

**Fremont County School District #25
Title VI Indian Parent Committee
By-laws Draft**

**ARTICLE I
FCSD #25 Title VI IPC**

All parents/guardians of Native American students enrolled in Fremont County School District #25 in attendance at Title VI Indian Parent Committee (IPC), shall be the FCSD#25 Title VI Indian Parent Committee (IPC).

**ARTICLE II
PURPOSE**

The Title VI IPC has been established to ensure Native American Students' success in school through a cooperative working relationship between Native American families served by the district and the district.

Promoting the best interest of the Riverton Native American Community and its children in Fremont County School District 25.

Promoting the cause of Indian Education in the State of Wyoming.

Elevating and advancing the need for higher education of Native American Children.

Promoting the educational benefits of incorporating cultural relevance into educational activities of eligible Native American students.

The establishment and the work of the Title VI IPC are to comply with the rules and regulations governing Title VI 20 U.S.C. §7401 et seq. In conjunction with home, community, and school support, the Title VI IPC will complete specific objectives as identified yearly to increase Native American students' success.

**ARTICLE III
POWERS AND DUTIES**

SECTION ONE: POWERS

The Title VI IPC and FCSD #25 recognize they must foster a positive and collaborative relationship in order to help facilitate academic success for Native American students. The Title VI IPC will be facilitated by the district.

Section One – The Title VI IPC powers shall be:

Participate in Title VI meetings with the Indian Education staff in order to gather information, provide support and advice to FCSD #25 to assist in understanding and meeting the academic, cultural and wellness needs of Native American students, as identified in the Native American Student Needs Assessment and to consult in the development of the Title VI Grant Application.

Review the student, parent, and teacher needs assessment survey or questionnaire and Native American student performance and/or achievement data and provide FCSD #25 with potential recommendations to improve student results.

SECTION TWO: DUTIES

Duties of the Title VI IPC shall be:

1. Recommend to FCSD #25 a general direction for the allocation of Title VI Native American student-generated funding.
2. Provide input for and sign off on the Title VI EASIE Application Part II Applications and budgets for submission by the Indian Education Department to the FCSD #25 Superintendent and Board of Education for review and certification.
3. Assist FCSD #25 design programming specific to the needs of Native American students.
4. Participate in and help to facilitate the public events hosted by FCSD #25.
5. Recommend to FCSD #25 curricula, texts, materials and methods to be used to better serve the educational needs of American Indian students.
6. Provide FCSD #25 insight about any potentially unmet educational needs.
7. Title VI IPC members are expected to attend the entire meeting, fully participate in the discussion and cast a vote if there are items that need to be voted on.
8. Have access, in accordance with FCSD #25 confidentiality policies for all reports, evaluations, surveys and other program and budget-related documents necessary for review, in order to carry out the committee's responsibilities.
9. Title VI IPC members shall not act or speak on behalf of the entire Title VI IPC as an individual; members should only represent their own viewpoint. All Title VI IPC members must have prior formal authorization by action recorded in the minutes in order to represent or speak on behalf of the Title VI IPC.
10. The Title VI IPC shall exercise its authority only during official Title VI IPC meetings.
11. The Title VI IPC has no power to bind the district or the IPC to any debt, liability or obligation (financial or otherwise).
12. The Title VI IPC shall have no powers beyond those expressly set forth herein.
13. In addition, the Title VI IPC shall abide by all FCSD #25 official Board Policies and Administrative Procedural Directives.

ARTICLE IV MEMBERSHIP

SECTION 1 - MEMBERSHIP OF Title VI IPC

All parents/guardians of Native American students enrolled in Fremont County School District

#25 in attendance at Title VI Indian Parent Committee (IPC), and at least one of the following members shall be the FCSD#25 Title VI Indian Parent Committee (IPC).

- (a) majority **(51%) parents, family members, and or guardians** of Indian children in the local educational agency's schools,
- (b) one Teacher or Counselor Representative,
- (c) high school student members who have a current ED 506 form with Tribal affiliation from a Federally or state recognized Tribe, and
- (d) Tribal Representative(s) on Indian lands located within 50 miles of any school that the agency will serve if such Tribes have any children with ED506 forms on file in such school.

The Title VI IPC does not need to be the same from meeting to meeting, the majority **(51%)** of the membership must be **parents, family members, and or guardians**.

FCSD #25 will work to provide at least 2 week notice of meetings to be held and follow-up in a timely manner with minutes and updates established at the meeting.

SECTION 2 - MEMBER DEFINITIONS

A Parent is defined as any person who is the parent/guardian or primary caregiver as defined by FCSD #25 of a Native American student who has an ED 506 Form on file and is enrolled in the FCSD #25.

The Teacher or Counselor(s) Representative is a person who is employed by FCSD #25 in either a Teacher or Counselor position. All Indian Education Department staff members are disallowed to serve.

A Student Representative is a person who has a compliant ED 506 Form on file and is actively enrolled and attending classes at the FCSD #25 High School.

A Tribal Representative is a representative(s) of Indian Tribes on Indian lands located within 50 miles of any school that the agency will serve if such tribes have any children in such school.

SECTION 3 – ELECTIONS

Membership of the Title VI IPC will not be through election. The IPC will be the individuals who meet one of the definitions outlined in Section 2 and who are in attendance at the Title VI meetings.

Two official designees, who will be responsible for signing on behalf of the IPC, will be elected at the meeting held in March by the membership present at that meeting. The election will include nominations followed by a private ballot which will be counted at the meeting.

SECTION 4 –MEMBER TERMS OFFICE

All members will be eligible to serve so long as they continue to meet the definitions in Section 2 defined above and they are in attendance at Title VI meetings.

Official designees will be eligible to serve for one year.

SECTION 5 - VOTING RIGHTS

Members who meet the definitions defined in Section 2 above and who are in attendance at the Title VI meeting are eligible to vote and are entitled to one vote on business matters brought to a vote.

One official designee must be present at the regular May meeting when the Title VI Grant Application is finalized. If an official designee is not present, the voting membership present at the meeting can select an alternate designee.

SECTION 6 - ATTENDANCE

All invited members are encouraged to attend each meeting in order to contribute and be kept up to date on items discussed.

SECTION 7 - TERMINATION OF MEMBERSHIP

If a member no longer meets one of the definitions in Section 2, his/her membership will be terminated.

If a member does not fulfill his/her responsibilities in a professional manner, the member may be asked to discontinue his/her participation in the IPC, by a vote of the rest of the IPC.

ARTICLE V MEETINGS

SECTION 1 - MEETING REQUIREMENTS

The Indian Education Department will email a meeting agenda indicating the agenda items, meeting location, date, and time of the meeting to the Title VI IPC members at least 2 weeks before the meeting. Members will be able to add items to the agenda by notifying the FCSD #25 Indian Education team or bring up new items during the open forum section of the agenda.

SECTION 2 - REGULAR MEETINGS

Regularly-scheduled meetings will be held September, December, March and May of each school year. The exact day and time will be determined at the first meeting of the school year. A predetermined time and place will be established.

A Public Hearing for the Title VI Grant Application will be held in April.

A member of the FCSD #25 Indian Education team will facilitate the meeting. The purpose of each meeting will be connecting with parents and families, gathering input, and receiving recommendations.

All meetings of the Title VI IPC will be open to the public.

The open meetings will be advertised on the school web-site, text, email, and social media outlets.

ARTICLE VI UPDATING AND AMENDING BYLAWS

SECTION ONE: UPDATING BYLAWS

The IPC, with the advice of the Indian Education Department, shall have the power to recommend an update or amendment to these Bylaws by adding such recommendation as an agenda item at a regularly scheduled Title VI IPC meeting. The recommended alteration or amendment must assist the IPC in carrying out the purpose of the IPC as herein above-expressed. Any such rewriting and/or amendment must conform to Title VI statute, Federal regulations and U.S. Department of Education guidelines.

SECTION TWO: AMENDMENTS TO BYLAWS

The Title VI IPC Bylaws may be modified or amended by mutual and majority consent of the Title VI IPC, and Fremont County School District #25.