

Union Gap School District Board Minutes  
Regular Meeting, Tuesday, March 22, 2016  
6:30 p.m.

Present: Margarita Soto -Chairman Kurt H. Hilyard, Superintendent  
Dianna Grunlose Chris Kinney, Business Manager  
Maria Rosas  
Dan Olson

Call to order: Chairman Soto called the regular meeting to order at 6:30 p.m. The flag salute was given.

Additions to Agenda: There were no additions to the agenda.

Approval Consent Agenda: The motion was made by board member, Dianna Grunlose and seconded by Dan Olson to approve the consent agenda. Motion carried. Included in the consent agenda were minutes of the last regular meeting, vouchers and payroll.

<u>FUND</u>	<u>WARRANTS</u>	<u>AMOUNT</u>	<u>ISSUE DATE</u>
General	54270-54386	\$364,131.36	03/31/16
ASB	2535-2544	\$2,335.95	03/31/16
Payroll-Direct Deposit		\$208,996.07	03/31/16

Student Recognition: PE/Health were presenting students of the month. The following students were recognized by Mrs. Butler: Chase Hansen, 5<sup>th</sup> grade and Abigail Lervold, 4<sup>th</sup> grade. Mrs. Proctor recognized Ryan Delorme, 2<sup>nd</sup> grade, (unable to attend), and Chantal Torres-Farias, 6<sup>th</sup> grade (also unable to attend).

Short Recess: At 6:34, Chairman Soto called for a short recess for pictures of the student recipients, teachers and Board. During the recess, Dan Olson distributed a letter from a parent. Superintendent Hilyard provided copies of the letter to the Principals as well. It was not addressed at the meeting since it was not on the agenda.

Call to Order: Chairman Margarita Soto called the meeting back into regular session at 6:47 p.m.

Public Comment: There were no public comments.

8<sup>th</sup> Grade Presentation: It was requested that the 8<sup>th</sup> grade year-end trip presentation be postponed until April's board meeting. It will be placed on the agenda.

Sports' Report: Athletic Director, Andy Torres reported on the Winter I and Winter II seasons. Winter I consisted of boys' basketball. We had a good turn-out, the students learned a lot and played hard. Winter II was girls' basketball and wrestling. The girls' basketball teams had a great attitude, and outstanding sportsmanship the entire season. Every wrestler had a least one win, with one of our players winning the "Most Inspirational" award.

Spring soccer for girls and baseball for the boys are currently going on. Soccer has 27 girls participating. Baseball has 13 boys. We anticipate a positive season.

We received a request from a former student, Savannah Pierone, to volunteer to work with girl's soccer this year. Savannah is in the 11th grade at Eisenhower High School. She is active in many school sponsored clubs, sports and other school functions. Savannah will not travel on the bus to away games; she will help with practices and home games only. We believe that this may encourage our middle school girls to pursue sports in high school. Following discussion Dan Olson moved to allow Savannah Pierone to volunteer for the soccer team. Seconded by Maria Rosas. Motion carried.

- Principals' Reports: Assistant Principal Si Stuber commented that the data is coming up on students' last year's testing, which Principal Gredvig will review with the board. This year we begin testing in April. We purchased two portable computer labs that can be used in addition to our two stationary labs, which will help to shorten the testing time. It will enable us to test five groups at a time. The testing period will last about five weeks.
- Student Growth Percentile Report: Mrs. Gredvig shared the School/District data for student growth percentiles for last year's Smarter Balanced Assessment put out by OSPI. We surpassed the state average in all areas (out of a total of 50) except three.
- Science Goals: She presented the 2015-16 Science Goals. They are broken down into three grade groupings: K-2; 3-5; and 6-8. The State will be assessing science as usual for grades 5 and 8.
- General Info: Mrs. Gredvig reported on the online conference scheduling. It definitely has been a lot of work, but most parents are responding well to the online scheduling. If parents do not have internet access, or just do not want to sign-up online, they can still call the school office to schedule conferences. Reminders will be sent home with students, along with calls through school messenger reminding parents of their conference times.
- Mrs. Gredvig will be having another 8th grade parent meeting to provide information about the requirements for high school. School messenger will be sending out calls to remind the parents of this important meeting.
- We have already received some applications of the PE position (Mrs. Proctor's position). We will begin interviewing after spring break. The online application has greatly helped to increase the number of applications we are receiving.
- Super's Report: Superintendent Hilyard commented that due to the great amount of time it takes to provide all of these online services, we are looking at bringing back a prior position we used to have that could help in this area among other things. This will be discussed and presented at a later time.
- Resignations: The following letters of resignation were submitted to the board: Marilyn Immel, Parapro, retiring; Tina Hull, Parapro, retiring; Jennifer Golden, Teacher, relocating to a job closer to her home; and Tanya Gautreaux, Teacher, relocating to the west side of the mountains where her husband works. Maria Rosas moved to approve the resignations as submitted. Seconded by Dan Olson. Motion carried.
- New Hire: Nathan Haile has been working as a part-time technology assistant (replacing Matthew Downsworth) since December, on a probationary status. Superintendent Hilyard recommended that we officially hire Nathan to this position. Dan Olson moved to approve the hiring of Nathan Haile as recommended. Seconded by Dianna Grunlose. Motion Carried.
- Facility: Report: Superintendent Hilyard commented that we have received a quote from Mock Construction on the cost for the concrete work for the outdoor freezer of \$7,485. This is just the concrete work. In addition, there will be a fee for the installation and hook-up of the freezer, approximately \$5,121; plus, electrical hook-up. No sprinkler system is required if the freezer is at least 18 inches away from the building.
- CSR Grant: We received notice that Union Gap School did not qualify for any capital funding from the State for additional K-3 classrooms through the Classroom Size Reduction Grant. Because we have some money set aside; and if the board still wishes to pursue building the additional classrooms, we need to begin looking for an architectural firm for the project. We will advertise for an architect. The only cost at this time is for the ad itself. This would give us an architect for a 3-5 year period. The board agreed to pursue advertising for an architectural firm.

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- Legislation: The legislature is in special session. Nothing new has come out of this session as of yet. Everything is being kept behind closed doors at this time. It will probably be close to the first part of April before we hear anything.
- Book Study: There was approximately a ten-minute discussion of the book “How Not to be a Terrible School Board Member”. Habits 8 through 11 were discussed. Habits 12 through 14 will be discussed at April’s meeting.
- Proposed GPS Tracking For Buses: We have a 30-day free trial from a company called UBICABUS to use their GPS tracking system on our buses. The system will allow us to do the following:
- Check in all students riding on the bus;
  - Inform parents who download the app as to where the bus is, whether it be on a field trip, away games, or just daily riding to and from school, and how long before they arrive to their destination, or back at the school;
  - Will inform parents if a bus is running late; and
  - Will allow the school office to access information as to whether or not a student is on the bus without having to try and call the driver on their cell phone.
- The cost for the program is approximately \$600 per bus per year. We will utilize the free trial period to see how it works.
- Future Agenda Items: Some future agenda items for April will be: possible state audit report for 2014-15 fiscal year; possible three-year technology plan; discussion of special legislative session.
- F-1: Superintendent Hilyard reminded the board that the F-1 Public Disclosure form is due by April 15<sup>th</sup>. Board members who do not return the forms by the deadline are assessed a fine.
- Board Policies: Superintendent Hilyard handed out the revised board policies that were adopted at the March board meeting.
- Math Competition: We competed in the Mid-Valley Math Competition on March 1<sup>st</sup> in Highland. We took three teams of 6<sup>th</sup>, 7<sup>th</sup> and 8<sup>th</sup> graders; four students per team. Union Gap collected 11 awards and one trophy. The 8<sup>th</sup> grade team B won 1<sup>st</sup> place in Mental Math, Number Sense and Potpourri. The 8<sup>th</sup> grade team also took home the 3<sup>rd</sup> place trophy for overall performance.
- Yakima County Community Indicator Report: Superintendent Hilyard briefly addressed the board on the Yakima County Community Indicator Report he emailed to all board members and principals.
- Enrollment/Financial Reports: Business Manager Chris Kinney presented the enrollment report. Our March head count was 660 students. Our 7-month average is 649 students (head count), with an average FTE count of 647.87. We are well above the 620 FTE students budgeted, and began seeing the increase on January’s apportionment.
- The General Fund ended February with slightly over \$3.6 million ending cash balance. Mrs. Kinney went through each of the funds (Debt Service, ASB and Transportation). She reviewed the March cash flow report with the board. There were no questions following the report.
- 2016-17 Instructional Calendar: Superintendent Hilyard took a survey of staff to get their input as to which calendar they preferred. Over 70% of those responding opted for a begin date of 8/25/16 with an end date of 6/9/17. Following discussion on the instructional calendar, Dan Olson moved to accept the 2016-17 instructional calendar as presented; beginning 8/25/16 and ending 6/9/17. Maria Rosas seconded. Motion carried.
- Board Position Applications: At 7:49 pm, Margarita Soto called for a short executive session, of approximately 15 minutes' duration, for the purpose of reviewing the two applications for the vacant board position.

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The meeting was called back into regular session at 8:06 pm. Dan Olson moved to appoint Larry Tadlock to the vacant director position. Seconded by Dianna Grunlose. A vote was taken with two yeas'(Dan Olson and Dianna Grunlose) and two nays' (Margarita Soto and Maria Rosas). The motion failed.

Margarita Soto moved to appoint Nicole Rivera to the vacant director position. Seconded by Maria Rosas. A vote was taken with two yeas' (Margarita Soto and Maria Rosas) and two nays' (Dan Olson and Dianna Grunlose). The motion failed.

Due to a split board decision, the issue, by state law, will be sent to the educational service district to fill the vacancy if it is not resolved within 90 days. The 90th day is April 30, 2016.

Small Schools Conference: Diana Grunlose and Dan Olson attended the Small Schools Conference in Wenatchee. Both gave short reports on the sessions they attended.

WSSDA Regional Spring Meet: The WSSDA Regional Spring meeting was held at Sunnyside High School, March 17<sup>th</sup>, from 6:00 to 8:30 pm. Superintendent Hilyard, Dianna Grunlose and Dan Olson attended. A brief discussion of the meeting was held.

Adjourn: With no further business, the meeting was adjourned at 8:29 p.m.

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Chairman

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Secretary