**SAFETY COMMITTEE RECORD OF MINUTES**

Chairperson: Matt McCahan Date: January 17, 2019

 Time: 2:00 p.m.

Present: Sarah Morrow, Emily Mervin, Sharon Aller, Wendy Gates, Anita Brumbaugh, Jerry Shoemake, Lori Arcq. Absent: Lisa Rankin, Matt McCahan

December minutes reviewed.

New business:

NIMS (National Incident Management) training will be available on next in-service day – January 25 in the computer lab (ramp) beginning at 9:00 a.m. Class is approximately three-hours.

Safety devices have been installed inside classroom doors. A metal plate is placed on the bottom of the door and it cannot be opened from the outside. This eliminates the need to purchase extra master keys for subs, etc.

Old business update:

Maintenance fixed toilet seat in faculty room at HS.

No mold has been found at the elementary school. Also building has been checked for plug ins and wax melts. (A vendor had mentioned that a lot of people are allergic to the strong smell of some plug ins and wax melts.)

Meeting adjourned at 2:10 p.m.

Secretary Signature: Emily Mervin