

The regular meeting of the Board of Education of Community Unit School District No. 100 was held Thursday December 20, 2018 in the office of the Board of Education. The meeting was called to order at 6:30 P.M. by Greg Brown, President. Other board members present were Julie Pohlman, Vice President; Stan Kary, Secretary; David Bryden, Josh Evans, David Isringhausen, and Peggy Perdun. Also in attendance were Brad Tuttle, Superintendent; Alan Churchman, District Administrator; Keri Lakin, Special Education Coordinator and Early Childhood Director; Lisa Schuenke, Director of Finance and Human Resources; Keith Norman, Director of Technology; Kim Anderson, Principal; Cory Breden, Principal; Michelle Brown, Principal; Jason Brunaugh, Principal; Kristie Hurley, Principal; Debbie Trochuck, District Secretary; Genevieve Mossman and Joe Kallal, District employees; Chloe Kallal and Makena Dugger, JCHS students; Crystal Bock, Scheffel Boyle; Kyle Cunningham, Jersey County Journal; and Paul Riechman.

CLOSED SESSION

A motion was made by Kary, seconded by Pohlman to move to closed session for the purpose of discussion regarding the appointment, employment, compensation, discipline, performance, or dismissal of specific employee(s); legal counsel, collective negotiating matters or deliberations; board vacancies; evidence or testimony presented in a hearing where authorized by law; purchase or lease of real property; sale or purchase of securities, investments or investment contracts; security procedures; student disciplinary cases or any matter involving an individual student; litigation; self-evaluation, practices and procedures, or professional ethics; minutes of meetings lawfully closed; internal control weaknesses, potential fraud risk areas; establishment of reserves, settlement or discussion of claims, loss or risk management information, records, data, advice or communications from or with respect to any insurer of the District.

On roll call, Brown, yes; Bryden, yes; Evans, yes; Isringhausen, yes; Kary, yes; Perdun, yes; Pohlman, yes. Motion carried.

The board moved to closed session at 6:30 P.M.

The board returned from closed session at 7:09 P.M.

A motion was made by Perdun, seconded by Bryden to resume open session. On roll call, Bryden, yes; Evans, yes; Isringhausen, yes; Kary, yes; Perdun, yes; Pohlman, yes; Brown, yes. Motion carried.

The meeting resumed with the Pledge of Allegiance and reciting of the Mission Statement.

RECOGNITION OF GUESTS/WELCOME VISITORS/PUBLIC COMMENT

JCHS Student Report

Chloe Kallal and Makena Dugger, 8th grade representatives of the Student Leadership Council,

each reported on activities taking place this school year within the various sports teams, clubs and groups.

There was no public comment.

DISCUSSION ITEMS

A. Audit Presentation – Scheffel Boyle

Crystal Bock of Scheffel Boyle presented an overview of the FY18 Annual Audit, noting that the district is moving in the right direction.

B. Bus Lease

Mr. Churchman reported on discussion held by the facility and transportation committees regarding the district bus fleet. Leasing information was presented. Discussion was held.

C. District Goals

Mr. Tuttle updated the board on progress resulting from the two meetings held previously to discuss and determine district goals. He hopes to have the board take action on the strategic plan in January or February. All participants will receive a copy of the results.

CONSENT AGENDA

A motion was made by Kary, seconded by Perdun to approve the following consent agenda as presented:

I. Minutes & Finance

A. Approve Board Minutes

1. Open Session(s)

a. Regular Meeting – November 15, 2018

b. Special Meeting – None

2. Closed Sessions(s)

a. Regular Meeting – November 15, 2018 (held)

b. Special Meeting – None

B. Bookkeeper's Financial Position/Treasurer's Reports – October

C. Budget Report

D. Approve Expenditures – December 2018

II. Personnel Items

A. Approve Resignation(s)

1. Tonda Pegue, Paraprofessional, JCHS, effective the end of the 2018-19 school year for the purpose of retirement

2. Patricia Saettele, Paraprofessional, JCHS, effective August 31, 2019 for the purpose of retirement

3. Carrie Hamilton, Paraprofessional, JCMS, effective July 19, 2018
 4. Sandy Bohannon, Cook, JCMS, effective the end of the 2018-19 school year for the purpose of retirement
 5. Dennise Crotchett, Cook, JCMS, effective the end of the 2018-19 school year for the purpose of retirement
 6. Rebecca Hughes, Cook, West Elementary, effective the end of the 2018-19 school year
 7. Brian Madson, JCMS Boys' Track Coach, effective immediately
 8. Justin Wilhite, Assistant Girls' Basketball Coach, JCHS, effective immediately
- B. Approve Extra-Curricular Assignment(s)
1. Dan Drainer, Assistant Girls' Soccer Coach, effective for the 2018-19 school year
 2. Scott Burney, Assistant Girls' Basketball Coach, effective immediately
- C. Approve Leave of Absence - None
- D. Approve Non-Certified Personnel
1. Heather Challans, Secretary, East Elementary, effective January 3, 2019
 2. Karen Laird, Full Time Bus Driver
 3. Maxine Somers, Full Time Bus Rider
 4. Christopher Mossman, Temporary Bus Driver
 5. Nancy Ferguson, Temporary Bus Rider
- E. Approve Temporary Disability Leave – None
- F. Employ Certificated Personnel - None
- G. Employ Educational Support Personnel
1. Mindy Marshall, Paraprofessional, Special Education, East and West Elementary Schools, effective January 2, 2019

On roll call, Evans, yes; Isringhausen, yes; Kary, yes; Perdun, yes; Pohlman, yes; Brown, yes; Bryden, yes. Motion carried.

ACTION ITEMS

1. FY18 Audit Report
After discussion a motion was made by Pohlman, seconded by Kary to approve the FY18 Audit Report as presented. On roll call, Isringhausen, yes; Kary, yes; Perdun, yes; Pohlman, yes; Brown, yes; Bryden, yes; Evans, yes. Motion carried.

2. Health-Life-Safety Amendment – JCHS Security
After discussion a motion was made by Kary, seconded by, Pohlman to approve the health-life-safety amendment for security enhancements at Jersey Community High School. On roll call, Kary, yes; Perdun, yes; Pohlman, yes; Brown, yes; Bryden, yes; Evans, yes; Isringhausen, yes. Motion carried.

3. Closed Session Minutes Review
After discussion a motion was made by Pohlman, seconded by Bryden that closed session minutes from June 2018 through November 2018 shall remain closed. On roll call, Perdun, yes; Pohlman, yes; Brown, yes; Bryden, yes; Evans, yes; Isringhausen, yes; Kary, yes. Motion carried.

OTHER BUSINESS

None

BOARD COMMITTEE REPORTS

Mr. Churchman reported on discussions at recent meetings of the facility and transportation committees.

Facility Committee

- Grant applications have been submitted for the potential solar projects. A cheaper price has been negotiated. CEDG has agreed to absorb the cost of a new roof, should that be needed prior to the end of the contract, for the project at JCHS.
- Trempeco will be repairing the awning at Grafton Elementary at no cost on the 26th of the month
- West Elementary cafetorium is on schedule
- Summer projects include track resurfacing and replacement of runways at an estimate of under \$200,000
- Work needed at tennis courts will be put out for bid. Considering lighting improvements for community use.
- Possible Health-Life-Safety approval for a roof on the district office
- Possible restroom facility on the visitor side of the football field
- Watering at the practice field
- Need for a new mower

Mr. Tuttle expressed thanks to the PAC who has agreed to fund work on the runways and pits at the track field.

ADMINISTRATIVE REPORTS

Enrollment and Suspension and Expulsion Reports

November Enrollment and Suspension and Expulsion reports were provided for informational purposes.

Principals' Reports

Michelle Brown, Principal, Grafton Elementary School expressed her appreciation for the return of fine arts and their successful music program. She also reported that Mrs. Rowling's 3rd grade class visited the Grafton Senior Citizens Center for a reading of the *Night Before Christmas*. Mrs. Brown also reported that professional development is being provided using Title II funding.

Kim Anderson, Principal, East Elementary School also was excited to report that they had a successful music program. She invited the board to attend a retirement party for Barbara Lyles, secretary, who will be retiring this month after many years in the district.

Kristie Hurley, Principal, West Elementary School, reported that they had successful music programs as well. She received many positive comments about the program and renovated building.

Jason Brunaugh, Principal, Jersey Community Middle School, reported about his pride for the JCMS students. He highlighted the Kindness Celebration, canned goods collection, volunteering to wrap gifts for Angel Tree, adopting children through Angel tree, donating food baskets, and successful Christmas concerts.

Cory Breden, Principal, Jersey Community High School, reported that twenty-five JCHS students have been named Illinois State Scholars. He also reported on MAP testing completion, the possibility of expanding welding, 2019-20 menu sheets, and an opportunity for the yearbook staff to participate in the IHSA State Series for Journalism. Mr. Breden shared that JCHS enjoyed hosting some of the elementary Christmas programs this year.

Directors' Reports

District Administrator

Nothing in addition to the Board committee report.

Special Education Coordinator and Early Childhood Director

Mrs. Lakin expressed appreciation to Hansen Packing Co. for donating ten turkeys and the Presbyterian Church for donating Christmas gifts to Birth-to-Three families. She reported that the Life Basics classes went on a field trip to the Dollar Tree to purchase Christmas gifts for their parents. Mrs. Lakin expressed appreciation for and congratulations to Paula Hansen, Special Education and Records secretary, who will be retiring this month.

Director of Finance and Human Resources

Mrs. Schuenke reported that 15,000 more lunches have been served this year in comparison to this time last year. She also reported that she has received approximately \$1,100.00 in cash donations from those wanting to help students in need. Mrs. Schuenke informed the board that, to date, there have been no transportation payments received from the State. She also reported on tax payments and the allocation of nearly 80% of sales tax revenue to paying debt.

Director of Technology

Mr. Norman reported that there will be a public information series starting with the first

addressing student safety. He also shared that the music programs, like sporting events, at JCHS can be viewed through the NFHS network.

Superintendent Report

Mr. Tuttle reported on the following:

- Excellent catering by OPAA for retiree party at the Transportation Department
- Change to March board meeting date due to the Silver Medallion banquet scheduled at the same time. His suggestion would be March 20th.
- So many great events this time of year, including great music programs
- Thanks to Board Members

Mr. Brown made the following announcements:

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|----------------|---|
| A. December 21 | Last Day Before Christmas Break, End of Second Quarter and First Semester |
| B. January 2 | District Institute – No School for Students |
| C. January 3 | School Reconvenes for Students |
| D. January 17 | Regular Board of Education Meeting – 6:30 P.M. |

ADJOURNMENT

A motion was made by Pohlman, seconded by Perdun to adjourn. On roll call, Pohlman, yes; Brown, yes; Bryden, yes; Evans, yes; Isringhausen, yes; Kary, yes; Perdun, yes. Motion carried.

The regular meeting of December 20, 2018 adjourned at 8:40 P.M.