

Union Gap School District Board Minutes
Regular Meeting: October 23, 2018
6:30 p.m.

Present: Nicole Rivera Lisa Gredvig, Superintendent
Kiel Martin Stefanie Jespersen, Business Manager
Don Mittlieder Patrick Vincent, Assistant Principal
Aaron Schilperoort, Assistant Principal

Absent: Maria Rosas
Dianna Grunlose

Call to order: Chairman Nicole Rivera called the regular board meeting to order at 6:30pm. The flag salute was given.

Oath of Office: Superintendent Gredvig swore in new board member, Don Mittlieder.

Absence: Kiel Martin moved to excuse Maria Rosas and Dianna Grunlose from the board meeting. Don Mittlieder seconded the motion. Motion carried.

Approval
Consent
Agenda: A motion was made by Kiel Martin to accept the consent agenda. Seconded by Don Mittlieder. Motion carried. Included in the consent agenda were minutes from the last regular board meeting, vouchers, and payroll.

FUND	WARRANTS	AMOUNT	ISSUE DATE
General	57692-57766	\$136,972.83	10/31/2018
General	57767	\$75.23	10/31/2018
General	57768	\$5,589.00	10/31/2018
General	57769-57770	\$1,508.24	10/31/2018
General	57771-57796	\$247,941.97	10/31/2018
Payroll-Direct Deposit		\$233,042.76	10/31/2018
ASB	2734-2736	\$781.83	10/31/2018

Student Recognition: The following students were recognized as Student of the Month for grades Kindergarten and 7th:
Kindergarten: (Mrs. Harris) Alicia Raudales (absent) and Jayden Nava; (Mrs. Butler) Emmanuel Barragan and Charles Brenden Scott; (Mrs. Sullivan) Aria Pinyerd (absent) and Camila Villa.
7th Grade: Levi Thomas-Larson and Anelisa Ramirez (presented by Mr. Butrick).

Public Comment: One member of the public submitted a request to address the board: Matt Fife, Paraeducator at Union Gap School District. He expressed his concerns with certificated and classified bargaining and the potential staffing cuts to paraeducators that he has been hearing about. Superintendent Lisa Gredvig clarified that the board has never discussed reduction in force. She further stated that the only thing that has been discussed is that the district hopes that all programs can remain as is after the bargaining process. She stated that she will meet with Union Leadership with another administrator or Stefanie Jespersen in the room moving forward to ensure clarity on items discussed.

Guest Report: There was no guest report.

Building Administrator and Superintendent Report:

Highly Capable

Plan: Assistant Principal Patrick Vincent presented the Highly Capable Comprehensive Plan for the district to the board. Currently the district is serving 5 students.

Kiel Martin moved to accept the district Highly Capable Plan. Don Mittlieder seconded the motion. Motion carried.

Student

Threat

Assessment: Assistant Principal Patrick Vincent and Elizabeth Periman (Psychologist) attended a student threat assessment training. Patrick Vincent stated they received information on the Salem Kaizer protocol for student threat assessment.

High School

And Beyond

Plan: Assistant Principal Aaron Schilperoort addressed the board about the Xello program for High School and Beyond. They will be coordinating with Yakima School District for consistency to support and guide students as they progress through middle school and high school.

Staff Resignation/

Hiring:

Superintendent Lisa Gredvig presented the following new hires and supplemental contracts:

- Eric Diehl - Supplemental Band Contract
- Mark Day – Boys Head Basketball Coach
- Al Padilla – Boys Assistant Basketball Coach

Kiel Martin moved to accept the new hires and supplemental contracts as presented. Don Mittlieder seconded the motion. Motion carried.

Technology

Classes/Highly

Qualified:

Superintendent Gredvig explained that teachers Kim Johnston and Tim Kilgren are not considered highly qualified as it relates to teaching technology. She recommended that the board consider them highly qualified as they have been teaching the class for several years. She clarified that the district does not need to send notifications home to parents of technology students because it is not considered a core class.

Kiel Martin moved to accept the recommendation that Kim Johnston and Tim Kilgren be considered highly qualified to teach technology courses. Don Mittlieder seconded the motion. Motion carried.

School

Facilities

Update:

Superintendent Gredvig reported the following facilities and safety updates to the board:

- Our primary focus is planning for the coming winter. Andy Torres, Stefanie Jesperson and Lisa Gredvig met this week to discuss safety of the grounds, students, and staff to ensure we are prepared.

Enrollment:

Superintendent Gredvig reported that the October enrollment was 627 headcount though we are at 625 as of today.

District

Improvement

Plan:

The board received the updated English Language Arts School Improvement Goals in their board packets. They were discussed.

Board Minutes
October 23, 2018

Affirmative

Action Plan: The board received the updated Affirmative Action Plan in their board packets.

Don Mittlieder moved to adopt the Affirmative Action Plan as presented. Kiel Martin seconded the motion. Motion carried.

LAP

Review: Stefanie Jesperson and Lisa Gredvig discussed the district's Learning Assistance Program (LAP) program with the board.

Superintendent

Optional Hours: The board received a copy of Superintendent Gredvig's log of optional hours for the 2018-2019 contract year. She receives 15 days of available optional hours per contract year, and has already exhausted all optional hours. The board would like her to continue to log her additional hours beyond the paid 15 days.

Math Scores: Superintendent Lisa Gredvig reported that the state notified us that some of the 8th math scores were scored incorrectly. She stated that this impacted 14 students, but only 2 overall scores were affected which moved students from level 1's to level 2's.

Board Goals: Goal #1:

- Day of the Dead – Christie Tirado, Art teacher, is working on a district wide project for Day of the Dead. It will be on display for the community between October 29 and November 5 in the multipurpose room.
- Migrant training – Vivianna Barragan and Juanita Justo are continuing with their migrant training to continue to serve and identify our migrant students.
- 3rd grade will be going on a field trip to the Wanapum Heritage Center in Mattawa on October 31.

General Report

- Halloween Carnival is on Friday, October 26th, 2018. Board members were encouraged to volunteer. Kiel Martin and Don Mittlieder agreed to participate.
- Superintendent Gredvig gave the board a copy of the email she sent to Jack Irion at Yakima School District to set up another joint board meeting from the beginning of October.
- Free Dress Day – Superintendent Gredvig discussed with the board the confusion about free dress day and Halloween. The board discussed.

Don Mittlieder moved to that Halloween costumes should be worn on the Free Dress Day of Friday, October 26th, and no costumes on Halloween per Board Policy. Kiel Martin seconded the motion. Motion carried.

Business Manager Report:

Financial

Report: Business Manager Stefanie Jesperson presented the budget status report for September 2018. She stated that the September budget status report is not final as she has not completed her year end process for 2017-18. She said that the final 2017-18 budget status will be available in November when she presents the district financial statements. She also went over the October cash flow statement.

Facility Use

Packet: The board received copies of the updated facility use packet in their board packets. Business Manager Stefanie Jesperson explained that she updated the packet with the newly adopted board policies for facility use, as well as put into an electronic format to give it a consistent look.

Resolution

125-18: Stefanie Jespersen presented the board with Resolution 125-18: Certification of 2019 Excess Property Taxes. She stated that this resolution is to certify the amount of taxes to be collected for the 2019 year for both general fund and debt service fund. She explained that the district would be certifying the levy amount approved by the voters of \$922,500. Because of the current cap imposed by state law of \$1.50 per \$1,000 of assessed value, the County Assessor's office will roll back the certified amount to that \$1.50 amount.

Kiel Martin moved to adopt Resolution 125-18. Don Mittlieder seconded the motion. Motion carried.

Resolution

126-18: Business Manager Stefanie Jespersen presented the board with Resolution 126-18: Commitment of Fund Balance for Unemployment Cooperative Pool. She explained that the district is part of the Unemployment Cooperative Pool at ESD 105 and currently has a balance of roughly \$24,000. In the past these funds were considered committed by the State Auditor's Office; however, they have changed guidance and now identify these funds as unassigned unless there has been board action to commit these funds. She further explained that because these funds are to be only used for unemployment expenses and are not necessarily available to be spent freely, she recommended that the board commit these funds.

Don Mittlieder moved to adopt Resolution 126-18: Commitment of Fund Balance for Unemployment Cooperative Pool. Kiel Martin seconded the motion. Motion carried.

Board of Directors:

Long Term

Planning

Work Session: The board discussed available dates for the long term planning work session. They decided to schedule it for Tuesday, November 20th at 5:30pm.

WSSDA Regional

Meeting: Kiel Martin and Lisa Gredvig attended the WSSDA regional meeting. The focus of the meeting was on the board's role in collective bargaining and upcoming legislative priorities.

WSSDA Annual

Conference: Stefanie Jespersen, Dianna Grunlose, Kiel Martin and Lisa Gredvig will be attending the WSSDA annual conference on November 14-17th in Spokane. Board Members attending need to pick up travel information from Juanita Justo prior to leaving.

Board Policies:

The following board policy updates were presented for a 1st reading:

- Policy/Procedure 2190 – Highly Capable Programs
- Policy/Procedure 3241 – Classroom Management, Discipline, and Corrective Action
- Policy 5010 – Nondiscrimination and Affirmative Action
- Policy 6100 – Revenues from Local, State and Federal Sources

Kiel Martin moved to approve the above listed policies as a first reading. Seconded by Don Mittlieder. Motion carried.

The following board policy updates were presented for a 2nd reading:

- Policy 1400 – Meeting Conduct, Order of Business, and Quorum
- Policy/Procedure 3122 – Excused and Unexcused Absences
- Policy 3143 – District Notification of Juvenile Offenders
- Policy/Procedure 3144 – Release of Information Concerning Student Sex and Kidnapping Offenders
- Policy 3410 – Student Health
- Policy 3412 – Automated External Defibrillators
- Policy/Procedure 3413 – Student Immunization and Life Threatening Health Conditions

Board Minutes
October 23, 2018

- Policy/Procedure 3414 – Infectious Diseases
- Policy 3416 – Medication at School
- Policy/Procedure 3420 – Anaphylaxis Prevention and Response
- Policy 6210- Purchasing Authorizations and Control
- Policy/Procedure 6220 – Bid or Proposal Requirements
- Policy/Procedure 6500 – Risk Management
- Policy 6610 (New) – Video Surveillance (will replace BP 6608)
- Policy 6630 – Driver Training and Responsibility

Kiel Martin moved to approve the above listed policies as a second reading. Seconded by Don Mittlieder. Motion carried.

Future Agenda
Items:

Board Goal #2: Long Term Planning, Transportation Vehicle Fund Budget Extension.

Closed
Session:

At 8:02 PM Nicole Rivera announced that the board would be going into closed session for approximately 20 minutes for the purposes of discussing labor relations and bargaining proposals. She noted that no action will be taken and the board would return to regular session after the discussion.

At 8:22 PM Nicole Rivera announced the board will remain in closed session for another 10 minutes.

At 8:32 PM Nicole Rivera reconvened the regular board meeting.

Adjourn:

With no further business, the meeting was adjourned at 8:32 p.m.

Chairman

Secretary