**SOUTH LEWIS CENTRAL SCHOOL DISTRICT**

**REGULAR BOARD MEETING – TUESDAY, SEPTEMBER 18, 2018**

**MIDDLE/HIGH SCHOOL BOARD ROOM**

BOARD Thomas Burmingham Scott Chrzanowski

MEMBERS Paul Campbell Andrew Liendecker

PRESENT: Jessica Carpenter Richard Ventura

ABSENT: Michael Lisk, Dawn Ludovici, Barry Worczak

OTHERS Douglas Premo, Superintendent

PRESENT: Barry Yette, Business Administrator and Clerk of the Board

Chad Luther, High School Principal

Judith Duppert, Middle School Principal

Christine Flansburg, Elementary Principal

Christopher Villiere, Elementary Principal

Catherine Littlefield, Director of Special Education

Scott Carpenter, Director of Information Technology

Deborah Domagala, Data and Curriculum Coordinator

Mark Austin, SL SRP President

16 Faculty and staff members

Andrew Liendecker, Board Vice-President, called the Regular Meeting to order at 6:35 p.m., immediately following the Audit Committee Meeting. A moment of silence was observed and the Pledge of Allegiance was recited.

**APPROVAL OF MINUTES**

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| 121. | Mr. Ventura moved, Mr. Campbell seconded, that the minutes of the August 28, 1018 Regular Meeting be approved.  Motion carried unanimously | APPROVAL OF MINUTES |

**SCHEDULE OF BILLS, TREASURER’S REPORTS, BUDGET ADJUSTMENTS & TRANSFERS**

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| 122. | Mr. Burmingham moved, Mr. Chrzanowski seconded, that the following motions be approved as presented.  Motion carried unanimously |  |
|  | 1. GENERAL FUND   Resolved that in accordance with the recommendation of the Superintendent of Schools, checks be issued in payment of August bills as duly audited in the amount of $1,491,625.05 from the General Fund.   1. SCHOOL LUNCH FUND   Resolved that in accordance with the recommendation of the Superintendent of Schools, checks be issued in payment of August bills as duly audited in the amount of $27,121.88 from the School Lunch Fund.   1. SPECIAL AID FUND   Resolved that in accordance with the recommendation of the Superintendent of Schools, checks be issued in payment of August bills as duly audited in the amount of $115,678.31 from the Special Aid Fund.   1. TRUST & AGENCY FUND   Resolved that in accordance with the recommendation of the Superintendent of Schools, checks be issued in payment of August bills as duly audited in the amount of $806,561.11 from the Trust & Agency Fund.  (5) CAPITAL FUND  Resolved that in accordance with the recommendation of the Superintendent of Schools, checks be issued in payment of August bills as duly audited in the amount of $5,695.54 from the Capital Fund. | SCHEDULE OF BILLS |
|  | Resolved that, upon the recommendation of the Superintendent of Schools, the Treasurer’s Reports for August, 2018 be accepted. | TREASURER’S REPORTS |
|  | Resolved that, upon the recommendation of the Superintendent of Schools, August budgetary adjustments and transfers be made in the amount of $16,069.13. | BUDGET ADJUSTMENTS & TRANSFERS |

**INFORMATION-REPORTS-PROPOSALS-SUPERINTENDENT AND STAFF**

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|  | * Introduction and welcome reception for new staff members * Discussion on college tuition reimbursement * Discussion of Substitute Bus Driver Rates | COMMUNICATION & DISCUSSION |
| 123. | Mr. Burmingham moved, Mr. Ventura seconded, upon the recommendation of the Superintendent of Schools, the Board of Education revise the Substitute Bus Driver Rate effective September 19, 2018 from $15.00/hour to the following:   * $17.50/hour (increases to $20/hr. on the 26th day of sub bus driving) * Retired South Lewis bus driver - $20/hour (increases to the contractual base rate of pay on the 26th day of sub bus driving)     (See enclosed revised SRP Substitute rates)  Motion carried unanimously | REVISE SUBSTITUTE BUS DRIVER RATE |
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| 124. | Mr. Campbell moved, Mrs. Carpenter seconded, upon the recommendation of the Committee on Pre-School and Special Education, approval be granted for the placement of the following students:  (See enclosed list)  Motion carried unanimously | APPROVAL – COMMITTEE ON PRE-SCHOOL SPECIAL EDUCATION AND SPECIAL EDUCATION PLACEMENTS |

**OLD BUSINESS**

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|  | Capital Project Vote Update – Public Hearing 10/15/18 and Vote 10/23/18  \*Letters and flyers \*School Messenger calls  \*Brochure with Q & A \*Media interviews  \*Community group meetings \*Faculty and staff presentations  \*Website & district newsletter \*Etc. | CAPITAL PROJECT VOTE UPDATE |

**NEW BUSINESS – CURRICULUM AND INSTRUCTION**

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|  | * Elementary Summer School Report – Christine Flansburg & Chris Villiere * Middle School Summer School Report – Amanda Alger * HS Summer School and Summer Driver Education Report – Chad Luther * PreK-12 Summer Curriculum, Professional Development Report –   Deborah Domagala and Scott Carpenter   * KidsKamp and Challenge Week – Kelly Whalen * Super Stage Report – Ryan Fitzgerald | SUMMER SCHOOL REPORTS |

**NEW BUSINESS – PERSONNEL**

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| 125. | Mr. Ventura moved, Mr. Campbell seconded, that the Board of Education collectively approve the following Personnel motions.  Motion carried unanimously | COLLECTIVELY APPROVE PERSONNEL MOTIONS |
| 126. | Resolved that, upon the recommendation of the Superintendent of Schools, Laurie Cleveland, having Permanent Certification in English 7-12, be appointed to a long-term substitute position, in accordance with the terms and conditions of the current agreement between the South Lewis Central School District and the South Lewis Teachers’ Association, effective September 17, 2018, until the return, resignation or retirement of Amanda Alger, or sooner termination by the Board of Education, but no later than approximately November 30, 2018 at a salary of Step 5 ( B + 30 + M - $46,661 – prorated).  Certification: Permanent – English 7-12    Degree: MS – Reading, BS – Business Distributive Education  Experience: See enclosed resume and application    (This fills the vacancy due to the maternity leave of HS English teacher Amanda Alger). | APPOINTMENT – CERTIFIED/  INSTRUCTIONAL – LONG-TERM SUBSTITUTE -  ENGLISH – LAURIE CLEVELAND |
| 127. | Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education accept the retirement of Dana Cook, Middle School Science Teacher, effective July 1, 2019. | RETIREMENT – CERTIFIED/  INSTRUCTIONAL – SCIENCE TEACHER -  DANA COOK |
| 128. | Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education accept the resignation of Angela LaFountain, effective November 2, 2018. | RESIGNATION – NON-CERTIFIED/NON-INSTRUCTIONAL – CLEANER -  ANGELA LAFOUNTAIN |
| 129. | Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education approve an unpaid leave of absence for Alicia Arthur, Baker, from May 6-8, 2019. | LEAVE OF ABSENCE – NON-CERTIFIED/NON-INSTRUCTIONAL – BAKER -  ALICIA ARTHUR |
| 130. | Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the following teachers as Academic Intervention Services and Extended Day Grant AIS Instructors for the 2018-2019 school year:  Olivia Boucher Mary Lou Cornish Rebecca Garner Cindy Panella Kacee Delles Christine Moser  Ashley Schneider Sheena Horn | APPOINTMENT - 2018-19 AIS AND  EXTENDED DAY GRANT AIS INSTRUCTORS |
| 131. | Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education approve Susanna Stoffle be appointed Internal Claims Auditor for the 2018-2019 school year effective September 19, 2018 at a stipend of $4,000.    (Sue Stoffle will be filling the vacancy created when Christine Raymond retires effective October 13, 2018.) | APPOINTMENT OF INTERNAL CLAIMS AUDITOR |
| 132. | Resolved that, upon the recommendation of the Superintendent of Schools, the following conference requests be approved:  1. Jefferson-Lewis BOCES Superintendents’ Meeting –  November 1-2, 2018 - Minnowbrook – Douglas Premo  2. 2018 STANYS Conference – November 2-5, 2018 - Rochester, NY – Mike Comet | CONFERENCE APPROVALS |
| 133. | Resolved that, upon the recommendation of the Superintendent of Schools, the following be appointed as a Grade 5-6 Intramural Program Advisor at a rate of pay of $400 per seasonal session:  FALL 2018  Indoor Soccer – Alicia Paluck  Baseball/Softball – David Martin  Golf – Lanette Liddiard | APPOINTMENT – GRADE 5-6 INTRAMURAL PROGRAM ADVISORS |
| 134. | Resolved that, upon the recommendation of the Superintendent of Schools, the following substitutes, pending the results of fingerprinting, be approved for the 2018-2019 school year:  (See enclosed lists) | APPROVAL – SUBSTITUTE LISTS |
| 135. | Resolved that, upon the recommendation of the Superintendent of Schools, the following be appointed to the designated extra-duty assignment for the 2018-2019 school year in accordance with the current teachers’ contract:  HS Department Chair, Related Arts - Cassie Gronowski | APPOINTMENT - EXTRA-CURRICULAR POSITION |

**NEW BUSINESS – OTHER**

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| 136. | Mr. Burmingham moved, Mr. Chrzanowski seconded, upon the recommendation of the Superintendent of Schools, the Board of Education approve the following items for discard/disposal and/or public sale:  1. Grade 5 Various Books  2. Grade 5 Science Readers  3. Copiers  4. Home & Career class items  Motion carried unanimously | APPROVAL – ITEMS FOR DISCARD/  DISPOSAL AND/OR PUBLIC |
| 137. | Mrs. Carpenter moved, Mr. Campbell seconded, upon the recommendation of the Superintendent of Schools, the Board of Education approve the National FFA Convention trip to Indianapolis, Indiana for Rachael Humphrey and the FFA students from Sunday, October 21, 2018 through  Saturday, October 27, 2018. (The Board of Education will cover $2.00/mile up to $1500 toward a motor coach, as per board policy.) | APPROVAL – FFA CONVENTION TRIP |
| 138. | Mr. Burmingham moved, Mr. Ventura seconded, upon the recommendation of the Superintendent of Schools, the Board of Education approve the Fifth/Sixth Grade Band and Seventh/Eighth Grade Band trip to attend the Darien Lake Music Festival at Darien Lake Theme Park in Darien, NY on  Friday, May 31, 2019. (The Fifth/Sixth Grade Band and Seventh/Eighth Grade Band are requesting the use of two South Lewis buses with under storage.) | APPROVAL – FIFTH/SIXTH GRADE BAND & SEVENTH/  EIGHTH GRADE BAND TRIP |
| 139. | Mr. Campbell moved, Mr. Ventura seconded, upon the recommendation of the Superintendent of Schools, the Board of Education approve the Memorandum of Understanding with the Lewis County Board of Elections regarding the use of County electronic voting machines for the School District Special vote to be held on October 23, 2018.  (See enclosed agreement) | APPROVAL OF MEMORANDUM OF UNDER-STANDING WITH LEWIS COUNTY BOARD OF ELECTIONS |

**ADJOURN**

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| 140. | Mr. Burmingham moved, Mr. Ventura seconded, that the meeting be adjourned at 7:48 p.m.    Motion carried unanimously | ADJOURN |

Respectfully submitted,

Barry J. Yette

Clerk of the Board of Education

Date of Approval: October 16, 2018