**SOUTH LEWIS CENTRAL SCHOOL DISTRICT**

**REGULAR BOARD MEETING – MONDAY, NOVEMBER 19, 2018**

**MIDDLE/HIGH SCHOOL BOARD ROOM**

BOARD Thomas Burmingham Scott Chrzanowski

MEMBERS Paul Campbell Andrew Liendecker Richard Ventura

PRESENT: Jessica Carpenter Michael Lisk Barry Worczak

ABSENT: Dawn Ludovici

OTHERS Douglas Premo, Superintendent

PRESENT: Barry Yette, Business Administrator and Clerk of the Board

Chad Luther, High School Principal

Catherine Littlefield, Director of Special Education

C. Brian Oaks, Director of Health, Phys. Ed., Athletics and Safety

Scott Carpenter, Director of Information Technology

Deborah Domagala, Data and Curriculum Coordinator

Marcy McGuire, SLTA Co-President

Mark Austin, SL SRP President

Rachael Humphrey, Teacher and FFA Advisor

Elizabeth McGuire, Student and FFA Member

Barry Worczak, Board President, called the Regular Meeting to order at 6:32 p.m., immediately following the Audit Committee Meeting. A moment of silence was observed and the Pledge of Allegiance was recited.

**APPROVAL OF MINUTES**

|  |  |  |
| --- | --- | --- |
| 162. | Mr. Ventura moved, Mr. Liendecker seconded, that the minutes of the October 15, 2018 Public Hearing and the October 16, 2018 Regular Meeting be approved.  Motion carried unanimously | APPROVAL OF MINUTES |

**SCHEDULE OF BILLS, TREASURER’S REPORTS, BUDGET ADJUSTMENTS & TRANSFERS**

|  |  |  |
| --- | --- | --- |
| 163. | Mr. Burmingham moved, Mr. Ventura seconded, that the following motions be approved as presented.  Motion carried unanimously |  |
|  | 1. GENERAL FUND   Resolved that in accordance with the recommendation of the Superintendent of Schools, checks be issued in payment of October bills as duly audited in the amount of $1,846,390.37 from the General Fund.   1. SCHOOL LUNCH FUND   Resolved that in accordance with the recommendation of the Superintendent of Schools, checks be issued in payment of October bills as duly audited in the amount of $99,765.10 from the School Lunch Fund.   1. SPECIAL AID FUND   Resolved that in accordance with the recommendation of the Superintendent of Schools, checks be issued in payment of October bills as duly audited in the amount of $70,443.50 from the Special Aid Fund.   1. TRUST & AGENCY FUND   Resolved that in accordance with the recommendation of the Superintendent of Schools, checks be issued in payment of October bills as duly audited in the amount of $1,305,465.35 from the Trust & Agency Fund. | SCHEDULE OF BILLS |
|  | Resolved that, upon the recommendation of the Superintendent of Schools, the Treasurer’s Reports for October, 2018 be accepted. | TREASURER’S REPORTS |
|  | Resolved that, upon the recommendation of the Superintendent of Schools, October budgetary adjustments and transfers be made in the amount of $27,188.45 | BUDGET ADJUSTMENTS & TRANSFERS |

**INFORMATION-REPORTS-PROPOSALS-SUPERINTENDENT AND STAFF**

|  |  |  |
| --- | --- | --- |
|  | * National FFA Convention Recap * Report on Capital Improvement Project Vote Results | FFA TRIP RECAP  CAPITAL PROJECT VOTE RESULTS |
| 164. | Mr. Ventura moved, Mr. Liendecker seconded, that the Board of Education of the South Lewis Central School District accept the October 23, 2018 Capital Improvement Project Vote results as follows:   * Proposition #1 – Capital Improvement Project   Ayes 732 – Noes 602 | ACCEPT CAPITAL IMPROVEMENT PROJECT VOTE RESULTS |
|  | Corrections to Tax Roll    Discussion of early dismissal of students on December 21, 2018 for staff  professional development – School Violence Incident Prevention & Response Workshop. | TAX CORRECTIONS  DISCUSS EARLY DISMISSAL |
| 165. | Mrs. Carpenter moved, Mr. Ventura seconded, upon the recommendation of the Superintendent of Schools, the Board of Education approve an early dismissal of students (MS/HS at 11:15 AM; Elementary at 11:45 AM) on Friday, December 21, 2018 for staff professional development.  Motion carried unanimously | APPROVAL – EARLY DISMISSAL OF STUDENTS – DECEMBER 21, 2018 |
| 166. | Mr. Lisk moved, Mr. Liendecker seconded, upon the recommendation of the Committee on Pre-School and Special Education, approval be granted for the placement of the following students:  (See enclosed list)  Motion carried unanimously | APPROVAL – COMMITTEE ON PRE-SCHOOL SPECIAL EDUCATION AND SPECIAL EDUCATION PLACEMENTS |

**OLD BUSINESS**

|  |  |  |
| --- | --- | --- |
|  | Capital Project Update   * Land donation * Glenfield and Port Leyden buildings * Design phase process * Construction Management/Clerk of the Works | CAPITAL PROJECT UPDATE |

**NEW BUSINESS – CURRICULUM AND INSTRUCTION**

|  |  |  |
| --- | --- | --- |
|  | District Data Presentation – Deb Domagala | DISTRICT DATA PRESENTATION |

**INFORMATION-REPORTS-PROPOSALS-BOARD OF EDUCATION**

|  |  |  |
| --- | --- | --- |
|  | Report on NYSSBA Convention – October 25-27, 2018 – New York, NY - Barry Worczak, Andy Liendecker, Rich Ventura | REPORT ON NYSSBA CONVENTION |

**NEW BUSINESS – PERSONNEL**

|  |  |  |
| --- | --- | --- |
| 167. | Mr. Burmingham moved, Mr. Lisk seconded, that the Board of Education collectively approve the following Personnel motions.  Motion carried unanimously | COLLECTIVELY APPROVE PERSONNEL MOTIONS |
| 168. | Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education approve an unpaid leave of absence for Jim Jenkins, Bus Driver, for November 26, 29, 30 and December 3, 2018. | LEAVE OF ABSENCE – NON-CERTIFIED/NON-INSTRUCTIONAL – BUS DRIVER – JIM JENKINS |
| 169. | Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education approve Kelly Whalen, Kali Peck and Tim Abone as Academic Intervention Services and Extended Day Grant AIS Instructors for the 2018-2019 school year. | APPOINTMENT - 2018-19 AIS AND  EXTENDED DAY GRANT AIS INSTRUCTORS |
| 170. | Resolved that, upon the recommendation of the Superintendent of Schools, the following be appointed to the designated extra-duty assignments for the 2018-2019 school year in accordance with the current teachers’ contract:  Asst. Varsity Ski - Becky Oeschger  Girls’ Modified Basketball - Jana Brown  Girls’ Modified Basketball - Chad Brown | APPOINTMENT – INTERSCHO-LASTIC COACHING POSITIONS |
| 171. | Resolved that, upon the recommendation of the Superintendent of Schools, the following conference requests be approved:  1. Rural Schools Assoc. Mental Health & Student Safety Winter Summit December 14, 2018 – Lake Placid, NY – Doug Premo & Deb Domagala    2. NYSCOSS 2019 Winter Institute & Lobby Day – March 2-5, 2019 – Albany, NY - Doug Premo | CONFERENCE APPROVALS |
| 172. | Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education appoint Kennedy Kraeger as Student Technology Assistant for the 2018-2019 school year. | APPOINT STUDENT TECHNOLOGY ASSISTANT |
| 173. | Resolved that, upon the recommendation of the Superintendent of Schools, the following substitutes, pending the results of fingerprinting, be approved for the 2018-2019 school year:  (See enclosed lists) | APPROVAL – SUBSTITUTE LISTS |
| 174. | Resolved that, upon the recommendation of the Superintendent of Schools, Melissa Sovar be appointed as an Elementary Morning Program Supervisor from approximately November 19, 2018 – February 15, 2019 at a rate of $13.00/day. | APPOINTMENT – ELEMENTARY MORNING PROGRAM SUPERVISOR |
| 175. | Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education accept the resignation of Nicole Lee, Teaching Assistant, effective November 15, 2018. | RESIGNATION – CERTIFIED/  INSTRUCTIONAL – TEACHING ASSISTANT –  NICOLE LEE |
| 176. | Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education accept the resignation of Alayna Meyer, Teaching Assistant, effective January 19, 2019. | RESIGNATION – CERTIFIED/  INSTRUCTIONAL – TEACHING ASSISTANT –  ALAYNA MEYER |

**NEW BUSINESS – OTHER**

|  |  |  |
| --- | --- | --- |
| 177. | Mr. Lisk moved, Mr. Liendecker seconded, upon the recommendation of the Superintendent of Schools, the Board of Education approve the following item for discard/disposal and/or public sale:    (See enclosed list)  Motion carried unanimously | APPROVAL – ITEM FOR DISCARD/  DISPOSAL AND/OR PUBLIC SALE |
| 178. | Mr. Lisk moved, Mr. Chrzanowski seconded, upon the recommendation of the Superintendent of Schools, the report of the Tax Collector, Kim Hrim, for the 2018-2019 fiscal year (amount of tax levy $7,670,881.19, total collected $6,462,294.20) be accepted.  Motion carried unanimously | TAX COLLECTOR’S REPORT |
| 179. | Mr. Liendecker moved, Mr. Campbell seconded, upon the recommendation of the Superintendent of Schools, Jefferson-Lewis BOCES be granted permission to lease one South Lewis bus for the 2018-2019 school year to transport students to select Lewis County work site locations as part of the Moving Forward Program.  (See enclosed Lease)  Motion carried unanimously | BUS LEASE AGREEMENT – JEFFERSON-LEWIS BOCES |
| 180. | Mrs. Carpenter moved, Mr. Ventura seconded, upon the recommendation of the Superintendent of Schools, the following revised Board Policies, Section 8460 – Student Field Trips, and Section 6121 - Sexual Harassment in the Workplace, be adopted as a first reading by the South Lewis Central School Board.  (See enclosed Policies)  THIS IS A FIRST READING  Motion carried unanimously | REVISE BOARD POLICY – 8460 - STUDENT FIELD TRIPS AND POLICY  6121 – SEXUAL HARASSMENT IN THE WORKPLACE |
| 181. | Mrs. Carpenter moved, Mr. Ventura seconded, upon the recommendation of the Superintendent of Schools, the Board of Education approve the Addendum to the Agreement between the South Lewis Central School District and the County of Lewis for School Resource Officer Services for the 2018-2019 school year.  (See enclosed addendum)  Motion carried unanimously | APPROVAL – ADDENDUM TO AGREEMENT FOR SCHOOL RESOURCE OFFICER SERVICES |
| 182. | Mr. Lisk moved, Mr. Campbell seconded, upon the recommendation of the Superintendent of Schools, the South Lewis Central School District will enter into a multi-year Administrative Computer Services Agreement (CoSer 602) with the Madison-Oneida BOCES as follows:    WHEREAS, the Board of Education of the South Lewis Central School District desires to enter into a four (4) year contract with the Madison-Oneida BOCES in order for the Regional Information Center to furnish certain services to the District pursuant to Education Law 1950(4)(jj), those services being: CoSer 602 Administrative Computer Services;  NOW, THEREFORE, it is RESOLVED, that the Board of Education of the South Lewis Central School District agrees to enter into a contract with the Madison-Oneida BOCES for the provision of said services to the District not to exceed $88,642.00 plus related borrowing fees, plus yearly Regional Information Center support during the term of this contract, finalized by the Superintendent, subject to the approval of Commissioner of Education, for a period of four (4) ye year(s); 2018-19, 2019-20, 2020-21, 2021-2022.  Motion carried unanimously | ADMINIS-TRATIVE COMPUTER SERVICES AGREEMENT |
| 183. | Mr. Ventura moved, Mr. Liendecker seconded that the Board of Education approve the following Bond Resolution.  WHEREAS, the qualified voters of the South Lewis Central School District, Lewis County, New York (the "District"), at the special District meeting duly called and held on October 23, 2018, did vote and adopt propositions authorizing a capital improvement project consisting of (i) renovations and improvements to the Middle School/High School, Bus Garage and Biomass Building (ii) the construction of an approximately 71,300 square foot elementary school addition to the Middle School/High School and (iii) the acquisition of up to 51 acres of land adjacent to the school campus and the construction thereon of new athletic fields, parking and access roads, a concessions building with toilet facilities and an on-site sewage disposal system, including, for all of the forgoing, related site improvements, original furnishings, fixtures and equipment, architectural fees, and all other costs incidental to such work (collectively referred to herein as the “Project”) at a maximum cost of $38,889,800, the expenditure of $2,000,000 from the District’s Capital Reserve Fund, the levy of a tax in the amount of $36,889,800, which tax may be collected in annual installments as provided by Section 416 of the Education Law and in anticipation of such tax, the issuance of bonds and bond anticipation notes in the principal amount not to exceed $36,889,800, and the levy of a tax to pay the interest on said obligations; and    WHEREAS, the South Lewis Central School District (the "District"), is a local agency pursuant to the New York State Environmental Quality Review Act (“SEQRA”), ECL Section 8-0101, *et seq.,* and implementing regulations, 6 NYCRR Part 617 (the “Regulations”), and  WHEREAS, the District’s Board of Education reviewed the impact of the Project upon the environment, as required by the Regulations, concluded that the Project is a Type I Action as defined in SEQRA and thereafter determined by resolution dated August 28, 2018 that the Project will not have significant adverse effect on the environment and issued a negative declaration for the purposes of SEQRA; and  NOW, THEREFORE BE IT RESOLVED, ON NOVEMBER 19, 2018, BY THE BOARD OF EDUCATION OF THE DISTRICT, (by favorable vote of not less than two thirds of all members of said board of education) AS FOLLOWS:  Section 1. Subject to the provisions of Section 3 hereof, the District is hereby authorized to accomplish the Project and purchase such furnishings, equipment, machinery and apparatus as may be required for the purposes for which the Project is to be used and to expend therefor an amount, including preliminary costs and costs incidental thereto and to financing thereof, not to exceed the estimated maximum cost of $38,889,800; and the said amount is hereby appropriated therefor. The estimated total cost of said specific object or purpose, including preliminary costs and costs incidental thereto and the financing thereof, is $38,889,800 and the plan of financing includes the use of $2,000,000 from the District’s Capital Reserve Fund, any available state aid and the issuance of serial bonds in the aggregate principal amount not to exceed $36,889,800 and the levy and collection of taxes on all the taxable real property in the District in the amount of $36,889,800 to pay the principal of said bonds and the interest thereon as the same shall become due and payable, subject to applicable amounts of state assistance available or to any revenues available for such purpose from any other source.  Section 2. Bonds and bond anticipation notes of the District are hereby authorized to be issued pursuant to the provisions of the Local Finance Law of the State of New York (the "Local Finance Law"), in a principal amount not to exceed $36,889,800 to finance said appropriation for the Project.  Section 3. The following additional matters are hereby determined and declared:  (a) Under the Local Finance Law, the period of probable usefulness of the Project is thirty (30) years pursuant to Section 11 of the Local Finance Law;    (b) Current funds are not required by the Local Finance Law to be provided prior to the issuance of the bonds and any notes issued in anticipation thereof authorized by this resolution; and  (c) The proposed maturity of the bonds authorized by this resolution will exceed five (5) years.    Section 4. The temporary use of available funds of the District, not immediately required for the purpose or purposes for which the same were raised or otherwise created, is hereby authorized pursuant to Section 165.10 of the Local Finance Law, for the capital purposes described in Section 1 of this resolution. The reasonably expected source of funds to be used to initially pay for the expenditures authorized by Section 1 of this resolution shall be from the District’s General Fund. It is intended that the District shall then reimburse expenditures from the General Fund with the proceeds of the bonds and bond anticipation notes authorized by this resolution and that the interest payable on the bonds and any bond anticipation notes issued in anticipation of such bonds shall be excludable from gross income for federal income tax purposes. This resolution is intended to constitute the  declaration of the District’s “official intent” within the meaning of Treasury Regulation Section 1.150-2 to reimburse the expenditures authorized by this resolution with the proceeds of the bonds and bond anticipation notes authorized herein. Other than as specified in this resolution, no monies are reasonably expected to be, received, allocated on a long-term basis, or otherwise set aside with respect to the permanent funding of the objects or purposes described herein.  Section 5. Each of the bonds authorized by this resolution and any bond anticipation notes issued in anticipation thereof shall contain the recital of validity as prescribed by Section 52.00 of the Local Finance Law and said bonds and any notes issued in anticipation of said bonds shall be general obligations of the District, payable as to both principal and interest by general tax upon all the taxable real property within the District without limitation of rate or amount. The bonds may be issued such that annual principal and interest payments will be substantially similar or declining as provided by law. The full faith and credit of the District are hereby irrevocably pledged to the punctual payment of the principal of and interest on said bonds and any notes issued in anticipation of the sale of said bonds and provision shall be made annually in the budget of the District of appropriation for (a) the amortization and redemption of the bonds and any notes in anticipation thereof to mature in such year and (b) the payment of interest to be due and payable in such year.    Section 6. The validity of the bonds authorized by this resolution and of any notes issued in anticipation of the sale of said bonds may be contested only if:  (a) such obligations are authorized for an object or purpose for which the District is not authorized to expend money, or    (b) the provisions of law which should be complied with at the date of the publication of such resolution are not substantially complied with, and an action, suit or proceeding contesting such validity, is commenced within twenty days after the date of such publication, or  (c) such obligations are authorized in violation of the provisions of the constitution.  Section 7. The power to issue and sell the bonds and any notes issued in anticipation thereof, including all powers or duties pertaining or incidental thereto, is hereby delegated to the President of the Board of Education, as Chief Fiscal Officer, except as herein provided. The bonds shall be of such terms, form and contents as may be determined by the Chief Fiscal Officer, pursuant to the Local Finance Law. The Chief Fiscal Officer is authorized to execute and deliver any documents and to take such other action as may be necessary and proper to carry out the intent and provisions hereof.  Section 8. Trespasz & Marquardt, LLP is appointed bond counsel to the District for the Project.  Section 9. This resolution shall take effect immediately. The District Clerk is hereby authorized and directed to publish a summary of the foregoing resolution, together with a Notice in substantially the form prescribed by Section 81.00 of the Local Finance Law in the newspapers having general circulation in the District and designated the official newspapers of District for such publication.  Roll Call Vote  Thomas Burmingham - Yes Andrew Liendecker - Yes  Paul Campbell - Yes Michael Lisk - Yes  Jessica Carpenter - Yes Richard Ventura - Yes  Scott Chrzanowski- Yes Barry Worczak - Yes  Motion carried unanimously | BOND RESOLUTION OF THE SOUTH LEWIS CENTRAL SCHOOL DISTRICT,  LEWIS COUNTY, NEW YORK, AUTHORIZING A CAPITAL IMPROVEMENT  PROJECT AT A COST NOT TO EXCEED $38,889,800, AND TO EXPEND  $2,000,000 FROM THE DISTRICT’S CAPITAL RESERVE FUND, AND THE  ISSUANCE AND SALE OF SERIAL BONDS OR NOTES IN AN AMOUNT NOT TO EXCEED $36,889,800 |
| 184. | Mr. Lisk moved, Mr. Ventura seconded, upon the recommendation of the Superintendent of Schools, the following Board Committees be established to review proposed department budgets, comprised of the Board members listed:  **Physical Education, Athletics, and Health/Nursing– Brian Oaks**  Scott Chrzanowski, Mike Lisk, Richard Ventura  **Buildings and Grounds- Rich Poniktera and Barry Yette**  Tom Burmingham, Scott Chrzanowski, Andy Liendecker, Mike Lisk  **Music Department – Judy Duppert/Chad Luther**  Tom Burmingham, Paul Campbell, Richard Ventura  **Student Transportation – Mike Hanno and Barry Yette**  Tom Burmingham, Jessica Carpenter  **High School Instructional – Chad Luther**  Mike Lisk, Dawn Ludovici, Barry Worczak  **Middle School Instructional – Judy Duppert**  Paul Campbell, Andy Liendecker, Dawn Ludovici  **Elementary Instructional – Christine Flansburg and Chris Villiere**  Scott Chrzanowski, Jessica Carpenter, Dawn Ludovici  **Special Education – Cathy Littlefield**  Andy Liendecker, Jessica Carpenter  **Technology- Scott Carpenter**  Richard Ventura, Barry Worczak  **BOCES/RIC, Debt Service, and Administration – Doug Premo and Barry Yette**  Tom Burmingham, Paul Campbell, Barry Worczak  **Staffing and Programs (as needed)– Doug Premo and Barry Yette (Principals/Directors/Supervisors as needed)**  Tom Burmingham, Andy Liendecker, Mike Lisk, Barry Worczak  Motion carried unanimously | ESTABLISH 2019-2020 BUDGET COMMITTEES |

**ADJOURN**

|  |  |  |
| --- | --- | --- |
| 185. | Mr. Burmingham moved, Mr. Liendecker seconded, that the meeting be adjourned at 8:23 p.m.    Motion carried unanimously | ADJOURN |

Respectfully submitted,

Barry J. Yette

Clerk of the Board of Education

Date of Approval: December 18, 2018