

**RECREATION
DISTRICT #25
BY-LAWS**

RECREATION DISTRICT NO. 25
FREMONT COUNTY, WYOMING

BY-LAWS

PREAMBLE

The Board of Trustees of School District No. 25, Fremont County Wyoming, having by Resolution dated June 28, 1973, resolved to form and create a recreation district pursuant to the power vested in it by the Wyoming Statutes; and, recognizing a need for providing recreational outlets for the citizenship within the boundaries of the recreation district; the Board of Trustees of Recreation District No. 25 does hereby make and publish these By-Laws by which to govern themselves and future Boards, in the conduction of the affairs of said Recreation District.

ARTICLE I.

Name and Scope of the Activities

Section 1. The official name of the District shall be: "Recreation District No. 25, Fremont County, Wyoming."

Section 2. The activities of Recreation District No. 25 shall be limited to recreational activities which benefit those citizens of Fremont County, Wyoming, who reside within the exterior boundaries of School District No. 25, Fremont County, Wyoming, the taxpayers of which bear the major burden of the financial support of Recreation District No. 25.

ARTICLE II.

Government

Section 1. The control, management and supervision of the affairs of the Recreation District No. 25 shall be vested in a Board of Trustees, of not fewer than

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To	Sandy Barton				
Co./Dept.	Candy M. Lane				

seven (7) nor more than nine (9) in number, who shall be nominated and selected by the Board of Trustees of School District No. 25, Fremont County, Wyoming. In addition, Ex-officio and nonvoting membership on the Recreation Board may be included in addition to general membership.

The Board shall be responsible for all policies, rules and regulations relating to the administration of the public recreational activities undertaken by the District. It shall have the power to conduct any form of recreational activity that will employ the leisure time of the people in a constructive and wholesome manner.

In January of 1996, the Board of Trustees of School District No. 25 shall nominate and select at least seven citizens to serve on the Recreation District Board of Trustees to staggered terms from one to five years and appoint at least one citizen annually for a five-year term each year thereafter. In the case where resignations or vacancies occur, the secretary of the Recreation District Board of Trustees shall report to the Board of Trustees of School District No. 25 and request that the School Board nominate and select a citizen to complete the term created by the resignation or vacancy. The only requirement of Recreation District members is that they are citizens of the Recreation District while serving. The make-up shall include, but not be limited to, at least one member from the Fremont County School District No. 25 Board of Trustees and at least one member from the Riverton City Council.

Section 2. The Recreation Board shall have the power to appoint a recreational director and such assistants as it may deem necessary for the efficient administration and

constructive development of a public recreational system and any such director shall be trained for such work.

Section 3. All expenses of the Board shall be payable from such appropriation or tax levy as may be made by the Board of County Commissioners of Fremont County, donations from other political subdivisions or other public or private sources or from private gifts that might be received. The Board shall have the power to enter into contracts with other parties or persons, be they public or private or agencies of any government, be it Federal, State or local, for any legitimate cause which is authorized by law.

In addition to powers specifically authorized it by the laws of the State of Wyoming, the Board shall have the power, at its discretion, to take charge of and use any grounds, buildings or other facilities which may be offered to it either temporarily or permanently for recreational purposes.

The Board may solicit gifts or donations for any purpose within the powers authorized it by law.

The Board shall have the power and authority to levy and assess reasonable fees and charges which it deems appropriate and necessary in providing recreational services or facilities.

ARTICLE III **Meetings of Board of Trustees**

Section 1. ANNUAL MEETING. The Board of Trustees of Recreation District No. 25, shall meet at least once annually, in the fifth week in January on the first weekday thereof which occurs for the fifth time in that month, at such particular hour and place as

may be selected by the Board. If the day fixed for the annual meeting shall fall on a legal holiday in the State of Wyoming then such meeting may be held on the next succeeding business day. At each annual meeting, the Board shall be reorganized, officers elected, vacancies determined and such business accomplished as may come before such meeting.

Section 2. SPECIAL MEETINGS. Special meetings may, from time to time, be called by the president or by request of any five (5) voting members of the Board. Such special meetings may be held at any place designated by either the president or a majority of the Board, provided that sufficient notice of the time and place of such meeting shall have been given at least 24 hours prior to such meeting.

Section 3. CONCURRENCE WITH INFORMAL ACTION. Any action required to be taken at a meeting of the Board or any action which may be taken at a meeting of the Board, may be taken without a meeting of a majority of the Board consent to such action in writing.

Section 4. QUORUM. A quorum for the conduction of the business of the Board of Trustees shall consist of five (5) members.

ARTICLE IV. **Officers**

Section 1. OFFICERS. Officers of the Board of Trustees of Recreation District No. 25 shall be elected from the Board appointed or elected pursuant to the provisions of Article II of these By-Laws and shall consist of a President; a Vice President; a Secretary; Treasurer and such other officers as the Board of Trustees may, from time to time, determine as necessary.

Section 2. ELECTION AND TERM OF OFFICE. The officers of this Board shall be elected annually at the regular annual meeting of such Board. If the election of officers shall not be held at such meeting, such election shall be held as soon thereafter as conveniently may be. Each officer shall hold office until his successor shall have been duly elected and shall have qualified.

Section 3. REMOVAL. Any officer elected or appointed may be removed by the Board whenever in its judgment, the best interest of the Board would be served thereby. Without limitation as to grounds for removal from membership on the Board, three unexcused absences from regular meetings of the Board, shall constitute grounds for removal from the Board.

Section 4. VACANCIES. A vacancy in any office because of death, resignation, removal, disqualification or otherwise, may be filled by a majority of the membership at any regular or special meeting at which a quorum is present of the unexpired portion of the term.

Section 5. PRESIDENT. The President shall be the principal executive officer of the Board and shall, in general, supervise all of the business and affairs of the Board. He shall preside at all meetings of the members of the Board. He shall perform all duties incident to the office of President and such other duties as may be prescribed by the Board from time to time.

Section 6. VICE PRESIDENT. In the absence of the President or in the event of his inability or refusal to act, the Vice President shall perform the duties of the President, and when so acting shall have all the powers of and be subject to all the restrictions upon

the President. The Vice President shall also perform such other duties as from time to time may be assigned to him by the membership of the Board.

Section 7. TREASURER. The Treasurer shall have charge and custody of and be responsible for all funds and monies held by the Board, receive and give receipts for monies due and payable to the Board from any source whatsoever, and in general, perform all the duties incident to the office of Treasurer and such other duties as from time to time may be assigned to him by the President or by the membership of the Board including the responsibility of making a full accounting of monies coming into his hands. The Treasurer shall be bonded in such sums as may be determined by the Board of Trustees of the Recreation District.

Section 8. SECRETARY. The Secretary shall keep the minutes of the meetings of the members of the Board in one or more books provided for that purpose; see that all notices are duly given in accordance with the provisions of these By-Laws or as required by Law; be custodian of the Board records, keep a register of the post office addresses of each member which shall be furnished to the Secretary by such members; and in general, perform all duties incident to the office of the Secretary and such other duties as from time to time may be assigned to him by the President or by the membership of the Board.

ARTICLE V. **Committees**

Section 1. COMMITTEES. The President, with the approval of the Board, may appoint such committees as he shall deem necessary to aid the Board.

ARTICLE VI.**Report**

The Board shall annually report to the Board of County Commissioners of Fremont County, the amounts of income received by it and the expenditures made thereof in detailed form.


ARTICLE VIII.**Amendments to By-Laws**

These By-Laws may be altered, amended or repealed and new By-Laws may be adopted by a majority vote of the members of the Board present at any annual meeting or any special meeting if at least ten days written notice is given of intention to alter, amend or repeal or to adopt new By-Laws at such meeting.

KNOW ALL MEN BY THESE PRESENTS: That the above and foregoing By-Laws were read, discussed, studied, approved and adopted by a quorum of the Board of Trustees present at a regular meeting of the Board of Trustees of Recreation District No. 25, Fremont County, Wyoming, on the 29th day of January, 1974 and amended at a meeting of the Board of Trustees on the 11th day of December, 1995.


President

ATTEST:


Secretary