of order*
  - i. MSMA Dental Insurance Declaration of Trust and Indemnity Agreement (Attachment J.4.i.)

Motion by Mr. Sheppard: **To move that the “Vote to Authorize Amendments to MSMA Dental Insurance Declaration of Trust and Indemnity Agreement” be adopted in form presented to this meeting and that a copy of said vote be filed with the minutes of this meeting.**

Motion seconded by Mrs. Williams. Motion carried 5 – 0.

- ii. MSMA Group Insurance Declaration of Trust and Indemnity (Attachment J.4.ii)

Motion by Mr. Sheppard: **To move that the “Vote to Authorize Amendments to MSMA Group Insurance Declaration of Trust and Indemnity Agreement” be adopted in form presented to this meeting and that a copy of said vote be filed with the minutes of this meeting.**

Motion seconded by Mrs. Williams. Motion carried 5 – 0.

- iii. MSMA Workers' Compensation Declaration of Trust and Indemnity (Attachment J.4.iii)

Motion by Mr. Sheppard: **To move that the “Vote to Authorize Amendments to MSMA Workers Compensation Insurance Declaration of Trust and Indemnity Agreement” be adopted in form presented to this meeting and that a copy of said vote be filed with the minutes of this meeting.**

Motion seconded by Mrs. Williams. Motion carried 5 – 0.

2. Assistant Superintendent Matt Nelson - none

3. Director of Curriculum Bernie Flynn - none

- a. MEA results (Attachment I.3.i) will be discussed at a later date

## School Committee Meeting Minutes

December 3, 2018

## J. New Business

1. SHS Peer Helpers Presentation – Natalie St. Onge, Beth Letourneau ([Attachment J.1.](#)) *heard out of order*
2. September, 2018 Financials – Gwen Bedell ([Attachments J.2.i and J.2.ii](#)) *heard out of order*
3. October, 2018 Financials – Gwen Bedell ([Attachments J.3.i and J.3.ii](#)) *heard out of order*
4. Amendments to MSMA Insurance Declarations of Trust and Indemnity Agreements – Gwen Bedell ([Attachments J.4.i, J.4.ii and J.4.iii](#)) *heard out of order*

## K. Old Business           None

## L. Resignations

1. Assistant Superintendent Nelson announced the following resignations:

Todd Bell	K Teacher	MCS	Retiring 8/31/18
Harry Spiliopoulos	Science Teacher	SHS	Retiring 1/18/19
Michael Ricker	Maintenance	District	Resigned 11/30/18
Kate Schothuis	Administrative Asst.	Sp. Education	Eff. 11/9/18

## M. Staff Appointments

1. Assistant Superintendent Nelson announced the following appointments:

Nichole Ivey	PT ELA Instructor	SCAE	Eff. 11/3/18
Zach Lemelin	Asst. Athletic Director	SHS	Eff. 11/1/18
Alexia Ortega	Administrative Asst.	Willard	Eff. 12/3/18
Anne L'Heureux	IT Data Specialist	Central Office.	Eff. 12/TBD/18
Ryan Martin	Head Boys Basketball Coach	SHS	
Jacob Mills	JV Boys Basketball Coach	SHS	
Ryan Camire	1 <sup>st</sup> Team Boys Basketball Coach	SHS	
Rossie Kearson	Head Girls Basketball Coach	SHS	
Tim Fecteau	JV Girls Basketball Coach	SHS	
Mark Boissonneault	7 <sup>th</sup> Grade Girls Basketball Coach	SJHS	
James Cantara	8 <sup>th</sup> Grade Girls Basketball Coach	SJHS	
Nate Mann	8 <sup>th</sup> Grade Boys Basketball Coach	SJHS	
Matt Ouellette	7 <sup>th</sup> Grade Boys Basketball Coach	SJHS	
Kendra O'Connell	Cheering Coach	SHS	
Brooke Berry	Cheering Coach	SJHS	
Shaina Morrow	Varsity Swim Coach	SHS	
Scott Keeney	Assistant Swim Coach	SHS	
Nate Smith	Head Wrestling Coach	SHS	
Paul Rivard	Assistant Wrestling Coach	SHS	
Paul Rivard	Head Wrestling Coach	SJHS	

## School Committee Meeting Minutes

December 3, 2018

## N. Staff Transfers

1. Assistant Superintendent Nelson announced the following transfers:

Jeanne Badger	From Foodservice at Central Kitchen	To Foodservice at SHS – temporary	Eff. 10/31/18
Briana Lafrance	From Foodservice sub	To Foodservice at Central Kitchen – temporary	Eff. 11/26/18
Mona Lamb	From Foodservice at Central Kitchen	To Foodservice Second Cook at Central Kitchen – temporary	Eff. 11/5/18
Joelle Landry	From Foodservice at Central Kitchen 3.75 hr/day	To Foodservice at Central Kitchen 5.0 hr/day – temporary	Eff. 11/26/18

## O. Staff Nominations          None

## P. Policies

**(Attachment P.)**

1. First Reading – Policy JFCK *heard out of order*
2. First Reading – Policy JFCK-R *heard out of order*

## Q. Items for Future Agenda(s)

3. Field trips (TBD)
4. 2019 2020 school calendar

## R. Calendar Announcements

1. Workshop set for Monday, October 29, 2018 at 5 pm at the new high school (small dining area) to address Cell Phone Usage by Students and Foodservice practices

Monday, January 7, 2019	Regular Meeting (including organization for 2019)	6:00 PM	City Council Chambers
Monday, January 28, 2019	Regular Meeting	6:00 PM	City Council Chambers

## S. Adjournment

Mr. Sheppard made a motion **to adjourn at 8:15 pm.**  
 Ms. Sheffield seconded the motion. Motion carried 5 - 0.

Respectfully submitted,

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 John Roux, School Committee Chair

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 Matt Nelson, Assistant Superintendent

**SANFORD SCHOOL DEPARTMENT  
SANFORD SCHOOL COMMITTEE  
MINUTES  
Wednesday, December 19, 2018 ~ 3:45 pm**

Note: Meeting was held in Superintendent's Conference Room, 2<sup>nd</sup> Floor, City Hall Annex.

Members present: John Roux, Jonathan Mapes, Emily Sheffield, Kendra Williams

Staff present: Matt Nelson, Assistant Superintendent  
Steve Bussiere, Assistant Superintendent  
Aaron Tremblay, SHS Assistant Principal

Call to Order Time: 3:53 pm

A. Executive Session Student Matter

1. Motion by Mr. Roux: **To enter Executive Session to consider disciplinary action for a student at Sanford High School pursuant to 1 MRSA § 405(6)(B) at 3:53 pm.**

Motion seconded by Mrs. Williams. Motion carried 4 to 0.

2. Motion by Mr. Mapes: **To exit Executive Session at 4:28 pm.**

Motion seconded by Mrs. Williams. Motion carried 4 to 0.

**Public Session:**

3. Motion by Mrs. Williams: **The School Committee has discussed the testimony and evidence presented and has found the student under consideration to be deliberately disobedient, disorderly, and engaging in infractions of Sanford School Committee Policy JICIA. The student's removal from school is necessary for the peace and usefulness of the school and as a result the student will be expelled from school indefinitely. A meeting will be set up with the student, guardian and school administration to outline the conditions for re-entry. The Assistant Superintendent of Schools will provide the student and the student's guardian written notice of the Sanford School Committee's findings and conclusions.**

Motion seconded by Mr. Mapes. Motion carried 4 to 0.

B. Adjournment

Ms. Sheffield made a motion **to adjourn at 4:33 pm.**

Mr. Mapes seconded the motion. Motion carried 4 - 0.

Respectfully submitted,

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John Roux, School Committee Chair

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Matt Nelson, Assistant Superintendent

**SANFORD SCHOOL DEPARTMENT  
SANFORD SCHOOL COMMITTEE  
MINUTES  
Wednesday, December 19, 2018 ~ 4:15 pm**

Note: Meeting was held in Superintendent's Conference Room, 2<sup>nd</sup> Floor, City Hall Annex.

Members present: John Roux, Jonathan Mapes, Emily Sheffield, Kendra Williams

Staff present: Matt Nelson, Assistant Superintendent  
Steve Bussiere, Assistant Superintendent  
Troy Watts, SHS Assistant Principal  
Brent Coleman, Outreach Worker

Guests present: Student

A. Call to Order Time: 4:48 pm

B. Executive Session Student Matter

1. Motion by Mr. Mapes: **To enter Executive Session to consider the re-admission of a student to Maine public schools pursuant to 1 MRSA § 405(6)(B) at 4:48 pm.**

Motion seconded by Mrs. Williams. Motion carried 4 to 0.

2. Motion by Mr. Mapes: **To exit Executive Session at 5:10 pm.**

Motion seconded by Mrs. Williams. Motion carried 4 to 0.

**Public Session:**

3. Motion by Mr. Mapes: **The School Committee has discussed the information presented regarding the student's request and found it to be insufficient to re-admit the student. Based on that information, the student will not be readmitted to Sanford High School. In addition, the Superintendent will provide the student and parents with a written notice of the School Committee's findings and conclusions.**

Motion seconded by Ms. Sheffield. Motion carried 4 to 0.

C. Adjournment

Ms. Sheffield made a motion **to adjourn at 5:12 pm.**

Mrs. Williams seconded the motion. Motion carried 4 - 0.

Respectfully submitted,

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John Roux, School Committee Chair

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Matt Nelson, Assistant Superintendent



**SANFORD SCHOOL DEPARTMENT  
SANFORD SCHOOL COMMITTEE  
MINUTES  
Monday, January 7, 2019 ~ 5:00 pm**

Note: Meeting was held in Superintendent's Conference Room, 2<sup>nd</sup> Floor, City Hall Annex

Members present: John Roux, Scott Sheppard, Don Jamison, Emily Sheffield, Kendra Williams

Student reps present: Emma Dubois, Harrielle Bernard, Natalie St. Onge

Staff present: Matt Nelson, Superintendent  
Steve Bussiere, Assistant Superintendent  
Bernie Flynn, Curriculum Director  
Gwen Bedell, Business Administrator

A. Call to Order Time: 5:01 pm

B. Workshop Session 2017/2018 Audit Report – Christian Smith, WIPLI/MACPAGE

**NOTE: Superintendent called meeting to order; School Committee Chair was elected during Regular Meeting at 6 pm.**

C. Adjournment  
Mr. Sheppard made a motion **to adjourn at 5:50 pm.**  
Mrs. Williams seconded the motion. Motion carried 5 - 0.

Respectfully submitted,

---

Matt Nelson, Superintendent

**SANFORD SCHOOL DEPARTMENT  
SANFORD SCHOOL COMMITTEE  
MINUTES  
Wednesday, January 9, 2019 ~ 3:30 pm**

Note: Meeting was held in Superintendent's Conference Room, 2<sup>nd</sup> Floor, City Hall Annex.

Members present: John Roux, Scott Sheppard, Don Jamison, Emily Sheffield

+

Staff present: Matt Nelson, Superintendent  
Steve Bussiere, Assistant Superintendent  
Joe Mastraccio, SJHS Assistant Principal

Call to Order Time: 3:48 pm

A. Executive Session Student Matter

1. Motion by Mr. Sheppard: **To enter Executive Session to consider disciplinary action for a student at Sanford Junior High School pursuant to 1 MRSA § 405(6)(B) at 3:48 pm.**  
Motion seconded by Ms. Sheffield. Motion carried 4 to 0.
2. Motion by Mr. Sheppard: **To exit Executive Session at 4:29 pm.**  
Motion seconded by Ms. Sheffield. Motion carried 4 to 0.  
**Public Session:**
3. Motion by Mr. Roux: **The School Committee has discussed the testimony and evidence presented and has found the student under consideration to be deliberately disobedient, disorderly, and engaging in infractions of Sanford School Committee Policy JFCK-R. The student's removal from school is necessary for the peace and usefulness of the school and as a result the student will be expelled from school indefinitely. The student will be allowed to re-enter Sanford Junior High School on January 22, 2019 with this expulsion held in abeyance if the student follows an Offender Plan created January 4, 2019. The Assistant Superintendent of Schools will provide the student and the student's guardian written notice of the Sanford School Committee's findings and conclusions.**  
Motion seconded by Mr. Sheppard. Motion carried 4 to 0.

B. Adjournment

Mr. Sheppard made a motion **to adjourn at 4:35 pm.**  
Ms. Sheffield seconded the motion. Motion carried 4 - 0.

Respectfully submitted,

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John Roux, School Committee Chair

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Matt Nelson, Superintendent

**SANFORD SCHOOL DEPARTMENT  
SANFORD SCHOOL COMMITTEE  
MINUTES  
Monday, January 14, 2019 ~ 3:30 pm**

Note: Meeting was held in Superintendent's Conference Room, 2<sup>nd</sup> Floor, City Hall Annex.

Members present: John Roux, Scott Sheppard, Don Jamison

Staff present: Matt Nelson, Assistant Superintendent  
Steve Bussiere, Assistant Superintendent  
Troy Watts, SHS Assistant Principal  
Brent Coleman, Outreach Worker

Guests present: Student  
Student's parents

A. Call to Order Time: 3:42 pm

B. Executive Session Student Matter

1. Motion by Mr. Sheppard: **To enter Executive Session to consider the re-admission of a student to Maine public schools pursuant to 1 MRSA § 405(6)(B) at 3:42 pm.**

Motion seconded by Mr. Jamison. Motion carried 3 to 0.

2. Motion by Mr. Sheppard: **To exit Executive Session at 4:14 pm.**

Motion seconded by Mr. Jamison. Motion carried 3 to 0.

**Public Session:**

3. Motion by Mr. Jamison: **The School Committee has discussed the information presented regarding the student's request and found it to be credible and the behavior that resulted in the student being expelled will not likely recur. Based on that information, the student will be readmitted to Sanford High School on January 28, 2019 (projected first day of second semester) with the following conditions: regular check-ins with Outreach Worker, counseling, restricted to no personal electronic devices while in school and subject to random searches related to electronic devices. In addition, the Superintendent will provide the student and parents with a written notice of the School Committee's findings and conclusions.**

Motion seconded by Mr. Sheppard. Motion carried 2 to 1.

C. Adjournment

Mr. Sheppard made a motion **to adjourn at 4:22 pm.**

Mr. Jamison seconded the motion. Motion carried 3 - 0.

Respectfully submitted,

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John Roux, School Committee Chair

---

Matt Nelson, Superintendent

**SANFORD SCHOOL DEPARTMENT  
SANFORD SCHOOL COMMITTEE  
MINUTES  
Monday, January 14, 2019 ~ 4:30 pm**

Note: Meeting was held in Superintendent's Conference Room, 2<sup>nd</sup> Floor, City Hall Annex.

Members present: John Roux, Don Jamison, Emily Sheffield, Kendra Williams

Staff present: Matt Nelson, Superintendent  
Steve Bussiere, Assistant Superintendent  
Troy Watts, SHS Assistant Principal  
Brent Coleman, Outreach Worker

Guests present: Student

A. Call to Order Time: 4:36 pm

B. Executive Session Student Matter

1. Motion by Mrs. Williams: **To enter Executive Session to consider the re-admission of a student to Maine public schools pursuant to 1 MRSA § 405(6)(B) at 4:36 pm.**  
Motion seconded by Ms. Sheffield. Motion carried 4 to 0.
2. Motion by Mr. Roux: **To exit Executive Session at 4:50 pm.**  
Motion seconded by Mrs. Williams. Motion carried 4 to 0.  
**Public Session:**
3. Motion by Mr. Roux: **The School Committee has discussed the information presented regarding the student's request and found it to be credible and the behavior that resulted in the student being expelled will not likely recur. Based on that information, the student will be readmitted to Sanford High School on the first day of this year's second semester (projected date 1/28/19). The student will set up a meeting with school administrators to map out strategies for successful re-entry. In addition, the Superintendent will provide the student and parents with a written notice of the School Committee's findings and conclusions.**  
Motion seconded by Ms. Sheffield. Motion carried 4 to 0.

C. Adjournment

Mr. Jamison made a motion **to adjourn at 4:52 pm.**  
Ms. Sheffield seconded the motion. Motion carried 4 - 0.

Respectfully submitted,

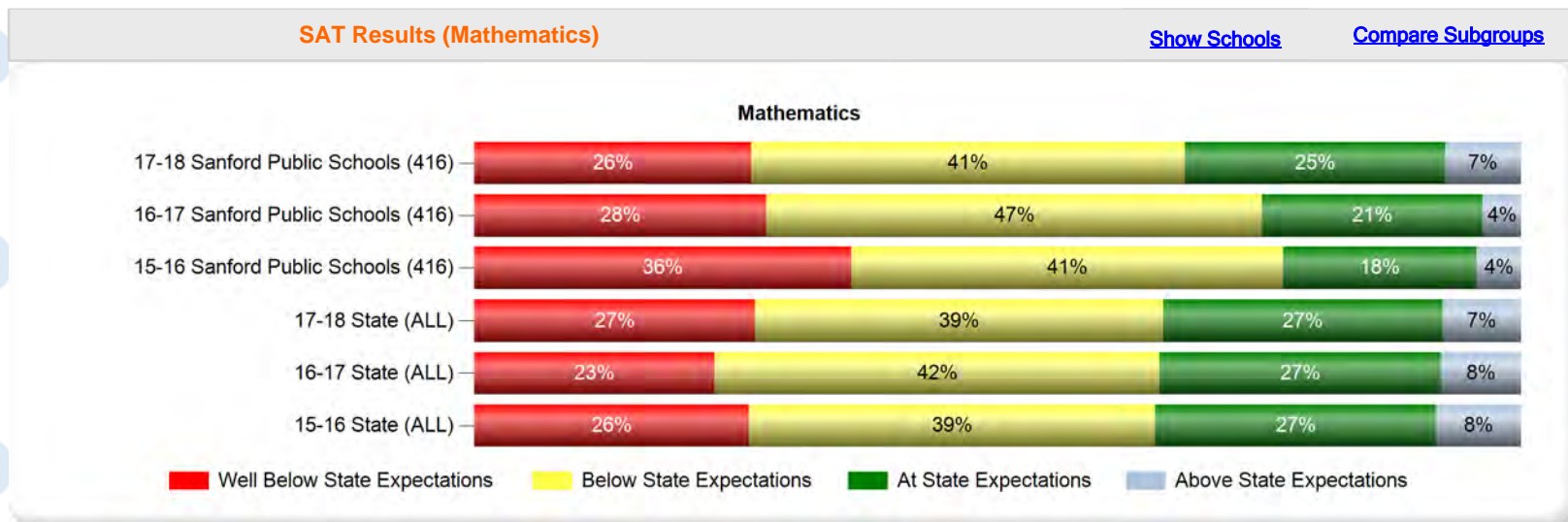
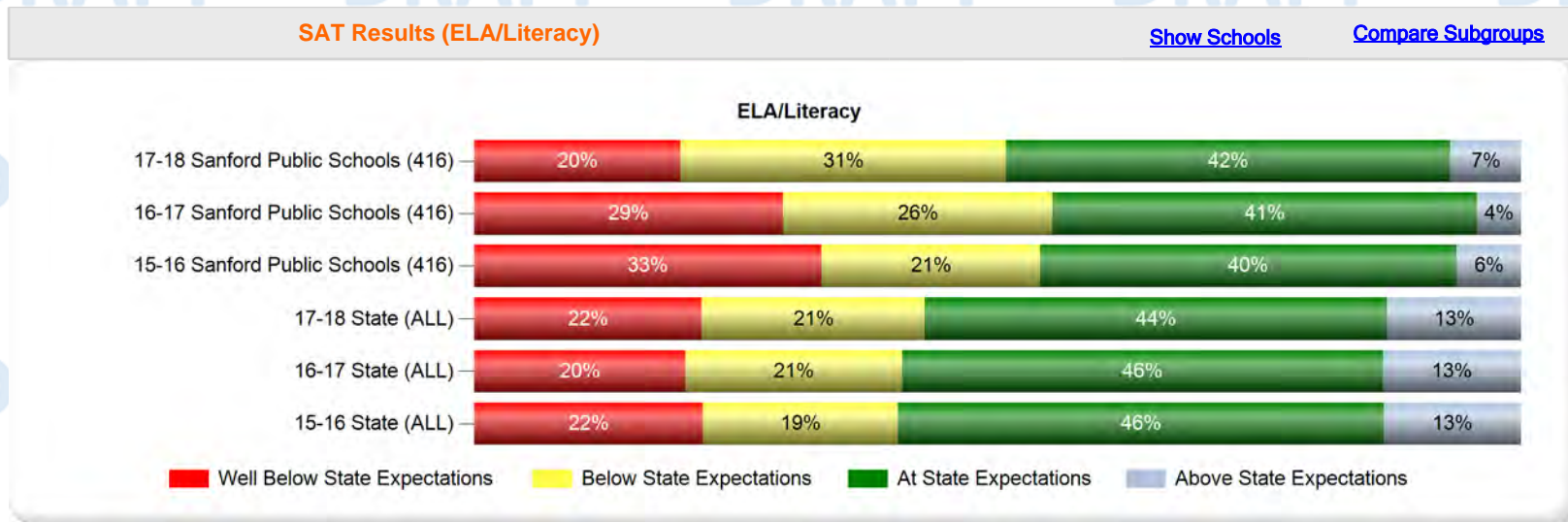
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John Roux, School Committee Chair

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Matt Nelson, Superintendent

To drill into the performance data, simply click on any of the segments within the bar charts. The state numbers are for reference, and are not clickable. District users can click on district and school charts, school users can click on school charts. You can filter the data by selecting a filter group from the above parameters and selecting one of the filter group's values to view just that subset (i.e. Female or Male within the Gender filter group).



SAT is the ELA/Literacy and mathematics assessment taken by most students in the 3rd year of high school. More information about this assessment can be found here: [https://www.maine.gov/doe/Testing\\_Accountability/MECAS/materials/sat](https://www.maine.gov/doe/Testing_Accountability/MECAS/materials/sat).

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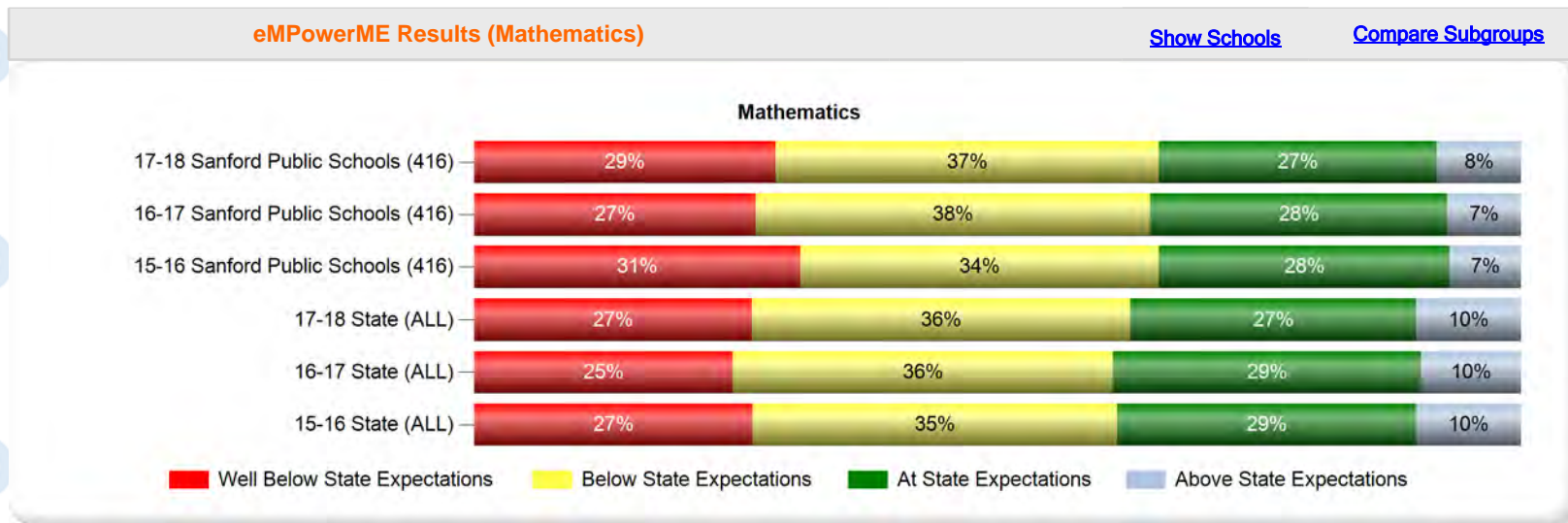
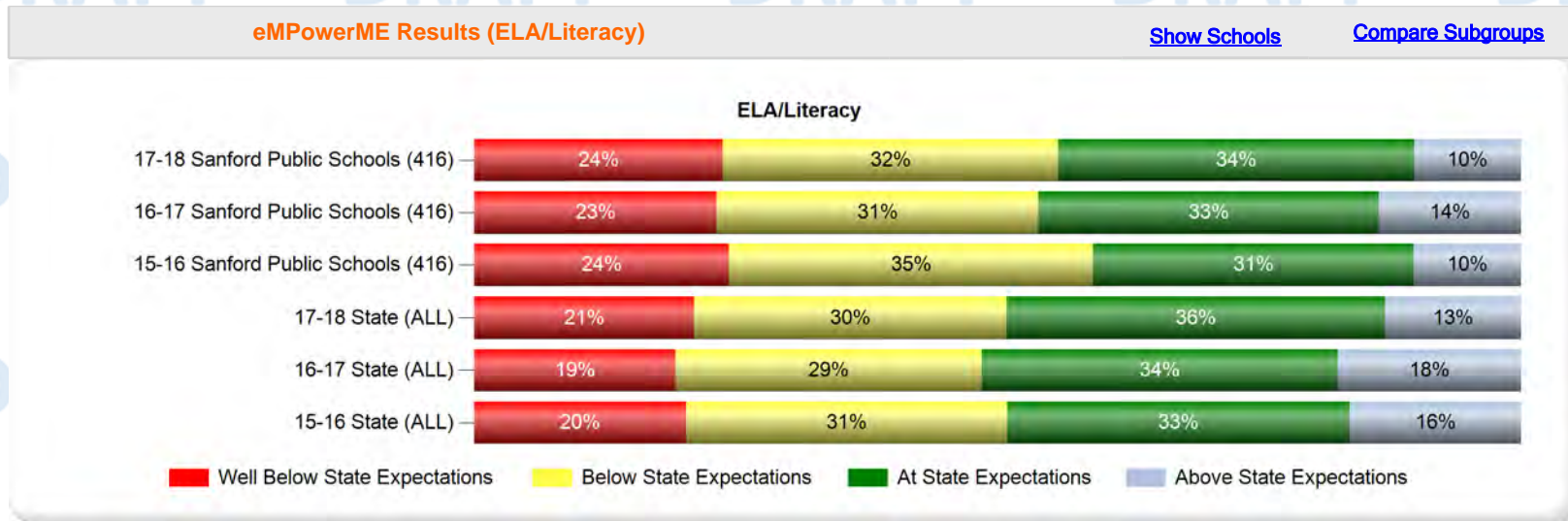
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To drill into the performance data, simply click on any of the segments within the bar charts. The state numbers are for reference, and are not clickable. District users can click on district and school charts, school users can click on school charts. You can filter the data by selecting a filter group from the above parameters and selecting one of the filter group's values to view just that subset (i.e. Female or Male within the Gender filter group).



eMPowerME is the ELA/Literacy and mathematics assessment taken by most of the students in grades 3-8. More information about this assessment can be found here: [https://www.maine.gov/doe/Testing\\_Accountability/MECAS/materials/empowerme](https://www.maine.gov/doe/Testing_Accountability/MECAS/materials/empowerme).

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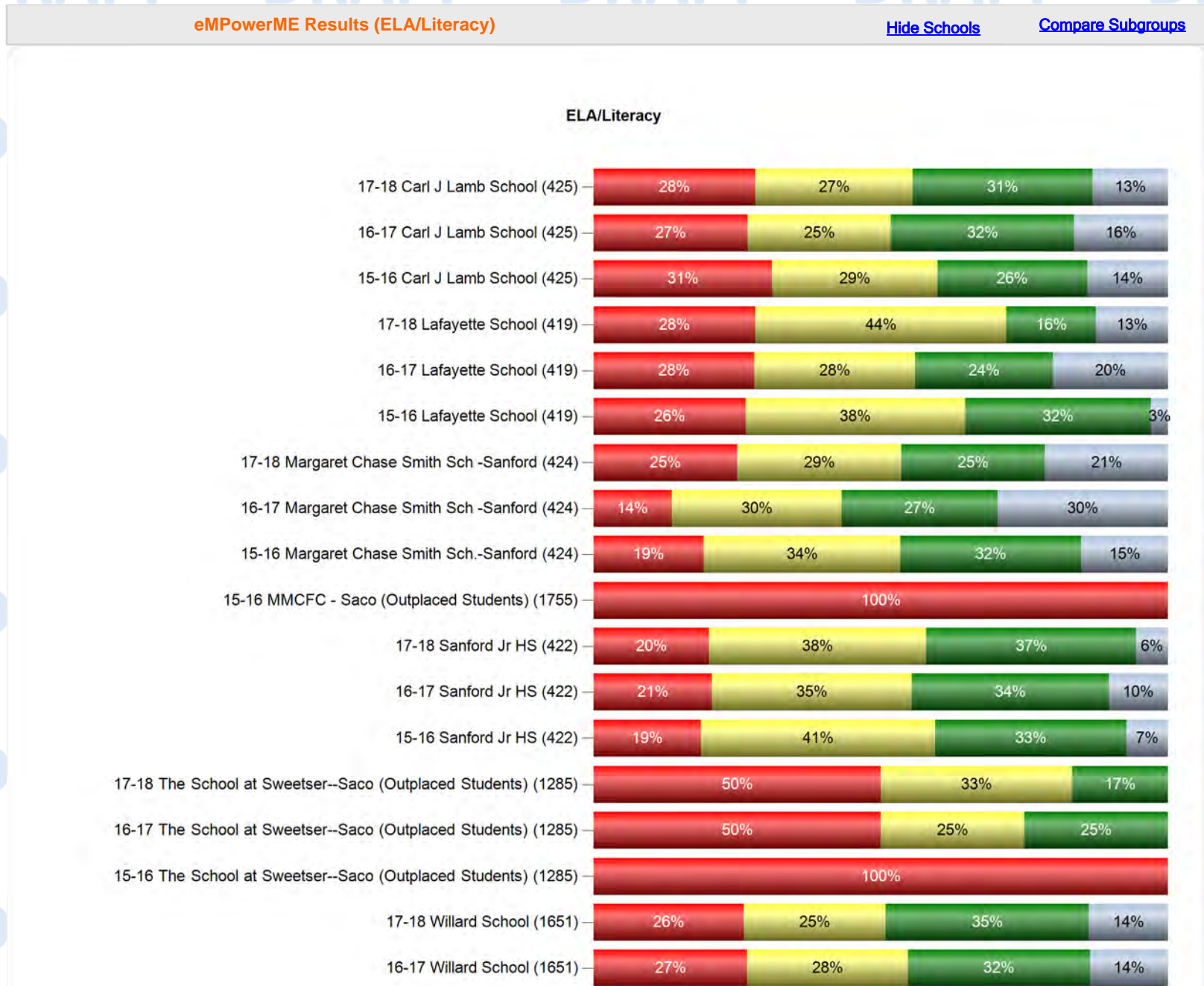
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Filters Applied: Assessment Code: eMPowerME Total: Total

This report contains confidential data. Data for public sharing may be located at: <https://lms.backpack.education/public/maine>

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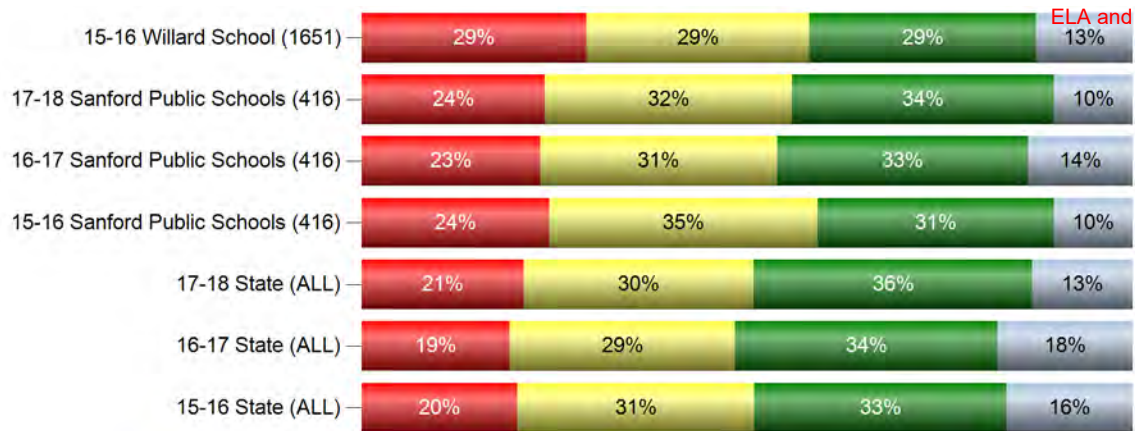
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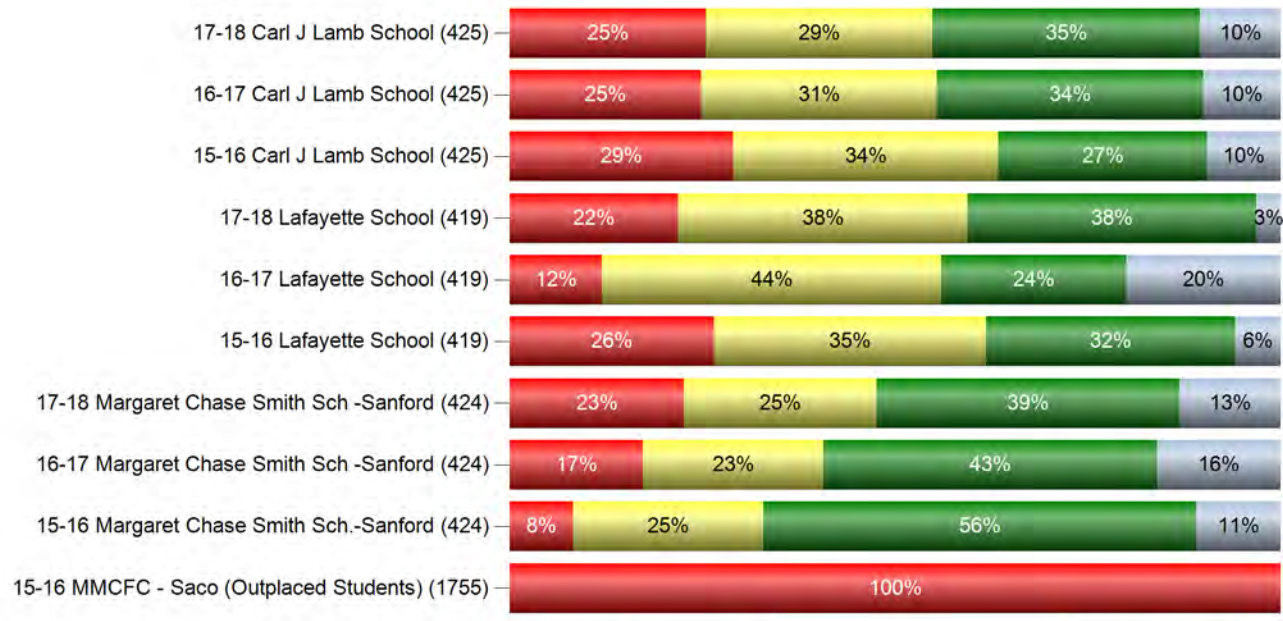
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eMPowerME Results (Mathematics)

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Mathematics



Filters Applied: Assessment Code: eMPowerME Total: Total

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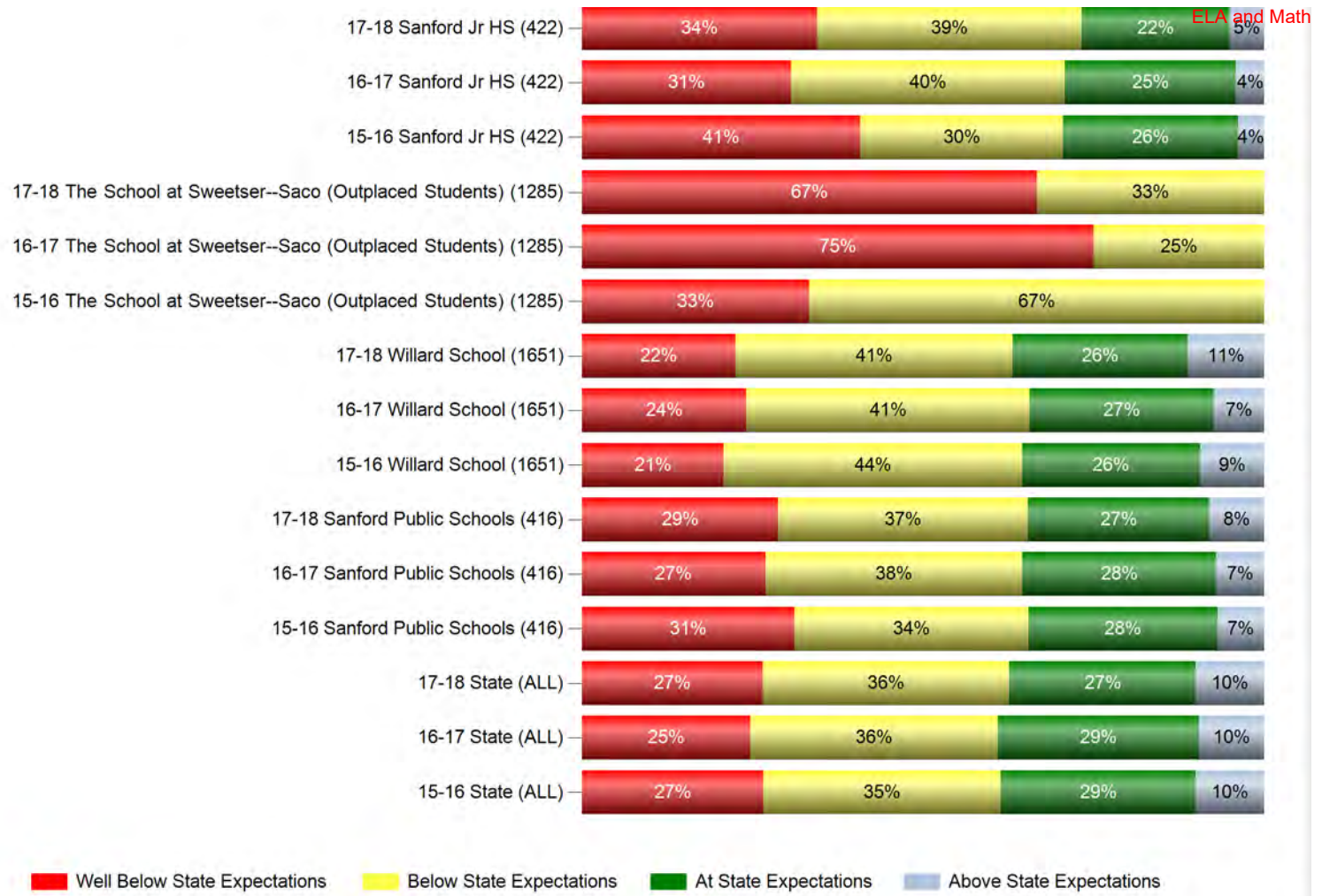
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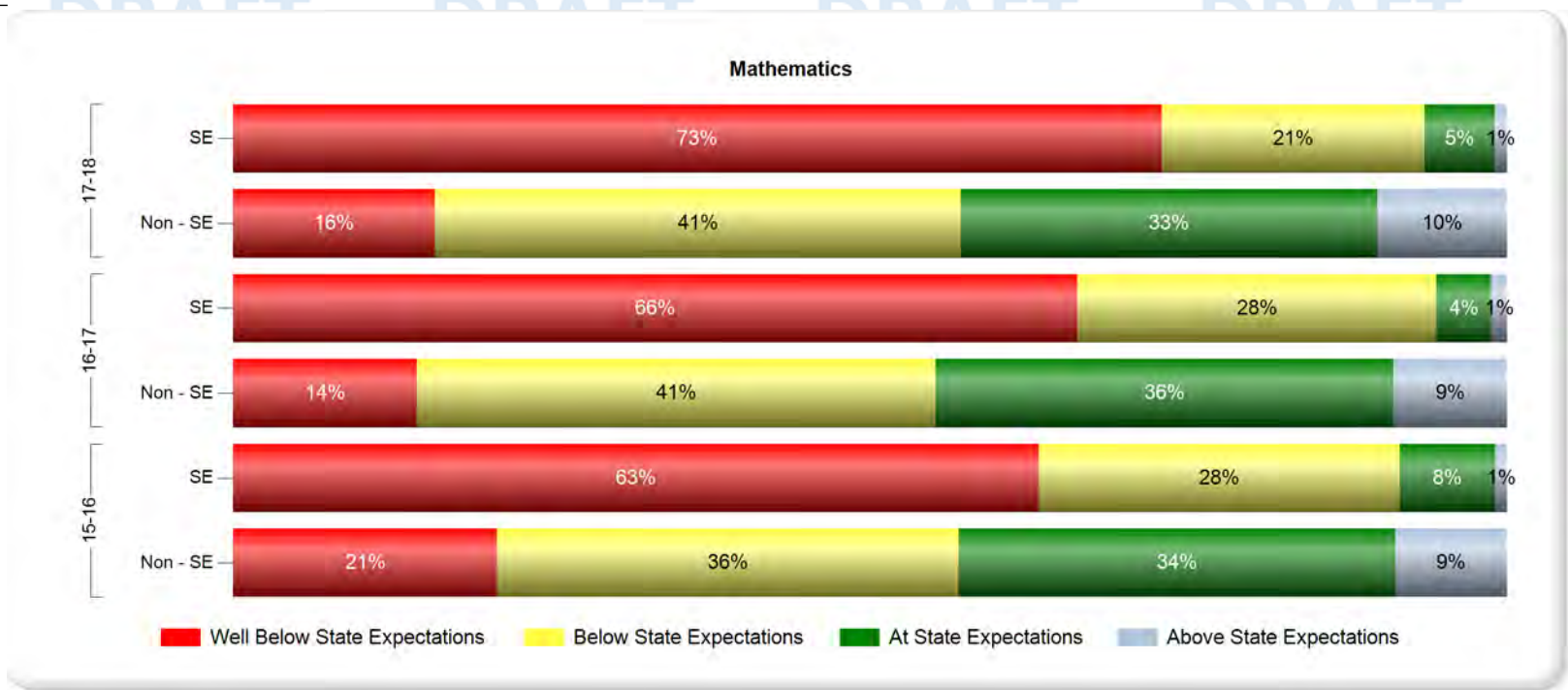


eMPowerME is the ELA/Literacy and mathematics assessment taken by most of the students in grades 3-8. More information about this assessment can be found here: [https://www.maine.gov/doe/Testing\\_Accountability/MECAS/materials/empowerme](https://www.maine.gov/doe/Testing_Accountability/MECAS/materials/empowerme).

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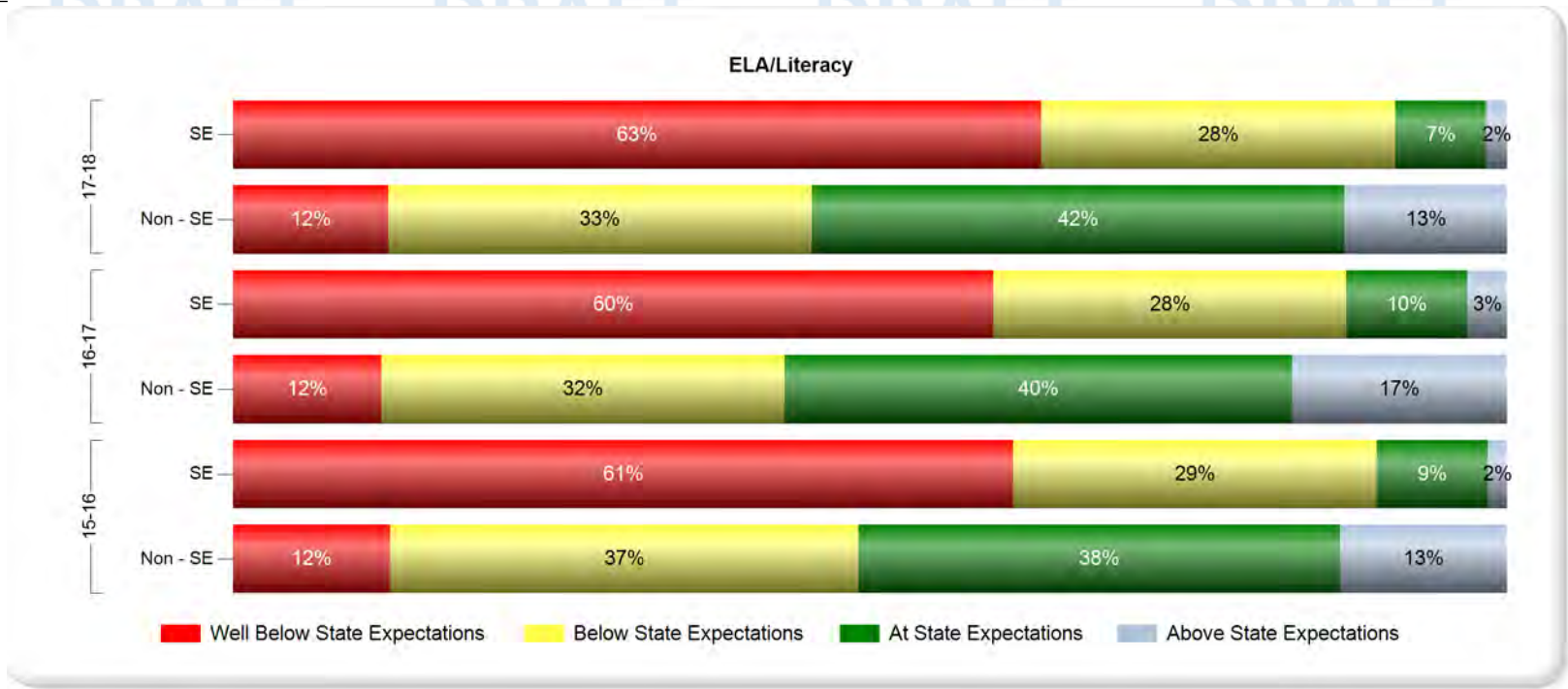
eMPowerME Results Special Education (SE)



eMPowerME Results by Special Education (SE)

School Year	Subject	Special Education (SE)	School Name	Well Below State Expectations	Below State Expectations	At State Expectations	Above State Expectations
2017-2018	Mathematics	SE		72.9%	20.6%	5.5%	1.0%
		Non - SE		15.8%	41.3%	32.7%	10.2%
		Combined		28.8%	36.6%	26.5%	8.1%
2016-2017	Mathematics	SE		66.3%	28.2%	4.3%	1.2%
		Non - SE		14.4%	40.7%	35.9%	8.9%
		Combined		26.9%	37.7%	28.4%	7.1%
2015-2016	Mathematics	SE		63.3%	28.3%	7.5%	0.9%
		Non - SE		20.7%	36.2%	34.3%	8.8%
		Combined		31.1%	34.3%	27.7%	6.8%

eMPowerME Results Special Education (SE)



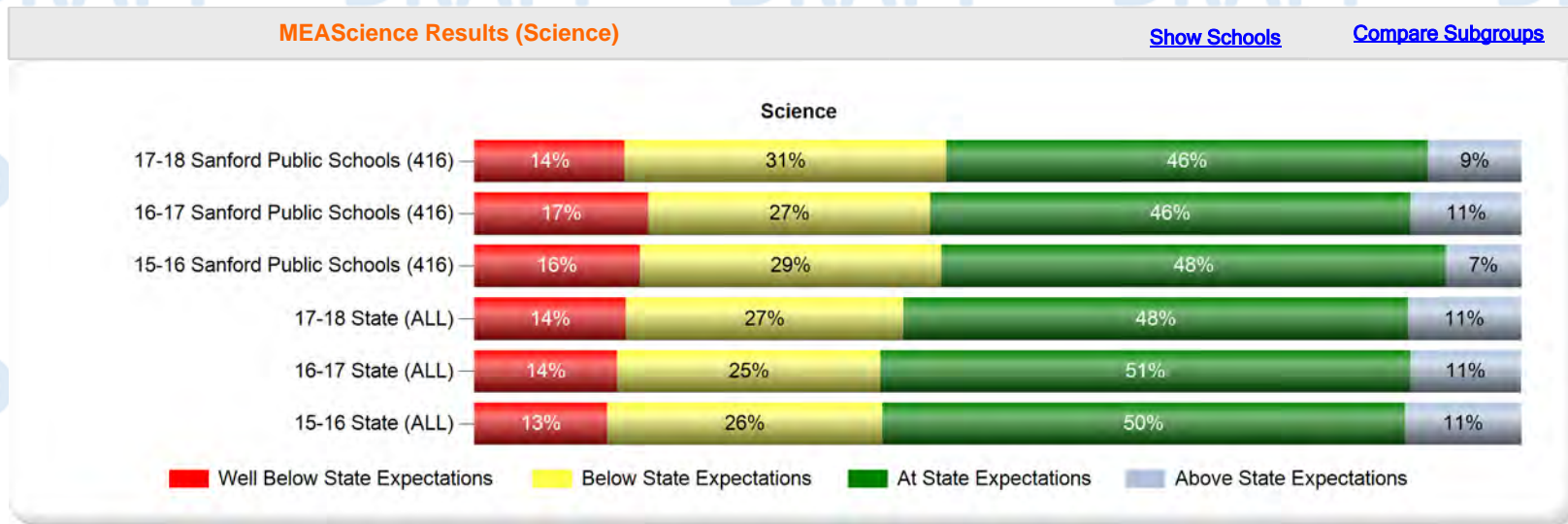
eMPowerME Results by Special Education (SE)

School Year	Subject	Special Education (SE)	School Name	Well Below State Expectations	Below State Expectations	At State Expectations	Above State Expectations
2017-2018	ELA/Literacy	SE		63.4 %	27.8 %	7.1 %	1.6 %
		Non - SE		12.2 %	33.3 %	41.8 %	12.7 %
		Combined		23.8 %	32.0 %	33.9 %	10.2 %
2016-2017	ELA/Literacy	SE		59.7 %	27.7 %	9.5 %	3.1 %
		Non - SE		11.6 %	31.7 %	39.8 %	16.9 %
		Combined		23.1 %	30.7 %	32.6 %	13.6 %
2015-2016	ELA/Literacy	SE		61.3 %	28.5 %	8.7 %	1.5 %
		Non - SE		12.3 %	36.8 %	37.8 %	13.1 %
		Combined		24.3 %	34.8 %	30.7 %	10.2 %

## Attachment I.3.i.

To drill into the performance data, simply click on any of the segments within the bar charts. The state numbers are for reference, and are not clickable. District users can click on district and school charts, school users can click on school charts. You can filter the data by selecting a filter group from the above parameters and selecting one of the filter group's values to view just that subset (i.e. Female or Male within the Gender filter group).

Science



MEA Science is the science assessment taken by most of the students in grades 5 and 8 and in the 3rd year of high school. More information about this assessment can be found here: [https://www.maine.gov/doe/Testing\\_Accountability/MECAS/materials/meascience](https://www.maine.gov/doe/Testing_Accountability/MECAS/materials/meascience).

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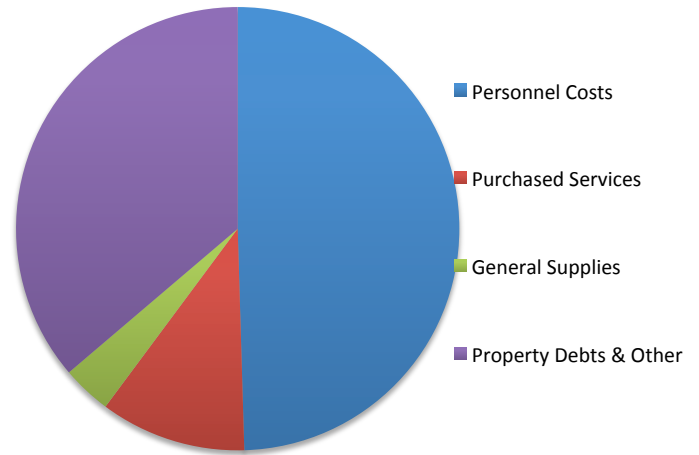
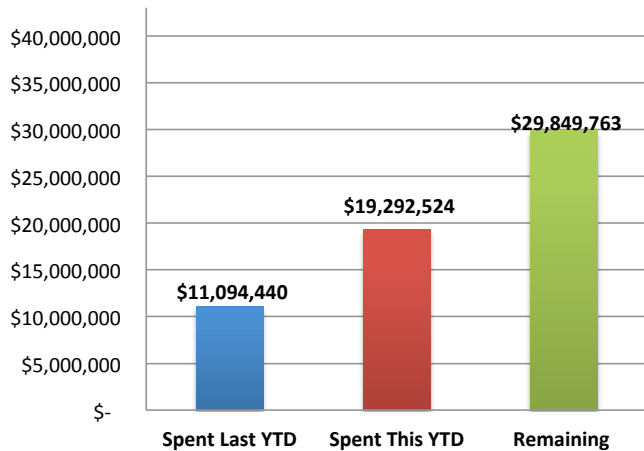
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**SANFORD SCHOOL DEPARTMENT**  
SUMMARY OF GENERAL FUND EXPENSES by FUNCTION and WARRANT ARTICLE  
For the Year-to-Date and Month Ending November 30, 2018

Account Group	Jul 17 - Nov 17 Actual	Jul 18 - Nov 18 Actual		2018/19 Revised Budget		Amount Remaining Revised Budget - Actual	
51000 Personal Services - Sal/Wages&Stip.	\$ 5,804,283	\$ 6,906,292	36%	\$ 23,718,093	48%	\$ 16,811,801	71%
52000 Personal Services - Payroll Tax&Bene.	\$ 2,354,369	\$ 2,648,326	14%	\$ 9,444,140	19%	\$ 6,795,814	72%
<i>Subtotal - Personal Services</i>	\$ 8,158,652	\$ 9,554,618	50%	\$ 33,162,233	67%	\$ 23,607,615	71%
53000 Purchased Prof. & Tech. Services	\$ 819,169	\$ 862,090	4%	\$ 2,049,670	4%	\$ 1,187,580	58%
54000 Purchased Property Services	\$ 282,690	\$ 236,382	1%	\$ 629,932	1%	\$ 393,549	62%
55000 Other Purchased Services	\$ 597,191	\$ 955,577	5%	\$ 2,787,393	6%	\$ 1,831,816	66%
56000 General Supplies	\$ 513,007	\$ 694,446	4%	\$ 1,683,876	3%	\$ 989,430	59%
57000 Property Maint & Repair	\$ 203,607	\$ 130,220	1%	\$ 373,083	1%	\$ 242,863	65%
58000 Debt, Dues/Fees & Miscellaneous	\$ 520,125	\$ 6,859,191	36%	\$ 8,456,105	17%	\$ 1,596,915	19%
59000 Other & Rounding	\$ -	\$ -	0%	\$ (5)	0%	\$ (5)	0%
<b>Total</b>	<b>\$ 11,094,440</b>	<b>\$ 19,292,524</b>	<b>100%</b>	<b>\$ 49,142,287</b>	<b>100%</b>	<b>\$ 29,849,763</b>	<b>61%</b>



Warrant Article Cost Center	Jul 17 - Nov 17 Actual	Jul 18 - Nov 18 Actual		2018/2019 Revised Budget		Amount Remaining	
1. Regular Instruction	\$ 3,762,399	\$ 4,137,933	21%	\$ 15,798,241	32%	\$ 11,660,308	74%
2. Special Education	\$ 1,977,527	\$ 2,320,276	12%	\$ 8,208,916	17%	\$ 5,888,639	72%
3. Career / Technical Education	\$ 734,371	\$ 967,533	5%	\$ 2,895,752	6%	\$ 1,928,219	67%
4. Other Instruction	\$ 435,734	\$ 443,457	2%	\$ 1,094,901	2%	\$ 651,444	59%
5. Student & Staff Support	\$ 1,149,346	\$ 1,397,156	7%	\$ 3,937,412	8%	\$ 2,540,256	65%
6. System Administration	\$ 362,815	\$ 430,494	2%	\$ 976,331	2%	\$ 545,837	56%
7. School Administration	\$ 777,564	\$ 915,918	5%	\$ 2,179,072	4%	\$ 1,263,154	58%
8. Transportation & Buses	\$ 229,124	\$ 525,315	3%	\$ 1,942,784	4%	\$ 1,417,469	73%
9. Facilities Maintenance	\$ 1,407,097	\$ 1,560,861	8%	\$ 3,980,672	8%	\$ 2,419,811	61%
10. Debt Service	\$ 258,082	\$ 6,577,375	34%	\$ 8,095,134	16%	\$ 1,517,759	0%
11. All Other Expenditures & Rounding	\$ 382	\$ 16,206	0%	\$ 33,072	0%	\$ 16,867	0%
<b>Subtotal</b>	<b>\$ 11,094,440</b>	<b>\$ 19,292,524</b>	<b>100%</b>	<b>\$ 49,142,287</b>	<b>100%</b>	<b>\$ 29,849,763</b>	<b>61%</b>
Adult Education	\$ 258,484	\$ 259,202	35%	\$ 748,462		\$ 489,260	65%
<b>Total</b>	<b>\$ 11,352,924</b>	<b>\$ 19,551,726</b>	<b>39%</b>	<b>\$ 49,890,749</b>	<b>100%</b>	<b>\$ 30,339,023</b>	<b>61%</b>

**RECONCILIATION OF ACCOUNTS**  
**BETWEEN SANFORD SCHOOL DEPARTMENT & THE CITY OF SANFORD**  
*For the Year-to-Date and Month Ending November 30, 2018*

Fund			Year to Date Revenues			Year to Date Expenses			Year to Date Net (Rev - Exp)		
City	Schl	Name	School	City	Variance	School	City	Variance	School	City	Variance
<b>GENERAL FUND</b>											
	16-210	1000-1200 General Education	(17,280,384)	(17,280,384)	-	19,292,524	19,292,524	-	2,012,139	2,012,139	-
	16-235	1500 Adult Education	(8,930)	(8,930)	-	259,202	259,202	-	250,273	250,273	-
		<b>Total</b>	<b>(17,289,314)</b>	<b>(17,289,314)</b>	<b>-</b>	<b>19,551,726</b>	<b>19,551,726</b>	<b>-</b>	<b>2,262,412</b>	<b>2,262,412</b>	<b>-</b>
<b>SPECIAL REVENUE FUNDS</b>											
	2201	2001 Wellness Team	(500)	(500)	-			-	(500)	(500)	-
	2202	2002 Erate	(10,567)	(10,567)	-			-	(10,567)	(10,567)	-
	2203	2003 Tech Tuition	(129,655)	(129,655)	-	104,778	104,778	-	(24,877)	(24,877)	-
	2204	2011 MelMac	(29,000)	(29,000)	-	1,650	1,650	-	(27,350)	(27,350)	-
	2207	2215 Momentum	(26,758)	(26,758)	-	22,094	22,094	-	(4,664)	(4,664)	-
	2219	2069 Genest/SRTC Bldg	(8,250)	(8,250)	-	3,650	3,650	-	(4,600)	(4,600)	-
	2228	2240 Maine Arts Comm	(1,500)	(1,500)	-	500	500	-	(1,000)	(1,000)	-
	2238	2215 College Transitions	(4,391)	(4,391)	-	15,558	15,558	-	11,167	11,167	-
	2239	2300 Title 1A	(382,167)	(382,167)	-	378,384	378,384	-	(3,784)	(3,784)	-
	2249	2460 MaineCare	(40,349)	(40,349)	-	44,853	44,853	-	4,504	4,504	-
	2252	2470 Idea Local Entitlemt.	(288,214)	(288,214)	-	295,129	295,129	-	6,915	6,915	-
	2253	2510 Early Child/PreSchl.	(16,082)	(16,082)	-	6,181	6,181	-	(9,901)	(9,901)	-
	2262	2700 Title 2A	(67,668)	(67,668)	-	103,588	103,588	-	35,920	35,920	-
	2268	2860 Carl Perkins	(47,417)	(47,417)	-	70,181	70,181	-	22,764	22,764	-
	2269	2950 Aefla/Abe	(10,752)	(10,752)	-	14,033	14,033	-	3,281	3,281	-
	2272	2012 Corning	(3,000)	(3,000)	-	41	41	-	(2,959)	(2,959)	-
	2273	2013 HS Student iPads	(2,750)	(2,750)	-	2,278	2,278	-	(472)	(472)	-
	2274 SF	2032 Walmart Foundation			-		-	-			-
	2275	2232 Transtn Profic. Dipl.			-	1,000	1,000	-	1,000	1,000	-
	2288	2081 SRTC/Intntl Film Fest	(3,000)	(3,000)	-	3,000	3,000	-			-
	2289	2004 Crayola Grant			-	158	158	-	158	158	-
		<b>Total</b>	<b>(1,072,020)</b>	<b>(1,072,020)</b>	<b>-</b>	<b>1,067,055</b>	<b>1,067,055</b>	<b>-</b>	<b>(4,965)</b>	<b>(4,965)</b>	<b>-</b>
<b>CAPITAL IMPROVEMENT FUNDS</b>											
	4047	3015 HS Const Project	(120,913)	(120,913)	-	7,565,782	7,565,782	-	7,444,869	7,444,869	-
	4054	3020 Elem Const Project	(44,363,867)	(44,263,867)	(100,000)	5,063,376	5,063,376	-	(39,300,491)	(39,200,491)	(100,000)
		<b>Total</b>	<b>(44,484,780)</b>	<b>(44,384,780)</b>	<b>(100,000)</b>	<b>12,629,158</b>	<b>12,629,158</b>	<b>-</b>	<b>(31,855,622)</b>	<b>(31,755,622)</b>	<b>(100,000)</b>
<b>ENTERPRISE FUNDS</b>											
<i>*7/18 Deposit Recorded by City FYE18</i>											
	5000	6000 School Café	(486,685)	(486,685)	-	598,120	598,120	-	111,436	111,436	-
	5200	6150 Adult Ed Enrichment	(13,385)	(13,385)	-	33,016	33,016	-	19,631	19,631	-
		<b>Total</b>	<b>(500,070)</b>	<b>(500,070)</b>	<b>-</b>	<b>631,136</b>	<b>631,136</b>	<b>-</b>	<b>131,066</b>	<b>131,066</b>	<b>-</b>
<b>TRUST FUNDS</b>											
	7013	8015 Trust Funds	(13,015)	(13,015)	-	3,150	3,150	-	(9,865)	(9,865)	-
		<b>Total</b>	<b>(13,015)</b>	<b>(13,015)</b>	<b>-</b>	<b>3,150</b>	<b>3,150</b>	<b>-</b>	<b>(9,865)</b>	<b>(9,865)</b>	<b>-</b>

Date: \_\_\_\_\_ For the School by: \_\_\_\_\_

Matthew Nelson, Superintendent

Gwen R. Bedell Gadbois, Business Admin.

Date: \_\_\_\_\_ For the City by: \_\_\_\_\_

Steven R. Buck, City Manager

Ronni L. Champlin, Finance Director