

Union Gap School District Board Minutes
Regular Meeting, May 23, 2017
6:30 p.m.

Present: Margarita Soto, Chairman – Absent - Excused Lisa Gredvig, Principal
Dianna Grunlose – Absent - Excused Stefanie Jespersen, Business Manager
Maria Rosas Kurt Hilyard - Absent
Dan Olson
Nicole Rivera

Call to order: Board Member Dan Olson called the regular meeting to order at 6:33 p.m. The flag salute was given.

Introduction: Board Member Dan Olson excused Diana Grunlose and Margarita Soto from tonight's meeting.

Approval Consent Agenda: The motion was made by Maria Rosas and seconded by Nicole Rivera to approve the agenda for the meeting. Motion carried. Included in the consent agenda were minutes of the last regular meeting, vouchers and payroll. A motion was made by Nicole Rivera to approve the prior meeting minutes and the vouchers and payroll for May. Seconded by Maria Rosas. Motion carried.

FUND	WARRANTS	AMOUNT	ISSUE DATE
General	55858-55925	\$108,083.62	5/31/17
General	55926	\$119.67	5/31/17
General	55927	\$165.85	5/31/17
General	55928-55929	\$2,647.61	5/31/17
General	55930-55957	\$243,570.74	5/31/17
ASB	2643-2651	\$3,651.20	5/31/17
CPF	431	\$8,719.42	5/17/17
CPF	432	\$292,804.00	5/31/17
Payroll-Direct Deposit		\$213,195.42	5/31/17

Student Recognition: The following students were presented for the student of the month award: Angelina Thomas-Larson – (Mr. Geho), Omar Espino-Ayala – (Mr. Geho), Ivy Fields – 4th grade (Mrs. Bledsoe), Angel Eyle – 3rd grade (Mrs. Bledsoe), Hosiel Cisneros – 6th grade (Mrs. Kiesel-Nield), Jesus Lopez – 6th grade (Mrs. Kiesel-Nield), Michele Dominguez – 6th grade (Mrs. Kiesel-Nield), Jacqueline Solano – 6th grade (Mrs. Kiesel-Nield), Alexis Delano – 8th grade (Mrs. Kiesel-Nield), Samantha Roachat – 8th grade (Mrs. Kiesel-Nield), America Sandoval – 7th grade (Mrs. Kiesel-Nield), Chantel Torres – 7th grade (Mrs. Kiesel-Nield), Natalia Gastelum – 8th grade (Mrs. Tirado), Jazzmyn Robledo – 7th grade (Mrs. Tirado), Alexis Delano – 8th grade (Mrs. Tirado), and Liliana Bravo – 7th grade (Mrs. Tirado).

At 6:40 p.m Dan Olson called for a short break to take pictures of the students with the staff and board members.

At 6:50 p.m. Dan Olson called the meeting back into regular session.

Public Comment: There were no public comments.

Building Admin Report: Principal Lisa Gredvig announced that the students who participated in the state MESA competition placed 3rd in design. The MESA competition was held at the Gates Foundation in Bellevue. The robotic arm and awards are currently on display in the school's display case. This was Union Gap's first time competing in MESA and first time making it to the state competition.

Principal Lisa Gredvig reported that Smarter Balanced Assessment is currently in process. Students have finished the ELA portion and are currently being assessed in math. So far the ELA scores are looking good, but official scores will not be released until after Memorial Day.

Report: Principal Lisa Gredvig presented the Superintendent's report items.

Staff Resignations/Transfers: Lisa Gredvig announced that Amy Lyon, part-time preschool teacher, has resigned to accept a full time position in East Valley; and Kate Mercer, 3rd Grade Teacher, has submitted her resignation to accept a position with Selah School District. Nicole Rivera moved to accept the resignations as submitted. Seconded by Maria Rosas. Motion carried.

Laura Sullivan voluntarily transferred from 2nd grade to part-time Preschool for the 2017-2018 term.
Lori Powers voluntarily transferred from 3rd grade to 2nd grade for the 2017-2018 term.
Nicole Thornton voluntarily transferred from 1st grade to 3rd grade for the 2017-18 term.

New Hires: Lisa Gredvig announced the following new hires: Sandy Butler and Melissa Gott - Ready for Kinder Program Co-Directors; Nathan Haile- to be hired as full time versus part-time intern technology coordinator; Kathryne Pottenger – PE teacher; Beth Schwartz – 1st grade teacher; Nicole Sullivan – Kindergarten; and Colin Bernhardt – 3rd grade teacher.
The following were also hired as Fall 2017 coaches: Mark Day – Head Football Coach; Sean Sloppy – Assistant Football Coach; Melissa Butler – Head Girls Volleyball Coach; and Al Padilla – Assistant Girls Volleyball Coach.
Maria Rosas moved to accept the new hires as submitted. Seconded by Nicole Rivera. Motion carried.

School Facilities: Principal Gredvig discussed a potential drainage issue that has been discovered on the side of the new addition next to Ahtanum Road. Superintendent Hilyard proposed the option of putting in French drains to direct the water away from the building. The contractors, architects and engineers felt the additional drainage was over-kill. This would cost the district approximately \$6,000. Superintendent Hilyard said it is not required, however, should we get a substantial amount of rain it could pose a flooding issue in the building. The board discussed whether or not to approve the addition of the new French drains. Board Member Dan Olson said it is worth the extra \$6,000 now to prevent potential flooding instead of dealing with a much more expensive issue later. Maria Rosas moved to approve the addition of the new French drainage system. Nicole Rivera seconded. Motion carried

Summer School: Summer School will be held July 10, 2017 through August 4th, 2017. The staff list was given to the board and is as follows:

Teacher		Para Educator
Butler, Sandy	Pre-K	Melissa Gott
McDonald/Fife	Kinder	Lisa Eddy
Thornton, Nicki	1 st Grade	Tiffenie Stach
Tirado, Christie	2 nd Grade	Martha Serrato
Bledsoe, Maggie	K-2 Intervention	Kristal Vannattan
McIntyre, Sarah	3 rd Grade Intensive	Debbie Saunders
Volland, Nicole	3 rd and 4 th Reading	Matt Fife
Eaton, Danielle	3 rd and 4 th Math	Dawn Taylor
Butler, Melissa	PE	No Para
Juanita Justo	Office	
Padilla, Alma	Office	
Reddick, Misty	Kitchen	
Allred, Janea	Kitchen	

Legislative Update: There hasn't been much movement from the legislature. Regular session ended April 23rd. First special session ended May 23rd. Governor Inslee called another special session which will run another 30 days.

Principal Gredvig mentioned some articles that were handed out in the board packet: What is a Student Worth, Melissa McCabe's Article, and OSPI email.

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Budgeted
Enrollment For
2017-18

Stefanie Jespersen presented the districts proposed FTE budgeted enrollment number of 625 for the 2017-2018 school year. She explained that the current year average enrollment is around 630 students, but we are currently sitting at a headcount of 614 students with only 50 in kindergarten. Kindergarten enrollment for the 2017-18 school year is already at 30 kids. Principal Lisa Gredvig mentioned that having 30 kindergarten enrolled students this early is rare. Maria Rosas moved to approve the FTE budgeted enrollment of 625 for the 2017-18 school year. Nicole Rivera seconded. Motion carried.

Solar Power
Grant

Lisa Gredvig reported that there is a solar power grant available to fund the purchase of solar panels. She discussed that Superintendent Kurt Hilyard still has some questions about this grant but wanted board approval to pursue the grant. His concerns are determining if the roof system could support solar panels, if the roof warranty would be null and void if we installed panels, and what costs are not covered by the grant. Board Member Dan Olson proposed another question to see if the panels could be installed somewhere other than the roof. Nicole Rivera moved to approve the district's application for the solar power grant. Maria Rosas seconded. Motion carried.

Future Agenda

At the June meeting we will be looking at the possible recommendation(s) for 2017-2018 staff hirings/transfers; hire activities Director and school year greenhouse coordinator for next year, discuss summer school, discuss legislative session(s), activity director report on spring sports season, elect WSSDA Legislative Rep (Dianna is good until June 2018); no student recognition, set school board meeting dates for the next school year; possibly review/adopt district handbooks if they are ready; appointment of a District Title IX/Affirmative Action Officer/Civil Rights Compliance Officer – Lisa Gredvig and 504 Coordinator – Patrick Vincent; start discussion of school board goals for next year; and possible SODEXO contract extension for one year.

Approved
Policies:

Principal Lisa Gredvig handed out the approved board policies from April's meeting.

June Board
Meeting:

Principal Gredvig reminded board members that June's meeting is on June 20th instead of the 27th. Dan Olson mentioned that he would be out of town on that date.

Recurrent
Events:

Lisa reminded board members to please check the recurrent events calendar that Superintendent Hilyard handed out at the August board meeting.

8th Grade
Promotion:

8th Grade Promotion and dance will be held on June 8th. Please be there by 5:45pm at the latest; it starts at 6:00pm.

SODEXO:

Lisa announced that we will need to decide this spring if we want to continue with Sodexo for the next year.

Golf PE

PE teacher, Melissa Butler, announced that we started our second session of golf in middle school PE on May 17th. The session involves 9 lessons provided by Derek Pemberton. The students have really enjoyed these sessions. Mr. Pemberton and the district are currently looking for a way to get more equipment as there is only enough for 11 stations at the moment.

Public
Records
Request:

Principal Gredvig announced that we have received a records request from American Civil Liberties Union of Washington (ACLU) in regards to the School Safety Operations & Coordination Center (SSOCC) that we are a part of. We were not the only district to receive this request. ACLU is researching this area to determine if the security system is an invasion of student/staff privacy. Superintendent Kurt and other district employees are working on getting this records request completed, but it is a lot of work and time to compile all the requested information.

Part I Indian
Education:

Lisa Gredvig reported that we received notification from the Department of Education that we are not eligible to apply for Part I Indian Education grant. The cutoff date has since passed. To qualify we were required to have 10 eligible Indian students enrolled during a specific count period (or not less than 25 percent of total number of students enrolled). We currently have 7 Indian students enrolled. Lisa mentioned that at the most we have 15 potentially eligible students but the parents won't sign the paperwork; we must have signed paperwork to count them. The district will continue to try to get parents to sign paperwork for a future Department of Education grant.

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- WA Achievement Award: The student celebration for the WA Achievement Award will likely be the Monday before the last day of school. Lisa Gredvig announced that she has just received the 2016 banner and plaque. The plaque is on display and she is working on getting the banner posted.
- Self Defense Class: The self-defense class put on by the Union Gap police department was very well attended by Union Gap School Staff, Union Gap City Staff, and LaSalle Staff.
- Federal/State Program Applications: Business Manager Stefanie Jespersen presented the list of 2017-2018 Federal and State programs the district wants to apply for. Stefanie explained that these are all programs we have applied for in the past. Maria Rosas moved to approve the application of the listed federal and state programs. Nicole Rivera seconded. Motion carried.
- Enrollment/Financial Reports: Business Manager Stefanie Jespersen presented the enrollment report for May. We are currently averaging 630.80 student FTEs; and our head count is averaging 631.44. Principal Lisa Gredvig noted that enrollment went down roughly 7 FTE due to several multi-student families moving to other districts and having to unenroll a couple students who have been in Mexico and absent for over 20 days.
- As per the budget status report, we ended the month of April with slightly over \$4.29M in the General Fund. Stefanie went through each of the funds and the projected cash flow report for May. She commented that we transferred funds from General Fund to Capital Projects Fund to pay the bills associated with the construction project. We had to issue an emergency warrant in capital projects to the City of Union Gap so they would begin work on utility connections. We will continue to transfer funds each month to cover the cost of invoices and to avoid having excess funds left over in Capital Projects Fund at the end of construction. Stefanie mentioned that it is not likely we will have to run a second accounts payable run this month, but should we receive any additional invoices we would.
- Resolution 104-17: Lisa Gredvig presented Resolution 104-17: School Board Resolution Delegating Authority to Washington Interscholastic Activities Association (WIAA) for 2017-18. Nicole Rivera moved to follow the WIAA rules for 2017-18. Maria Rosas seconded. Motion carried.
- Election of WIAA Representative: Lisa Gredvig explained that the board needed to elect a WIAA representative for the 2017-18 school year. Dan Olson is currently serving as the representative for 2016-17. Dan Olson offered to be the representative again next year. Nicole Rivera moved to elect Dan Olson as the WIAA representative for the 2017-18 school year. Maria Rosas seconded. Motion carried.

Board Policies: The following board policy updates were presented for a 1st reading:

Policy 1210	Annual Organizational Meeting, Election of Officers – Board of Directors – Update
Policy 1220	Board Officers and Duties of Board Members – Board of Directors – Update
Policy 2024	Online Learning – Instruction – Update
Policy 2024P	Online Learning – Instruction – Update
Policy 2255	Alternate Learning Experience Courses – Instruction – Update
Policy 2255P	Alternate Learning Experience Courses – Instruction – Update
Policy 3235	Protection of Student Personal Information – Students – New
Policy 3235P	Protection of Student Personal Information – Students – New
Policy 3416P	Procedures for Dispensing Medication at School – Update
Policy 5010	Nondiscrimination and Affirmative Action – Personnel - Update

Maria Rosas moved to approve the above listed policies as a first reading. Seconded by Nicole Rivera. Motion carried.

The following board policies updates were presented for a 2nd reading:

Policy 3207P	Prohibition of Harassment, Intimidation and Bullying – Students – Update
Policy 3207F	Prohibition of Harassment, Intimidation and Bullying – Students – New

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Policy 5270	Resolution of Staff Complaints – Personnel – New
Policy 5270P	Resolution of Staff Complaints – Personnel – New
Policy 6700	Nutrition and Physical Fitness – Management Support – Update
Policy 6700P	Nutrition and Physical Fitness – Management Support – Update

Maria Rosas moved to approve the above listed policies as a second reading. Seconded by Nicole Rivera.
Motion carried.

Adjourn: With no further business, the meeting was adjourned at 7:47 p.m.

Chairman

Secretary