

Okaloosa County School District

2022-2023 Title I, Part A Parent and Family Engagement Plan

I, Marcus Chambers, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The District will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 8101(39), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1116(b)(1) and (c)(3)];
- Jointly develop/revise with parents the District parental engagement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1116 (a)(2)];
- Provide the coordination, technical assistance, and other support necessary to assist and build the capacity of all participating schools within the local educational agency in planning and implementing effective parent and family involvement activities to improve student academic achievement and school performance, which may include meaningful consultation with employers, business leaders, and philanthropic organizations, or individuals with expertise in effectively engaging parents and family members in education;
- Coordinate and integrate parent and family engagement strategies under this part with parent and family engagement strategies, to the extent feasible and appropriate, with other relevant Federal, State, and local laws and programs;
- Conduct, with meaningful involvement of parents and family members, an annual evaluation of the content and effectiveness of the parent and family engagement policy in improving the academic quality of all schools served under this part;
- Identify barriers to greater participation by parents in activities authorized by this section (with particular attention to parents who are economically disadvantaged, are disabled, have limited English Proficiency, have limited literacy, or are of any racial or ethnic minority background);

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- Identify the needs of parents and family members to assist with the learning of their children, including engaging with school personnel and teachers, and strategies to support successful school and family interactions;
- Use the findings of such evaluation in subparagraph (D) to design evidence-based strategies for more effective parental engagement, and to revise, if necessary, the parent and family engagement policies described in this section;
- Involve parents in the activities of the schools served under this part, which may include establishing a parent advisory board comprised of a sufficient number and representative group of parents or family members served by the local educational agency to adequately represent the needs of the population served by such agency for the purposes of developing, revising, and reviewing the parent and family engagement policy.



Signature of Superintendent

Date Signed

Mission

Okaloosa County is committed to the goal of providing a quality education for every child in this district. To accomplish this goal, partnerships are established and maintained with the parents and the community. Okaloosa believes parents are a valuable part of a child's educational success and parental involvement is a priority.

Involvement and Engagement of Families

- LEA-wide parent engagement plan
- Quarterly every parent/guardian at Title I Schools is given a Title I Parent Family Engagement Survey. The results are reviewed and compiled by the Title I District office and returned to schools within a week of survey being closed out. Families and community members are invited to participate in the input process through quarterly Title I Needs Assessments, newsletters, emails, and District surveys posted on LEA website and school websites. The feedback families provide the district and schools with parents' opinions regarding the current Title I Services and Parent Family Engagement Plan and specific barriers that need to be addressed. Parental input provided from the surveys and the evaluation meetings will be reviewed by District Title I staff and applied to the LEA Parent Family Engagement Plan (PFEP) as is feasible and/or appropriate. Topics include parents' rights to contribute to the LEA Parent Involvement Plan, a review of evaluation results, the LEA Title I Plan, and discussion of the current year Parent Involvement Plan. Through brainstorming, parents share ideas for the LEA PFEP and use of funds. Brainstorming ideas are shared with schools and included in the PFEP where feasible and/or appropriate. Evidence of these meetings includes phone logs, agendas, emails, sign-in sheets, and minutes or notes from the meetings. Each Title I school submits a School Performance Plan (SPP) to the District for review by the District Specialists to include the Assistant Superintendent of Curriculum and Instruction, the directors, and the Title I Program Director. Parents are included in this process by participating in SAC meetings where the plans are discussed and approved. The Title I Program Director

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will ensure that a minimum of 1% of the district Title I, Part A funds are reserved for parental engagement services and at least 95% of these funds are allocated to Title I schools. Decisions involving the use of these funds will be made as the SAC team develops the SPP and PFEP at each Title I school. Parents of students in each Title I school serve as members of this team and will actively participate in this process. Evidence of parent participation in this process includes minutes or notes from the SAC meeting, agendas, and sign-in sheets. All of the evidence is uploaded to an online compliance bin for each individual school. Title I Program Director monitors compliance bins quarterly and provides feedback.

Accessibility

Describe how the District will provide opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school shares information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1116(a)(2)(D))i-ii]]

ELL students and migrant students are identified through the home language survey which is part of registration. All schools have a designated interpreter to assist with communicating with ELL families when on campus or by phone, as well as access to Language Line Solutions, it provides on-demand and onsite language interpretation and document translation services. Parents of ELL students are provided with a translated document in their native language of all communication sent home; school functions, assessment results, teacher/parent communication. Parents of students with disabilities may participate in IEP meetings, parent meetings and parental involvement activities with an ESE teacher present.

2022-23 Focus Based on Feedback

For the 2022-23SY, the Okaloosa County School District will support district and school implementation of the following activities; Pre-K/K Transition, 5/6 Transition, and improving parent/student communication and behavior, and ELA and math Benchmarks to be taught. Feedback from families emphasized the need to better understand the new Benchmarks and how to support their child at home. 2021-22SY feedback from families overwhelmingly benefited from the transition events, as well as with rise in discipline in early elementary grades and middle school.

Building Capacity to Support Parents' Involvement in School-Activity 1

Shall provide assistance to parents of children served to understand State academic standards., 2. Shall provide assistance to parents of children served to understand State and local assessments., 4. Shall provide assistance to parents of children served to understand how to monitor child's progress., 5. Shall provide assistance to parents of children served to understand how to improve their child's achievement.

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English Language Arts and math Benchmarks - English Language Arts and math i-Ready Diagnostic- English Language Arts and math Florida Assessment Student Thinking (FAST).

All K-12 teachers will receive professional development 3x year on new ELA/math Benchmarks. Instructional ELA/math/ESE Coaches facilitate professional development on the new Benchmarks. Teachers are provided substitutes during the day to attend PD.

All Title I schools provide Curriculum Nights to better understand the Benchmarks students are being instructed on and how they will be assessed on FAST. Title I Resource teachers, Principals, Assistant Principals, School Counselors, and classroom teachers facilitate the family Curriculum nights. Based on parent feedback, Curriculum events take place during lunch hour (Lunch and Learn, parents attend virtually), or evenings 5:00-7:00 p.m. Families are notified of events via newsletters, flyer or invitation, school and District websites, and school and District Social Media platforms. Curriculum Nights are coordinated with all Federal, State, and Local resources. Each event will collect evidence of activity; Meeting/Training Agenda, Purchasing Documents for Meeting/Training, Meeting/Training Sign-in Sheets, Copies of Communication Tool Used, Virtual Views, and Exit surveys. Curriculum events are needed to continue to inform families on the expectations for their child and provide support at home. District-wide math 3-10 improved 3% and families commented the Curriculum math nights were helpful to better understand how students are being taught new Benchmarks. Data indicates ELA support is needed and schools are incorporating Writing into the Curriculum events too. The District provides comprehensive parental involvement links on the district web site and each Title I school may also include a direct link to the same sites from their webpage. These sites are available throughout the school year and through the summer as well. Title I funds may be used to purchase supplementary outreach materials and posters, research-based activities for school-based parent resource centers, and offset transportation and childcare, to enable parents to participate in school-related meetings and training sessions. Throughout the school year and during the summer, training activities are coordinated with all Federal and State programs including IDEA, Title II, Title III, and Title X. If funding permits, Parent Involvement staff may be hired to assist schools in meeting all Parental Involvement requirements during the school year as well as during the summer months. Parents receive all "right to know" notifications at the start of the school year no later than September 2022.

To assist schools in writing their School Improvement Plan (SIP), the district provides Parent Involvement ideas and best practices, navigation instructions and a sample template of the School SIP and Review Rubric. This support is provided through a training session in May as well as emails and phone calls. Title I Principals and contacts receive an email as soon as available from FLDOE stating the required components of the School SIP, they complete the on-line SIP by the district required date of completion of September 15th to allow for feedback and revisions as well as parent review before the required date of completion (October). Requirements are also discussed in district meetings with Title I Principals and Contacts and contained in the Title I Online Handbook. The LEA Title I staff is available for technical assistance meetings throughout the year with Title I Principals and Title I Contacts. This assistance is through phone calls, emails, on-site visits, and group meetings. The District Title I Program Director will provide technical assistance and support for the school-based Title I Contacts in producing outreach activities to involve parents, as appropriate and as requested. Throughout the school year at the school

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sites, administrators, Title I Contacts and/or the Title I Program Director provides in-service training and opportunities for school staff to enhance abilities to integrate parental involvement. The Title I Program Director reviews each school-level SIP to ensure compliance and that the activities planned will provide meaningful opportunities for parents to become more involved in their child's academic success. Schools will submit plans by September 30. In June through August, technical assistance meetings are held by principals in Title I schools to review student achievement data and assist in the development, implementation, and review of all required plans.

Building Capacity to Support Parents' Involvement in School-Activity 3

Shall provide assistance to parents of children served to understand the requirements of Title I.

Title I Annual Meeting

The District provides a Title I Handbook online with access for each Title I school this folder is updated annually. Included in the handbook are descriptions and samples of required documentation, a Compliance Checklist, required Parent Notification, Fiduciary documentation, reporting requirements, and required components of the Title I Annual Meeting. Documents are uploaded to an electronic compliance bin which is reviewed quarterly by the Title I Specialist. Each Title I school will hold an annual Title I meeting at the beginning of the school year. This meeting will be held with flexible times and locations. Evidence of these meetings will include invitations, agendas, and sign-in sheets. These documents are uploaded in the electronic compliance bin and monitored by the Title I Specialist. Parents will participate in a variety of activities designed to enhance and expand current parent involvement activities (i.e., ELA Workshops, Math and Science nights, and special academic events, etc.) which include training, information, and improving academic performance throughout the school year.

Use of Parent Engagement and Involvement Funds at School and District

The District utilized parent survey results and feedback from parents to make the following use of funds decisions for the current school year. Funds will be allocated to schools based on per pupil allocation rate for total student population. The district will utilize funds to support school-based activities in the following manner: staff salary and associated benefits for parent trainings and receipt of training in parent activities; materials and supplies for parent trainings; and resources to remove barriers for greater parent participation in trainings. District-based parent activities will use funds to support schools Pre-K/K and 5/6 Transition family engagement events for ELA/math resources and Family Resource Guides for Transition events and materials to support families in improving communication with their child.