

**SCHOOL DISTRICT OF OKALOOSA COUNTY
OKALOOSA COUNTY FLORIDA**

IT IS THE POLICY OF THE SCHOOL DISTRICT OF OKALOOSA COUNTY NOT TO DISCRIMINATE AGAINST EMPLOYEES OR APPLICANTS EMPLOYMENT ON THE BASIS OF RACE, COLOR, RELIGION, SEX, NATIONAL ORIGIN, MARITAL STATUS, AGE, OR HANDICAP. IT IS THE POLICY OF THE SCHOOL DISTRICT OF OKALOOSA COUNTY TO HIRE ONLY U. S. CITIZENS AND ALIENS LAWFULLY AUTHORIZED TO WORK IN THE UNITED STATES. THESE POLICIES SHALL APPLY TO RECRUITMENT, EMPLOYMENT, TRANSFERS, COMPENSATION, AND OTHER ITEMS AND CONDITIONS OF EMPLOYMENT.

Position Title: Technician, Safety/Security Management
Reports To: Safe Schools Specialist, Office of Safe Schools
Supervises: N/A

Minimum Eligibility Requirements:

High School diploma or equivalent.

Degree from an accredited post-secondary institution in Safety, Criminal Justice, Emergency Management or related field preferred.

Professional CPTED designation preferred.

Three years of experience in physical security, emergency response, disaster preparedness, threat mitigation or related field.

Operational experience in ICS preferred.

Knowledge of FSS, NFPA, OSHA, SREF, FAC, ADA and other rules or regulations as they may pertain to safety in an educational setting.

Experience with FSSAT preferred.

Experience conducting behavioral threat assessments in accordance with CSTAG preferred.

Experience in facilities safety.

Maintain CPR/AED First Aid and STB certification

Such alternatives to the above requirements as the Board may find appropriate and acceptable.

Language Skills:

Bilingual (Spanish & English) preferred but not required.

Ability to read and interpret documents such as Board policies, emergency operations plans, laws, regulations, life safety codes, state regulations for educational facilities, and hazard communication SDS.

Ability to read and interpret contracts and inter-local agreements

Mathematical Skills

Ability to calculate figures and amounts such as percentages.

Ability to prepare and/or interpret analytical reports and quantitative data

Ability to convert units of measurement.

Other Skills and Abilities

Ability to conduct site safety and security assessments in K-12 educational settings.

Ability to conduct risk analysis and layer of protection analysis.

Ability to assess hazards to determine/recommend appropriate levels of PPE.

Ability to determine appropriate applications of access control, visitor management, and surveillance systems for campus security.

Ability to read and interpret maps, blue prints, and drawings.

Basic computer skills, i.e., operating systems, office suites, presentation software, and spreadsheets.

Ability to work closely with other local and state officials, public safety agencies and FDOE Office of Safe Schools.

Ability to teach subject matter to others, or training others through explanation, demonstration, and supervised practice; or making recommendations on the basis of technical disciplines.

Physical Demands

While performing the duties of employment, the employee is regularly required to sit, stand, walk, talk, hear, and drive.

Near and far vision acuity and unimpaired field of vision required.

Ability to judge distances and spatial relationships.

Color vision required (ability to identify and distinguish colors).

Ability to climb, balance, stoop, kneel, crouch, crawl, and reach.

Sedentary/light; however, employee may be required to exert/lift up to 50lbs. of force occasionally.

Work Environment

Primarily office and school campus settings; the work environment may regularly transition into a high stress environment, requiring the immediate response to a variety of crises and/or hazards. Work environment will include outdoor exposure and vary from District office setting to school campuses, as well as non-District locations for off campus reunification sites for training, exercises and/or actual emergency management response and recovery efforts.

Job Goal

Provide threat mitigation, risk reduction and emergency management to promote a safe school environment, through prevention, preparedness, response, and recovery.

Essential Duties and Responsibilities

1. Coordinate District safety compliance with applicable laws, rules, policies, and procedures.
2. Conduct campus site assessments in compliance with Florida Safe Schools Assessment Tool.
3. Maintain District Threat Assessment database, and serve as District liaison for school threat assessment teams regarding school based threat assessments in accordance with Florida law and FDOE mandated Comprehensive Student Threat Assessment Guidelines.
4. Respond to school based crises/emergencies, to include family reunification efforts.
5. Provide training as required to school based personnel, such as Standard Response Protocols, evacuation procedures, etc.
6. Provide drill management for District-wide critical incident drills, in accordance with Florida law.
7. Collaborate in the development and review of District emergency operations plans, policies, and procedures for school safety.
8. Other duties as directed by the District Safe Schools Specialist.

Length of Employment:

Twelve Months

Salary:

Based on the adopted salary schedule for Professional/Technical personnel.

Evaluation:

Annual evaluation by designated supervisory personnel in accordance with School Board policies and state laws.