

City of Waltham, Massachusetts

Waltham Public Schools



Annual Operating Budget

July 1, 2015 - June 30, 2016

Waltham Public Schools

Overarching Goals

Waltham Public Schools will develop a challenging, engaging and innovative curriculum focused on high academic standards for teaching and learning.

Waltham Public Schools will apply rigorous performance standards to all areas of student learning and consistently use assessments to measure student growth and achievement.

Waltham Public Schools will ensure that all students have equal access to high quality instruction and have the opportunity to learn and achieve in a safe environment.

Waltham Public Schools will inspire and empower students to achieve high academic success, become life-long learners and be ethical and responsible global citizens.

Mission Statement

The mission of the Waltham Public Schools is to provide every student with the values, knowledge, and skills needed to achieve his/her full potential. We encourage all students to become capable, confident, life-long learners, critical thinkers, effective communicators, and ethical contributors to society. We reinforce behavior which is respectful and appreciative of differences among people. Our goal is to make students aware of their responsibilities and rights in a democratic society.



Waltham Public Schools

Susan M. Nicholson, Ed.D., *Superintendent*

Paul J. Maiorano, M.Ed.
Assistant Superintendent

March 13, 2015

Dear Members of the School Committee:

Attached, please find a copy of the FY16 proposed budget. This proposed budget represents an overall increase of 3.99% from last year and represents a dollar value increase of \$2,975,947.00.

I have employed an inclusive process to the proposed budget that includes working with the administrative team and staff as well as presenting budget updates to you. You have seen two iterations of the proposed budget since February 4, 2015.

This proposed budget supports the goals and initiatives in our District Improvement Plan as well as our Overarching Goals as identified by the School Committee. The FY16 proposed budget supports student learning at all three levels in the district.

- **Elementary**

- Phonics Program
 - Grades K and 1
- Lucy Calkins Writing Program
 - Grades 2, 3, 4, and 5
- Inclusion/Co-Teaching Model
 - Grades 1-5, all elementary schools
- English Language Learner Program
 - Grade K, all elementary schools
- Foss Science Kits
 - All elementary schools/students

- **Middle Schools**

- Implementation of Math in Focus
 - Grades 6, 7, and 8
- Pilot technology/engineering units
 - Grades 7 and 8
- Pilot Challenge Program
 - Grade 6
- Pilot World Language
 - Grade 7
- English Language Learners
 - KMS; Grade 7, double block of math
 - MMS: Grades 6, 7, and 8; students with disabilities
- iPad Roll out
 - Grade 6
- Pilot Algebra 1 Resources
 - Grade 8
- Inclusion/Co-Teaching Model
 - Grades 6, 7, 8

- **High School**

- Pilot new math resources
 - Algebra
 - Geometry
- iPad Roll-Out
 - Grade 10 teachers
- Pilot Chinese language course
 - Partnership with Middlebury College
- ESL
 - Reduce enrollment
 - Hired two teachers in December in the past two years to address enrollment increases of over 100+ Students with Interrupted Formal Education (SIFE)
- Inclusion/Co-Teaching Model
 - Grades 9, 10, 11, 12
- New England Association of Schools and Colleges Accreditation
 - All staff/all students
- New Courses
 - English
 - History
 - Math
 - Science
 - Fine Arts
 - CTE/Business

Additional increases to the proposed FY16 budget include:

- Coordinated Program Review
 - Special Education
 - English Language Learner
 - Civil Rights
 - Chapter 74 Programs
- Student Transportation
 - All special education transportation; contract to be negotiated
- New Superintendent Induction Program
- School Committee Policy Manual Revisions
- 1:1 Nursing
 - As indicated on the Individualized Education Program (IEP)
- Additional days worked in the summer
 - Assistant Directors, Special Education
 - Director, English Language Learner
 - Out-of-district Education Team Leader (ETL)
- Enrollment increase of 100 students
- Chef Manager position in Food Services
 - Salary from Food Services budget
 - Benefits from the City of Waltham

Not included in the budget are any costs associated with the purchase of elementary laptop carts.

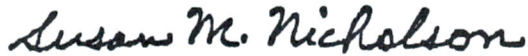
Please note the allocation for students who attend Minuteman High School. You will notice that I have reduced the allocation by a very conservative amount of \$133,500. As you know, Superintendents and Directors in Somerville, Medford, Boston, Cambridge, and Waltham have been working for well over two years on the challenges associated with sending our students to Minuteman High School for the 9th grade exploratory program.

At a recent meeting of the MA Board of Elementary and Secondary Education, there may have been a vote that addressed our ongoing concerns about 9th grade students attending out-of-district schools. However, there were several amendments attached to the vote none of which are available in print nor are they posted online. Therefore, until we can read the amendments, we feel it is prudent to be cautious with the allocation.

Additionally, I would like to bring to your attention the cost of the contractual obligations. As you review them, you may think that the amounts are high. However, the costs reflect two years of raises.

I look forward to working with you on the FY16 proposed budget.

Sincerely,

A handwritten signature in black ink that reads "Susan M. Nicholson". The script is fluid and cursive, with the first letters of the first and last names being capitalized and prominent.

Susan M. Nicholson, Superintendent

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Waltham Public Schools

BUDGET OVERVIEW

Budget Summary

Operating Budget by Expenditure Object		FY 2015 Approved Budget	FY 2016 Proposed Budget	\$ Inc (Dec)	% Inc (Dec)
Personnel	5100	57,121,690	59,954,543	2,832,853	4.96%
General Expenses		17,454,161	17,227,255	(226,906)	-1.30%
Operating Expenses	5200	11,127,246	11,246,465		
Equipment & Unusual	5400	369,020	348,500		
Special Items	5500	5,957,895	5,632,290		
Total Operating Budget		74,575,851	77,181,798	2,605,947	3.49%
Special Revenue Funds					
Food Services		1,936,560	2,105,988	169,428	
Title 1		235,181	269,646	34,465	
Grand Total		76,747,592	2,375,634	203,893	

Waltham Public Schools
BUDGET OVERVIEW
Superintendent's Recommendation
FY 2016 School Department Operating Budget

	FY 2013	FY 2014	FY 2015			FY 2016	
Cost Summary by Expenditure Object	Actual Expenditures	Actual Expenditures	Budget	July-January Actual Expenditures	Estimated Expenditures Thru 6/30/15	Superintendent's Incr/Decr	Recommendation
Personnel	49,927,022.54	53,596,148.04	57,121,690.00	25,706,759.83	56,908,263.06	2,832,853.00	59,954,543.00
General Expenses							
Operating Expenses	9,952,547.38	10,522,029.62	11,127,246.00	6,427,719.35	11,072,696.00	119,219.00	11,246,465.00
Equipment & Unusual	626,848.54	1,473,878.05	369,020.00	363,349.39	533,120.00	(20,520.00)	348,500.00
Special Items	4,881,980.53	5,191,113.43	5,957,895.00	5,342,615.61	5,498,948.57	(325,605.00)	5,632,290.00
Total Operating Budget	65,388,398.99	70,783,169.14	74,575,851.00	37,840,444.18	74,013,027.63	2,605,947.00	77,181,798.00

Indirect Costs

The Department of Education (DOE) permits school departments to report certain school-related expenses incurred by other city departments on the annual End of Year Pupil and Financial Report (EOYR.) These 'indirect' municipal expenses include administrative services, employee benefits (including retirement and insurance), school facility operation and maintenance, other fixed costs, debt and capital outlay, and assessments and tuitions paid to other districts. Many of these expenditures are counted toward the annual net school spending requirement under M.G.L. Chapter 70. Please note that these costs are not included in the School Department Operating budget total.

Indirect Costs	FY 2013 Actual	FY 2014 Actual	FY 2015 Budgeted
Administrative Services	1,859,412	2,003,219	2,070,000
Maintenance of Grounds (snow & ice)	144,806	260,894	140,000
Employer Retirement Contributions	1,920,026	1,896,381	1,930,000
Insurance (active employees)	11,844,198	12,427,268	12,540,000
Insurance (retired employees)	9,183,276	8,824,217	8,900,000
Property Insurance (building)	132,422	99,514	100,000
School Crossing Guards	268,157	275,499	284,095
Debt - Equipment	29,238	120,325	123,000
Long-Term Debt Retirement - School Construction	3,080,238	3,105,263	3,113,238
Long-Term Debt Service - School Construction	1,544,214	1,456,342	1,366,890
School Choice / Charter School	206,238	356,857	320,212
Total	\$30,212,225	\$30,825,779	\$30,887,435

Waltham Public Schools
BUDGET OVERVIEW
 Budget Summary by Cost Center

		FY 2013	FY 2014	FY 2015			FY 2016	
	Dept #	Actual Expenditures	Actual Expenditures	Budget	July-January Actual Expenditures	Estimated Expenditures Thru 6/30/15	Superintendent's Recommendation	Incr/Decr
SUPPORTIVE SERVICES								
Districtwide Leadership & Administration ~ 1000								
School Committee	001-31-41	155,172.05	320,128.97	174,593.00	180,769.84	231,434.00	183,234.00	8,641.00
Personnel		61,535.88	62,849.88	63,780.00	36,949.50	63,780.00	64,734.00	954.00
General Expenses		93,636.17	257,279.09	110,813.00	143,820.34	167,654.00	118,500.00	7,687.00
Operating Expenses		25,314.17	31,083.59	30,000.00	21,305.84	26,500.00	30,000.00	-
Equipment & Unusual		48,292.00	201,134.50	55,000.00	92,860.50	111,500.00	58,500.00	3,500.00
Special Items		20,030.00	25,061.00	25,813.00	29,654.00	29,654.00	30,000.00	4,187.00
Administrative Offices	001-31-42	1,534,551.63	1,423,568.55	1,470,715.00	845,366.48	1,465,872.09	1,660,649.00	189,934.00
Personnel		1,467,427.20	1,351,869.51	1,390,029.00	812,670.26	1,385,186.09	1,576,741.00	186,712.00
General Expenses		67,124.43	71,699.04	80,686.00	32,696.22	80,686.00	83,908.00	3,222.00
Operating Expenses		42,925.33	44,184.73	55,686.00	24,376.67	55,686.00	58,908.00	3,222.00
Equipment & Unusual		24,199.10	27,514.31	25,000.00	8,319.55	25,000.00	25,000.00	-
Special Items		-	-	-	-	-	-	-
General Administration	001-31-43	1,740,062.99	1,572,205.66	6,006,406.00	979,341.32	2,183,779.68	2,420,980.00	(3,585,426.00)
Personnel		711,987.63	746,260.43	5,061,968.00	366,974.81	1,249,472.68	1,496,605.00	(3,565,363.00)
General Expenses		1,028,075.36	825,945.23	944,438.00	612,366.51	934,307.00	924,375.00	(20,063.00)
Operating Expenses		460,204.58	516,414.81	639,969.00	382,327.01	599,969.00	619,820.00	(20,149.00)
Equipment & Unusual		243,671.89	76,373.70	-	39,290.65	40,000.00	-	-
Special Items		324,198.89	233,156.72	304,469.00	190,748.85	294,338.00	304,555.00	86.00
Central School Supply	001-31-47	270,799.81	1,150,472.16	259,250.00	5,744.17	259,250.00	244,250.00	(15,000.00)
Personnel		4,293.50	5,403.38	4,250.00	3,681.50	4,250.00	4,250.00	-
General Expenses		266,506.31	1,145,068.78	255,000.00	2,062.67	255,000.00	240,000.00	(15,000.00)
Operating Expenses		266,506.31	200,148.70	240,000.00	2,062.67	240,000.00	240,000.00	-
Equipment & Unusual		-	944,920.08	15,000.00	-	15,000.00	-	(15,000.00)
Special Items		-	-	-	-	-	-	-
Printing	001-31-59	43,730.50	54,184.29	52,192.00	37,073.73	52,984.79	57,635.00	5,443.00
Personnel		26,039.91	31,175.25	27,342.00	19,297.57	28,134.79	28,135.00	793.00
General Expenses		17,690.59	23,009.04	24,850.00	17,776.16	24,850.00	29,500.00	4,650.00
Operating Expenses		17,690.59	23,009.04	24,850.00	17,776.16	24,850.00	29,500.00	4,650.00
Equipment & Unusual		-	-	-	-	-	-	-
Special Items		-	-	-	-	-	-	-
Other School Services ~ 3000								
Attendance	001-31-51	72,836.04	74,311.11	74,128.00	41,198.10	77,686.01	78,576.00	4,448.00
Personnel		71,836.14	73,311.21	73,128.00	40,698.15	76,686.01	77,576.00	4,448.00
General Expenses		999.90	999.90	1,000.00	499.95	1,000.00	1,000.00	-
Operating Expenses		999.90	999.90	1,000.00	499.95	1,000.00	1,000.00	-
Equipment & Unusual		-	-	-	-	-	-	-
Special Items		-	-	-	-	-	-	-

Budget Summary by Cost Center

	Dept #	FY 2013	FY 2014	FY 2015			FY 2016	
		Actual Expenditures	Actual Expenditures	Budget	July-January Actual Expenditures	Estimated Expenditures Thru 6/30/15	Superintendent's Recommendation	Incr/Decr
Health Services	001-31-52	919,423.11	939,635.47	987,233.00	475,929.33	1,067,155.20	1,089,163.00	101,930.00
Personnel		858,828.82	881,761.95	926,623.00	436,149.03	1,006,545.20	1,027,160.00	100,537.00
General Expenses		60,594.29	57,873.52	60,610.00	39,780.30	60,610.00	62,003.00	1,393.00
Operating Expenses		60,594.29	57,873.52	59,590.00	39,780.30	59,590.00	62,003.00	2,413.00
Equipment & Unusual		-	-	1,020.00	-	1,020.00	-	(1,020.00)
Special Items		-	-	-	-	-	-	-
Operation & Maintenance of Plant ~ 4000								
Facilities	001-31-57	1,881,572.00	1,986,771.67	2,004,663.00	1,445,135.69	2,148,964.20	2,120,558.00	115,895.00
Personnel		1,038,332.35	1,181,955.31	1,150,123.00	725,170.55	1,234,424.20	1,262,568.00	112,445.00
General Expenses		843,239.65	804,816.36	854,540.00	719,965.14	914,540.00	857,990.00	3,450.00
Operating Expenses		676,505.45	612,183.68	672,500.00	509,402.72	669,050.00	672,500.00	-
Equipment & Unusual		164,694.20	185,492.68	180,000.00	205,072.42	240,000.00	180,000.00	-
Special Items		2,040.00	7,140.00	2,040.00	5,490.00	5,490.00	5,490.00	3,450.00
Utilities	001-31-58	2,726,246.95	2,815,532.02	2,852,800.00	1,617,692.73	2,852,800.00	2,852,800.00	-
Personnel								
General Expenses		2,726,246.95	2,815,532.02	2,852,800.00	1,617,692.73	2,852,800.00	2,852,800.00	-
Operating Expenses		2,726,246.95	2,815,532.02	2,852,800.00	1,617,692.73	2,852,800.00	2,852,800.00	-
Equipment & Unusual		-	-	-	-	-	-	-
Special Items		-	-	-	-	-	-	-
Management Information Systems	001-31-45	509,619.22	586,452.36	733,843.00	352,614.89	732,116.02	737,623.00	3,780.00
Personnel		316,537.49	334,860.59	445,093.00	226,670.87	443,366.02	455,873.00	10,780.00
General Expenses		193,081.73	251,591.77	288,750.00	125,944.02	288,750.00	281,750.00	(7,000.00)
Operating Expenses		171,604.16	241,459.48	241,750.00	125,944.02	241,750.00	241,750.00	-
Equipment & Unusual		21,477.57	10,132.29	47,000.00	-	47,000.00	40,000.00	(7,000.00)
Special Items		-	-	-	-	-	-	-
STUDENT TRANSPORTATION								
Student Transportation ~ 3300								
Student Transportation	001-31-53	3,947,063.84	4,139,468.47	4,158,244.00	2,047,693.87	4,158,244.00	4,208,834.00	50,590.00
Personnel								
General Expenses		3,947,063.84	4,139,468.47	4,158,244.00	2,047,693.87	4,158,244.00	4,208,834.00	50,590.00
Operating Expenses		3,947,063.84	4,139,468.47	4,158,244.00	2,047,693.87	4,158,244.00	4,208,834.00	50,590.00
Equipment & Unusual		-	-	-	-	-	-	-
Special Items		-	-	-	-	-	-	-
ATHLETICS								
Athletics ~ 3510								
Athletics	001-31-55	744,928.06	754,129.68	768,944.00	480,020.53	785,607.74	793,786.00	24,842.00
Personnel		431,221.12	439,666.18	435,867.00	235,552.12	452,787.74	461,426.00	25,559.00
General Expenses		313,706.94	314,463.50	333,077.00	244,468.41	332,820.00	332,360.00	(717.00)
Operating Expenses		305,806.94	305,894.50	324,251.00	235,899.41	324,251.00	323,362.00	(889.00)
Equipment & Unusual		-	-	-	-	-	-	-
Special Items		7,900.00	8,569.00	8,826.00	8,569.00	8,569.00	8,998.00	172.00

Budget Summary by Cost Center

		FY 2013		FY 2014	FY 2015		FY 2016		
	Dept #	Actual Expenditures		Actual Expenditures	Budget	July-January Actual Expenditures	Estimated Expenditures Thru 6/30/15	Superintendent's Recommendation	Incr/Decr
INSTRUCTIONAL SERVICES									
Instructional Services ~ 2000									
School Centers									
Fitzgerald Elementary	001-32-10	2,208,523.49		2,446,395.33	2,263,344.00	1,120,638.53	2,457,527.50	2,573,315.00	309,971.00
Personnel		2,175,263.30		2,407,317.58	2,216,808.00	1,082,959.93	2,410,991.50	2,522,835.00	306,027.00
General Expenses		33,260.19		39,077.75	46,536.00	37,678.60	46,536.00	50,480.00	3,944.00
Operating Expenses		33,260.19		39,077.75	46,536.00	37,678.60	46,536.00	50,480.00	3,944.00
Equipment & Unusual		-		-	-	-	-	-	-
Special Items		-		-	-	-	-	-	-
MacArthur Elementary	001-32-11	1,590,375.26		1,777,550.12	1,835,820.00	867,556.71	1,919,837.02	2,018,337.00	182,517.00
Personnel		1,557,642.05		1,748,885.04	1,798,804.00	835,910.57	1,882,821.02	1,980,337.00	181,533.00
General Expenses		32,733.21		28,665.08	37,016.00	31,646.14	37,016.00	38,000.00	984.00
Operating Expenses		32,733.21		28,665.08	37,016.00	31,646.14	37,016.00	38,000.00	984.00
Equipment & Unusual		-		-	-	-	-	-	-
Special Items		-		-	-	-	-	-	-
Northeast Elementary	001-32-12	2,078,383.91		2,294,781.17	2,171,995.00	1,038,281.55	2,246,443.42	2,304,113.00	132,118.00
Personnel		2,044,603.98		2,257,004.32	2,134,339.00	1,008,558.96	2,208,787.42	2,265,393.00	131,054.00
General Expenses		33,779.93		37,776.85	37,656.00	29,722.59	37,656.00	38,720.00	1,064.00
Operating Expenses		33,779.93		37,776.85	37,656.00	29,722.59	37,656.00	38,720.00	1,064.00
Equipment & Unusual		-		-	-	-	-	-	-
Special Items		-		-	-	-	-	-	-
Plympton Elementary	001-32-13	1,954,792.69		2,125,479.09	2,104,254.00	1,035,904.29	2,161,546.50	2,279,682.00	175,428.00
Personnel		1,920,411.91		2,092,120.28	2,061,496.00	1,008,380.29	2,118,788.50	2,235,602.00	174,106.00
General Expenses		34,380.78		33,358.81	42,758.00	27,524.00	42,758.00	44,080.00	1,322.00
Operating Expenses		34,380.78		33,358.81	42,758.00	27,524.00	42,758.00	44,080.00	1,322.00
Equipment & Unusual		-		-	-	-	-	-	-
Special Items		-		-	-	-	-	-	-
Stanley Elementary	001-32-14	2,219,218.51		2,367,473.96	2,245,650.00	1,114,945.10	2,389,814.40	2,465,643.00	219,993.00
Personnel		2,188,502.16		2,333,459.15	2,204,714.00	1,082,612.98	2,348,878.40	2,422,603.00	217,889.00
General Expenses		30,716.35		34,014.81	40,936.00	32,332.12	40,936.00	43,040.00	2,104.00
Operating Expenses		30,716.35		34,014.81	40,936.00	32,332.12	40,936.00	43,040.00	2,104.00
Equipment & Unusual		-		-	-	-	-	-	-
Special Items		-		-	-	-	-	-	-
Whittemore Elementary	001-32-15	1,714,439.70		2,002,650.58	2,030,089.00	970,483.41	2,150,218.50	2,246,373.00	216,284.00
Personnel		1,691,062.26		1,969,102.46	1,987,331.00	931,377.67	2,107,460.50	2,202,773.00	215,442.00
General Expenses		23,377.44		33,548.12	42,758.00	39,105.74	42,758.00	43,600.00	842.00
Operating Expenses		23,377.44		33,548.12	42,758.00	39,105.74	42,758.00	43,600.00	842.00
Equipment & Unusual		-		-	-	-	-	-	-
Special Items		-		-	-	-	-	-	-

Budget Summary by Cost Center

	Dept #	FY 2013	FY 2014	FY 2015			FY 2016	
		Actual Expenditures	Actual Expenditures	Budget	July-January Actual Expenditures	Estimated Expenditures Thru 6/30/15	Superintendent's Recommendation	Incr/Decr
Kennedy Middle	001-32-21	3,391,003.55	3,539,528.92	3,482,844.00	1,673,453.02	3,722,770.50	3,872,351.00	389,507.00
Personnel		3,355,273.51	3,506,194.54	3,427,428.00	1,648,522.37	3,667,354.50	3,804,451.00	377,023.00
General Expenses		35,730.04	33,334.38	55,416.00	24,930.65	55,416.00	67,900.00	12,484.00
Operating Expenses		35,730.04	33,334.38	55,416.00	24,930.65	55,416.00	67,900.00	12,484.00
Equipment & Unusual		-	-	-	-	-	-	-
Special Items		-	-	-	-	-	-	-
McDevitt Middle	001-32-22	3,305,130.68	3,550,624.09	3,327,255.00	1,622,658.65	3,532,744.45	3,703,080.00	375,825.00
Personnel		3,265,927.49	3,514,591.84	3,273,999.00	1,595,923.14	3,479,488.45	3,635,260.00	361,261.00
General Expenses		39,203.19	36,032.25	53,256.00	26,735.51	53,256.00	67,820.00	14,564.00
Operating Expenses		39,203.19	36,032.25	53,256.00	26,735.51	53,256.00	67,820.00	14,564.00
Equipment & Unusual		-	-	-	-	-	-	-
Special Items		-	-	-	-	-	-	-
Waltham High School	001-32-31	8,242,259.53	8,440,652.97	8,390,038.00	3,970,488.18	8,905,205.30	9,259,935.00	869,897.00
Personnel		8,080,424.74	8,273,775.30	8,212,143.00	3,849,614.40	8,727,310.30	9,057,775.00	845,632.00
General Expenses		161,834.79	166,877.67	177,895.00	120,873.78	177,895.00	202,160.00	24,265.00
Operating Expenses		151,558.89	166,877.67	177,895.00	120,873.78	177,895.00	202,160.00	24,265.00
Equipment & Unusual		10,275.90	-	-	-	-	-	-
Special Items		-	-	-	-	-	-	-
Waltham High School - Chapter 74 Program	001-32-31-3	1,295,959.65	1,447,707.87	1,289,188.00	692,090.19	1,345,150.00	1,377,225.00	88,037.00
Personnel		1,171,453.91	1,341,697.43	1,181,888.00	593,044.61	1,237,850.00	1,272,925.00	91,037.00
General Expenses		124,505.74	106,010.44	107,300.00	99,045.58	107,300.00	104,300.00	(3,000.00)
Operating Expenses		124,505.74	106,010.44	107,300.00	99,045.58	107,300.00	104,300.00	(3,000.00)
Equipment & Unusual		-	-	-	-	-	-	-
Academic Departments								
English	001-33-70	106,495.10	121,628.92	110,122.00	54,553.86	117,416.00	119,398.00	9,276.00
Personnel		93,268.78	93,986.62	93,987.00	48,482.26	101,281.00	103,263.00	9,276.00
General Expenses		13,226.32	27,642.30	16,135.00	6,071.60	16,135.00	16,135.00	-
Operating Expenses		13,226.32	27,642.30	16,135.00	6,071.60	16,135.00	16,135.00	-
Equipment & Unusual		-	-	-	-	-	-	-
Special Items		-	-	-	-	-	-	-
Reading & Language Arts	001-33-71	389,130.73	400,376.42	349,495.00	208,142.43	376,645.00	387,144.00	37,649.00
Personnel		324,377.26	350,741.62	303,770.00	173,801.82	330,920.00	341,419.00	37,649.00
General Expenses		64,753.47	49,634.80	45,725.00	34,340.61	45,725.00	45,725.00	-
Operating Expenses		45,253.47	49,634.80	45,725.00	34,340.61	45,725.00	45,725.00	-
Equipment & Unusual		19,500.00	-	-	-	-	-	-
Special Items		-	-	-	-	-	-	-

Budget Summary by Cost Center

	Dept #	FY 2013	FY 2014	FY 2015			FY 2016	
		Actual Expenditures	Actual Expenditures	Budget	July-January Actual Expenditures	Estimated Expenditures Thru 6/30/15	Superintendent's Recommendation	Incr/Decr
Mathematics	001-33-72	305,368.32	297,524.48	335,051.00	158,618.80	363,498.00	400,552.00	65,501.00
Personnel		268,933.08	280,778.95	312,955.00	149,617.31	341,402.00	378,456.00	65,501.00
General Expenses		36,435.24	16,745.53	22,096.00	9,001.49	22,096.00	22,096.00	-
Operating Expenses		14,886.24	16,745.53	22,096.00	9,001.49	22,096.00	22,096.00	-
Equipment & Unusual		21,549.00	-	-	-	-	-	-
Special Items		-	-	-	-	-	-	-
Science & Health Education	001-33-73	454,142.17	425,403.19	481,222.00	215,159.92	496,500.67	520,661.00	39,439.00
Personnel		412,001.02	394,215.18	448,072.00	202,559.81	463,350.67	488,061.00	39,989.00
General Expenses		42,141.15	31,188.01	33,150.00	12,600.11	33,150.00	32,600.00	(550.00)
Operating Expenses		30,710.95	20,408.01	22,150.00	9,868.43	22,150.00	22,600.00	450.00
Equipment & Unusual		11,430.20	10,780.00	11,000.00	2,731.68	11,000.00	10,000.00	(1,000.00)
Special Items		-	-	-	-	-	-	-
History & Social Sciences	001-33-74	108,079.87	105,118.92	109,993.00	46,782.91	112,197.02	115,335.00	5,342.00
Personnel		95,453.02	95,453.02	95,453.00	41,316.44	97,657.02	100,795.00	5,342.00
General Expenses		12,626.85	9,665.90	14,540.00	5,466.47	14,540.00	14,540.00	-
Operating Expenses		12,626.85	9,665.90	14,540.00	5,466.47	14,540.00	14,540.00	-
Equipment & Unusual		-	-	-	-	-	-	-
Special Items		-	-	-	-	-	-	-
World Languages	001-33-75	55,282.64	55,648.72	59,027.00	29,140.62	63,248.20	103,882.00	44,855.00
Personnel		51,919.40	52,615.42	53,827.00	27,598.76	58,048.20	98,682.00	44,855.00
General Expenses		3,363.24	3,033.30	5,200.00	1,541.86	5,200.00	5,200.00	-
Operating Expenses		3,363.24	3,033.30	5,200.00	1,541.86	5,200.00	5,200.00	-
Equipment & Unusual		-	-	-	-	-	-	-
Special Items		-	-	-	-	-	-	-
Fine & Performing Arts	001-33-80	2,062,298.59	2,228,223.71	2,124,733.00	991,106.87	2,258,446.14	2,321,407.00	196,674.00
Personnel		1,991,020.05	2,180,626.76	2,065,073.00	964,512.17	2,198,786.14	2,270,967.00	205,894.00
General Expenses		71,278.54	47,596.95	59,660.00	26,594.70	59,660.00	50,440.00	(9,220.00)
Operating Expenses		61,398.79	47,596.95	59,660.00	26,594.70	52,060.00	50,440.00	(9,220.00)
Equipment & Unusual		9,879.75	-	-	-	7,600.00	-	-
Special Items		-	-	-	-	-	-	-
Physical Education	001-33-82	506,774.60	554,183.94	571,503.00	274,660.12	616,957.50	628,050.00	56,547.00
Personnel		497,152.48	539,733.33	556,187.00	266,943.12	601,641.50	612,734.00	56,547.00
General Expenses		9,622.12	14,450.61	15,316.00	7,717.00	15,316.00	15,316.00	-
Operating Expenses		9,622.12	14,450.61	15,316.00	7,717.00	15,316.00	15,316.00	-
Equipment & Unusual		-	-	-	-	-	-	-
Special Items		-	-	-	-	-	-	-
Instructional Technology / Library Media	001-33-84	466,610.00	513,800.83	482,488.00	209,735.21	411,622.73	421,756.00	(60,732.00)
Personnel		358,089.28	393,291.47	377,562.00	131,023.69	306,696.73	316,830.00	(60,732.00)
General Expenses		108,520.72	120,509.36	104,926.00	78,711.52	104,926.00	104,926.00	-
Operating Expenses		106,882.82	120,509.36	104,926.00	78,711.52	104,926.00	104,926.00	-
Equipment & Unusual		1,637.90	-	-	-	-	-	-
Special Items		-	-	-	-	-	-	-

Budget Summary by Cost Center

	Dept #	FY 2013	FY 2014	FY 2015			FY 2016	
		Actual Expenditures	Actual Expenditures	Budget	July-January Actual Expenditures	Estimated Expenditures Thru 6/30/15	Superintendent's Recommendation	Incr/Decr
English Language Learning	001-33-86	1,981,495.79	2,490,839.23	2,698,473.00	1,333,103.84	3,101,217.00	3,505,884.00	807,411.00
Personnel		1,968,437.52	2,456,190.48	2,656,673.00	1,309,716.12	3,059,417.00	3,464,084.00	807,411.00
General Expenses		13,058.27	34,648.75	41,800.00	23,387.72	41,800.00	41,800.00	-
Operating Expenses		13,058.27	34,648.75	41,800.00	23,387.72	41,800.00	41,800.00	-
Equipment & Unusual		-	-	-	-	-	-	-
Special Items		-	-	-	-	-	-	-
Student Support Services	001-33-88	982,121.34	1,034,997.61	1,014,169.00	512,074.05	1,084,314.00	1,118,258.00	104,089.00
Personnel		967,237.22	1,014,296.14	993,150.00	500,295.85	1,063,295.00	1,097,378.00	104,228.00
General Expenses		14,884.12	20,701.47	21,019.00	11,778.20	21,019.00	20,880.00	(139.00)
Operating Expenses		14,884.12	20,701.47	21,019.00	11,778.20	21,019.00	20,880.00	(139.00)
Equipment & Unusual		-	-	-	-	-	-	-
Special Items		-	-	-	-	-	-	-
Special Education	001-33-90-2	10,896,695.03	11,828,531.95	11,939,340.00	6,084,131.48	13,002,916.50	13,708,082.00	1,768,742.00
Personnel		10,460,528.08	11,190,957.42	11,087,828.00	5,350,173.20	12,151,404.50	12,826,852.00	1,739,024.00
General Expenses		436,166.95	637,574.53	851,512.00	733,958.28	851,512.00	881,230.00	29,718.00
Operating Expenses		385,925.92	620,044.04	816,512.00	718,883.69	816,512.00	846,230.00	29,718.00
Equipment & Unusual		50,241.03	17,530.49	35,000.00	15,074.59	35,000.00	35,000.00	-
OUT-OF-DISTRICT TUITIONS								
Programs with Other School Districts ~ 9000								
Waltham High School ~ Chapter 74 Program	001-32-31-3	794,848.00	959,629.80	1,000,000.00	991,104.00	991,104.00	866,500.00	(133,500.00)
Special Items ~ Out-of-district Tuition		794,848.00	959,629.80	1,000,000.00	991,104.00	991,104.00	866,500.00	(133,500.00)
Special Education	001-33-90-2	3,732,963.64	3,957,556.91	4,616,747.00	4,117,049.76	4,169,793.57	4,416,747.00	(200,000.00)
Special Items ~ Out-of-district Tuition		3,732,963.64	3,957,556.91	4,616,747.00	4,117,049.76	4,169,793.57	4,416,747.00	(200,000.00)
SPECIAL REVENUE FUNDS								
Food Services	220-3400	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel		1,068,843.51	1,024,886.11	1,019,460.00	575,124.20	1,051,975.28	1,118,338.00	98,878.00
General Expenses		799,580.61	1,078,731.79	917,100.00	418,409.35	988,130.00	987,650.00	70,550.00
Operating Expenses		792,613.22	808,492.19	882,100.00	403,394.35	882,130.00	962,650.00	80,550.00
Equipment & Unusual		6,967.39	270,239.60	35,000.00	15,015.00	106,000.00	25,000.00	(10,000.00)
Special Items		-	-	-	-	-	-	-
Offset ~ Food Services Revolving Fund		(1,868,424.12)	(2,103,617.90)	(1,936,560.00)	(993,533.55)	(2,040,105.28)	(2,105,988.00)	(169,428.00)
Title 1	280-3105	-	-	-	-	-	-	-
Personnel		235,045.42	248,133.49	235,181.00	103,276.03	263,946.90	269,646.00	34,465.00
General Expenses		-	-	-	-	-	-	-
Operating Expenses		-	-	-	-	-	-	-
Equipment & Unusual		-	-	-	-	-	-	-
Special Items		-	-	-	-	-	-	-
Offset ~ Title 1 Funding		(235,045.42)	(248,133.49)	(235,181.00)	(103,276.03)	(263,946.90)	(269,646.00)	(34,465.00)
Total		65,388,398.99	70,783,169.14	74,575,851.00	37,840,444.18	74,013,027.63	77,181,798.00	2,605,947.00

Budget Summary by Cost Center

	Dept #	FY 2013	FY 2014	FY 2015			FY 2016	
		Actual Expenditures	Actual Expenditures	Budget	July-January Actual Expenditures	Estimated Expenditures Thru 6/30/15	Superintendent's Recommendation	Incr/Decr
Total Operating Budget								
Personnel		49,927,022.54	53,596,148.04	57,121,690.00	25,706,759.83	56,908,263.06	59,954,543.00	2,832,853.00
General Expenses		15,461,376.45	17,187,021.10	17,454,161.00	12,133,684.35	17,104,764.57	17,227,255.00	(226,906.00)
Operating Expenses		9,952,547.38	10,522,029.62	11,127,246.00	6,427,719.35	11,072,696.00	11,246,465.00	119,219.00
Equipment & Unusual		626,848.54	1,473,878.05	369,020.00	363,349.39	533,120.00	348,500.00	(20,520.00)
Special Items		4,881,980.53	5,191,113.43	5,957,895.00	5,342,615.61	5,498,948.57	5,632,290.00	(325,605.00)
Total		65,388,398.99	70,783,169.14	74,575,851.00	37,840,444.18	74,013,027.63	77,181,798.00	2,605,947.00

Waltham Public Schools

BUDGET OVEVIEW

Budget Comparison

		FY 2015	FY 2016			
	pages	Budget	Superintendent's Recommendation	\$ Inc (Dec)	% Inc (Dec)	Major Changes beyond increases due to contractual salary obligations
SUPPORTIVE SERVICES						
Districtwide Leadership & Administration ~ 1000						
School Committee	15	174,593	183,234	8,641	4.95%	School Committee Policy Manual update \$3,500, Liability Insurance premium increase \$4,187
Administrative Offices	18	1,470,715	1,660,649	189,934	12.91%	Administrator of Technology ~ move position from IT / Library Media cost center to Administrative Offices, \$110,000; New Superintendent Induction Program PIC Assistant and Translator positions added. Offset by the elimination of the
General Administration	22	6,006,406	2,420,980	(3,585,426)	-59.69%	ELL Paraprofessional / Parent Liaison position in the ELL cost center. Net additional cost ~ \$55,000 Summer Per Diem ~ additional days for administrators ~ \$17,500 Allowance for Degree Changes - increase to reflect actual impact \$ \$7,000 Contingency for new teachers ~ increase to reflect higher average starting salary of \$60,000 ~ budget increase of \$30,000 Less reallocation of collective bargaining and non-union personnel contingency \$3,899,475
Central School Supply	26	259,250	244,250	(15,000)	-5.79%	Technology equipment replacement cycle will be implemented
Printing	29	52,192	57,635	5,443	10.43%	Increased requests for print jobs ~ \$4,650
Other School Services ~ 3000						
Attendance	33	74,128	78,576	4,448	6.00%	
Health Services	36	987,233	1,089,163	101,930	10.32%	Additional per diem days in order to attend to student athlete concussion exam mandates and review of student registration medical files ~ \$6,700
Operation & Maintenance of Plant ~ 4000						
Facilities	40	2,004,663	2,120,558	115,895	5.78%	Clothing allowance - contractual obligation ~ \$3,450
Utilities	44	2,852,800	2,852,800	0	0.00%	
Management Information Systems	47	733,843	737,623	3,780	0.52%	
STUDENT TRANSPORTATION						
Student Transportation ~ 3300						
Student Transportation	50	4,158,244	4,208,834	50,590	1.22%	Special Education student transportation services contracts pending
ATHLETICS						
Athletics ~ 3510						
Athletics	52	768,944	793,786	24,842	3.23%	WEA Appendix D Stipends increase ~ \$9,836

Budget Comparison

		FY 2015	FY 2016			
	pages	Budget	Superintendent's Recommendation	\$ Inc (Dec)	% Inc (Dec)	Major Changes beyond increases due to contractual salary obligations
INSTRUCTIONAL SERVICES						
Instructional Services ~ 2000						
School Centers						
Elementary Schools						
Fitzgerald Elementary	56	2,263,344	2,573,315	309,971	13.70%	Science materials - Foss Science Kits ~ \$2,000, adjustment to Textbooks & Supplies and Library Supplies to reflect actual enrollments
MacArthur Elementary	61	1,835,820	2,018,337	182,517	9.94%	Science materials - Foss Science Kits ~ \$2,000
Northeast Elementary	65	2,171,995	2,304,113	132,118	6.08%	Science materials - Foss Science Kits ~ \$2,000, adjustment to Textbooks & Supplies and Library Supplies to reflect actual enrollments
Plympton Elementary	70	2,104,254	2,279,682	175,428	8.34%	Math Specialist - add .5 fte ~ \$30,000, Science materials - Foss Science Kits ~ \$2,000
Stanley Elementary	74	2,245,650	2,465,643	219,993	9.80%	Science materials - Foss Science Kits ~ \$2,000, adjustment to Textbooks & Supplies and Library Supplies to reflect actual enrollments
Whittemore Elementary	79	2,030,089	2,246,373	216,284	10.65%	Science materials - Foss Science Kits ~ \$2,000
Middle Schools						
Kennedy Middle	84	3,482,844	3,872,351	389,507	11.18%	Engineering Program Pilot - robotics kits ~ \$13,500
McDevitt Middle	90	3,327,255	3,703,080	375,825	11.30%	Engineering Program Pilot - robotics kits ~ \$13,500, adjustment to Textbooks & Supplies and Library Supplies to reflect actual enrollments
Waltham High School						
Waltham High School	95	8,390,038	9,259,935	869,897	10.37%	Physical Education Teacher -transfer position from Physical Education cost center; previously funded through the PEP grant ~ \$24,668, Science & Health Education Teacher - new position ~ \$60,000 Stipends for Accreditation Steering Committee ~ \$16,000, online World Language course subscription- Chinese ~ \$6,000, adjustment to Textbooks & Supplies and Library Supplies to reflect actual enrollments
Waltham High School ~ Chapter 74 Program	102	1,289,188	1,377,225	88,037	6.83%	
Academic Departments						
English	106	110,122	119,398	9,276	8.42%	
Reading & Language Arts	110	349,495	387,144	37,649	10.77%	
Mathematics	114	335,051	400,552	65,501	19.55%	Math Coach - add .5 fte ~ \$30,000
Science & Health Education	118	481,222	520,661	39,439	8.20%	
History & Social Sciences	124	109,993	115,335	5,342	4.86%	
World Languages	128	59,027	103,882	44,855	75.99%	Assistant Director increase to 1.0 fte per Waltham School Administrators Association collective bargaining agreement ~ \$39,473; this increase will be offset by a .4 World Language Teacher reduction in the Waltham High School budget

Budget Comparison

	pages	FY 2015 Budget	FY 2016 Superintendent's Recommendation	\$ Inc (Dec)	% Inc (Dec)	Major Changes beyond increases due to contractual salary obligations
Fine & Performing Arts	132	2,124,733	2,321,407	196,674	9.26%	
Physical Education	136	571,503	628,050	56,547	9.89%	Physical Education Teacher ~ .4 fte - transfer position from Physical Education cost center to Waltham High School; previously funded through the PEP grant ~
Instructional Technology / Library Media	141	482,488	421,756	(60,732)	-12.59%	
English Language Learning	145	2,698,473	3,505,884	807,411	29.92%	ELL Teacher ~ .6 fte HS / .4 fte McDevitt ~ \$60,000 ELL Kindergarten Teachers (3) - various elementary schools ~ \$180,000 ELL Paraprofessional - HS ~ \$27,500
Student Support Services	149	1,014,169	1,118,258	104,089	10.26%	Software - on-line course selection ~ \$3,000
Special Education	153	11,939,340	13,708,082	1,768,742	14.81%	Pre-k Administrator ~ \$100,000, Clerk - .4 fte 10 month ~ \$13,260, Paraprofessional - Whittemore ~ \$27,500, Translation Services ~ \$25,000 Postage for additional mailings of student IEP's ~ \$2,500, Medical/Therapeutic Services (1:1 nurses, vision services) - additional services per student IEP's ~ \$25,000, software scoring for assessment kits ~ \$2,460
OUT-OF-DISTRICT TUITIONS						
Programs with Other School Districts ~ 9000						
Waltham High School ~ Chapter 74 Program	105	1,000,000	866,500	(133,500)	-13.35%	
Special Education	159	4,616,747	4,416,747	(200,000)	-4.33%	
Total Operating Budget		74,575,851	77,181,798	2,605,947	3.49%	

Waltham Public Schools

BUDGET OVERVIEW

Full Time Equivalency Positions

	FY 2014 * as amended	FY 2015 * as amended	FY 2016 recommended	Inc (Dec)	
SUPPORTIVE SERVICES					
Districtwide Leadership & Administration ~ 1000					
Administrative Offices	17.25	17.25	18.25	1.0	Administrator of Technology ~ move position from IT / Library Media cost center to Administrative Offices
General Administration	5.6	6.0	8.0	2.0	PIC Assistant and Translator positions added. Offset by the elimination of the ELL Paraprofessional / Parent Liaison position in the ELL cost center
Printing	0.5	0.5	0.5	0.0	
Other School Services ~ 3000					
Attendance & Census	1.5	1.5	1.5	0.0	
Health Services	13.7	13.9	13.9	0.0	
Operation & Maintenance of Plant ~ 4000					
Facilities	15.5	15	15	0.0	
Management Information Systems	6.0	8.0	8.0	0.0	
ATHLETICS					
Athletics ~ 3510					
Athletics	2.5	2.5	2.5	0.0	
INSTRUCTIONAL SERVICES					
Instructional Services ~ 2000					
School Centers					
Elementary Schools					
Fitzgerald Elementary	35.0	35.0	35.0	0.0	
MacArthur Elementary	27.5	28.5	28.5	0.0	
Northeast Elementary	31.5	30.5	30.5	0.0	
Plympton Elementary	30.0	29.5	30.0	0.5	Math Specialist ~ .5 fte
Stanley Elementary	32.0	33.0	33.0	0.0	
Whittemore Elementary	31.0	32.5	32.5	0.0	
Middle Schools					
Kennedy Middle	52.975	52.975	52.975	0.0	
McDevitt Middle	51.750	51.750	51.750	0.0	

Full Time Equivalency Positions

	FY 2014 * as amended	FY 2015 * as amended	FY 2016 recommended	Inc (Dec)
Waltham High School				
Waltham High School	126.4	125.6	126.6	1.0 Science Teacher ~ 1.0 fte Increase Physical Education Teacher ~ .4 fte - transfer position from Physical Education cost center to Waltham High School; previously funded through the PEP grant Decrease World Language Teacher ~ .4 fte - resulting from increase of Assistant Director of World Language
Waltham High School ~ Chapter 74 Program	17.6	17.6	17.6	0.0
Academic Departments				
English	1.0	1.0	1.0	0.0
Reading & Language Arts	4.0	4.0	4.0	0.0
Mathematics	4.0	4.0	4.5	0.5 Math Coach ~ .5 fte
Science & Health	6.50	6.80	6.80	0.0
History & Social Sciences	1.0	1.0	1.0	0.0
World Languages	0.6	0.6	1.0	0.4 Assistant Director increase to 1.0 fte per Waltham School Administrators Association collective bargaining agreement
Fine & Performing Arts	29.25	30.0	30.0	0.0
Physical Education	8.05	8.35	7.95	(0.4) Physical Education Teacher ~ .4 fte - transfer position from Physical Education cost center to Waltham High School; previously funded through the PEP grant
Instructional Technology / Library Media	6.2	6.2	5.2	(1.0) Administrator of Technology ~ move position from IT / Library Media cost center to Administrative Offices
English Language Learning	44.0	51.5	55.5	4.0 ELL Teacher ~ .6 fte HS / .4 fte McDevitt, ELL Kindergarten Teacher ~ 3.0 fte - elementary schools, ELL Paraprofessional ~ 1.0 fte HS, elimination of the ELL Paraprofessional / Parent Liaison position (see General Administration - PIC staff)
Student Support Services	13.6	13.6	13.6	0.0
Special Education	245.7	251.1	253.5	2.4 Pre-k Administrator ~ 1.0 fte, Clerk ~ .4 fte 10 month, Paraprofessional - Whittemore ~ 1.0 fte
SPECIAL REVENUE FUNDS				
Food Services	43.39	43.39	44.39	1.0 Chef Manager
Title 1	10.9	6.8	6.8	0.0
Total Full Time Equivalency Positions	916.44	929.915	941.315	11.4

SUPPORTIVE SERVICES
Districtwide Leadership & Administration
School Committee

The general policy of the Waltham School Committee is to maintain a public school system which will provide opportunities for each student and each adult to develop his/her potential to its utmost; to become a citizen of maximum value to his/her community, state and nation; to develop a climate which fosters high ethical and moral standards, is supportive and respectful of all school community members, and is conducive to learning and growing.

The Waltham School Committee consists of six members chosen at large by ballot from the registered voters of Waltham and the Mayor who serves as Chairman. The term of office is for four years and expires on December 31 following the second biennial city election thereafter.

The current membership of the Waltham School Committee are as follows:

Mayor Jeannette A McCarthy, Chairperson
 Superintendent Susan M Nicholson, Clerk

Ms. Margaret M Donnelly, Member
 Ms. Kathleen Dowcett, Member
 Mr. John A Frassica II, Member
 Mr. John B Graceffa, Member
 Mr. Stephen Rando, Jr, Member
 Mr. Edmund Tarallo, Member

	FY 2013	FY 2014	FY 2015			FY 2016	
	Actual Expenditures	Actual Expenditures	Budget	July-January Actual Expenditures	Estimated Expenditures Thru 6/30/15	Superintendent's Incr/Decr	Recommendation
COST SUMMARY BY CLASSIFICATION							
Personnel	61,535.88	62,849.88	63,780.00	36,949.50	63,780.00	954.00	64,734.00
General Expenses							
Operating Expenses	25,314.17	31,083.59	30,000.00	21,305.84	26,500.00	0.00	30,000.00
Equipment & Unusual	48,292.00	201,134.50	55,000.00	92,860.50	111,500.00	3,500.00	58,500.00
Special Items	20,030.00	25,061.00	25,813.00	29,654.00	29,654.00	4,187.00	30,000.00
Total Operating Budget	155,172.05	320,128.97	174,593.00	180,769.84	231,434.00	8,641.00	183,234.00

School Committee

PERSONNEL

		FY 2013		FY 2014		FY 2015			FY 2016		
Bargaining Unit	Position	#	Actual	#	Actual	#	Budget	July-January	Estimated	#	Superintendent's Recommendation
			Expenditures		Expenditures			Actual Expenditures	Expenditures Thru 6/30/15		
1.	School Committee Member	6	61,535.88	6	62,849.88	6	63,780	36,950	63,780	6	64,734
2.											
3.											
4.											
5.											
6.											
7.											
8.											
9.											
10.											
Total		6	61,535.88	6	62,849.88	6	63,780	36,950	63,780	6	64,734

School Committee

Classification	FY 2013	FY 2014	FY 2015			FY 2016	
	Actual Expenditures	Actual Expenditures	Budget	July-January Actual Expenditures	Estimated Expenditures Thru 6/30/15	Superintendent's Incr/Decr	Recommendation
Personnel 001-31-41-5100							
1110 - 5111 - Salaries - Full Time	61,535.88	62,849.88	63,780.00	36,949.50	63,780.00	954.00	64,734.00
<hr/>							
General Expenses							
Operating Expenses 001-31-41-5200							
School Committee (1110)							
1110 - 5780 - Other	25,314.17	31,083.59	30,000.00	21,305.84	26,500.00	0.00	30,000.00
<hr/>							
Equipment & Unusual 001-31-41-5400							
School Committee (1110)							
1110 - 5300 - Consultant School Committee Policy Manual update				3,500.00	3,500.00	3,500.00	3,500.00
Legal Services for School Committee (1430)							
1430 - 5305 - Legal Services	37,750.50	21,529.50	30,000.00	22,397.50	30,000.00	0.00	30,000.00
1430 - 5311 - Legal Services ~ Collective Bargaining	10,541.50	29,605.00	25,000.00	23,963.00	35,000.00	0.00	25,000.00
Legal Settlements (1435)							
1435 - 5760 - Legal Settlement		150,000.00		43,000.00	43,000.00		
<hr/>							
Special Items 001-31-41-5500							
Other Non Employee Insurance (5260)							
5260 - 5740 - Liability Insurance	20,030.00	25,061.00	25,813.00	29,654.00	29,654.00	4,187.00	30,000.00
<hr/>							
Total Operating Budget	155,172.05	320,128.97	174,593.00	180,769.84	231,434.00	8,641.00	183,234.00

Explanation for Requested Increases

<u>Item</u>	<u>Reason</u>	<u>Amount</u>
Personnel		
Salaries - Full Time	Cost of living adjustment	954.00
General Expenses		
Equipment & Unusual 001-31-41-5400		
1110 - 5300 - Consultant	School Committee Policy Manual update	3,500.00
Special Items		
5260 - 5740 Liability Insurance	Premium rate increase	4,187.00

SUPPORTIVE SERVICES
Districtwide Leadership & Administration
Administrative Offices

Under the direction of the School Business Administrator, the Business Office manages financial operations and selected support services, develops the annual operating budget in collaboration with the Superintendent and her management team, processes payables and payroll, oversees compliance and financial reporting, purchasing, and the Capital Improvement Plan development. Working collaboratively with other administrators, the Business Office provides grant management oversight. In addition to overall financial oversight, the Business Office is responsible for student transportation and food services.

The Human Resources Department manages all aspects of personnel operations. Human Resources has developed a recruitment plan for the district which includes attending job fairs (Boston College, Boston University, Simmons, Lesley, Bridgewater State, Mass Partnership for Diversity) and then bringing outstanding candidates back to our own on site job fair in April. Human Resources support contract negotiations and oversee all general personnel practices. The Human Resources Department also plays an important advise and support role to administrators in the evaluation and management of personnel. Human Resources act as the intermediary with all unions and hear grievances as necessary.

	FY 2013	FY 2014	FY 2015			FY 2016	
	Actual	Actual	Budget	July-January Actual Expenditures	Estimated Expenditures Thru 6/30/15	Superintendent's Incr/Decr	Recommendation
COST SUMMARY BY CLASSIFICATION	Expenditures	Expenditures					
Personnel	1,467,427.20	1,351,869.51	1,390,029.00	812,670.26	1,385,186.09	186,712.00	1,576,741.00
General Expenses							
Operating Expenses	42,925.33	44,184.73	55,686.00	24,376.67	55,686.00	3,222.00	58,908.00
Equipment & Unusual	24,199.10	27,514.31	25,000.00	8,319.55	25,000.00	0.00	25,000.00
Special Items	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Operating Budget	<u>1,534,551.63</u>	<u>1,423,568.55</u>	<u>1,470,715.00</u>	<u>845,366.48</u>	<u>1,465,872.09</u>	<u>189,934.00</u>	<u>1,660,649.00</u>

Administrative Offices

PERSONNEL

		FY 2013		FY 2014		FY 2015			FY 2016	
Bargaining Unit	Position	#	Actual Expenditures	#	Actual Expenditures	#	Budget	July-January Actual Expenditures	Estimated Expenditures Thru 6/30/15	Superintendent's Recommendation
1.	Superintendent of Schools	1	158,620	1	161,791.81	1	161,792	106,919	181,207	180,000
2.	Assistant Superintendent of Curriculum and In	1	128,463	1	133,899.79	1	139,256	82,166	139,256	148,326
3.	Administrator of Pupil Personnel	1	130,345	1	157,980.84	1	123,000	77,825	126,000	129,500
4.	Business Administrator	1	121,297	1	127,362.26	1	129,909	76,651	129,909	132,507
5.	Fiscal Coordinator	1	102,138	1		1	102,138			
6.	Accountant								20,000	80,000
7.	Human Resource Administrator	0.6	65,625	0.6	64,999.96	0.6	65,000	39,311	66,625	66,625
8.	Administrator of Technology									110,000
9.	Grants Management / Program Development	0.5		0.15		0.15	10,000	5,753	10,000	10,000
10.	Information Systems Specialist	1	68,412	1	64,056.25	1	62,800	39,495	66,517	65,337
11.	Administrative Assistant to Superintendent	1	74,251	1	76,850.41	1	74,612	47,676	80,801	80,801
12.	Administrative Asst to Superintendent / SC	1	63,724	1	67,720.27	1	64,714	44,253	72,423	72,423
13.	Secretary to Assistant Superintendent	1	59,939	1	60,728.44	1	61,106	36,055	65,481	65,481
14.	WSSA Receptionist	1	45,360							
15.	WSSA Payroll Clerk	3	141,395	3	150,538.53	3	150,541	88,824	166,591	171,049
16.	WSSA Bookkeeping Clerk	3	147,876	3	150,024.36	3	150,025	88,520	160,768	163,982
17.	WSSA Business / Transportation Clerk	1	46,618	1	48,233.59	1	51,384	30,318	55,063	56,165
18.	WSSA Secretary to Fiscal Coordinator	0.5	23,291							
19.	Copy Center Coordinator	0.5	19,420	0.5	22,514.50	0.5	22,122	13,296	22,915	22,915
11.	Clerical - Substitutes / Student Help / OT		70,653		65,168.50		21,630	35,609	21,630	21,630
Total		19.1	1,467,427.20	17.25	1,351,869.51	17.25	1,390,029	812,670	1,385,186	1,576,741

Administrative Offices

Classification	FY 2013	FY 2014	FY 2015		Estimated Expenditures Thru 6/30/15	FY 2016	
	Actual Expenditures	Actual Expenditures	Budget	July-January Actual Expenditures		Superintendent's Incr/Decr	Recommendation
Personnel 001-31-42-5100							
5111 Salaries - Full Time	1,396,773.72	1,286,701.01	1,368,399.00	777,061.23	1,363,556.09	186,712.00	1,555,111.00
5122 Temporary Help	23,414.75	17,004.95	21,630.00	10,393.50	21,630.00	0.00	21,630.00
5131 Overtime	47,238.73	48,163.55		25,215.53			
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General Expenses							
Operating Expenses 001-31-42-5200							
Superintendent (1210)							
1210 - 5242 - Maintenance of Office Equipment	276.00					0.00	
1210 - 5342 - Postage	2,014.10	2,054.43	2,500.00	2,000.00	2,500.00	0.00	2,500.00
1210 - 5420 - Office Supplies	3,754.90	2,109.37	2,500.00	1,225.00	2,500.00	0.00	2,500.00
1210 - 5780 - Other	3,925.27	5,558.06	5,000.00	1,617.53	5,000.00	3,900.00	8,900.00
Assistant Superintendent (1220)							
1220 - 6530 - Computer Equipment		1,345.91					
District-Wide Administration (1230)							
1230 - 5300 - Consultant (Grant Writer)	400.00					0.00	
Finance & Business (1410)							
1410 - 5342 - Postage	2,012.95	2,000.00	2,000.00	2,019.99	2,020.00	0.00	2,000.00
1410 - 5420 - Office Supplies	809.36	1,005.37	1,500.00	1,500.00	1,500.00	0.00	1,500.00
1410 - 5780 - Other	15,178.04	16,023.30	22,000.00	6,902.00	21,980.00	0.00	22,000.00
Human Resources (1420)							
1420 - 5341 - Advertising	3,665.00	4,220.00	10,000.00		10,000.00	0.00	10,000.00
1420 - 5780 - Other	3,722.19	2,182.77	2,500.00	2,444.15	2,500.00	0.00	2,500.00
Rental-Lease of Equipment (5300)							
5300 - 5270 - Lease of Office Equipment	7,167.52	7,685.52	7,686.00	6,668.00	7,686.00	(678.00)	7,008.00
<hr/>							
Equipment & Unusual 001-31-42-5400							
Other Charges (5500)							
5500 - 5780 - Municipal Medicaid Processing	24,199.10	27,514.31	25,000.00	8,319.55	25,000.00	0.00	25,000.00
<hr/>							
Special Items 001-31-42-5500							
Total Operating Budget	1,534,551.63	1,423,568.55	1,470,715.00	845,366.48	1,465,872.09	189,934.00	1,660,649.00

Explanation for Requested Increases

<u>Item</u>	<u>Reason</u>	<u>Amount</u>
Personnel		
Salaries - Full Time	Contractual	98,850.00
Line 6 - Accountant	This position was added to replace the vacancy in the Fiscal Coordinator position; net cost reduction	
Line 8 - Administrator of Technology	IT Director negotiated out of WSAA effective 9/2014, move to Administrator of Technology	110,000.00

Administrative Offices

General Expenses		
Operating Expenses		
1210 - 5780 - Other	New Superintendent Induction Program	3,900.00

SUPPORTIVE SERVICES
Districtwide Leadership & Administration
General Administration

Curriculum, Instruction, Assessment, and Professional Development

A significant amount of the work in the district aligns well with and is in support of the following unfunded mandates at both the state and federal levels: continued implementation of the Massachusetts Department of Elementary and Secondary Education Model System for Educator Evaluation including District Determined Measures which is being implemented this year, Partnership for Assessment of Readiness for College and Careers, and Sheltered English Immersion (SEI) course for teachers. The Sheltered English Immersion (SEI) course is a required 45-hour course for all K-12 core content teachers in the Commonwealth holding licenses in early childhood, elementary, teachers of students with moderate and severe disabilities, English, reading, language arts, mathematics, science, civics and government, economics, history, and geography who have English language learners in their classrooms. The deadline for completion of the Sheltered English Immersion (SEI) endorsement course is July 1, 2016. In Waltham, we have had one hundred eighty (180) teachers enroll in the forty-five (45) hour course over the last two years.

In addition to the unfunded state and federal mandates, the district provides the following professional development for educators and administrators to ensure that all students have equal access to high quality content and instruction that is standards-based and differentiated to meet the diverse needs of our students:

- * K-12 curricula alignment with new state frameworks, which include the common core and Next Generation science standards to match written, taught, assessed, and learned curriculum
- * Development of common district-determined measures (DDMs) which are part of the Massachusetts Model System for Educator Evaluation
- * Effective Teaching Strategies which promotes high-quality instruction
- * Open Circle
- * New England Association of Schools and Colleges (NEASC) self-study
- * Mentor and Induction Programs for teachers and administrators
- * Extended Mentor and Induction Programs for administrators
- * Making Math Accessible Workshops
- * World-Class Instructional Design and Assessment (WIDA)
- * Continued implementation of a 1:1 learning environment
- * Continued implementation of consistently delivered K-5 literacy and math blocks
- * Implementation of 30-minute intervention blocks
- * Social Studies and Science embedded into the elementary literacy block
- * Daily 5 Study Groups
- * Math in Focus Training for K-8 staff
- * Math in Focus implementation at middle school level
- * Pre-advanced placement/Laying the Foundation training for Grades 6-12 English Language Arts, math, science, special education and English as a Second Language teachers
- * 21st Century Skills of critical thinking, problem solving, communication, collaboration, and digital literacy
- * T21 iPad professional development
- * Implementation
- * Curriculum Units
- * Writing Project
- * Pilot Next Generation FOSS Kits in grades K-5
- * Next Generation Science Standards (NGSS) Science and Engineering Practices
- * Pilot Engineering and Robotics units in grades 7 and 8
- * Co-teaching and inclusion training
- * Pilot new mathematics resources in grades 9 and 10
- * STEM initiative at high school
- * Use of Mastery Manager to analyze the district's common assessments to monitor student progress and program implementation at the district, school, and classroom level
- * Professional Learning Community Lead Teacher training which establishes procedures and protocols to plan student-centered lessons, discuss data about student learning, share resources

	FY 2013	FY 2014	FY 2015			FY 2016	
	Actual Expenditures	Actual Expenditures	Budget	July-January Actual Expenditures	Estimated Expenditures Thru 6/30/15	Superintendent's Incr/Decr	Recommendation
COST SUMMARY BY CLASSIFICATION							
Personnel	711,987.63	746,260.43	5,061,968.00	366,974.81	1,249,472.68	(3,565,363.00)	1,496,605.00
General Expenses							
Operating Expenses	460,204.58	516,414.81	639,969.00	382,327.01	599,969.00	(20,149.00)	619,820.00
Equipment & Unusual	243,671.89	76,373.70	0.00	39,290.65	40,000.00	0.00	0.00
Special Items	324,198.89	233,156.72	304,469.00	190,748.85	294,338.00	86.00	304,555.00
Total Operating Budget	<u>1,740,062.99</u>	<u>1,572,205.66</u>	<u>6,006,406.00</u>	<u>979,341.32</u>	<u>2,183,779.68</u>	<u>(3,585,426.00)</u>	<u>2,420,980.00</u>

General Administration

PERSONNEL

Bargaining Unit Position		FY 2013		FY 2014		FY 2015			FY 2016		
		#	Actual Expenditures	#	Actual Expenditures	#	Budget	July-January Actual Expenditures	Estimated Expenditures Thru 6/30/15	#	Superintendent's Recommendation
1.	WSSA Director's Secretary	1	38,808.66	1	38,875.98	1	38,876	16,637	41,660	1	42,493
2.	WSSA Switchboard	1	48,251.68	1	48,530.86	1	48,531	28,635	52,006	1	53,046
3.	Parent Information Center Coordinator	1	40,349.17	1	42,863.81	1	50,000	28,812	50,683	1	52,250
4.	Parent Information Center Assistant	0.8	6,542.80							1	40,000
5.	Parent Information Center Part Time		9,111.47		9,733.88		7,400	6,500	7,400		7,400
6.	Translator	1	45,663.69	1	47,004.16	1	46,082	28,289	47,944	2	92,944
7.	Coordinator - Waltham Family School	1	80,023.72	1	82,924.00	1	81,298	50,152	84,997	1	84,997
8.	Teacher - Waltham Family School	0.6	43,460.15	0.6	43,460.00	0.6	43,460	19,690	46,720	0.6	46,720
9.	Teacher - Waltham Family School					0.4	20,000	9,000	20,000	0.4	20,000
10.	WSAA Summer Per Diem	*					25,000		25,000		42,500
11.	Allowance for Degree Changes	*					73,000		83,459		80,000
12.	Contingency Plan	*					150,000		107,000		180,000
13.	Substitutes (daily substitutes)		276,900.00		270,890.98		350,000	143,040	350,000		350,000
14.	Substitutes (long term substitutes)	*					170,000		170,000		170,000
15.	School Safety Officer	S	3,088.28	S	831.46						
16.	Math Olympiad Stipend	S	4,752.00	S	4,224.00	S	4,784		4,880	S	4,977
17.	Mentoring Stipends	S	77,071.16	S	75,299.80	S	70,000	4,590	71,400	S	72,828
18.	Summer School Director Stipend	S	6,200.00	S	6,200.00	S	6,200	6,200	6,324	S	6,450
19.	Sick Leave Buyback		75,225.00		75,421.50		80,000	25,430	80,000		80,000
20.	Collective bargaining and non-union personnel contingency	*					3,899,475				70,000
21.	Less Federal Grant Funds / Special Revenue Funds		(43,460.15)								
22.	Less Unanticipated Personnel Changes	*					(102,138)				
Total		6.4	711,987.63	5.6	746,260.43	6.0	5,061,968	366,975	1,249,473	8.0	1,496,605

* actual expenditures are reflected in individual cost centers

General Administration

Classification	FY 2013	FY 2014	FY 2015			FY 2016	
	Actual Expenditures	Actual Expenditures	Budget	July-January Actual Expenditures	Estimated Expenditures Thru 6/30/15	Superintendent's Incr/Decr	Recommendation
Personnel 001-31-43-5100							
5111 Salaries - Full Time	303,099.87	303,658.81	644,109.00	181,214.75	729,468.68	260,841.00	904,950.00
5121 Part Time - Substitutes (daily)	276,900.00	270,890.98	350,000.00	143,040.22	350,000.00	0.00	350,000.00
5122 Wages - Part Time	9,111.47	9,733.88	7,400.00	6,499.84	7,400.00	0.00	7,400.00
5124 Stipends	91,111.44	86,555.26	80,984.00	10,790.00	82,604.00	3,271.00	84,255.00
5195 Sick Leave Buyback	75,225.00	75,421.50	80,000.00	25,430.00	80,000.00	0.00	80,000.00
Allowance for Contract Negotiations	0.00	0.00	3,899,475.00	0.00	0.00	(3,829,475.00)	70,000.00
Offset ~ Federal Grants / Special Revenue Funds	(43,460.15)	0.00	0.00	0.00	0.00	0.00	0.00
General Expenses							
Operating Expenses 001-31-43-5200							
Districtwide Administration (1230)							
1230 - 5342 - Postage	5,200.00	5,220.00	5,000.00	3,000.00	5,000.00	0.00	5,000.00
1230 - 5360 - Substitute Service	13,200.00	14,910.00	15,000.00	15,288.00	15,288.00	0.00	15,000.00
1230 - 5780 - Other	12,495.77	10,571.79	14,000.00	10,153.75	13,712.00	5,000.00	19,000.00
Districtwide Information Management and Technology (1450)							
1450 - 5425 - Software License			1,350.00			(1,350.00)	
Building Technology (2250)							
2250 - 5425 - Software License				11,040.00	11,040.00	11,040.00	11,040.00
Medical/Therapeutic Services (2320)							
2320 - 5240 - Maintenance / Repairs							
2320 - 5360 - 504 Services / Home & Hospital Tutoring	90,452.54	72,969.62	70,000.00	2,808.98	67,850.00	0.00	70,000.00
Professional Development (2357)							
2357 - 5360 - Professional Development	227,794.83	290,739.49	330,000.00	251,493.25	318,960.00	0.00	330,000.00
2357 - 5780 - Curriculum Review	9,000.00		12,000.00		12,000.00	3,000.00	15,000.00
Textbooks & Related Materials (2410)							
2410 - 5510 - Textbooks & Supplies; Classroom Set-up	27,721.00	22,889.58	85,000.00	44,669.31	45,000.00	(40,000.00)	45,000.00
Other Instructional Materials (2415)							
2415 - 5500 - 504 Supplies	1,124.09	254.50	1,000.00	1,844.39	2,000.00	0.00	1,000.00
Other Instructional Services (2440)							
2440 - 5710 - Mileage (teacher)	365.13	161.92	200.00		200.00	0.00	200.00
Classroom Instructional Technology (2451)							
2451 - 5425 - Software License Mastery Manager		16,941.00	20,000.00	18,172.44	20,000.00	0.00	20,000.00
Attendance and Parent Liaison Services (3100)							
3100 - 5362 - Translation Service	6,220.50	7,959.71	7,500.00	7,952.50	10,000.00	2,500.00	10,000.00
3100 - 5515 - Supplies (PIC)	1,772.80	1,899.28	2,000.00	1,296.23	2,000.00	0.00	2,000.00
Rental-Lease of Equipment (5300)							
5300 - 5270 - Lease of Equipment (PIC)	2,857.92	2,857.92	2,379.00	2,108.16	2,379.00	(339.00)	2,040.00
Civic Activities (6200)							
6200 - 5340 - Emergency Call System	12,000.00	12,500.00	13,000.00	12,500.00	13,000.00	0.00	13,000.00
6200 - 5300 - Matching Funds ~ Power Program	25,000.00						
6200 - 5360 - Waltham Family School	25,000.00	56,540.00	61,540.00		61,540.00	0.00	61,540.00
Equipment & Unusual 001-31-43-5400							
Building Technology (2250)							
2250 - 6530 - Computer Equipment	2,622.00	12,086.00					

General Administration							
	FY 2013	FY 2014	FY 2015		FY 2016		
Classification	Actual Expenditures	Actual Expenditures	Budget	July-January Actual Expenditures	Estimated Expenditures Thru 6/30/15	Superintendent's Incr/Decr	Recommendation
General Expenses (continued)							
Equipment & Unusual 001-31-43-5400 (continued)							
Classroom Instructional Technology (2451)							
2451 - 5780 - Parent Information Night				14,973.08	15,000.00		
2451 - 5865 - Educational Equipment	186,501.48	16,077.55		11,938.00	12,000.00		
Acquisition and Improvement of Equipment (7300)							
7300 - 5862 - Classroom Furniture	54,548.41	45,035.26		12,379.57	13,000.00		
7300 - 5832 - Office Furniture		3,174.89					
<hr/>							
Special Items 001-31-43-5500							
Insurance Programs (5200)							
5200 - 5170 - Unemployment	197,839.82	93,115.72	150,000.00	67,274.64	140,000.00	0.00	150,000.00
5200 - 5177 - Workers' Compensation	122,359.07	135,702.00	150,000.00	119,136.21	150,000.00	0.00	150,000.00
Other Non Employee Insurance (5260)							
5260 - 5740 - Insurance ~ Student Accident	4,000.00	4,339.00	4,469.00	4,338.00	4,338.00	86.00	4,555.00
Total Operating Budget	1,740,062.99	1,572,205.66	6,006,406.00	979,341.32	2,183,779.68	(3,585,426.00)	2,420,980.00
<u>Explanation for Requested Increases</u>					-3822626.32		
					43000.00		
					131.00	<u>Amount</u>	
<u>Personnel</u>					10000.00		
Salaries - Full Time		Contractual				19,203.00	
Line 4 - Parent Information Center Assistant		Restoration of position				40,000.00	
Line 6 - Translator		New position				45,000.00	
		The above two positions are being offset by eliminating a Paraprofessional / Parent Liaison position in the ELL Cost Center					
Line 10 - Summer Per Diem		Additional days for administrators				17,500.00	
Line 12 - Allowance for Degree Changes		Contractual ~ increase to reflect actual impact				7,000.00	
Line 13 - Contingency Plan		Contingency for new teachers ~ increase to reflect higher average starting salary (\$60,000)				30,000.00	
Line 17, 18 & 19 - Stipends		WEA Appendix D Stipends increase				3,271.00	
General Expenses							
Operating Expenses							
1230 - 5780 - Other		Coordinated Program Review associated costs, including copying				5,000.00	
2250 - 5425 - Software License		Teacher evaluation software (TeachPoint)				11,040.00	
2357 - 5780 - Curriculum Review		Adjustment to reflect actual costs				3,000.00	
3100 - 5362 Translation Service		Increased due to additional translation service requests				2,500.00	
Special Items							
5260 - 5740 - Insurance ~ Student Accident		Premium rate increase				86.00	

SUPPORTIVE SERVICES
Districtwide Leadership & Administration
Central School Supply

The Central School Supply office provides administrators and teachers with the necessary supplies to achieve the three priorities that are stated in the District Improvement Plan (DIP): Infrastructure, Data-Driven Decisions, and Equity and Excellence. Employees in this office continue to refine the distribution process in order to provide each classroom and content area with the supplies and materials that are needed to promote and sustain student learning. Principals and directors are frequently consulted in order to ensure that an effective process is in place. Frequent review of cost management practices occur in order to provide best practices and best cost savings.

	FY 2013	FY 2014	FY 2015			FY 2016	
	Actual Expenditures	Actual Expenditures	Budget	July-January Actual Expenditures	Estimated Expenditures Thru 6/30/15	Superintendent's Incr/Decr	Recommendation
COST SUMMARY BY CLASSIFICATION							
Personnel	4,293.50	5,403.38	4,250.00	3,681.50	4,250.00	0.00	4,250.00
General Expenses							
Operating Expenses	266,506.31	200,148.70	240,000.00	2,062.67	240,000.00	0.00	240,000.00
Equipment & Unusual	0.00	944,920.08	15,000.00	0.00	15,000.00	(15,000.00)	0.00
Special Items	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Operating Budget	270,799.81	1,150,472.16	259,250.00	5,744.17	259,250.00	(15,000.00)	244,250.00

Central School Supply

PERSONNEL

Bargaining Unit Position		FY 2013		FY 2014		FY 2015			FY 2016		
		#	Actual Expenditures	#	Actual Expenditures	#	Budget	July-January Actual Expenditures	Estimated Expenditures Thru 6/30/15	#	Superintendent's Recommendation
1.	Part Time		4,293.50		5,403.38		4,250	3,682	4,250		4,250
2.											
3.											
4.											
5.											
6.											
7.											
8.											
9.											
10.											
Total			4,293.50		5,403.38		4,250	3,682	4,250		4,250

Central School Supply

Classification	FY 2013	FY 2014	FY 2015			FY 2016	
	Actual Expenditures	Actual Expenditures	Budget	July-January Actual Expenditures	Estimated Expenditures Thru 6/30/15	Superintendent's Incr/Decr	Recommendation
Personnel 001-31-47-5100							
5122 Wages - Part Time	4,293.50	5,403.38	4,250.00	3,681.50	4,250.00	0.00	4,250.00
<hr/>							
General Expenses							
Operating Expenses 001-31-47-5200							
Textbooks & Related Materials (2410)							
2410 - 5510 - Textbook Adoption	126,959.69	44,179.10	160,000.00		160,000.00	0.00	160,000.00
Library Instructional Materials (2415)							
2415 - 5510 - Library Book Replacement	14,486.97	13,630.34	15,000.00		15,000.00	0.00	15,000.00
General Supplies (2430)							
2430 - 5510 - Classroom Supplies	125,059.65	142,339.26	65,000.00	2,062.67	65,000.00	0.00	65,000.00
<hr/>							
Equipment & Unusual 001-31-47-5400							
Classroom Instructional Technology (2451)							
2451 - 5865 - Educational Equipment		944,920.08	15,000.00		15,000.00	(15,000.00)	0.00
<hr/>							
Special Items 001-31-47-5500							
<hr/>							
Total Operating Budget	270,799.81	1,150,472.16	259,250.00	5,744.17	259,250.00	(15,000.00)	244,250.00

Explanation for Requested Increases

<u>Item</u>	<u>Reason</u>	<u>Amount</u>
General Expenses		
Operating Expenses		
2451 - 5865 - Educational Equipment	Replacement cycle ~ request \$130,000	115,000.00
	Mayor's Recommendation - this item to be funded in the Capital Improvement Budget	



PRINTING

Director: Mr. Christopher Cummings

Number of years as director in district: 3

**Number of years as director in
Massachusetts:** 10

Education Background: Master's Degrees (2)

MESSAGE FROM THE DIRECTOR

In concert with Graphic Communications, the Print Shop continues to increase its volume of projects while maintaining its long-standing track record of producing high quality products while meeting or exceeding set deadlines. Through district and school based initiatives, the print shop has utilized resources with high efficiency and implements practices that maintain the smooth operation of equipment. The Print Shop enables city departments to realize significant cost savings for projects, and their expertise in repairing equipment without relying on outside vendors represents further positive budgetary yields.

Significant projects completed by the print shop include posters delineating the school districts overarching goals, creation of a timeline to support the celebration of the 150th anniversary of the Waltham Public Library, programs for all district Fine Arts productions, printing of the Waltham High School news magazine *The Talon*, all printed materials related to graduation, certificates of distinction to recognize student accomplishments, brochures promoting the Career and Technical Education program, curriculum brochures for the elementary schools, and virtually every school district printed document including report cards, emergency contact cards, and attendance records.

SUPPORTIVE SERVICES
Districtwide Leadership & Administration
Printing

	FY 2013	FY 2014	FY 2015			FY 2016	
COST SUMMARY BY CLASSIFICATION	Actual Expenditures	Actual Expenditures	Budget	July-January Actual Expenditures	Estimated Expenditures Thru 6/30/15	Superintendent's Incr/Decr	Recommendation
Personnel	26,039.91	31,175.25	27,342.00	19,297.57	28,134.79	793.00	28,135.00
General Expenses							
Operating Expenses	17,690.59	23,009.04	24,850.00	17,776.16	24,850.00	4,650.00	29,500.00
Equipment & Unusual	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Special Items	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Operating Budget	43,730.50	54,184.29	52,192.00	37,073.73	52,984.79	5,443.00	57,635.00

Printing

PERSONNEL

		FY 2013		FY 2014		FY 2015			FY 2016	
Bargaining Unit	Position	#	Actual	#	Actual	#	July-January Actual	Estimated	#	Superintendent's
			Expenditures		Expenditures		Budget	Expenditures Thru 6/30/15		Recommendation
1.	Print Shop Assistant	0.5	19,419.91	0.5	20,014.50	0.5	19,622	12,046	0.5	20,415
2.	Printer	S	3,900.00	S	4,237.50	S	5,000	4,500	S	5,000
3.	Student/Summer Help		2,720.00		6,923.25		2,720	2,752		2,720
4.										
5.										
6.										
7.										
8.										
9.										
10.										
Total		0.5	26,039.91	0.5	31,175.25	0.5	27,342	19,298	0.5	28,135

Printing

Classification	FY 2013	FY 2014	FY 2015		Estimated Expenditures Thru 6/30/15	FY 2016	
	Actual Expenditures	Actual Expenditures	Budget	July-January Actual Expenditures		Superintendent's Incr/Decr	Recommendation
Personnel 001-31-59-5100							
5111 Salaries - Full Time	19,419.91	20,014.50	19,622.00	12,045.57	20,414.79	793.00	20,415.00
5124 Stipend	3,900.00	4,237.50	5,000.00	4,500.00	4,500.00	0.00	5,000.00
5125 Temporary Help	2,720.00	6,923.25	2,720.00	2,752.00	3,220.00	0.00	2,720.00
<hr/>							
General Expenses							
Operating Expenses 001-31-59-5200							
Instructional Equipment (2420)							
2420 - 5242 - Maintenance of Equipment ~ Service	1,444.40	1,354.50	3,000.00		3,000.00	0.00	3,000.00
General Supplies (2430)							
2430 - 5520 - Educational Supplies	15,246.19	21,423.21	20,350.00	16,776.16	20,350.00	4,650.00	25,000.00
Utility Services (4130)							
4130 - 5290 - Waste Disposal	1,000.00	231.33	1,500.00	1,000.00	1,500.00	0.00	1,500.00
<hr/>							
Equipment & Unusual 001-31-59-5400							
<hr/>							
Special Items 001-31-59-5500							
<hr/>							
Total Operating Budget	43,730.50	54,184.29	52,192.00	37,073.73	52,984.79	5,443.00	57,635.00

Explanation for Requested Increases

<u>Item</u>	<u>Reason</u>	<u>Amount</u>
General Expenses		
Operating Expenses		
2430 - 5520 - Educational Supplies	Increased requests, costs	4,650.00

SUPPORTIVE SERVICES

Other School Services

Attendance

The Attendance Office processes and maintains attendance records as mandated by the Department of Elementary and Secondary Education. The office oversees the distribution of work permits and works collaboratively with administrators on a variety of issues. The office is responsible for the verification of a number of documents including School Verification Forms, Department of Transitional Assistance Forms, as well as local and state housing documents.

The Attendance Officer works with the local courts and numerous social agencies in an ongoing effort to assist students with personal and domestic crisis. The Attendance Officer conducts hearings for students, parents, and other advocates on behalf of building administrators in cases where the administrators' intervention has not been able to resolve problems. The Attendance Officer works collaboratively with district staff to actively seek alternative interventions for those students who are at risk of dropping out of school or who present with social emotional issues and are in need of a therapeutic environment.

	FY 2013	FY 2014	FY 2015			FY 2016	
	Actual Expenditures	Actual Expenditures	Budget	July-January Actual Expenditures	Estimated Expenditures Thru 6/30/15	Superintendent's Incr/Decr	Recommendation
COST SUMMARY BY CLASSIFICATION							
Personnel	71,836.14	73,311.21	73,128.00	40,698.15	76,686.01	4,448.00	77,576.00
General Expenses							
Operating Expenses	999.90	999.90	1,000.00	499.95	1,000.00	0.00	1,000.00
Equipment & Unusual	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Special Items	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Operating Budget	72,836.04	74,311.11	74,128.00	41,198.10	77,686.01	4,448.00	78,576.00

Attendance

PERSONNEL

		FY 2013		FY 2014		FY 2015			FY 2016	
Bargaining Unit	Position	Actual		Actual		#	Budget	July-January	Estimated	Superintendent's Recommendation
		#	Expenditures	#	Expenditures			Actual Expenditures	Expenditures Thru 6/30/15	
1.	Supervisor of Attendance	0.5	24,999.92	0.5	25,499.98	0.5	25,500	13,005	26,010	26,010
2.	WSSA Clerk	1	46,718.14	1	47,420.20	1	47,628	27,693	50,676	51,566
3.	WSSA Clerical - Overtime		118.08		391.03					
4.										
5.										
6.										
7.										
8.										
9.										
10.										
Total		1.5	71,836.14	1.5	73,311.21	1.5	73,128	40,698	76,686	77,576

Attendance

Classification	FY 2013	FY 2014	FY 2015		FY 2016	
	Actual Expenditures	Actual Expenditures	Budget	July-January Actual Expenditures	Estimated Expenditures Thru 6/30/15	Superintendent's Incr/Decr Recommendation
Personnel 001-31-51-5100						
5111 Salaries - Full Time	46,718.14	47,420.20	47,628.00	27,693.18	50,676.01	3,938.00 51,566.00
5121 Salaries - Part Time	24,999.92	25,499.98	25,500.00	13,004.97	26,010.00	510.00 26,010.00
5131 Overtime	118.08	391.03				
<hr/>						
General Expenses						
Operating Expenses 001-31-51-5200						
Attendance and Parent Liaison Services (3100)						
3100 - 5780 - Other	999.90	999.90	1,000.00	499.95	1,000.00	0.00 1,000.00
<hr/>						
Equipment & Unusual 001-31-51-5400						
<hr/>						
Special Items 001-31-51-5500						
<hr/>						
Total Operating Budget	72,836.04	74,311.11	74,128.00	41,198.10	77,686.01	4,448.00 78,576.00

Explanation for Requested Increases

<u>Item</u>	<u>Reason</u>	<u>Amount</u>
Personnel		
Salaries - Full Time	Contractual	4,448.00



HEALTH SERVICES DEPARTMENT

Director: Mrs. Marie DeSisto

Number of years as director in the district: 15

Education background: Master's Degree

MESSAGE FROM THE DIRECTOR

The Waltham Public Schools Health Services Department plays a critical role in supporting the District's priority, which is to improve student learning and achievement. The school nurses support this goal in their daily work as they keep all students safe, healthy and ready to learn. The school nurses have a **direct impact on student attendance**. Attendance in the early grades is correlated with school achievement and dropout rates. School nurses support attendance by providing needed health services in school. They also provide assessments of illness and injuries. School nurses are significantly less likely to dismiss a student than a teacher or administrator.

Students who need nursing interventions and care are able to attend school and succeed. Students who suffer an injury may seek treatment from the school nurse, and they are able to return to class. The Waltham Public School nurses care for every student in the district. Additionally, the school nurses provide preventive care and health education for students, staff and parents. The Waltham Public School nurses serve as a critical link between the school, home and the primary health care provider.

In recent years, many societal, legal, and medical technological changes have affected the demand for school health services. These influences include: (1) research relating health to educational achievement; (2) improvement in medical technology; (3) **increase in the number of students with special health care needs** combined with an increase in the severity of the medical diagnosis in these students; (4) restructuring of the health care delivery system; (5) laws requiring inclusion of all students; (6) changes in family structure and patterns of parental employment; (7) rise in social morbidities such as substance abuse, depression, and violence among children; and (8) impact of diverse cultural and linguistic groups.

SUPPORTIVE SERVICES
Other School Services
Health Services

	FY 2013	FY 2014	FY 2015			FY 2016	
	Actual Expenditures	Actual Expenditures	Budget	July-January Actual Expenditures	Estimated Expenditures Thru 6/30/15	Superintendent's Incr/Decr	Recommendation
COST SUMMARY BY CLASSIFICATION							
Personnel	858,828.82	881,761.95	926,623.00	436,149.03	1,006,545.20	100,537.00	1,027,160.00
General Expenses							
Operating Expenses	60,594.29	57,873.52	59,590.00	39,780.30	59,590.00	2,413.00	62,003.00
Equipment & Unusual	0.00	0.00	1,020.00	0.00	1,020.00	(1,020.00)	0.00
Special Items	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Operating Budget	919,423.11	939,635.47	987,233.00	475,929.33	1,067,155.20	101,930.00	1,089,163.00

Health Services

PERSONNEL

			FY 2013		FY 2014		FY 2015			FY 2016		
Bargaining Unit	Position		#	Actual Expenditures	#	Actual Expenditures	#	Budget	July-January Actual Expenditures	Estimated Expenditures Thru 6/30/15	#	Superintendent's Recommendation
1.	WSAA Supervisor, RN		1	91,986.70	1	91,986.70	1	91,987	33,974	99,081	1	102,039
2.	WEA R.N.	WHS	2.6	193,634.79	2.6	192,264.69	2.8	194,572	108,400	222,674	2.8	227,920
3.	WEA R.N.	Kennedy	1	72,874.10	1	76,065.49	1	72,874	32,825	77,587	1	79,139
4.	WEA R.N.	McDevitt	1	67,713.72	1	71,435.78	1	68,335	30,827	72,864	1	74,322
5.	WEA R.N.	Fitzgerald	1	76,920.36	1	80,803.75	1	76,920	41,210	82,420	1	84,068
6.	WEA R.N.	MacArthur	1	70,487.44	1	73,936.03	1	71,411	32,214	76,143	1	77,666
7.	WEA R.N.	Northeast	1.05	58,181.40	2.05	79,016.58	2.05	119,111	61,942	146,408	2.05	153,152
8.	WEA R.N.	Plympton	1	77,714.52	1	82,146.74	1	77,715	44,196	78,327	1	74,322
9.	WEA R.N.	Stanley	1.05	79,960.92	1.05	83,462.69	1.05	79,961	36,018	85,132	1.05	86,835
10.	WEA R.N.	Whittemore	1	73,113.42	1	76,065.58	1	75,424	38,216	78,402	1	79,139
11.	WEA R.N.	District	1	72,873.90	1	76,065.38	1	72,874	21,393	77,587	1	79,139
12.	WEA R.N. - Summer per diem			3,528.85		3,705.11		5,600	3,187	5,600		12,300
13.	Less State Grant Funds			(80,161.30)		(105,192.57)		(80,161)	(48,254)	(95,679)		(102,881)
Total			12.7	858,828.82	13.7	881,761.95	13.9	926,623	436,149	1,006,545	13.9	1,027,160

Health Services

Classification	FY 2013	FY 2014	FY 2015		Estimated Expenditures Thru 6/30/15	FY 2016	
	Actual Expenditures	Actual Expenditures	Budget	July-January Actual Expenditures		Superintendent's Incr/Decr	Recommendation
Personnel 001-31-52-5100							
5111 Salaries - Full Time	935,461.27	983,249.41	1,001,184.00	481,215.84	1,096,624.20	116,557.00	1,117,741.00
5121 Salaries - Part Time	3,528.85	3,705.11	5,600.00	3,187.31	5,600.00	6,700.00	12,300.00
Grant Fund Offset ~ State Grants	(80,161.30)	(105,192.57)	(80,161.00)	(48,254.12)	(95,679.00)	(22,720.00)	(102,881.00)
<hr/>							
General Expenses							
Operating Expenses 001-31-52-5200							
District wide Information Management and Technology (1450)							
1450 - 5425 - Software License (SNAP)	2,469.00	2,553.00	2,553.00	2,637.00	2,637.00	372.00	2,925.00
Medical/Therapeutic Services (2320)							
2320 - 5306 - Contracted Services (audiologist)	33,228.00	36,426.00	36,199.00	24,102.00	36,199.00	2,041.00	38,240.00
Health Services (3200)							
3200 - 5242 - Maintenance of Equipment ~ Service	531.00	531.00	531.00	529.00	531.00	0.00	531.00
3200 - 5306 - Contracted Services (physician)	9,732.00	9,732.00	9,732.00	9,732.00	9,732.00	0.00	9,732.00
3200 - 5342 - Postage	500.00	500.00	1,000.00	506.05	1,000.00	0.00	1,000.00
3200 - 5500 - Supplies	13,555.25	7,669.42	8,875.00	1,961.01	8,791.00	0.00	8,875.00
3200 - 5710 - Mileage	146.35	124.72	200.00	82.71	200.00	0.00	200.00
3200 - 5780 - Other	432.69	337.38	500.00	230.53	500.00	0.00	500.00
<hr/>							
Equipment & Unusual 001-31-52-5400							
3200 - 5501 - Medical Equipment			1,020.00		1,020.00	(1,020.00)	
<hr/>							
Special Items 001-31-52-5500							
Total Operating Budget	919,423.11	939,635.47	987,233.00	475,929.33	1,067,155.20	101,930.00	1,089,163.00

Explanation for Requested Increases

<u>Item</u>	<u>Reason</u>	<u>Amount</u>
Personnel		
Salaries - Full Time	Contractual	98,837.00
Line 13 - R.N. Summer per diem	Student athlete concussion exam, student registrations	6,700.00
General Expenses		
Operating Expenses		
1450 - 5425 - Software License	SNAP Software annual renewal ~ increased cost per school	372.00
2320 - 5306 Contracted Services	Audiologist ~ increased hours to support FM Systems	2,041.00

SUPPORTIVE SERVICES
Operations & Maintenance of Plant
Facilities

The Facilities Department's goal is to work effectively to maintain and/or renovate our school buildings in an efficient, economical, high-quality, safe, and friendly environment that supports the educational mission of Waltham Public Schools. The work of the Facilities Department is multi-faceted and includes the following areas: Emergency Response, Health and Safety Issues, Code Compliance, Daily Operation & Maintenance, Building Construction, Staff Meetings, Union/Personnel Issues, Personnel Management, Customer Service, Budget Development & Oversight, Capital Improvement Plan Development, Request for Proposal (RFP) & Specification Development, Leasing Agreements & Procedures, Preventive Maintenance & Energy Management Practices, Custodial Standards, Inventory Control and Quality Control.

Our dedicated staff works effectively to ensure the safety of all students and staff in the Waltham Public Schools.

	FY 2013	FY 2014	FY 2015			FY 2016	
	Actual Expenditures	Actual Expenditures	Budget	July-January Actual Expenditures	Estimated Expenditures Thru 6/30/15	Superintendent's Incr/Decr	Recommendation
COST SUMMARY BY CLASSIFICATION							
Personnel	1,038,332.35	1,181,955.31	1,150,123.00	725,170.55	1,234,424.20	112,445.00	1,262,568.00
General Expenses							
Operating Expenses	676,505.45	612,183.68	672,500.00	509,402.72	669,050.00	0.00	672,500.00
Equipment & Unusual	164,694.20	185,492.68	180,000.00	205,072.42	240,000.00	0.00	180,000.00
Special Items	2,040.00	7,140.00	2,040.00	5,490.00	5,490.00	3,450.00	5,490.00
Total Operating Budget	1,881,572.00	1,986,771.67	2,004,663.00	1,445,135.69	2,148,964.20	115,895.00	2,120,558.00

Facilities

PERSONNEL

		FY 2013		FY 2014		FY 2015			FY 2016	
Bargaining Unit	Position	#	Actual Expenditures	#	Actual Expenditures	#	Budget	July-January Actual Expenditures	Estimated Expenditures Thru 6/30/15	Superintendent's Recommendation
1.	Director of Facilities	1	49,414.85	1	115,385.89	1	114,488	71,582	121,410	123,023
2.	WSSA Secretary to Director of Facilities	0.5	23,359.07	1	51,204.80	1	50,128	28,102	55,590	56,702
3.	Environmental Compliance & Safety Officer	1	59,325.71	1	59,959.99	1	58,784	36,086	61,159	61,159
4.	Preventative Maintenance Coordinator	1	64,665.22	1	65,326.22	1	64,045	39,316	66,633	66,633
5.	WSCU Custodian	1	50,879.37	1	50,678.94	1	50,868	30,014	54,414	55,502
6.	Licensed Foreman	1	79,563.24	1	86,988.90	1	79,563	51,749	87,685	91,350
7.	Electrician	2	142,354.62	2	158,359.72	2	142,354	93,449	158,506	163,751
8.	Electrician / HVAC Technician	1	66,926.14	1	77,996.14	1	66,926	45,081	76,388	78,916
9.	Plumber			0.475		1	65,000	31,324	71,091	74,705
10.	Maintenance Foreman	1	62,045.88	1	65,135.40	1	62,046	40,347	68,376	70,829
11.	Carpenter	2	104,529.36	2	117,491.06	2	104,530	70,034	119,322	123,858
12.	Painter	2	97,938.15	2	96,823.99	1	53,256	35,631	60,216	62,505
13.	Security Personnel - WHS	1	15,850.80	1	16,956.69	1	16,695	8,410	16,695	16,695
14.	Overtime - Custodial (district wide)		127,501.14		115,916.28		100,000	59,970	100,000	100,000
15.	Overtime - Maintenance		8,589.42		6,445.91		30,000	9,202	30,000	30,000
16.	Student Helpers		67,389.38		77,035.38		73,440	61,374	73,440	73,440
17.	Sick Leave Incentive		18,000.00		20,250.00		18,000	13,500	13,500	13,500
Total		14.5	1,038,332.35	15.475	1,181,955.31	15.0	1,150,123	725,171	1,234,424	1,262,568

Facilities							
	FY 2013	FY 2014	FY 2015			FY 2016	
Classification	Actual Expenditures	Actual Expenditures	Budget	July-January Actual Expenditures	Estimated Expenditures Thru 6/30/15	Superintendent's Incr/Decr	Recommendation
Personnel 001-31-57-5100							
5111 Salaries - Full Time	801,001.61	945,351.05	911,988.00	572,714.72	1,000,789.20	116,945.00	1,028,933.00
5121 Salaries - Part Time	15,850.80	16,956.69	16,695.00	8,410.44	16,695.00	0.00	16,695.00
5131 Overtime	136,090.56	122,362.19	130,000.00	69,171.14	130,000.00	0.00	130,000.00
5125 Temporary Help	67,389.38	77,035.38	73,440.00	61,374.25	73,440.00	0.00	73,440.00
5124 Sick Leave Incentive	18,000.00	20,250.00	18,000.00	13,500.00	13,500.00	(4,500.00)	13,500.00
<hr/>							
General Expenses							
Operating Expenses 001-31-57-5200							
School Security (3600)							
3600 - 5307 - Security	43,180.87	43,298.87	46,500.00	46,440.68	46,500.00	0.00	46,500.00
Custodial Services (4110)							
4110 - 5450 - Cleaning Supplies	185,512.59	147,483.33	190,000.00	140,081.98	183,200.00	0.00	190,000.00
4110 - 5515 - Office Supplies	3,233.76	2,112.87		1,091.31	1,500.00	0.00	
Utility Services (4130)							
4130 - 5290 - Waste Disposal	4,048.73	6,716.87	2,500.00	2,850.00	2,850.00	0.00	2,500.00
4130 - 5485 - Vehicle Fuel & Oil	23,611.13	20,534.99	25,000.00	11,593.88	25,000.00	0.00	25,000.00
Maintenance of Grounds (4210)							
4210 - 5250 - Maintenance of Grounds ~ Service	16,388.66	15,075.00	20,000.00	8,345.32	20,000.00	0.00	20,000.00
4210 - 5250 - Maintenance of Grounds ~ Supplies	2,987.97	7,327.36	10,000.00	3,735.32	10,000.00	0.00	10,000.00
Maintenance of Buildings (4220)							
4220 - 5245 - Maintenance of Building ~ Service	175,627.50	150,135.57	130,000.00	118,786.03	130,000.00	0.00	130,000.00
4220 - 5270 - Lease of Equipment	22,641.54	14,234.07	15,000.00	11,300.65	15,000.00	0.00	15,000.00
4220 - 5430 - Maintenance of Building ~ Supplies	156,270.50	156,326.05	175,000.00	124,490.15	175,000.00	0.00	175,000.00
4220 - 5710 - Mileage	5,374.14	4,566.40	5,000.00	2,493.23	5,000.00	0.00	5,000.00
4220 - 5780 - Other	6,122.98	3,199.87	1,500.00	2,965.25	3,000.00	0.00	1,500.00
Building Security System (4225)							
4225 - 5247 - Security SAS	9,428.00	9,020.00	10,000.00	9,240.00	10,000.00	0.00	10,000.00
Maintenance of Equipment (4230)							
4230 - 5241 - Maintenance of Equipment ~ Service	12,928.63	25,271.26	30,000.00	23,907.63	30,000.00	0.00	30,000.00
4230 - 5430 - Maintenance of Equipment ~ Supplies	9,148.45	6,881.17	12,000.00	2,081.29	12,000.00	0.00	12,000.00
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Equipment & Unusual 001-31-57-5400							
Maintenance of Buildings (4220)							
4220 - 5867 - Equipment	8,875.50	69,736.16	30,000.00	11,875.83	30,000.00	0.00	30,000.00
Extraordinary Maintenance (4300)							
4300 - 5245 - Extraordinary Maintenance	155,818.70	115,756.52	150,000.00	139,588.59	150,000.00	0.00	150,000.00
Replacement of Motor Vehicles (7600)							
7600 - 5864 - Vehicles				53,608.00	60,000.00		
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Special Items 001-31-57-5500							
Maintenance of Buildings (4220)							
4220 - 5581 - Clothing Allowance	2,040.00	7,140.00	2,040.00	5,490.00	5,490.00	3,450.00	5,490.00
<hr/>							
Total Operating Budget	1,881,572.00	1,986,771.67	2,004,663.00	1,445,135.69	2,148,964.20	115,895.00	2,120,558.00

Facilities

Explanation for Requested Increases

<u>Item</u>	<u>Reason</u>	<u>Amount</u>
Personnel		
5111 - Salaries - Full Time	Contractual	116,945.00
General Expenses		
Special Items 001-31-57-5500		
4220 - 5581 - Clothing Allowance	Contractual ~ Waltham School Building Trades	3,450.00

SUPPORTIVE SERVICES
Operations & Maintenance of Plant
Utilities

In 2012 the City entered into a Power Purchase Agreement with Ameresco for the solar production and delivery of electricity to six schools (Waltham High School, Kennedy Middle, MacArthur Elementary, Northeast Elementary, Pympton Elementary and Whittemore Elementary). The City began purchasing solar electricity from Ameresco in July 2012. The rates contracted with Ameresco for these schools are 6.55 cents per kWh. The rate for all other buildings is 13.5 cents per kWh.

In 2012 the School Department removed incandescent bulbs and installed LED's in each school building, resulting in energy use savings.

In 2013 the School Department replaced the Chiller at Waltham High School. As a result of downsizing the existing 200 ton chiller with a 140 ton chiller the electrical consumption will be reduced.

COST SUMMARY BY CLASSIFICATION	FY 2013	FY 2014	FY 2015			FY 2016	
	Actual Expenditures	Actual Expenditures	Budget	July-January Actual Expenditures	Estimated Expenditures Thru 6/30/15	Superintendent's Incr/Decr	Recommendation
General Expenses							
Operating Expenses	2,726,246.95	2,815,532.02	2,852,800.00	1,617,692.73	2,852,800.00	0.00	2,852,800.00
Equipment & Unusual	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Special Items	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Operating Budget	<u>2,726,246.95</u>	<u>2,815,532.02</u>	<u>2,852,800.00</u>	<u>1,617,692.73</u>	<u>2,852,800.00</u>	<u>0.00</u>	<u>2,852,800.00</u>

Utilities

Classification	FY 2013	FY 2014	FY 2015			FY 2016	
	Actual Expenditures	Actual Expenditures	Budget	July-January Actual Expenditures	Estimated Expenditures Thru 6/30/15	Superintendent's Incr/Decr	Recommendation
General Expenses							
Operating Expenses 001-31-58-5200							
Heating of Buildings (4120)							
4120 - 5211 - Heat (10 - Fitzgerald)	30,980.29	33,775.02	35,000.00	18,952.21	35,000.00	0.00	35,000.00
4120 - 5211 - Heat (11 - MacArthur)	28,737.98	32,073.44	35,000.00	18,223.70	35,000.00	0.00	35,000.00
4120 - 5211 - Heat (12 - Northeast)	42,650.56	56,748.59	50,000.00	27,370.49	50,000.00	0.00	50,000.00
4120 - 5211 - Heat (13 - Plympton)	31,512.29	34,356.79	35,000.00	19,797.38	35,000.00	0.00	35,000.00
4120 - 5211 - Heat (14 - Stanley)	66,584.91	84,533.60	70,000.00	38,393.18	70,000.00	5,000.00	75,000.00
4120 - 5211 - Heat (15 - Whittemore)	39,445.00	42,793.75	40,000.00	15,262.95	40,000.00	0.00	40,000.00
4120 - 5211 - Heat (21 - Kennedy)	108,849.20	109,675.68	110,000.00	56,503.98	110,000.00	0.00	110,000.00
4120 - 5211 - Heat (22 - McDevitt)	92,866.64	91,007.46	95,000.00	50,611.56	95,000.00	0.00	95,000.00
4120 - 5211 - Heat (31 - Waltham High School)	333,155.35	391,562.62	335,000.00	184,625.82	335,000.00	15,000.00	350,000.00
4120 - 5211 - Heat (35 - Lawrence Facilities)	15,728.08	17,184.56	15,000.00	9,464.99	15,000.00	0.00	15,000.00
Utility Services (4130)							
4130 - 5213 - Electricity (10 - Fitzgerald)	181,073.78	175,225.19	185,000.00	122,966.35	185,000.00	0.00	185,000.00
4130 - 5213 - Electricity (11 - MacArthur)	109,296.97	113,572.91	120,000.00	65,621.78	120,000.00	0.00	120,000.00
4130 - 5213 - Electricity (12 - Northeast)	133,843.59	127,117.01	145,000.00	87,295.12	145,000.00	0.00	145,000.00
4130 - 5213 - Electricity (13 - Plympton)	118,784.23	109,497.80	125,000.00	77,362.15	125,000.00	0.00	125,000.00
4130 - 5213 - Electricity (14 - Stanley)	142,912.06	136,023.67	145,000.00	92,446.61	145,000.00	0.00	145,000.00
4130 - 5213 - Electricity (15 - Whittemore)	202,048.99	194,927.23	205,000.00	135,091.48	205,000.00	0.00	205,000.00
4130 - 5213 - Electricity (21 - Kennedy)	238,366.56	241,674.27	235,000.00	128,028.41	235,000.00	0.00	235,000.00
4130 - 5213 - Electricity (22 - McDevitt)	230,907.11	219,553.02	235,000.00	148,643.75	235,000.00	0.00	235,000.00
4130 - 5213 - Electricity (31 - Waltham High School)	418,043.46	423,030.88	475,000.00	225,455.15	475,000.00	(20,000.00)	455,000.00
4130 - 5213 - Electricity (35 - Lawrence Facilities)	8,119.88	8,651.22	10,000.00	5,718.39	10,000.00	0.00	10,000.00
4130 - 5231 - Water (10 - Fitzgerald)	8,221.32	8,454.28	8,500.00	7,180.12	8,500.00	0.00	8,500.00
4130 - 5231 - Water (11 - MacArthur)	7,421.79	6,819.39	8,500.00	6,364.59	8,500.00	0.00	8,500.00
4130 - 5231 - Water (12 - Northeast)	13,056.91	15,536.93	16,500.00	6,231.92	16,500.00	0.00	16,500.00
4130 - 5231 - Water (13 - Plympton)	8,427.38	8,798.70	9,000.00	4,920.27	9,000.00	0.00	9,000.00
4130 - 5231 - Water (14 - Stanley)	12,883.39	13,209.59	15,000.00	5,379.07	15,000.00	0.00	15,000.00
4130 - 5231 - Water (15 - Whittemore)	7,131.57	8,075.81	8,000.00	6,037.61	8,000.00	0.00	8,000.00
4130 - 5231 - Water (21 - Kennedy)	19,308.79	26,547.13	20,500.00	6,840.97	20,500.00	0.00	20,500.00
4130 - 5231 - Water (22 - McDevitt)	15,513.82	18,968.64	20,500.00	4,534.61	20,500.00	0.00	20,500.00
4130 - 5231 - Water (31 - Waltham High School)	77,209.35	81,592.59	80,000.00	39,948.05	80,000.00	0.00	80,000.00
4130 - 5231 - Water (35 - Lawrence Facilities)	706.75	591.75	1,300.00	281.50	1,300.00	0.00	1,300.00
4130 - 5340 - Telephone	57,458.95	58,952.50	65,000.00	53,769.11	65,000.00	0.00	65,000.00
4130 - Receipt Offset ~ Building Rental Revolving Fund	(75,000.00)	(75,000.00)	(100,000.00)	(51,630.54)	(100,000.00)	0.00	(100,000.00)
Equipment & Unusual 001-31-53-5400							

Utilities

Special Items 001-31-53-5500

Total Operating Budget	2,726,246.95	2,815,532.02	2,852,800.00	1,617,692.73	2,852,800.00	0.00	2,852,800.00
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Explanation for Requested Increases

<u>Item</u>	<u>Reason</u>	<u>Amount</u>
General Expenses		
Operating Expenses		
Utilities ~ miscellaneous	Re-allocation of funds in order to reflect actual utility costs, \$0 net increase	

Note: A portion of the maintenance and utility costs will be charged to the Building Rental account. This offset reflects the estimated cost of facilities upkeep and utilities generated by outside groups renting school building space during non-school hours for civic, social, educational and recreational purposes.

SUPPORTIVE SERVICES
Operations & Maintenance of Plant
Management Information Systems

The role of the Management Information System Department is to support all district technology needs by providing and maintaining a secure network infrastructure and skilled technical support to all staff and students. The department provides all students and staff with a secure and robust wired and wireless network connection, network storage, hardware and software to support school business, and the tools needed to deliver a 21st Century education.

In 2013, the district initiated a number of technology upgrades that expanded classroom instruction and provided teachers the resources to instruct students to create, communicate and collaborate in today's digital world. The 1:1 Initiative Pilot Program provided approximately two hundred (200) of our 6th grade students at each middle school with an iPad that they can use at school and home to extend learning beyond the school day and beyond the school walls. Fifty-three (53) interactive projectors were installed in four of our elementary schools to enhance teachers' ability to share content with the students and to increase student engagement. The network infrastructure continues to be upgraded to provide additional services and better performance to all users.

	FY 2013	FY 2014	FY 2015			FY 2016	
	Actual Expenditures	Actual Expenditures	Budget	July-January Actual Expenditures	Estimated Expenditures Thru 6/30/15	Superintendent's Incr/Decr	Recommendation
COST SUMMARY BY CLASSIFICATION							
Personnel	316,537.49	334,860.59	445,093.00	226,670.87	443,366.02	10,780.00	455,873.00
General Expenses							
Operating Expenses	171,604.16	241,459.48	241,750.00	125,944.02	241,750.00	0.00	241,750.00
Equipment & Unusual	21,477.57	10,132.29	47,000.00	0.00	47,000.00	(7,000.00)	40,000.00
Special Items	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Operating Budget	509,619.22	586,452.36	733,843.00	352,614.89	732,116.02	3,780.00	737,623.00

Management Information Systems

PERSONNEL

		FY 2013		FY 2014		FY 2015			FY 2016		
Bargaining Unit	Position	Actual		Actual		July-January Actual		Estimated	Superintendent's		
		#	Expenditures	#	Expenditures	#	Budget	Expenditures	Expenditures Thru 6/30/15	#	Recommendation
1.	Network Administrator / Manager	1	71,089.26	1	68,721.07	1	66,880	41,865	70,953	1	70,953
2.	Assistant Network Manager	1	42,586.05	1	57,427.85	1	57,570	16,246	62,384	1	65,000
3.	Network Helpdesk Specialist	1	57,337.37	1	57,329.42		56,781	28,066	59,075		
4.	Network Electronics Specialist		4,237.08								
5.	Technician	3	141,194.66	3	146,806.78	6	257,382	139,512	244,474	6	313,440
6.	Student/Summer Help		93.07		1,205.79		6,480	982	6,480		6,480
7.	Overtime				3,369.68						
8.											
9.											
10.											
Total		6	316,537.49	6	334,860.59	8	445,093	226,670.87	443,366	8	455,873

Management Information Systems

Classification	FY 2013	FY 2014	FY 2015			FY 2016	
	Actual Expenditures	Actual Expenditures	Budget	July-January Actual Expenditures	Estimated Expenditures Thru 6/30/15	Superintendent's Incr/Decr	Recommendation
Personnel 001-31-45-5100							
5111 Salaries - Full Time	316,444.42	330,285.12	438,613.00	225,689.24	436,886.02	10,780.00	449,393.00
5122 Wages - Part Time	93.07	1,205.79	6,480.00	981.63	6,480.00	0.00	6,480.00
5131 Overtime	0.00	3,369.68	0.00	0.00	0.00	0.00	0.00
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General Expenses							
Operating Expenses 001-31-45-5200							
District wide Information Management and Technology (1450)							
1450 - 5425 - Software License	42,762.09	38,620.42	48,500.00	40,645.90	48,500.00	0.00	48,500.00
Building Technology (2250)							
2250 - 5425 - Software License	14,953.00	22,913.52	22,000.00		22,000.00	0.00	22,000.00
Networking & Telecommunications (4400)							
4400 - 5309 - Contracted Services	59,372.75	79,989.17	47,150.00	38,237.07	47,150.00	0.00	47,150.00
4400 - 5425 - Software License	9,260.31	31,681.62	34,000.00	15,944.82	34,000.00	0.00	34,000.00
4400 - 5710 - Mileage	1,378.91	1,574.63	4,500.00	756.39	4,500.00	0.00	4,500.00
4400 - 5780 - Other	49.95	371.16	2,200.00		2,200.00	0.00	2,200.00
Technology Maintenance (4450)							
4450 - 5241 - Maintenance of Equipment ~ Service	4,260.09	16,071.63	41,400.00	15,000.00	41,400.00	0.00	41,400.00
4450 - 5440 - Maintenance of Equipment ~ Supplies	39,567.06	50,237.33	42,000.00	15,359.84	42,000.00	0.00	42,000.00
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Equipment & Unusual 001-31-45-5400							
Building Technology - non-instructional (2250)							
2250 - 5860 - Technology Equipment	21,477.57	4,132.29	7,000.00		7,000.00	(7,000.00)	
Networking & Telecommunications (4400)							
4400 - 5860 - Technology Equipment		6,000.00	40,000.00		40,000.00	0.00	40,000.00
<hr/>							
Special Items 001-31-45-5500							
Total Operating Budget	509,619.22	586,452.36	733,843.00	352,614.89	732,116.02	3,780.00	737,623.00

Explanation for Requested Increases

<u>Item</u>	<u>Reason</u>	<u>Amount</u>
Personnel		
Salaries - Full Time	Contractual	19,855.00

STUDENT TRANSPORTATION

Student Transportation



Transportation is provided to eligible students according to state statute and School Committee guidelines, in a safe and timely fashion.

Waltham School Committee Student Transportation Policy requires that students in grades K - 8 living more than one and one-half miles from school and students in grades 9 - 12 living more than two miles from school be provided transportation.

Under state statute, school districts are required to provide transportation for students in grades kindergarten through grade six who reside more than two miles away from their home school. Exceptions to this policy may be made when road conditions do not provide for the physical safety of the children and when the health of students makes this service essential. Districts must transport children with special needs as indicated in their education plan. Transportation is also provided to homeless students in order to enable them to remain at their school of origin. This cost for transportation of homeless students is shared with the district of origin.

Cities and towns may be reimbursed by the Massachusetts Department of Elementary and Secondary Education for some share of the cost of homeless student transportation. Any school district that provides homeless student transportation, or shares the cost of providing homeless student transportation, to enable a homeless student to attend school in a school district other than the district where the student temporarily resides, may receive reimbursement of homeless student transportation costs.

COST SUMMARY BY CLASSIFICATION	FY 2013	FY 2014	FY 2015			FY 2016	
	Actual Expenditures	Actual Expenditures	Budget	July-January Actual Expenditures	Estimated Expenditures Thru 6/30/15	Superintendent's Incr/Decr	Recommendation
General Expenses							
Operating Expenses	3,947,063.84	4,139,468.47	4,158,244.00	2,047,693.87	4,158,244.00	50,590.00	4,208,834.00
Equipment & Unusual	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Special Items	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Operating Budget	3,947,063.84	4,139,468.47	4,158,244.00	2,047,693.87	4,158,244.00	50,590.00	4,208,834.00

Student Transportation

Classification	FY 2013	FY 2014	FY 2015		FY 2016	
	Actual Expenditures	Actual Expenditures	Budget	July-January Actual Expenditures	Estimated Expenditures Thru 6/30/15	Superintendent's Incr/Decr Recommendation
General Expenses						
Operating Expenses 001-31-53-5200						
District wide Information Management and Technology (1450)						
1450 - 5425 Software License	4,413.34	4,545.74	9,876.00		9,876.00	0.00 9,876.00
Student Transportation Services (3300)						
3300 - 5330 - 1 Student Transportation In-district	1,470,715.17	1,407,781.40	1,630,441.00	591,333.18	1,502,912.00	0.00 1,630,441.00
3300 - 5330 - 2 Special Education In-district	1,029,945.00	1,128,273.22	1,011,802.00	623,039.51	1,160,517.00	50,590.00 1,062,392.00
3300 - 5330 - 2 Special Education Out-of-district	854,184.00	841,720.07	900,000.00	488,277.54	927,790.00	0.00 900,000.00
3300 - 5330 - 3 Vocational Out-of-district	55,071.94	55,983.70	55,000.00	9,369.81	23,814.00	0.00 55,000.00
3300 - 5335 Special Education - Parent Arranged	18,907.25	14,516.35	25,000.00	5,382.20	7,210.00	0.00 25,000.00
3300 - 5331 Homeless Student Transportation	312,702.04	485,522.89	325,000.00	245,618.34	325,000.00	0.00 325,000.00
3300 - 5332 Private School In-district	201,125.10	201,125.10	201,125.00	84,673.29	201,125.00	0.00 201,125.00
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Equipment & Unusual 001-31-53-5400						
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Special Items 001-31-53-5500						
<hr/>						
Total Operating Budget	3,947,063.84	4,139,468.47	4,158,244.00	2,047,693.87	4,158,244.00	50,590.00 4,208,834.00

Explanation for Requested Increases

<u>Item</u>	<u>Reason</u>	<u>Amount</u>
General Expenses		
Operating Expenses		
3300 - 5330 - 2 Special Education In-district	Pending new contract	50,590.00



WALTHAM HIGH SCHOOL ATHLETIC DEPARTMENT

Director: Mr. William Foley

Number of years as director in district: 22

Education background: Master's Degree

MESSAGE FROM THE DIRECTOR

Waltham High School offers twenty-nine varsity sport and activity programs as well as thirty-one sub-varsity programs with over eight hundred students participating in at least one sport. Total enrollment over the three seasons is one thousand two hundred two. The Waltham High School Athletic Department schedules contest, provides transportation, officials, supplies and equipment, and medical coverage for all fifty-six programs and teams at the high school and for the six teams at the Kennedy and McDevitt Middle Schools as well. The department is also responsible for maintaining four acres of natural playing fields at Leary Field and three and one half acres of synthetic playing fields on the Waltham High School campus. Other responsibilities include prepping and lining baseball and softball fields throughout the city that are used for both high school and middle school practices and games.

The primary role of interscholastic athletics at Waltham High School is to promote learning. With each of our many teams, students learn the values associated with discipline, performing under stress, teamwork, sacrifice, commitment, effort, accountability, citizenship, sportsmanship, confidence, leadership and organizational skills, participating within rules, physical well-being and healthy lifestyles, as well as striving towards excellence. For many students, the most stable environment in their lives is that provided by our high school activity programs. Often the best opportunities for crisis intervention, drug prevention, and the like are our school activity programs.

ATHLETICS
Athletics

	FY 2013	FY 2014	FY 2015			FY 2016	
	Actual Expenditures	Actual Expenditures	Budget	July-January Actual Expenditures	Estimated Expenditures Thru 6/30/15	Superintendent's Incr/Decr	Recommendation
COST SUMMARY BY CLASSIFICATION							
Personnel	431,221.12	439,666.18	435,867.00	235,552.12	452,787.74	25,559.00	461,426.00
General Expenses							
Operating Expenses	305,806.94	305,894.50	324,251.00	235,899.41	324,251.00	(889.00)	323,362.00
Equipment & Unusual	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Special Items	7,900.00	8,569.00	8,826.00	8,569.00	8,569.00	172.00	8,998.00
Total Operating Budget	744,928.06	754,129.68	768,944.00	480,020.53	785,607.74	24,842.00	793,786.00

Athletics

PERSONNEL

		FY 2013		FY 2014		FY 2015			FY 2016	
Bargaining Unit	Position	#	Actual Expenditures	#	Actual Expenditures	#	Budget	July-January Actual Expenditures	Estimated Expenditures Thru 6/30/15	Superintendent's Recommendation
1. WSAA	Director - Athletics	0.5	50,504.43	0.5	54,192.38	0.5	47,327	29,244	50,977	51,996
2.	Athletic Trainer	1	72,833.10	1	76,078.86	1	72,777	32,831	77,601	79,153
3. WSCU	Custodian	1	51,830.45	1	51,345.49	1	51,345	30,296	54,925	56,023
4.	Athletic Coaches	69	228,770.94	69	228,003.84	69	230,546	126,459	235,153	239,842
5.	Game Staff / Tickets & Operations		10,890.86		10,693.75		13,012	5,606	13,272	13,552
6.	Overtime		10,216.34		14,964.36		13,000	8,608	13,000	13,000
7.	Summer Field Workers		6,175.00		4,387.50		7,860	2,509	7,860	7,860
8.										
9.										
10.										
Total		2.5	431,221.12	2.5	439,666.18	2.5	435,867	235,552	452,788	461,426

Athletics

Classification	FY 2013	FY 2014	FY 2015			FY 2016	
	Actual Expenditures	Actual Expenditures	Budget	July-January Actual Expenditures	Estimated Expenditures Thru 6/30/15	Superintendent's Incr/Decr	Recommendation
Personnel 001-31-55-5100							
5111 Salaries - Full Time	123,337.53	130,271.24	120,104.00	62,074.39	128,577.50	11,045.00	131,149.00
5112 Wages - Full Time	51,830.45	51,345.49	51,345.00	30,295.81	54,925.00	4,678.00	56,023.00
5123 Coaches	228,770.94	228,003.84	230,546.00	126,458.51	235,153.00	9,296.00	239,842.00
5122 Temporary Help	17,065.86	15,081.25	20,872.00	8,115.45	21,132.24	540.00	21,412.00
5131 Overtime	10,216.34	14,964.36	13,000.00	8,607.96	13,000.00	0.00	13,000.00
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General Expenses							
Operating Expenses 001-31-55-5200							
Athletic Services (3510)							
3510 - 5242 - Maintenance of Equipment	5,314.80	11,622.52	11,400.00	12,215.09	12,240.00	0.00	11,400.00
3510 - 5250 - Maintenance of Grounds ~ Service	16,546.02	10,721.30	19,025.00	9,702.32	18,025.00	0.00	19,025.00
3510 - 5250 - Maintenance of Grounds ~ Supplies	10,837.97	14,701.85	15,996.00	13,326.86	15,996.00	0.00	15,996.00
3510 - 5270 - Lease of Equipment	2,721.51	4,882.24	4,260.00	4,420.00	4,420.00	0.00	4,260.00
3510 - 5307 - Public Safety	11,034.60	9,679.78	10,889.00	6,118.81	10,889.00	(889.00)	10,000.00
3510 - 5310 - Contracted Services	129,108.17	127,387.51	135,695.00	104,370.92	135,695.00	0.00	135,695.00
3510 - 5330 - Student Transportation	90,127.15	94,101.15	100,000.00	15,150.10	95,000.00	0.00	100,000.00
3510 - 5342 - Postage	500.00	500.00	500.00	500.00	500.00	0.00	500.00
3510 - 5515 - General Supplies		1,339.15		345.43	500.00		
3510 - 5520 - Supplies, Athletic (uniforms, etc.)	72,475.25	63,896.36	64,486.00	69,296.00	69,486.00	12,000.00	76,486.00
3510 - 5780 - Other	2,141.47	2,062.64	2,000.00	453.88	1,500.00	0.00	2,000.00
3510 - Receipt Offset ~ Athletic Revolving Fund	(35,000.00)	(35,000.00)	(40,000.00)		(40,000.00)	(12,000.00)	(52,000.00)
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Equipment & Unusual 001-31-55-5400							
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Special Items 001-31-55-5500							
Other Non Employee Insurance (5260)							
5260 - 5740 - Insurance ~ Student Accident	7,900.00	8,569.00	8,826.00	8,569.00	8,569.00	172.00	8,998.00
Total Operating Budget	744,928.06	754,129.68	768,944.00	480,020.53	785,607.74	24,842.00	793,786.00

Explanation for Requested Increases

<u>Item</u>	<u>Reason</u>	<u>Amount</u>
Personnel		
Wages - Full Time	Contractual	15,723.00
Line 4 & 5 - Stipends	WEA Appendix D Stipends increase	9,836.00
General Expenses		
Operating Expenses		
3510 - 5520 - Supplies, Athletic (uniforms, etc.)	Replace soccer goals at Harding Field \$6,000, replacement uniforms \$6,000	12,000.00
3510 - Receipt Offset ~ Athletic Revolving Fund	A portion of the Athletic expenses will be charged to the Athletic Receipts fund; additional offset funds have been budgeted for FY2016 to offset the increased Athletic equipment and uniform needs.	
Special Items		
5260 - 5740 - Insurance ~ Student Accident	Premium rate increase	172.00



FITZGERALD ELEMENTARY SCHOOL - Level 1 School

Principal: Mrs. Jennifer Santillo

Number of years as principal in district: 1

Education background: Master's Degree

Message from the Principal

The FitzGerald Elementary School promotes a positive learning environment and is staffed by people who bring energy, diligence, dedication and a love for learning to our facility every day. We work to provide all students with enriching and differentiated 21st Century learning opportunities that are aligned closely with the Common Core curriculum frameworks. FitzGerald Elementary School received Level 1 status for the 2013-2014 and 2014-2015 school years!

Our school enjoys working closely with our Parent Teacher Organization (PTO) as well as with the many partnerships we have formed with groups in and around Waltham. Our Parent Teacher Organization helps to offer our students additional enrichment opportunities that connect directly to content curriculum being taught throughout the grade levels. FitzGerald School teachers host student teachers and field study students from neighboring colleges and universities. Our Retired Senior Volunteer Program (RSVP) provides additional literacy support for our students. We host National Honor Society high school students and high school peer mentors who work with our children as well. By forming strong family and community partnerships, we all contribute to the success of the James FitzGerald Elementary School.

At FitzGerald Elementary School, we foster high expectations for being positive members of our school community. Our school mascot (a panther named Fitzy) helps us to promote our **Panther PRIDE** initiative. Our mission statement "Our Panther PRIDE we always show, every day we learn and grow" is one we say together each morning as a whole school. Our school's ten (10) core values are: **positive attitude, personal ownership, respect, role model, integrity, individuality, determination, dignity, excellence and empathy.**

As part of always looking at ways we can continue to enhance the learning outcomes for all of our students, our School Improvement Goals for the 2014-2015 school year include:

1. Providing at least five (5) varied professional development opportunities to be scheduled during staff meetings and/or Curriculum meetings. The professional development is based on a shared focus statement created by the staff on areas of high priority student concern.
2. Increasing by ten percentage points the number of FitzGerald students who reach grade level in reading by June 2015 compared to the percentage in June 2014.

INSTRUCTIONAL SERVICES
School Centers
Fitzgerald Elementary School

	FY 2013	FY 2014	FY 2015			FY 2016	
COST SUMMARY BY CLASSIFICATION	Actual Expenditures	Actual Expenditures	Budget	July-January Actual Expenditures	Estimated Expenditures Thru 6/30/15	Superintendent's Incr/Decr	Recommendation
Personnel	2,175,263.30	2,407,317.58	2,216,808.00	1,082,959.93	2,410,991.50	306,027.00	2,522,835.00
General Expenses							
Operating Expenses	33,260.19	39,077.75	46,536.00	37,678.60	46,536.00	3,944.00	50,480.00
Equipment & Unusual	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Special Items	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Operating Budget	<u>2,208,523.49</u>	<u>2,446,395.33</u>	<u>2,263,344.00</u>	<u>1,120,638.53</u>	<u>2,457,527.50</u>	<u>309,971.00</u>	<u>2,573,315.00</u>

Fitzgerald Elementary School

PERSONNEL

		FY 2013		FY 2014		FY 2015			FY 2016	
Bargaining Unit	Position	#	Actual Expenditures	#	Actual Expenditures	#	Budget	July-January Actual Expenditures	Estimated Expenditures Thru 6/30/15	Superintendent's Recommendation
1.	Principal	1	80,333.89	1	139,099.97	1	109,900	69,610	108,000	111,500
2.	WSAA Assistant Principal	1	83,718.96	1	97,403.35	1	85,943	41,628	92,715	95,695
3.	WSSA Clerk	1	36,382.70	1	36,658.92	1	35,713	16,503	38,270	39,036
4.	WSSA Clerical - Overtime				186.65					
5.	WSCU Custodian		180,661.90		182,918.39			111,240		
6.	WSCU Custodian - Senior	1		1		1	55,101		59,907	62,180
7.	WSCU Custodian	3		3		3	135,313		144,980	150,135
8.	WEA Teacher		1,784,515.60		1,942,171.80			839,515		
9.	WEA Teacher - Grade K	5		5		5	317,592		346,904	363,564
10.	WEA Teacher - Grade 1	4		4		4	279,156		318,016	332,880
11.	WEA Teacher - Grade 2	4		4		4	234,578		270,802	286,657
12.	WEA Teacher - Grade 3	4		4		4	262,299		287,591	303,286
13.	WEA Teacher - Grade 4	4		4		4	232,631		227,632	238,689
14.	WEA Teacher - Grade 5	4		4		4	242,025		273,163	289,438
15.	WEA Teacher - Reading Specialist	1.5		1.5		1.5	113,762		122,392	124,840
16.	WEA Teacher - Challenge Program	0.5		0.5		0.5	23,651		26,029	27,907
17.	WEA Teacher - Library	1		1		1	76,184		81,631	84,068
18.	Lunch / Recess Monitors		9,650.25		8,878.50		12,960	4,464	12,960	12,960
Total		35.0	2,175,263.30	35.0	2,407,317.58	35.0	2,216,808	1,082,960	2,410,992	2,522,835

Fitzgerald Elementary School

Classification	FY 2013	FY 2014	FY 2015			FY 2016	
	Actual Expenditures	Actual Expenditures	Budget	July-January Actual Expenditures	Estimated Expenditures Thru 6/30/15	Superintendent's Incr/Decr	Recommendation
Personnel 001-32-10-5100							
5111 Salaries - Full Time	2,165,613.05	2,398,252.43	2,203,848.00	1,078,495.93	2,398,031.50	306,027.00	2,509,875.00
5122 Wages - Part Time	9,650.25	8,878.50	12,960.00	4,464.00	12,960.00	0.00	12,960.00
5131 Overtime	0.00	186.65	0.00	0.00	0.00	0.00	0.00
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General Expenses							
Operating Expenses 001-32-10-5200							
School Leadership – Building – Principal's Office (2210)							
2210 - 5342 - Postage	500.00	500.00	500.00	500.00	500.00	0.00	500.00
2210 - 5420 - Supplies	904.81	365.00	500.00	645.00	645.00	0.00	500.00
Professional Development (2357)							
2357 - 5360 - Professional Development	300.00						
Textbooks & Related Materials (2410)							
2410 - 5510 - Textbooks & Supplies	24,049.59	30,471.49	36,000.00	28,722.37	35,855.00	2,775.00	38,775.00
2410 - 5510 - Textbooks & Supplies Science materials						2,000.00	2,000.00
Library Instructional Materials (2415)							
2415 - 5510 - Library Supplies	2,442.93	2,352.98	2,400.00	2,201.23	2,400.00	185.00	2,585.00
Instructional Equipment (2420)							
2420 - 5270 - Lease of Equipment	5,062.86	4,757.52	7,136.00	5,610.00	7,136.00	(1,016.00)	6,120.00
Classroom Instructional Technology (2451)							
2451 - 5865 - Educational Equipment		630.76					
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Equipment & Unusual 001-32-10-5400							
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Special Items 001-32-10-5500							
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Total Operating Budget	2,208,523.49	2,446,395.33	2,263,344.00	1,120,638.53	2,457,527.50	309,971.00	2,573,315.00

Explanation for Requested Increases

<u>Item</u>	<u>Reason</u>	<u>Amount</u>
Personnel		
Salaries - Full Time	Contractual	306,027.00
General Expenses		
Operating Expenses		
2410 - 5510 - Textbooks & Supplies	Per-pupil allocation increase / adjustment for enrollment changes	517 students 2,775.00
2410 - 5510 - Textbooks & Supplies	Science materials ~ Foss Science Kits	2,000.00
2415 - 5510 - Library Supplies	Per-pupil allocation increase / adjustment for enrollment changes	517 students 185.00



MACARTHUR ELEMENTARY SCHOOL - Level 2 School

Principal: Mrs. Jane Gately

Number of years as principal in district: 3

Education background: Master's Degree

MESSAGE FROM THE PRINCIPAL

At the Douglas MacArthur Elementary School we strive to provide a safe, supportive, and trusting community in which all children will achieve high standards set by our Common Core Curriculum. In this collaborative environment, students will develop 21st century skills and strategies, both academic and interpersonal, to become responsible and productive citizens and life-long learners.

MacArthur School has established a culture that welcomes all students to our school and fosters the belief that all students can learn. We provide programs to support English language learners, McKinney-Vento students, and serve as a site for a district-wide special education program, supporting students with cognitive disabilities.

We promote and celebrate our core values of respect, effort, cooperation, responsibility, and caring. We focus on student learning; continually strive to improve student academic performance, as well as working to provide a safe and healthy learning environment for all students. This work is supported by our current School Improvement Goals:

1. To educate and inform MacArthur parents and students about the revised "Life-Threatening Food Allergy Policy" adopted by the Waltham School Committee. The purpose of this goal is to insure that this policy is fully implemented and understood by all parents and students to prevent the occurrence of serious allergic reactions in the school environment.
2. To utilize data from student assessments to assess grade five student mathematical understanding of fractions, refine teaching strategies and provide necessary accommodations to increase proficiency in their conceptual understanding of fractions to successfully meet the grade five math benchmark.

INSTRUCTIONAL SERVICES
School Centers
MacArthur Elementary School

	FY 2013	FY 2014	FY 2015			FY 2016	
	Actual Expenditures	Actual Expenditures	Budget	July-January Actual Expenditures	Estimated Expenditures Thru 6/30/15	Superintendent's Incr/Decr	Recommendation
COST SUMMARY BY CLASSIFICATION							
Personnel	1,557,642.05	1,748,885.04	1,798,804.00	835,910.57	1,882,821.02	181,533.00	1,980,337.00
General Expenses							
Operating Expenses	32,733.21	28,665.08	37,016.00	31,646.14	37,016.00	984.00	38,000.00
Equipment & Unusual	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Special Items	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Operating Budget	1,590,375.26	1,777,550.12	1,835,820.00	867,556.71	1,919,837.02	182,517.00	2,018,337.00

MacArthur Elementary School

PERSONNEL

		FY 2013		FY 2014		FY 2015			FY 2016		
Bargaining Unit	Position	#	Actual	#	Actual	#	Budget	July-January	Estimated	#	Superintendent's Recommendation
			Expenditures		Expenditures			Actual Expenditures	Expenditures Thru 6/30/15		
1.	Principal	1	97,699.94	1	99,637.98	1	102,109	67,073	108,993	1	112,493
2.	WSAA Assistant Principal	1	85,718.88	1	86,823.88	1	87,943	45,238	94,879	1	97,937
3.	WSSA Clerk	1	33,852.65	1	35,656.86	1	36,058	15,974	38,828	1	40,793
4.	WSSA Clerical - Overtime				359.08						
5.	WSCU Custodian		191,033.88		189,210.67			111,182			
6.	WSCU Custodian - Senior	1		1		1	55,101		59,907	1	62,180
7.	WSCU Custodian	3		3		3	139,501		141,668	3	149,481
8.	WEA Teacher		1,141,020.70		1,328,741.07			592,942			
9.	WEA Teacher - Grade K	3		4		4	218,905		230,163	4	242,997
10.	WEA Teacher - Grade 1	3		3		4	235,122		271,015	4	294,876
11.	WEA Teacher - Grade 2	3		3		3	190,487		205,031	3	211,994
12.	WEA Teacher - Grade 3	3		3		3	192,056		206,265	3	220,430
13.	WEA Teacher - Grade 4	2		3		3	179,278		191,966	3	202,207
14.	WEA Teacher - Grade 5	2		2		2	201,577		161,380	2	164,608
15.	WEA Teacher - Reading Specialist	1		1		1	73,988		79,527	1	81,117
16.	WEA Teacher - Challenge Program	0.5		0.5		0.5	26,218		28,759	0.5	30,835
17.	WEA Teacher - Library	1		1		1	50,741		54,720	1	58,669
18.	Lunch / Recess Monitors		8,316.00		8,455.50		9,720	3,503	9,720		9,720
Total		25.5	1,557,642.05	27.5	1,748,885.04	28.5	1,798,804	835,911	1,882,821	28.5	1,980,337

MacArthur Elementary School

Classification	FY 2013	FY 2014	FY 2015			FY 2016	
	Actual Expenditures	Actual Expenditures	Budget	July-January Actual Expenditures	Estimated Expenditures Thru 6/30/15	Superintendent's Incr/Decr	Recommendation
Personnel 001-32-11-5100							
5111 Salaries - Full Time	1,549,326.05	1,740,070.46	1,789,084.00	832,407.32	1,873,101.02	181,533.00	1,970,617.00
5122 Wages - Part Time	8,316.00	8,455.50	9,720.00	3,503.25	9,720.00	0.00	9,720.00
5131 Overtime	0.00	359.08	0.00	0.00	0.00	0.00	0.00
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General Expenses							
Operating Expenses 001-32-11-5200							
School Leadership – Building – Principal's Office (2210)							
2210 - 5342 - Postage	500.00	500.00	500.00	500.00	500.00	0.00	500.00
2210 - 5420 - Supplies	90.00	223.40	500.00	140.00	500.00	0.00	500.00
Textbooks & Related Materials (2410)							
2410 - 5510 - Textbooks & Supplies	23,316.95	18,506.63	27,075.00	24,564.47	27,075.00	0.00	27,075.00
2410 - 5510 - Textbooks & Supplies Science materials						2,000.00	2,000.00
Library Instructional Materials (2415)							
2415 - 5510 - Library Supplies	1,500.20	1,877.53	1,805.00	831.67	1,805.00	0.00	1,805.00
Instructional Equipment (2420)							
2420 - 5270 - Lease of Equipment	7,326.06	4,757.52	7,136.00	5,610.00	7,136.00	(1,016.00)	6,120.00
Classroom Instructional Technology (2451)							
2451 - 5865 - Educational Equipment		2,800.00					
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Equipment & Unusual 001-32-11-5400							
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Special Items 001-32-11-5500							
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Total Operating Budget	1,590,375.26	1,777,550.12	1,835,820.00	867,556.71	1,919,837.02	182,517.00	2,018,337.00

Explanation for Requested Increases

<u>Item</u>	<u>Reason</u>	<u>Amount</u>
Personnel		
Salaries - Full Time	Contractual	231,533.00
General Expenses		
Operating Expenses		
2410 - 5510 - Textbooks & Supplies	Per-pupil allocation increase / adjustment for enrollment changes	361 students n/a
2410 - 5510 - Textbooks & Supplies	Science materials ~ Foss Science Kits	2,000.00
2415 - 5510 - Library Supplies	Per-pupil allocation increase / adjustment for enrollment changes	361 students n/a



NORTHEAST ELEMENTARY SCHOOL - Level 1 School

Principal: Dr. Nadene Stein

Number of years as principal in district: 14

Number of years as a principal in Massachusetts: 21

Education background: Master's Degrees (2),
Certificate of Advanced Graduate Study, Doctor of
Philosophy

MESSAGE FROM THE PRINCIPAL

The Northeast Elementary School community is a diverse, active, engaged partnership of students, teachers, staff, families, and school council who are dedicated to the process of continuous improvement through our Core Values: *Responsibility, Happiness, Success, Integrity* and *Respect* and our vision Statement: *Excellence Begins with Me*. We offer a comprehensive curriculum for our students in preschool through grade five that includes daily participation in Intervention Challenge Blocks in English Language Arts and Math. During this focused instructional time, students are in flexible groups according to need: remediation, extra practice or enrichment. Two unique features of Northeast are our Weekly All School Meeting where students are able to share their learning with the entire school community and our student leadership program, *Grade Five Ambassadors to Excellence*.

As of 2014, Northeast Elementary School has attained Level One Status! This remarkable achievement comes after several years at Level Three and can be attributed to three elements: (1) Our teachers, in grade level Professional Learning Communities, who are committed to using relevant data to plan and implement Intervention Challenge Blocks; (2) Our students who persevere in their learning across the board; and (3) our parents whose support and involvement bolster all of our academic achievements.

Student learning and family engagement at Northeast Elementary School are supported with the following School Improvement Goals:

1. During the 2014-2015 school year, students in grades four and five with identified special education needs will show improved reading comprehension and oral reading fluency, as measured by their March 2015 Developmental Reading Assessment (DRA) level as well as progress on Formative Assessment data. In addition, this same group of students will make typical gains on their ELA MCAS as measured by Student Growth Percentile (SGP) between forty and sixty.

2. During the 2014-2015 school year, the principal will continue to use social media to connect with the Northeast Elementary School community by updating the Northeast Elementary School Facebook page every other week and by using Twitter at least twice a week to share current information on school events.

INSTRUCTIONAL SERVICES
School Centers
Northeast Elementary School

	FY 2013	FY 2014	FY 2015			FY 2016	
COST SUMMARY BY CLASSIFICATION	Actual Expenditures	Actual Expenditures	Budget	July-January Actual Expenditures	Estimated Expenditures Thru 6/30/15	Superintendent's Incr/Decr	Recommendation
Personnel	2,044,603.98	2,257,004.32	2,134,339.00	1,008,558.96	2,208,787.42	131,054.00	2,265,393.00
General Expenses							
Operating Expenses	33,779.93	37,776.85	37,656.00	29,722.59	37,656.00	1,064.00	38,720.00
Equipment & Unusual	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Special Items	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Operating Budget	2,078,383.91	2,294,781.17	2,171,995.00	1,038,281.55	2,246,443.42	132,118.00	2,304,113.00

Northeast Elementary School

PERSONNEL

		FY 2013		FY 2014		FY 2015			FY 2016		
Bargaining Unit	Position	#	Actual Expenditures	#	Actual Expenditures	#	Budget	July-January Actual Expenditures	Estimated Expenditures Thru 6/30/15	#	Superintendent's Recommendation
1.	Principal	1	107,343.08	1	117,174.91	1	120,054	69,138	120,054	1	127,201
2.	WSAA Assistant Principal	1	86,973.90	1	84,369.63	1	84,824	43,592	91,515	1	94,533
3.	WSSA Clerk	1	39,077.83	1	37,901.76	1	38,391	17,086	41,141	1	41,964
4.	WSSA Clerical - Overtime				198.79						
5.	WSCU Custodian		198,337.10		198,461.01			118,901			
6.	WSCU Custodian - Senior	1		1		1	55,101		59,675	1	61,602
7.	WSCU Custodian	3		3		3	141,563		145,810	3	147,473
8.	WEA Teacher		1,604,142.07		1,809,637.22			755,695			
9.	WEA Teacher - Grade K	4		4		4	273,993		292,440	4	276,923
10.	WEA Teacher - Grade 1	4		4		4	256,073		276,322	4	288,613
11.	WEA Teacher - Grade 2	3		4		3	288,784		230,301	3	238,392
12.	WEA Teacher - Grade 3	3		3		3	185,315		201,482	3	211,681
13.	WEA Teacher - Grade 4	3		3		3	229,189		244,010	3	249,682
14.	WEA Teacher - Grade 5	3		3		3	196,461		220,037	3	234,445
15.	WEA Teacher - Reading Specialist	1.5		1.5		1.5	114,974		123,983	1.5	126,463
16.	WEA Teacher - Math Specialist	0.5		0.5		0.5	38,460		41,895	0.5	42,733
17.	WEA Teacher - Challenge Program	0.5		0.5		0.5	23,651		26,029	0.5	27,907
18.	WEA Teacher - Library	1		1		1	77,786		84,374	1	86,061
19.	Lunch / Recess Monitors		8,730.00		9,261.00		9,720	4,147	9,720		9,720
Total		30.5	2,044,603.98	31.5	2,257,004.32	30.5	2,134,339	1,008,559	2,208,787	30.5	2,265,393

Northeast Elementary School

Classification	FY 2013	FY 2014	FY 2015		FY 2016		
	Actual Expenditures	Actual Expenditures	Budget	July-January Actual Expenditures	Estimated Expenditures Thru 6/30/15	Superintendent's Incr/Decr	Recommendation
Personnel 001-32-12-5100							
5111 Salaries - Full Time	2,035,873.98	2,247,544.53	2,124,619.00	1,004,412.21	2,199,067.42	131,054.00	2,255,673.00
5122 Wages - Part Time	8,730.00	9,261.00	9,720.00	4,146.75	9,720.00	0.00	9,720.00
5131 Overtime	0.00	198.79	0.00	0.00	0.00	0.00	0.00
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General Expenses							
Operating Expenses 001-32-12-5200							
School Leadership – Building – Principal's Office (2210)							
2210 - 5342 - Postage	500.00	500.00	500.00	500.00	500.00	0.00	500.00
2210 - 5420 - Supplies	40.00	35.00	500.00		500.00	0.00	500.00
Textbooks & Related Materials (2410)							
2410 - 5510 - Textbooks & Supplies	27,831.95	22,491.12	27,675.00	20,813.72	26,639.00	75.00	27,750.00
2410 - 5510 - Textbooks & Supplies Science materials						2,000.00	2,000.00
Library Instructional Materials (2415)							
2415 - 5510 - Library Supplies	1,988.66	4,002.93	1,845.00	1,722.72	1,845.00	5.00	1,850.00
Instructional Equipment (2420)							
2420 - 5242 - Maintenance of Office Equipment	561.52	221.20				0.00	
2420 - 5270 - Lease of Equipment	2,857.80	4,516.80	7,136.00	5,650.15	7,136.00	(1,016.00)	6,120.00
Classroom Instructional Technology (2451)							
2451 - 5865 - Educational Equipment		6,009.80					
School Security (3600)							
3600 - 5340 - Communications				1,036.00	1,036.00		
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Equipment & Unusual 001-32-12-5400							
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Special Items 001-32-12-5500							
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Total Operating Budget	2,078,383.91	2,294,781.17	2,171,995.00	1,038,281.55	2,246,443.42	132,118.00	2,304,113.00

Explanation for Requested Increases

<u>Item</u>	<u>Reason</u>	<u>Amount</u>
Personnel		
Salaries - Full Time	Contractual	181,054.00
General Expenses		
Operating Expenses		
2410 - 5510 - Textbooks & Supplies	Per-pupil allocation increase / adjustment for enrollment changes	370 students 75.00
2410 - 5510 - Textbooks & Supplies	Science materials ~ Foss Science Kits	2,000.00
2415 - 5510 - Library Supplies	Per-pupil allocation increase / adjustment for enrollment changes	370 students 5.00

**PLYMPTON ELEMENTARY SCHOOL - Level 2 School****Principal:** Mrs. Maureen A. Taddeo**Number of years as principal in district:** 5**Education background:** Master's Degree

MESSAGE FROM THE PRINCIPAL

Plympton Elementary students, parents and staff unite in a diverse community that values and promotes mutual respect, unconditional acceptance, the pursuit of academic excellence set forth in the Common Core Curriculum, professional motivation, cooperative contribution, and life-long learning. Students develop 21st century skills that will prepare them to succeed socially, emotionally and academically. We have well-established partnerships with local universities that provide academic and extra-curricula opportunities for our students. Numerous volunteer programs within the school expand and enrich our daily academic and special subjects. These programs include Big Brother/Big Sister, Retired Senior Volunteers (RSVP), Junior Brandeis Achievement (JBA) Enrichment, and Bentley Buddies. A committee of staff, parents and community representatives fosters and celebrates the diversity among our constituents through student-centered projects and performances.

Our goal is to have all students learn to the best of their ability and achieve academic success. Programs that support this goal include Title I, English as a Second Language, Special Education, Challenge/Enrichment and Literacy/Mathematics coaching. We have recently implemented Building Our Kids' Success (BOKS) -- a before school program. This program has positively impacted our students by increasing physical activity, creating healthier nutrition habits, and improving social competency. Our school motto is *"Living and Learning Together"* and we honor our Plympton PRIDE (positive attitude, responsibility, including others, determination, etiquette) values throughout the year.

We continually strive to provide the best possible learning experience for students in a safe and secure environment that encourages them to take academic risks. To improve and enhance this learning environment, our School Improvement Goals include:

1. Working collaboratively with school staff to develop an RTI (Response to Intervention) child study process to decrease the number of special education referrals by twenty percent from the previous school year.
2. Working collaboratively with the Successful Start Program and district staff to create, implement, and assess behavior response plans.

INSTRUCTIONAL SERVICES

School Centers

Plympton Elementary School

	FY 2013	FY 2014	FY 2015			FY 2016	
COST SUMMARY BY CLASSIFICATION	Actual Expenditures	Actual Expenditures	Budget	July-January Actual Expenditures	Estimated Expenditures Thru 6/30/15	Superintendent's Incr/Decr	Recommendation
Personnel	1,920,411.91	2,092,120.28	2,061,496.00	1,008,380.29	2,118,788.50	174,106.00	2,235,602.00
General Expenses							
Operating Expenses	34,380.78	33,358.81	42,758.00	27,524.00	42,758.00	1,322.00	44,080.00
Equipment & Unusual	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Special Items	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Operating Budget	1,954,792.69	2,125,479.09	2,104,254.00	1,035,904.29	2,161,546.50	175,428.00	2,279,682.00

Plympton Elementary School

PERSONNEL

Bargaining Unit Position	FY 2013		FY 2014		FY 2015			FY 2016	
	#	Actual Expenditures	#	Actual Expenditures	#	Budget	July-January Actual Expenditures	Estimated Expenditures Thru 6/30/15	Superintendent's Recommendation
1. Principal	1	102,735.88	1	105,817.92	1	108,993	67,073	108,993	115,867
2. WSAA Assistant Principal	1	92,069.90	1	89,227.10	1	88,093	45,433	95,029	98,087
3. WSSA Clerk	1	38,760.47	1	39,755.25	1	38,034	16,648	40,758	41,573
4. WSSA Clerical - Overtime				196.92					
5. WSCU Custodian		195,134.65		198,081.88			116,309		
6. WSCU Custodian - Senior	1		1		1	55,101		59,907	62,180
7. WSCU Custodian	3		3		3	142,021		152,098	155,140
8. WEA Teacher		1,485,022.21		1,640,813.92			757,682		
9. WEA Teacher - Grade K	4		5		5	311,826		341,805	363,049
10. WEA Teacher - Grade 1	3		3		3	254,581		219,560	227,610
11. WEA Teacher - Grade 2	3		3		3	209,185		227,572	235,602
12. WEA Teacher - Grade 3	2		3		3	269,703		234,141	239,566
13. WEA Teacher - Grade 4	3		3		3	194,055		215,668	226,780
14. WEA Teacher - Grade 5	3		3		3	196,699		215,327	226,486
15. WEA Teacher - Reading Specialist	1		1		1	67,257		73,904	77,214
16. WEA Teacher - Math Specialist									0.5 30,000
17. WEA Teacher - Challenge Program	0.5		0.5		0.5	36,804		39,436	40,224
18. WEA Teacher - Library	1		1		1	76,184		81,631	83,264
19. WEA Paraprofessional			0.5	9,049.54					
20. Lunch / Recess Monitors		6,688.80		9,177.75		12,960	5,236	12,960	12,960
Total	27.5	1,920,411.91	30.0	2,092,120.28	29.5	2,061,496	1,008,380	2,118,789	30.0 2,235,602

Plympton Elementary School

Classification	FY 2013	FY 2014	FY 2015			FY 2016	
	Actual Expenditures	Actual Expenditures	Budget	July-January Actual Expenditures	Estimated Expenditures Thru 6/30/15	Superintendent's Incr/Decr	Recommendation
Personnel 001-32-13-5100							
5111 Salaries - Full Time	1,913,723.11	2,082,745.61	2,048,536.00	1,003,144.54	2,105,828.50	174,106.00	2,222,642.00
5122 Wages - Part Time	6,688.80	9,177.75	12,960.00	5,235.75	12,960.00	0.00	12,960.00
5131 Overtime	0.00	196.92	0.00	0.00	0.00	0.00	0.00
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General Expenses							
Operating Expenses 001-32-13-5200							
School Leadership – Building – Principal's Office (2210)							
2210 - 5342 - Postage	500.00	500.00	500.00	500.00	500.00	0.00	500.00
2210 - 5420 - Supplies	132.50	317.60	500.00	120.00	500.00	0.00	500.00
Textbooks & Related Materials (2410)							
2410 - 5510 - Textbooks & Supplies	28,035.60	22,100.82	33,750.00	19,701.19	33,750.00	0.00	33,750.00
2410 - 5510 - Textbooks & Supplies Science materials						2,000.00	2,000.00
Library Instructional Materials (2415)							
2415 - 5510 - Library Supplies	2,200.49	2,176.14	2,250.00	2,224.65	2,250.00	0.00	2,250.00
Instructional Equipment (2420)							
2420 - 5242 - Maintenance of Office Equipment	654.27	534.33	1,000.00	1,000.00	1,000.00	0.00	1,000.00
2420 - 5270 - Lease of Equipment	2,857.92	2,857.92	4,758.00	3,978.16	4,758.00	(678.00)	4,080.00
Classroom Instructional Technology (2451)							
2451 - 5865 - Educational Equipment		2,800.00					
School Security (3600)							
3600 - 5340 - Communications		2,072.00					
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Equipment & Unusual 001-32-13-5400							
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Special Items 001-32-13-5500							
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Total Operating Budget	1,954,792.69	2,125,479.09	2,104,254.00	1,035,904.29	2,161,546.50	175,428.00	2,279,682.00

Explanation for Requested Increases

<u>Item</u>	<u>Reason</u>	<u>Amount</u>
Personnel		
Salaries - Full Time	Contractual	244,106.00
Line 16 - Teacher - Math Specialist	New position to provide additional small group direct instruction to students performing well below benchmark ~ .5 fte	30,000.00
General Expenses		
Operating Expenses		
2410 - 5510 - Textbooks & Supplies	Per-pupil allocation increase / adjustment for enrollment changes	450 students n/a
2410 - 5510 - Textbooks & Supplies	Science materials ~ Foss Science Kits	2,000.00
2415 - 5510 - Library Supplies	Per-pupil allocation increase / adjustment for enrollment changes	450 students n/a

**STANLEY ELEMENTARY SCHOOL - Level 2 School****Principal:** Mrs. Jennifer Hacker**Number of years as principal in district:** 5**Education background:** Master's Degree

MESSAGE FROM THE PRINCIPAL

Stanley Elementary School is a collaborative, academic, unified community where diversity is celebrated. We provide a challenging, differentiated curriculum that teaches 21st century skills through technology and best practices, while ensuring a safe and caring environment for all. High expectations are the norm for all members of the Stanley School Community (students, parents, staff, and administrators) so that Stanley students will excel and become confident and contributing members of society. Our primary focus is to always do what is best for our students.

The Stanley school is a beautiful “green” building and our diverse student body is comprised of over four hundred children, from preschool to grade five. We also have some specialized programs including Pre-K, Teaching Academic and Social Curriculum, Title I services, and English language learner classes. We have numerous volunteer programs throughout the school, which expand and enrich our daily academic and special subjects. The Big Brother/Big Sister Program is comprised of adult volunteers from local businesses and universities who share social time with the students. The Retired Senior Volunteer Program (RSVP) has senior citizens reading with students twice a week. Our Read to a Child program brings business people into our school to read to students during lunch. Additionally, we have a strong relationship with Brandeis University. Many of their students and staff work with students at Stanley throughout the school day and in After School Programs.

To improve and enhance our learning environment, our School Improvement Goals include:

1. Review/revise/reorganize the Child Study Team process so that it is more effective in meeting the needs of children and staff.

2. Monitor the growth of our fourth and fifth grade English language learner students using the World-Class Instructional Design and Assessment (WIDA ACCESS) testing, MCAS ELA results, and Developmental Reading Assessment (DRA) results in order to determine if our monitoring process and scheduling are increasing student achievement.

INSTRUCTIONAL SERVICES
School Centers
Stanley Elementary School

	FY 2013	FY 2014	FY 2015			FY 2016	
COST SUMMARY BY CLASSIFICATION	Actual Expenditures	Actual Expenditures	Budget	July-January Actual Expenditures	Estimated Expenditures Thru 6/30/15	Superintendent's Incr/Decr	Recommendation
Personnel	2,188,502.16	2,333,459.15	2,204,714.00	1,082,612.98	2,348,878.40	217,889.00	2,422,603.00
General Expenses							
Operating Expenses	30,716.35	34,014.81	40,936.00	32,332.12	40,936.00	2,104.00	43,040.00
Equipment & Unusual	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Special Items	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Operating Budget	2,219,218.51	2,367,473.96	2,245,650.00	1,114,945.10	2,389,814.40	219,993.00	2,465,643.00

Stanley Elementary School

PERSONNEL

		FY 2013		FY 2014		FY 2015			FY 2016		
Bargaining Unit	Position	#	Actual Expenditures	#	Actual Expenditures	#	Budget	July-January Actual Expenditures	Estimated Expenditures Thru 6/30/15	#	Superintendent's Recommendation
1.	Principal	1	98,870.98	1	103,814.88	1	109,006	67,081	109,006	1	112,681
2.	WSAA Assistant Principal	1	104,260.52	1	88,478.00	1	88,478	45,977	95,460	1	97,337
3.	WSSA Clerk	1	36,866.40	1	38,973.42	1	37,320	13,332	34,749	1	34,886
4.	WSCU Custodian		196,535.88		205,135.30			117,492			
5.	WSCU Custodian - Senior	1		1		1	55,101		59,907	1	62,180
6.	WSCU Custodian	3		3		3	144,083		154,306	3	157,392
7.	WEA Teacher		1,742,801.88		1,888,533.20			834,520			
8.	WEA Teacher - Grade K	6		5		5	335,486		364,004	5	377,623
9.	WEA Teacher - Grade 1	4		4		4	266,051		290,705	4	304,171
10.	WEA Teacher - Grade 2	3		4		4	297,944		317,971	4	325,135
11.	WEA Teacher - Grade 3	3		3		4	248,556		262,682	4	273,165
12.	WEA Teacher - Grade 4	3		3		3	181,759		198,192	3	209,014
13.	WEA Teacher - Grade 5	3		3		3	224,489		241,548	3	246,378
14.	WEA Teacher - Reading Specialist	1.5		1.5		1.5	105,079		116,917	1.5	123,417
15.	WEA Teacher - Challenge Program	0.5		0.5		0.5	26,218		28,759	0.5	30,835
16.	WEA Teacher - Library	1		1		1	75,424		64,953	1	58,669
17.	Lunch / Recess Monitors		9,166.50		8,524.35		9,720	4,212	9,720		9,720
Total		32.0	2,188,502.16	32.0	2,333,459.15	33.0	2,204,714	1,082,613	2,348,878	33.0	2,422,603

Stanley Elementary School

Classification	FY 2013	FY 2014	FY 2015			FY 2016	
	Actual Expenditures	Actual Expenditures	Budget	July-January Actual Expenditures	Estimated Expenditures Thru 6/30/15	Superintendent's Incr/Decr	Recommendation
Personnel 001-32-14-5100							
5111 Salaries - Full Time	2,179,335.66	2,324,934.80	2,194,994.00	1,078,400.98	2,339,158.40	217,889.00	2,412,883.00
5122 Wages - Part Time	9,166.50	8,524.35	9,720.00	4,212.00	9,720.00	0.00	9,720.00
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General Expenses							
Operating Expenses 001-32-14-5200							
School Leadership – Building – Principal's Office (2210)							
2210 - 5342 - Postage	500.00	500.00	500.00	500.00	500.00	0.00	500.00
2210 - 5420 - Supplies	844.56	1,000.26	500.00	369.00	500.00	0.00	500.00
Textbooks & Related Materials (2410)							
2410 - 5510 - Textbooks & Supplies	23,997.62	28,158.90	31,725.00	25,405.05	30,689.00	1,050.00	32,775.00
2410 - 5510 - Textbooks & Supplies Science materials						2,000.00	2,000.00
Library Instructional Materials (2415)							
2415 - 5510 - Library Supplies	2,261.91	1,481.46	2,115.00	339.75	2,115.00	70.00	2,185.00
Instructional Equipment (2420)							
2420 - 5242 - Maintenance of Office Equipment	393.78	155.71	1,000.00	1,000.00	1,000.00	0.00	1,000.00
2420 - 5270 - Lease of Equipment	2,718.48	2,718.48	5,096.00	3,682.32	5,096.00	(1,016.00)	4,080.00
School Security (3600)							
3600 - 5340 - Communications				1,036.00	1,036.00		
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Equipment & Unusual 001-32-14-5400							
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Special Items 001-32-14-5500							
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Total Operating Budget	2,219,218.51	2,367,473.96	2,245,650.00	1,114,945.10	2,389,814.40	219,993.00	2,465,643.00

Explanation for Requested Increases

<u>Item</u>	<u>Reason</u>	<u>Amount</u>
Personnel		
Salaries - Full Time	Contractual	217,889.00
General Expenses		
Operating Expenses		
2410 - 5510 - Textbooks & Supplies	Per-pupil allocation increase / adjustment for enrollment changes	437 students 1,050.00
2410 - 5510 - Textbooks & Supplies	Science materials ~ Foss Science Kits	2,000.00
2415 - 5510 - Library Supplies	Per-pupil allocation increase / adjustment for enrollment changes	437 students 70.00



**WHITTEMORE ELEMENTARY SCHOOL - Level 3
School**

Principal: Mr. Ross Mulkerin

Number of years as principal in district: 2

Education background: Master's Degree, Certificate of
Advanced Graduate Study

MESSAGE FROM THE PRINCIPAL

The Whittemore Elementary School is a neighborhood school that believes in the potential of its students. The school has recently taken strides toward meeting student achievement targets within the Massachusetts Comprehensive Assessment System (MCAS). Results of the spring 2013 MCAS indicate continued student growth. The Whittemore Elementary School is on track to move out of Level 3 status and into Level 2 status.

The staff at the Whittemore Elementary School strives to be collaborative and responsive to student need. Grade level teams participate in frequent meetings with literacy and math coaches as well as administrators in order to review student data, discuss implementation of best practices, and design interventions. Interventions occur on a daily basis at all grade levels for students who are not meeting benchmarks.

The Whittemore Elementary School provides enrichment opportunities for all students. This year, these opportunities have been provided through programs such as school presentations by the Museum of Science and iRobot. Student field trips include cultural enrichment through theatre and music events. Volunteers frequent the school for literacy, technology, and student mentoring. Of particular note are our ever-expanding relationships with Read to a Child, Bentley University, and Brandeis University. A popular extra-curricular activity for students is our Building Our Kids' Success (BOKS) program, a staff and parent exercise program that occurs before school. Whittemore students were the recipients of a wonderful donation of several new instruments from the Music Drives Us Foundation. The donation was presented by Ernie Boch Jr. and the event included student performances that were featured on WBZ (CBS Boston). These enrichment opportunities would not occur without the effort and generosity of staff, district resources, and the parent community.

The school is “buzzing” this year with our newly implemented Student of the Month program and assemblies as well as expanded School Spirit Days. Students and teachers have really shown their school spirit by wearing school colors, supporting local sports

teams, and dressing like they were one hundred years old on the hundredth day of school. Students are recognized for being Responsible, Respectful, and Ready at the Student of the Month Assemblies that often feature “guest bees” or teacher performances that get everyone into the Whittemore School spirit!

INSTRUCTIONAL SERVICES
School Centers
Whittemore Elementary School

	FY 2013	FY 2014	FY 2015			FY 2016	
COST SUMMARY BY CLASSIFICATION	Actual Expenditures	Actual Expenditures	Budget	July-January Actual Expenditures	Estimated Expenditures Thru 6/30/15	Superintendent's Incr/Decr	Recommendation
Personnel	1,691,062.26	1,969,102.46	1,987,331.00	931,377.67	2,107,460.50	215,442.00	2,202,773.00
General Expenses							
Operating Expenses	23,377.44	33,548.12	42,758.00	39,105.74	42,758.00	842.00	43,600.00
Equipment & Unusual	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Special Items	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Operating Budget	1,714,439.70	2,002,650.58	2,030,089.00	970,483.41	2,150,218.50	216,284.00	2,246,373.00

Whittemore Elementary School

PERSONNEL

Bargaining Unit Position	FY 2013		FY 2014		FY 2015			FY 2016	
	#	Actual Expenditures	#	Actual Expenditures	#	Budget	July-January Actual Expenditures	Estimated Expenditures Thru 6/30/15	Superintendent's Recommendation
1. Principal	1	111,000.00	1	108,000.23	1	108,000	65,317	110,700	114,288
2. WSAA Assistant Principal	1	67,668.12	1	84,824.08	1	85,943	41,921	99,022	101,003
3. WSSA Clerk	1	33,526.81	1	37,926.24	1	32,873	20,951	40,375	41,183
4. WSSA Clerical - Overtime				155.18					
5. WSCU Custodian		196,583.59		195,517.72			115,363		
6. WSCU Custodian - Senior	1		1		1	55,101		59,907	62,180
7. WSCU Custodian	3		3		3	140,875		150,872	153,888
8. WEA Teacher		1,207,596.71		1,445,119.43			684,954		
9. WEA Teacher - Grade K	5		5		5	293,398		320,582	338,676
10. WEA Teacher - Grade 1	3		3		3	189,167		175,191	183,862
11. WEA Teacher - Grade 2	2		3		4	247,066		270,467	281,747
12. WEA Teacher - Grade 3	2		3		3	153,678		176,238	189,114
13. WEA Teacher - Grade 4	2		3		3	174,749		160,223	171,944
14. WEA Teacher - Grade 5	2		3		4	251,156		267,033	279,296
15. WEA Teacher - Reading Specialist	1.5		1.5		1.5	103,004		112,273	116,260
16. WEA Teacher - Math Specialist	0.5		0.5		0.5	28,826		32,434	34,740
17. WEA Teacher - Challenge Program	0.5		0.5		0.5	36,804		39,436	40,224
18. WEA Teacher - Library	1	66,239.03	1	80,695.62	1	76,971		82,988	84,648
19. WEA Paraprofessional			0.5	9,049.71					
20. Lunch / Recess Monitors		8,448.00		7,814.25		9,720	2,871	9,720	9,720
Total	26.5	1,691,062.26	31.0	1,969,102.46	32.5	1,987,331	931,378	2,107,461	2,202,773

Whittemore Elementary School

Classification	FY 2013	FY 2014	FY 2015		Estimated Expenditures Thru 6/30/15	FY 2016	
	Actual Expenditures	Actual Expenditures	Budget	July-January Actual Expenditures		Superintendent's Incr/Decr	Recommendation
Personnel 001-32-15-5100							
5111 Salaries - Full Time	1,682,614.26	1,961,133.03	1,977,611.00	928,506.67	2,097,740.50	215,442.00	2,193,053.00
5122 Wages - Part Time	8,448.00	7,814.25	9,720.00	2,871.00	9,720.00	0.00	9,720.00
5131 Overtime	0.00	155.18	0.00	0.00	0.00	0.00	0.00
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General Expenses							
Operating Expenses 001-32-15-5200							
School Leadership – Building – Principal's Office (2210)							
2210 - 5342 - Postage	500.00	500.00	500.00	500.00	500.00	0.00	500.00
2210 - 5420 - Supplies	35.00	55.00	500.00	323.00	500.00	0.00	500.00
Textbooks & Related Materials (2410)							
2410 - 5510 - Textbooks & Supplies	16,680.63	21,816.47	33,300.00	32,044.54	33,300.00	0.00	33,300.00
2410 - 5510 - Textbooks & Supplies Science materials						2,000.00	2,000.00
Library Instructional Materials (2415)							
2415 - 5510 - Library Supplies	2,027.01	1,776.52	2,220.00	509.44	2,220.00	0.00	2,220.00
Instructional Equipment (2420)							
2420 - 5242 - Maintenance of Office Equipment	1,514.27	1,845.37	1,000.00	1,000.00	1,000.00	0.00	1,000.00
2420 - 5270 - Lease of Equipment	2,620.53	2,858.76	5,238.00	4,728.76	5,238.00	(1,158.00)	4,080.00
Classroom Instructional Technology (2451)							
2451 - 5865 - Educational Equipment		3,660.00					
School Security (3600)							
3600 - 5340 - Communications		1,036.00					
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Equipment & Unusual 001-32-15-5400							
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Special Items 001-32-15-5500							
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Total Operating Budget	1,714,439.70	2,002,650.58	2,030,089.00	970,483.41	2,150,218.50	216,284.00	2,246,373.00

Explanation for Requested Increases

<u>Item</u>	<u>Reason</u>	<u>Amount</u>
Personnel		
Salaries - Full Time	Contractual	215,442.00
General Expenses		
Operating Expenses		
2410 - 5510 - Textbooks & Supplies	Per-pupil allocation increase / adjustment for enrollment changes	444 students n/a
2410 - 5510 - Textbooks & Supplies	Science materials ~ Foss Science Kits	2,000.00
2415 - 5510 - Library Supplies	Per-pupil allocation increase / adjustment for enrollment changes	444 students n/a

**KENNEDY MIDDLE SCHOOL - Level 2 School****Principal:** Mr. John Cawley**Number of years as principal in district:** 10**Education background:** Master's Degrees (2)

MESSAGE FROM THE PRINCIPAL

Kennedy Middle School has an enrollment of five hundred fifty-two students in grades six through eight. It is our goal to provide an invigorating educational atmosphere for all our students where they feel safe, are motivated to learn, and grow cognitively, emotionally, and physically to the greatest extent possible. To help achieve this goal, students are instructed in the core subject areas of Math, English Language Arts, Science, and Social Studies, along with World Languages, Fine and Practical Arts, Physical Education, and Health.

Students are also able to access many opportunities to shine in other areas, both academic and extra-curricular. Among these offerings are the Student Council, fall and spring plays, Math Olympiad Club, The National Junior Honor Society, Band, Orchestra, Chorus, Cross Country, Soccer, and Field Hockey. Many teachers conduct after school homework clubs and provide extra help for students who want to get additional support.

The strength of Kennedy Middle School is in the people who enter the building every day. The students and staff strive to help students experience success in their educational and personal lives and continually improve as life-long learners who will grow into productive citizens for Waltham and beyond.

This work is supported by our current School Improvement Goals:

1. The principal will continue to increase the percent of post observation conversations with his staff following formal observations.
2. Using the seventh grade pre and post assessments, ninety percent of students will demonstrate progress, and eighty percent will demonstrate proficiency (seventy percent or higher) on the Ratios and Proportions Unit Assessment, which will be administered during the 2014-15 school year.

INSTRUCTIONAL SERVICES

School Centers

Kennedy Middle School

	FY 2013	FY 2014	FY 2015			FY 2016	
	Actual Expenditures	Actual Expenditures	Budget	July-January Actual Expenditures	Estimated Expenditures Thru 6/30/15	Superintendent's Incr/Decr	Recommendation
COST SUMMARY BY CLASSIFICATION							
Personnel	3,355,273.51	3,506,194.54	3,427,428.00	1,648,522.37	3,667,354.50	377,023.00	3,804,451.00
General Expenses							
Operating Expenses	35,730.04	33,334.38	55,416.00	24,930.65	55,416.00	12,484.00	67,900.00
Equipment & Unusual	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Special Items	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Operating Budget	3,391,003.55	3,539,528.92	3,482,844.00	1,673,453.02	3,722,770.50	389,507.00	3,872,351.00

Kennedy Middle School

PERSONNEL

		FY 2013		FY 2014		FY 2015			FY 2016	
Bargaining Unit	Position	#	Actual Expenditures	#	Actual Expenditures	#	Budget	July-January Actual Expenditures	Estimated Expenditures Thru 6/30/15	Superintendent's Recommendation
1.	Principal	1	110,329.72	1	112,707.92	1	115,526	71,093	115,526	119,113
2.	WSAA Assistant Principal	2	178,546.00	2	180,595.72	2	178,075	101,208	191,944	196,740
3.	WSSA Clerk	2	80,511.71	2	76,096.28	2	74,997	32,898	80,368	81,976
4.	WSCU Custodian		290,020.11		293,416.52			180,584		
5.	WSCU Custodian - Senior	1		1		1	55,683		60,513	62,798
6.	WSCU Custodian	5		5		5	236,625		253,416	258,482
7.	WSCU Custodian - Night Shift Differential						8,000		8,000	8,000
8.	WEA Teacher		2,590,761.39		2,732,501.53			1,249,308		
9.	WEA Teacher - Art	1		1		1	54,330		64,484	71,624
10.	WEA Teacher - Drama	1		1		1	48,819		52,057	55,814
11.	WEA Teacher - English	8		8		8	504,784		512,931	534,892
12.	WEA Teacher - Health Education	1.375		1.375		1.375	66,249		75,110	80,530
13.	WEA Teacher - History & Social Sciences	6		6		6	415,947		450,631	469,137
14.	WEA Teacher - Instructional Technology	1		1		1	78,537		85,189	86,893
15.	WEA Teacher - Mathematics	7		7		7	488,735		536,205	558,056
16.	WEA Teacher - Music	1.1		1.1		1.1	76,229		82,133	84,896
17.	WEA Teacher - Physical Education	2.5		2.5		2.5	176,660		189,680	195,923
18.	WEA Teacher - Reading & Language Arts	2		2		2	150,337		163,070	166,330
19.	WEA Teacher - Science	6		6		6	388,883		418,526	435,655
20.	WEA Teacher - Technical Education / Industrial Arts	1		1		1	72,094		76,872	78,409
21.	WEA Teacher - World Languages	2		2		2	127,707		136,027	140,784
22.	WEA Teacher - Library	1	77,714.56	1	82,146.78	1	77,715		85,189	87,724
23.	WEA Paraprofessional - Library	1	24,390.02	1	25,729.79	1	24,896	13,432	26,424	27,555

Kennedy Middle School

PERSONNEL

Bargaining Unit Position		FY 2013		FY 2014		FY 2015			FY 2016		
		#	Actual Expenditures	#	Actual Expenditures	#	Budget	July-January Actual Expenditures	Estimated Expenditures Thru 6/30/15	#	Superintendent's Recommendation
24. Stipends											
25.	National Junior Honor Society Advisor	S	1,000.00	S	1,000.00	S	1,000		1,020	S	1,040
26.	Student Council Advisor	S	1,000.00	S	1,000.00	S	1,000		1,020	S	1,040
27.	Yearbook Advisor	S	1,000.00	S	1,000.00	S	1,000		1,020	S	1,040
28.	After School Homework / Enrichment Lab						3,600				
Total		52.975	3,355,273.51	52.975	3,506,194.54	52.975	3,427,428	1,648,522	3,667,355	52.975	3,804,451

Kennedy Middle School

Classification	FY 2013	FY 2014	FY 2015		FY 2016	
	Actual Expenditures	Actual Expenditures	Budget	July-January Actual Expenditures	Estimated Expenditures Thru 6/30/15	Superintendent's Incr/Decr Recommendation
Personnel 001-32-21-5100						
5111 Salaries - Full Time	3,352,273.51	3,503,194.54	3,420,828.00	1,648,522.37	3,664,294.50	380,503.00 3,801,331.00
5124 Stipend	3,000.00	3,000.00	6,600.00	0.00	3,060.00	(3,480.00) 3,120.00
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General Expenses						
Operating Expenses 001-32-21-5200						
School Leadership – Building – Principal's Office (2210)						
2210 - 5342 - Postage	2,500.00	2,000.00	2,500.00	500.00	2,500.00	0.00 2,500.00
2210 - 5420 - Supplies	1,094.24	186.50	500.00		500.00	0.00 500.00
Building Technology (2250)						
2250 - 5425 - Software License		420.00				
Textbooks & Related Materials (2410)						
2410 - 5510 - Textbooks & Supplies	20,238.05	19,882.17	41,700.00	12,622.14	38,592.00	0.00 41,700.00
2410 - 5510 - Textbooks & Supplies Engineering Program Pilot						13,500.00 13,500.00
Library Instructional Materials (2415)						
2415 - 5510 - Library Supplies	2,758.80	2,430.27	2,780.00	2,052.35	2,780.00	0.00 2,780.00
Instructional Equipment (2420)						
2420 - 5241 - Maintenance of Instructional Equipment	792.65	800.00	800.00	800.00	800.00	0.00 800.00
2420 - 5270 - Lease of Equipment	8,346.30	7,615.44	7,136.00	5,848.16	7,136.00	(1,016.00) 6,120.00
School Security (3600)						
3600 - 5340 - Communications				3,108.00	3,108.00	
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Equipment & Unusual 001-32-21-5400						
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Special Items 001-32-21-5500						
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Total Operating Budget	3,391,003.55	3,539,528.92	3,482,844.00	1,673,453.02	3,722,770.50	389,507.00 3,872,351.00

Explanation for Requested Increases

<u>Item</u>	<u>Reason</u>	<u>Amount</u>
Personnel		
Salaries - Full Time	Contractual	380,503.00
Line 25 - 27 - Stipends	WEA Appendix D Stipends increase	120.00
General Expenses		
Operating Expenses		
2410 - 5510 - Textbooks & Supplies	Per-pupil allocation increase / adjustment for enrollment changes	556 students n/a
2410 - 5510 - Textbooks & Supplies	Engineering Program Pilot – robotics kits	13,500.00
2415 - 5510 - Library Supplies	Per-pupil allocation increase / adjustment for enrollment changes	556 students n/a



MCDEVITT MIDDLE SCHOOL - Level 2 School

Principal: Ms. Elizabeth S. Gavin

Number of years as principal in district: 5

Education background: Master's Degrees (2)

MESSAGE FROM THE PRINCIPAL

McDevitt is one of two middle schools in the Waltham Public School District. With an enrollment of five hundred sixty students, McDevitt Middle School provides a superb academic experience for all members of our school community. Our team of dedicated administrators, counselors, teachers and other staff members work collaboratively to educate our students in the core academic content classes and in the areas of fine arts, practical arts, health, physical education and world language.

Many teachers and staff members also coordinate and advise a wide variety of extra-curricular activities for our students. Along with a robust drama and music department, students can participate in soccer, cross country, field hockey, and basketball. We have an active Student Council and National Junior Honor Society. There are a wide variety of clubs for students including Yearbook, Math Olympiad and the Homework Club.

In a continued effort to reward all types of student achievement, McDevitt has created one of our most successful endeavors - The Renaissance Program. This incentive-based program recognizes students for achievement and improvement in academics, attendance, conduct, and community involvement. McDevitt continues to create and sustain a high performing, well-rounded educational community both students and staff are proud to call their own.

To improve and enhance our learning environment, our School Improvement Goals include:

1. The roll out and implementation of iPad technology and the establishment of a library of best practices that will transform teaching and learning.
2. The integration of the book Mindset that supports a school culture that believes intelligence is not fixed and that accomplishment is the result of dedication and effort.

INSTRUCTIONAL SERVICES

School Centers

McDevitt Middle School

	FY 2013	FY 2014	FY 2015			FY 2016	
COST SUMMARY BY CLASSIFICATION	Actual Expenditures	Actual Expenditures	Budget	July-January Actual Expenditures	Estimated Expenditures Thru 6/30/15	Superintendent's Incr/Decr	Recommendation
Personnel	3,265,927.49	3,514,591.84	3,273,999.00	1,595,923.14	3,479,488.45	361,261.00	3,635,260.00
General Expenses							
Operating Expenses	39,203.19	36,032.25	53,256.00	26,735.51	53,256.00	14,564.00	67,820.00
Equipment & Unusual	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Special Items	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Operating Budget	3,305,130.68	3,550,624.09	3,327,255.00	1,622,658.65	3,532,744.45	375,825.00	3,703,080.00

McDevitt Middle School

PERSONNEL

		FY 2013		FY 2014		FY 2015			FY 2016		
Bargaining Unit	Position	#	Actual	#	Actual	#	Budget	July-January Actual Expenditures	Estimated Expenditures Thru 6/30/15	#	Superintendent's Recommendation
			Expenditures		Expenditures						
1.	Principal	1	104,528.06	1	106,584.92	1	107,588	67,837	110,235	1	114,020
2.	WSAA Assistant Principal	2	197,792.97	2	180,614.80	2	177,856	111,516	182,930	2	188,890
3.	WSSA Clerk	2	68,668.95	2	70,824.15	2	71,426	31,272	76,540	2	78,072
4.	WSCU Custodian		243,572.49		242,894.84			144,986			
5.	WSCU Custodian - Senior	1		1		1	55,683		60,513	1	62,798
6.	WSCU Custodian	4		4		4	192,416		207,541	4	212,191
7.	WEA Teacher		2,556,498.07		2,804,172.82			1,224,890			
8.	WEA Teacher - Art	1		1		1	76,153		81,078	1	82,700
9.	WEA Teacher - Drama	1		1		1	61,640		70,220	1	75,288
10.	WEA Teacher - English	8		8		8	525,543		559,010	8	585,314
11.	WEA Teacher - Health Education	1.25		1.25		1.25	67,958		74,790	1.25	80,084
12.	WEA Teacher - History & Social Sciences	6		6		6	331,555		385,613	6	412,690
13.	WEA Teacher - Instructional Technology	1		1		1	72,874		78,229	1	80,448
14.	WEA Teacher - Mathematics	7		7		7	503,042		472,949	7	491,616
15.	WEA Teacher - Music	1.25		1.25		1.25	88,190		94,337	1.25	96,959
16.	WEA Teacher - Physical Education	2.25		2.25		2.25	149,121		165,221	2.25	175,950
17.	WEA Teacher - Reading & Language Arts	2		2		2	112,321		124,620	2	133,558
18.	WEA Teacher - Science	6		6		6	417,756		456,384	6	472,180
19.	WEA Teacher - Technical Education / Industrial Arts	1		1		1	43,189		47,706	1	51,306
20.	WEA Teacher - World Languages	2.125		2		2	107,356		113,294	2	120,554
21.	WEA Teacher - Library	1	63,921.01	1	76,261.45	1	77,786		84,374	1	86,061
22.	WEA Paraprofessional - Library	1	27,945.94	1	30,238.86	1	27,946	15,422	30,844	1	31,461

McDevitt Middle School

PERSONNEL

		FY 2013		FY 2014		FY 2015			FY 2016	
Bargaining Unit	Position	#	Actual Expenditures	#	Actual Expenditures	#	Budget	July-January Actual Expenditures	Estimated Expenditures Thru 6/30/15	Superintendent's Recommendation
23. Stipends										
24.	National Junior Honor Society Advisor	S	1,000.00	S	1,000.00	S	1,000		1,020	S 1,040
25.	Student Council Advisor	S	1,000.00	S	1,000.00	S	1,000		1,020	S 1,040
26.	Yearbook Advisor	S	1,000.00	S	1,000.00	S	1,000		1,020	S 1,040
27.	After School Homework / Enrichment Lab						3,600			
Total		51.875	3,265,927.49	51.750	3,514,591.84	51.750	3,273,999	1,595,923	3,479,488	51.750 3,635,260

McDevitt Middle School

Classification	FY 2013	FY 2014	FY 2015			FY 2016	
	Actual Expenditures	Actual Expenditures	Budget	July-January Actual Expenditures	Estimated Expenditures Thru 6/30/15	Superintendent's Incr/Decr	Recommendation
Personnel 001-32-22-5100							
5111 Salaries - Full Time	3,262,927.49	3,511,591.84	3,267,399.00	1,595,923.14	3,476,428.45	364,741.00	3,632,140.00
5124 Stipend	3,000.00	3,000.00	6,600.00	0.00	3,060.00	(3,480.00)	3,120.00
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General Expenses							
Operating Expenses 001-32-22-5200							
School Leadership – Building – Principal's Office (2210)							
2210 - 5342 - Postage	2,500.00	2,000.00	2,500.00	500.00	2,500.00	0.00	2,500.00
2210 - 5420 - Supplies	167.87	2,323.52	500.00	369.45	500.00	0.00	500.00
Building Technology (2250)							
2250 - 5425 - Software License		420.00					
Textbooks & Related Materials (2410)							
2410 - 5510 - Textbooks & Supplies	24,586.18	19,382.16	39,675.00	17,634.87	39,675.00	1,950.00	41,625.00
2410 - 5510 - Textbooks & Supplies Engineering Program Pilot						13,500.00	13,500.00
Library Instructional Materials (2415)							
2415 - 5510 - Library Supplies	2,518.00	2,639.59	2,645.00	1,106.73	2,645.00	130.00	2,775.00
Instructional Equipment (2420)							
2420 - 5241 - Maintenance of Instructional Equipment	797.62	693.46	800.00	800.00	800.00	0.00	800.00
2420 - 5242 - Maintenance of Office Equipment	60.00					0.00	
2420 - 5270 - Lease of Equipment	8,573.52	8,573.52	7,136.00	6,324.46	7,136.00	(1,016.00)	6,120.00
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Equipment & Unusual 001-32-22-5400							
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Special Items 001-32-22-5500							
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Total Operating Budget	3,305,130.68	3,550,624.09	3,327,255.00	1,622,658.65	3,532,744.45	375,825.00	3,703,080.00

Explanation for Requested Increases

<u>Item</u>	<u>Reason</u>	<u>Amount</u>
Personnel		
Salaries - Full Time	Contractual	364,741.00
Line 24 - 26 - Stipends	WEA Appendix D Stipends increase	120.00
General Expenses		
Operating Expenses		
2410 - 5510 - Textbooks & Supplies	Per-pupil allocation increase / adjustment for enrollment changes	555 students 1,950.00
2410 - 5510 - Textbooks & Supplies	Engineering Program Pilot ~ robotics kits	13,500.00
2415 - 5510 - Library Supplies	Per-pupil allocation increase / adjustment for enrollment changes	555 students 130.00

**WALTHAM HIGH SCHOOL - Level 2 School****Principal:** Mr. Gregory DeMeo**Number of years as principal in district:** 5**Education background:** Master's Degree, Certificate of Advanced Graduate Study

Message from the principal

Waltham High School is truly a comprehensive public high school with an enrollment of 1,450 students. We provide our students with a personalized, comprehensive education that includes traditional academics, a variety of career and technical offerings (including nine Chapter 74 vocational programs), multiple fine and performing arts options, and a wide range of co-curricular activities.

We provide our students with a variety of opportunities to challenge themselves and explore what they may like and be good at—from Advanced Placement courses in all academic areas to vocational competitions to a full complement of athletic programs to several music, drama, and dance productions. There is something for every student at Waltham High School.

We are very proud that Waltham High School continues to be recognized for increasing student achievement and providing opportunities for staff and students to work effectively in our comprehensive high school. Recently, the College Board named Waltham High School to the Advanced Placement Honor Roll for increasing the number of students in

Advanced Placement courses while maintaining high scores on Advanced Placement Exams. Similarly, through the collaboration of our science and career and technical educators, we received an equipment grant from the Massachusetts Life Sciences Corporation that has enhanced Science, Technology, Engineering, and Math (STEM) opportunities for our students.

This winter, the Board of the Massachusetts School Building Authority (MSBA) voted to authorize the City of Waltham into the Eligibility Period for the submittal of a Statement of Interest on behalf of Waltham High School. We were one of twelve districts in the state that was voted into the eligibility period. This is an important first step as we seek a new or renovated Waltham High School.

Our effective work with students is enhanced and supported with our School Improvement Goals that include:

- Preparing Waltham High School for an upcoming re-accreditation visit by the New England Association of Schools and Colleges
- Developing and implementing procedures and routines that will ensure high attendance and participation rates during MCAS testing days

INSTRUCTIONAL SERVICES

School Centers

Waltham High School

	FY 2013	FY 2014	FY 2015			FY 2016	
	Actual Expenditures	Actual Expenditures	Budget	July-January Actual Expenditures	Estimated Expenditures Thru 6/30/15	Superintendent's Incr/Decr	Recommendation
COST SUMMARY BY CLASSIFICATION							
Personnel	8,080,424.74	8,273,775.30	8,212,143.00	3,849,614.40	8,727,310.30	845,632.00	9,057,775.00
General Expenses							
Operating Expenses	151,558.89	166,877.67	177,895.00	120,873.78	177,895.00	24,265.00	202,160.00
Equipment & Unusual	10,275.90	0.00	0.00	0.00	0.00	0.00	0.00
Special Items	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Operating Budget	8,242,259.53	8,440,652.97	8,390,038.00	3,970,488.18	8,905,205.30	869,897.00	9,259,935.00

Waltham High School

PERSONNEL

		FY 2013		FY 2014		FY 2015			FY 2016	
Bargaining Unit	Position	#	Actual Expenditures	#	Actual Expenditures	#	Budget	July-January Actual Expenditures	Estimated Expenditures Thru 6/30/15	Superintendent's Recommendation
1.	Principal	1	125,056.10	1	128,752.00	1	132,559	81,575	132,559	140,138
2.	WSAA Housemaster	4	374,228.76	4	387,524.18	4	375,791	191,974	401,996	409,913
3.	WSSA Clerk	5	197,602.20	5	207,569.02	5	203,156	102,289	221,418	224,773
4.	WSAA Clerk - Senior Year Stipend	S	2,000.00	S	2,000.00	S	2,000		2,000	2,000
5.	WSSA Clerical - Overtime				717.87			98		
6.	WSCU Custodian		678,737.90		701,290.09			390,003		
7.	WSCU Custodian - Senior	1		1		1	62,091		67,180	69,598
8.	WSCU Custodian - Assistant Senior	1		1		1	51,345		54,925	56,561
9.	WSCU Custodian	12		12		12	576,560		606,548	621,651
10.	WSCU Custodian - Night Shift Differential						16,000		16,000	16,000
11.	WEA Conflict Resolution	2	150,659.58	1	76,065.49	1	72,874	32,825	77,587	81,908
12.	WEA Teacher		6,410,102.36		6,614,258.04			3,006,663		
13.	WEA Teacher - School to Career Counselor	1		1		1	61,640		70,220	75,288
14.	WEA Teacher - Alternative Program	2		2		2	93,436		99,763	107,120
15.	WEA Teacher - Art	3.1		3.2		2.7	236,791		214,417	220,603
16.	WEA Teacher - Career & Technical Education	3		2.7		2.2	194,898		174,829	178,475
17.	WEA Teacher - Drama	1.5		1.3		1.5	82,592		102,363	105,702
18.	WEA Teacher - English	16.5		16.5		16.4	1,126,615		1,184,541	1,230,329
19.	WEA Teacher - Family Consumer Science	3.4		3.4		3.3	243,327		230,652	240,056
20.	WEA Teacher - History & Social Sciences	14.2		14.2		14.2	998,825		1,048,318	1,086,664
21.	WEA Teacher - Instructional Technology	0.2		0.5		1	30,820		70,220	75,288
22.	WEA Teacher - Mathematics	17		17		17	1,147,397		1,237,964	1,281,888
23.	WEA Teacher - Music	2.3		2.5		2.2	172,522		185,255	167,265

Waltham High School

PERSONNEL

		FY 2013		FY 2014		FY 2015			FY 2016	
Bargaining Unit	Position	#	Actual Expenditures	#	Actual Expenditures	#	Budget	July-January Actual Expenditures	Estimated Expenditures Thru 6/30/15	Superintendent's Recommendation
24. WEA	Teacher - Physical Education	6.6		6.6		6.6	491,378		525,227	562,993
25. WEA	Teacher - Reading	0.6		0.1		0.1	5,879		6,680	7,162
26. WEA	Teacher - Science & Health Education	16.2		16.2		16.4	1,009,362		1,100,769	1,217,394
27. WEA	Teacher - Technical Education / Industrial Arts	0.6		0.6		0.6	41,909		44,663	46,597
28. WEA	Teacher - World Languages	10.4		10.4		10.4	634,691		687,568	674,468
29. WEA	Teacher - Library	1	57,341.36	1	66,781.09	1	62,374		71,528	76,612
30. WEA	Paraprofessional - Library	2.2	56,805.48	2.2	63,157.77	2.0	63,470	27,787	69,841	66,099
31.	Stipends		27,891.00		25,659.75			16,402		
32.	Grade 9 Transition Mentoring	S		S		S	2,000		2,040	2,081
33.	Literacy Magazine Advisor	S		S		S	1,148		1,171	1,194
34.	Media After School Program	S		S		S	1,676		1,710	1,744
35.	National Honor Society Advisor	S		S		S	1,339		1,366	1,393
36.	Student Council Advisor	S		S		S	1,339		1,366	1,393
37.	Treasurer / Fund Raising Coordinator	S		S		S	3,497		3,567	3,638
38.	TV Studio / Cable Advisor	S		S		S	1,148		1,171	1,194
39.	Yearbook Advisor	S		S		S	2,492		2,542	2,593
40.	Summer Scheduling	S		S		S	7,202		7,346	
Total		127.8	8,080,424.74	126.4	8,273,775.30	125.6	8,212,143	3,849,614	8,727,310	9,057,775

Waltham High School

Classification	FY 2013	FY 2014	FY 2015			FY 2016	
	Actual Expenditures	Actual Expenditures	Budget	July-January Actual Expenditures	Estimated Expenditures Thru 6/30/15	Superintendent's Incr/Decr	Recommendation
Personnel 001-32-31-5100							
5111 Salaries - Full Time	8,050,533.74	8,245,397.68	8,188,302.00	3,833,115.12	8,703,031.30	852,243.00	9,040,545.00
5124 Stipend	29,891.00	27,659.75	23,841.00	16,401.75	24,279.00	(6,611.00)	17,230.00
5131 Overtime	0.00	717.87	0.00	97.53	0.00	0.00	0.00
<hr/>							
General Expenses							
Operating Expenses 001-32-31-5200							
District-Wide Administration (1230)							
1230 - 5124 - Stipends Accreditation Expenses						16,000.00	16,000.00
1230 - 5780 - Other Accreditation Expenses				1,138.00	1,138.00		
School Leadership – Building – Principal's Office (2210)							
2210 - 5342 - Postage	5,000.00	5,000.00	5,000.00	4,000.00	5,000.00	0.00	5,000.00
2210 - 5420 - Supplies	726.80	1,622.86	1,000.00	771.98	1,000.00	0.00	1,000.00
2210 - 5780 - Other ~ memberships, subscriptions	5,340.28	7,392.88	7,800.00	4,748.85	7,800.00	0.00	7,800.00
Building Technology (2250)							
2250 - 5425 - Software License		540.00					
Textbooks & Related Materials (2410)							
2410 - 5510 - Textbooks & Supplies	81,698.49	99,292.71	103,575.00	66,992.05	96,730.00	3,825.00	107,400.00
Library Instructional Materials (2415)							
2415 - 5510 - Library Supplies	7,395.85	8,570.59	6,905.00	6,333.76	6,905.00	255.00	7,160.00
Instructional Equipment (2420)							
2420 - 5242 - Maintenance of Office Equipment	380.99						
2420 - 5270 - Lease of Equipment	13,403.05	12,015.24	12,015.00	9,350.00	12,015.00	(1,815.00)	10,200.00
2420 - 5865 - Educational Equipment		1,077.08		711.78	712.00		
General Supplies (2430)							
2430 - 5865 - Educational Equipment		1,134.00		4,995.00	4,995.00		
Other Instructional Services (2440)							
2440 - 5710 - Mileage		123.95					
2440 - 5780 - Other ~ graduation, on-line course subscription	31,315.83	24,183.62	36,600.00	16,832.36	36,600.00	6,000.00	42,600.00
Guidance (2710)							
2710 - 5300 - Career Consultant	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	0.00	5,000.00
School Security (3600)							
3600 - 5307 - Public Safety	1,297.60	924.74				0.00	
<hr/>							
Equipment & Unusual 001-32-31-5400							
Classroom Instructional Technology (2451)							
2451 - 5865 - Educational Equipment	10,275.90						
<hr/>							
Special Items 001-32-31-5500							
Total Operating Budget	8,242,259.53	8,440,652.97	8,390,038.00	3,970,488.18	8,905,205.30	869,897.00	9,259,935.00

Waltham High School

Explanation for Requested Increases

<u>Item</u>	<u>Reason</u>	<u>Amount</u>
Personnel		
Salaries - Full Time	Contractual	791,575.00
Line 24 - Teacher - Physical Education	Transfer position from Physical Education cost center; previously funded through the PEP grant	24,668.00
Line 26 - Teacher - Science & Health Education	New position ~ 1.0 fte	60,000.00
Line 32 - 39 - Stipends	WEA Appendix D Stipends increase	591.00
General Expenses		
Operating Expenses		
1230 - 5124 - Stipends	Stipends for Accreditation Steering Committee	16,000.00
2410 - 5510 - Textbooks & Supplies	Per-pupil allocation increase / adjustment for enrollment changes	1,432 students 3,825.00
2415 - 5510 - Library Supplies	Per-pupil allocation increase / adjustment for enrollment changes	1,432 students 255.00
2440 - 5780 - Other	Online World Language course subscription ~ Chinese	6,000.00



CAREER AND TECHNICAL EDUCATION

Director: Mr. Christopher Cummings

Number of years as director in district: 3

Number of years as director in Massachusetts: 10

Education background: Master's Degrees (2)

MESSAGE FROM THE DIRECTOR

The Career and Technical Education (CTE) program encompasses Chapter 74 approved courses in Automotive Technology, Auto Collision Technology, Carpentry, Childcare, Electrical Electronics, Graphic Communications, Metal Fabrication, and Television Broadcasting. Additionally, we offer programs in Culinary Arts, Business, and Family and Consumer Science. Students participate in a rigorous vocational program in concert with an academic program that yields a college and career-ready experience upon successful completion. Career and Technical Education students engage in advanced critical thinking and problem solving linked projects as they practice their technical skills in the attainment of competency mastery.

Among its multiple distinguished recognitions, Waltham Career and Technical Education for the second year in a row received a \$99,000 grant award from the Massachusetts Life Sciences Center in support of its successful Engineering and Robotics Career Pathway cultivated in our Electronics shop. Students have distinguished themselves in rigorous competitions including Skills USA competition, furniture building completion, and the State Street stock market challenge, where a team of Career and Technical Education Business students placed second in a competition with thirty-five other high school teams. Once again, one hundred percent of our seniors earned their Chapter 74 certificate upon graduation, demonstrating their proficiency in skill attainment. Career and Technical Education best practices were showcased through value added projects within our district's schools and city entities.

INSTRUCTIONAL SERVICES
School Centers
Waltham High School ~ Chapter 74 Program

	FY 2013	FY 2014	FY 2015			FY 2016	
	Actual Expenditures	Actual Expenditures	Budget	July-January Actual Expenditures	Estimated Expenditures Thru 6/30/15	Superintendent's Incr/Decr	Recommendation
COST SUMMARY BY CLASSIFICATION							
Personnel	1,171,453.91	1,341,697.43	1,181,888.00	593,044.61	1,237,850.00	91,037.00	1,272,925.00
General Expenses							
Operating Expenses	124,505.74	106,010.44	107,300.00	99,045.58	107,300.00	(3,000.00)	104,300.00
Equipment & Unusual	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Special Items	794,848.00	959,629.80	1,000,000.00	991,104.00	991,104.00	(133,500.00)	866,500.00
Total Operating Budget	2,090,807.65	2,407,337.67	2,289,188.00	1,683,194.19	2,336,254.00	(45,463.00)	2,243,725.00

Waltham High School ~ Chapter 74 Program

PERSONNEL

		FY 2013		FY 2014		FY 2015			FY 2016	
Bargaining Unit	Position	#	Actual Expenditures	#	Actual Expenditures	#	Budget	July-January Actual Expenditures	Estimated Expenditures Thru 6/30/15	Superintendent's Recommendation
1.	WSAA Director - Chapter 74	1	90,875.98	1	90,875.98	1	90,876	46,610	97,931	99,845
2.	WSSA Clerk - Chapter 74	1	51,371.43	1	52,159.80	1	52,368	30,899	56,117	57,240
3.	WEA Teacher - Chapter 74	13.6	974,374.57	13.6	1,139,497.94	13.6	982,637	489,693	1,022,718	1,052,891
4.	WEA Paraprofessional - Chapter 74	2	54,831.93	2	59,163.71	2	56,007	25,843	61,084	62,949
5.										
6.										
7.										
8.										
9.										
10.										
Total		17.6	1,171,453.91	17.6	1,341,697.43	17.6	1,181,888	593,045	1,237,850	1,272,925

Waltham High School ~ Chapter 74 Program

Classification	FY 2013	FY 2014	FY 2015		Estimated Expenditures Thru 6/30/15	FY 2016	
	Actual Expenditures	Actual Expenditures	Budget	July-January Actual Expenditures		Superintendent's Incr/Decr	Recommendation
Personnel 001-32-31-5100							
5111 Salaries - Full Time	1,171,453.91	1,341,697.43	1,181,888.00	593,044.61	1,237,850.00	91,037.00	1,272,925.00
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General Expenses							
Operating Expenses 001-32-31-5200							
Curriculum Directors (2110)							
2110 - 5420 - Supplies	291.82	59.94	1,000.00	74.94	1,000.00	0.00	1,000.00
2110 - 5710 - Mileage	250.86	146.31	500.00	61.20	500.00	0.00	500.00
2110 - 5780 - Other ~ memberships, dues, subscriptions, cc	1,380.11	1,243.96	1,500.00	290.00	1,500.00	0.00	1,500.00
Textbooks & Related Materials (2410)							
2410 - 5510 - Textbooks & Supplies	92,365.56	72,410.85	68,000.00	66,954.60	68,000.00	0.00	68,000.00
Instructional Equipment (2420)							
2420 - 5241 - Maintenance of Equipment ~ Service	10,424.67	18,263.69	16,000.00	21,344.09	22,000.00	0.00	16,000.00
2420 - 5241 - Maintenance of Equipment ~ Supplies	919.00	325.50	1,500.00		500.00	0.00	1,500.00
2420 - 5270 - Lease of Equipment	3,135.97	2,403.39	3,000.00	2,500.00	3,000.00	0.00	3,000.00
General Supplies (2430)							
2430 - 5780 - Other - Instructional	9,416.58	9,292.25	8,000.00	5,138.00	8,000.00	0.00	8,000.00
Other Instructional Services (2440)]							
2440 - 5780 - Other - Student YTE supplies	3,361.11	770.70	4,000.00	1,902.75	2,000.00	0.00	4,000.00
School Security (3600)							
3600 - 5247 - Security	780.00	780.00	800.00	780.00	800.00	0.00	800.00
Maintenance of Buildings (4220)							
4220 - 5245 - Maintenance of Building ~ Services	2,180.06	313.85	3,000.00		0.00	(3,000.00)	
<hr/>							
Equipment & Unusual 001-32-31-5400							
Instructional Equipment (2420)							
2420 - 5865 - Educational Equipment							
<hr/>							
Special Items 001-32-31-5500							
OUT-OF-DISTRICT TUITIONS							
Programs with Other Districts in Massachusetts (9100)							
9100 - 5320 - Tuitions	794,848.00	959,629.80	1,000,000.00	991,104.00	991,104.00	(133,500.00)	866,500.00
Total Operating Budget	2,090,807.65	2,407,337.67	2,289,188.00	1,683,194.19	2,336,254.00	(45,463.00)	2,243,725.00

Explanation for Requested Increases

<u>Item</u>	<u>Reason</u>	<u>Amount</u>
Personnel		
Salaries - Full Time	Contractual	91,037.00



ENGLISH 6-12

Director: Mr. Thomas O'Toole

Number of years as director in district: 14

Education background: Master's Degrees (2)

MESSAGE FROM THE DIRECTOR

The Waltham English Department in grades 6-12 is responsible for providing students with a rigorous, skills-based instructional program to ensure that students are ready for the world of college and career beyond their time with us in the Waltham Public Schools. Our English curriculum is based on the Common Core State Standards for English Language Arts, and we follow curriculum maps that include targeted skills in reading, writing, listening and speaking and texts, lessons, instructional activities, and resources to bring English to life in the classroom each day.

The English Department is responsible for direct instruction of 2,175 students. We have seventeen high school English teachers and fourteen middle school English teachers who work each day to get students to think and to do. All Waltham English students are taught to use an award-winning instructional strategy for thinking known as Writing with Colors, and we have one of the highest student growth percentiles of schools that share a similar demographic profile in Massachusetts. Ninety-four percent of Waltham English teachers are trained in pre-Advanced Placement (A.P.) instruction, and we offer both A.P. English Language and Composition and A.P. English Literature and Composition as part of the high school English course program.

INSTRUCTIONAL SERVICES

Academic Departments

English

	FY 2013	FY 2014	FY 2015			FY 2016	
	Actual Expenditures	Actual Expenditures	Budget	July-January Actual Expenditures	Estimated Expenditures Thru 6/30/15	Superintendent's Incr/Decr	Recommendation
COST SUMMARY BY CLASSIFICATION							
Personnel	93,268.78	93,986.62	93,987.00	48,482.26	101,281.00	9,276.00	103,263.00
General Expenses							
Operating Expenses	13,226.32	27,642.30	16,135.00	6,071.60	16,135.00	0.00	16,135.00
Equipment & Unusual	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Special Items	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Operating Budget	106,495.10	121,628.92	110,122.00	54,553.86	117,416.00	9,276.00	119,398.00

English

PERSONNEL

		FY 2013		FY 2014		FY 2015			FY 2016	
Bargaining Unit	Position	Actual		Actual		#	Budget	July-January Actual	Estimated	Superintendent's Recommendation
		#	Expenditures	#	Expenditures			Expenditures	Expenditures	
								Thru 6/30/15		
1.	WSAA Director - English	1	93,268.78	1	93,986.62	1	93,987	48,482	101,281	103,263
2.										
3.										
4.										
5.										
6.										
7.										
8.										
9.										
10.										
Total		1	93,268.78	1	93,986.62	1	93,987	48,482	101,281	103,263

English

Classification	FY 2013	FY 2014	FY 2015			FY 2016	
	Actual Expenditures	Actual Expenditures	Budget	July-December Actual Expenditures	Estimated Expenditures Thru 6/30/15	Superintendent's Incr/Decr	Recommendation
Personnel 001-33-70-5100							
5111 Salaries - Full Time	93,268.78	93,986.62	93,987.00	48,482.26	101,281.00	9,276.00	103,263.00
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General Expenses							
Operating Expenses 001-33-70-5200							
Curriculum Directors (2110)							
2110 - 5710 - Mileage	313.46	481.13	350.00		350.00	0.00	350.00
2110 - 5780 - Other		87.95					
Textbooks & Related Materials (2410)							
2410 - 5510 - Textbooks & Supplies	12,912.86	27,073.22	15,785.00	6,071.60	15,785.00	0.00	15,785.00
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Equipment & Unusual 001-33-70-5400							
<hr/>							
Special Items 001-33-70-5500							
<hr/>							
Total Operating Budget	106,495.10	121,628.92	110,122.00	54,553.86	117,416.00	9,276.00	119,398.00

Explanation for Requested Increases

<u>Item</u>	<u>Reason</u>	<u>Amount</u>
Personnel		
Salaries - Full Time	Contractual	9,276.00



READING/ELA

Director: Mrs. Nancy Coppolino

Number of years as director in district: 6

Education background: Master's Degree

MESSAGE FROM THE DIRECTOR

Literacy provides the foundation for lifelong learning. The Waltham Public Schools Elementary Reading/ELA curriculum is based on the Common Core State Standards for English Language Arts. Our curriculum maps target skills in phonics, fluency, comprehension, word study, and writing.

Elementary classrooms focus on different types of literacy experiences. In reading we have adopted the Daily 5 management system which includes Guided Reading, Independent Reading, Interactive Read Alouds, Word Work (phonics) and various other reading opportunities. In writing we have established a Writers' Workshop model using Lucy Calkins Units of Study. Each of our elementary schools has a literacy closet with a wide range of multi-level books including various themes and genres. This literacy closet is the core of our Guided Reading and small group instruction.

Each elementary school has licensed reading specialists who support students in need of additional targeted instruction specifically during grade-level intervention blocks. Additionally, literacy coaches in each building provide ongoing embedded professional development and support teachers in all aspects of literacy instruction.

At the middle school level, our students receive ELA instruction based on the Common Core State Standards. Teachers integrate instructional strategies and activities that incorporate rich experiences with writing and literature.

INSTRUCTIONAL SERVICES
Academic Departments
Reading & Language Arts

	FY 2013	FY 2014	FY 2015			FY 2016	
COST SUMMARY BY CLASSIFICATION	Actual Expenditures	Actual Expenditures	Budget	July-January Actual Expenditures	Estimated Expenditures Thru 6/30/15	Superintendent's Incr/Decr	Recommendation
Personnel	324,377.26	350,741.62	303,770.00	173,801.82	330,920.00	37,649.00	341,419.00
General Expenses							
Operating Expenses	45,253.47	49,634.80	45,725.00	34,340.61	45,725.00	0.00	45,725.00
Equipment & Unusual	19,500.00	0.00	0.00	0.00	0.00	0.00	0.00
Special Items	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Operating Budget	389,130.73	400,376.42	349,495.00	208,142.43	376,645.00	37,649.00	387,144.00

Reading & Language Arts

PERSONNEL

			FY 2013		FY 2014		FY 2015			FY 2016	
			#	Actual	#	Actual	#	July-January		Estimated	Superintendent's
Bargaining	Unit	Position		Expenditures		Expenditures		Budget	Actual		
									Expenditures	Thru 6/30/15	Recommendation
1.	WSAA	Director - Reading & Language Arts	1	94,275.48	1	94,275.48	1	94,276	48,403	101,638	103,639
2.	WEA	Academic Coach Literacy	3	230,101.78	3	256,466.14	3	209,494	125,399	229,282	237,780
3.											
4.											
5.											
6.											
7.											
8.											
9.											
10.											
Total			4	324,377.26	4	350,741.62	4	303,770	173,802	330,920	341,419

Reading & Language Arts

Classification	FY 2013	FY 2014	FY 2015			FY 2016	
	Actual Expenditures	Actual Expenditures	Budget	July-January Actual Expenditures	Estimated Expenditures Thru 6/30/15	Superintendent's Incr/Decr	Recommendation
Personnel 001-33-71-5100							
5111 Salaries - Full Time	324,377.26	350,741.62	303,770.00	173,801.82	330,920.00	37,649.00	341,419.00
<hr/>							
General Expenses							
Operating Expenses 001-33-71-5200							
Curriculum Directors (2110)							
2110 - 5710 - Mileage	696.03	730.22	900.00	174.38	900.00	0.00	900.00
2110 - 5780 - Other	118.00	123.00	1,500.00	69.00	1,500.00	0.00	1,500.00
Textbooks & Related Materials (2410)							
2410 - 5510 - Textbooks & Supplies	44,439.44	48,781.58	43,325.00	34,097.23	43,325.00	0.00	43,325.00
<hr/>							
Equipment & Unusual 001-33-71-5400							
Textbooks & Related Materials (2410)							
2410 - 5510 - Textbooks & Supplies Learning Centers &	19,500.00						
<hr/>							
Special Items 001-33-71-5500							
Total Operating Budget	389,130.73	400,376.42	349,495.00	208,142.43	376,645.00	37,649.00	387,144.00
					27,150.00		

Explanation for Requested Increases

<u>Item</u>	<u>Reason</u>	<u>Amount</u>
Personnel		
Salaries - Full Time	Contractual	37,649.00



MATHEMATICS K-12

Director: Mrs. Mary Alice Murdoch

Number of years as director in district: 5

Education background: Master's Degrees (2), Certificate of Advanced Graduate Study

MESSAGE FROM THE DIRECTOR

The mission of the mathematics department is to develop mathematical understanding and to extend computation through cognitively demanding mathematical tasks which are represented in multiple ways such as visual diagrams, manipulatives, symbols, and problem situations. Making connections among multiple representations helps develop meaning. In order to find solutions and make the connections, students must draw on their knowledge and skills, act on their curiosity, and develop the habit of perseverance.

The mathematics department has embraced the 21st century vision for the future of developing a progressive program that infuses technology into the curriculum at all levels and focuses on Science, Technology, Engineering, and Mathematics (STEM) collaborations. Our new Common Core elementary mathematics program, Math in Focus, is in the third year of implementation. Teachers use interactive whiteboard lessons and the Think Central website on a regular basis. Students also have access to this site at home to practice content for their lessons. At the middle school level, all mathematics teachers and students are working in a 1:1 environment with iPads. Many apps, such as Explain Everything, Socrative, and more are used on a daily basis in middle school math classrooms. Some high school staff have been chosen to pilot 1:1 technology and share their experiences with their colleagues. Additionally, several math teachers at the high school level are being trained in the use of the iPad in preparation for the 1:1 environment with our incoming grade nine students. Students have a variety of STEM related options. At the high school level, we offer two new computer science electives and will be offering Advanced Placement Computer Science in the very near future. Math and science department staff co-teach our successful Engineering the Future courses. This year teachers and students, from elementary and secondary levels participated in the computer science week Hour of Code.

INSTRUCTIONAL SERVICES

Academic Departments

Mathematics

	FY 2013	FY 2014	FY 2015			FY 2016	
COST SUMMARY BY CLASSIFICATION	Actual Expenditures	Actual Expenditures	Budget	July-January Actual Expenditures	Estimated Expenditures Thru 6/30/15	Superintendent's Incr/Decr	Recommendation
Personnel	268,933.08	280,778.95	312,955.00	149,617.31	341,402.00	65,501.00	378,456.00
General Expenses							
Operating Expenses	14,886.24	16,745.53	22,096.00	9,001.49	22,096.00	0.00	22,096.00
Equipment & Unusual	21,549.00	0.00	0.00	0.00	0.00	0.00	0.00
Special Items	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Operating Budget	305,368.32	297,524.48	335,051.00	158,618.80	363,498.00	65,501.00	400,552.00

Mathematics

PERSONNEL

Bargaining Unit Position			FY 2013		FY 2014		FY 2015			FY 2016		
			#	Actual Expenditures	#	Actual Expenditures	#	Budget	July-January Actual Expenditures	Estimated Expenditures Thru 6/30/15	#	Superintendent's Recommendation
1.	WSAA Director - Mathematics		1	91,026.00	1	91,026.00	1	91,026	46,673	98,081	1	99,995
2.	WEA Academic Coach	Mathematics	3	177,907.08	3	189,752.95	3	221,929	102,944	243,321	3.5	278,461
3.												
4.												
5.												
6.												
7.												
8.												
9.												
10.												
Total			4	268,933.08	4	280,778.95	4	312,955	149,617	341,402	5	378,456

Mathematics

Classification	FY 2013	FY 2014	FY 2015			FY 2016	
	Actual Expenditures	Actual Expenditures	Budget	July-January Actual Expenditures	Estimated Expenditures Thru 6/30/15	Superintendent's Incr/Decr	Recommendation
Personnel 001-33-72-5100							
5111 Salaries - Full Time	268,933.08	280,778.95	312,955.00	149,617.31	341,402.00	65,501.00	378,456.00
<hr/>							
General Expenses							
Operating Expenses 001-33-72-5200							
Curriculum Directors (2110)							
2110 - 5710 - Mileage		487.88	500.00		500.00	0.00	500.00
2110 - 5780 - Other		167.40	500.00		500.00	0.00	500.00
Textbooks & Related Materials (2410)							
2410 - 5510 - Textbooks & Supplies	13,796.57	12,378.59	17,420.00	8,776.49	17,420.00	0.00	17,420.00
Other Instructional Services (2440)							
2440 - 5710 - Mileage	494.67	485.76	450.00		450.00	0.00	450.00
Instructional Software (2455)							
2455 - 5425 - Software License	595.00	3,225.90	3,226.00	225.00	3,226.00	0.00	3,226.00
<hr/>							
Equipment & Unusual 001-33-72-5400							
General Supplies (2430)							
2430 - 5865 - Educational Equipment (calculators)	21,549.00						
<hr/>							
Special Items 001-33-72-5500							
Total Operating Budget	305,368.32	297,524.48	335,051.00	158,618.80	363,498.00	65,501.00	400,552.00

Explanation for Requested Increases

<u>Item</u>	<u>Reason</u>	<u>Amount</u>
Personnel		
Salaries - Full Time	Contractual	35,501.00
Line 2 - Academic Coach	New position ~ .5 fte	30,000.00



SCIENCE AND HEALTH 6-12

Director: Mrs. Heather Metallides

Number of years as director in district: 3

Education background: Master's Degree

MESSAGE FROM THE DIRECTOR

The Science and Health Department is a rigorous student-centered department that prepares students to be college and career-ready. Despite the challenges with connectivity at Waltham High and the limited flexibility of our outdated science labs, the Science and Health Department is on the cutting edge of 21st century science technology, skills, and engineering practices. We strive to prepare our students for 21st century technology with the use of Pasco probes, sensors, digital microscopes, electronic camera equipment, and computer-based physics equipment as well as offering Engineering the Future, and Freshman Physics classes.

Examples of science teachers embedding 21st century technology, skills, and engineering practices into the curriculum include:

- The use of the Flipped classroom model in some biology classes and department-based professional development offered to all science and health teachers regarding this model
- The after-school Robotics Club with Lego EV3 robots
- The use of Lego Robotics with EV3 robots in the Physics First Program

- The Synthetic Biology Club and iGEM Biohawks team and a science teacher were awarded the Waltham Education and Beyond Foundation (WEBF) Sally Elizabeth Peters Enrichment Program Grant to compete at MIT in the iGEM jamboree among college and high school students from around the world
- The use of Pasco sensors and probes in all science classrooms through the Cambridge Community & Biogen Idec Foundation grant
- The use of Go-Pro cameras, high speed cameras, USB microscopes and time lapse cameras in all science classes through a Biogen Idec “Ignite the Power of STEM” grant
- Through a collaborative effort between the Science Department and the Career and Technical Education (CTE) Department, we secured a \$99,686.34 grant in 2013-2014 and a \$98,742 grant in 2014-2015 through Massachusetts Life Science Center to purchase equipment that will continue to enhance the way we deliver Science, Technology, Engineering, and Mathematics (STEM) in our department. Through our Physics First pathway, the Science and Health Department is working diligently to give students the opportunity to participate in hands-on computer-based lab and engineering experiences. We are striving to promote awareness of and excitement for further STEM education at Waltham High School and beyond. We will be introducing and expanding our robotics equipment, sensors and probes for the freshmen physics program and encouraging students to continue with engineering experiences in the CTE program.

The Science Department offers Advanced Placement (A.P.) courses in Biology, Physics and Chemistry. Forty-three students took A.P. Science exams in 2013-2014 with one hundred percent scoring a three or better and fifty-three and a half percent scoring a four or better. Due to our involvement in the districts pre-A.P. initiative and our attention to increased rigor in grades six through twelve, I anticipate that our numbers will increase in all of these categories (numbers of exams, percentage of scores of three or above, and average score) over the next few years.

Ninety-nine percent of our ninth grade students taking the Physics MCAS scored advanced and proficient. Sixty-three percent of our students that took the Biology MCAS scored advanced and proficient. Through a rigorous focus on open response writing in grades six through twelve, our eighth grade open response growth on the MCAS is 14.4%. This is quite an accomplishment. We have increased the percent of students that received advanced and proficient on the eighth grade Science Technology and Engineering MCAS by three percent while decreasing the percent of students that received a Needs Improvement by five percent.

Our Health Education program begins in grade six. Certified Health Educators teach the necessary skills to build students' knowledge, skills, and positive attitudes about health. Our comprehensive health education program teaches students about physical, mental, emotional, and social health. It motivates students to improve and maintain their health,

prevent disease, and reduce risky behaviors. Our Health education instruction helps students learn the skills they will use to make healthy choices throughout their lifetime. Health educators in grades six through twelve strive to encourage positive changes in behavior that lower student risks.

Additionally, health education promotes learning in other subjects. In response to the Youth Risk Behavior Survey (YRBS) data and the new MA state mandates regarding relationships (G.L. c. 71 as amended by sections 60 and 61 of Chapter 256 of the Acts of 2010) indicate that the topic of safe and healthy relationships with a focus on preventing sexual and domestic violence is a high priority for students; we have developed a new Violence Prevention and Stress Management Health elective at Waltham High School. This two and one half credit (2 in 1) class will allow students to access the skills, information, and resources necessary to help them avoid risky behaviors, manage stress in a healthy way, and understand the dangers of a variety of pressing health issues they are facing today.

INSTRUCTIONAL SERVICES
Academic Departments
Science & Health Education

	FY 2013	FY 2014	FY 2015			FY 2016	
	Actual Expenditures	Actual Expenditures	Budget	July-January Actual Expenditures	Estimated Expenditures Thru 6/30/15	Superintendent's Incr/Decr	Recommendation
COST SUMMARY BY CLASSIFICATION							
Personnel	412,001.02	394,215.18	448,072.00	202,559.81	463,350.67	39,989.00	488,061.00
General Expenses							
Operating Expenses	30,710.95	20,408.01	22,150.00	9,868.43	22,150.00	450.00	22,600.00
Equipment & Unusual	11,430.20	10,780.00	11,000.00	2,731.68	11,000.00	(1,000.00)	10,000.00
Special Items	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Operating Budget	454,142.17	425,403.19	481,222.00	215,159.92	496,500.67	39,439.00	520,661.00

Science & Health Education

PERSONNEL

		FY 2013		FY 2014		FY 2015			FY 2016	
Bargaining Unit	Position	Actual		Actual		#	Budget	July-January Actual	Estimated Expenditures Thru 6/30/15	Superintendent's Recommendation
		#	Expenditures	#	Expenditures			Expenditures		
1.	WSAA Director - Science & Health Education	1	88,502.96	1	89,661.00	1	90,824	46,936	98,872	103,039
2.	WEA Teacher - Science & Health E Elementary	5.25	323,498.06	5.50	304,554.18	5.80	357,248	155,624	364,479	385,022
3.										
4.										
5.										
6.										
7.										
8.										
9.										
10.										
Total		6.25	412,001.02	6.50	394,215.18	6.80	448,072	202,560	463,351	488,061

Science & Health Education

Classification	FY 2013	FY 2014	FY 2015		FY 2016		
	Actual Expenditures	Actual Expenditures	Budget	July-January Actual Expenditures	Estimated Expenditures Thru 6/30/15	Superintendent's Incr/Decr	Recommendation
Personnel 001-33-73-5100							
5111 Salaries - Full Time	412,001.02	394,215.18	448,072.00	202,559.81	463,350.67	39,989.00	488,061.00
<hr/>							
General Expenses							
Operating Expenses 001-33-73-5200							
Curriculum Directors (2110)							
2110 - 5780 - Other	100.93	249.26	300.00	134.00	300.00	(50.00)	250.00
Textbooks & Related Materials (2410)							
2410 - 5510 - Textbooks & Supplies	27,477.63	19,596.32	20,350.00	9,214.43	19,830.00	0.00	20,350.00
Instructional Equipment (2420)							
2420 - 5241 - Maintenance of Instructional Equipment						1,000.00	1,000.00
Other Instructional Services (2440)							
2440 - 5360 - Contracted Services	1,440.00					0.00	
2440 - 5710 - Mileage	140.53	204.43				0.00	
Instructional Software (2455)							
2455 - 5425 - Software		358.00		520.00	520.00	0.00	0.00
Utility Services (4130)							
4130 - 5290 - Waste Disposal	1,551.86		1,500.00		1,500.00	(500.00)	1,000.00
<hr/>							
Equipment & Unusual 001-33-73-5400							
Instructional Equipment (2420)							
2420 - 5865 - Educational Equipment	11,430.20	10,780.00	11,000.00	2,731.68	11,000.00	(1,000.00)	10,000.00
<hr/>							
Special Items 001-33-73-5500							
Total Operating Budget	454,142.17	425,403.19	481,222.00	215,159.92	496,500.67	39,439.00	520,661.00

Explanation for Requested Increases

<u>Item</u>	<u>Reason</u>	<u>Amount</u>
Personnel		
Salaries - Full Time	Contractual	39,989.00
General Expenses		
Operating Expenses		
2420 - 5241 - Maintenance of Instructional Equipment	Clean and calibrate microscopes	1,000.00



HISTORY AND SOCIAL STUDIES 6-12

Director: Mr. Derek Vandegrift

Number of years as director in district: 1

Education background: Master's Degree

MESSAGE FROM THE DIRECTOR

As stated in the Guiding Principles of the Massachusetts History and Social Science Frameworks, “Students need to learn about the events, ideas, individuals, groups, ideals, dreams, and limitations that have shaped our country and the world.” Our diverse curriculum offerings, spanning grades six through twelve, have been constructed to fulfill this mission. Aligned to DESE's Pathway 1 for History and Social Studies, middle school students study Ancient History, World Geography, and World History I in grades six through eight, respectively. At Waltham High School, all students follow a three year progression of coursework including Modern World History, United States History I, and United States History II. Additionally, beginning in grade ten, students may choose from a diverse group of elective courses that explore topics ranging from local history to economics. History and Social Studies staff members continuously work to update and refine curriculum to meet the changing needs and interests of our diverse student body.

In recent years, the department has placed particular emphasis upon expanding our Advanced Placement (A.P.) offerings and to encourage students to enroll in these rigorous courses. At the conclusion of the 2013-2014 academic year, Waltham students took one hundred sixty-three exams tied to the department's A.P. offerings. This year, History and Social Studies teachers provide instruction in six A.P. subjects and the department expects that Waltham students will take approximately one hundred seventy A.P. exams. Several History and Social Studies staff have been recognized for their efforts to enrich the educational experience of Waltham students. Current staff members include a Massachusetts History Teacher of the Year, a Milken Educator Award recipient, and several outstanding educators who have been chosen to attend a wide array of prestigious and highly-selective professional development programs.

In each of our program offerings, History and Social Studies teachers emphasize communication, literacy, and critical thinking skills to prepare all students for college and career readiness.

INSTRUCTIONAL SERVICES
Academic Departments
History & Social Sciences

	FY 2013	FY 2014	FY 2015			FY 2016	
	Actual Expenditures	Actual Expenditures	Budget	July-January Actual Expenditures	Estimated Expenditures Thru 6/30/15	Superintendent's Incr/Decr	Recommendation
COST SUMMARY BY CLASSIFICATION							
Personnel	95,453.02	95,453.02	95,453.00	41,316.44	97,657.02	5,342.00	100,795.00
General Expenses							
Operating Expenses	12,626.85	9,665.90	14,540.00	5,466.47	14,540.00	0.00	14,540.00
Equipment & Unusual	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Special Items	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Operating Budget	108,079.87	105,118.92	109,993.00	46,782.91	112,197.02	5,342.00	115,335.00

History & Social Sciences

PERSONNEL

		FY 2013		FY 2014		FY 2015			FY 2016		
Bargaining Unit	Position	#	Actual	#	Actual	#	Budget	July-January	Estimated	#	Superintendent's
			Expenditures		Expenditures			Actual	Expenditures		Thru 6/30/15
1.	WSAA Director - History & Social Sciences	1	95,453.02	1	95,453.02	1	95,453	41,316	97,657	1	100,795
2.											
3.											
4.											
5.											
6.											
7.											
8.											
9.											
10.											
Total		1	95,453.02	1	95,453.02	1	95,453	41,316	97,657	1	100,795

History & Social Sciences

Classification	FY 2013	FY 2014	FY 2015		Estimated Expenditures Thru 6/30/15	FY 2016	
	Actual Expenditures	Actual Expenditures	Budget	July-January Actual Expenditures		Superintendent's Incr/Decr	Recommendation
Personnel 001-33-74-5100							
5111 Salaries - Full Time	95,453.02	95,453.02	95,453.00	41,316.44	97,657.02	5,342.00	100,795.00
<hr/>							
General Expenses							
Operating Expenses 001-33-74-5200							
Curriculum Directors (2110)							
2110 - 5780 - Other	410.12	593.11	390.00	59.00	390.00	0.00	390.00
Textbooks & Related Materials (2410)							
2410 - 5510 - Textbooks & Supplies	10,631.91	9,072.79	14,150.00	5,407.47	14,150.00	0.00	14,150.00
Other Instructional Services (2440)							
2440 - 5360 - Contracted Services	1,584.82					0.00	0.00
<hr/>							
Equipment & Unusual 001-33-74-5400							
<hr/>							
Special Items 001-33-74-5500							
<hr/>							
Total Operating Budget	108,079.87	105,118.92	109,993.00	46,782.91	112,197.02	5,342.00	115,335.00

Explanation for Requested Increases

<u>Item</u>	<u>Reason</u>	<u>Amount</u>
Personnel		
Salaries - Full Time	Contractual	5,342.00



WORLD LANGUAGE DEPARTMENT

Director: Mrs. Cynthia Piantedosi

Number of years as director in district: 3

Education background: Master's Degree

MESSAGE FROM THE DIRECTOR

The Waltham Public Schools World Language Department provides quality language learning experiences through a student-centered environment. It strives to promote critical thinking skills and communicative proficiency through listening, speaking, reading and writing. The department also fosters a life-long love of learning, appreciation for other cultures and people, and prepares students to become contributing citizens in the multicultural and interdependent global society.

The World Language Department offers varied levels of courses in French, Italian, Latin, and Spanish. French, Italian, and Spanish are introduced to most Waltham students in middle school. Latin is offered in grade nine. Advanced Placement Spanish Language and Culture is included in the Advanced Placement course offerings at Waltham High School, which recently received *Advanced Placement Honor Roll 2012* by the College Board. Students at the high school level have the opportunity to participate in clubs that represent the four languages taught. The Italian and Spanish Clubs sponsor Italian Night and Sabor Latino, cultural events for students, families, staff, and the community. In celebration of Foreign Language Week in March, the World Language Department promotes and celebrates the International Fair. World Language students connect with English language learner students, other disciplines, and the Waltham High School community. We will offer an online Chinese course for the 2015-2016 academic year through collaboration with Middlebury College.

INSTRUCTIONAL SERVICES

Academic Departments

World Languages

	FY 2013	FY 2014	FY 2015			FY 2016	
COST SUMMARY BY CLASSIFICATION	Actual Expenditures	Actual Expenditures	Budget	July-January Actual Expenditures	Estimated Expenditures Thru 6/30/15	Superintendent's Incr/Decr	Recommendation
Personnel	51,919.40	52,615.42	53,827.00	27,598.76	58,048.20	44,855.00	98,682.00
General Expenses							
Operating Expenses	3,363.24	3,033.30	5,200.00	1,541.86	5,200.00	0.00	5,200.00
Equipment & Unusual	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Special Items	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Operating Budget	55,282.64	55,648.72	59,027.00	29,140.62	63,248.20	44,855.00	103,882.00

World Languages

PERSONNEL

Bargaining Unit Position		FY 2013	FY 2014	FY 2015			FY 2016
		# Actual Expenditures	# Actual Expenditures	# Budget	July-January Actual Expenditures	Estimated Expenditures Thru 6/30/15	# Superintendent's Recommendation
1.	WSAA Assistant Director - World Languages	0.6 51,919.40	0.6 52,615.42	0.6 53,827	27,599	58,048	1 98,682
2.							
3.							
4.							
5.							
6.							
7.							
8.							
9.							
10.							
Total		0.6 51,919.40	0.6 52,615.42	0.6 53,827	27,599	58,048	1.0 98,682

World Languages

Classification	FY 2013	FY 2014	FY 2015		FY 2016	
	Actual Expenditures	Actual Expenditures	Budget	July-January Actual Expenditures	Estimated Expenditures Thru 6/30/15	Superintendent's Incr/Decr Recommendation
Personnel 001-33-75-5100						
5111 Salaries - Full Time	51,919.40	52,615.42	53,827.00	27,598.76	58,048.20	44,855.00 98,682.00
<hr/>						
General Expenses						
Operating Expenses 001-33-75-5200						
Curriculum Directors (2110)						
2110 - 5780 - Other		19.99		38.74	40.00	0.00
Textbooks & Related Materials (2410)						
2410 - 5510 - Textbooks & Supplies	3,363.24	3,013.31	5,000.00	1,503.12	5,000.00	0.00 5,000.00
Other Instructional Services (2440)						
2440 - 5710 - Mileage			200.00		160.00	0.00 200.00
<hr/>						
Equipment & Unusual 001-33-75-5400						
<hr/>						
Special Items 001-33-75-5500						
<hr/>						
Total Operating Budget	55,282.64	55,648.72	59,027.00	29,140.62	63,248.20	44,855.00 103,882.00

Explanation for Requested Increases

<u>Item</u>	<u>Reason</u>	<u>Amount</u>
Personnel		
Salaries - Full Time	Contractual	5,382.00
Line 1 - Assistant Director - World Languages	Position increased to 1.0 fte from .6 fte per WSAA Collective Bargaining Agreement This increase will be offset by a .4 World Language Teacher reduction in the Waltham High School budget	39,473.00



FINE AND PERFORMING ARTS

Director: Mr. Douglas A. Trudeau

Number of years as director in district: 6

Education background: Master's Degree

MESSAGE FROM THE DIRECTOR

Waltham's tradition has always been a full commitment to the Fine and Performing Arts for all students in the district. We are pleased to offer a full complement of the arts classes in all nine of the district's schools beginning in Kindergarten through twelfth grade. Students are exposed to music, art and drama starting in kindergarten and students have the ability to study a musical instrument beginning in 3rd & 4th grades. We have a multitude of ensembles that take place during the school day as well as numerous after-school co-curricular activities in all arts related disciplines. All of our programs have seen a significant growth over the last several years. Our students continue to be ambassadors for the district on a local, state and national basis winning numerous recognitions and awards.

Our primary goal is to allow every student access to all Fine and Performing Arts programs, to provide students the ability to increase their knowledge and skills in Fine and Performing Arts, and to adequately prepare our students for career and college in the fields of Fine and Performing Arts. We are proud of our accomplishments and the tremendous value the Fine and Performing Arts adds to the overall education of the students in the Waltham Public Schools.

INSTRUCTIONAL SERVICES

Academic Departments

Fine & Performing Arts

	FY 2013	FY 2014	FY 2015			FY 2016	
COST SUMMARY BY CLASSIFICATION	Actual Expenditures	Actual Expenditures	Budget	July-January Actual Expenditures	Estimated Expenditures Thru 6/30/15	Superintendent's Incr/Decr	Recommendation
Personnel	1,991,020.05	2,180,626.76	2,065,073.00	964,512.17	2,198,786.14	205,894.00	2,270,967.00
General Expenses							
Operating Expenses	61,398.79	47,596.95	59,660.00	26,594.70	52,060.00	(9,220.00)	50,440.00
Equipment & Unusual	9,879.75	0.00	0.00	0.00	7,600.00	0.00	0.00
Special Items	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Operating Budget	2,062,298.59	2,228,223.71	2,124,733.00	991,106.87	2,258,446.14	196,674.00	2,321,407.00

Fine & Performing Arts

PERSONNEL

		FY 2013		FY 2014		FY 2015			FY 2016	
Bargaining Unit	Position	#	Actual Expenditures	#	Actual Expenditures	#	Budget	July-January Actual Expenditures	Estimated Expenditures Thru 6/30/15	Superintendent's Recommendation
								Expenditures		
1.	WSAA Director - Fine & Performing Arts	1	89,676.08	1	90,275.90	1	90,276	46,356	97,331	99,245
2.	WEA Teacher - Fine & Performing Arts		1,771,701.77		1,959,425.05			871,885		
3.	WEA Teacher - Art Elementary	6.45		6.80		7.15	494,840		549,490	571,768
4.	WEA Teacher - Music Elementary	6.85		7.10		7.20	456,735		492,724	500,100
5.	WEA Teacher - Music Instrumental	5.10		5.10		5.10	367,384		395,873	407,719
6.	WEA Teacher - Music Therapy	0.25		0.25		0.25	15,784		18,216	19,491
7.	WEA Teacher - Drama Elementary	6.55		6.90		7.20	511,563		512,409	538,149
8.	WEA Paraprofessional - Drama	1.10	28,892.08	1.10	32,045.69	1.10	30,349	15,289	33,057	34,104
9.	Theatre Facility Coordinator	1	62,000.12	1	64,740.12	1	63,500	27,242	64,505	64,505
10.	Stipends		38,750.00		34,140.00			3,740		
11.	Art Exhibit Stipend	S		S		S	2,000		2,040	2,081
12.	Music Stipends	S		S		S	14,192		14,476	14,766
13.	Drama Coaches	S		S		S	18,450		18,666	19,039
Total		28.3	1,991,020.05	29.3	2,180,626.76	30.0	2,065,073	964,512	2,198,786	2,270,967

Fine & Performing Arts

Classification	FY 2013	FY 2014	FY 2015		FY 2016	
	Actual Expenditures	Actual Expenditures	Budget	July-January Actual Expenditures	Estimated Expenditures Thru 6/30/15	Superintendent's Incr/Decr Recommendation
Personnel 001-33-80-5100						
5111 Salaries - Full Time	1,952,270.05	2,146,486.76	2,030,431.00	960,772.17	2,163,604.30	204,650.00 2,235,081.00
5124 Stipend	38,750.00	34,140.00	34,642.00	3,740.00	35,181.84	1,244.00 35,886.00
<hr/>						
General Expenses						
Operating Expenses 001-33-80-5200						
Curriculum Directors (2110)						
2110 - 5710 - Mileage	271.68	332.15	300.00	153.05	300.00	0.00 300.00
2110 - 5780 - Other	265.92	432.90	700.00	135.00	700.00	(400.00) 300.00
Textbooks & Related Materials (2410)						
2410 - 5510 - Textbooks & Supplies	25,535.51	17,537.23	19,840.00	15,567.75	19,840.00	0.00 19,840.00
Instructional Equipment (2420)						
2420 - 5241 - Maintenance of Instructional Equipment	2,962.72	2,925.00	5,160.00	2,300.00	5,160.00	(2,160.00) 3,000.00
Other Instructional Services (2440)						
2440 - 5330 - Student Transportation	10,017.00	8,757.57	10,000.00	1,000.00	10,000.00	0.00 10,000.00
2440 - 5360 - Contracted Services	17,483.35	13,734.88	17,660.00	5,084.00	10,060.00	(5,660.00) 12,000.00
2440 - 5710 - Mileage	4,862.61	3,877.22	6,000.00	2,354.90	6,000.00	(1,000.00) 5,000.00
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Equipment & Unusual 001-33-80-5400						
Instructional Equipment (2420)						
2420 - 5865 - Educational Equipment	9,879.75				7,600.00	
Maintenance of Buildings (4220)						
4220 - 5867 - Equipment						3,500.00 3,500.00
4220 - Receipt Offset ~ Building Rental Revolving Fund						(3,500.00) (3,500.00)
<hr/>						
Special Items 001-33-80-5500						
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Total Operating Budget	2,062,298.59	2,228,223.71	2,124,733.00	991,106.87	2,258,446.14	196,674.00 2,321,407.00

Explanation for Requested Increases

<u>Item</u>	<u>Reason</u>	<u>Amount</u>
Personnel		
Salaries - Full Time	Contractual	206,150.00
Line 11 - 13 - Stipends	WEA Appendix D Stipends increase	1,244.00
General Expenses		
Operating Expenses		
4220 - 5867 - Equipment	Lighting instruments - Senior High School auditorium This request will be funded with Building Rental funds	3,500.00



WALTHAM PHYSICAL EDUCATION

Director: Mr. William Foley

Number of years as director in district: 22

Education background: Master's Degree

MESSAGE FROM THE DIRECTOR

Physical Education in the Waltham Public Schools plays a critical role in educating the whole student. Like other academic courses of study, physical education is based upon rigorous national standards that define what students should know and be able to do as a result of participation. Physical education is unique to the school curriculum as it is the only program that provides students with opportunities to learn motor skills, develop fitness, and gain understanding about the importance of physical activity. Students are provided an individualized, developmentally appropriate, and personally challenging instructional program that will advance the knowledge, confidence, skills, and motivation needed to engage in a lifelong, healthy, active lifestyle. With the increase in obesity nationwide, the benefits gained from physical activity include disease prevention, decreased morbidity and premature mortality, and increased mental health and self-esteem. The benefits of physical education can also affect academic learning. Regular aerobic exercise produces an increased number of capillaries servicing the brain which allows for a greater exchange of nutrients. This optimizes oxygen and glucose delivery to the brain which can help improve brain performance. Additionally, physical education incorporates concepts of math, reading/English language arts, and science into the physical education realm. Technology is also integrated into the curriculum through the use of H7 and Cardio GX heart rate sensors, Polar Active watches, Exergaming, and computer-based fitness stations. The ultimate goal of physical education will always be participation in health-enhancing physical activity for a lifetime.

In September of 2011 the Waltham Public Schools was awarded a Carol White PEP Grant worth \$904,000 over three years. Through the grant, the Physical Education Department has added a state of the art low, medium, and high element challenge course at Waltham

High School, climbing walls at Waltham High School, Kennedy Middle School, McDevitt Middle School, the Waltham Community Center and the Waltham Boys & Girls Club. The climbing walls offer many benefits to students and staff such as problem solving, goal setting, communication skills, awareness of perceived limits and personal boundaries, improved balance, agility, physical strength, and teamwork. The grant has also funded middle school before and after school programs, adventure curriculum development and implementation, increased use of technology, expanded fitness programming, as well as community based nutrition and fitness education.

INSTRUCTIONAL SERVICES

Academic Departments

Physical Education

	FY 2013	FY 2014	FY 2015			FY 2016	
	Actual Expenditures	Actual Expenditures	Budget	July-January Actual Expenditures	Estimated Expenditures Thru 6/30/15	Superintendent's Incr/Decr	Recommendation
COST SUMMARY BY CLASSIFICATION							
Personnel	497,152.48	539,733.33	556,187.00	266,943.12	601,641.50	56,547.00	612,734.00
General Expenses							
Operating Expenses	9,622.12	14,450.61	15,316.00	7,717.00	15,316.00	0.00	15,316.00
Equipment & Unusual	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Special Items	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Operating Budget	506,774.60	554,183.94	571,503.00	274,660.12	616,957.50	56,547.00	628,050.00

Physical Education

PERSONNEL

Bargaining Unit Position			FY 2013		FY 2014		FY 2015			FY 2016		
			#	Actual	#	Actual	#	Budget	July-January	Estimated	#	Superintendent's Recommendation
				Expenditures		Expenditures			Actual Expenditures	Expenditures Thru 6/30/15		
1.	WSAA Director - Physical Education		0.5	50,504.43	0.5	47,326.50	0.5	47,327	26,972	50,977	0.5	51,996
2.	WEA Teacher - Physical Education Elementary		6.90	446,648.05	7.15	492,406.83	7.45	496,276	228,765	536,048	7.45	560,738
3.	WEA Teacher - Physical Education Senior High		0.4	16,474.08	0.4	20,725.38	0.4	20,974	18,285	23,007		
4.	Less Federal Grant Funds			(16,474.08)		(20,725.38)		(8,390)	(7,079)	(8,390)		
5.												
6.												
7.												
8.												
9.												
10.												
Total			7.8	497,152.48	8.1	539,733.33	8.35	556,187	266,943	601,642	7.95	612,734

Physical Education

Classification	FY 2013	FY 2014	FY 2015		FY 2016		
	Actual Expenditures	Actual Expenditures	Budget	July-January Actual Expenditures	Estimated Expenditures Thru 6/30/15	Superintendent's Incr/Decr	Recommendation
Personnel 001-33-82-5100							
5111 Salaries - Full Time	497,152.48	539,733.33	556,187.00	266,943.12	601,641.50	56,547.00	612,734.00
<hr/>							
General Expenses							
Operating Expenses 001-33-82-5200							
Textbooks & Related Materials (2410)							
2410 - 5510 - Textbooks & Supplies	8,463.75	11,387.63	10,166.00	6,050.61	10,166.00	0.00	10,166.00
Instructional Equipment (2420)							
2420 - 5241 - Maintenance of Instructional Equipment	1,013.00	2,704.73	4,790.00	1,666.39	4,790.00	0.00	4,790.00
Other Instructional Services (2440)							
2440 - 5710 - Mileage	145.37	358.25	360.00		360.00	0.00	360.00
<hr/>							
Equipment & Unusual 001-33-82-5400							
<hr/>							
Special Items 001-33-82-5500							
<hr/>							
Total Operating Budget	506,774.60	554,183.94	571,503.00	274,660.12	616,957.50	56,547.00	628,050.00

Explanation for Requested Increases

<u>Item</u>	<u>Reason</u>	<u>Amount</u>
Personnel		
Salaries - Full Time	Contractual	72,825.00
Line 4 - Federal Grant Funds	PEP Grant ~ impact on budget for loss of grant funds; grant period ended 12/31/14	8,390.00



INSTRUCTIONAL TECHNOLOGY / LIBRARY MEDIA

MESSAGE FROM THE DIRECTOR

The library/instructional technology program supports all students to develop information literacy skills and incorporate technologies in their learning. The library program embraces full-time library teachers who work with teachers and students in a flexible library program model. The clerical side of the library program (cataloguing, device set-up, processing) is supported by library paraprofessionals and many library volunteers support circulation and shelving. All schools have a part-time instructional technology specialist to coach and model technologies for the instructional staff. In the middle schools, instructional technology specialists teach a half year Technology Literacy class for all grade 6 students.

The research collections in our school libraries are migrating to digital collections that are available 24/7 and three hundred sixty-five (365) days a week. With a Common Core emphasis on reading non-fiction, library teachers have focused collection development, for both print and digital collections, on non-fiction that supports the curriculum. eBooks, through OverDrive, are supplementing our print collections and providing digital audiobooks. This 24/7 collection supports the 1:1 Learning with an iPad.

INSTRUCTIONAL SERVICES
Academic Departments
Instructional Technology / Library Media

	FY 2013	FY 2014	FY 2015			FY 2016	
COST SUMMARY BY CLASSIFICATION	Actual Expenditures	Actual Expenditures	Budget	July-January Actual Expenditures	Estimated Expenditures Thru 6/30/15	Superintendent's Incr/Decr	Recommendation
Personnel	358,089.28	393,291.47	377,562.00	131,023.69	306,696.73	(60,732.00)	316,830.00
General Expenses							
Operating Expenses	106,882.82	120,509.36	104,926.00	78,711.52	104,926.00	0.00	104,926.00
Equipment & Unusual	1,637.90	0.00	0.00	0.00	0.00	0.00	0.00
Special Items	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Operating Budget	466,610.00	513,800.83	482,488.00	209,735.21	411,622.73	(60,732.00)	421,756.00

Instructional Technology / Library Media

PERSONNEL

		FY 2013		FY 2014		FY 2015			FY 2016	
Bargaining Unit	Position	#	Actual Expenditures	#	Actual Expenditures	#	July-January Actual Expenditures	Estimated Expenditures Thru 6/30/15	#	Superintendent's Recommendation
							Budget			
1.	WSAA Director - Instructional Technology / Library Media	1	96,052.84	1	97,132.84	1	96,053	2,683	2,683	
2.	WEA Teacher - Instructional Tech Elementary	3.2	203,908.75	3.2	233,261.59	3.2	223,382	101,198	239,859	251,077
3.	WEA Paraprofessional - Instructional Technology / Media	2	58,127.69	2	62,897.04	2	58,127	27,143	64,155	65,753
4.										
5.										
6.										
7.										
8.										
9.										
10.										
Total		6.2	358,089.28	6.2	393,291.47	6.2	377,562	131,024	306,697	316,830

Instructional Technology / Library Media

Classification	FY 2013	FY 2014	FY 2015		FY 2016	
	Actual Expenditures	Actual Expenditures	Budget	July-January Actual Expenditures	Estimated Expenditures Thru 6/30/15	Superintendent's Incr/Decr Recommendation
Personnel 001-33-84-5100						
5111 Salaries - Full Time	358,089.28	393,291.47	377,562.00	131,023.69	306,696.73	(60,732.00) 316,830.00
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General Expenses						
Operating Expenses 001-33-84-5200						
Curriculum Directors (2110)						
2110 - 5780 - Other	695.17		1,255.00	392.00	1,255.00	0.00 1,255.00
Textbooks & Related Materials (2410)						
5510 - Textbooks & Supplies		3,561.00				
Library Instructional Materials (2415)						
2415 - 5520 - A.V. Supplies	11,066.72	9,071.61	5,692.00	5,540.90	5,692.00	0.00 5,692.00
2415 - 5515 - Library Supplies	2,221.42	1,131.64	2,300.00	1,580.55	2,300.00	0.00 2,300.00
Building Technology (2250)						
2250 - 5242 - Maintenance of Equipment ~ Service	13,777.61		5,000.00		5,000.00	0.00 5,000.00
2250 - 5425 - Software (non-instructional)	8,748.76	14,623.91	14,979.00	16,149.68	17,479.00	0.00 14,979.00
2250 - 5440 - Maintenance of Equipment ~ Supplies	8,771.21	3,673.00	2,500.00		2,500.00	0.00 2,500.00
2250 - 5515 - Supplies		333.73				
2250 - 5525 - Instructional Equipment		2,592.45				
2250 - 5780 - Other		826.46				
General Supplies (2430)						
2430 - 5515 - Supplies	22,983.00	41,473.00	26,000.00	20,748.00	26,000.00	0.00 26,000.00
Other Instructional Services (2440)						
2440 - 5710 - Mileage	1,106.95	1,078.24	1,240.00	389.08	1,240.00	0.00 1,240.00
Instructional Software (2455)						
2455 - 5425 - Software (instructional)	37,511.98	42,144.32	45,960.00	33,911.31	43,460.00	0.00 45,960.00
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Equipment & Unusual 001-33-84-5400						
Classroom Instructional Technology (2451)						
2451 - 5865 - Educational Equipment	1,637.90					
<hr/>						
Special Items 001-33-84-5500						
<hr/>						
Total Operating Budget	466,610.00	513,800.83	482,488.00	209,735.21	411,622.73	(60,732.00) 421,756.00

Explanation for Requested Increases

<u>Item</u>	<u>Reason</u>	<u>Amount</u>
Personnel		
Salaries - Full Time	Contractual	35,321.00



ENGLISH LANGUAGE LEARNER PROGRAM

Director: Mrs. Ann Feldman

Number of years as director in district: 3

Number of years as director in Massachusetts: 11

Education background: Master's Degree

MESSAGE FROM THE DIRECTOR

In Waltham we are blessed with a diverse community of students and are currently servicing over nine hundred children from all countries of the world, speaking a total of fifty-nine languages. We have English language learner programs in eight of our district schools. Forty-three ESL teachers, one instructional coach, and eight paraprofessionals work to support our students in order to ensure their academic success on a daily basis. The purpose of our program is to accelerate English language literacy so that our second language learners will be successful in all of their academic endeavors, while at the same time valuing the social and cultural knowledge that these children bring to school. We practice an English immersion model in each of our schools; in other words, we teach our students primarily using the English language.

We have collaboratively developed an action plan for our department which includes developing and sustaining a Bilingual Parent Advisory Council (BPAC) to support our families and community, working closely with teachers as they fulfill the state-wide requirement of taking an SEI Endorsement Course to learn how to work with our English learners in their classrooms, developing English language development curriculum at all grade levels, and working with Special Education staff and administration to discuss issues related to English learners with disabilities. We also have a month-long comprehensive summer school program for this population of students as well as Haitian-Creole and Spanish family outreach liaisons at our Parent Information Center.

INSTRUCTIONAL SERVICES
Academic Departments
English Language Learning

	FY 2013	FY 2014	FY 2015			FY 2016	
	Actual Expenditures	Actual Expenditures	Budget	July-January Actual Expenditures	Estimated Expenditures Thru 6/30/15	Superintendent's Incr/Decr	Recommendation
COST SUMMARY BY CLASSIFICATION							
Personnel	1,968,437.52	2,456,190.48	2,656,673.00	1,309,716.12	3,059,417.00	807,411.00	3,464,084.00
General Expenses							
Operating Expenses	13,058.27	34,648.75	41,800.00	23,387.72	41,800.00	0.00	41,800.00
Equipment & Unusual	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Special Items	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Operating Budget	1,981,495.79	2,490,839.23	2,698,473.00	1,333,103.84	3,101,217.00	807,411.00	3,505,884.00

English Language Learning

PERSONNEL

			FY 2013		FY 2014		FY 2015			FY 2016		
			#	Actual Expenditures	#	Actual Expenditures	#	Budget	July-January Actual Expenditures	Estimated Expenditures Thru 6/30/15	#	Superintendent's Recommendation
1.	WSAA Director - English Language Learning		1	87,828.90	1	90,891.38	1	89,676	52,213	96,731	1	98,645
2.	WSSA Clerk		1	31,896.55	1	34,324.38	1	35,713	14,598	41,660	1	42,493
3.	WEA Assessment / Placement Specialist						1	54,121	25,000	50,000	1	54,121
4.	WEA Teacher - SEI	WHS	5.6	364,362.32	5.6	375,637.84	7.6	411,820	193,986	440,923	8.2	522,571
5.	WEA Instructional Coach	Kennedy Middle			1	76,065.49	1	72,874	32,825	77,587	1	79,139
6.	WEA Teacher - SEI	Kennedy Middle	4	282,659.50	4	280,563.94	4	268,226	144,914	327,945	4	334,502
7.	WEA Teacher - SEI	McDevitt Middle									0.4	24,000
8.	WEA Teacher - SEI	Fitzgerald Elem	3	185,146.99	3.5	247,221.91	4	269,498	128,549	289,021	4.5	331,368
9.	WEA Teacher - SEI	MacArthur Elem	1	73,336.14	1	104,629.55	1	50,741	43,397	54,720	1.5	88,669
10.	WEA Teacher - SEI	Northeast Elem	2	140,990.91	2	111,043.63	2	108,393	50,590	120,243	2.5	159,509
11.	WEA Teacher - SEI	Plympton Elem	3	111,491.90	3	125,409.56	5	193,306	90,570	342,618	6	422,034
12.	WEA Teacher - SEI	Stanley Elem	4	157,750.12	5.4	281,108.04	6.4	388,850	141,690	416,648	6.9	467,863
13.	WEA Teacher - SEI	Whittemore Ele	7	297,143.61	7.5	473,313.66	8.5	471,300	281,237	541,043	8.5	574,552
14.	WEA Paraprofessional - SEI	WHS	1	27,126.07	1	29,578.06	1	28,924	13,506	31,923	2	60,062
15.	WEA Paraprofessional - SEI	Fitzgerald Elem	1	26,677.02	1	27,876.76	1	25,349	12,105	27,618	1	28,799
16.	WEA Paraprofessional - SEI	MacArthur Elem	1	25,575.43	1	30,598.06	1	27,946	13,089	30,844	1	31,461
17.	WEA Paraprofessional - SEI	Northeast Elem	1	26,244.91	1	28,299.55	1	27,126	10,935	25,847	1	26,952
18.	WEA Paraprofessional - SEI	Plympton Elem	2	48,480.08	2	50,207.03	2	49,792	21,851	52,848	2	55,110
19.	WEA Paraprofessional - SEI	Stanley Elementary										
20.	WEA Paraprofessional - SEI	Whittemore Ele	2	53,780.98	2	64,997.81	2	55,072	25,610	60,354	2	62,234
21.	WEA Paraprofessional - SEI	Parent Liaison	1	27,946.09	1	24,423.83	1	27,946	13,049	30,844		
Total			40.6	1,968,437.52	44.0	2,456,190.48	51.5	2,656,673	1,309,716	3,059,417	55.5	3,464,084

English Language Learning

Classification	FY 2013	FY 2014	FY 2015		FY 2016	
	Actual Expenditures	Actual Expenditures	Budget	July-January Actual Expenditures	Estimated Expenditures Thru 6/30/15	Superintendent's Incr/Decr Recommendation
Personnel 001-33-86-5100						
5111 Salaries - Full Time	1,968,437.52	2,456,190.48	2,656,673.00	1,309,716.12	3,059,417.00	807,411.00 3,464,084.00
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General Expenses						
Operating Expenses 001-33-86-5200						
Curriculum Directors (2110)						
2110 - 5710 - Mileage		167.58	600.00		600.00	0.00 600.00
2110 - 5780 - Other	83.12		1,000.00		1,000.00	0.00 1,000.00
Textbooks & Related Materials (2410)						
2410 - 5510 - Textbooks & Supplies	12,975.15	32,717.22	37,500.00	19,783.77	36,500.00	(1,000.00) 36,500.00
Instructional Software (2455)						
2455 - 5425 - Software License		1,763.95	2,700.00	3,603.95	3,700.00	1,000.00 3,700.00
<hr/>						
Equipment & Unusual 001-33-86-5400						
<hr/>						
Special Items 001-33-86-5500						
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Total Operating Budget	1,981,495.79	2,490,839.23	2,698,473.00	1,333,103.84	3,101,217.00	807,411.00 3,505,884.00

Explanation for Requested Increases

<u>Item</u>	<u>Reason</u>	<u>Amount</u>
Personnel		
Salaries - Full Time	Contractual	421,372.00
Line 5 - Teacher - SEI	Waltham High School New position added subsequent to FY15 budget ~ SIFE teacher	50,000.00
Line 5 - Teacher - SEI	Waltham High School New position ~ .6 fte	36,000.00
Line 8 - Teacher - SEI	McDevitt Middle New position ~ .4 fte	24,000.00
Teacher - SEI	Fitzgerald Elementary New position ~ .5 fte K teacher	30,000.00
Teacher - SEI	MacArthur Elementary New position ~ .5 fte K teacher	30,000.00
Teacher - SEI	Northeast Elementary New position ~ .5 fte K teacher	30,000.00
Line 12 - Teacher - SEI	Plympton Elementary Budget transfer subsequent to FY15 budget ~ 2 Classroom teachers budgeted in Plympton budget, filled with SEI teachers	100,000.00
Teacher - SEI	Plympton Elementary New position ~ 1.0 fte K teacher	60,000.00
Teacher - SEI	Stanley Elementary New position ~ .5 fte K teacher	30,000.00
Line 16 Paraprofessional - SEI	Waltham High School New position ~ 1.0 fte - to support SIFE students in non-major subject classes	27,500.00
General Expenses		
Operating Expenses		
2455 - 5425 - Software License	Increased cost for on-line curriculum resources to support the district English language development curriculum in grades K - 12 - Reading A-Z, Razz Kids, Flocabulary, iPad applications for the Middle School	1,000.00

**STUDENT SUPPORT SERVICES K-12****Assistant Director:** Mrs. Marcia Munday**Number of years as assistant director:** 10**Education Background:** Master's Degree,
Certificate of Advanced Graduate Study

MESSAGE FROM THE DIRECTOR

Using the framework of the Massachusetts Model for Comprehensive School Counseling Programs, guidance counselors at the middle and high school level provide social/emotional, academic, career, and college counseling. Career exploration activities support a core state initiative of college and career-readiness for all students. As post-secondary education is stressed as a necessity in a competitive workplace, emphasis on academic rigor, college counseling, and test preparation support, has been increased to support a student population that is growing in diversity and need.

In support of the district's objective to increase academic excellence, the department administers PSAT to all juniors, and an increasing number of Advanced Placement exams. After school Massachusetts Comprehensive Assessment System (MCAS) academic support programs and summer enrichment programs for elementary, middle and high school are part of the strategy to increase academic achievement and high school graduation.

INSTRUCTIONAL SERVICES
Academic Departments
Student Support Services

	FY 2013	FY 2014	FY 2015			FY 2016	
COST SUMMARY BY CLASSIFICATION	Actual Expenditures	Actual Expenditures	Budget	July-January Actual Expenditures	Estimated Expenditures Thru 6/30/15	Superintendent's Incr/Decr	Recommendation
Personnel	967,237.22	1,014,296.14	993,150.00	500,295.85	1,063,295.00	104,228.00	1,097,378.00
General Expenses							
Operating Expenses	14,884.12	20,701.47	21,019.00	11,778.20	21,019.00	(139.00)	20,880.00
Equipment & Unusual	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Special Items	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Operating Budget	982,121.34	1,034,997.61	1,014,169.00	512,074.05	1,084,314.00	104,089.00	1,118,258.00

Student Support Services

PERSONNEL

			FY 2013		FY 2014		FY 2015				FY 2016	
Bargaining Unit	Position		#	Actual Expenditures	#	Actual Expenditures	#	Budget	July-January Actual Expenditures	Estimated Expenditures Thru 6/30/15	#	Superintendent's Recommendation
1. WSAA	Assistant Director - Student Support Services		1	91,862.16	1	91,862.16	1	91,862	47,264	99,097	1	101,977
2. WSSA	Clerk		2	88,437.95	2	90,456.55	2	89,688	49,298	92,015	2	95,139
3. WEA	Guidance Counselor	WHS	6.6	430,951.06	6.6	458,492.94	6.6	444,375	203,855	482,517	6.6	501,693
4. WEA	Guidance Counselor	Kennedy Middle	2	151,123.96	2	166,825.91	2	156,414	71,992	170,163	2	173,565
5. WEA	Guidance Counselor	McDevitt Middle	2	123,327.48	2	127,101.68	2	123,615	55,976	132,307	2	137,808
6. WEA	Guidance Counselor	WHS		9,912.14		11,181.90		8,196	6,865	8,196		8,196
7.	MCAS Skills Program	WHS		5,725.00		5,887.50		7,550	2,950	7,550		7,550
8.	MCAS Skills Program	Middle Schools		20,997.47		21,237.50		20,500		20,500		20,500
9.	MCAS Skills Program	Elementary Schools		44,900.00		41,250.00		50,950	62,095	50,950		50,950
10.												
Total			13.6	967,237.22	13.6	1,014,296.14	13.6	993,150	500,296	1,063,295	13.6	1,097,378

Student Support Services

Classification	FY 2013	FY 2014	FY 2015			FY 2016	
	Actual Expenditures	Actual Expenditures	Budget	July-January Actual Expenditures	Estimated Expenditures Thru 6/30/15	Superintendent's Incr/Decr	Recommendation
Personnel 001-33-88-5100							
5111 Salaries - Full Time	885,702.61	934,739.24	905,954.00	428,385.59	976,099.00	104,228.00	1,010,182.00
5124 Stipend	81,534.61	79,556.90	87,196.00	71,910.26	87,196.00	0.00	87,196.00
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General Expenses							
Operating Expenses 001-33-88-5200							
Building Technology (2250)							
2250 - 6530 - Computer Equipment		6,677.61			2,600.00		
Guidance (2710)							
2710 - 5342 - Postage	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	0.00	1,000.00
2710 - 5425 - Software License	1,694.40	2,310.90	3,200.00	3,286.00	3,300.00	3,200.00	6,400.00
2710 - 5510 - Textbooks & Supplies	7,993.94	6,399.67	12,000.00	4,635.05	9,300.00	(3,000.00)	9,000.00
2710 - 5710 - Mileage	54.56	158.46					
2710 - 5780 - Other	1,283.42	1,297.03	2,440.00	749.00	2,440.00	0.00	2,440.00
Rental-Lease of Equipment (5300)							
5300 - 5270 - Lease of Equipment	2,857.80	2,857.80	2,379.00	2,108.15	2,379.00	(339.00)	2,040.00
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Equipment & Unusual 001-33-88-5400							
<hr/>							
Special Items 001-33-88-5500							
<hr/>							
Total Operating Budget	982,121.34	1,034,997.61	1,014,169.00	512,074.05	1,084,314.00	104,089.00	1,118,258.00

Explanation for Requested Increases

<u>Item</u>	<u>Reason</u>	<u>Amount</u>
Personnel		
Salaries - Full Time	Contractual	104,228.00
General Expenses		
Operating Expenses		
2710 - 5425 - Software License	Rediker Administrator's Plus Online Forms software is needed to increase efficiency of the high school selection and scheduling process. This would allow at-home access to course selection and approval, and teacher course recommendations could be completed online. Data reports would inform staffing needs.	3,000.00
	Naviance ~ per pupil cost - increased enrollment	200.00



SPECIAL EDUCATION

Director: Dr. John Salovardos

Number of years as director in district: 1

Education background: Master's Degree, Doctor of Education

MESSAGE FROM THE ADMINISTRATOR OF PUPIL PERSONNEL SERVICES

The department provides services and oversight to approximately eleven hundred students in nine district schools as well as thirty-eight public and private day treatment settings. These services range in severity and need to include academic, mental health, medical and behavioral support services from in-district programs to residential facilities in private schools. In-district services account for approximately twenty-one percent of the total district population, while approximately eighty students are provided services outside of the district in either collaborative or private schools. Internally, the department provides direct services in a number of key areas that includes pull-out academic and medical therapeutic support, inclusion, significantly separate classrooms, social emotional development, and behavior planning. The department assists site level administrators in addressing some of the most complex issues faced by educators in the public setting while working to build capacity within the district.

The direction of the department over the last year has been to examine and make changes in two specific areas. The first step underway includes efforts to assure that the district is building capacity of our in-district services to accommodate a wide range of needs and second, to restructure the processes within the department to improve compliance and function. We have started to implement some of these changes by introducing professional development opportunities that will educate a broader sample of staff in applied behavioral analysis (ABA) and strategies for developing and adapting curriculum. Our efforts will help us to move toward an inclusion model with a greater level of co-teacher cooperation amongst staff and may yield some added benefits to general education students as well. These initiatives are coupled with our efforts at restructuring our document processing to improve our compliance with state and federal regulations. The penultimate goal is to introduce consistent practices across the district that will aid the department in its oversight of the approximately eleven hundred students that are served.

INSTRUCTIONAL SERVICES
Academic Departments
Special Education

	FY 2013	FY 2014	FY 2015			FY 2016	
COST SUMMARY BY CLASSIFICATION	Actual Expenditures	Actual Expenditures	Budget	July-January Actual Expenditures	Estimated Expenditures Thru 6/30/15	Superintendent's Incr/Decr	Recommendation
Personnel	10,460,528.08	11,190,957.42	11,087,828.00	5,350,173.20	12,151,404.50	1,739,024.00	12,826,852.00
General Expenses							
Operating Expenses	385,925.92	620,044.04	816,512.00	718,883.69	816,512.00	29,718.00	846,230.00
Equipment & Unusual	50,241.03	17,530.49	35,000.00	15,074.59	35,000.00	0.00	35,000.00
Special Items	<u>3,732,963.64</u>	<u>3,957,556.91</u>	<u>4,616,747.00</u>	<u>4,117,049.76</u>	<u>4,169,793.57</u>	<u>(200,000.00)</u>	<u>4,416,747.00</u>
Total Operating Budget	<u>14,629,658.67</u>	<u>15,786,088.86</u>	<u>16,556,087.00</u>	<u>10,201,181.24</u>	<u>17,172,710.07</u>	<u>1,568,742.00</u>	<u>18,124,829.00</u>

Special Education

PERSONNEL

Bargaining Unit Position	FY 2013		FY 2014		FY 2015			FY 2016	
	#	Actual Expenditures	#	Actual Expenditures	#	Budget	July-January Actual Expenditures	Estimated Expenditures Thru 6/30/15	Superintendent's Recommendation
1. WSAA Assistant Director - Special Education	2	170,528.80	2	180,048.46	2	173,976	97,526	187,556	2 192,375
2. Pre-k Administrator									1 100,000
3. WSSA Clerk	2.5	116,979.63	2.5	126,804.13	2.5	119,247	69,183	127,785	2.9 143,601
4. WEA Teacher - Special Edu WHS	12	600,601.23	13	784,353.98	13	795,982	380,284	896,991	13 952,443
5. WEA Teacher - Special Edu Kennedy Middle	9	608,117.31	9	539,813.95	10	531,560	294,071	656,084	10 712,522
6. WEA Teacher - Special Edu McDevitt Middle	13	811,943.47	13	873,193.90	13	847,715	382,292	922,228	13 964,833
7. WEA Teacher - Special Edu Fitzgerald Elem	1.5	113,172.98	5.5	356,333.13	7.5	408,765	226,077	522,589	7.5 543,619
8. WEA Teacher - Special Edu MacArthur Elem	6.5	500,841.50	6.5	512,707.18	6	449,240	180,862	448,720	6 465,286
9. WEA Teacher - Special Edu Northeast Elem	5.5	412,066.85	5.5	334,616.22	5	356,799	150,718	344,059	5 357,164
10. WEA Teacher - Special Edu Plympton Elem	6.3	360,394.97	6.3	410,274.49	6.5	430,780	195,933	472,565	6.5 490,615
11. WEA Teacher - Special Edu Stanley Elemer	6.5	474,956.32	6.5	393,759.35	6.5	378,587	195,933	419,458	6.5 475,237
12. WEA Teacher - Special Edu Whittemore Ele	6.5	401,888.27	2.5	160,387.27	1.5	83,033	45,215	88,318	1.5 92,668
13. WEA Teacher - Special Edu Pre-k Northeast	6	303,048.12	6	467,641.93	8	442,259	227,838	545,930	8 572,062
14. WEA Teacher - Special Edu Pre-k Stanley E	5	185,368.78	5	279,946.39	4	328,569	126,889	249,795	4 263,437
15. WEA Evaluation Team Leac WHS	1	66,531.30	1	84,106.46	1	78,628	36,295	85,789	1 88,350
16. WEA Evaluation Team Leac Kennedy Middle	1	72,627.30	1	60,944.96	1	57,143	27,730	65,544	1 70,489
17. WEA Evaluation Team Leac McDevitt Middle	1	76,153.22	1	61,999.21	1	75,969	35,068	82,888	1 84,545
18. WEA Evaluation Team Leac Fitzgerald Elem	0.5	36,437.05	0.5	36,569.89	0.5	36,437	16,413	38,794	0.5 39,570
19. WEA Evaluation Team Leac MacArthur Elem	0.5	36,437.05	0.5	39,495.69	0.5	36,437	16,413	38,794	0.5 39,570
20. WEA Evaluation Team Leac Northeast Elem	1	64,281.36	1	81,262.19	1	75,969	35,068	82,888	1 84,545
21. WEA Evaluation Team Leac Plympton Elem	1	44,469.70	1	63,568.94	1	61,640	29,708	70,220	1 75,288
22. WEA Evaluation Team Leac Stanley Elemer	1	49,591.81	1	78,609.33	1	74,368	33,923	80,182	1 81,785
23. WEA Evaluation Team Leac Whittemore Ele	1	86,773.06	1	71,470.08	1	68,335	33,369	78,871	1 80,448
24. WEA Evaluation Team Leac Pre-k	1	80,147.34	1	85,731.86	1	80,907	35,650	88,275	1 90,042

Special Education

PERSONNEL

		FY 2013		FY 2014		FY 2015			FY 2016	
Bargaining Unit	Position	#	Actual Expenditures	#	Actual Expenditures	#	Budget	July-January Actual Expenditures	Estimated Expenditures Thru 6/30/15	Superintendent's Recommendation
25. WEA	Evaluation Team Leac Out of District L	1	63,592.76	1	76,114.85	1	75,155	34,490	81,521	83,151
26. WEA	Speech & Language T WHS	1	61,464.37	0.8	51,368.56	0.8	49,568	32,546	65,125	66,427
27. WEA	Speech & Language T Kennedy Middle	0.5	36,437.05	0.5	46,563.94	0.5	36,437	16,413	38,794	39,570
28. WEA	Speech & Language T McDevitt Middle	1.5	123,836.25	1.5	110,763.74	1.5	112,406	51,481	121,682	124,115
29. WEA	Speech & Language T Fitzgerald Elem	0.9	69,193.96	1.5	91,300.88	1.5	99,582	39,414	94,667	99,286
30. WEA	Speech & Language T MacArthur Elem	1	70,726.76	1	73,935.99	1	70,727	31,906	75,415	77,666
31. WEA	Speech & Language T Northeast Elem	2.5	158,607.69	2.5	133,353.58	2.5	129,089	63,646	140,970	150,952
32. WEA	Speech & Language T Plympton Elem	1	76,882.00	1	80,249.01	1	76,882	32,697	60,460	64,824
33. WEA	Speech & Language T Stanley Elemer	3.5	260,297.54	3.5	260,661.57	3.5	251,394	120,317	269,362	276,329
34. WEA	Speech & Language T Whittemore Ele	1.6	102,875.83	1	81,009.64	1	77,611	25,579	60,460	64,824
35. WEA	Occupational Therapist	5	370,929.00	5	392,007.50	5	371,657	167,409	395,693	404,400
36. WEA	Physical Therapist	1	73,223.81	1	78,555.66	1	79,498	36,906	87,232	88,976
37. WEA	Behaviorist	2.5	198,945.36	2.5	210,224.65	3.5	265,703	109,225	271,068	279,800
38. WEA	Psychologist	4.5	308,486.12	4.5	342,211.67	4.5	321,586	162,259	360,633	371,151
39. WEA	School Adjustment Co WHS	4	296,407.80	4	314,097.44	5	296,408	160,013	381,330	396,527
40. WEA	School Adjustment Co Kennedy Middle	2	152,472.70	2.5	242,450.99	2.5	184,607	69,622	203,354	214,175
41. WEA	School Adjustment Co McDevitt Middle	1.5	109,311.12	1.5	70,459.79	1.5	109,311	32,825	116,381	118,709
42. WEA	School Adjustment Co Fitzgerald Elem	1	72,874.08	1	76,065.49	1	72,874	32,825	77,587	79,139
43. WEA	School Adjustment Co MacArthur Elem	1	75,424.70	1	78,727.89	1	76,153	34,302	81,078	82,700
44. WEA	School Adjustment Co Northeast Elem	1	61,640.01	1	78,301.47	1	72,874	32,825	77,587	79,139
45. WEA	School Adjustment Co Plympton Elem	2	115,363.06	2	168,137.16	2	153,692	70,531	166,710	170,044
46. WEA	School Adjustment Co Stanley Elemer	1	76,153.22	1	79,488.31	1	76,882	34,631	81,854	83,491
47. WEA	School Adjustment Co Whittemore Ele	1	61,887.01	1	82,389.12	1	78,537	20,952	49,524	53,098

Special Education

PERSONNEL

		FY 2013		FY 2014		FY 2015			FY 2016	
Bargaining Unit	Position	#	Actual Expenditures	#	Actual Expenditures	#	Budget	July-January Actual Expenditures	Estimated Expenditures Thru 6/30/15	Superintendent's Recommendation
48. WEA	Paraprofessional - Spc WHS	13	314,513.66	13	338,896.07	10	345,322	135,494	295,467	306,319
49. WEA	Paraprofessional - Spc Kennedy Middle	11	260,944.89	11	260,423.90	14	283,360	172,222	360,245	399,896
50. WEA	Paraprofessional - Spc McDewitt Middle	9	240,423.95	10	280,562.10	11	268,691	135,317	316,660	326,581
51. WEA	Paraprofessional - Spc Fitzgerald Elem	3.5	95,952.36	7.5	241,663.60	8.5	231,237	94,841	244,082	253,468
52. WEA	Paraprofessional - Spc MacArthur Elem	8	217,483.69	8	214,363.91	6	189,145	75,491	181,200	186,085
53. WEA	Paraprofessional - Spc Northeast Elem	13	415,290.51	15	370,934.83	14	391,763	176,145	396,426	412,264
54. WEA	Paraprofessional - Spc Plympton Elem	10	260,092.24	8.5	238,735.00	9	235,995	113,236	255,240	265,326
55. WEA	Paraprofessional - Spc Stanley Elemer	20	542,901.04	20	456,816.59	20	532,184	251,636	575,291	593,810
56. WEA	Paraprofessional - Spc Whittemore Ele	6	159,441.43	2.5	55,045.33	1	24,896	12,582	26,424	55,055
57. WEA	Paraprofessional - Spc Pre-k Northeas	6.9	94,918.11	7.7	233,733.40	11.5	230,935	150,319	327,127	344,005
58. WEA	Paraprofessional - Spc Pre-k Stanley E	7.9	183,160.46	7.9	273,227.74	7.3	207,883	109,111	204,995	212,687
59.	Home Services		66,746.00		34,828.00		50,000	8,336	50,000	50,000
60.	Extended Year Services		139,185.50		133,654.10		175,000	145,701	175,000	175,000
61.	Grant Fund Offset ~ Federal Grants		(1,157,049.74)		(1,139,640.61)		(1,141,169)	(478,956)	(1,141,169)	(1,159,081)
62.	Receipt Offset ~ Pre-k Tuition Revolving Fund		(43,865.64)		(104,364.43)		(68,392)	(36,573)	(68,392)	(123,550)
Total		241.1	10,460,528	245.7	11,190,957	251.1	11,087,828	5,350,173	12,151,405	12,826,852

Special Education							
Classification	FY 2013	FY 2014	FY 2015			FY 2016	
	Actual Expenditures	Actual Expenditures	Budget	July-January Actual Expenditures	Estimated Expenditures Thru 6/30/15	Superintendent's Incr/Decr	Recommendation
Personnel 001-33-90-5100							
5111 Salaries - Full Time	10,254,596.58	11,022,475.32	10,862,828.00	5,196,136.95	11,926,404.50	1,739,024.00	12,601,852.00
5121 Part Time	205,931.50	168,482.10	225,000.00	154,036.25	225,000.00	0.00	225,000.00
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General Expenses							
Operating Expenses 001-33-90-5200							
District wide Information Management and Technology (1450)							
1450 - 5425 - Software License	25,564.00	25,441.00	26,000.00	22,484.00	26,000.00	0.00	26,000.00
Curriculum Directors (2110)							
2110 - 5242 - Maintenance of Office Equipment	480.00	480.00	480.00	840.00	840.00	0.00	480.00
2110 - 5342 - Postage	1,337.88	1,055.22	1,500.00	1,026.20	1,500.00	2,500.00	4,000.00
2110 - 5420 - Supplies	1,525.52	1,408.75	2,250.00	1,859.39	2,250.00	0.00	2,250.00
2110 - 5710 - Mileage		664.55				0.00	
2110 - 5780 - Other memberships	243.59	1,292.00	1,000.00	1,650.00	1,650.00	0.00	1,000.00
Medical/Therapeutic Services (2320)							
2320 - 5360 - Direct Services	160,603.07	321,131.60	395,000.00	519,974.48	520,000.00	106,000.00	501,000.00
Textbooks & Related Materials (2410)							
2410 - 5510 - Textbooks & Supplies	5,874.55	27,465.44	22,000.00	9,377.74	12,490.00	0.00	22,000.00
Instructional Equipment (2420)							
2420 - 5242 - Maintenance of Educational Equipment	2,015.14	435.39	1,500.00		1,500.00	0.00	1,500.00
2420 - 5865 - Educational Equipment		4,724.50		7,444.72	7,500.00	0.00	
Other Instructional Services (2440)							
2440 - 5710 - Mileage	6,146.40	5,786.16	6,500.00	1,263.86	6,500.00	0.00	6,500.00
Classroom Instructional Technology (2451)							
2451 - 5865 - Educational Equipment				857.90	1,000.00	0.00	
Testing and Assessment (2720)							
2720 - 5360 - Direct Services	168,532.61	161,257.14	317,906.00	119,972.00	167,906.00	(105,906.00)	212,000.00
2720 - 5362 - Translation Service		26,226.38		12,351.25	25,000.00	25,000.00	25,000.00
2720 - 5425 - Software License						2,460.00	2,460.00
2720 - 5520 - Diagnostic Supplies	11,202.68	33,260.31	15,000.00	7,125.90	15,000.00	0.00	15,000.00
Psychological Services (2800)							
2800 - 5360 - Direct Services		7,162.60	25,000.00	10,786.25	25,000.00	0.00	25,000.00
Rental-Lease of Equipment (5300)							
5300 - 5270 - Lease of Equipment	2,400.48	2,253.00	2,376.00	1,870.00	2,376.00	(336.00)	2,040.00
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Equipment & Unusual 001-33-90-5400							
Legal Services (1430)							
1430 - 5305 - Legal Services	50,241.03	17,530.49	35,000.00	15,074.59	35,000.00	0.00	35,000.00

Special Education

Classification	FY 2013	FY 2014	FY 2015			FY 2016	
	Actual Expenditures	Actual Expenditures	Budget	July-January Actual Expenditures	Estimated Expenditures Thru 6/30/15	Superintendent's Incr/Decr	Recommendation
General Expenses (continued)							
Special Items 001-33-90-5500							
OUT-OF-DISTRICT TUITIONS							
Programs with Other Districts in Massachusetts (9100)							
9100 - 5320 - Tuitions	5,637,384.64	5,382,488.34	6,523,239.00	6,023,541.76	6,076,285.57	(148,993.00)	6,374,246.00
9100 - Receipt Offset ~ Circuit Breaker Reimbursement	(1,904,421.00)	(1,424,931.43)	(1,906,492.00)	(1,906,492.00)	(1,906,492.00)	(51,007.00)	(1,957,499.00)
9100 - Net Tuitions	3,732,963.64	3,957,556.91	4,616,747.00	4,117,049.76	4,169,793.57	(200,000.00)	4,416,747.00
Total Operating Budget	14,629,658.67	15,786,088.86	16,556,087.00	10,201,181.24	17,172,710.07	1,568,742.00	18,124,829.00

Explanation for Requested Increases

<u>Item</u>	<u>Reason</u>	<u>Amount</u>
Personnel		
Salaries - Full Time	Contractual	1,470,924.00
Line 2 - Pre-k Administrator	New position; 12 months. \$40,000 of salary to be funded by pre-k tuitions.	100,000.00
Line 3 - Clerk	New position; 10 month, .4 fte	13,260.00
Line 5 - Teacher - Special Ed - Kennedy Middle	New position added subsequent to FY15 budget ~ Life Skills teacher	57,518.00
Line 42 - School Adjustment Counselor - WHS	Budget transfer subsequent to FY15 budget ~ add SAC, eliminate 2 paraprofessional positions	0.00
Line 53 - Paraprofessional - Kennedy Middle	New position added subsequent to FY15 budget ~ 1:1	25,282.00
Line 54 - Paraprofessional - McDevitt Middle	New position added subsequent to FY15 budget ~ TASC program	25,282.00
Line 60 - Paraprofessional - S Whittemore Elementary	New position	27,500.00
Line 61 - Paraprofessional - Northeast Elementary	New position added subsequent to FY15 budget ~ Pre-k 1:1	25,282.00
Line 61 - Paraprofessional - Northeast Elementary	Increase Intensive Pre-k program to 5 days/week, subsequent to FY15 budget; 6 paraprofessionals add .2 fte/ea	33,976.00

General Expenses

Operating Expenses

2110 - 5342 - Postage	Postage for additional mailings for compliance and consistency in processing IEP's	2,500.00
2320 - 5360 - Direct Services	Medical/Therapeutic Services (1:1 nurses, vision services) - additional services per student IEP's ~ \$25,000	25,000.00
	Medical/Therapeutic Services (1:1 nurses, vision services) - reallocation of funds from line item 2720-5360	81,000.00
	Direct Services (see reduction of \$105,906)	
2720 - 5362 - Translation Service	Translation / interpretation services of IEP's and other documents - reallocation of funds from line item 2720-5360 Direct Services (see reduction of \$105,906)	25,000.00
2720 - 5425 - Software License	Software scoring for assessment kits	2,460.00

Special Items

9100 - 5320 - Tuitions	<p>The state Special Education Circuit Breaker law partially reimburses school districts for special education costs that are four times the statewide foundation, per student. Eligible costs include tuitions for out-of-district placements as well as costs for in-district programs.</p> <p>The actual reimbursement amount is a percentage of those costs as determined annually by the Department of Elementary and Secondary Education. The FY15 budget was based on a reimbursement rate of 75%, however the actual reimbursement came in at 70%, which resulted in a shortfall of \$125,484. This shortfall will be offset by using the Circuit Breaker revolving fund.</p> <p>FY16 Special Education Circuit Breaker reimbursement is budgeted at a reimbursement rate of 65% based on Governor Baker's proposed budget of 3/4/15.</p> <p>Mayor's Recommendation - additional \$200,000 Circuit Breaker funding</p>	
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FOOD SERVICES

Director: Mrs. April Liles

Number of years as director in district: 4 months

Number of years as a director in Massachusetts: 4.5 years

MESSAGE FROM THE DIRECTOR

WOW - What A Welcome Waltham! I am happy to report that my short time here as director has been extremely productive and overwhelmingly rewarding. The food service teams at our schools are sprinkled with dedicated, passionate employees who care about the food they make and the students they serve. It has been such a pleasure spending time getting to know them, listening about their years of experience and discovering what our vision can be for this department. Through my time conducting staff trainings, visiting schools and boosting morale; I am confident that our department is charged up and excited about our future together. We are ready to take positive steps to creating more delicious and more nutritious meals for our students. In fact, we have already made some very exciting improvements to our daily operations.

Here's a quick look at what we have been cooking up:

- ✓ Newly designed elementary menus & parent information flyers introduced
- ✓ Finalization of high school serving line renovations resulting in increased meal participation
- ✓ Menu and facility enhancements to the high school faculty dining room
- ✓ Inventory reduction by 35% due to menu improvements, recipe development and team trainings
- ✓ Fresh strawberries, grapes, blueberries and melons have been introduced as menu offerings
- ✓ Improved monthly financial reporting developed
- ✓ DESE – State Administrative Review preparation

It is clear that our **food service program responsibility** is to nourish growing minds. Our focus moving forward will be on fresh wholesome foods and diverse menu offerings to encourage more student and adult participation.

SPECIAL REVENUE FUNDS
Food Services

	FY 2013	FY 2014	FY 2015			FY 2016	
COST SUMMARY BY CLASSIFICATION	Actual Expenditures	Actual Expenditures	Budget	July-January Actual Expenditures	Estimated Expenditures Thru 6/30/15	Superintendent's Incr/Decr	Recommendation
Personnel	1,068,843.51	1,024,886.11	1,019,460.00	575,124.20	1,051,975.28	98,878.00	1,118,338.00
General Expenses							
Operating Expenses	792,613.22	808,492.19	882,100.00	403,394.35	882,130.00	80,550.00	962,650.00
Equipment & Unusual	6,967.39	270,239.60	35,000.00	15,015.00	106,000.00	(10,000.00)	25,000.00
Special Items	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Less Receipts	<u>(1,868,424.12)</u>	<u>(2,103,617.90)</u>	<u>(1,936,560.00)</u>	<u>(993,533.55)</u>	<u>(2,040,105.28)</u>	<u>(169,428.00)</u>	<u>(2,105,988.00)</u>
Total Operating Budget	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

Food Services

PERSONNEL

		FY 2013		FY 2014		FY 2015			FY 2016	
Bargaining Unit	Position	#	Actual Expenditures	#	Actual Expenditures	#	Budget	July-January Actual Expenditures	Estimated Expenditures Thru 6/30/15	Superintendent's Recommendation
1.	Director - Food Services	1	92,797.90	1	93,726.10	1	93,726	45,543	87,473	85,000
2.	Chef Manager									50,000
3.	WSSA Clerk	1	43,139.83	1	43,239.75	1	41,403	19,311	44,368	45,255
4.	WFSA Food Service Workers		932,905.78		887,920.26			510,270		
5.	WFSA Office Helper	0.36		0.36		0.36	6,852		7,129	7,274
6.	WFSA Central Storage Manager / Driver	1		1		1	25,174		26,191	26,715
7.	WFSA Cafeteria Worker									
8.	WFSA Manager WHS	1		1		1	31,362		32,629	33,282
9.	WFSA Assistant Manager WHS	1		1		1	23,370		24,314	24,800
10.	WFSA Cafeteria Worker - Full Time WHS	6		6		6	114,204		118,824	121,236
11.	WFSA Cafeteria Worker - Part Time WHS	4.84		4.84		4.84	92,125		95,850	97,793
12.	WFSA Manager Kennedy Middle	1		1		1	25,174		26,191	26,715
13.	WFSA Cafeteria Worker - Full Time Kennedy Middle	1		1		1	19,034		19,804	20,206
14.	WFSA Cafeteria Worker - Part Time Kennedy Middle	2.58		2.58		2.58	49,108		51,094	52,130
15.	WFSA Manager McDevitt Middle	1		1		1	25,174		26,191	26,715
16.	WFSA Cafeteria Worker - Full Time McDevitt Middle	1		1		1	19,034		19,804	20,206
17.	WFSA Cafeteria Worker - Part Time McDevitt Middle	2.58		2.58		2.58	49,108		51,094	52,130
18.	WFSA Manager Fitzgerald Elem	1		1		1	24,272		25,253	25,758
19.	WFSA Cafeteria Worker - Part Time Fitzgerald Elem	1.79		1.79		1.79	34,071		35,449	36,168
20.	WFSA Manager MacArthur Elem	1		1		1	24,272		25,253	25,758
21.	WFSA Cafeteria Worker - Part Time MacArthur Elem	1.79		1.79		1.79	34,071		35,449	36,168
22.	WFSA Manager Northeast Elem	1		1		1	24,272		25,253	25,758
23.	WFSA Cafeteria Worker - Part Time Northeast Elem	1.79		1.79		1.79	34,071		35,449	36,168
24.	WFSA Manager Plympton Elem	1		1		1	24,272		25,253	25,758

Food Services

PERSONNEL

			FY 2013		FY 2014		FY 2015			FY 2016		
Bargaining Unit	Position		Actual		Actual		July-January Actual		Estimated	Superintendent's		
			#	Expenditures	#	Expenditures	#	Budget	Expenditures	Thru 6/30/15	#	Recommendation
25.	WFSA Cafeteria Worker - Part Time	Plympton Elem	1.79		2.08		2.08	39,591		41,192	2.08	42,027
26.	WFSA Manager	Stanley Elemer	1		1		1	24,272		25,253	1	25,758
27.	WFSA Cafeteria Worker - Full Time	Stanley Elemer	1		1		1	19,034		19,804	1	20,206
28.	WFSA Cafeteria Worker - Part Time	Stanley Elemer	1.29		1.29		1.29	24,554		25,547	1.29	26,065
29.	WFSA Manager	Whittemore Ele	1		1		1	24,272		25,253	1	25,758
30.	WFSA Cafeteria Worker - Full Time	Whittemore Ele	1		1		1	19,034		19,804	1	20,206
31	WFSA Cafeteria Worker - Part Time	Whittemore Ele	1.29		1.29		1.29	24,554		25,547	1.29	26,065
32	WFSA Lead Worker									1,260		1,260
33	Cafe Substitutes	District						30,000		30,000		30,000
Total			43.10	1,068,843.51	43.39	1,024,886.11	43.39	1,019,460	575,124	1,051,975	44.39	1,118,338

98,878.00

Food Services

Classification	FY 2013	FY 2014	FY 2015			FY 2016	
	Actual Expenditures	Actual Expenditures	Budget	July-January Actual Expenditures	Estimated Expenditures Thru 6/30/15	Superintendent's Incr/Decr	Recommendation
Personnel 220-3400-5100							
5111 Salaries	1,068,843.51	1,024,886.11	1,019,460.00	575,124.20	1,051,975.28	98,878.00	1,118,338.00
Offset Receipts	(1,068,843.51)	(1,024,886.11)	(1,019,460.00)	(575,124.20)	(1,051,975.28)	(98,878.00)	(1,118,338.00)
<hr/>							
General Expenses							
Operating Expenses 220-3400-5200							
Food Services (3400)							
3400 - 5190 - Clothing Allowance	21,892.71	21,202.66	22,000.00	20,700.00	22,000.00	500.00	22,500.00
3400 - 5240 - Maintenance / Repairs	39,369.33	45,133.27	50,000.00	24,183.68	50,000.00	(15,000.00)	35,000.00
3400 - 5300 - Consultant	1,800.00		2,500.00		2,500.00	(2,500.00)	0.00
3400 - 5342 - Postage	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	0.00	1,000.00
3400 - 5360 - Professional Development	4,490.98	4,462.00	5,000.00	576.63	5,000.00	0.00	5,000.00
3400 - 5420 - Office Supplies	5,393.29	4,566.52	5,750.00	2,841.96	5,750.00	2,750.00	8,500.00
3400 - 5425 - Software	5,750.00	6,350.00	10,000.00	6,411.00	10,000.00	0.00	10,000.00
3400 - 5490 - Food & Supplies	629,611.35	635,160.78	700,000.00	305,250.66	700,000.00	85,000.00	785,000.00
3400 - 5492 - Paper Goods	74,387.61	72,096.83	75,000.00	39,870.14	75,000.00	5,000.00	80,000.00
3400 - 5580 - Kitchen Supplies	8,786.20	18,161.88	10,000.00	2,530.28	10,000.00	5,000.00	15,000.00
3400 - 5730 - Dues & Subscriptions	131.75	239.25	850.00	0.00	850.00	(200.00)	650.00
3400 - 5780 - Other		119.00		30.00	30.00		
Offset Receipts	(792,613.22)	(808,492.19)	(882,100.00)	(403,394.35)	(882,130.00)	(80,550.00)	(962,650.00)
<hr/>							
Equipment & Unusual 220-3400-5400							
3400 - 5425 - Software					35,000.00		
3400 - 5860 - Technology Equipment	4,168.93	5,252.60	10,000.00		46,000.00	(10,000.00)	
3400 - 5861 - Equipment	520.96	5,516.00	25,000.00		25,000.00	0.00	25,000.00
3400 - 5866 - Kitchen Renovation & Equipment - WHS	2,277.50	259,471.00		15,015.00		0.00	
Offset Receipts	(6,967.39)	(270,239.60)	(35,000.00)	(15,015.00)	(106,000.00)	10,000.00	(25,000.00)
<hr/>							
Special Items 220-3400-5500							
Total Operating Budget	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Explanation for Requested Increases

<u>Item</u>	<u>Reason</u>	<u>Amount</u>
Personnel		
Salaries	Contractual	48,878.00
Line 2 - Chef Manager	To assist in enhancing the departments food quality thus positively impacting student participation. The chef manager will assist in menu enhancements to offer more fresh fruits, fresh vegetables, whole grains and less processed food through recipe development and staff training. The chef manager will also assist in inventory control, purchasing practices, utilization of commodity foods, food safety/sanitation guidelines, on-site staff training, farm to school initiatives, student/adult nutrition education efforts, enhancing catering services, monthly menu promotions, expanding summer feeding and after school snack program participation, supporting the USDA Fresh Fruit & Vegetable Program and establishing working school gardens.	50,000.00

Food Services

General Expenses

Operating Expenses

3400 - 5190 - Clothing Allowance	Contractual	500.00
3400 - 5420 - Office Supplies	Increased marketing initiatives	2,750.00
3400 - 5490 - Food & Supplies	Increased student participation, increased menu selections including fresh fruits, vegetables, salad bar	85,000.00
3400 - 5492 - Paper Goods	Increased student participation, new packaging initiative (decrease use of styrafoam)	5,000.00
3400 - 5580 - Kitchen Supplies	Replacement of small wares, safety equipment	5,000.00

**TITLE 1****Director:** Ms. Shelly Chin**Number of years as director in district:** 1

MESSAGE FROM THE DIRECTOR

Title 1 has programs at the Whittemore, Plympton, and Stanley Elementary Schools designed to increase student achievement for eligible at-risk students. We also offer extended day and year programs at the three (3) non-Title 1 elementary schools. Programs and activities funded by the Title 1 grant include English Language Arts and math support scheduled during the academic year. A full time math specialist, a .4 reading specialist, five (5) full time paraprofessionals, and six (6) part time tutors deliver instruction to students in this program.

Title 1 supports professional development at the Whittemore Elementary School and is designed to assist teachers in developing well-structured math and literacy lessons and to adapt instruction to make challenging material accessible to all students. Title 1 supports extended day programs such as Gold Medal Writing, Gold Medal Math, March into Literacy, Stanley Story Squad, The Play's the Thing, Mathematical Minds, Reading Detectives, Buzzy Readers, Jumpstart Math, Early Morning Readers, and Morning Math Club. Title 1 funds book distributions and quarterly family newsletters, parent programs, which include the Parent Advisory Council, family literacy training such as the Raising a Reader Program, and coffee hours. Summer programming includes Grades 1 and 2 instructors from Title 1 and non-Title 1 schools, librarians, art and drama teachers, busing, and materials, McKinney Vento (homeless) tutoring, and supplies as needed.

Title 1 highlights this year include an author's visit and book signing by Kate DiCamillo at the Whittemore Elementary School. Ms. DiCamillo was recently awarded the National Ambassador for Young People's Literature by the Library of Congress and is a two time Newbury Award winner. Students in grades 4 and 5 attended her presentation. Each child had an opportunity to speak individually with Ms. DiCamillo and take home a personalized autographed book. Examples of Ms. DiCamillo's books include *A Tale of Despereaux* and *Because of Winn Dixie*, both of which were made into major motion pictures. We are pleased to report that we have three hundred eighty-eight (388) students receiving Title 1 support during the school day and two hundred ninety (290) students in our extended day programs. We anticipate supporting two hundred sixty (260) students in our summer program.

SPECIAL REVENUE FUNDS

Title 1

	FY 2013	FY 2014	FY 2015			FY 2016	
	Actual Expenditures	Actual Expenditures	July-January Budget	Actual Expenditures	Estimated Expenditures Thru 6/30/15	Superintendent's Incr/Decr	Recommendation
COST SUMMARY BY CLASSIFICATION							
Personnel	235,045.42	248,133.49	235,181.00	103,276.03	263,946.90	34,465.00	269,646.00
General Expenses							
Operating Expenses							
Equipment & Unusual							
Special Items							
Less Receipts	<u>(235,045.42)</u>	<u>(248,133.49)</u>	<u>(235,181.00)</u>	<u>(103,276.03)</u>	<u>(263,946.90)</u>	<u>(34,465.00)</u>	<u>(269,646.00)</u>
Total Operating Budget	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

Title 1

PERSONNEL

			FY 2013		FY 2014		FY 2015			FY 2016		
Bargaining Unit	Position		#	Actual Expenditures	#	Actual Expenditures	#	Budget	July-January Actual Expenditures	Estimated Expenditures Thru 6/30/15	#	Superintendent's Recommendation
1.	Grants Management / Program Development		0.5	35,000.00	0.5	35,299.94	0.4	35,300	16,187	37,000	0.4	37,000
2.	McKinney-Vento Liaison								1,713	5,063		5,063
3.	WSSA Clerk		1	35,004.19	1	33,013.97	1	37,677	15,913	40,375	1	41,183
4.	Parent Liaison		0.2	2,352.00								
5.	WEA Teacher - Reading Specialist				0.4	31,968.73	0.4		16,304	32,608	0.4	33,260
6.	WEA Teacher - Math Specialist				1	47,095.34						
7.	WEA Paraprofessional - Title 1											
8.	WEA Paraprofessional - Title 1	Plympton Elem	2	43,209.94	2	29,793.20	2	51,589	16,572	55,290	2	57,656
9.	WEA Paraprofessional - Title 1	Stanley Elemer	2	53,885.06	2	25,239.94	1	55,892	13,169	30,844	1	31,461
10.	WEA Paraprofessional - Title 1	Whittemore Ele	2	48,038.36	4	45,722.37	2	54,723	23,418	62,767	2	64,023
Total			7.7	217,489.55	10.9	248,133.49	6.8	235,181	103,276	263,947	6.8	269,646

Title 1

Classification	FY 2013	FY 2014	FY 2015		FY 2016	FY 2016	
	Actual Expenditures	Actual Expenditures	Budget	July-January Actual Expenditures	Estimated Expenditures Thru 6/30/15	Superintendent's Incr/Decr	Recommendation
Personnel 280-3105-5100							
5111 Salaries - Full Time	235,045.42	248,133.49	235,181.00	103,276.03	263,946.90	34,465.00	269,646.00
Offset Receipts	(235,045.42)	(248,133.49)	(235,181.00)	(103,276.03)	(263,946.90)	(34,465.00)	(269,646.00)
<hr/>							
Total Operating Budget	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Explanation for Requested Increases

<u>Item</u>	<u>Reason</u>	<u>Amount</u>
Personnel		
Salaries - Full Time	Contractual	27,603.00



APPENDIX - Massachusetts Department of Elementary and Secondary Education Chart of Accounts

Expenditures - Functional Categories

The following list provides definitions of the functional categories of expenditures as defined by the Massachusetts Department of Elementary and Secondary Education. These categories are reported in the Expenditure Per Pupil calculations.

Code	Description
1000	Administration
2100, 2200	Instructional leadership
2305, 2310	Classroom and specialist teachers
2315, 2340	Other teaching services
2350	Professional development
2400	Instructional materials, technology and equipment
2800,2900	Guidance and psychological
3000	In-district transportation and other pupil services
4000	Maintenance
5000	Employee benefits and fixed charges
9000	Programs with other school districts (tuition, transportation)

Within these eleven functions, 63 sub-functions provide further detail. For example, "pupil services" can be broken down into spending on attendance, medical/health services, transportation, food services, athletics, student body activities, and school security.

Categories of spending that are **not** included in the Expenditure Per Pupil are:

6000	Community services (civic activities, recreation, health services to non-public schools, transportation to non-public schools)
7000	Acquisition, improvement and replacement of fixed assets
8000	Debt retirement and debt service for school construction and other purposes

1000 DISTRICT LEADERSHIP & ADMINISTRATION: Activities which have as their purpose the general direction, execution, and control of the affairs of the school district that are system wide and not confined to one school, subject, or narrow phase of school activity.

1100 General Administration

1110 School Committee

- Salaries, clerical and support staff
- Contracted Services
- Supplies, equipment and materials
- Dues and subscriptions
- Stipends and meeting costs
- Travel expenses

1200 District Administration

1210 Superintendent (and Office)

1220 Assistant Superintendents (Instruction/Academic Programs: Assistant Superintendent for Community Relations)

1230 District-Wide Administration (Assistant to Superintendent, Grants Manager, Director of Planning)

- Salaries, professional, clerical, support staff
- Contracted Services
- Supplies and materials
- Dues and subscriptions
- Travel expenses for staff

1400 Finance and Administrative Services

1410 Finance and Business

1420 Human Resources, Benefits, Personnel

1430 Legal Services for School Committee (Costs of School Committee representation for collective bargaining and other litigation)

- Salaries, professional, clerical, support staff
- Contracted Services
- Supplies and materials
- Dues and subscriptions
- Travel expenses for staff

1435 Legal Settlements (Costs representing settlement of litigation actions)

- Contracted Services
- Supplies and Materials
- Other Expenses

1450 District wide Information Management and Technology (Expenditures that support the data processing needs of the *school district, including student databases*)

- Salaries, professional, clerical, support staff
- Contracted Services
- Supplies, materials, disks
- Dues and subscriptions
- Travel expenses for staff
- Hardware and software under \$5,000 unit value

2000 INSTRUCTIONAL SERVICES: Instructional activities involving the teaching of students, supervising of staff, developing and utilizing curriculum materials and related services. Instructional services directly attributable to schools must be reported on a school basis, while district-wide services, such as supervisory may be reported on a district-wide basis.

2100 District wide Academic Leadership – Regular Day, Special Education, Ch 74 Occupational Day, English Language Learners, Academic Support, Adult Education, and other managers responsible for delivery of student instructional programs at the district level

2110 Curriculum Directors (Supervisory)

2120 Department Heads (non-supervisory)

- Salaries, professional, clerical, support staff
- Contracted Services
- Supplies and materials
- Dues and subscriptions
- Travel expenses for staff

2200 School Building Leadership: Building Level – Curriculum leaders, department heads, school principals and assistants, headmasters and deans.

2210 School Leadership – Building – Principal's Office

2220 School Curriculum Leaders/Department Heads – Building Level

- Salaries, professional salaries or the prorated share of salaries, clerical and support staff
- Supplies and materials
- Dues, stipends and subscriptions
- Travel expenses for staff

2250 Building Technology: (Expenditures that support a ***school's*** daily operation- non instructional)

- Salaries, professional, clerical, support staff
- Supplies, materials, disks
- Dues and subscriptions
- Hardware and software under \$5,000 unit value
- Travel expenses for staff
- Principal portion of a loan or the cost of a lease/purchase agreement for non-instructional building technology.

2300 Instruction - Teaching Services

2305 Classroom Teachers – Certified teachers with primary responsibility for teaching designated curriculum to established classes or students in a group instruction setting, including itinerant music, art and physical education teachers and others who travel from classroom to classroom and/or school to school.

2310 Specialist Teachers - Certified teachers who provide individualized instruction to students (in-class or pull out, one to one or small groups) to supplement the services delivered by the student's classroom teachers. Include reading recovery, Title 1 reading specialist, special education, academic support and language acquisitions services,

- Professional Salaries

2315 Instructional Coordinators and Team Leaders (Non-Supervisory) – Includes curriculum facilitators, instructional team leaders and department chairs that are non-supervisory

- Salaries, professional, clerical, support

2320 Medical/Therapeutic Services (Costs for Occupational Therapy, Physical Therapy, Speech, Vision and other therapeutic services that are provided by licensed practitioners)

- Salaries, professional, clerical support
- Contracted Services

2325 Substitutes - Include long and short term as well as certified and non-certified teachers who cover vacant positions or absences.

2330 Non-Clerical Paraprofessionals/Instructional Assistants hired to assist teachers/specialists in the preparation of instructional materials or classroom instruction. (Includes American Sign Language Specialists).

- Other Salaries
- Contracted Services

2340 Librarians and Media Center Directors

- Salaries, professional, clerical, other

2350 Professional Development for teachers, support staff and school councils

2351 Professional Development Leadership Development (Director of Professional Development)

- Salaries, professional and clerical
- Supplies and Materials
- Other expenses

2353 Teacher/Instructional Staff-Professional Days - Staff who participate in in-service days beyond the contractual classroom days exceeding the 180-day requirement. Include stipends for professional staff providing or receiving professional development services beyond the length of a regular school day.

- Salaries, Professional and Other

2355 Substitutes for Teachers/Instructional Staff at Professional Development Activities

- Other Salaries

2357 Professional Development Stipends, Providers and Expenses -Instructional supervisors, teachers and other professional staff who spend one-half or more of their time providing teacher training and implementation. Include full time or prorated share of salaries of professional staff training teachers, teachers being trained to implement new curriculum or instructional practices, teachers targeted for training and support to remedy performance weaknesses, master teachers, mentor teachers, curriculum coaches and other who provide in-district professional development.

- Professional Salaries
- Supplies and materials
- Contracted Services
- Dues and subscriptions
- Travel expenses for staff
- Tuition and/or conference fees

2400 Instructional Materials and Equipment.

2410 Textbooks and Related Software/Media/Materials

- Contracted Services
- Supplies and Materials – including workbooks, materials, and accessories, such as CD-ROMs and videos, provided as an integrated package as well as printed manuals used to support direct instructional activities

- Other Expenses

2415 Other Instructional Materials

- Contracted Services
- Supplies and Materials
- Books, periodicals, reference materials for use in school libraries or classroom libraries
- Other Expenses

2420 Instructional Equipment

- Contracted Services
- Supplies and Materials
- Other Expenses
- All Equipment, including vocational and science lab equipment irrespective of unit cost.
- Lease/purchase of equipment used to produce instructional material

2430 General Supplies

- Supplies and Materials
- Paper, pens, crayons, chalk, paint, toner, calculators etc.

2440 Other Instructional Services

- Other Salaries
- Contracted Services
- Supplies and Materials
- Other Expenses
- Field trips, including admissions and transportation costs
- Distance Learning Services

2450 Instructional Technology: (Expenditures to support **direct instructional** activities defined in Function 2000)

2451 Classroom (Laboratory) Instructional Technology

- Contracted Services
- Supplies, materials and disks
- Dues and subscriptions
- Travel expenses for staff
- Computers, services, networks, scanners, digital cameras used in the classroom or computer laboratories
- Instructional technology equipment

2453 Other Instructional Hardware

- Contracted Services
- Supplies and Materials
- Other Expenses
- Computers, servers, networks, scanners, digital cameras etc for school libraries and media centers

2455 Instructional Software

- Contracted Services
- Supplies and Materials
- Other Expenses
- Software, including the cost of programs and licenses
- CD-ROMs

2700 Guidance, Counseling and Testing Services

2710 Guidance

- Salaries, guidance counselors, school adjustment counselors, and social workers
- Salaries or the prorated share of salaries, clerical and support staff
- Supplies and materials
- Contracted Services
- Supplies and Materials
- Other expenses

2720 Testing and Assessment

- Salaries, professional, clerical and other
- Reference materials
- Testing and assessment materials
- Contracted services
- Dues and subscriptions
- Travel expenses for staff

2800 Psychological Services (Salaries and expenses for psychological evaluation, counseling and other services provided by a licensed mental health professional)

- Salaries, school psychologists, and psychometrists and assistants
- Salaries or the prorated share of salaries, clerical and support staff
- Supplies and materials
- Dues and subscriptions

- Contracted services, including independent evaluation
- Travel expenses for staff

3000 OTHER SCHOOL SERVICES: *Other than instructional services.*

3100 Attendance and Parent Liaison Services

- Salaries, attendance and truancy officers, parent information centers
- Salaries or the prorated share of salaries, clerical and support staff
- Contracted Services
- Supplies and materials
- Census Costs
- Dues and subscriptions
- Investigatory services
- Travel expenses for staff

3200 Health Services

- Salaries, school physicians and school nurses
- Salaries or the prorated share of salaries, clerical and support staff
- School medical supplies
- Supplies and materials
- Contracted services
- Dues and subscriptions
- Travel expenses for staff

3300 Student Transportation Services (To and from school)

- Salaries, student transportation supervisors, dispatchers, school bus drivers, and school bus maintenance personnel
- Salaries or the prorated share of salaries, clerical and support staff
- Fuel, lubrication, tires, and school bus maintenance
- Contracted services
- Insurance premiums for student transportation services
- School bus monitors

3400 Food Services

- Salaries, school lunch supervisors, food preparers, kitchen personnel, and aides
- Food and supplies
- Salaries or the prorated share of salaries, clerical and support staff
- Contracted services

- Dues and subscriptions
- Travel expenses for staff

3510 Athletic Services

- Salaries, coaches, trainers, and assistants in intramural and interscholastic sports
- Contracted services
- Transportation services for students to and from athletic events
- Athletic rental services
- Uniforms
- Athletic supplies and materials
- Dues and subscriptions
- Travel expenses for staff

3520 Other Student Activities

- Salaries, musical directors, drama coaches, and other extra-curricular personnel
- Salaries or the prorated share of salaries, clerical and support staff
- Printing
- Dues and subscriptions
- Supplies and materials
- Transportation services for students to and from activities
- Travel expenses for staff

3600 School Security

- Salaries, security personnel, school police and hall monitors
- Salaries or the prorated share of salaries, clerical and support staff
- Printing
- Dues and subscriptions
- Supplies and materials
- Travel expenses for staff

4000 OPERATION and MAINTENANCE OF PLANT: Housekeeping activities relating to the physical plant and maintenance activities for grounds, buildings and equipment. Expenditures classified as a 4000 expenditure *must not exceed* the per project dollar limit for extraordinary maintenance or for non-instructional equipment.

4110 Custodial Services

- Salaries, custodians, janitors, engineers, truck drivers and other maintenance personnel
- Contracted Services

- Custodial supplies and materials
- Travel expenses for staff
- Dues and subscriptions

4120 Heating of Buildings

- Supplies and Materials
- Other expenses, including the cost of coal, fuel oil, electricity, gas, steam and wood
- Contracted services

4130 Utility Services

- Supplies and Materials
- Other expenses, including the cost of water, trash, sewage and hazardous waste disposal, electricity, telephone services and non-heating fuels
- Contracted services

4210 Maintenance of Grounds

- Salaries, professional, clerical and other
- Grounds keepers, equipment operators and aides
- Supplies, materials and tools
- Contracted services
- Other expenses
- Travel expenses for staff

4220 Maintenance of Buildings

- Salaries, professional, clerical and other
- Building maintenance, engineers, licensed trades people, painters and aides
- Supplies, materials and tools
- Travel expenses for staff
- Contracted services

4225 Building Security System – Installation and Maintenance (less than \$5,000 of building security system.

- Supplies, materials and tools
- Contracted services
- Other Expenses

4230 Maintenance of Equipment

- Salaries, of repair personnel
- Supplies, materials and tools
- Equipment parts and replacement of equipment and furnishings
- Contracted services

4300 Extraordinary Maintenance

- Contracted Services
- Supplies and Materials
- Equipment and tools
- Principal portion of a loan or the cost of a lease/purchase agreement

4400 Networking & Telecommunications: (Expenditures to support the school district's infrastructure)

- Salaries, professional, clerical, other
- Contracted Services
- Supplies and Materials
- Other expenses, including, Wiring, PBX Systems, File Servers, etc.

4450 Technology Maintenance

- Salaries, professional, clerical, other
- Contracted Services
- Supplies and materials
- Other Expenses
- Equipment and tools

5000 FIXED CHARGES: Retirement and insurance programs, rental of land and buildings, debt service for current loans, and other recurring items, which are not generally provided for under another function.

5100 Employee Retirement

- Contributions to employee retirement systems
- Social Security contributions
- Contributions to pension plans
- Medicaid contributions

5150 Employee Separation Costs

- Vacation pay, sick leave buy back and other benefits payable upon termination/retirement

5200 Insurance Programs

- Employee unemployment, health, and life insurance premiums or payments, and workers' compensation for active employees

5250 Insurance for Retired School Employees

- Health insurance premiums for retired school employees

5260 Other Non Employee Insurance

- Insurance premiums for property, fire, liability, fidelity bonds
- Judgments against the school district resulting from self-insurance

5300 Rental-Lease of Equipment. Expenditures for this purpose may only exceed the per project dollar limit for extraordinary maintenance (\$100,000) or non-instructional equipment (\$5,000) for a three year period. After the third rental year the cost must be reported as a 7000 (fixed asset) expenditure. Do not include lease/purchase agreements.

- Annual operating lease/rental costs

5350 Rental-Lease of Buildings

- Annual capital lease/rental costs

5400 Debt Service (Interest) on Current Loans - RANS

- Annual interest charge on borrowing for revenue anticipation notes (RANS) for school purposes with a term of one year or less

5450 Debt Service (Interest) on Current Loans - BANS

- Annual interest charge on short term borrowing for bond anticipation notes (BANS) for school purposes.

5500 Other Charges: (Other items of a recurrent nature for school purposes)

- Costs of municipal and other public safety inspections
- Bank Charges
- Contracts for Medicaid billing

5550 *Crossing Guards*

- Salaries of crossing guards

6000 COMMUNITY SERVICES: Services provided by the school district for the community as a whole, or some segment of the community.

6200 Civic Activities

- Citizens' meetings
- Parent-teacher-student association activities
- Public forums and lectures
- School Council meetings and activities
- Advisory Council meetings
- Public forums and lectures
- Salaries or the prorated share of salaries, clerical and support staff
- Contracted services
- Supplies, materials, travel expenses and other expenses

6300 Recreation Services

- Salaries or the prorated share of salaries, clerical and support staff
- Contracted services
- Supplies, materials, travel expenses for staff and other expenses

6800 Health Services to Non-Public Schools

- Salaries or the prorated share of salaries, clerical and staff support
- Salaries, physicians and nurses
- Contracted services
- Medical supplies and materials
- Travel expenses for staff
- Other expenses
-

6900 Transportation Services to Non-Public Schools (To and from non-public school, regardless of distance.)

- Salaries, student transportation supervisors, dispatchers, school bus drivers, school bus maintenance personnel
- Salaries or the prorated share of salaries, clerical and support staff
- Fuel, lubrication, tires and school bus repairs
- Contracted service
- Insurance premiums
- School bus monitors

7000 ACQUISITION, IMPROVEMENT AND REPLACEMENT OF FIXED ASSETS: Acquisition of land or existing buildings, improvements of grounds, construction of buildings, additions to buildings, remodeling of buildings, or acquisition of initial or additional *non instructional* equipment exceeding the \$5,000 unit cost and \$100,000 extraordinary maintenance cost as defined in 603 CMR 10.00. Costs corresponding to revenue received as a lump sum or progress payment revenue receipt from MSBA whether or not outstanding BANs exist. Costs directly related to a school construction project supported through local appropriation.

7100 Acquisition and Improvement of Sites

- Purchase of school building sites
- Improvement of school building sites
- Grading, landscaping, sewers, storm drains, retaining walls, and surfacing
- Capital leases costs
- Principal portion of a loan not reported in 8100

7200 Acquisition and Improvement of Buildings

- Construction of buildings
- Acquisition of existing buildings
- Additions to existing buildings
- Acquisitions of portable school buildings/classrooms
- Rehabilitation of school buildings
- Lease/Purchase of Buildings
- Capital leases
- Principal portion of a loan not reported in 8100

7300 Acquisition and Improvement of Equipment

- Acquisition of new, non-instructional school equipment having a useful life of more than one year and an acquisition cost of more than \$5,000.
- Acquisition of school furniture and fixtures (bulk purchases)
- Acquisition of school machinery
- Lease/Purchase of Equipment
- Capital leases
- Principal portion of a loan not reported in 8100

7350 Capital Technology

- Hardware or other technology purchases exceeding the \$5,000 unit cost
- Capital leases
- Lease/Purchase of capital technology
- Principal portion of a loan not reported in 8100

7400 Replacement of Equipment

- Capital leases
- Lease/Purchase of Equipment
- Replacement of non-instructional equipment having a useful life of more than one year and an acquisition cost of more than \$5,000.
- Principal portion of a loan not reported in 8100

7500 Acquisition of Motor Vehicles

- Purchase of passenger vehicles for school administrative use
- Purchase of trucks for school maintenance use
- Purchase of school buses
- Lease/Purchase of motor vehicles, trucks or buses
- Capital leases
- Principal portion of a loan not reported in 8100

7600 Replacement of Motor Vehicles

- Passenger vehicles, truck, and school buses purchased to take the place of existing equipment
- Lease/Purchase of motor vehicles
- Capital leases
- Principal portion of a loan not reported in 8100

8000 DEBT RETIREMENT AND SERVICE: Retirement of debt and payment of interest and other debt costs. Principal and interest on *current* loans are not part of this function, but are reported in fixed charges (5400/5450).

8100 Long Term Debt Retirement/School Construction

- Annual *Principal* of loans used to finance the purchase or construction of schools.

8200 Long Term Debt Service/School Construction

- Annual *Interest* on bonds and loans used to finance the purchase or construction of schools.

8400 Long Term Debt Service/Educational Expenditures

- Annual *Interest* on bonds and loans used to finance the purchase of educational expenditures and for other equipment and maintenance costs, such as books, instructional equipment, and extraordinary maintenance. Report the principal of these loans in the cost category of the purchase (e.g. fixed assets, instructional technology, etc.).

8600 Long Term Debt Service/Other

- Annual *Interest* on bonds and loans used to finance the purchase of non-instructional equipment, and to pay for capital maintenance projects in excess of one hundred *thousand dollars (\$100,000)*. Principal costs should be reported in the appropriate 7000 series

9000 PROGRAMS WITH OTHER SCHOOL DISTRICTS: Transfers of payments to other school districts or to non-public schools for services provided to students residing in the sending city or town.

9100 Programs with Other Districts in Massachusetts

- Tuition or transfer payments to other public school districts in Massachusetts for resident students
- Tuition to *non member* Collaboratives
- Tuition to *non member* Regional School Districts

9110 School Choice Tuition

- Transfers made by the state from the sending school district's State Aid to the receiving school district or municipality. Deducted from state aid payments and recorded as an expenditure

9120 Tuition to Charter Schools (Horace Mann or Commonwealth)

- Transfers made by the state from the sending school district's State Aid to the Charter School. Deducted from state aid payments and recorded as an expenditure

9200 Tuition to Out-of-State Schools

- Tuition or transfer payments to school districts in other states for resident students

9300 Tuition to Non-Public schools

- Tuition or transfer payments to *non-public* schools for resident students

9400 Tuition to Collaboratives

- Payments of assessments to *member* Collaboratives for administrative and instructional services in accordance with collaborative agreements.

9500 Payments to Regional School Districts

- Payments or assessments to *member* regional school districts for capital and operating budgets in accordance with regional school district agreements.

Notes:

Supervisory refers to individuals responsible for a program/activity and for directing and evaluating personnel in that program/activity.

Non Supervisory refers to individuals responsible for a program/activity and for coordinating personnel working in that program/activity.