Union Gap School District Board Minutes
Regular Meeting, Wednesday, December 16, 2015
6:00 p.m.

Present: Ron Jennings -Chairman
Dianna Grunlose
Margarita Soto
Maria Rosas
Dan Olson

Kurt H. Hilyard, Superintendent
Chris Kinney, Business Manager
Debra L. Manzano, Recording Secretary

Call to order: Chairman Jennings called the regular meeting to order at 6:00 p.m. The flag salute was given.

Oath of Office: Superintendent Hilyard swore in new members, Maria Rosas and Dan Olson, and returning board member, Dianna Grunlose.

Addition to Agenda: There was an addition to the consent agenda: 3d-Introduction of new staff.

Approval Consent Agenda: The motion was made by board member, Dianna Grunlose and seconded by Margarita Soto to approve the consent agenda. Motion carried. Included in the consent agenda were minutes of the last regular meeting, vouchers and payroll.

FUND	WARRANTS	**AMOUNT**	**ISSUE DATE**
General	53942-54050	$350,112.20	12/31/15
ASB	2514-2518	$1398.35	12/31/15
Payroll-Direct Deposit		$213,367.14	12/31/15

Introduction New Staff: The new staff were given the 6:30 p.m. time in error and will be recognized when they arrive.

Reorganization Of the Board: Chair Jennings moved that Superintendent act as the temporary Chair until a newly elected Chair is selected. Seconded by Margarita Soto. Motion carried (All members agreed).

Acting Chair Hilyard asked for nominations for Chair position. Ron nominated Margarita and Dan nominated Dianna. A roll call vote began with Margarita (the first nominated). The following members voted Yes for Margarita: Ron, Maria and Margarita. With the majority vote, a roll call vote was not taken on Dianna.

Acting Chair Hilyard relinquished his temporary chair and newly elected Chair-Margarita Soto asked for nominations for Vice Chair. Dan nominated Dianna. Ron made a motion to cease nominations. Seconded by Olson. Motion carried. (Roll call vote also taken and all in favor). Dianna Grunlose will remain as Vice Chair.

Recess: There was a short recess, from 6:13 p.m. – 6:18 p.m., while Superintendent Hilyard explained some of her new duties of directing the meeting.

Student Recognition: There is no student recognition in December.

Board Picture: The board took a photo for the school annual.

New Staff: Paola Lopez, new parapro, was introduced to the board.

Public Comment: There was no public comment.

Principal Reports: Principal Gredvig spoke about ELPA (formerly called WELPA) assessment. It is scheduled to be taken online except for the writing pieces.

New Staff: Melissa Gott, a potential new parapro was introduced to the board.

Principal Reports Continued: Principal Gredvig reviewed the School Improvement Plan-English Language Arts (ELA) K-8 goals the board received in their packets.

Principal Gredvig reported on the success of having Summer School at the end of the school year versus mid-school year. Attendance was better (80%-87%) and there were gains for attending students, not losing benchmark growth during summer break.

Principal Gredvig mentioned that parents are being asked to fill out surveys at PAC meetings (Native American & Migrant PAC meetings). The board can see the survey questions if they are interested.

Superintendent Report: Superintendent Hilyard recommended hiring the following people:

Melissa Gott-parapro
Melissa Butler-Head Girls Basketball Coach
Keli Proctor-Assistant Girls Basketball Coach
Mark Day-Head Wrestling Coach

A motion was made by Dan Olson to approve the above recommendations. Seconded by Ron Jennings. Motion carried.

Safety: The Yakima Sheriff and Union Gap Police departments have given their badge numbers to the district to create a "universal" card so they can enter our building during an emergency. The district has requested badge numbers from the Yakima Police Department numerous times, but so far, there has been no response.

CSR Grant: Superintendent Hilyard filled out a Classroom Size Reduction (CSR) Grant in hopes of receiving monies for the possible classrooms addition. Grant money recipients are suppose to be notified near the end of March. WSU sent people to verify the number of current classrooms and were able to correct smaller rooms (RTI) status in the system to non qualifying as classrooms. (The online classroom report didn't allow for this option).

If the board decides to build additional classrooms it is estimated by Architect Gary Wetch to take at least six months to organize the project.

Legislation: Superintendent Hilyard reviewed a few bills trying to be passed.

NCLB: The legislature has terminated No Child Left Behind (NCLB). The new act is called Every Student Succeeds Act (ESSA) and schools will no longer be required to send out failing letters each fall and will no longer need to set aside SES (tutoring) monies.

Football/ Soccer: A survey was done with 6th/7th grade male students to see which sport they would prefer, football or soccer. Two surveys were done rephrasing questions. Both surveys had football at a slightly higher vote. At this time the district will remain with football as the fall sport for boys. It was suggested by Dianna Grunlose to place the survey results in the next newsletter (Feb 2016).

2015 School of Distinction: Union Gap School has received the 2015 School of Distinction Award (4th year in a row!). Only two schools have received the award for 5 years in a row. We are having a K-8 celebration assembly on Monday, January 25th at 1:15 p.m. The board is welcome to attend. Steve Meyers, ESD105 Superintendent, will be attending/speaking.

College Bound:	The district received the 2015 Gold Star Award for College Bound participation of 104%-plus. The number exceeds 104% because Andy Torres (previous College Bound Director when he was with Gear Up) would continue helping/tracking students who left the district. Juanita Justo is now in training to become the new College Bound liaison for our district.
Book Study:	All board members, Superintendent Hilyard, both principals Gredvig & Stuber and Business Manager Chris Kinney received a book "How Not to be a Terrible School Board Member". Each month the board will have a brief (10 minutes) discussion on what they've read. At January's meeting everyone will discuss what they thought of Habits 1, 2, and 3 in the book.
Policies:	The policies that were approved at the last meeting were given to the board to place in their binders. Maria Rosas had more than everyone else because she had some previous month policies to be placed in her binder. Dan Olson already has his binder updated when he met with Superintendent Hilyard during orientation of new member.
New Member:	Maria Rosas and Dan Olson have 90 days after swearing in to take an online training session. The online video lasts 90 minutes. There is no test afterwards but a certificate needs to be printed and placed in the board member's files showing the videos were watched. ESD105 provided a training last year for new board members but it is unsure at this time if they will host one this year.
Reader Board:	As he does every year, Superintendent Hilyard has "Merry Christmas" on one side of the reader board and "Happy Holidays" on the other side, along with school starts Jan. 4th on one side.
LaSalle:	It was mentioned that LaSalle High School placed our 2015 School of Distinction Award on their reader board.
Ready for Kindergarten:	Ready for Kindergarten program brochures were given to the board. The next Ready for Kindergarten meetings are Jan. 23rd & April 16th.
Board Self-Assessment:	The board self-assessments are due by January 5th. All members have completed the assessment except Dianna Grunlose. Dan Olson and Maria Rosas will take the assessment next year, since they are new members (and there is nothing to assess).
School Calendar:	The 2016-17 school calendar has been given to staff for the unions to vote on. The results will be at a future board meeting. The two draft calendars were placed in the school board member's school mailboxes back in October.
Steve Meyers:	ESD105 Superintendent Steve Meyers is retiring.
LEVY:	Our levy brochure is going out in the January newsletter and the district is asking for less than Yakima School District and is only running a 2-year levy versus 3 or 4 as some schools do.
Orientation:	Superintendent Hilyard met with both new board members (at different times) for orientation.
Late Starts:	The school has had two late start days due to snow/ice. If a board member wants to receive a call in the morning, along with parents/staff, then let Principal Gredvig know and she will add them to the automatic call list.
Infestations:	There was discussion on bed bugs being discovered in school. The district immediately had the areas professionally sprayed. The board agreed that we will notify the public if an outbreak occurs again.
Doors:	The front doors unlock thirty minutes before a board meeting.
Grant:	Superintendent Hilyard is submitting a grant to purchase a large outdoor freezer for the kitchen. Our current freezer is too small and ordering is limited based upon this. The estimated cost is approximately $30,000-$40,000. Three bids are required when submitting the grant and he is waiting on the bids.

Financial Manager's Report:	Business Manager, Chris Kinney gave the enrollment and financial reports. December's head count is 649 with an FTE of 648.08 and a four-month average FTE of 645.83. We budgeted for 620. We ended December with approximately $3.4 million in the general fund.
Resolution 107-15:	Resolution 107-15: Appointment of investment officers. Annually the board appoints investment officers (which has been Superintendent Hilyard & Business Manager Kinney) to allow our school to invest through the Yakima Country Treasurer. The appointment is for 1 year only, not 2 years as in the printed copy, and runs from 1/2016-12/2016. A motion was made by Ron Jennings to approve Resolution 107-15: Appointment of investment officers: Superintendent Hilyard and Business Manager Kinney. Seconded by Dianna Grunlose. Motion carried.
WSSDA:	Board members who attended WSSDA were encouraged to share what they learned at the WSSDA conference in Bellevue. Dianna Grunlose and Margarita Soto briefly shared some experiences.
Superintendent Evaluation:	Chair Soto requested Superintendent evaluations by Jan. 8th. All the evaluations will be combined into one document. The evaluation will be discussed toward the end January's regular board meeting. New members Maria Rosas and Dan Olson will have the opportunity next year, in November, to complete the evaluation process.
Board Policies 2nd Reading:	Board Policy update as recommended by WSSDA and/or Superintendent Hilyard – 2nd reading Policy 3141-Nonresident Students-Students-update Policy 6700-Nutrition & Physical Fitness-Management Support-update Ron Jennings moved to approve the board policy update as a 2nd reading as presented. Seconded by Dianna Grunlose. Motion carried.
Adjourn:	With no further business, the meeting was adjourned at 7:47 p.m.

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Chairman

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Secretary