

Union Gap School District Board Minutes  
Regular Meeting, Tuesday, September 27, 2016  
6:30 p.m.

Present: Margarita Soto, Chairman  
Dianna Grunlose  
Maria Rosas  
Dan Olson  
Nicole Rivera  
Kurt H. Hilyard, Superintendent  
Chris Kinney, Business Manager

Call to order: Chairman Soto called the regular meeting to order at 6:30 p.m. The flag salute was given.

Addition to Agenda: There are no changes/additions to the consent agenda.

Approval Consent Agenda: The motion was made by Dan Olson and seconded by Dianna Grunlose to approve the consent agenda. Motion carried. Included in the consent agenda were minutes of the last regular meeting, vouchers and payroll.

<u>FUND</u>	<u>WARRANTS</u>	<u>AMOUNT</u>	<u>ISSUE DATE</u>
General	54946-55079	\$437,654.27	9/30/16
ASB	2589-2590	\$ 119.78	9/30/16
Payroll-Direct Deposit		\$207,761.18	9/30/16

Public Comment: There were no public comments.

New Staff: Principal Lisa Gredvig introduced the new staff members to the board: Sandra Butler, kindergarten teacher; Cheryl Tyrrell, 5<sup>th</sup> grade math; Karen Lorene, ELL teacher; Nicholas Swisher, PE teacher; Jennifer Green, 8<sup>th</sup> grade English language arts/social studies; and Christie Tirado, art. Ricardo Garcia, parapro and Josh Butrick, middle school teacher were unable to attend tonight due to prior commitments and will be at October's meeting.

Building Admin. Report: Principal Lisa Gredvig briefly reviewed the ELPA 21 test results. The rest of the test results will be reviewed with the board when they become available from the State.

Principal Gredvig shared the student growth sheet for grades 4-8 in English Language Arts and Math. The report shows the school's median growth scores and how they compare with the state average; by grade level and by demographic categories, i.e. male/female; bilingual/non-bilingual; special education/non-special ed; gifted/non gifted; homeless/non-homeless; and ethnic groups.

DIBELS results were also shared with the board. The teachers now have a base line for where their students are performing.

Summer School: Principal Gredvig reported on the summer school program. We are going to continue to run the program later in the summer (July/Aug.). The students perform better after a short break between the end of the regular school year and the beginning of summer school; and attendance is better. Principal Gredvig reviewed the focus of concern for each grade level. She commented on the difference between the incoming kindergartners from our Title I preschool vs. Head Start's incoming kindergartners. We will be working on bringing both of these programs in line with each other.

The after school HUGS and ELL programs are in full swing.

- Supt's Report: Superintendent Hilyard recommended the acceptance of the following supplemental contracts:  
For Winter I sports: Mark Day, Head Coach, Boys' Basketball; and Al Padilla, Assistant Coach, Boys' Basketball. Also, Tyler Schuster, a former UG student, currently a senior at Davis High School, will be a volunteer coach for boys' basketball.
- Tiffenie Stach for middle school HUGS.
- Dan Olson moved to approve the recommended supplemental contracts as presented. Seconded by Nicole Ravera. Motion carried.
- Facilities Update: There is nothing to report at this time. Architect Gary Wetch is still working on revisions to the building addition plans. He is working on incorporating an extra storage/technology room, restrooms and possible space for a washer and dryer.
- Enrollment Count: For the month of September, our enrollment count was 634 students. Our budgeted enrollment is 640 FTE. This is slightly under the budgeted amount, but not to the point where we would need to revise our budgeted expenditures. Today's enrollment was 638.
- Annexation: Superintendent Hilyard commented that the area being annexed into Union Gap City limits does not fall within our school district boundaries.
- Draft Scholarship Program: Superintendent Hilyard presented and discussed the proposed draft, enclosed in the board packet, of the "Educational Assistance Plan: College Bound Scholarship Program". He will present the program to the union representatives next week. The program would allow the district to assist either teachers or classified employees wishing to either enter or continue in an academic program to obtain a degree or endorsement in certain hard-to-fill subject areas. Currently, high needs areas for certificated applicants include endorsements/licensing in: English Language Learners (ELL), Special Education, Psychologists, or Speech Language Pathologists (SLP). High needs areas for non-certificated applicants include endorsements/licensing in: ELL, Secondary Mathematics or Secondary Science, Special Education, Psychologist, or SLPs. These lists may be adjusted by the Superintendent as the needs of the District change.
- It appears that our school district will be the only one to offer this type of program to our employees at this time. The board was agreeable to this plan.
- Policies: Superintendent Hilyard handed out the approved policies from the August board meeting to be placed in the boards' official policy books.
- WSSDA Fall Conference: October 7<sup>th</sup> is the last day for board members to opt out of going to the WSSDA fall conference being held in Spokane in November. Since everyone has been registered, anyone needing to cancel must let Juanita know by this date.
- Regional WSSDA Meeting: The regional WSSDA meeting will be held at the Naches Valley Primary School; October 20<sup>th</sup> from 6:00 - 8:00 p.m. Board members must contact Juanita by October 1<sup>st</sup> if they wish to attend. The superintendent of Naches School District will hold a tour of the new school from 5:00 - 6:00 P.M.
- Just a reminder, Principal Lisa Gredvig will be attending the WSSDA Conference in Spokane as part of her superintendent internship program. Superintendent Hilyard will be staying back at the school this November.
- Public Meeting/ Records Training: Nicole Rivera turned in her certificate for completion of on-line training for: Open Public Records Act; Open Public Meeting Act; and Record Retention/Management Act. (dated 8/22/16)

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Backpacks Donated: Last month Superintendent Hilyard mentioned that Costco had donated 105 student backpacks on August 9<sup>th</sup>. On August 24<sup>th</sup>, Pastor Curtis Johnstone and the Union Gap Intersection Church donated 100 backpacks with student supplies inside each backpack. A thank you and photo will be posted in the November newsletter. A thank you card was sent to both groups.

Golf Unit: We will begin a 10-day golf unit in our PE classes for grades 6-8<sup>th</sup> this week. We may offer it again in the spring if the program works out well.

Time Off: Superintendent Hilyard informed the board that he only took one week off this past summer. He and his wife have not seen their kids and grandkids in Japan for over a one and a half years so they are headed to Japan over the Thanksgiving break. Mrs. Johnston is going to walk Superintendent Hilyard's Algebra students through Jr. Achievement activities during the 4-5 days of class he will miss while he is gone.

Satanic Club: Superintendent Hilyard discussed the article he enclosed in the board packets concerning the after-school Satan Club. The Mount Vernon School District has been legally advised to allow the Satanic Temple of Seattle to start an after-school program at one of their elementary schools.

So far, we are not aware of any districts in our area that has received a request for use-of-facilities from this organization. However, Superintendent Hilyard commented that if we allow one outside organization to use our facilities we must allow all organizations the same privilege.

Lock Down: Today we had an unscheduled lock down due to a security training being held at the Union Gap Police Department. The lock down was accidentally set-off during this training but returned to normal quicker than usual, due to the fact that it was just a training.

Active Shooter Training: On September 23<sup>rd</sup>, we received a half-day training on what to do if we had an active shooter. It was noted that during our unscheduled lock down drill, some of our staff actually implemented some of the procedures they learned during the active shooter training.

Financial Report: Business Manager, Chris Kinney gave the budget status financial reports. We ended August (and the 2015 16 fiscal year) with slightly over \$4.1 million in the general fund. Chris went through each of the funds and the projected cash flow report. She pointed out that, based on September's expenditures, in order to meet a suggested three-month average expenditure cash reserve amount, we would have to increase our ending cash reserve to 23% from the 20% proposed in board policy.

WSSDA Legislative Assembly: The WSSDA annual Legislative Assembly was held on September 23<sup>rd</sup> and 24<sup>th</sup> in Spokane. Dianna Grunlose gave a brief report on proposals that were presented. There was also a candidate forum presented for various public offices.

PSE CBA Ratification: Superintendent Hilyard presented and recommended acceptance of the PSE Collective Bargaining Agreement (enclosed in board packets) with the changes agreed to during bargaining. PSE has ratified the contract; so it now needs to be ratified by the Board of Directors. Following a short discussion, Dan Olson moved to accept the PSE Collective Bargaining Agreement with changes as presented. Seconded by Maria Rosas. Motion carried.

Board Policies: The following board policies updates were presented as a 1<sup>st</sup> reading:

- Policy 3141 - Non-Resident Students - update
- Policy 3416 - Medication at School - update

Superintendent Hilyard commented that the first policy (3141) spells out the law for children of staff members attending our district. The second policy (3416) was thoroughly reviewed by the school nurse. It took quite a bit of time and effort to update this policy.

Dianna Grunlose moved to accept the above two policies as a 1<sup>st</sup> reading. Seconded by Nicole Rivera. Motion carried.

Adjourn: With no further business, the meeting was adjourned at 7:28 p.m.

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Chairman

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Secretary