

City of Waltham, Massachusetts

Waltham Public Schools



Annual Operating Budget

July 1, 2014 - June 30, 2015

Waltham Public Schools

Overarching Goals

Waltham Public Schools will develop a challenging, engaging and innovative curriculum focused on high academic standards for teaching and learning.

Waltham Public Schools will apply rigorous performance standards to all areas of student learning and consistently use assessments to measure student growth and achievement.

Waltham Public Schools will ensure that all students have equal access to high quality instruction and have the opportunity to learn and achieve in a safe environment.

Waltham Public Schools will inspire and empower students to achieve high academic success, become life-long learners and be ethical and responsible global citizens.

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**Waltham Public Schools
FY2014 - 2015 Budget Summary**

Operating Budget by Expenditure Object		Budget	Superintendent's Recommendation	\$ Inc (Dec)	% Inc (Dec)
Personnel	5100	52,303,836	57,121,690	4,817,854	9.21%
General Expenses		16,447,116	17,454,161	1,007,045	6.12%
Operating Expenses	5200	10,541,763	11,127,246		
Equipment & Unusual	5400	358,703	369,020		
Special Items	5500	5,546,650	5,957,895		
Total Operating Budget		68,750,952	74,575,851	5,824,899	8.47%

Operating Budget as voted by School Committee		FY 2014 Budget	FY 2015 Superintendent's Recommendation	\$ Inc (Dec)	% Inc (Dec)
Elementary School Cost Centers		12,185,450	12,651,152	465,702	3.82%
Middle School Cost Centers		6,806,170	6,810,099	3,929	0.06%
High School Cost Centers		9,723,774	9,679,226	(44,548)	-0.46%
Miscellaneous Cost Centers		40,035,558	45,435,374	5,399,816	13.49%
Total Operating Budget		68,750,952	74,575,851	5,824,899	8.47%

Special Revenue Funds					
Food Services		2,145,926	1,936,560	(209,366)	
Title 1		225,727	235,181	9,454	
Grand Total		71,122,605	76,747,592	5,624,987	

SCHOOL DEPARTMENT
FY 2015 School Department Operating Budget - Superintendent's Recommendation

COST SUMMARY BY CLASSIFICATION	FY 2012	FY 2013	FY 2014			FY 2015	
	Actual Expenditures	Actual Expenditures	Budget	July-December Actual Expenditures	Estimated Expenditures Thru 6/30/14	Superintendent's Incr/Decr	Recommendation
Personnel	47,096,882.45	49,928,722.54	52,303,836.00	19,431,618.48	51,488,955.91	4,817,854.00	57,121,690.00
General Expenses							
Operating Expenses	10,043,994.57	10,007,095.79	10,541,763.00	4,722,893.59	10,556,908.77	585,483.00	11,127,246.00
Equipment & Unusual	479,998.84	572,300.13	358,703.00	100,720.38	372,789.00	10,317.00	369,020.00
Special Items	5,239,212.76	4,881,980.53	5,546,650.00	2,458,646.88	4,784,998.00	411,245.00	5,957,895.00
Total Operating Budget	<u>62,860,088.62</u>	<u>65,390,098.99</u>	<u>68,750,952.00</u>	<u>26,713,879.33</u>	<u>67,203,651.68</u>	<u>5,824,899.00</u>	<u>74,575,851.00</u>

Indirect Costs

The Department of Education (DOE) permits school departments to report certain school-related expenses incurred by other city departments on the annual End of Year Pupil and Financial Report (EOYR.) These 'indirect' municipal expenses include administrative services, employee benefits (including retirement and insurance), school facility operation and maintenance, other fixed costs, debt and capital outlay, and assessments and tuitions paid to other districts. Many of these expenditures are counted toward the annual net school spending requirement under M.G.L. Chapter 70. Please note that these costs are not included in the School Department Operating budget total.

Indirect Costs	FY 2012 Actual	FY 2013 Actual	FY 2014 Budgeted
Administrative Services	1,829,137	1,859,412	2,005,000
Maintenance of Grounds (snow & ice)	112,395	144,806	120,000
Employer Retirement Contributions	1,945,127	1,920,026	1,995,000
Insurance (active employees)	11,834,434	11,844,198	12,530,000
Insurance (retired employees)	9,985,576	9,183,276	9,800,000
Property Insurance (building)	88,272	132,422	150,000
School Crossing Guards	245,545	268,157	270,985
Debt - Equipment		29,238	120,325
Long-Term Debt Retirement - School Construction	3,069,787	3,159,146	3,105,263
Long-Term Debt Service - School Construction	1,587,626	1,547,173	1,456,342
School Choice / Charter School	191,070	206,238	226,182
Total	<u>\$30,888,969</u>	<u>\$30,294,092</u>	<u>\$31,779,097</u>

**Waltham Public Schools
Budget Summary by Element**

		FY 2012	FY 2013	FY 2014			FY 2015	
	Dept #	Actual Expenditures	Actual Expenditures	Budget	July-December Actual Expenditures	Expenditures Thru 6/30/14	Superintendent's Recommendation	Incr/Decr
SUPPORTIVE SERVICES								
Districtwide Leadership & Administration ~ 1000								
School Committee	001-31-41	192,580.69	155,172.05	168,882.00	93,221.77	172,911.00	174,593.00	5,711.00
Personnel		60,246.00	61,535.88	62,850.00	31,178.88	62,850.00	63,780.00	930.00
General Expenses		132,334.69	93,636.17	106,032.00	62,042.89	110,061.00	110,813.00	4,781.00
Operating Expenses		25,068.19	25,314.17	30,000.00	21,419.89	30,000.00	30,000.00	-
Equipment & Unusual		89,311.50	48,292.00	55,000.00	15,562.00	55,000.00	55,000.00	-
Special Items		17,955.00	20,030.00	21,032.00	25,061.00	25,061.00	25,813.00	4,781.00
Administrative Offices	001-31-42	1,252,811.89	1,534,551.63	1,454,004.00	702,600.30	1,406,408.00	1,470,715.00	16,711.00
Personnel		1,194,920.85	1,467,427.20	1,382,418.00	680,892.10	1,338,322.00	1,390,029.00	7,611.00
General Expenses		57,891.04	67,124.43	71,586.00	21,708.20	68,086.00	80,686.00	9,100.00
Operating Expenses		34,273.05	42,925.33	51,586.00	16,773.60	43,086.00	55,686.00	4,100.00
Equipment & Unusual		23,617.99	24,199.10	20,000.00	4,934.60	25,000.00	25,000.00	5,000.00
Special Items		-	-	-	-	-	-	-
General Administration	001-31-43	1,705,933.49	1,740,062.99	2,439,891.00	815,212.40	2,111,758.46	6,006,406.00	3,566,515.00
Personnel		994,566.88	711,987.63	1,520,492.00	343,434.27	1,226,638.69	5,061,968.00	3,541,476.00
General Expenses		711,366.61	1,028,075.36	919,399.00	471,778.13	885,119.77	944,438.00	25,039.00
Operating Expenses		408,369.05	514,752.99	615,199.00	351,079.02	568,694.77	639,969.00	24,770.00
Equipment & Unusual		-	189,123.48	-	12,086.00	12,086.00	-	-
Special Items		302,997.56	324,198.89	304,200.00	108,613.11	304,339.00	304,469.00	269.00
Central School Supply	001-31-47	298,632.13	270,799.81	244,250.00	9,307.27	244,250.00	259,250.00	15,000.00
Personnel		5,210.75	4,293.50	4,250.00	3,448.88	4,250.00	4,250.00	-
General Expenses		293,421.38	266,506.31	240,000.00	5,858.39	240,000.00	255,000.00	15,000.00
Operating Expenses		289,896.79	266,506.31	225,000.00	5,858.39	225,000.00	240,000.00	15,000.00
Equipment & Unusual		3,524.59	-	15,000.00	-	15,000.00	15,000.00	-
Special Items		-	-	-	-	-	-	-
Printing	001-31-59	44,572.09	43,730.50	52,192.00	29,311.98	52,192.00	52,192.00	-
Personnel		24,280.09	26,039.91	27,342.00	17,106.80	27,342.00	27,342.00	-
General Expenses		20,292.00	17,690.59	24,850.00	12,205.18	24,850.00	24,850.00	-
Operating Expenses		20,292.00	17,690.59	24,850.00	12,205.18	24,850.00	24,850.00	-
Equipment & Unusual		-	-	-	-	-	-	-
Special Items		-	-	-	-	-	-	-
Other School Services ~ 3000								
Attendance	001-31-51	69,852.34	72,836.04	72,732.00	35,359.23	74,128.00	74,128.00	1,396.00
Personnel		68,897.89	71,836.14	71,732.00	34,859.28	73,128.00	73,128.00	1,396.00
General Expenses		954.45	999.90	1,000.00	499.95	1,000.00	1,000.00	-
Operating Expenses		954.45	999.90	1,000.00	499.95	1,000.00	1,000.00	-
Equipment & Unusual		-	-	-	-	-	-	-
Special Items		-	-	-	-	-	-	-

	Dept #	FY 2012	FY 2013	FY 2014			FY 2015	
		Actual Expenditures	Actual Expenditures	Budget	July-December Actual Expenditures	Expenditures Thru 6/30/14	Superintendent's Recommendation	Incr/Decr
Health Services	001-31-52	908,194.88	919,423.11	919,598.00	332,834.48	919,597.00	987,233.00	67,635.00
Personnel		853,750.70	858,828.82	859,325.00	304,310.37	859,324.00	926,623.00	67,298.00
General Expenses		54,444.18	60,594.29	60,273.00	28,524.11	60,273.00	60,610.00	337.00
Operating Expenses		54,444.18	60,594.29	60,273.00	28,524.11	60,273.00	59,590.00	(683.00)
Equipment & Unusual		-	-	-	-	-	1,020.00	1,020.00
Special Items		-	-	-	-	-	-	-
Operation & Maintenance of Plant - 4000								
Facilities	001-31-57	1,888,030.06	1,881,572.00	2,005,383.00	989,319.95	1,963,943.22	2,004,663.00	(720.00)
Personnel		1,110,066.82	1,038,332.35	1,112,883.00	622,464.25	1,082,153.22	1,150,123.00	37,240.00
General Expenses		777,963.24	843,239.65	892,500.00	366,855.70	881,790.00	854,540.00	(37,960.00)
Operating Expenses		611,396.72	676,505.45	710,460.00	315,083.20	699,750.00	672,500.00	(37,960.00)
Equipment & Unusual		164,526.52	164,694.20	180,000.00	49,732.50	180,000.00	180,000.00	-
Special Items		2,040.00	2,040.00	2,040.00	2,040.00	2,040.00	2,040.00	-
Utilities	001-31-58	2,780,679.05	2,726,246.95	2,886,100.00	1,331,320.43	2,886,100.00	2,852,800.00	(33,300.00)
Personnel								
General Expenses		2,780,679.05	2,726,246.95	2,886,100.00	1,331,320.43	2,886,100.00	2,852,800.00	(33,300.00)
Operating Expenses		2,780,679.05	2,726,246.95	2,886,100.00	1,331,320.43	2,886,100.00	2,852,800.00	(33,300.00)
Equipment & Unusual		-	-	-	-	-	-	-
Special Items		-	-	-	-	-	-	-
Management Information Systems	001-31-45	542,411.57	509,619.22	598,078.00	283,771.14	596,636.00	733,843.00	135,765.00
Personnel		330,065.95	316,537.49	333,643.00	164,299.52	332,201.00	445,093.00	111,450.00
General Expenses		212,345.62	193,081.73	264,435.00	119,471.62	264,435.00	288,750.00	24,315.00
Operating Expenses		166,405.43	171,604.16	221,835.00	111,491.24	219,835.00	241,750.00	19,915.00
Equipment & Unusual		45,940.19	21,477.57	42,600.00	7,980.38	44,600.00	47,000.00	4,400.00
Special Items		-	-	-	-	-	-	-
STUDENT TRANSPORTATION								
Student Transportation - 3300								
Student Transportation	001-31-53	3,926,906.48	3,947,063.84	3,791,914.00	1,649,792.84	3,874,640.00	4,158,244.00	366,330.00
Personnel								
General Expenses		3,926,906.48	3,947,063.84	3,791,914.00	1,649,792.84	3,874,640.00	4,158,244.00	366,330.00
Operating Expenses		3,926,906.48	3,947,063.84	3,791,914.00	1,649,792.84	3,874,640.00	4,158,244.00	366,330.00
Equipment & Unusual		-	-	-	-	-	-	-
Special Items		-	-	-	-	-	-	-
ATHLETICS								
Athletics - 3510								
Athletics	001-31-55	738,194.27	744,928.06	771,069.00	351,578.94	772,848.00	768,944.00	(2,125.00)
Personnel		427,700.46	431,221.12	434,362.00	175,103.34	435,867.00	435,867.00	1,505.00
General Expenses		310,493.81	313,706.94	336,707.00	176,475.60	336,981.00	333,077.00	(3,630.00)
Operating Expenses		302,593.81	305,806.94	328,412.00	167,906.60	328,412.00	324,251.00	(4,161.00)
Equipment & Unusual		-	-	-	-	-	-	-
Special Items		7,900.00	7,900.00	8,295.00	8,569.00	8,569.00	8,826.00	531.00

	Dept #	FY 2012	FY 2013	FY 2014			FY 2015	
		Actual Expenditures	Actual Expenditures	Budget	July-December Actual Expenditures	Expenditures Thru 6/30/14	Superintendent's Recommendation	Incr/Decr
INSTRUCTIONAL SERVICES								
Instructional Services - 2000								
School Centers								
Fitzgerald Elementary	001-32-10	1,966,281.22	2,208,523.49	2,276,301.00	877,900.84	2,294,320.00	2,263,344.00	(12,957.00)
Personnel		1,928,387.75	2,175,263.30	2,232,367.00	851,703.34	2,250,386.00	2,216,808.00	(15,559.00)
General Expenses		37,893.47	33,260.19	43,934.00	26,197.50	43,934.00	46,536.00	2,602.00
Operating Expenses		37,893.47	33,260.19	43,934.00	26,197.50	43,934.00	46,536.00	2,602.00
Equipment & Unusual		-	-	-	-	-	-	-
Special Items		-	-	-	-	-	-	-
MacArthur Elementary	001-32-11	1,634,758.29	1,590,375.26	1,700,705.00	641,516.68	1,736,466.00	1,835,820.00	135,115.00
Personnel		1,595,323.80	1,557,642.05	1,667,229.00	634,101.40	1,702,990.00	1,798,804.00	131,575.00
General Expenses		39,434.49	32,733.21	33,476.00	7,415.28	33,476.00	37,016.00	3,540.00
Operating Expenses		39,434.49	32,733.21	33,476.00	7,415.28	33,476.00	37,016.00	3,540.00
Equipment & Unusual		-	-	-	-	-	-	-
Special Items		-	-	-	-	-	-	-
Northeast Elementary	001-32-12	1,863,605.97	2,078,383.91	2,122,302.00	827,549.20	2,148,368.00	2,171,995.00	49,693.00
Personnel		1,818,274.25	2,044,603.98	2,084,861.00	809,202.41	2,110,927.00	2,134,339.00	49,478.00
General Expenses		45,331.72	33,779.93	37,441.00	18,346.79	37,441.00	37,656.00	215.00
Operating Expenses		37,381.72	33,779.93	37,441.00	18,346.79	37,441.00	37,656.00	215.00
Equipment & Unusual		7,950.00	-	-	-	-	-	-
Special Items		-	-	-	-	-	-	-
Plympton Elementary	001-32-13	1,865,755.02	1,954,792.69	1,956,744.00	770,772.50	1,967,080.00	2,104,254.00	147,510.00
Personnel		1,833,411.19	1,920,411.91	1,918,026.00	758,133.54	1,928,362.00	2,061,496.00	143,470.00
General Expenses		32,343.83	34,380.78	38,718.00	12,638.96	38,718.00	42,758.00	4,040.00
Operating Expenses		32,343.83	34,380.78	38,718.00	12,638.96	38,718.00	42,758.00	4,040.00
Equipment & Unusual		-	-	-	-	-	-	-
Special Items		-	-	-	-	-	-	-
Stanley Elementary	001-32-14	1,987,172.02	2,219,218.51	2,183,891.00	836,962.30	2,164,025.00	2,245,650.00	61,759.00
Personnel		1,954,702.73	2,188,502.16	2,143,902.00	821,890.99	2,124,036.00	2,204,714.00	60,812.00
General Expenses		32,469.29	30,716.35	39,989.00	15,071.31	39,989.00	40,936.00	947.00
Operating Expenses		32,469.29	30,716.35	39,989.00	15,071.31	39,989.00	40,936.00	947.00
Equipment & Unusual		-	-	-	-	-	-	-
Special Items		-	-	-	-	-	-	-
Whittemore Elementary	001-32-15	1,506,348.32	1,714,439.70	1,945,507.00	737,020.07	1,893,669.00	2,030,089.00	84,582.00
Personnel		1,482,202.96	1,691,062.26	1,906,623.00	723,793.57	1,854,785.00	1,987,331.00	80,708.00
General Expenses		24,145.36	23,377.44	38,884.00	13,226.50	38,884.00	42,758.00	3,874.00
Operating Expenses		24,145.36	23,377.44	38,884.00	13,226.50	38,884.00	42,758.00	3,874.00
Equipment & Unusual		-	-	-	-	-	-	-
Special Items		-	-	-	-	-	-	-
Kennedy Middle	001-32-21	3,306,744.22	3,390,503.55	3,434,933.00	1,260,238.25	3,413,325.00	3,482,844.00	47,911.00
Personnel		3,270,402.03	3,354,773.51	3,380,785.00	1,243,599.83	3,359,177.00	3,427,428.00	46,643.00
General Expenses		36,342.19	35,730.04	54,148.00	16,638.42	54,148.00	55,416.00	1,268.00
Operating Expenses		36,342.19	35,730.04	54,148.00	16,638.42	54,148.00	55,416.00	1,268.00
Equipment & Unusual		-	-	-	-	-	-	-
Special Items		-	-	-	-	-	-	-

		FY 2012	FY 2013	FY 2014			FY 2015	
	Dept #	Actual Expenditures	Actual Expenditures	Budget	July-December Actual Expenditures	Expenditures Thru 6/30/14	Superintendent's Recommendation	Incr/Decr
McDevitt Middle	001-32-22	3,104,351.55	3,307,330.68	3,371,237.00	1,252,304.32	3,275,936.00	3,327,255.00	(43,982.00)
Personnel		3,053,540.70	3,268,127.49	3,318,040.00	1,232,422.73	3,222,739.00	3,273,999.00	(44,041.00)
General Expenses		50,810.85	39,203.19	53,197.00	19,881.59	53,197.00	53,256.00	59.00
Operating Expenses		48,160.85	39,203.19	53,197.00	19,881.59	53,197.00	53,256.00	59.00
Equipment & Unusual		2,650.00	-	-	-	-	-	-
Special Items		-	-	-	-	-	-	-
Senior High	001-32-31	7,807,853.74	8,242,259.53	8,455,215.00	3,008,353.93	8,277,666.00	8,390,038.00	(65,177.00)
Personnel		7,563,872.68	8,080,424.74	8,276,826.00	2,922,217.36	8,099,277.00	8,212,143.00	(64,683.00)
General Expenses		243,981.06	161,834.79	178,389.00	86,136.57	178,389.00	177,895.00	(494.00)
Operating Expenses		175,887.38	151,558.89	178,389.00	86,136.57	178,389.00	177,895.00	(494.00)
Equipment & Unusual		68,093.68	10,275.90	-	-	-	-	-
Special Items		-	-	-	-	-	-	-
Senior High ~ Chapter 74 Program	001-32-31-3	1,248,506.21	1,295,959.65	1,268,559.00	518,526.77	1,274,886.00	1,289,188.00	20,629.00
Personnel		1,149,604.61	1,171,453.91	1,162,259.00	471,688.42	1,168,586.00	1,181,888.00	19,629.00
General Expenses		98,901.60	124,505.74	106,300.00	46,838.35	106,300.00	107,300.00	1,000.00
Operating Expenses		98,901.60	124,505.74	106,300.00	46,838.35	106,300.00	107,300.00	1,000.00
Equipment & Unusual		-	-	-	-	-	-	-
Academic Departments								
English	001-33-70	99,502.38	106,495.10	110,122.00	39,928.51	110,122.00	110,122.00	-
Personnel		80,028.98	93,268.78	93,987.00	32,533.83	93,987.00	93,987.00	-
General Expenses		19,473.40	13,226.32	16,135.00	7,394.68	16,135.00	16,135.00	-
Operating Expenses		19,473.40	13,226.32	16,135.00	7,394.68	16,135.00	16,135.00	-
Equipment & Unusual		-	-	-	-	-	-	-
Special Items		-	-	-	-	-	-	-
Reading & Language Arts	001-33-71	360,610.02	389,130.73	341,991.00	150,143.82	342,358.00	349,495.00	7,504.00
Personnel		321,098.05	324,377.26	296,266.00	124,023.06	296,633.00	303,770.00	7,504.00
General Expenses		39,511.97	64,753.47	45,725.00	26,120.76	45,725.00	45,725.00	-
Operating Expenses		39,511.97	45,253.47	45,725.00	26,120.76	45,725.00	45,725.00	-
Equipment & Unusual		-	19,500.00	-	-	-	-	-
Special Items		-	-	-	-	-	-	-
Mathematics	001-33-72	333,191.65	305,368.32	330,133.00	99,411.08	330,133.00	335,051.00	4,918.00
Personnel		312,233.64	268,933.08	308,463.00	93,462.48	308,463.00	312,955.00	4,492.00
General Expenses		20,958.01	36,435.24	21,670.00	5,948.60	21,670.00	22,096.00	426.00
Operating Expenses		20,958.01	14,886.24	21,670.00	5,948.60	21,670.00	22,096.00	426.00
Equipment & Unusual		-	21,549.00	-	-	-	-	-
Special Items		-	-	-	-	-	-	-
Science & Health Education	001-33-73	298,586.50	454,142.17	465,748.00	150,456.78	470,588.00	481,222.00	15,474.00
Personnel		260,740.73	412,001.02	432,695.00	134,630.05	437,135.00	448,072.00	15,377.00
General Expenses		37,845.77	42,141.15	33,053.00	15,826.73	33,453.00	33,150.00	97.00
Operating Expenses		32,710.55	30,710.95	21,950.00	5,712.73	22,350.00	22,150.00	200.00
Equipment & Unusual		5,135.22	11,430.20	11,103.00	10,114.00	11,103.00	11,000.00	(103.00)
Special Items		-	-	-	-	-	-	-

	Dept #	FY 2012	FY 2013	FY 2014			FY 2015	
		Actual Expenditures	Actual Expenditures	Budget	July-December Actual Expenditures	Expenditures Thru 6/30/14	Superintendent's Recommendation	Incr/Decr
History & Social Sciences	001-33-74	109,048.47	108,079.87	108,271.00	37,309.28	108,271.00	109,993.00	1,722.00
Personnel		93,370.94	95,453.02	95,453.00	33,041.43	95,453.00	95,453.00	-
General Expenses		15,677.53	12,626.85	12,818.00	4,267.85	12,818.00	14,540.00	1,722.00
Operating Expenses		15,677.53	12,626.85	12,818.00	4,267.85	12,818.00	14,540.00	1,722.00
Equipment & Unusual		-	-	-	-	-	-	-
Special Items		-	-	-	-	-	-	-
World Languages	001-33-75	49,360.54	55,282.64	56,815.00	19,055.83	56,815.00	59,027.00	2,212.00
Personnel		45,145.52	51,919.40	52,615.00	17,972.10	52,615.00	53,827.00	1,212.00
General Expenses		4,215.02	3,363.24	4,200.00	1,083.73	4,200.00	5,200.00	1,000.00
Operating Expenses		4,215.02	3,363.24	4,200.00	1,083.73	4,200.00	5,200.00	1,000.00
Equipment & Unusual		-	-	-	-	-	-	-
Special Items		-	-	-	-	-	-	-
Fine & Performing Arts	001-33-80	1,948,560.59	2,062,298.59	2,056,589.00	738,308.42	2,043,061.00	2,124,733.00	68,144.00
Personnel		1,892,133.97	1,991,020.05	1,997,229.00	722,109.97	1,983,701.00	2,065,073.00	67,844.00
General Expenses		56,426.62	71,278.54	59,360.00	16,198.45	59,360.00	59,660.00	300.00
Operating Expenses		56,426.62	61,398.79	59,360.00	16,198.45	59,360.00	59,660.00	300.00
Equipment & Unusual		-	9,879.75	-	-	-	-	-
Special Items		-	-	-	-	-	-	-
Physical Education	001-33-82	462,391.55	506,774.60	532,624.00	189,644.13	526,881.00	571,503.00	38,879.00
Personnel		450,559.11	497,152.48	518,238.00	180,389.97	512,495.00	556,187.00	37,949.00
General Expenses		11,832.44	9,622.12	14,386.00	9,254.16	14,386.00	15,316.00	930.00
Operating Expenses		11,832.44	9,622.12	14,386.00	9,254.16	14,386.00	15,316.00	930.00
Equipment & Unusual		-	-	-	-	-	-	-
Special Items		-	-	-	-	-	-	-
Instructional Technology / Library Media	001-33-84	539,905.58	466,610.00	475,854.00	211,592.35	473,272.00	482,488.00	6,634.00
Personnel		387,687.92	358,089.28	370,928.00	131,060.63	369,928.00	377,562.00	6,634.00
General Expenses		152,217.66	108,520.72	104,926.00	80,531.72	103,344.00	104,926.00	-
Operating Expenses		103,917.66	106,882.82	104,926.00	80,531.72	103,344.00	104,926.00	-
Equipment & Unusual		48,300.00	1,637.90	-	-	-	-	-
Special Items		-	-	-	-	-	-	-
English Language Learning	001-33-86	1,622,160.61	1,981,495.79	2,468,897.00	881,485.08	2,397,578.00	2,698,473.00	229,576.00
Personnel		1,614,240.70	1,968,437.52	2,429,297.00	860,598.11	2,357,978.00	2,656,673.00	227,376.00
General Expenses		7,919.91	13,058.27	39,600.00	20,886.97	39,600.00	41,800.00	2,200.00
Operating Expenses		7,919.91	13,058.27	39,600.00	20,886.97	39,600.00	41,800.00	2,200.00
Equipment & Unusual		-	-	-	-	-	-	-
Special Items		-	-	-	-	-	-	-
Student Support Services	001-33-88	982,011.65	982,121.34	1,014,948.00	399,792.05	1,015,297.00	1,014,169.00	(779.00)
Personnel		961,945.81	967,237.22	991,270.00	391,219.57	994,619.00	993,150.00	1,880.00
General Expenses		20,065.84	14,884.12	23,678.00	8,572.48	20,678.00	21,019.00	(2,659.00)
Operating Expenses		20,065.84	14,884.12	23,678.00	8,572.48	20,678.00	21,019.00	(2,659.00)
Equipment & Unusual		-	-	-	-	-	-	-
Special Items		-	-	-	-	-	-	-

		FY 2012	FY 2013	FY 2014			FY 2015	
	Dept #	Actual Expenditures	Actual Expenditures	Budget	July-December Actual Expenditures	Expenditures Thru 6/30/14	Superintendent's Recommendation	Incr/Decr
Special Education	001-33-90-2	10,506,263.38	10,896,695.03	11,458,390.00	4,127,612.65	11,363,134.00	11,939,340.00	480,950.00
Personnel		9,958,267.99	10,460,528.08	10,817,180.00	3,864,726.01	10,722,608.00	11,087,828.00	270,648.00
General Expenses		547,995.39	436,166.95	641,210.00	262,886.64	640,526.00	851,512.00	210,302.00
Operating Expenses		527,046.24	385,925.92	606,210.00	262,575.74	610,526.00	816,512.00	210,302.00
Equipment & Unusual		20,949.15	50,241.03	35,000.00	310.90	30,000.00	35,000.00	-

OUT-OF-DISTRICT TUITIONS

Programs with Other School Districts - 9000

Senior High ~ Chapter 74 Program	001-32-31-3	790,644.50	794,848.00	1,015,806.00	45,188.00	941,321.00	1,000,000.00	(15,806.00)
Special Items ~ Out-of-district Tuition		790,644.50	794,848.00	1,015,806.00	45,188.00	941,321.00	1,000,000.00	(15,806.00)
Special Education	001-33-90-2	4,117,675.70	3,732,963.64	4,195,277.00	2,269,175.77	3,503,668.00	4,616,747.00	421,470.00
Special Items ~ Out-of-district Tuition		4,117,675.70	3,732,963.64	4,195,277.00	2,269,175.77	3,503,668.00	4,616,747.00	421,470.00

SPECIAL REVENUE FUNDS

Food Services	220-3400	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel		1,012,326.52	1,068,843.51	1,012,726.00	492,127.53	1,019,460.00	1,019,460.00	6,734.00
General Expenses		856,393.44	799,580.61	1,133,200.00	460,320.96	1,133,200.00	917,100.00	(216,100.00)
Operating Expenses		804,970.02	792,613.22	848,200.00	436,268.96	848,200.00	882,100.00	33,900.00
Equipment & Unusual		51,423.42	6,967.39	285,000.00	24,052.00	285,000.00	35,000.00	(250,000.00)
Special Items		-	-	-	-	-	-	-
Offset ~ Food Services Revolving Fund		(1,868,719.96)	(1,868,424.12)	(2,145,926.00)	(952,448.49)	(2,152,660.00)	(1,936,560.00)	209,366.00
Title 1	280-3105	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel		235,045.42	217,489.55	225,727.00	104,281.48	353,455.00	235,181.00	9,454.00
General Expenses		-	-	-	-	-	-	-
Operating Expenses		-	-	-	-	-	-	-
Equipment & Unusual		-	-	-	-	-	-	-
Special Items		-	-	-	-	-	-	-
Offset ~ Title 1 Funding		(235,045.42)	(217,489.55)	(225,727.00)	(104,281.48)	(353,455.00)	(235,181.00)	(9,454.00)

Total		62,860,088.62	65,390,098.99	68,750,952.00	26,713,879.33	67,203,651.88	74,575,851.00	5,824,899.00
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Total Operating Budget								
Personnel		47,096,882.45	49,928,722.54	52,303,836.00	19,431,618.48	51,488,955.91	57,121,690.00	4,817,854.00
General Expenses		15,763,206.17	15,461,376.45	16,447,116.00	7,282,260.85	15,714,695.77	17,454,161.00	1,007,045.00
Operating Expenses		10,043,994.57	10,007,095.79	10,541,763.00	4,722,893.59	10,556,908.77	11,127,246.00	585,483.00
Equipment & Unusual		479,998.84	572,300.13	358,703.00	100,720.38	372,789.00	369,020.00	10,317.00
Special Items		5,239,212.76	4,881,980.53	5,546,650.00	2,458,646.88	4,784,998.00	5,957,895.00	411,245.00
Total		62,860,088.62	65,390,098.99	68,750,952.00	26,713,879.33	67,203,651.88	74,575,851.00	5,824,899.00

**Waltham Public Schools
Budget Comparison**

		FY 2014	FY 2015			
	pages	Budget	Superintendent's Recommendation	\$ Inc (Dec)	% Inc (Dec)	Major Changes beyond increases due to contractual salary obligations
SUPPORTIVE SERVICES						
Districtwide Leadership & Administration ~ 1000						
School Committee	14	168,882	174,593	5,711	3.38%	Liability insurance premium increase \$4,781
Administrative Offices	17	1,454,004	1,470,715	16,711	1.15%	Student Activities Fund audit \$12,000, Financial Operations Review \$5,000, Municipal Medicaid processing fee \$5,000
General Administration	20	2,439,891	6,006,406	3,566,515	146.18%	Collective bargaining and non-union personnel contingency \$3,899,475, PIC Part Time - kindergarten registration night \$7,400, Waltham Family School - part time teacher/supplies \$25,000, Administrator mentoring \$15,000, Professional Development - elementary phonics/middle school math \$30,000, Classroom set-up for new classrooms \$25,000, Translation services \$5,000
Central School Supply	24	244,250	259,250	15,000	6.14%	Textbook Adoption - elementary phonics/middle school math \$15,000, Technology equipment replacement \$435,000
Printing	27	52,192	52,192	0	0.00%	
Other School Services ~ 3000						
Attendance	30	72,732	74,128	1,396	1.92%	
Health Services	33	919,598	987,233	67,635	7.35%	R.N. at Northeast Elementary \$60,000
Operation & Maintenance of Plant ~ 4000						
Facilities	36	2,005,383	2,004,663	(720)	-0.04%	Plumber position restored to full time \$65,000, eliminate vacant Painter position (\$47,025), reduced Contracted Services for outside plumbing services (\$25,000); Maintenance of Grounds ~ Service - Kennedy Middle School \$5,000
Utilities	40	2,886,100	2,852,800	(33,300)	-1.15%	Various heat savings (\$30,000), various electrical savings (\$10,000); water/sewer increase \$21,700, telephone system maintenance \$10,000, increased offset to Building Rental Revolving Fund (\$25,000)
Management Information Systems	43	598,078	733,843	135,765	22.70%	(2) Technicians \$100,000, increased internet bandwidth \$10,600, web filter maintenance support & new e-mail archiving \$12,017, technology equipment for new MIS staff \$7,000
STUDENT TRANSPORTATION						
Student Transportation ~ 3300						
Student Transportation	46	3,791,914	4,158,244	366,330	9.66%	Contractual agreement \$240,954, Special Education Out-of-district \$50,000, Homeless Transportation \$75,000, upgrade software GIS map \$5,376
ATHLETICS						
Athletics ~ 3510						
Athletics	48	771,069	768,944	(2,125)	-0.28%	Increase offset to Athletics Revolving Fund (\$5,000)
INSTRUCTIONAL SERVICES						
Instructional Services ~ 2000						
School Centers						
Elementary Schools						
Fitzgerald Elementary	51	2,276,301	2,263,344	(12,957)	-0.57%	Additional copy machine ~ lease cost \$2,378

	pages	FY 2014 Budget	FY 2015 Superintendent's Recommendation	\$ Inc (Dec)	% Inc (Dec)	Major Changes beyond increases due to contractual salary obligations
MacArthur Elementary	54	1,700,705	1,835,820	135,115	7.94%	Grade 1 teacher and Grade 5 teacher added due to enrollment roll through, Grade K teacher added subsequent to FY14 budget, additional copy machine ~ lease cost \$2,378
Northeast Elementary	57	2,122,302	2,171,995	49,693	2.34%	Additional copy machine ~ lease cost \$2,378
Plympton Elementary	60	1,956,744	2,104,254	147,510	7.54%	Grade 1 teacher and Grade 3 teacher added due to enrollment roll through, Lunch/Recess Monitors increase added subsequent to FY14 budget \$3,240, additional copy machine ~ lease cost \$2,378
Stanley Elementary	63	2,183,891	2,245,650	61,759	2.83%	Grade 3 teacher added due to enrollment roll through, additional copy machine ~ lease cost \$2,378
Whittemore Elementary	66	1,945,507	2,030,089	84,582	4.35%	Grade 2 teacher and Grade 5 teacher added due to enrollment roll through, additional copy machine ~ lease cost \$2,378
Middle Schools						
Kennedy Middle	69	3,434,933	3,482,844	47,911	1.39%	Custodial second shift \$8,000
McDevitt Middle	73	3,371,237	3,327,255	(43,982)	-1.30%	
Senior High School						
Senior High	77	8,455,215	8,390,038	(65,177)	-0.77%	
Senior High ~ Chapter 74 Program	81	1,268,559	1,289,188	20,629	1.63%	Digital press (cost share with Perkins Grant) \$30,000, maintenance for digital press and digital copier \$6,000
Academic Departments						
English	84	110,122	110,122	0	0.00%	
Reading & Language Arts	87	341,991	349,495	7,504	2.19%	
Mathematics	90	330,133	335,051	4,918	1.49%	
Science & Health Education	93	465,748	481,222	15,474	3.32%	Elementary classroom specialists (.35 fte) due to enrollment roll through \$17,500
History & Social Sciences	96	108,271	109,993	1,722	1.59%	
World Languages	99	56,815	59,027	2,212	3.89%	
Fine & Performing Arts	102	2,056,589	2,124,733	68,144	3.31%	Elementary classroom specialists (1.05 fte) due to enrollment roll through \$52,500
Physical Education	105	532,624	571,503	38,879	7.30%	Elementary classroom specialists (.35 fte) due to enrollment roll through \$17,500, Project Adventure Consultant (.4 fte) effective 1/1/15 \$12,584
Instructional Technology / Library Media	108	475,854	482,488	6,634	1.39%	
English Language Learning	111	2,468,897	2,698,473	229,576	9.30%	New positions: Assessment/Placement Specialist \$54,121, Teachers (3.0 fte) to support additional ELL population \$175,000, Textbooks & Supplies \$4,500
Student Support Services	114	1,014,948	1,014,169	(779)	-0.08%	

		FY 2014	FY 2015			
	pages	Budget	Superintendent's Recommendation	\$ Inc (Dec)	% Inc (Dec)	Major Changes beyond increases due to contractual salary obligations
Special Education	117	11,458,390	11,939,340	480,950	4.20%	Teacher - WHS CORE Program \$72,874, Teacher - Plympton Learning Center (.2 fte) \$10,000, Teacher - Pre-k \$50,000, Paraprofessional - Pre-k \$25,000, Behaviorist \$75,000, Paraprofessional - net increase (3 fte) \$77,140, Direct Services - 1:1 nursing services \$149,826, Direct Services - Diagnostic Placements \$60,000, Out of District Tuitions / Circuit Breaker \$548,570
OUT-OF-DISTRICT TUITIONS						
Programs with Other School Districts ~ 9000						
Senior High ~ Chapter 74 Program	83	1,015,806	1,000,000	(15,806)	-1.56%	Based on projected enrollments
Special Education	121	4,195,277	4,616,747	421,470	10.05%	Based on projected enrollments
Total Operating Budget		68,750,952	74,575,851	5,824,899	8.47%	

**Waltham Public Schools
Full Time Equivalency Positions**

	FY 2013 * as amended	FY 2014 * as amended	FY 2015 recommended	Inc (Dec)
SUPPORTIVE SERVICES				
Districtwide Leadership & Administration ~ 1000				
Administrative Offices	19.1	17.25	17.25	0.0
General Administration	6.4	5.6	6.0	0.4 Waltham Family School Teacher
Printing	0.5	0.5	0.5	0.0
Other School Services ~ 3000				
Attendance & Census	1.5	1.5	1.5	0.0
Health Services	12.7	13.1	13.7	0.6 R.N Northeast (.4 fte grant funded in FY14)
Operation & Maintenance of Plant ~ 4000				
Facilities	14.5	15.475	15.0	(0.475) Plumber position restored to full time, eliminate Painter position
Management Information Systems	6.0	6.0	8.0	2.0 Technicians
ATHLETICS				
Athletics ~ 3510				
Athletics	2.5	2.5	2.5	0.0
INSTRUCTIONAL SERVICES				
Instructional Services ~ 2000				
School Centers				
Elementary Schools				
Fitzgerald Elementary	35.0	35.0	35.0	0.0
MacArthur Elementary	25.5	27.5	29.5	2.0 Grade 1 teacher and Grade 5 teacher added due to enrollment roll through
Northeast Elementary	30.5	31.5	31.5	0.0
Plympton Elementary	27.5	29.5	31.5	2.0 Grade 1 teacher and Grade 3 teacher added due to enrollment roll through
Stanley Elementary	32.0	32.0	33.0	1.0 Grade 3 teacher added due to enrollment roll through
Whittemore Elementary	26.5	30.5	32.5	2.0 Grade 2 teacher and Grade 5 teacher added due to enrollment roll through
Middle Schools				

	FY 2013 * as amended	FY 2014 * as amended	FY 2015 recommended	Inc (Dec)	
Kennedy Middle	52.975	52.975	52.975	0.0	
McDevitt Middle	51.875	51.750	51.750	0.0	
Senior High School					
Senior High	127.8	126.4	126.4	0.0	
Senior High ~ Chapter 74 Program	17.6	17.6	17.6	0.0	
Academic Departments					
English	1.0	1.0	1.0	0.0	
Reading & Language Arts	4.0	4.0	4.0	0.0	
Mathematics	4.0	4.0	4.0	0.0	
Science & Health	6.25	6.50	6.85	0.35	Elementary classroom specialists
History & Social Sciences	1.0	1.0	1.0	0.0	
World Languages	0.6	0.6	0.6	0.0	
Fine & Performing Arts	28.3	29.25	30.3	1.05	Elementary classroom specialists
Physical Education	7.8	8.05	8.4	0.35	Elementary classroom specialists
Instructional Technology / Library Media	6.2	6.2	6.2	0.0	
English Language Learning	40.6	44.0	48.5	4.5	Assessment/Placement Specialist (1 fte), Teachers (3.5 fte) to support additional ELL population
Student Support Services	13.6	13.6	13.6	0.0	
Special Education	241.1	245.7	246.9	1.2	Teacher - WHS CORE Program, Teacher - Plympton Learning Center (.2 fte), Teacher - Pre-k, Paraprofessional - Pre-k, Behaviorist, Paraprofessional - net increase (3 fte)
SPECIAL REVENUE FUNDS					
Food Services	43.1	43.39	43.39	0.0	
Title 1	7.7	10.9	7.5	(3.4)	Reading Specialist (.4 fte), Math Specialist (1 fte), Paraprofessional (2 fte) - positions funded in FY14 only
TOTAL	895.70	914.84	928.415	13.575	

School Committee

The general policy of the Waltham School Committee is to maintain a public school system which will provide opportunities for each student and each adult to develop his/her potential to its utmost; to become a citizen of maximum value to his/her community, state and nation; to develop a climate which fosters high ethical and moral standards, is supportive and respectful of all school community members, and is conducive to learning and growing.

The Waltham School Committee consists of six members chosen at large by ballot from the registered voters of Waltham and the Mayor who serves as Chairman. The term of office is for four years and expires on December 31 following the second biennial city election thereafter.

The current membership of the Waltham School Committee are as follows:

Mayor Jeannette A McCarthy, Chairperson
Superintendent Susan M Nicholson, Clerk

Ms. Margaret M Donnelly, Member
Ms. Kathleen Dowcett, Member
Mr. John A Frassica II, Member
Mr. John B Graceffa, Member
Mr. Stephen Rando, Jr, Member
Mr. Edmund Tarallo, Member

	FY 2012	FY 2013	FY 2014			FY 2015	
	Actual Expenditures	Actual Expenditures	July-December Budget	Actual Expenditures	Estimated Expenditures Thru 6/30/14	Superintendent's Incr/Decr	Recommendation
COST SUMMARY BY CLASSIFICATION							
Personnel	60,246.00	61,535.88	62,850.00	31,178.88	62,850.00	930.00	63,780.00
General Expenses							
Operating Expenses	25,068.19	25,314.17	30,000.00	21,419.89	30,000.00	0.00	30,000.00
Equipment & Unusual	89,311.50	48,292.00	55,000.00	15,562.00	55,000.00	0.00	55,000.00
Special Items	17,955.00	20,030.00	21,032.00	25,061.00	25,061.00	4,781.00	25,813.00
Total Operating Budget	192,580.69	155,172.05	168,882.00	93,221.77	172,911.00	5,711.00	174,593.00

School Committee

PERSONNEL

Bargaining Unit Position		FY 2012		FY 2013		FY 2014			FY 2015		
		#	Actual Expenditures	#	Actual Expenditures	#	Budget	July-December Actual Expenditures	Estimated Expenditures Thru 6/30/14	#	Superintendent's Recommendation
1.	School Committee Member	6	60,246.00	6	61,535.88	6	62,850	31,179	62,850	6	63,780
2.											
3.											
4.											
5.											
6.											
7.											
8.											
9.											
10.											
Total		6	60,246.00	6	61,535.88	6	62,850	31,179	62,850	6	63,780

School Committee

Classification	FY 2012	FY 2013	FY 2014			FY 2015	
	Actual Expenditures	Actual Expenditures	Budget	July-December Actual Expenditures	Estimated Expenditures Thru 6/30/14	Superintendent's Incr/Decr	Recommendation
Personnel 001-31-41-5100							
1110 - 5111 - Salaries - Full Time	60,246.00	61,535.88	62,850.00	31,178.88	62,850.00	930.00	63,780.00
General Expenses							
Operating Expenses 001-31-41-5200							
School Committee (1110)							
1110 - 5780 - Other	25,068.19	25,314.17	30,000.00	21,419.89	30,000.00	0.00	30,000.00
Equipment & Unusual 001-31-41-5400							
Legal Services for School Committee (1430)							
1430 - 5305 - Legal Services	89,311.50	37,750.50	30,000.00	7,982.50	30,000.00	0.00	30,000.00
1430 - 5311 - Legal Services ~ Collective Bargaining		10,541.50	25,000.00	7,579.50	25,000.00	0.00	25,000.00
Special Items 001-31-41-5500							
Other Non Employee Insurance (5260)							
5260 - 5740 - Liability Insurance	17,955.00	20,030.00	21,032.00	25,061.00	25,061.00	4,781.00	25,813.00
Total Operating Budget	192,580.69	155,172.05	168,882.00	93,221.77	172,911.00	5,711.00	174,593.00

Explanation for Requested Increases

<u>Item</u>	<u>Reason</u>	<u>Amount</u>
Personnel		
Salaries - Full Time	Cost of living adjustment	930.00
General Expenses		
Special Items		
5260 - 5740 Liability Insurance	Premium rate increase	4,781.00

Administrative Offices

Under the direction of the School Business Administrator, the Business Office manages financial operations and selected support services, develops the annual operating budget in collaboration with the Superintendent and her management team, processes payables and payroll, oversees compliance and financial reporting, purchasing, and the Capital Improvement Plan development. Working collaboratively with other administrators, the Business Office provides grant management oversight. In addition to overall financial oversight, the Business Office is responsible for student transportation and food services.

The Human Resources Department manages all aspects of personnel operations. Human Resources has developed a recruitment plan for the district which includes attending job fairs (Boston College, Boston University, Simmons, Lesley, Bridgewater State, Mass Partnership for Diversity) and then bringing outstanding candidates back to our own on site job fair in April. Human Resources support contract negotiations and oversee all general personnel practices. The Human Resources Department also plays an important advise and support role to administrators in the evaluation and management of personnel. Human Resources act as the intermediary with all unions and hear grievances as necessary.

	FY 2012	FY 2013	FY 2014			FY 2015	
	Actual	Actual	July-December	Actual	Estimated	Superintendent's	
COST SUMMARY BY CLASSIFICATION	Expenditures	Expenditures	Budget	Expenditures	Expenditures Thru 6/30/14	Incr/Decr	Recommendation
Personnel	1,194,920.85	1,467,427.20	1,382,418.00	680,892.10	1,338,322.00	7,611.00	1,390,029.00
General Expenses							
Operating Expenses	34,273.05	42,925.33	51,586.00	16,773.60	43,086.00	4,100.00	55,686.00
Equipment & Unusual	23,617.99	24,199.10	20,000.00	4,934.60	25,000.00	5,000.00	25,000.00
Special Items	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Operating Budget	1,252,811.89	1,534,551.63	1,454,004.00	702,600.30	1,406,408.00	16,711.00	1,470,715.00

Administrative Offices

PERSONNEL

Bargaining Unit Position		FY 2012		FY 2013		FY 2014			FY 2015		
		#	Actual Expenditures	#	Actual Expenditures	#	July-December		Estimated Expenditures Thru 6/30/14	#	Superintendent's Recommendation
							Budget	Actual Expenditures			
1.	Superintendent of Schools			1	158,620.14	1	161,792	83,685	161,792	1	161,792
2.	Assistant Superintendent of Curriculum and Instruction			1	128,462.90	1	128,750	69,259	133,900	1	139,256
3.	Administrator of Pupil Personnel			1	130,344.83	1	126,000	62,678	159,150	1	123,000
4.	Business Administrator			1	121,297.14	1	121,297	65,877	127,362	1	129,909
5.	Fiscal Coordinator			1	102,137.65	1	102,138			1	102,138
6.	Human Resource Administrator			0.6	65,625.00	0.6	65,000	33,621	65,000	0.6	65,000
7.	Grants Management / Program Development			0.5		0.15	10,000			0.15	10,000
8.	Information Systems Specialist			1	68,411.66	1	62,800	32,483	62,800	1	62,800
9.	Secretary to Superintendent			1	74,251.30	1	74,612	38,592	74,612	1	74,612
10.	Secretary to Superintendent / School Committee			1	63,724.16	1	64,714	34,389	64,714	1	64,714
11.	WSSA Secretary to Assistant Superintendent			1	59,938.63	1	59,314	31,307	61,106	1	61,106
12.	WSSA Receptionist			1	45,360.44						
13.	WSSA Payroll Clerk			3	141,395.07	3	146,128	77,865	150,541	3	150,541
14.	WSSA Bookkeeping Clerk			3	147,876.32	3	145,627	77,599	150,025	3	150,025
15.	WSSA Business / Transportation Clerk			1	46,617.66	1	49,878	23,428	51,384	1	51,384
16.	WSSA Secretary to Fiscal Coordinator			0.5	23,290.60	0.5	23,116	12,231	23,814		
17.	Copy Center Coordinator			0.5	19,420.22	0.5	19,622	11,399	22,122	0.5	22,122
18.	Clerical - Substitutes / Student Help / OT				70,653.48		21,630	26,480	30,000		21,630
Total		16	1,194,920.85	19.1	1,467,427.20	17.75	1,382,418	680,892	1,338,322	17.25	1,390,029

Administrative Offices

Classification	FY 2012	FY 2013	FY 2014		Estimated Expenditures Thru 6/30/14	FY 2015	
	Actual Expenditures	Actual Expenditures	Budget	July-December Actual Expenditures		Superintendent's Incr/Decr	Recommendation
Personnel 001-31-42-5100							
5111 Salaries - Full Time	1,123,603.34	1,396,773.72	1,360,788.00	654,412.47	1,308,322.00	7,611.00	1,368,399.00
5122 Temporary Help	29,295.45	23,414.75	21,630.00	8,683.75	30,000.00	0.00	21,630.00
5131 Overtime	42,022.06	47,238.73		17,795.88			
General Expenses							
Operating Expenses 001-31-42-5200							
Superintendent (1210)							
1210 - 5242 - Maintenance of Office Equipment	276.00	276.00				0.00	
1210 - 5342 - Postage	2,049.59	2,014.10	3,000.00	2,037.48	2,500.00	(500.00)	2,500.00
1210 - 5420 - Office Supplies	2,945.54	3,754.90	2,500.00	1,088.11	2,500.00	0.00	2,500.00
1210 - 5780 - Other	536.32	3,925.27	5,000.00	4,080.43	5,000.00	0.00	5,000.00
District-Wide Administration (1230)							
1230 - 5300 - Consultant (Grant Writer)		400.00				0.00	
Finance & Business (1410)							
1410 - 5342 - Postage	2,000.00	2,012.95	2,000.00	2,000.00	2,000.00	0.00	2,000.00
1410 - 5420 - Office Supplies	1,350.24	809.36	2,000.00	533.36	1,500.00	(500.00)	1,500.00
1410 - 5780 - Other	10,081.00	15,178.04	9,400.00	510.00	9,400.00	12,600.00	22,000.00
Human Resources (1420)							
1420 - 5341 - Advertising	6,939.00	3,665.00	15,000.00	600.00	10,000.00	(5,000.00)	10,000.00
1420 - 5780 - Other	136.00	3,722.19	5,000.00	1,685.00	2,500.00	(2,500.00)	2,500.00
Rental-Lease of Equipment (5300)							
5300 - 5270 - Lease of Office Equipment	7,959.36	7,167.52	7,686.00	4,239.22	7,686.00	0.00	7,686.00
Equipment & Unusual 001-31-42-5400							
Other Charges (5500)							
5500 - 5780 - Other (Medicaid)	23,617.99	24,199.10	20,000.00	4,934.60	25,000.00	5,000.00	25,000.00
Special Items 001-31-42-5500							
Total Operating Budget	1,252,811.89	1,534,551.63	1,454,004.00	702,600.30	1,406,408.00	16,711.00	1,470,715.00

Explanation for Requested Increases

<u>Item</u>	<u>Reason</u>	<u>Amount</u>
Personnel		
Salaries - Full Time	Contractual	33,727.00
General Expenses		
Operating Expenses		
1410 - 5780 Finance & Business - Other	Audit of Student Activity Accounts \$12,000	12,000.00
Equipment & Unusual		
5500 - 5780 Other Charges - Medicaid	Processing fee for Medicaid eligible claims; 4.25% of reimbursable claims	5,000.00

General Administration

Curriculum, Instruction, Assessment, and Professional Development

A significant amount of the work in the district aligns well with and is in support of the following unfunded mandates at both the state and federal levels: continued implementation of the Massachusetts Department of Elementary and Secondary Education Model System for Educator Evaluation including District Determined Measures which is being piloted this year, Partnership for Assessment of Readiness for College and Careers, and Sheltered English Immersion (SEI) course for teachers and administrators. The Sheltered English Immersion (SEI) course is a required 45-hour course for all K-12 core content teachers in the Commonwealth holding licenses in early childhood, elementary, teachers of students with moderate and severe disabilities, English, reading, language arts, mathematics, science, civics and government, economics, history, and geography who have English language learners in their classrooms. The deadline for completion of the Sheltered English Immersion (SEI) endorsement course is July 1, 2016. In Waltham, we have one hundred eighty (180) teachers who must enroll in the forty-five (45) hour course over the next two years.

In addition to the unfunded state and federal mandates, the district provides the following professional development for educators and administrators to ensure that all students have equal access to high quality content and instruction that is standards-based and differentiated to meet the diverse needs of our students:

- K-12 curricula alignment with new state frameworks which include the common core standards to match written, taught, assessed, and learned curriculum
- Development of common district-determined measures (DDMs) which are part of the Massachusetts Model System for Educator Evaluation
- Use of Mastery Manager to analyze the district's common assessments to monitor student progress and program implementation at the district, school, and classroom level
- Professional Learning Community Lead Teacher training which establishes procedures and protocols to plan student-centered lessons, discuss data about student learning, share resources and teaching strategies, and create common assessments
- Effective Teaching Strategies which promotes high-quality instruction
- Open Circle
- Mentor and Induction Programs for teachers and administrators
- Extended Mentor and Induction Programs for administrators
- Writing with Colors Workshops
- Making Math Accessible Workshops
- World-Class Instructional Design and Assessment (WIDA)
- Implementation of a 1:1 learning environment
- Implementation of consistently delivered K-5 literacy and math blocks
- Implementation of 30-minute intervention blocks
- Social Studies and Science embedded into the elementary literacy block
- Daily 5 Study Groups
- Math in Focus Training
- Pre-advanced placement/Laying the Foundation training for Grades 6-12 English Language Arts, math, science, special education and English as a Second Language teachers
- 21st Century Skills of critical thinking, problem solving, communication, collaboration, and digital literacy
- T21 iPad professional development
- K-1 Phonics Pilot
- Middle School Mathematics Pilot
- Implement DESE's Model Curriculum Units

	FY 2012	FY 2013	FY 2014			FY 2015	
	Actual Expenditures	Actual Expenditures	Budget	July-December Actual Expenditures	Estimated Expenditures Thru 6/30/14	Superintendent's Incr/Decr	Recommendation
COST SUMMARY BY CLASSIFICATION							
Personnel	994,566.88	711,987.63	1,520,492.00	343,434.27	1,226,638.69	3,541,476.00	5,061,968.00
General Expenses							
Operating Expenses	408,369.05	514,752.99	615,199.00	351,079.02	568,694.77	24,770.00	639,969.00
Equipment & Unusual	0.00	189,123.48	0.00	12,086.00	12,086.00	0.00	0.00
Special Items	302,997.56	324,198.89	304,200.00	108,613.11	304,339.00	269.00	304,469.00
Total Operating Budget	1,705,933.49	1,740,062.99	2,439,891.00	815,212.40	2,111,758.46	3,566,515.00	6,006,406.00

General Administration

PERSONNEL

Bargaining Unit Position	FY 2012		FY 2013		FY 2014			FY 2015	
	#	Actual Expenditures	#	Actual Expenditures	#	Budget	July-December Actual Expenditures	Estimated Expenditures Thru 6/30/14	Superintendent's Recommendation
1. WSSA Director's Secretary			1	38,808.66	1	37,736	13,457	38,876	38,876
2. WSSA Switchboard			1	48,251.68	1	47,108	25,102	48,531	48,531
3. WSSA Substitute Coordinator									
4. Parent Information Center Coordinator			1	40,349.17	1	50,000	25,862	50,000	50,000
5. Parent Information Center Aide			0.8	6,542.80					
6. Parent Information Center Part Time				9,111.47			3,576	3,576	7,400
7. Translator			1	45,663.69	1	46,082	23,836	46,082	46,082
8. Coordinator - Waltham Family School			1	80,023.72	1	81,298	42,051	81,298	81,298
9. Teacher - Waltham Family School			0.6	43,460.15	0.6	43,460	22,479	43,460	43,460
10. Teacher - Waltham Family School									20,000
11. WSAA Summer Per Diem						25,000		25,000	25,000
12. Allowance for Degree Changes						73,000		73,000	73,000
13. Contingency Plan						150,000		150,000	150,000
14. Substitutes (daily substitutes)				276,900.00		350,000	97,673	350,000	350,000
15. Substitutes (long term substitutes)						170,000	104,846	170,000	170,000
16. School Safety Officer			S	3,088.28	S	3,105	831	831	
17. Math Olympiad Stipend			S	4,752.00	S	4,784		4,784	4,784
18. Mentoring Stipends			S	77,071.16	S	55,000		55,000	70,000
19. Summer School Director Stipend			S	6,200.00	S	6,200	6,200	6,200	6,200
20. Sick Leave Buyback				75,225.00		80,000		80,000	80,000
21. Collective bargaining and non-union personnel contingency						297,719			3,899,475
22. Less Federal Grant Funds / Special Revenue Funds				(43,460.15)			(22,479)		
23. Less Unanticipated Personnel Changes									(102,138)
Total	7.4	994,566.88	6.4	711,987.63	5.6	1,520,492	343,434	1,226,639	5,061,968

General Administration

Classification	FY 2012	FY 2013	FY 2014			FY 2015	
	Actual	Actual	July-December	Actual	Estimated	Superintendent's	
	Expenditures	Expenditures	Budget	Expenditures	Expenditures Thru 6/30/14	Incr/Decr	Recommendation
Personnel 001-31-43-5100							
5111 Salaries - Full Time	525,173.17	303,099.87	723,684.00	257,633.01	726,247.00	(79,575.00)	644,109.00
5121 Part Time - Substitutes (daily)	313,976.00	276,900.00	350,000.00	97,672.96	350,000.00	0.00	350,000.00
5122 Wages - Part Time		9,111.47	0.00	3,576.23	3,576.23	7,400.00	7,400.00
5124 Stipends	68,994.21	91,111.44	69,089.00	7,031.46	66,815.46	11,895.00	80,984.00
5195 Sick Leave Buyback	86,423.50	75,225.00	80,000.00	0.00	80,000.00	0.00	80,000.00
Allowance for Contract Negotiations		0.00	297,719.00	0.00	0.00	3,601,756.00	3,899,475.00
Offset ~ Federal Grants / Special Revenue Funds		(43,460.15)	0.00	(22,479.39)	0.00	0.00	0.00
General Expenses							
Operating Expenses 001-31-43-5200							
Districtwide Administration (1230)							
1230 - 5342 - Postage	4,684.19	5,200.00	5,000.00	3,000.00	5,000.00	0.00	5,000.00
1230 - 5360 - Substitute Service	6,671.22	13,200.00	15,000.00	14,070.00	14,070.00	0.00	15,000.00
1230 - 5780 - Other	10,125.11	12,495.77	14,000.00	7,230.23	14,000.00	0.00	14,000.00
Districtwide Information Management and Technology (1450)							
1450 - 5425 - Software License	2,830.00					1,350.00	1,350.00
Medical/Therapeutic Services (2320)							
2320 - 5240 - Maintenance / Repairs	296.39						
2320 - 5360 - 504 Services	68,797.51	90,452.54	110,551.00	24,707.69	75,000.00	(40,551.00)	70,000.00
Professional Development (2357)							
2357 - 5360 - Professional Development	230,275.65	227,794.83	270,000.00	189,460.76	270,000.00	60,000.00	330,000.00
2357 - 5780 - Curriculum Review	7,725.00	9,000.00	12,000.00		12,000.00	0.00	12,000.00
Textbooks & Related Materials (2410)							
2410 - 5510 - Textbooks & Supplies; Classroom Set-up	15,494.63	82,269.41	60,000.00	76,154.45	76,154.45	25,000.00	85,000.00
Other Instructional Materials (2415)							
2415 - 5500 - 504 Supplies	1,005.63	1,124.09	250.00	254.50	1,000.00	750.00	1,000.00
Other Instructional Services (2440)							
2440 - 5710 - Mileage (teacher)	175.50	365.13		72.32	72.32	200.00	200.00
Classroom Instructional Technology (2451)							
2451 - 5425 - Software License Mastery Manager			24,000.00	16,941.00	20,000.00	(4,000.00)	20,000.00
Attendance and Parent Liaison Services (3100)							
3100 - 5362 - Translation Service	15,770.25	6,220.50	5,000.00	3,417.50	7,500.00	2,500.00	7,500.00
3100 - 5515 - Supplies (PIC)	4,898.21	1,772.80	2,000.00	1,603.45	2,000.00	0.00	2,000.00
Rental-Lease of Equipment (5300)							
5300 - 5270 - Lease of Equipment (PIC)	2,619.76	2,857.92	2,858.00	1,667.12	2,858.00	(479.00)	2,379.00
Civic Activities (6200)							
6200 - 5340 - Emergency Call System	12,000.00	12,000.00	13,000.00	12,500.00	12,500.00	0.00	13,000.00
6200 - 5300 - Matching Funds ~ Power Program	25,000.00	25,000.00	25,000.00			(25,000.00)	0.00
6200 - 5360 - Waltham Family School		25,000.00	56,540.00		56,540.00	5,000.00	61,540.00
Equipment & Unusual 001-31-43-5400							
Building Technology (2250)							
2250 - 6530 - Computer Equipment		2,622.00		12,086.00	12,086.00		

Classroom Instructional Technology (2451)							
2451 - 5865 - Educational Equipment		186,501.48		0.00			
<hr/>							
Special Items 001-31-43-5500							
Insurance Programs (5200)							
5200 - 5170 - Unemployment	146,300.45	197,839.82	150,000.00	70,828.42	150,000.00	0.00	150,000.00
5200 - 5177 - Workers' Compensation	152,697.11	122,359.07	150,000.00	33,445.69	150,000.00	0.00	150,000.00
Other Non Employee Insurance (5260)							
5260 - 5740 - Insurance ~ Student Accident	4,000.00	4,000.00	4,200.00	4,339.00	4,339.00	269.00	4,469.00
Total Operating Budget	1,705,933.49	1,740,062.99	2,439,891.00	815,212.40	2,111,758.46	3,566,515.00	6,006,406.00

Explanation for Requested Increases

<u>Item</u>	<u>Reason</u>	<u>Amount</u>
Personnel		
Salaries - Full Time	Contractual	2,563.00
Line 6 - Parent Information Center Part Time	Kindergarten registration night at (6) elementary schools	7,400.00
Line 10 - Teacher - Waltham Family School	Additional .4 teacher to support Waltham Family School increased enrollments	20,000.00
Line 14 - Substitutes (daily substitutes)	Increase daily rates; no impact on budget due to decreased number of absences	0.00
Line 18 - Mentoring Stipends	Mentoring for new administrators	15,000.00
Line 21 - Allowance for Contract Negotiations	Balance of prior years' contracts to be negotiated plus funding for collective bargaining agreement	3,899,475.00
General Expenses		
Operating Expenses		
1450 - 5425 Software License	Rediker Portfolio ~ 9 schools @ \$150 each	1,350.00
2357 - 5360 Professional Development	Elementary Phonics Program, Middle School Math Pilot, plus, tuition reimbursement	60,000.00
2410 - 5510 Textbooks & Supplies ~ Classroom Set-up	7 new classrooms funded @ \$10,000 each	25,000.00
2415 - 5500 504 Supplies	Supplies needed to support 504 Services	750.00
3100 - 5362 Translation Service	Increased need for translation services	2,500.00
6200 - 5360 Waltham Family School	Supplies to support additional enrollments	5,000.00
Special Items		
5260 - 5740 Insurance ~ Student Accident	Premium rate increase	269.00

Central School Supply

The Central School Supply office provides administrators and teachers with the necessary supplies to achieve the three priorities that are stated in the District Improvement Plan (DIP): Infrastructure, Data-Driven Decisions, and Equity and Excellence. Employees in this office continue to refine the distribution process in order to provide each classroom and content area with the supplies and materials that are needed to promote and sustain student learning. Principals and directors are frequently consulted in order to ensure that an effective process is in place. Frequent review of cost management practices occur in order to provide best practices and best cost savings.

COST SUMMARY BY CLASSIFICATION	FY 2012	FY 2013	FY 2014			FY 2015	
	Actual Expenditures	Actual Expenditures	July-December Budget	Actual Expenditures	Estimated Expenditures Thru 6/30/14	Superintendent's Incr/Decr	Recommendation
Personnel	5,210.75	4,293.50	4,250.00	3,448.88	4,250.00	0.00	4,250.00
General Expenses							
Operating Expenses	289,896.79	266,506.31	225,000.00	5,858.39	225,000.00	15,000.00	240,000.00
Equipment & Unusual	3,524.59	0.00	15,000.00	0.00	15,000.00	0.00	15,000.00
Special Items	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Operating Budget	<u>298,632.13</u>	<u>270,799.81</u>	<u>244,250.00</u>	<u>9,307.27</u>	<u>244,250.00</u>	<u>15,000.00</u>	<u>259,250.00</u>

Central School Supply

PERSONNEL

		FY 2012		FY 2013		FY 2014			FY 2015		
Bargaining Unit	Position	#	Actual	#	Actual	#	Budget	July-December	Estimated	#	Superintendent's Recommendation
			Expenditures		Expenditures			Actual Expenditures	Expenditures Thru 6/30/14		
1.	Part Time		5,210.75		4,293.50		4,250	3,449	4,250		4,250
2.											
3.											
4.											
5.											
6.											
7.											
8.											
9.											
10.											
Total			5,210.75		4,293.50		4,250	3,449	4,250		4,250

Central School Supply

Classification	FY 2012	FY 2013	FY 2014		Estimated Expenditures Thru 6/30/14	FY 2015	
	Actual Expenditures	Actual Expenditures	Budget	July-December Actual Expenditures		Superintendent's Incr/Decr	Recommendation
Personnel 001-31-47-5100							
5122 Wages - Part Time	5,210.75	4,293.50	4,250.00	3,448.88	4,250.00	0.00	4,250.00
<hr/>							
General Expenses							
Operating Expenses 001-31-47-5200							
Textbooks & Related Materials (2410)							
2410 - 5510 - Textbook Adoption	165,562.84	126,959.69	145,000.00	2,288.49	145,000.00	15,000.00	160,000.00
Library Instructional Materials (2415)							
2415 - 5510 - Library Book Replacement	14,524.28	14,486.97	15,000.00		15,000.00	0.00	15,000.00
General Supplies (2430)							
2430 - 5510 - Classroom Supplies	109,809.67	125,059.65	65,000.00	3,569.90	65,000.00	0.00	65,000.00
<hr/>							
Equipment & Unusual 001-31-47-5400							
Classroom Instructional Technology (2451)							
2451 - 5865 - Educational Equipment	3,524.59		15,000.00		15,000.00	0.00	15,000.00
<hr/>							
Special Items 001-31-47-5500							
<hr/>							
Total Operating Budget	298,632.13	270,799.81	244,250.00	9,307.27	244,250.00	15,000.00	259,250.00

Explanation for Requested Increases

<u>Item</u>	<u>Reason</u>	<u>Amount</u>
General Expenses		
Operating Expenses		
2410 - 5510 Textbook Adoption	Elementary Phonics Program, Middle School Math Pilot	15,000.00

Printing

In concert with Graphic Communications, the Print Shop continues to increase its volume of projects while maintaining its long-standing track record of producing high quality products and meeting or exceeding set deadlines. Through district and school-based initiatives, the Print Shop utilizes resources with high efficiency and implements practices that maintain the smooth operation of equipment. The Print Shop enables city departments to realize significant cost savings for projects, and their expertise in repairing equipment without relying on outside vendors represents further positive budgetary yields.

Significant projects completed by the Print Shop include posters delineating the school districts overarching goals, a publication authored by the Historical Society entitled Ramble on the Great Country Road, a tour guide showcasing Waltham's historic homes along Route 20, production of the Waltham High School news magazine The Talon, all printed materials related to graduation, certificates of distinction to recognize student accomplishments, posters promoting the new iPad initiative, brochures promoting the Career and Technical Education program, curriculum brochures for our elementary schools, and virtually every school district printed document including report cards, emergency contact cards, and attendance records. Much of the production associated with these projects was implemented by a Graphic Communications high school senior as part of his participation in a cooperative education experience in the Print Shop.

COST SUMMARY BY CLASSIFICATION	FY 2012	FY 2013	FY 2014			FY 2015	
	Actual Expenditures	Actual Expenditures	July-December Budget	Actual Expenditures	Estimated Expenditures Thru 6/30/14	Superintendent's Incr/Decr	Recommendation
Personnel	24,280.09	26,039.91	27,342.00	17,106.80	27,342.00	0.00	27,342.00
General Expenses							
Operating Expenses	20,292.00	17,690.59	24,850.00	12,205.18	24,850.00	0.00	24,850.00
Equipment & Unusual	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Special Items	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Operating Budget	<u>44,572.09</u>	<u>43,730.50</u>	<u>52,192.00</u>	<u>29,311.98</u>	<u>52,192.00</u>	<u>0.00</u>	<u>52,192.00</u>

Printing

PERSONNEL

		FY 2012		FY 2013		FY 2014			FY 2015	
Bargaining Unit	Position	#	Actual	#	Actual	#	July-December Actual	Estimated	#	Superintendent's Recommendation
			Expenditures		Expenditures		Budget	Expenditures Thru 6/30/14		
1.	Print Shop Assistant			0.5	19,419.91	0.5	19,622	10,149	0.5	19,622
2.	Printer			S	3,900.00	S	5,000	4,238	S	5,000
3.	Student Helpers				2,720.00		2,720	2,720		2,720
4.										
5.										
6.										
7.										
8.										
9.										
10.										
Total		0.5	24,280.09	0.5	26,039.91	0.5	27,342	17,107	0.5	27,342

Printing

Classification	FY 2012	FY 2013	FY 2014			FY 2015	
	Actual	Actual	July-December	Actual	Estimated	Superintendent's	
	Expenditures	Expenditures	Budget	Expenditures	Expenditures Thru 6/30/14	Incr/Decr	Recommendation
Personnel 001-31-59-5100							
5111 Salaries - Full Time	19,380.09	19,419.91	19,622.00	10,149.30	19,622.00	0.00	19,622.00
5124 Stipend	4,900.00	3,900.00	5,000.00	4,237.50	5,000.00	0.00	5,000.00
5125 Temporary Help		2,720.00	2,720.00	2,720.00	2,720.00	0.00	2,720.00
General Expenses							
Operating Expenses 001-31-59-5200							
Instructional Equipment (2420)							
2420 - 5242 - Maintenance of Equipment ~ Service	2,138.50	1,444.40	3,000.00		3,000.00	0.00	3,000.00
General Supplies (2430)							
2430 - 5520 - Educational Supplies	17,639.28	15,246.19	20,350.00	12,205.18	20,350.00	0.00	20,350.00
Utility Services (4130)							
4130 - 5290 - Waste Disposal	514.22	1,000.00	1,500.00		1,500.00	0.00	1,500.00
Equipment & Unusual 001-31-59-5400							
Special Items 001-31-59-5500							
Total Operating Budget	44,572.09	43,730.50	52,192.00	29,311.98	52,192.00	0.00	52,192.00

Explanation for Requested Increases

Item

Reason

Amount

Attendance

The Attendance Office processes and maintains attendance records as mandated by the Department of Elementary and Secondary Education. The office oversees the distribution of work permits and works collaboratively with administrators on a variety of issues. The office is responsible for the verification of a number of documents including School Verification Forms, Department of Transitional Assistance Forms, as well as local and state housing documents.

The Attendance Officer works with the local courts and numerous social agencies in an ongoing effort to assist students with personal and domestic crisis. The Attendance Officer conducts hearings for students, parents, and other advocates on behalf of building administrators in cases where the administrators' intervention has not been able to resolve problems. The Attendance Officer works collaboratively with district staff to actively seek alternative interventions for those students who are at risk of dropping out of school or who present with social emotional issues and are in need of a therapeutic environment.

COST SUMMARY BY CLASSIFICATION	FY 2012	FY 2013	FY 2014			FY 2015	
	Actual Expenditures	Actual Expenditures	Budget	July-December Actual Expenditures	Estimated Expenditures Thru 6/30/14	Superintendent's Incr/Decr	Recommendation
Personnel	68,897.89	71,836.14	71,732.00	34,859.28	73,128.00	1,396.00	73,128.00
General Expenses							
Operating Expenses	954.45	999.90	1,000.00	499.95	1,000.00	0.00	1,000.00
Equipment & Unusual	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Special Items	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Operating Budget	69,852.34	72,836.04	72,732.00	35,359.23	74,128.00	1,396.00	74,128.00

Attendance

PERSONNEL

		FY 2012		FY 2013		FY 2014			FY 2015		
Bargaining Unit	Position	#	Actual	#	Actual	#	Budget	July-December	Estimated	#	Superintendent's Recommendation
			Expenditures		Expenditures			Actual	Expenditures Thru 6/30/14		
1.	Supervisor of Attendance			0.5	24,999.92	0.5	25,500	10,432	25,500	0.5	25,500
2.	WSSA Clerk			1	46,836.22	1	46,232	24,427	47,628	1	47,628
3.											
4.											
5.											
6.											
7.											
8.											
9.											
10.											
Total		1.5	68,897.89	1.5	71,836.14	1.5	71,732	34,859	73,128	1.5	73,128

Attendance

Classification	FY 2012	FY 2013	FY 2014			FY 2015	
	Actual Expenditures	Actual Expenditures	Budget	July-December Actual Expenditures	Estimated Expenditures Thru 6/30/14	Superintendent's Incr/Decr	Recommendation
Personnel 001-31-51-5100							
5111 Salaries - Full Time	46,897.89	46,836.22	46,232.00	24,427.47	47,628.00	1,396.00	47,628.00
5121 Salaries - Part Time	22,000.00	24,999.92	25,500.00	10,431.81	25,500.00	0.00	25,500.00
<hr/>							
General Expenses							
Operating Expenses 001-31-51-5200							
Attendance and Parent Liaison Services (3100)							
3100 - 5780 - Other	954.45	999.90	1,000.00	499.95	1,000.00	0.00	1,000.00
<hr/>							
Equipment & Unusual 001-31-51-5400							
<hr/>							
Special Items 001-31-51-5500							
<hr/>							
Total Operating Budget	69,852.34	72,836.04	72,732.00	35,359.23	74,128.00	1,396.00	74,128.00

Explanation for Requested Increases

<u>Item</u>	<u>Reason</u>	<u>Amount</u>
Personnel		
Salaries - Full Time	Contractual	1,396.00

Health Services

The school nurses provide nursing care and interventions for all students Pre-K through grade twelve. Our goal is to keep students healthy, in school, and ready to learn. The school nurses provided care for over fifty-three thousand (53,000) students during the 2012-13 school year. The nurses consistently maintain an excellent return to class rate of 94.2 percent. Students who were dismissed for illness or injuries were able to receive care in a timely manner, thus maintaining a low 911/emergency call rate. Additionally, the nurses made ten thousand, five hundred ten (10,510) calls to parents/guardians to keep them informed of their child's health at school.

The school nurses work collaboratively with teachers and other members of the student support team. They are essential members of the mental health reentry meetings and team meetings for special education.

The school nurses have an important role in concussion care. The school nurses work collaboratively with parents, primary care providers, and teaching staff to coordinate care and facilitate the students' timely return to academics. The nurses act as gatekeepers by collecting and communicating information about the students with concussions. They work with teachers to ensure that the student is getting adequate cognitive rest. They monitor the students' progress and communicate with the parents and providers.

This past year, the school nurses took a lead role in developing the Medical Emergency Response Plans (MERP) in compliance with MGL C 69, s 8A. All schools in the district have Medical Emergency Response Plans (MERP) guidelines displayed in classrooms and areas open to the public. The nurses are now conducting drills in the schools to reinforce the plans and to increase the safety for the students and staff.

COST SUMMARY BY CLASSIFICATION	FY 2012	FY 2013	FY 2014			FY 2015	
	Actual Expenditures	Actual Expenditures	Budget	July-December Actual Expenditures	Estimated Expenditures Thru 6/30/14	Superintendent's Incr/Decr	Recommendation
Personnel	853,750.70	858,828.82	859,325.00	304,310.37	859,324.00	67,298.00	926,623.00
General Expenses							
Operating Expenses	54,444.18	60,594.29	60,273.00	28,524.11	60,273.00	(683.00)	59,590.00
Equipment & Unusual	0.00	0.00	0.00	0.00	0.00	1,020.00	1,020.00
Special Items	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Operating Budget	<u>908,194.88</u>	<u>919,423.11</u>	<u>919,598.00</u>	<u>332,834.48</u>	<u>919,597.00</u>	<u>67,635.00</u>	<u>987,233.00</u>

Health Services

PERSONNEL

Bargaining Unit Position			FY 2012		FY 2013		FY 2014			FY 2015		
			#	Actual Expenditures	#	Actual Expenditures	#	Budget	July-December Actual Expenditures	Estimated Expenditures Thru 6/30/14	#	Superintendent's Recommendation
1.	WSAA Supervisor, RN		1	91,986.70	1	91,987	31,842	91,987	1	91,987		
2.	WEA R.N.	Senior High	2.6	193,634.79	2.6	194,572	67,560	194,572	2.6	194,572		
3.	WEA R.N.	Kennedy	1	72,874.10	1	72,874	25,226	72,874	1	72,874		
4.	WEA R.N.	McDevitt	1	67,713.72	1	68,335	23,654	68,335	1	68,335		
5.	WEA R.N.	Fitzgerald	1	76,920.36	1	76,920	31,467	76,920	1	76,920		
6.	WEA R.N.	MacArthur	1	70,487.44	1	70,727	24,482	70,727	1	71,411		
7.	WEA R.N.	Northeast	1.05	58,181.40	1.45	57,047	19,747	86,157	2.05	119,111		
8.	WEA R.N.	Plympton	1	77,714.52	1	77,715	26,901	77,715	1	77,715		
9.	WEA R.N.	Stanley	1.05	79,960.92	1.05	79,961	27,679	79,961	1.05	79,961		
10.	WEA R.N.	Whittemore	1	73,113.42	1	72,874	25,226	72,874	1	75,424		
11.	WEA R.N.	District	1	72,873.90	1	72,874	29,812	72,874	1	72,874		
12.	WEA Allowance for Contract Negotiations											
13.	WEA R.N. - Summer per diem			3,528.85		3,600	3,024	3,600		5,600		
14.	Less State Grant Funds			(80,161.30)		(80,161)	(32,309)	(109,272)		(80,161)		
Total			13.1	853,750.70	12.7	858,828.82	13.1	859,325	304,310	859,324	13.7	926,623

Health Services

Classification	FY 2012	FY 2013	FY 2014			FY 2015	
	Actual Expenditures	Actual Expenditures	July-December		Estimated Expenditures Thru 6/30/14	Superintendent's	
			Budget	Actual Expenditures		Incr/Decr	Recommendation
Personnel 001-31-52-5100							
5111 Salaries - Full Time	922,233.12	935,461.27	935,886.00	333,595.95	964,996.00	65,298.00	1,001,184.00
5121 Salaries - Part Time	2,788.13	3,528.85	3,600.00	3,023.79	3,600.00	2,000.00	5,600.00
Grant Fund Offset ~ State Grants	(71,270.55)	(80,161.30)	(80,161.00)	(32,309.37)	(109,272.00)	0.00	(80,161.00)
General Expenses							
Operating Expenses 001-31-52-5200							
District wide Information Management and Technology (1450)							
1450 - 5425 - Software License (SNAP)	2,427.00	2,469.00	2,745.00	2,553.00	2,745.00	(192.00)	2,553.00
Medical/Therapeutic Services (2320)							
2320 - 5306 - Contracted Services (audiologist)	34,896.00	33,228.00	35,490.00	14,586.00	35,490.00	709.00	36,199.00
Health Services (3200)							
3200 - 5242 - Maintenance of Equipment ~ Service	531.00	531.00	531.00	531.00	531.00	0.00	531.00
3200 - 5306 - Contracted Services (physician)	9,732.00	9,732.00	9,732.00	9,732.00	9,732.00	0.00	9,732.00
3200 - 5342 - Postage	500.00	500.00	2,000.00	500.00	2,000.00	(1,000.00)	1,000.00
3200 - 5500 - Supplies	5,905.21	13,555.25	8,875.00	342.88	8,875.00	0.00	8,875.00
3200 - 5710 - Mileage	144.50	146.35	400.00	62.94	400.00	(200.00)	200.00
3200 - 5780 - Other	308.47	432.69	500.00	216.29	500.00	0.00	500.00
Equipment & Unusual 001-31-52-5400							
3200 - 5500 - Medical Supplies						1,020.00	1,020.00
Special Items 001-31-52-5500							
Total Operating Budget	908,194.88	919,423.11	919,598.00	332,834.48	919,597.00	67,635.00	987,233.00

Explanation for Requested Increases

<u>Item</u>	<u>Reason</u>	<u>Amount</u>
Personnel		
Salaries - Full Time	Contractual	5,298.00
Line 7 - R.N. Northeast	Additional position to support increased needs of students	60,000.00
Line 13 - R.N. Summer per diem	Student athlete concussion exam, pre-sport participation, student registrations	2,000.00
General Expenses		
Operating Expenses		
2320 - 5306 Contracted Services	Audiologist ~ increased rate	709.00
Equipment & Unusual		
3200 - 5500 Medical Supplies	Audiometer ~ replace broken audiometer at McDevitt Middle School	1,020.00

Facilities

The Facilities Department's goal is to work effectively to maintain and/or renovate our school buildings in an efficient, economical, high-quality, safe, and friendly environment that supports the educational mission of Waltham Public Schools. The work of the Facilities Department is multi-faceted and includes the following areas: Emergency Response, Health and Safety Issues, Code Compliance, Daily Operation & Maintenance, Building Construction, Staff Meetings, Union/Personnel Issues, Personnel Management, Customer Service, Budget Development & Oversight, Capital Improvement Plan Development, Request for Proposal (RFP) & Specification Development, Leasing Agreements & Procedures, Preventive Maintenance & Energy Management Practices, Custodial Standards, Inventory Control and Quality Control.

Our dedicated staff works effectively to ensure the safety of all students and staff in the Waltham Public Schools.

COST SUMMARY BY CLASSIFICATION	FY 2012	FY 2013	FY 2014			FY 2015	
	Actual Expenditures	Actual Expenditures	Budget	July-December Actual Expenditures	Estimated Expenditures Thru 6/30/14	Superintendent's Incr/Decr	Recommendation
Personnel	1,110,066.82	1,038,332.35	1,112,883.00	622,464.25	1,082,153.22	37,240.00	1,150,123.00
General Expenses							
Operating Expenses	611,396.72	676,505.45	710,460.00	315,083.20	699,750.00	(37,960.00)	672,500.00
Equipment & Unusual	164,526.52	164,694.20	180,000.00	49,732.50	180,000.00	0.00	180,000.00
Special Items	2,040.00	2,040.00	2,040.00	2,040.00	2,040.00	0.00	2,040.00
Total Operating Budget	<u>1,888,030.06</u>	<u>1,881,572.00</u>	<u>2,005,383.00</u>	<u>989,319.95</u>	<u>1,963,943.22</u>	<u>(720.00)</u>	<u>2,004,663.00</u>

Facilities

PERSONNEL

		FY 2012		FY 2013		FY 2014			FY 2015	
Bargaining Unit	Position	#	Actual Expenditures	#	Actual Expenditures	#	Budget	July-December Actual Expenditures	Estimated Expenditures Thru 6/30/14	Superintendent's Recommendation
1.	Director of Facilities			1	49,414.85	1	100,000	57,547	112,000	114,488
2.	WSSA Secretary to Director of Facilities			0.5	23,359.07	0.5	23,116	12,231	26,314	50,128
3.	Environmental Compliance & Safety Officer			1	59,325.71	1	58,784	30,406	58,784	58,784
4.	Preventative Maintenance Coordinator			1	64,665.22	1	64,045	33,127	64,045	64,045
5.	WSCU Custodian			1	50,879.37	1	49,376	30,744	50,868	50,868
6.	Licensed Foreman			1	79,563.24	1	79,563	41,153	79,563	79,563
7.	Electrician			2	142,354.62	2	142,354	73,632	142,354	142,354
8.	Electrician / HVAC Technician			1	66,926.14	1	66,926	34,617	66,926	66,926
9.	Plumber					0.475	25,000			65,000
10.	Maintenance Foreman			1	62,045.88	1	62,046	32,216	62,046	62,046
11.	Carpenter			2	104,529.36	2	104,530	54,523	104,530	104,530
12.	Painter			2	97,938.15	2	100,281	51,869	76,588	53,256
13.	Security Personnel - Senior High			1	15,850.80	1	15,422	6,559	16,695	16,695
14.	Overtime - Custodial (district wide)				127,501.14		100,000	67,400	100,000	100,000
15.	Overtime - Maintenance				8,589.42		30,000	2,751	30,000	30,000
16.	Student Helpers				67,389.38		73,440	73,440	73,440	73,440
17.	Sick Leave Incentive				18,000.00		18,000	20,250	18,000	18,000
Total		15.5	1,110,066.82	14.5	1,038,332.35	14.975	1,112,883	622,464	1,082,153	1,150,123

Classification	Facilities						Superintendent's Incr/Decr Recommendation	
	FY 2012	FY 2013	FY 2014			FY 2015		
	Actual	Actual	July-December	Actual	Estimated			
	Expenditures	Expenditures	Budget	Expenditures	Expenditures Thru 6/30/14			
Personnel 001-31-57-5100								
5111 Salaries - Full Time	864,403.16	801,001.61	851,021.00	452,064.07	844,018.22	60,967.00		911,988.00
5121 Salaries - Part Time	15,162.30	15,850.80	40,422.00	6,558.75	16,695.00	(23,727.00)		16,695.00
5131 Overtime	156,081.61	136,090.56	130,000.00	70,151.43	130,000.00	0.00		130,000.00
5125 Temporary Help	56,419.75	67,389.38	73,440.00	73,440.00	73,440.00	0.00		73,440.00
5124 Sick Leave Incentive	18,000.00	18,000.00	18,000.00	20,250.00	18,000.00	0.00		18,000.00
General Expenses								
Operating Expenses 001-31-57-5200								
School Security (3600)								
3600 - 5247 - Security	42,494.30	43,180.87	50,000.00	22,604.58	45,500.00	(3,500.00)		46,500.00
Custodial Services (4110)								
4110 - 5450 - Cleaning Supplies	169,004.15	185,512.59	199,460.00	74,496.34	190,000.00	(9,460.00)		190,000.00
4110 - 5515 - Office Supplies	2,620.63	3,233.76		664.35	750.00	0.00		
Utility Services (4130)								
4130 - 5290 - Waste Disposal	7,861.20	4,048.73	2,500.00	4,576.42	5,000.00	0.00		2,500.00
4130 - 5485 - Vehicle Fuel & Oil	24,495.69	23,611.13	25,000.00	6,640.11	25,000.00	0.00		25,000.00
Maintenance of Grounds (4210)								
4210 - 5250 - Maintenance of Grounds ~ Supplies	9,076.44	2,987.97	15,000.00	4,944.02	10,000.00	(5,000.00)		10,000.00
4210 - 5250 - Maintenance of Grounds ~ Service	6,540.00	16,388.66	15,000.00	14,775.00	20,000.00	5,000.00		20,000.00
Maintenance of Buildings (4220)								
4220 - 5245 - Maintenance of Building ~ Service	133,041.10	175,627.50	155,000.00	74,954.19	155,000.00	(25,000.00)		130,000.00
4220 - 5270 - Lease of Equipment	12,682.66	22,641.54	15,000.00	7,666.55	15,000.00	0.00		15,000.00
4220 - 5430 - Maintenance of Building ~ Supplies	154,551.15	156,270.50	175,000.00	83,452.59	175,000.00	0.00		175,000.00
4220 - 5710 - Mileage	4,584.19	5,374.14	5,000.00	2,316.98	5,000.00	0.00		5,000.00
4220 - 5780 - Other	2,357.48	6,122.98	1,500.00	973.21	1,500.00	0.00		1,500.00
Building Security System (4225)								
4225 - 5307 - Security SAS	9,690.00	9,428.00	10,000.00	6,765.00	10,000.00	0.00		10,000.00
Maintenance of Equipment (4230)								
4230 - 5241 - Maintenance of Equipment ~ Service	24,527.33	12,928.63	30,000.00	7,618.96	30,000.00	0.00		30,000.00
4230 - 5430 - Maintenance of Equipment ~ Supplies	7,870.40	9,148.45	12,000.00	2,634.90	12,000.00	0.00		12,000.00
Equipment & Unusual 001-31-57-5400								
Maintenance of Buildings (4220)								
4220 - 5867 - Equipment	51,473.24	8,875.50	30,000.00	13,243.96	30,000.00	0.00		30,000.00
Extraordinary Maintenance (4300)								
4300 - 5245 - Extraordinary Maintenance	113,053.28	155,818.70	150,000.00	36,488.54	150,000.00	0.00		150,000.00
Special Items 001-31-57-5500								
Maintenance of Buildings (4220)								
4220 - 5581 - Clothing Allowance	2,040.00	2,040.00	2,040.00	2,040.00	2,040.00	0.00		2,040.00
Total Operating Budget	1,888,030.06	1,881,572.00	2,005,383.00	989,319.95	1,963,943.22	(720.00)		2,004,663.00

Explanation for Requested Increases

<u>Item</u>	<u>Reason</u>	<u>Amount</u>
Personnel		
5111 - Salaries - Full Time	Contractual	16,678.00
5121 - Salaries - Part Time	Contractual	1,273.00
Line 13 - Plumber	Restore position to full time (offset by eliminating Painter position, salary of \$47,025)	40,000.00
General Expenses		
Operating Expenses		
4210 - 5250 Maintenance of Grounds ~ Service	Maintenance of Kennedy Middle School field	5,000.00

Utilities

In 2012 the City entered into a Power Purchase Agreement with Ameresco for the solar production and delivery of electricity to six schools (Senior High, Kennedy Middle, MacArthur Elementary, Northeast Elementary, Pympton Elementary and Whittemore Elementary). The City began purchasing solar electricity from Ameresco in July 2012. The rates contracted with Ameresco for these schools are 6.55 cents per kWh. The rate for all other buildings is 13.5 cents per kWh.

In 2012 the School Department removed incandescent bulbs and installed LED's in each school building, resulting in energy use savings.

In 2013 the School Department replaced the Chiller at Waltham High School. As a result of downsizing the existing 200 ton chiller with a 140 ton chiller the electrical consumption will be reduced.

COST SUMMARY BY CLASSIFICATION	FY 2012	FY 2013	FY 2014			FY 2015	
	Actual Expenditures	Actual Expenditures	Budget	July-December Actual Expenditures	Estimated Expenditures Thru 6/30/14	Superintendent's Incr/Decr	Recommendation
General Expenses							
Operating Expenses	2,780,679.05	2,726,246.95	2,886,100.00	1,331,320.43	2,886,100.00	(33,300.00)	2,852,800.00
Equipment & Unusual	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Special Items	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Operating Budget	<u>2,780,679.05</u>	<u>2,726,246.95</u>	<u>2,886,100.00</u>	<u>1,331,320.43</u>	<u>2,886,100.00</u>	<u>(33,300.00)</u>	<u>2,852,800.00</u>

Utilities

Classification	FY 2012	FY 2013	FY 2014			FY 2015	
	Actual Expenditures	Actual Expenditures	July-December		Estimated Expenditures Thru 6/30/14	Superintendent's	
			Budget	Actual Expenditures		Incr/Decr	Recommendation
General Expenses							
Operating Expenses 001-31-58-5200							
Heating of Buildings (4120)							
4120 - 5211 - Heat (10 - Fitzgerald)	24,288.64	30,980.29	40,000.00	9,673.24	40,000.00	(5,000.00)	35,000.00
4120 - 5211 - Heat (11 - MacArthur)	27,085.02	28,737.98	40,000.00	9,354.62	40,000.00	(5,000.00)	35,000.00
4120 - 5211 - Heat (12 - Northeast)	41,687.45	42,650.56	65,000.00	13,998.67	65,000.00	(15,000.00)	50,000.00
4120 - 5211 - Heat (13 - Plympton)	23,545.64	31,512.29	40,000.00	10,154.31	40,000.00	(5,000.00)	35,000.00
4120 - 5211 - Heat (14 - Stanley)	50,378.03	66,584.91	65,000.00	19,184.72	65,000.00	5,000.00	70,000.00
4120 - 5211 - Heat (15 - Whittemore)	30,077.86	39,445.00	45,000.00	13,473.66	45,000.00	(5,000.00)	40,000.00
4120 - 5211 - Heat (21 - Kennedy)	91,011.61	108,849.20	125,000.00	41,115.15	125,000.00	(15,000.00)	110,000.00
4120 - 5211 - Heat (22 - McDevitt)	59,534.02	92,866.64	90,000.00	23,769.89	90,000.00	5,000.00	95,000.00
4120 - 5211 - Heat (31 - Senior High)	321,941.10	333,155.35	325,000.00	126,259.45	325,000.00	10,000.00	335,000.00
4120 - 5211 - Heat (35 - Lawrence Facilities)	12,037.49	15,728.08	15,000.00	5,609.98	15,000.00	0.00	15,000.00
Utility Services (4130)							
4130 - 5213 - Electricity (10 - Fitzgerald)	179,323.33	181,073.78	180,000.00	92,721.72	180,000.00	5,000.00	185,000.00
4130 - 5213 - Electricity (11 - MacArthur)	124,947.41	109,296.97	120,000.00	58,937.02	120,000.00	0.00	120,000.00
4130 - 5213 - Electricity (12 - Northeast)	165,979.67	133,843.59	155,000.00	65,183.85	155,000.00	(10,000.00)	145,000.00
4130 - 5213 - Electricity (13 - Plympton)	132,364.35	118,784.23	125,000.00	60,808.35	125,000.00	0.00	125,000.00
4130 - 5213 - Electricity (14 - Stanley)	134,422.37	142,912.06	140,000.00	74,572.13	140,000.00	5,000.00	145,000.00
4130 - 5213 - Electricity (15 - Whittemore)	193,040.94	202,048.99	195,000.00	105,580.80	195,000.00	10,000.00	205,000.00
4130 - 5213 - Electricity (21 - Kennedy)	235,931.30	238,366.56	235,000.00	124,632.95	235,000.00	0.00	235,000.00
4130 - 5213 - Electricity (22 - McDevitt)	233,513.47	230,907.11	230,000.00	116,967.48	230,000.00	5,000.00	235,000.00
4130 - 5213 - Electricity (31 - Senior High)	523,168.98	418,043.46	500,000.00	218,013.76	500,000.00	(25,000.00)	475,000.00
4130 - 5213 - Electricity (35 - Lawrence Facilities)	8,417.99	8,119.88	10,000.00	4,216.70	10,000.00	0.00	10,000.00
4130 - 5213 - Electricity (38 - Fitch)	701.70						
4130 - 5231 - Water (10 - Fitzgerald)	8,318.15	8,221.32	7,800.00	6,467.77	7,800.00	700.00	8,500.00
4130 - 5231 - Water (11 - MacArthur)	8,220.60	7,421.79	8,000.00	2,188.37	8,000.00	500.00	8,500.00
4130 - 5231 - Water (12 - Northeast)	14,879.30	13,056.91	16,000.00	7,510.20	16,000.00	500.00	16,500.00
4130 - 5231 - Water (13 - Plympton)	8,359.98	8,427.38	7,000.00	3,665.03	7,000.00	2,000.00	9,000.00
4130 - 5231 - Water (14 - Stanley)	10,762.83	12,883.39	10,000.00	6,946.47	10,000.00	5,000.00	15,000.00
4130 - 5231 - Water (15 - Whittemore)	6,455.33	7,131.57	6,000.00	5,858.80	6,000.00	2,000.00	8,000.00
4130 - 5231 - Water (21 - Kennedy)	13,392.74	19,308.79	20,000.00	17,282.62	20,000.00	500.00	20,500.00
4130 - 5231 - Water (22 - McDevitt)	18,718.69	15,513.82	20,000.00	10,848.31	20,000.00	500.00	20,500.00
4130 - 5231 - Water (31 - Senior High)	75,673.19	77,209.35	70,000.00	44,466.43	70,000.00	10,000.00	80,000.00
4130 - 5231 - Water (35 - Lawrence Facilities)	1,080.91	706.75	1,300.00	310.25	1,300.00	0.00	1,300.00
4130 - 5340 - Telephone	51,418.96	57,458.95	55,000.00	31,547.73	55,000.00	10,000.00	65,000.00
4130 - Receipt Offset ~ Building Rental Revolving Fund	(50,000.00)	(75,000.00)	(75,000.00)		(75,000.00)	(25,000.00)	(100,000.00)
Equipment & Unusual 001-31-53-5400							

Utilities

Special Items 001-31-53-5500

Total Operating Budget	2,780,679.05	2,726,246.95	2,886,100.00	1,331,320.43	2,886,100.00	(33,300.00)	2,852,800.00
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Explanation for Requested Increases

<u>Item</u>	<u>Reason</u>	<u>Amount</u>
General Expenses		
Operating Expenses		
4130 - 5231 Water - all schools	Increased water/sewer rates	21,700.00
4130 - 5340 Telephone	Maintenance costs of telephone system	10,000.00

Note: A portion of the maintenance and utility costs will be charged to the Building Rental account. This offset reflects the estimated cost of facilities upkeep and utilities generated by outside groups renting school building space during non-school hours for civic, social, educational and recreational purposes. As a result of the increased use of school buildings by outside agencies, we are able to increase the offset to the revolving fund by \$25,000.

Management Information Systems

The role of the Management Information System Department is to support all district technology needs by providing and maintaining a secure network infrastructure and skilled technical support to all staff and students. The department provides all students and staff with a secure and robust wired and wireless network connection, network storage, hardware and software to support school business, and the tools needed to deliver a 21st Century education.

In 2013, the district initiated a number of technology upgrades that expanded classroom instruction and provided teachers the resources to instruct students to create, communicate and collaborate in today's digital world. The 1:1 Initiative Pilot Program provided approximately two hundred (200) of our 6th grade students at each middle school with an iPad that they can use at school and home to extend learning beyond the school day and beyond the school walls. Fifty-three (53) interactive projectors were installed in four of our elementary schools to enhance teachers' ability to share content with the students and to increase student engagement. The network infrastructure continues to be upgraded to provide additional services and better performance to all users.

COST SUMMARY BY CLASSIFICATION	FY 2012	FY 2013	FY 2014			FY 2015	
	Actual Expenditures	Actual Expenditures	Budget	July-December Actual Expenditures	Estimated Expenditures Thru 6/30/14	Superintendent's Incr/Decr	Recommendation
Personnel	330,065.95	316,537.49	333,643.00	164,299.52	332,201.00	111,450.00	445,093.00
General Expenses							
Operating Expenses	166,405.43	171,604.16	221,835.00	111,491.24	219,835.00	19,915.00	241,750.00
Equipment & Unusual	45,940.19	21,477.57	42,600.00	7,980.38	44,600.00	4,400.00	47,000.00
Special Items	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Operating Budget	542,411.57	509,619.22	598,078.00	283,771.14	596,636.00	135,765.00	733,843.00

Management Information Systems

PERSONNEL

		FY 2012		FY 2013		FY 2014			FY 2015	
Bargaining Unit	Position	#	Actual Expenditures	#	Actual Expenditures	#	Budget	July-December Actual Expenditures	Estimated Expenditures Thru 6/30/14	Superintendent's Recommendation
1.	Network Administrator / Manager			1	71,089.26	1	64,000	33,103	66,880	66,880
2.	Assistant Network Manager			1	42,586.05	1	57,000	29,636	57,428	57,570
3.	Network Helpdesk Specialist			1	57,337.37	1	56,781	29,370	56,781	56,781
4.	Network Electronics Specialist				4,237.08					
5.	Technician			3	141,194.66	3	149,382	68,703	144,632	257,382
6.	Student Helpers				93.07		6,480	2,221	6,480	6,480
7.	Overtime							1,267		
8.										
9.										
10.										
Total		6	330,065.95	6	316,537.49	6	333,643	164,299.52	332,201	445,093

Management Information Systems

Classification	FY 2012	FY 2013	FY 2014			FY 2015	
	Actual Expenditures	Actual Expenditures	Budget	July-December Actual Expenditures	Estimated Expenditures Thru 6/30/14	Superintendent's Incr/Decr	Recommendation
Personnel 001-31-45-5100							
5111 Salaries - Full Time	330,065.95	316,444.42	327,163.00	160,811.19	325,721.00	111,450.00	438,613.00
5122 Wages - Part Time		93.07	6,480.00	2,221.17	6,480.00	0.00	6,480.00
5131 Overtime				1,267.16			
General Expenses							
Operating Expenses 001-31-45-5200							
District wide Information Management and Technology (1450)							
1450 - 5425 - Software License	40,000.00	42,762.09	46,200.00	41,920.63	46,200.00	2,300.00	48,500.00
Building Technology (2250)							
2250 - 5425 - Software License		14,953.00	22,000.00		22,000.00	0.00	22,000.00
Networking & Telecommunications (4400)							
4400 - 5309 - Contracted Services	50,486.02	59,372.75	36,550.00	31,720.13	36,550.00	10,600.00	47,150.00
4400 - 5425 - Software License	41,976.34	9,260.31	32,502.00	11,262.75	32,502.00	1,498.00	34,000.00
4400 - 5710 - Mileage	1,609.10	1,378.91	4,500.00	706.36	4,500.00	0.00	4,500.00
4400 - 5780 - Other	2,069.58	49.95	2,200.00	371.16	2,200.00	0.00	2,200.00
Technology Maintenance (4450)							
4450 - 5241 - Maintenance of Equipment ~ Service	12,596.35	4,260.09	29,383.00	9,998.21	29,383.00	12,017.00	41,400.00
4450 - 5440 - Maintenance of Equipment ~ Supplies	17,668.04	39,567.06	48,500.00	15,512.00	46,500.00	(6,500.00)	42,000.00
Equipment & Unusual 001-31-45-5400							
Building Technology - non-instructional (2250)							
2250 - 5860 - Technology Equipment		21,477.57		1,980.38	2,000.00	7,000.00	7,000.00
Networking & Telecommunications (4400)							
4400 - 5860 - Technology Equipment	45,940.19		42,600.00	6,000.00	42,600.00	(2,600.00)	40,000.00
Special Items 001-31-45-5500							
Total Operating Budget	542,411.57	509,619.22	598,078.00	283,771.14	596,636.00	135,765.00	733,843.00

Explanation for Requested Increases

<u>Item</u>	<u>Reason</u>	<u>Amount</u>
Personnel		
Salaries - Full Time	Contractual	11,450.00
Line 5 - Technician	2 additional positions to support technology	100,000.00
General Expenses		
Operating Expenses		
1450 - 5425 Software License	Rediker Student Information Database ~ additional feature - iPad app for secondary schools	2,300.00
4400 - 5309 Contracted Services	Increased internet bandwidth to accommodate new devices	10,600.00
4400 - 5425 Software License	Antivirus license price increase	1,498.00
4450 - 5241 Maintenance of Equipment ~ Service	Webfilter maintenance support, new E-mail archiving for teachers and staff	12,017.00
Equipment & Unusual		
2250 - 5860 Technology Equipment ~ non-instructional	Equipment for new MIS staff	7,000.00

Student Transportation

Transportation is provided to eligible students according to state statute and School Committee guidelines, in a safe and timely fashion.

Waltham School Committee Student Transportation Policy requires that students in grades K - 8 living more than one and one-half miles from school and students in grades 9 - 12 living more than two miles from school be provided transportation.

Under state statute, school districts are required to provide transportation for students in grades kindergarten through grade six who reside more than two miles away from their home school. Exceptions to this policy may be made when road conditions do not provide for the physical safety of the children and when the health of students makes this service essential. Districts must transport children with special needs as indicated in their education plan. Transportation is also provided to homeless students in order to enable them to remain at their school of origin. This cost for transportation of homeless students is shared with the district of origin.

Cities and towns may be reimbursed by the Massachusetts Department of Elementary and Secondary Education for some share of the cost of homeless student transportation.

Any school district that provides homeless student transportation, or shares the cost of providing homeless student transportation, to enable a homeless student to attend school in a school district other than the district where the student temporarily resides, may receive reimbursement of homeless student transportation costs.

The City of Waltham received reimbursement of \$194,450, 94% of total costs, for Fiscal Year 2012 homeless student transportation. The reimbursement rate for Fiscal Year 2013 costs is estimated to be 55-58%.

COST SUMMARY BY CLASSIFICATION	FY 2012	FY 2013	FY 2014			FY 2015	
	Actual Expenditures	Actual Expenditures	Budget	July-December Actual Expenditures	Estimated Expenditures Thru 6/30/14	Superintendent's Incr/Decr	Recommendation
General Expenses							
Operating Expenses	3,926,906.48	3,947,063.84	3,791,914.00	1,649,792.84	3,874,640.00	366,330.00	4,158,244.00
Equipment & Unusual	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Special Items	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Operating Budget	3,926,906.48	3,947,063.84	3,791,914.00	1,649,792.84	3,874,640.00	366,330.00	4,158,244.00

Student Transportation

Classification	FY 2012	FY 2013	FY 2014			FY 2015	
	Actual	Actual	July-December	Estimated		Superintendent's	
	Expenditures	Expenditures	Budget	Actual Expenditures	Expenditures Thru 6/30/14	Incr/Decr	Recommendation
General Expenses							
Operating Expenses 001-31-53-5200							
District wide Information Management and Technology (1450)							
1450 - 5425 Software License	4,284.80	4,413.34	4,500.00	4,545.74	4,546.00	5,376.00	9,876.00
Student Transportation Services (3300)							
3300 - 5330 - 1 Student Transportation In-district	1,698,535.90	1,726,912.21	1,763,158.00	668,057.65	1,763,158.00	123,408.00	1,886,566.00
3300 - 5330 - 2 Special Education In-district	1,187,517.00	1,029,945.00	894,256.00	442,626.14	895,000.00	117,546.00	1,011,802.00
3300 - 5330 - 2 Special Education Out-of-district	806,322.00	854,184.00	850,000.00	399,632.54	864,081.00	50,000.00	900,000.00
3300 - 5335 Special Education - Parent Arranged	23,690.83	18,907.25	30,000.00	5,788.61	25,000.00	(5,000.00)	25,000.00
3300 - 5331 Homeless Student Transportation	206,555.95	312,702.04	250,000.00	129,142.16	322,855.00	75,000.00	325,000.00
<hr/>							
Equipment & Unusual 001-31-53-5400							
<hr/>							
Special Items 001-31-53-5500							
<hr/>							
Total Operating Budget	3,926,906.48	3,947,063.84	3,791,914.00	1,649,792.84	3,874,640.00	366,330.00	4,158,244.00

Explanation for Requested Increases

<u>Item</u>	<u>Reason</u>	<u>Amount</u>
General Expenses		
Operating Expenses		
1450 - 5425 Software License	Upgrade of GIS map	5,376.00
3300-5330 - Student Transportation In-district	Contractual increase	240,954.00
3330 - 5330-2 Special Education Out-of-district Transpor	Increased out-of-district placements	50,000.00
3300-5331 - Homeless Student Transportation	Increased demand based on eligible students	75,000.00

Athletics

Waltham High School offers 29 varsity sport and activity programs as well as 31 sub-varsity programs with over 800 students participating in at least 1 sport. Total enrollment over the three season is 1,202. The Waltham High School Athletic Department schedules contest, provides transportation, officials, supplies and equipment, and medical coverage for all fifty six programs and teams at the high school and for the four teams at the Kennedy and McDevitt Middle Schools as well. The department is also responsible for maintaining 4 acres of natural playing fields at Leary Field and 3.5 acres of synthetic playing fields on the Waltham High School campus. We are also responsible for prepping and lining baseball and softball throughout the city, that are used for both high school practices and games.

The primary role of interscholastic athletics at Waltham High School is to promote learning. With each of our many teams, students learn the values associated with discipline, performing under stress, teamwork, sacrifice, commitment, effort, accountability, citizenship, sportsmanship, confidence, leadership and organizational skills, participating within rules, physical well-being and healthy lifestyles, as well as striving towards excellence. For many students, the most stable environment in their lives is that provided by our high school activity programs. Often the best opportunities for crisis intervention, drug prevention,

COST SUMMARY BY CLASSIFICATION	FY 2012	FY 2013	FY 2014			FY 2015	
	Actual Expenditures	Actual Expenditures	July-December Budget	Actual Expenditures	Estimated Expenditures Thru 6/30/14	Superintendent's Incr/Decr	Recommendation
Personnel	427,700.46	431,221.12	434,362.00	175,103.34	435,867.00	1,505.00	435,867.00
General Expenses							
Operating Expenses	302,593.81	305,806.94	328,412.00	167,906.60	328,412.00	(4,161.00)	324,251.00
Equipment & Unusual	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Special Items	7,900.00	7,900.00	8,295.00	8,569.00	8,569.00	531.00	8,826.00
Total Operating Budget	<u>738,194.27</u>	<u>744,928.06</u>	<u>771,069.00</u>	<u>351,578.94</u>	<u>772,848.00</u>	<u>(2,125.00)</u>	<u>768,944.00</u>

Athletics

PERSONNEL

		FY 2012		FY 2013		FY 2014			FY 2015	
Bargaining Unit	Position	#	Actual Expenditures	#	Actual Expenditures	#	Budget	July-December Actual Expenditures	Estimated Expenditures Thru 6/30/14	Superintendent's Recommendation
1. WSAA	Director - Athletics			0.5	50,504.43	0.5	47,327	23,248	47,327	47,327
2.	Athletic Trainer			1	72,833.10	1	72,777	25,192	72,777	72,777
3. WSCU	Custodian			1	51,830.45	1	49,840	26,558	51,345	51,345
4.	Athletic Coaches			69	228,770.94	69	230,546	81,913	230,546	230,546
5.	Game Staff / Tickets & Operations				10,890.86		13,012	4,623	13,012	13,012
6.	Overtime				10,216.34		13,000	9,819	13,000	13,000
7.	Summer Field Workers				6,175.00		7,860	3,751	7,860	7,860
8.										
9.										
10.										
Total		2.5	427,700.46	2.5	431,221.12	2.5	434,362	175,103	435,867	435,867

Athletics

Classification	FY 2012	FY 2013	FY 2014			FY 2015	
	Actual Expenditures	Actual Expenditures	Budget	July-December Actual Expenditures	Estimated Expenditures Thru 6/30/14	Superintendent's Incr/Decr	Recommendation
Personnel 001-31-55-5100							
5111 Salaries - Full Time	119,159.19	123,337.53	120,104.00	48,440.12	120,104.00	0.00	120,104.00
5112 Wages - Full Time	49,387.16	51,830.45	49,840.00	26,558.01	51,345.00	1,505.00	51,345.00
5123 Coaches	230,165.05	228,770.94	230,546.00	81,912.58	230,546.00	0.00	230,546.00
5122 Temporary Help	18,151.97	17,065.86	20,872.00	8,373.90	20,872.00	0.00	20,872.00
5131 Overtime	10,837.09	10,216.34	13,000.00	9,818.73	13,000.00	0.00	13,000.00
General Expenses							
Operating Expenses 001-31-55-5200							
Athletic Services (3510)							
3510 - 5242 - Maintenance of Equipment	7,382.91	5,314.80	11,400.00	2,271.49	11,400.00	0.00	11,400.00
3510 - 5250 - Maintenance of Grounds ~ Service	12,497.86	16,546.02	19,025.00	8,571.30	19,025.00	0.00	19,025.00
3510 - 5250 - Maintenance of Grounds ~ Supplies	6,000.26	10,837.97	15,996.00	6,978.79	15,996.00	0.00	15,996.00
3510 - 5270 - Lease of Equipment	4,655.44	2,721.51	4,260.00	2,563.38	4,260.00	0.00	4,260.00
3510 - 5307 - Public Safety	9,771.59	11,034.60	10,050.00	5,227.78	10,050.00	839.00	10,889.00
3510 - 5310 - Contracted Services	215,737.76	219,235.32	235,695.00	106,203.44	235,695.00	0.00	235,695.00
3510 - 5342 - Postage	500.00	500.00	500.00	500.00	500.00	0.00	500.00
3510 - 5520 - Supplies, Athletic (uniforms, etc)	78,613.67	72,475.25	64,486.00	35,136.54	64,486.00	0.00	64,486.00
3510 - 5780 - Other	2,434.32	2,141.47	2,000.00	453.88	2,000.00	0.00	2,000.00
3510 - Receipt Offset ~ Athletic Revolving Fund	(35,000.00)	(35,000.00)	(35,000.00)		(35,000.00)	(5,000.00)	(40,000.00)
Equipment & Unusual 001-31-55-5400							
Special Items 001-31-55-5500							
Other Non Employee Insurance (5260)							
5260 - 5740 - Insurance ~ Student Accident	7,900.00	7,900.00	8,295.00	8,569.00	8,569.00	531.00	8,826.00
Total Operating Budget	738,194.27	744,928.06	771,069.00	351,578.94	772,848.00	(2,125.00)	768,944.00

Explanation for Requested Increases

<u>Item</u>	<u>Reason</u>	<u>Amount</u>
Personnel		
Wages - Full Time	Contractual	1,505.00
General Expenses		
Operating Expenses		
3510 - 5307 Public Safety	Police details, based on home game schedule	839.00
Special Items		
5260 - 5740 Insurance ~ Student Accident	Premium rate increase	531.00

Fitzgerald Elementary School

	FY 2013 Actual	FY 2014 Actual	FY 2015 Projected
Student Enrollment	472	480	509

The Fitzgerald Elementary School community is a diverse, active and engaged partnership of students, professional staff and parents. Through collaborative experiences, ongoing communication and cooperation, parents and staff work closely together to help students grow academically, socially and emotionally. The PTO is very active in their support of a variety of school programs and extensions that enrich the school curriculum. The Fitzgerald School Council is a collaborative leadership organization comprised of teachers and parents that help support the school mission.

The curriculum is challenging and robust in all disciplines. The schedule is organized to provide extensive daily blocks and an Intervention/Challenge block for English Language Arts and math. The Fitzgerald School has classes for Sheltered English Emersion in grades 1 – 3 and classes in the Language Based Resource Room program in grades 1–4 to support a broad base of student learning needs. Students also participate in special area subjects once a week in art, physical education, drama, library (kindergarten only), music and science (grades 1 -5). This past year students at Fitzgerald School performed so well on the state sponsored MCAS test that we were designated as a Level 1 School and special recognition as a Commendation School, a distinction given to only a very few schools across the state who show significant improvement. Both of these recognitions are a tribute to the excellent teaching and strong curriculum that have led to these impressive results.

	FY 2012	FY 2013	FY 2014			FY 2015	
	Actual Expenditures	Actual Expenditures	July-December Budget	Actual Expenditures	Estimated Expenditures Thru 6/30/14	Superintendent's Incr/Decr	Recommendation
COST SUMMARY BY CLASSIFICATION							
Personnel	1,928,387.75	2,175,263.30	2,232,367.00	851,703.34	2,250,386.00	(15,559.00)	2,216,808.00
General Expenses							
Operating Expenses	37,893.47	33,260.19	43,934.00	26,197.50	43,934.00	2,602.00	46,536.00
Equipment & Unusual	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Special Items	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Operating Budget	<u>1,966,281.22</u>	<u>2,208,523.49</u>	<u>2,276,301.00</u>	<u>877,900.84</u>	<u>2,294,320.00</u>	<u>(12,957.00)</u>	<u>2,263,344.00</u>

Fitzgerald Elementary School

PERSONNEL

Bargaining Unit Position	FY 2012		FY 2013		FY 2014			FY 2015	
	#	Actual Expenditures	#	Actual Expenditures	#	Budget	July-December Actual Expenditures	Estimated Expenditures Thru 6/30/14	Superintendent's Recommendation
1. Principal			1	80,333.89	1	96,839	57,256	109,900	109,900
2. WSAA Assistant Principal			1	83,718.96	1	84,824	39,339	84,824	85,943
3. WSSA Clerk			1	36,382.70	1	34,666	13,495	35,713	35,713
4. WSCU Custodian				180,661.90			92,966		
5. WSCU Custodian - Senior			1		1	53,486		55,101	55,101
6. WSCU Custodian			3		3	127,327		131,366	135,313
7. WEA Teacher				1,709,090.92			618,726		
8. WEA Teacher - Grade K			5		5	309,674		310,202	317,592
9. WEA Teacher - Grade 1			4		4	273,051		273,051	279,156
10. WEA Teacher - Grade 2			4		4	259,592		260,353	234,578
11. WEA Teacher - Grade 3			4		4	255,607		256,367	262,299
12. WEA Teacher - Grade 4			4		4	226,847		226,847	232,631
13. WEA Teacher - Grade 5			4		4	280,614		280,614	242,025
14. WEA Teacher - Reading Specialist			1.5		1.5	113,762		113,762	113,762
15. WEA Teacher - Challenge Program			0.5		0.5	27,694		23,142	23,651
16. WEA Teacher - Library			1	75,424.68	1	75,424	26,371	76,184	76,184
17. Lunch / Recess Monitors				9,650.25		12,960	3,551	12,960	12,960
Total	31.0	1,928,387.75	35.0	2,175,263.30	35.0	2,232,367	851,703	2,250,386	2,216,808

Fitzgerald Elementary School

Classification	FY 2012	FY 2013	FY 2014		Estimated Expenditures Thru 6/30/14	FY 2015	
	Actual Expenditures	Actual Expenditures	Budget	July-December Actual Expenditures		Superintendent's Incr/Decr	Recommendation
Personnel 001-32-10-5100							
5111 Salaries - Full Time	1,919,529.50	2,165,613.05	2,219,407.00	848,152.84	2,237,426.00	(15,559.00)	2,203,848.00
5122 Wages - Part Time	8,858.25	9,650.25	12,960.00	3,550.50	12,960.00	0.00	12,960.00
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General Expenses							
Operating Expenses 001-32-10-5200							
School Leadership – Building – Principal's Office (2210)							
2210 - 5342 - Postage	500.00	500.00	500.00	500.00	500.00	0.00	500.00
2210 - 5420 - Supplies	478.16	904.81	916.00	275.00	916.00	(416.00)	500.00
Professional Development (2357)							
2357 - 5360 - Professional Development	2,930.00	300.00					
Textbooks & Related Materials (2410)							
2410 - 5510 - Textbooks & Supplies	27,420.38	24,049.59	35,400.00	21,372.28	35,400.00	600.00	36,000.00
Library Instructional Materials (2415)							
2415 - 5510 - Library Supplies	423.81	2,442.93	2,360.00	1,275.00	2,360.00	40.00	2,400.00
Instructional Equipment (2420)							
2420 - 5270 - Lease of Equipment	6,141.12	5,062.86	4,758.00	2,775.22	4,758.00	2,378.00	7,136.00
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Equipment & Unusual 001-32-10-5400							
<hr/>							
Special Items 001-32-10-5500							
<hr/>							
Total Operating Budget	1,966,281.22	2,208,523.49	2,276,301.00	877,900.84	2,294,320.00	(12,957.00)	2,263,344.00

Explanation for Requested Increases

<u>Item</u>	<u>Reason</u>	<u>Amount</u>
Personnel		
Salaries - Full Time	Contractual	
General Expenses		
Operating Expenses		
2410 - 5510 Textbooks & Supplies	Per-pupil allocation increase / adjustment for enrollment changes	600.00
2415 - 5510 Library Supplies	Per-pupil allocation increase / adjustment for enrollment changes	40.00
2420 - 5270 Lease of Equipment	Additional copy machine to address printing needs	2,378.00

MacArthur Elementary School

	FY 2013 Actual	FY 2014 Actual	FY 20115 Projected
Student Enrollment	346	361	386

At the Douglas MacArthur Elementary School we strive to provide a safe, supportive, and trusting community in which all children will achieve high standards set by our Common Core Curriculum. In this collaborative environment, students will develop 21st century skills and strategies, both academic and interpersonal, to become responsible and productive citizens and life-long learners.

MacArthur School has established a culture that welcomes all students to our school and fosters the belief that all students can learn. We provide programs to support English language learners, McKinney-Vento students, and serve as a site for a district-wide special education program, supporting students with cognitive disabilities.

We have recently implemented BOKS (build our kids' success). This is a before school program. It has positively impacted our students by increasing physical activity, creating healthier nutrition habits, and improving social competency skills.

	FY 2012	FY 2013	FY 2014			FY 2015	
	Actual Expenditures	Actual Expenditures	July-December Budget	Actual Expenditures	Estimated Expenditures Thru 6/30/14	Superintendent's Incr/Decr	Recommendation
COST SUMMARY BY CLASSIFICATION							
Personnel	1,595,323.80	1,557,642.05	1,667,229.00	634,101.40	1,702,990.00	131,575.00	1,798,804.00
General Expenses							
Operating Expenses	39,434.49	32,733.21	33,476.00	7,415.28	33,476.00	3,540.00	37,016.00
Equipment & Unusual	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Special Items	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Operating Budget	<u>1,634,758.29</u>	<u>1,590,375.26</u>	<u>1,700,705.00</u>	<u>641,516.68</u>	<u>1,736,466.00</u>	<u>135,115.00</u>	<u>1,835,820.00</u>

MacArthur Elementary School

PERSONNEL

		FY 2012		FY 2013		FY 2014			FY 2015	
Bargaining Unit	Position	#	Actual Expenditures	#	Actual Expenditures	#	Budget	July-December Actual Expenditures	Estimated Expenditures Thru 6/30/14	Superintendent's Recommendation
1.	Principal			1	97,699.94	1	99,638	53,651	99,638	102,109
2.	WSAA Assistant Principal			1	85,718.88	1	86,824	30,054	86,824	87,943
3.	WSSA Clerk			1	33,852.65	1	33,346	12,933	34,352	36,058
4.	WSCU Custodian				191,033.88			100,391		
5.	WSCU Custodian - Senior			1		1	52,988		54,588	55,101
6.	WSCU Custodian			3		3	135,411		139,501	139,501
7.	WEA Teacher				1,093,719.69			416,537		
8.	WEA Teacher - Grade K			3		4	199,860		213,924	218,905
9.	WEA Teacher - Grade 1			3		3	179,958		179,958	235,122
10.	WEA Teacher - Grade 2			3		3	181,353		181,353	190,487
11.	WEA Teacher - Grade 3			3		3	212,192		212,192	192,056
12.	WEA Teacher - Grade 4			2		3	206,148		204,967	179,278
13.	WEA Teacher - Grade 5			2		2	122,790		141,295	201,577
14.	WEA Teacher - Reading Specialist			1		1	70,488		70,488	73,988
15.	WEA Teacher - Challenge Program			0.5		0.5	27,694		25,371	26,218
16.	WEA Teacher - Library			1	47,301.01	1	48,819	16,899	48,819	50,741
17.	Lunch / Recess Monitors				8,316.00		9,720	3,636	9,720	9,720
Total		26.5	1,595,323.80	25.5	1,557,642.05	27.5	1,667,229	634,101	1,702,990	1,798,804

MacArthur Elementary School

Classification	FY 2012	FY 2013	FY 2014			FY 2015	
	Actual Expenditures	Actual Expenditures	Budget	July-December Actual Expenditures	Estimated Expenditures Thru 6/30/14	Superintendent's Incr/Decr	Recommendation
Personnel 001-32-11-5100							
5111 Salaries - Full Time	1,586,332.80	1,549,326.05	1,657,509.00	630,465.40	1,693,270.00	131,575.00	1,789,084.00
5122 Wages - Part Time	8,991.00	8,316.00	9,720.00	3,636.00	9,720.00	0.00	9,720.00
General Expenses							
Operating Expenses 001-32-11-5200							
School Leadership – Building – Principal's Office (2210)							
2210 - 5342 - Postage	500.00	500.00	500.00	500.00	500.00	0.00	500.00
2210 - 5420 - Supplies	163.00	90.00	538.00		538.00	(38.00)	500.00
Professional Development (2357)							
2357 - 5360 - Professional Development	450.00						
Textbooks & Related Materials (2410)							
2410 - 5510 - Textbooks & Supplies	27,532.12	23,316.95	25,950.00	3,987.31	25,950.00	1,125.00	27,075.00
Library Instructional Materials (2415)							
2415 - 5510 - Library Supplies	121.85	1,500.20	1,730.00	152.75	1,730.00	75.00	1,805.00
Instructional Equipment (2420)							
2420 - 5242 - Maintenance of Office Equipment						0.00	
2420 - 5270 - Lease of Equipment	10,667.52	7,326.06	4,758.00	2,775.22	4,758.00	2,378.00	7,136.00
Equipment & Unusual 001-32-11-5400							
Special Items 001-32-11-5500							
Total Operating Budget	1,634,758.29	1,590,375.26	1,700,705.00	641,516.68	1,736,466.00	135,115.00	1,835,820.00

Explanation for Requested Increases

<u>Item</u>	<u>Reason</u>	<u>Amount</u>
Personnel		
Salaries - Full Time	Contractual	
Line 8 - Teacher - Grade K	New teacher due to enrollment; subsequent to FY14 budget	50,000.00
Line 9 - Teacher - Grade 1	New teacher due to enrollment roll through	50,000.00
Line 13 - Teacher - Grade 5	New teacher due to enrollment roll through	50,000.00
General Expenses		
Operating Expenses		
2410 - 5510 Textbooks & Supplies	Per-pupil allocation increase / adjustment for enrollment changes	1,125.00
2415 - 5510 Library Supplies	Per-pupil allocation increase / adjustment for enrollment changes	75.00
2420 - 5270 Lease of Equipment	Additional copy machine to address printing needs	2,378.00

Northeast Elementary School

	FY 2013 Actual	FY 2014 Actual	FY 20115 Projected
Student Enrollment	388	369	356

The Northeast Elementary School community is a diverse, active, engaged partnership of students, teachers, staff, families, and school council who are dedicated to the process of continuous improvement through collaboration, problem solving, self-evaluation, and consensus decision-making. We offer a comprehensive curricula for our four hundred seventy-seven (477) students in Pre-K through Grade 5 that includes daily participation in Intervention Challenge Blocks in English Language Arts and math. During this focused instructional time, students are in flexible groups according to need: remediation, extra practice or enrichment.

Built in 2003, the Northeast Elementary School is an attractive facility that includes an updated computer lab, interactive projectors and wireless internet access. Each year we choose one of our Five Core Values to highlight. These values, *Responsibility, Happiness, Success, Integrity* and *Respect*, are emphasized by teachers during weekly sessions of *Open Circle*, a social competency curriculum. Our students participate in art, drama, music, and physical education weekly. Teachers and students also work regularly with instructional technology, library media, and science specialists. Two unique features of Northeast are our Weekly All School Meeting where students are able to share their learning with the entire school community and our student leadership program, *Grade 5 Ambassadors to Excellence*.

	FY 2012	FY 2013	FY 2014			FY 2015	
	Actual Expenditures	Actual Expenditures	July-December Budget	Actual Expenditures	Estimated Expenditures Thru 6/30/14	Superintendent's Incr/Decr	Recommendation
COST SUMMARY BY CLASSIFICATION							
Personnel	1,818,274.25	2,044,603.98	2,084,861.00	809,202.41	2,110,927.00	49,478.00	2,134,339.00
General Expenses							
Operating Expenses	37,381.72	33,779.93	37,441.00	18,346.79	37,441.00	215.00	37,656.00
Equipment & Unusual	7,950.00	0.00	0.00	0.00	0.00	0.00	0.00
Special Items	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Operating Budget	1,863,605.97	2,078,383.91	2,122,302.00	827,549.20	2,148,368.00	49,693.00	2,171,995.00

Northeast Elementary School

PERSONNEL

Bargaining Unit Position	FY 2012		FY 2013		FY 2014			FY 2015	
	#	Actual Expenditures	#	Actual Expenditures	#	Budget	July-December Actual Expenditures	Estimated Expenditures Thru 6/30/14	Superintendent's Recommendation
1. Principal			1	107,343.08	1	115,977	60,608	117,175	120,054
2. WSAA Assistant Principal			1	86,973.90	1	88,093	29,630	83,719	84,824
3. WSSA Clerk			1	39,077.83	1	36,919	13,232	38,034	38,391
4. WSCU Custodian				198,337.10			99,083		
5. WSCU Custodian - Senior			1		1	53,486		55,101	55,101
6. WSCU Custodian			3		3	137,412		141,563	141,563
7. WEA Teacher				1,535,988.02			576,110		
8. WEA Teacher - Grade K			4		4	272,475		272,475	273,993
9. WEA Teacher - Grade 1			4		4	252,301		252,301	256,073
10. WEA Teacher - Grade 2			3		4	259,286		285,438	288,784
11. WEA Teacher - Grade 3			3		3	181,049		181,049	185,315
12. WEA Teacher - Grade 4			3		3	229,189		229,189	229,189
13. WEA Teacher - Grade 5			3		3	190,040		190,801	196,461
14. WEA Teacher - Reading Specialist			1.5		1.5	114,974		114,974	114,974
15. WEA Teacher - Math Specialist			0.5		0.5	38,460		38,460	38,460
16. WEA Teacher - Challenge Program			0.5		0.5	27,694		23,142	23,651
17. WEA Teacher - Library			1	68,154.05	1	77,786	26,926	77,786	77,786
18. Lunch / Recess Monitors				8,730.00		9,720	3,614	9,720	9,720
Total	29.5	1,818,274.25	30.5	2,044,603.98	31.5	2,084,861	809,202	2,110,927	2,134,339

Northeast Elementary School

Classification	FY 2012	FY 2013	FY 2014			FY 2015	
	Actual Expenditures	Actual Expenditures	Budget	July-December Actual Expenditures	Estimated Expenditures Thru 6/30/14	Superintendent's Incr/Decr	Recommendation
Personnel 001-32-12-5100							
5111 Salaries - Full Time	1,811,141.75	2,035,873.98	2,075,141.00	805,588.91	2,101,207.00	49,478.00	2,124,619.00
5122 Wages - Part Time	7,132.50	8,730.00	9,720.00	3,613.50	9,720.00	0.00	9,720.00
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General Expenses							
Operating Expenses 001-32-12-5200							
School Leadership – Building – Principal's Office (2210)							
2210 - 5342 - Postage	500.00	500.00	500.00	500.00	500.00	0.00	500.00
2210 - 5420 - Supplies	50.00	40.00	664.00		664.00	(164.00)	500.00
Professional Development (2357)							
2357 - 5360 - Professional Development	4,185.00						
Textbooks & Related Materials (2410)							
2410 - 5510 - Textbooks & Supplies	29,193.99	27,831.95	29,100.00	15,234.59	29,100.00	(1,425.00)	27,675.00
Library Instructional Materials (2415)							
2415 - 5510 - Library Supplies	296.63	1,988.66	1,940.00	54.95	1,940.00	(95.00)	1,845.00
Instructional Equipment (2420)							
2420 - 5242 - Maintenance of Office Equipment	536.45	561.52		221.20	1,000.00	0.00	
2420 - 5270 - Lease of Equipment	2,619.65	2,857.80	5,237.00	2,336.05	4,237.00	1,899.00	7,136.00
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Equipment & Unusual 001-32-12-5400							
Textbooks & Related Materials (2410)							
2410 - 5510 - Textbooks & Supplies Listening Centers / Home to School Books							
Classroom Instructional Technology (2451)							
2451 - 5865 - Educational Equipment	7,950.00						
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Special Items 001-32-12-5500							
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Total Operating Budget	1,863,605.97	2,078,383.91	2,122,302.00	827,549.20	2,148,368.00	49,693.00	2,171,995.00

Explanation for Requested Increases

<u>Item</u>	<u>Reason</u>	<u>Amount</u>
Personnel		
Salaries - Full Time	Contractual	49,478.00
General Expenses		
Operating Expenses		
2410 - 5510 Textbooks & Supplies	Per-pupil allocation increase / adjustment for enrollment changes	n/a
2415 - 5510 Library Supplies	Per-pupil allocation increase / adjustment for enrollment changes	n/a
2420 - 5270 Lease of Equipment	Additional copy machine to address printing needs	2,378.00

Plympton Elementary School

	FY 2013 Actual	FY 2014 Actual	FY 20115 Projected
Student Enrollment	420	450	463

At our six elementary schools, classroom teachers provide instruction in the areas of English Language Arts, Mathematics, Social Studies, and Science and are supported by experts and specialists in the fields of Art, Music, Physical Education, and Library/Media. Specialists provide developmentally appropriate instruction, and this instruction is interdisciplinary in nature whenever possible. Literacy and mathematics coaches and specialists at each building work with teachers and students, as well as at-risk students to provide assistance with their literacy and numeracy skills. Administrators, teachers, specialists, and support staff work in Professional Learning Communities to ensure that curriculum, instruction, and assessment are delivered with fidelity across the district and that the work is aligned with the Common Core.

	FY 2012	FY 2013	FY 2014			FY 2015	
	Actual Expenditures	Actual Expenditures	July-December Budget	Actual Expenditures	Estimated Expenditures Thru 6/30/14	Superintendent's Incr/Decr	Recommendation
COST SUMMARY BY CLASSIFICATION							
Personnel	1,833,411.19	1,920,411.91	1,918,026.00	758,133.54	1,928,362.00	143,470.00	2,061,496.00
General Expenses							
Operating Expenses	32,343.83	34,380.78	38,718.00	12,638.96	38,718.00	4,040.00	42,758.00
Equipment & Unusual	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Special Items	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Operating Budget	<u>1,865,755.02</u>	<u>1,954,792.69</u>	<u>1,956,744.00</u>	<u>770,772.50</u>	<u>1,967,080.00</u>	<u>147,510.00</u>	<u>2,104,254.00</u>

Plympton Elementary School

PERSONNEL

Bargaining Unit Position	FY 2012		FY 2013		FY 2014			FY 2015	
	#	Actual Expenditures	#	Actual Expenditures	#	Budget	July-December Actual Expenditures	Estimated Expenditures Thru 6/30/14	# Superintendent's Recommendation
1. Principal			1	102,735.88	1	102,736	56,979	105,818	1 108,993
2. WSAA Assistant Principal			1	92,069.90	1	93,267	32,360	86,974	1 88,093
3. WSSA Clerk			1	38,760.47	1	36,919	14,726	38,034	1 38,034
4. WSCU Custodian				195,134.65			103,103		
5. WSCU Custodian - Senior			1		1	53,486		55,101	1 55,101
6. WSCU Custodian			3		3	137,857		142,021	3 142,021
7. WEA Teacher				1,411,414.15			521,026		
8. WEA Teacher - Grade K			4		5	311,747		303,999	5 311,826
9. WEA Teacher - Grade 1			3		3	201,923		201,923	4 254,581
10. WEA Teacher - Grade 2			3		3	206,582		206,582	3 209,185
11. WEA Teacher - Grade 3			2		3	198,293		219,020	4 269,703
12. WEA Teacher - Grade 4			3		3	194,559		189,837	3 194,055
13. WEA Teacher - Grade 5			3		3	194,314		190,773	3 196,699
14. WEA Teacher - Reading Specialist			1		1	72,745		65,833	1 67,257
15. WEA Teacher - Challenge Program			0.5		0.5	27,694		33,303	0.5 36,804
16. WEA Teacher - Library			1	73,608.06	1	76,184	26,371	76,184	1 76,184
17. Lunch / Recess Monitors				6,688.80		9,720	3,569	12,960	
Total	27.5	1,833,411.19	27.5	1,920,411.91	29.5	1,918,026	758,134	1,928,362	31.5 2,061,496

Plympton Elementary School

Classification	FY 2012	FY 2013	FY 2014			FY 2015	
	Actual Expenditures	Actual Expenditures	Budget	July-December Actual Expenditures	Estimated Expenditures Thru 6/30/14	Superintendent's Incr/Decr	Recommendation
Personnel 001-32-13-5100							
5111 Salaries - Full Time	1,824,656.84	1,913,723.11	1,908,306.00	754,565.04	1,915,402.00	140,230.00	2,048,536.00
5122 Wages - Part Time	8,754.35	6,688.80	9,720.00	3,568.50	12,960.00	3,240.00	12,960.00
<hr/>							
General Expenses							
Operating Expenses 001-32-13-5200							
School Leadership – Building – Principal's Office (2210)							
2210 - 5342 - Postage	500.00	500.00	500.00	500.00	500.00	0.00	500.00
2210 - 5420 - Supplies	230.00	132.50	760.00		760.00	(260.00)	500.00
Professional Development (2357)							
2357 - 5360 - Professional Development	1,347.00						
Textbooks & Related Materials (2410)							
2410 - 5510 - Textbooks & Supplies	27,285.74	28,035.60	31,500.00	9,840.54	31,500.00	2,250.00	33,750.00
Library Instructional Materials (2415)							
2415 - 5510 - Library Supplies	361.33	2,200.49	2,100.00	396.56	2,100.00	150.00	2,250.00
Instructional Equipment (2420)							
2420 - 5242 - Maintenance of Office Equipment		654.27	1,000.00	234.74	1,000.00	0.00	1,000.00
2420 - 5270 - Lease of Equipment	2,619.76	2,857.92	2,858.00	1,667.12	2,858.00	1,900.00	4,758.00
<hr/>							
Equipment & Unusual 001-32-13-5400							
<hr/>							
Special Items 001-32-13-5500							
<hr/>							
Total Operating Budget	1,865,755.02	1,954,792.69	1,956,744.00	770,772.50	1,967,080.00	147,510.00	2,104,254.00

Explanation for Requested Increases

<u>Item</u>	<u>Reason</u>	<u>Amount</u>
Personnel		
Salaries - Full Time	Contractual	40,230.00
Line 9 - Teacher - Grade 1	New teacher due to enrollment roll through	50,000.00
Line 11 - Teacher - Grade 3	New teacher due to enrollment roll through	50,000.00
Line 18 - Lunch / Recess Monitors	Increased number of lunch periods; added subsequent to FY14 budget	3,240.00
General Expenses		
Operating Expenses		
2410 - 5510 Textbooks & Supplies	Per-pupil allocation increase / adjustment for enrollment changes	2,250.00
2415 - 5510 Library Supplies	Per-pupil allocation increase / adjustment for enrollment changes	150.00
2420 - 5270 Lease of Equipment	Additional copy machine to address printing needs	2,378.00

Stanley Elementary School

	FY 2013 Actual	FY 2014 Actual	FY 2015 Projected
Student Enrollment	437	423	457

Stanley Elementary School is a collaborative, academic, unified community where diversity is celebrated. We provide a challenging, differentiated curriculum that teaches 21st century skills through technology and best practices, while ensuring a safe and caring environment for all students. High expectations are the norm for all members of the Stanley School Community (students, parents, staff, and administrators) so that Stanley students will excel and become confident and contributory members of society. Our primary focus is to always do what is best for our students.

The Stanley Elementary School is a beautiful "green" building and our diverse student body is comprised of over four hundred (400) children, from preschool to grade 5. We also have some specialized programs including Pre-K, TASC (Teaching, Academic and Social Curriculum), Title I services, and ELL (English Language Learner) classes. We have numerous volunteer programs throughout the school, which expand and enrich our daily academic and special subjects. The Big Brother/Big Sister Program is comprised of adult volunteers from local businesses and universities who share social time with the students. The Retired Senior Volunteer Program (RSVP) has senior citizens reading with students twice a week. Our Read to a Child program brings business people into our school to read to students during lunch. Additionally, we have a strong, positive relationship with Brandeis University. Many of their students and staff work with students at Stanley throughout the school day and in After School programs.

	FY 2012	FY 2013	FY 2014			FY 2015	
	Actual Expenditures	Actual Expenditures	July-December Budget	Actual Expenditures	Estimated Expenditures Thru 6/30/14	Superintendent's Incr/Decr	Recommendation
COST SUMMARY BY CLASSIFICATION							
Personnel	1,954,702.73	2,188,502.16	2,143,902.00	821,890.99	2,124,036.00	60,812.00	2,204,714.00
General Expenses							
Operating Expenses	32,469.29	30,716.35	39,989.00	15,071.31	39,989.00	947.00	40,936.00
Equipment & Unusual	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Special Items	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Operating Budget	<u>1,987,172.02</u>	<u>2,219,218.51</u>	<u>2,183,891.00</u>	<u>836,962.30</u>	<u>2,164,025.00</u>	<u>61,759.00</u>	<u>2,245,650.00</u>

Stanley Elementary School

PERSONNEL

Bargaining Unit Position	FY 2012		FY 2013		FY 2014			FY 2015	
	#	Actual Expenditures	#	Actual Expenditures	#	Budget	July-December Actual Expenditures	Estimated Expenditures Thru 6/30/14	Superintendent's Recommendation
1. Principal			1	98,870.98	1	103,815	55,900	103,815	109,006
2. WSAA Assistant Principal			1	104,260.52	1	88,478	30,627	88,478	88,478
3. WSSA Clerk			1	36,866.40	1	36,226	14,312	37,320	37,320
4. WSCU Custodian				196,535.88			102,524		
5. WSCU Custodian - Senior			1		1	52,988		54,588	55,101
6. WSCU Custodian			3		3	139,413		143,625	144,083
7. WEA Teacher				1,669,927.80			589,069		
8. WEA Teacher - Grade K			6		5	343,329		330,954	335,486
9. WEA Teacher - Grade 1			4		4	265,894		257,537	266,051
10. WEA Teacher - Grade 2			3		4	270,295		297,215	297,944
11. WEA Teacher - Grade 3			3		3	197,895		197,128	248,556
12. WEA Teacher - Grade 4			3		3	208,671		178,801	181,759
13. WEA Teacher - Grade 5			3		3	224,489		224,489	224,489
14. WEA Teacher - Reading Specialist			2		1.5	99,571		99,571	105,079
15. WEA Teacher - Challenge Program			1		0.5	27,694		25,371	26,218
16. WEA Teacher - Library			1	72,874.08	1	75,424	26,109	75,424	75,424
17. Lunch / Recess Monitors				9,166.50		9,720	3,350	9,720	9,720
Total	29.0	1,954,702.73	32.0	2,188,502.16	32.0	2,143,902	821,891	2,124,036	2,204,714

Stanley Elementary School

Classification	FY 2012	FY 2013	FY 2014			FY 2015	
	Actual Expenditures	Actual Expenditures	Budget	July-December Actual Expenditures	Estimated Expenditures Thru 6/30/14	Superintendent's Incr/Decr	Recommendation
Personnel 001-32-14-5100							
5111 Salaries - Full Time	1,945,468.73	2,179,335.66	2,134,182.00	818,540.74	2,114,316.00	60,812.00	2,194,994.00
5122 Wages - Part Time	9,234.00	9,166.50	9,720.00	3,350.25	9,720.00	0.00	9,720.00
General Expenses							
Operating Expenses 001-32-14-5200							
School Leadership – Building – Principal's Office (2210)							
2210 - 5342 - Postage	500.00	500.00	500.00	500.00	500.00	0.00	500.00
2210 - 5420 - Supplies	590.16	844.56	811.00	382.60	811.00	(311.00)	500.00
Professional Development (2357)							
2357 - 5360 - Professional Development	1,953.54						
Textbooks & Related Materials (2410)							
2410 - 5510 - Textbooks & Supplies	26,073.19	23,997.62	32,775.00	11,720.72	32,775.00	(1,050.00)	31,725.00
Library Instructional Materials (2415)							
2415 - 5510 - Library Supplies	508.78	2,261.91	2,185.00	661.50	2,185.00	(70.00)	2,115.00
Instructional Equipment (2420)							
2420 - 5242 - Maintenance of Office Equipment	101.78	393.78	1,000.00	220.71	1,000.00	0.00	1,000.00
2420 - 5270 - Lease of Equipment	2,741.84	2,718.48	2,718.00	1,585.78	2,718.00	2,378.00	5,096.00
Equipment & Unusual 001-32-14-5400							
Special Items 001-32-14-5500							
Total Operating Budget	1,987,172.02	2,219,218.51	2,183,891.00	836,962.30	2,164,025.00	61,759.00	2,245,650.00

Explanation for Requested Increases

<u>Item</u>	<u>Reason</u>	<u>Amount</u>
Personnel		
Salaries - Full Time	Contractual	10,812.00
Line 11 - Teacher - Grade 3	New teacher due to enrollment roll through	50,000.00
General Expenses		
Operating Expenses		
2410 - 5510 Textbooks & Supplies	Per-pupil allocation increase / adjustment for enrollment changes	n/a
2415 - 5510 Library Supplies	Per-pupil allocation increase / adjustment for enrollment changes	n/a
2420 - 5270 Lease of Equipment	Additional copy machine to address printing needs	2,378.00

Whittemore Elementary School

	FY 2013 Actual	FY 2014 Actual	FY 2015 Projected
Student Enrollment	422	444	471

The Henry Whittemore Elementary School is a neighborhood school that embraces the diversity of its community and believes in the potential of its students. The school has recently taken strides toward meeting student achievement targets within the Massachusetts Comprehensive Assessment System (MCAS). Results of the Spring 2013 MCAS indicate a positive trend in English Language Arts, mathematics, and science. Of particular note were the MCAS mathematics results which were on target, or above target, for all subgroups of students.

The staff at the Whittemore Elementary School strives to be collaborative and responsive to student need. Grade level teams participate in frequent meetings with literacy and math coaches, as well as administrators, in order to review student data, discuss implementation of best practices and design interventions. Interventions occur on a daily basis at all grade levels for students that are not meeting benchmarks. Continued work toward meeting the needs of all learners includes the wide participation of educators and administrators in the Rethinking Equity and Teaching for English Language Learners (RETELL) courses.

The Whittemore Elementary School provides enrichment opportunities for all students. This year, these opportunities have been provided through programs such as author's visits by Kate DiCamillo (author of *Because of Winn Dixie* and *The Tales of Despereaux*), trips to productions of *The Jungle Book* musical and the Lexington Symphony Orchestra, and in-school presentations by the Museum of Science. This spring, we are going to implement BOKS (build our kids' success). This is a before school program. BOKS is already established at MacArthur and Plympton Elementary Schools. Feedback from both schools indicate that BOKS has positively impacted students by increasing physical activity, creating healthier nutrition habits, and improving social competency skills. These enrichment opportunities would not occur without the effort and generosity of staff, district resources, and the parent community. Volunteers frequent the school for literacy, technology, and student mentoring.

	FY 2012	FY 2013	FY 2014			FY 2015	
	Actual Expenditures	Actual Expenditures	July-December Budget	Actual Expenditures	Estimated Expenditures Thru 6/30/14	Superintendent's Incr/Decr	Recommendation
COST SUMMARY BY CLASSIFICATION							
Personnel	1,482,202.96	1,691,062.26	1,906,623.00	723,793.57	1,854,785.00	80,708.00	1,987,331.00
General Expenses							
Operating Expenses	24,145.36	23,377.44	38,884.00	13,226.50	38,884.00	3,874.00	42,758.00
Equipment & Unusual	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Special Items	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Operating Budget	1,506,348.32	1,714,439.70	1,945,507.00	737,020.07	1,893,669.00	84,582.00	2,030,089.00

Whittemore Elementary School

PERSONNEL

Bargaining Unit Position	FY 2012		FY 2013		FY 2014			FY 2015	
	#	Actual Expenditures	#	Actual Expenditures	#	Budget	Actual Expenditures July-December Thru 6/30/14	#	Superintendent's Recommendation
1. Principal			1	111,000.00	1	110,000	55,862	108,000	108,000
2. WSAA Assistant Principal			1	67,668.12	1	84,824	34,701	84,824	85,943
3. WSSA Clerk			1	33,526.81	1	36,226	17,657	31,238	32,873
4. WSCU Custodian				196,583.59			101,130		
5. WSCU Custodian - Senior			1		1	53,486		55,101	55,101
6. WSCU Custodian			3		3	136,300		140,417	140,875
7. WEA Teacher				1,207,596.71			480,360		
8. WEA Teacher - Grade K			5		5	312,375		288,755	293,398
9. WEA Teacher - Grade 1			3		3	183,269		183,269	189,167
10. WEA Teacher - Grade 2			2		3	198,247		195,548	247,066
11. WEA Teacher - Grade 3			2		3	170,931		147,081	153,678
12. WEA Teacher - Grade 4			2		3	175,309		171,592	174,749
13. WEA Teacher - Grade 5			2		3	202,337		199,638	251,156
14. WEA Teacher - Reading Specialist			1.5		1.5	102,067		102,067	103,004
15. WEA Teacher - Math Specialist			0.5		0.5	27,654		27,654	28,826
16. WEA Teacher - Challenge Program			0.5		0.5	27,694		33,303	36,804
17. WEA Teacher - Library			1	66,239.03	1	76,184	31,166	76,578	76,971
18. Lunch / Recess Monitors				8,448.00		9,720	2,918	9,720	9,720
Total	23.5	1,482,202.96	26.5	1,691,062.26	30.5	1,906,623	723,794	1,854,785	1,987,331

Whittemore Elementary School

Classification	FY 2012	FY 2013	FY 2014			FY 2015	
	Actual Expenditures	Actual Expenditures	July-December		Estimated Expenditures Thru 6/30/14	Superintendent's	
			Budget	Actual Expenditures		Incr/Decr	Recommendation
Personnel 001-32-15-5100							
5111 Salaries - Full Time	1,473,470.71	1,682,614.26	1,896,903.00	720,875.32	1,845,065.00	80,708.00	1,977,611.00
5122 Wages - Part Time	8,732.25	8,448.00	9,720.00	2,918.25	9,720.00	0.00	9,720.00
General Expenses							
Operating Expenses 001-32-15-5200							
School Leadership – Building – Principal's Office (2210)							
2210 - 5342 - Postage	500.00	500.00	500.00	500.00	500.00	0.00	500.00
2210 - 5420 - Supplies	560.00	35.00	766.00		766.00	(266.00)	500.00
Professional Development (2357)							
2357 - 5360 - Professional Development	484.00						
Textbooks & Related Materials (2410)							
2410 - 5510 - Textbooks & Supplies	21,398.25	16,680.63	31,650.00	10,208.16	31,650.00	1,650.00	33,300.00
Library Instructional Materials (2415)							
2415 - 5510 - Library Supplies	752.06	2,027.01	2,110.00	0.00	2,110.00	110.00	2,220.00
Instructional Equipment (2420)							
2420 - 5242 - Maintenance of Office Equipment	451.05	1,514.27	1,000.00	1,088.96	1,000.00	0.00	1,000.00
2420 - 5270 - Lease of Equipment		2,620.53	2,858.00	1,429.38	2,858.00	2,380.00	5,238.00
Equipment & Unusual 001-32-15-5400							
Special Items 001-32-15-5500							
Total Operating Budget	1,506,348.32	1,714,439.70	1,945,507.00	737,020.07	1,893,669.00	84,582.00	2,030,089.00

Explanation for Requested Increases

<u>Item</u>	<u>Reason</u>	<u>Amount</u>
Personnel		
Salaries - Full Time	Contractual	
Line 10 - Teacher - Grade 2	New teacher due to enrollment roll through	50,000.00
Line 13 - Teacher - Grade 5	New teacher due to enrollment roll through	50,000.00
General Expenses		
Operating Expenses		
2410 - 5510 Textbooks & Supplies	Per-pupil allocation increase / adjustment for enrollment changes	1,650.00
2415 - 5510 Library Supplies	Per-pupil allocation increase / adjustment for enrollment changes	110.00
2420 - 5270 Lease of Equipment	Additional copy machine to address printing needs	2,380.00

Kennedy Middle School

	FY 2013 Actual	FY 2014 Actual	FY 2015 Projected
Student Enrollment	551	556	540

Kennedy Middle School is a diverse learning community of five hundred fifty (550) students, 52.5 teaching positions, and a variety of other support staff members. Our mission is to develop and maintain an educational program that will allow students to reach their full potential through rigorous curricula taught by a highly qualified group of educators. We strive to address the educational, emotional, and physical needs of all our students so they will become lifelong learners and ready for the challenges that they will encounter in the future.

Kennedy Middle School has taken a step this year to promote state of the art technological education by rolling out an iPad initiative with a sixth grade cluster. Additionally, all teachers in the building received an iPad and an Apple laptop computer. Teachers have participated in extensive professional development in this area. Our goal for the next school year is to continue the implementation of the 1:1 Learning Initiative whereby every middle school student will receive an iPad.

	FY 2012	FY 2013	FY 2014			FY 2015	
	Actual Expenditures	Actual Expenditures	July-December Budget	Actual Expenditures	Estimated Expenditures Thru 6/30/14	Superintendent's Incr/Decr	Recommendation
COST SUMMARY BY CLASSIFICATION							
Personnel	3,270,402.03	3,354,773.51	3,380,785.00	1,243,599.83	3,359,177.00	46,643.00	3,427,428.00
General Expenses							
Operating Expenses	36,342.19	35,730.04	54,148.00	16,638.42	54,148.00	1,268.00	55,416.00
Equipment & Unusual	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Special Items	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Operating Budget	<u>3,306,744.22</u>	<u>3,390,503.55</u>	<u>3,434,933.00</u>	<u>1,260,238.25</u>	<u>3,413,325.00</u>	<u>47,911.00</u>	<u>3,482,844.00</u>

Kennedy Middle School

PERSONNEL

Bargaining Unit Position	FY 2012		FY 2013		FY 2014			FY 2015	
	#	Actual Expenditures	#	Actual Expenditures	#	Budget	Actual Expenditures July-December Thru 6/30/14	#	Superintendent's Recommendation
1. Principal			1	110,329.72	1	112,708	60,689	1	115,526
2. WSAA Assistant Principal			2	178,546.00	2	178,075	62,317	2	178,075
3. WSSA Clerk			2	80,511.71	2	72,452	27,111	2	74,997
4. WSCU Custodian				290,020.11			149,952		
5. WSCU Custodian - Senior			1		1	54,051		1	55,683
6. WSCU Custodian			5		5	229,687		5	236,625
7. WSCU Custodian - Night Shift Differential									8,000
8. WEA Teacher				2,590,761.39			901,607		
9. WEA Teacher - Art			1		1	52,555		1	54,330
10. WEA Teacher - Drama			1		1	43,189		1	48,819
11. WEA Teacher - English			8		8	529,750		8	504,784
12. WEA Teacher - Health Education			1.375		1.375	69,500		1.375	66,249
13. WEA Teacher - History & Social Sciences			6		6	427,721		6	415,947
14. WEA Teacher - Instructional Technology			1		1	78,537		1	78,537
15. WEA Teacher - Mathematics			7		7	473,498		7	488,735
16. WEA Teacher - Music			1.1		1.1	75,330		1.1	76,229
17. WEA Teacher - Physical Education			2.5		2.5	173,303		2.5	176,660
18. WEA Teacher - Reading & Language Arts			2		2	148,298		2	150,337
19. WEA Teacher - Science			6		6	353,933		6	388,883
20. WEA Teacher - Technical Education / Industrial Arts			1		1	72,094		1	72,094
21. WEA Teacher - World Languages			2		2	127,342		2	127,707
22. WEA Teacher - Library			1	77,714.56	1	77,715	31,792	1	77,715
23. WEA Paraprofessional - Library			1	24,390.02	1	24,447	10,131	1	24,896

PERSONNEL

**Bargaining
Unit Position**

24. Stipends

25. National Junior Honor Society Advisor

26. Student Council Advisor

27. Yearbook Advisor

28. After School Homework / Enrichment Lab

Total

FY 2012		FY 2013		FY 2014				FY 2015	
#	Actual Expenditures	#	Actual Expenditures	#	Budget	July-December Actual Expenditures	Estimated Expenditures Thru 6/30/14	#	Superintendent's Recommendation
			2,500.00						
		S		S	1,000		1,000	S	1,000
		S		S	1,000		1,000	S	1,000
		S		S	1,000		1,000	S	1,000
					3,600		3,600		3,600
52.975	3,270,402.03	52.975	3,354,773.51	52.975	3,380,785	1,243,600	3,359,177	52.975	3,427,428

Kennedy Middle School

Classification	FY 2012	FY 2013	FY 2014			FY 2015	
	Actual Expenditures	Actual Expenditures	Budget	July-December Actual Expenditures	Estimated Expenditures Thru 6/30/14	Superintendent's Incr/Decr	Recommendation
Personnel 001-32-21-5100							
5111 Salaries - Full Time	3,268,802.03	3,352,273.51	3,374,185.00	1,243,599.83	3,352,577.00	46,643.00	3,420,828.00
5124 Stipend	1,600.00	2,500.00	6,600.00	0.00	6,600.00	0.00	6,600.00
General Expenses							
Operating Expenses 001-32-21-5200							
School Leadership – Building – Principal's Office (2210)							
2210 - 5342 - Postage	2,500.00	2,500.00	1,000.00	1,000.00	2,500.00	1,500.00	2,500.00
2210 - 5420 - Supplies	40.00	1,094.24	653.00		500.00	(153.00)	500.00
Building Technology (2250)							
2250 - 5425 - Software License				420.00	420.00		
Professional Development (2357)							
2357 - 5360 - Professional Development	1,105.00						
Textbooks & Related Materials (2410)							
2410 - 5510 - Textbooks & Supplies	17,578.45	20,238.05	41,325.00	9,317.44	39,558.00	375.00	41,700.00
Library Instructional Materials (2415)							
2415 - 5510 - Library Supplies	5,456.82	2,758.80	2,755.00	762.39	2,755.00	25.00	2,780.00
Instructional Equipment (2420)							
2420 - 5241 - Maintenance of Instructional Equipment		792.65	800.00	696.25	800.00	0.00	800.00
2420 - 5242 - Maintenance of Office Equipment	50.00					0.00	
2420 - 5270 - Lease of Equipment	9,611.92	8,346.30	7,615.00	4,442.34	7,615.00	(479.00)	7,136.00
Equipment & Unusual 001-32-21-5400							
Special Items 001-32-21-5500							
Total Operating Budget	3,306,744.22	3,390,503.55	3,434,933.00	1,260,238.25	3,413,325.00	47,911.00	3,482,844.00

Explanation for Requested Increases

<u>Item</u>	<u>Reason</u>	<u>Amount</u>
Personnel		
Salaries - Full Time	Contractual	38,643.00
Line 7 - Custodian - Night Shift Differential	Second shift added to meet demands of field house usage	8,000.00
General Expenses		
Operating Expenses		
2210 - 5342 Postage	Budget allocation based on actual usage	1,500.00
2410 - 5510 Textbooks & Supplies	Per-pupil allocation increase / adjustment for enrollment changes	375.00
2415 - 5510 Library Supplies	Per-pupil allocation increase / adjustment for enrollment changes	25.00

McDevitt Middle School

	FY 2013 Actual	FY 2014 Actual	FY 20115 Projected
Student Enrollment	528	529	548

McDevitt Middle School features the cluster model of instruction where teams of teachers share a common group of students. Our structure enhances interdisciplinary reinforcement of instruction and ensures that all students experience a wide variety of course offerings in preparation for high school.

The McDevitt Middle School program offers engaging instruction, diverse programs, and differentiated learning environments. We provide facilities that are clean and safe with a faculty that is reflective and responsive. Curriculum, instruction, student assessment, and professional development are directed toward improving student achievement. In addition to district initiatives and professional development, our teachers guide in-house professional development opportunities.

We work to create an informed parent population that will become a driving force for change and an integral part of our strategy for achieving excellence. We strive to establish partnerships with the broader community to increase educational options for students and play an active, cooperative role in school improvement.

	FY 2012	FY 2013	FY 2014			FY 2015	
	Actual Expenditures	Actual Expenditures	July-December Budget	Actual Expenditures	Estimated Expenditures Thru 6/30/14	Superintendent's Incr/Decr	Recommendation
COST SUMMARY BY CLASSIFICATION							
Personnel	3,053,540.70	3,268,127.49	3,318,040.00	1,232,422.73	3,222,739.00	(44,041.00)	3,273,999.00
General Expenses							
Operating Expenses	48,160.85	39,203.19	53,197.00	19,881.59	53,197.00	59.00	53,256.00
Equipment & Unusual	2,650.00	0.00	0.00	0.00	0.00	0.00	0.00
Special Items	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Operating Budget	<u>3,104,351.55</u>	<u>3,307,330.68</u>	<u>3,371,237.00</u>	<u>1,252,304.32</u>	<u>3,275,936.00</u>	<u>(43,982.00)</u>	<u>3,327,255.00</u>

McDevitt Middle School

PERSONNEL

Bargaining Unit Position	FY 2012		FY 2013		FY 2014			FY 2015	
	#	Actual Expenditures	#	Actual Expenditures	#	Budget	Actual Expenditures July-December Thru 6/30/14	#	Superintendent's Recommendation
1. Principal			1	104,528.06	1	104,528	57,392	1	107,588
2. WSAA Assistant Principal			2	197,792.97	2	177,856	62,481	2	177,856
3. WSSA Clerk			2	68,668.95	2	68,159	25,101	2	71,426
4. WSCU Custodian				243,572.49			124,390		
5. WSCU Custodian - Senior			1		1	54,051		1	55,683
6. WSCU Custodian			4		4	186,773		4	192,416
7. WEA Teacher				2,556,498.07			928,035		
8. WEA Teacher - Art			1		1	76,153		1	76,153
9. WEA Teacher - Drama			1		1	58,792		1	61,640
10. WEA Teacher - English			8		8	565,909		8	525,543
11. WEA Teacher - Health Education			1.25		1.25	61,033		1.25	67,958
12. WEA Teacher - History & Social Sciences			6		6	365,391		6	331,555
13. WEA Teacher - Instructional Technology			1		1	65,872		1	72,874
14. WEA Teacher - Mathematics			7		7	518,731		7	503,042
15. WEA Teacher - Music			1.25		1.25	87,765		1.25	88,190
16. WEA Teacher - Physical Education			2.25		2.25	139,273		2.25	149,121
17. WEA Teacher - Reading & Language Arts			2		2	106,257		2	112,321
18. WEA Teacher - Science			6		6	418,178		6	417,756
19. WEA Teacher - Technical Education / Industrial Arts			1		1	54,330		1	43,189
20. WEA Teacher - World Languages			2.125		2	106,289		2	107,356
21. WEA Teacher - Library			1	63,921.01	1	68,154	23,592	1	77,786
22. WEA Paraprofessional - Library			1	27,945.94	1	27,946	11,432	1	27,946

PERSONNEL

		FY 2012		FY 2013		FY 2014				FY 2015	
Bargaining Unit	Position	#	Actual Expenditures	#	Actual Expenditures	#	Budget	July-December Actual Expenditures	Estimated Expenditures Thru 6/30/14	#	Superintendent's Recommendation
23.	Stipends				5,200.00						
24.	National Junior Honor Society Advisor			S		S	1,000		1,000	S	1,000
25.	Student Council Advisor			S		S	1,000		1,000	S	1,000
26.	Yearbook Advisor			S		S	1,000		1,000	S	1,000
27.	After School Homework / Enrichment Lab						3,600		3,600		3,600
Total		51.875	3,053,540.70	51.875	3,268,127.49	51.750	3,318,040	1,232,423	3,222,739	51.750	3,273,999

McDevitt Middle School

Classification	FY 2012	FY 2013	FY 2014			FY 2015	
	Actual Expenditures	Actual Expenditures	July-December Budget	Actual Expenditures	Estimated Expenditures Thru 6/30/14	Superintendent's Incr/Decr	Recommendation
Personnel 001-32-22-5100							
5111 Salaries - Full Time	3,051,790.70	3,262,927.49	3,311,440.00	1,232,422.73	3,216,139.00	(44,041.00)	3,267,399.00
5124 Stipend	1,750.00	5,200.00	6,600.00	0.00	6,600.00	0.00	6,600.00
General Expenses							
Operating Expenses 001-32-22-5200							
School Leadership – Building – Principal's Office (2210)							
2210 - 5342 - Postage	2,500.00	2,500.00	1,000.00	1,000.00	2,500.00	1,500.00	2,500.00
2210 - 5420 - Supplies	652.86	167.87	584.00	403.56	500.00	(84.00)	500.00
Building Technology (2250)							
2250 - 5425 - Software License				420.00	420.00		
Professional Development (2357)							
2357 - 5360 - Professional Development	4,800.00						
Textbooks & Related Materials (2410)							
2410 - 5510 - Textbooks & Supplies	26,874.22	24,586.18	39,600.00	12,701.55	37,764.00	75.00	39,675.00
Library Instructional Materials (2415)							
2415 - 5510 - Library Supplies	5,414.71	2,518.00	2,640.00		2,640.00	5.00	2,645.00
Instructional Equipment (2420)							
2420 - 5241 - Maintenance of Instructional Equipment		797.62	800.00	355.26	800.00	0.00	800.00
2420 - 5242 - Maintenance of Office Equipment	60.00	60.00				0.00	
2420 - 5270 - Lease of Equipment	7,859.06	8,573.52	8,573.00	5,001.22	8,573.00	(1,437.00)	7,136.00
Equipment & Unusual 001-32-22-5400							
Classroom Instructional Technology (2451)							
2451 - 5865 - Educational Equipment	2,650.00						
Special Items 001-32-22-5500							
Total Operating Budget	3,104,351.55	3,307,330.68	3,371,237.00	1,252,304.32	3,275,936.00	(43,982.00)	3,327,255.00

Explanation for Requested Increases

<u>Item</u>	<u>Reason</u>	<u>Amount</u>
Personnel		
Salaries - Full Time	Contractual	
General Expenses		
Operating Expenses		
2210 - 5342 Postage	Budget allocation based on actual usage	1,500.00
2410 - 5510 Textbooks & Supplies	Per-pupil allocation increase / adjustment for enrollment changes	75.00
2415 - 5510 Library Supplies	Per-pupil allocation increase / adjustment for enrollment changes	5.00

Senior High School

	FY 2013 Actual	FY 2014 Actual	FY 2015 Projected
Student Enrollment	1,378	1381	1396

Waltham High School readies our diverse student population for colleges and careers and prepares them with the 21st century skills that are needed in a global economy. We provide our students extensive academic and social supports and personalize their learning experiences through a wide variety of academic, social, athletic, artistic, and career and technical experiences. Community partnerships provide our students with real-world opportunities for growth.

Waltham High School was ranked 5th in the state this year by the *Boston Globe* according to its new *Dreamschool* online tool. We were also ranked 48th of all Massachusetts high schools by *US News and World Report*. We were named to the Advanced Placement Honor Roll for the second consecutive year, an honor given to us for increasing Advanced Placement opportunities for our students while maintaining high achievement. Our MCAS growth in English Language Arts is the highest in the state among similar schools.

COST SUMMARY BY CLASSIFICATION	FY 2012	FY 2013	FY 2014			FY 2015	
	Actual Expenditures	Actual Expenditures	July-December Budget	Actual Expenditures	Estimated Expenditures Thru 6/30/14	Superintendent's Incr/Decr	Recommendation
Personnel	7,563,872.68	8,080,424.74	8,276,826.00	2,922,217.36	8,099,277.00	(64,683.00)	8,212,143.00
General Expenses							
Operating Expenses	175,887.38	151,558.89	178,389.00	86,136.57	178,389.00	(494.00)	177,895.00
Equipment & Unusual	68,093.68	10,275.90	0.00	0.00	0.00	0.00	0.00
Special Items	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Operating Budget	<u>7,807,853.74</u>	<u>8,242,259.53</u>	<u>8,455,215.00</u>	<u>3,008,353.93</u>	<u>8,277,666.00</u>	<u>(65,177.00)</u>	<u>8,390,038.00</u>

Senior High School

PERSONNEL

Bargaining Unit Position	FY 2012		FY 2013		FY 2014			FY 2015	
	#	Actual Expenditures	#	Actual Expenditures	#	Budget	July-December Actual Expenditures	Estimated Expenditures Thru 6/30/14	# Superintendent's Recommendation
1. Principal			1	125,056.10	1	125,056	69,328	128,752	1 132,559
2. WSAA Housemaster			4	374,228.76	4	375,791	138,407	375,791	4 375,791
3. WSSA Clerk			5	197,602.20	5	195,267	84,670	201,164	5 203,156
4. WSAA Clerk - Senior Year Stipend			S	2,000.00	S	2,000		2,000	S 2,000
5. WSCU Custodian				678,737.90					
6. WSCU Custodian - Senior			1		1	60,271		62,091	1 62,091
7. WSCU Custodian - Assistant Senior			1		1	49,840		51,345	1 51,345
8. WSCU Custodian			12		12	559,653	359,627	576,560	12 576,560
9. WSCU Custodian - Night Shift Differential						11,500		11,500	
10. WEA Teacher				6,410,102.36			2,197,021		
11. WEA Conflict Resolution			2	150,659.58	1	150,660	25,226	72,874	1 72,874
12. WEA School to Career Counselor			1		1	50,741		58,792	1 61,640
13. WEA Teacher - Alternative Program			2		2	90,490		90,490	2 93,436
14. WEA Teacher - Art			3.1		3.2	231,404		236,258	3.2 236,791
15. WEA Teacher - Career & Technical Education			3		2.7	211,111		193,474	2.7 194,898
16. WEA Teacher - Drama			1.5		1.3	109,214		91,997	1.3 82,592
17. WEA Teacher - English			16.5		16.5	1,117,954		1,102,452	16.5 1,126,615
18. WEA Teacher - Family Consumer Science			3.4		3.4	239,872		240,313	3.4 243,327
19. WEA Teacher - History & Social Sciences			14.2		14.2	980,775		981,172	14.2 998,825
20. WEA Teacher - Instructional Technology			0.2		0.5	11,758		29,396	0.5 30,820
21. WEA Teacher - Mathematics			17		17	1,175,774		1,122,732	17 1,147,397
22. WEA Teacher - Music			2.3		2.5	158,967		171,208	2.5 172,522
23. WEA Teacher - Physical Education			6.6		6.6	484,474		485,762	6.6 491,378

PERSONNEL

		FY 2012		FY 2013		FY 2014			FY 2015	
Bargaining Unit	Position	#	Actual Expenditures	#	Actual Expenditures	#	Budget	July-December Actual Expenditures	Estimated Expenditures Thru 6/30/14	Superintendent's Recommendation
24. WEA	Teacher - Reading			0.6		0.1	43,724		5,692	5,879
25. WEA	Teacher - Science & Health Education			16.2		16.2	1,012,311		992,024	1,009,362
26. WEA	Teacher - Technical Education / Industrial Arts			0.6		0.6	41,909		41,909	41,909
27. WEA	Teacher - World Languages			10.4		10.4	641,647		628,866	634,691
28. WEA	Teacher - Library			1	57,341.36	1	59,526	20,605	59,526	62,374
29. WEA	Paraprofessional - Library			2.2	56,805.48	2.2	63,296	20,565	63,296	63,470
30. WEA	Allowance for Contract Negotiations									
31.	Stipends				27,891.00			6,769		
32.	Grade 9 Transition Mentoring			S		S	2,000		2,000	2,000
33.	Literacy Magazine Advisor			S		S	1,148		1,148	1,148
34.	Media After School Program			S		S	1,676		1,676	1,676
35.	National Honor Society Advisor			S		S	1,339		1,339	1,339
36.	Student Council Advisor			S		S	1,339		1,339	1,339
37.	Summer Scheduling			S		S	7,202		7,202	7,202
38.	Treasurer / Fund Raising Coordinator			S		S	3,497		3,497	3,497
39.	TV Studio / Cable Advisor			S		S	1,148		1,148	1,148
40.	Yearbook Advisor			S		S	2,492		2,492	2,492
Total		133.2	7,563,872.68	127.8	8,080,424.74	126.4	8,276,826	2,922,217	8,099,277	8,212,143

Senior High School

Classification	FY 2012	FY 2013	FY 2014			FY 2015	
	Actual Expenditures	Actual Expenditures	July-December Budget	Actual Expenditures	Estimated Expenditures Thru 6/30/14	Superintendent's Incr/Decr	Recommendation
Personnel 001-32-31-5100							
5111 Salaries - Full Time	7,538,881.90	8,050,533.74	8,252,985.00	2,915,448.61	8,075,436.00	(64,683.00)	8,188,302.00
5124 Stipend	24,990.78	29,891.00	23,841.00	6,768.75	23,841.00	0.00	23,841.00
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General Expenses							
Operating Expenses 001-32-31-5200							
School Leadership - Building - Principal's Office (2210)							
2210 - 5342 - Postage	5,000.00	5,000.00	5,000.00	2,000.00	5,000.00	0.00	5,000.00
2210 - 5420 - Supplies	1,133.37	726.80	1,134.00	930.74	1,134.00	(134.00)	1,000.00
2210 - 5780 - Other	12,560.59	13,375.35	8,000.00	5,930.14	8,000.00	(200.00)	7,800.00
Building Technology (2250)							
2250 - 5425 - Software License				540.00	540.00		
Professional Development (2357)							
2357 - 5360 - Professional Development	6,918.00						
Textbooks & Related Materials (2410)							
2410 - 5510 - Textbooks & Supplies	96,770.43	81,698.49	103,350.00	42,612.00	102,810.00	225.00	103,575.00
Library Instructional Materials (2415)							
2415 - 5510 - Library Supplies	10,080.02	7,395.85	6,890.00	6,134.00	6,890.00	15.00	6,905.00
Instructional Equipment (2420)							
2420 - 5242 - Maintenance of Office Equipment	1,213.17	380.99					
2420 - 5270 - Lease of Equipment	14,412.12	13,403.05	12,015.00	7,008.89	12,015.00	0.00	12,015.00
Other Instructional Services (2440)							
2440 - 5780 - Other	21,772.50	23,280.76	37,000.00	15,980.80	37,000.00	(400.00)	36,600.00
School Security (3600)							
3600 - 5307 - Public Safety	1,027.18	1,297.60				0.00	
Guidance (2710)							
2710 - 5300 - Career Consultant	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	0.00	5,000.00
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Equipment & Unusual 001-32-31-5400							
Classroom Instructional Technology (2451)							
2451 - 5865 - Educational Equipment	68,093.68	10,275.90					
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Special Items 001-32-31-5500							
Total Operating Budget	7,807,853.74	8,242,259.53	8,455,215.00	3,008,353.93	8,277,666.00	(65,177.00)	8,390,038.00

Explanation for Requested Increases

<u>Item</u>	<u>Reason</u>	<u>Amount</u>
Personnel		
Salaries - Full Time	Contractual	
General Expenses		
Operating Expenses		
2410 - 5510 Textbooks & Supplies	Per-pupil allocation increase / adjustment for enrollment changes	225.00
2415 - 5510 Library Supplies	Per-pupil allocation increase / adjustment for enrollment changes	15.00

Senior High School ~ Chapter 74 Program

The Career and Technical Education program encompasses Chapter 74 approved courses in Automotive Technology, Auto Collision Technology, Carpentry, Childcare, Electrical, Electronics, Graphic Communications, Metal Fabrication, and Television Broadcasting. Additionally, we offer programs in Culinary Arts, Business, and Family and Consumer Science. Students participate in a rigorous vocational program in concert with an academic program that yields a college and career ready experience upon successful completion. Career and Technical Education students engage in advanced critical thinking and problem solving projects as they practice their technical skills in the attainment of competency mastery.

Among its multiple distinguished recognitions, Waltham Career and Technical Education was recently one of thirty-eight (38) programs in the state to receive a \$99,000 grant from the Massachusetts Life Sciences Center in support of its successful Engineering and Robotics Career Pathway cultivated in our Electronics shop. Students have distinguished themselves via the attainment of Gold and Silver Medals in last year's Skills USA competition and have obtained multiple prestigious national certifications. Our Automotive Technologies Program recently obtained full certification from the National Automotive Technicians Education Foundation (NATEF), our Electronics students obtained International Society of Certified Electronics Technicians (ISCET) certification, and our Child Care students earned Early Education Care certification from the Department of Elementary and Secondary Education. One hundred percent of our seniors earn their Chapter 74 certificate upon graduation, demonstrating their proficiency in skill attainment. Our department has engaged in multiple district and community engagement initiatives including creating projects to promote the summer reading program, launching a program to enhance robotic education within the elementary and m

Each year one of our outstanding Electrical students is awarded a scholarship via a partnership with the local IBEW union. For the past ten years, the IBEW provides scholarship winners a tuition free five year apprenticeship program which results in attainment of a journeyman's electrical license upon successful completion. Recent Waltham graduates participating in this program have engaged in projects related to general construction and green technologies (solar panel installation).

	FY 2012	FY 2013	FY 2014			FY 2015	
	Actual	Actual	July-December	Actual	Estimated	Superintendent's	
COST SUMMARY BY CLASSIFICATION	Expenditures	Expenditures	Budget	Expenditures	Expenditures Thru 6/30/14	Incr/Decr	Recommendation
Personnel	1,149,604.61	1,171,453.91	1,162,259.00	471,688.42	1,168,586.00	19,629.00	1,181,888.00
General Expenses							
Operating Expenses	98,901.60	124,505.74	106,300.00	46,838.35	106,300.00	1,000.00	107,300.00
Equipment & Unusual	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Special Items	790,644.50	794,848.00	1,015,806.00	45,188.00	941,321.00	(15,806.00)	1,000,000.00
Total Operating Budget	<u>2,039,150.71</u>	<u>2,090,807.65</u>	<u>2,284,365.00</u>	<u>563,714.77</u>	<u>2,216,207.00</u>	<u>4,823.00</u>	<u>2,289,188.00</u>

Senior High School ~ Chapter 74 Program

PERSONNEL

Bargaining Unit Position	FY 2012		FY 2013		FY 2014			FY 2015	
	#	Actual Expenditures	#	Actual Expenditures	#	Budget	July-December Actual Expenditures	Estimated Expenditures Thru 6/30/14	Superintendent's Recommendation
1. WSAA Director - Chapter 74			1	90,875.98	1	90,876	31,457	90,876	90,876
2. WSSA Clerk - Chapter 74			1	51,371.43	1	50,832	26,879	52,368	52,368
3. WEA Teacher - Chapter 74			13.6	974,374.57	13.6	964,990	394,283	969,781	982,637
4. WEA Paraprofessional - Chapter 74			2	54,831.93	2	55,561	19,069	55,561	56,007
5. WEA Allowance for Contract Negotiations									
6.									
7.									
8.									
9.									
10.									
Total	17.6	1,149,604.61	17.6	1,171,453.91	17.6	1,162,259	471,688	1,168,586	1,181,888

Senior High School ~ Chapter 74 Program

Classification	FY 2012	FY 2013	FY 2014		Estimated Expenditures Thru 6/30/14	FY 2015	
	Actual Expenditures	Actual Expenditures	Budget	July-December Actual Expenditures		Superintendent's Incr/Decr	Recommendation
Personnel 001-32-31-5100							
5111 Salaries - Full Time	1,149,604.61	1,171,453.91	1,162,259.00	471,688.42	1,168,586.00	19,629.00	1,181,888.00
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General Expenses							
Operating Expenses 001-32-31-5200							
Curriculum Directors (2110)							
2110 - 5420 - Supplies		291.82	1,000.00	59.94	1,000.00	0.00	1,000.00
2110 - 5710 - Mileage		250.86		40.05	500.00	500.00	500.00
2110 - 5780 - Other	1,968.05	1,380.11	2,000.00	369.00	1,500.00	(500.00)	1,500.00
Textbooks & Related Materials (2410)							
2410 - 5510 - Textbooks & Supplies	67,312.96	92,365.56	68,000.00	31,210.69	68,000.00	0.00	68,000.00
Instructional Equipment (2420)							
2420 - 5241 - Maintenance of Equipment ~ Service	11,531.92	10,424.67	10,000.00	8,245.13	10,000.00	6,000.00	16,000.00
2420 - 5241 - Maintenance of Equipment ~ Supplies	919.00	919.00	1,500.00		1,500.00	0.00	1,500.00
2420 - 5270 - Lease of Equipment	3,668.29	3,135.97	2,000.00	1,422.04	2,000.00	1,000.00	3,000.00
Other Instructional Services (2440)							
2440 - 5780 - Other - Student	3,191.59	3,361.11	4,000.00		4,000.00	0.00	4,000.00
2440 - 5780 - Other - Instructional	9,328.70	9,416.58	8,000.00	4,592.65	8,000.00	0.00	8,000.00
School Security (3600)							
3600 - 5247 - Security	750.00	780.00	800.00	585.00	800.00	0.00	800.00
Maintenance of Buildings (4220)							
4220 - 5245 - Maintenance of Building ~ Services	231.09	2,180.06	9,000.00	313.85	9,000.00	(6,000.00)	3,000.00
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Equipment & Unusual 001-32-31-5400							
Instructional Equipment (2420)							
2420 - 5865 - Educational Equipment						0.00	
<hr/>							
Special Items 001-32-31-5500							
Programs with Other Districts in Massachusetts (9100)							
9100 - 5320 - Tuitions	790,644.50	794,848.00	1,015,806.00	45,188.00	941,321.00	(15,806.00)	1,000,000.00
Total Operating Budget	2,039,150.71	2,090,807.65	2,284,365.00	563,714.77	2,216,207.00	4,823.00	2,289,188.00

Explanation for Requested Increases

<u>Item</u>	<u>Reason</u>	<u>Amount</u>
Personnel		
Salaries - Full Time	Contractual	19,629.00
General Expenses		
Operating Expenses		
2110 - 5710 Mileage, - 5780 Other	Re-allocation of expenditure classification, \$0 net increase	0.00
2420 - 5242 Maintenance of Equipment	Maintenance agreement for recently purchased digital copier and proposed digital press	6,000.00
2420 - 5270 Lease of Equipment	Additional cylinder rentals to support additional projects in Auto Collision curriculum	1,000.00

English

In grades 6-12, the Waltham English Department is responsible for providing students with a rigorous, skills-based instructional program to ensure students are ready for the world of college and career beyond their time with us in the Waltham Public Schools. Our English curriculum is based on the Common Core State Standards for English Language Arts. We follow curriculum maps that include targeted skills in reading, writing, listening and speaking and texts, lessons, instructional activities, and resources to bring English to life in the classroom each day.

The English Department is responsible for direct instruction of two thousand, one hundred seventy-five (2,175) students. We have seventeen (17) high school English teachers and fourteen (14) middle school English teachers who work effectively each day with our students to promote critical thinking and problem solving skills as well as individual and team work. All Waltham English students are taught to use an award-winning instructional strategy for thinking known as Writing with Colors. We have one of the highest student growth percentiles of schools that share a similar demographic profile in Massachusetts. Ninety-four percent of Waltham English teachers are trained in pre-advanced placement instruction. We offer both advanced placement English Language and Composition and advanced placement English Literature and Composition as part of the high school English course program.

For the second year in a row, the College Board recognized Waltham High School for simultaneously increasing access to advanced placement courses while maintaining or increasing the percentage of students earning scores of 3 or higher on advanced placement exams.

COST SUMMARY BY CLASSIFICATION	FY 2012	FY 2013	FY 2014			FY 2015	
	Actual Expenditures	Actual Expenditures	Budget	July-December Actual Expenditures	Estimated Expenditures Thru 6/30/14	Superintendent's Incr/Decr	Recommendation
Personnel	80,028.98	93,268.78	93,987.00	32,533.83	93,987.00	0.00	93,987.00
General Expenses							
Operating Expenses	19,473.40	13,226.32	16,135.00	7,394.68	16,135.00	0.00	16,135.00
Equipment & Unusual	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Special Items	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Operating Budget	99,502.38	106,495.10	110,122.00	39,928.51	110,122.00	0.00	110,122.00

English

PERSONNEL

Bargaining Unit Position		FY 2012		FY 2013		FY 2014			FY 2015	
		#	Actual Expenditures	#	Actual Expenditures	#	Budget	July-December Actual Expenditures	Estimated Expenditures Thru 6/30/14	Superintendent's Recommendation
1.	WSAA Director - English			1	93,268.78	1	93,987	32,534	93,987	93,987
2.										
3.										
4.										
5.										
6.										
7.										
8.										
9.										
10.										
Total		0.9	80,028.98	1	93,268.78	1	93,987	32,534	93,987	93,987

English

Classification	FY 2012	FY 2013	FY 2014			FY 2015	
	Actual Expenditures	Actual Expenditures	Budget	July-December Actual Expenditures	Estimated Expenditures Thru 6/30/14	Superintendent's Incr/Decr	Recommendation
Personnel 001-33-70-5100							
5111 Salaries - Full Time	80,028.98	93,268.78	93,987.00	32,533.83	93,987.00	0.00	93,987.00
<hr/>							
General Expenses							
Operating Expenses 001-33-70-5200							
Curriculum Directors (2110)							
2110 - 5780 - Other		313.46	350.00		350.00	0.00	350.00
Textbooks & Related Materials (2410)							
2410 - 5510 - Textbooks & Supplies	19,473.40	12,912.86	15,785.00	7,394.68	15,785.00	0.00	15,785.00
<hr/>							
Equipment & Unusual 001-33-70-5400							
<hr/>							
Special Items 001-33-70-5500							
<hr/>							
Total Operating Budget	99,502.38	106,495.10	110,122.00	39,928.51	110,122.00	0.00	110,122.00

Explanation for Requested Increases

<u>Item</u>	<u>Reason</u>	<u>Amount</u>
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Reading & Language Arts

The Waltham Public Schools Elementary Reading/English Language Arts curriculum is based on the Common Core State Standards for English Language Arts. Our curriculum maps target skills in phonics, fluency, comprehension, word study and writing.

Classrooms focus on different types of reading and writing experiences, some of which include; Guided Reading, Literature Circles, Writers' Workshop, Interactive Read Alouds, phonics, and independent reading and writing with use of the Daily Five management system. Each of our elementary schools has a literacy closet with a wide range of multi-level books including various themes and genres. This literacy closet is the core of our Guided Reading and small group instruction.

Each elementary school has licensed reading specialists who support students in need of additional targeted instruction specifically during grade-level intervention blocks. Additionally, literacy coaches in each building provide ongoing embedded professional development and support teachers in all aspects of literacy instruction.

At the middle school level our students receive English Language Arts instruction based on the Common Core State Standards. Teachers use curriculum maps that include instructional strategies and activities that incorporate rich experiences with writing and literature.

	FY 2012	FY 2013	FY 2014			FY 2015	
	Actual Expenditures	Actual Expenditures	Budget	July-December Actual Expenditures	Estimated Expenditures Thru 6/30/14	Superintendent's Incr/Decr	Recommendation
COST SUMMARY BY CLASSIFICATION							
Personnel	321,098.05	324,377.26	296,266.00	124,023.06	296,633.00	7,504.00	303,770.00
General Expenses							
Operating Expenses	39,511.97	45,253.47	45,725.00	26,120.76	45,725.00	0.00	45,725.00
Equipment & Unusual	0.00	19,500.00	0.00	0.00	0.00	0.00	0.00
Special Items	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Operating Budget	360,610.02	389,130.73	341,991.00	150,143.82	342,358.00	7,504.00	349,495.00

Reading & Language Arts

PERSONNEL

Bargaining Unit Position	FY 2012		FY 2013		FY 2014			FY 2015	
	#	Actual Expenditures	#	Actual Expenditures	#	Budget	July-December Actual Expenditures	Estimated Expenditures Thru 6/30/14	# Superintendent's Recommendation
1. WSAA Director - Reading & Language Arts			1	94,275.48	1	94,276	32,634	94,276	1 94,276
2. WEA Academic Coach Literacy			3	230,101.78	3	201,990	91,389	202,357	3 209,494
3. WEA Allowance for Contract Negotiations									
4.									
5.									
6.									
7.									
8.									
9.									
10.									
Total	4	321,098.05	4	324,377.26	4	296,266	124,023	296,633	4 303,770

Reading & Language Arts

Classification	FY 2012	FY 2013	FY 2014			FY 2015	
	Actual Expenditures	Actual Expenditures	July-December Budget	Actual Expenditures	Estimated Expenditures Thru 6/30/14	Superintendent's Incr/Decr	Recommendation
Personnel 001-33-71-5100							
5111 Salaries - Full Time	321,098.05	324,377.26	296,266.00	124,023.06	296,633.00	7,504.00	303,770.00
General Expenses							
Operating Expenses 001-33-71-5200							
Curriculum Directors (2110)							
2110 - 5710 - Mileage	555.30	696.03	900.00	314.17	900.00	0.00	900.00
2110 - 5780 - Other	108.00	118.00	1,500.00	123.00	1,500.00	0.00	1,500.00
Textbooks & Related Materials (2410)							
2410 - 5510 - Textbooks & Supplies	38,827.58	44,439.44	43,325.00	25,683.59	43,325.00	0.00	43,325.00
Other Instructional Services (2440)							
2440 - 5710 - Mileage	21.09					0.00	
Equipment & Unusual 001-33-71-5400							
Textbooks & Related Materials (2410)							
2410 - 5510 - Textbooks & Supplies Listening Centers & Home to School initiati		19,500.00					
Special Items 001-33-71-5500							
Total Operating Budget	360,610.02	389,130.73	341,991.00	150,143.82	342,358.00	7,504.00	349,495.00

367.00

Explanation for Requested Increases

<u>Item</u>	<u>Reason</u>	<u>Amount</u>
Personnel		
Salaries - Full Time	Contractual	7,504.00

Mathematics

"Problem solving is an integral part of all mathematics learning." (Principles and Standards for School Mathematics, 2000, National Council of Teachers of Mathematics). The mission of the Mathematics Department is to enhance mathematical understanding and to extend computation through the ability to solve problems.

The Mathematics Department is focused on the following three goals: offer high quality math instruction to all students leading to mathematical proficiency; establish a student-centered mathematics learning environment with a focus on student understanding; use data to improve learning for all students. Differentiated instruction is also an important component in the delivery of our math instruction.

The 2011 Massachusetts Frameworks includes the following Standards for Mathematics Practice:

1. Make sense of problems and persevere in solving them
2. Reason abstractly and quantitatively
3. Construct viable arguments and critique the reasoning of others
4. Model with mathematics
5. Use appropriate tools strategically
6. Attend to precision
7. Look for and make use of structure
8. Look for and express regularity in repeated reasoning

These standards will be an integral part of all of our mathematics courses.

Additionally, in support of these standards, the department has implemented the following initiatives: a comprehensive K-5 math curricula with sustained professional development for staff, a pre-advanced placement/Laying the Foundation curriculum, and Mastery Manager.

For the second year in a row, the College Board recognized Waltham High School for simultaneously increasing access to advanced placement courses while maintaining or increasing the percentage of students earning scores of 3 or higher on advanced placement exams.

	FY 2012	FY 2013	FY 2014			FY 2015	
	Actual Expenditures	Actual Expenditures	July-December Budget	Actual Expenditures	Estimated Expenditures Thru 6/30/14	Superintendent's Incr/Decr	Recommendation
COST SUMMARY BY CLASSIFICATION							
Personnel	312,233.64	268,933.08	308,463.00	93,462.48	308,463.00	4,492.00	312,955.00
General Expenses							
Operating Expenses	20,958.01	14,886.24	21,670.00	5,948.60	21,670.00	426.00	22,096.00
Equipment & Unusual	0.00	21,549.00	0.00	0.00	0.00	0.00	0.00
Special Items	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Operating Budget	333,191.65	305,368.32	330,133.00	99,411.08	330,133.00	4,918.00	335,051.00

Mathematics

PERSONNEL

		FY 2012		FY 2013		FY 2014			FY 2015		
Bargaining Unit	Position	#	Actual	#	Actual	#	Budget	July-December	Estimated	#	Superintendent's Recommendation
			Expenditures		Expenditures			Actual Expenditures	Expenditures Thru 6/30/14		
1.	WSAA Director - Mathematics			1	91,026.00	1	91,026	31,509	91,026	1	91,026
2.	WEA Academic Coach			3	177,907.08	3	217,437	61,953	217,437	3	221,929
3.	WEA Allowance for Contract Negotiations										
4.											
5.											
6.											
7.											
8.											
9.											
10.											
Total		4	312,233.64	4	268,933.08	4	308,463	93,462	308,463	4	312,955

Mathematics

Classification	FY 2012	FY 2013	FY 2014			FY 2015	
	Actual Expenditures	Actual Expenditures	Budget	July-December Actual Expenditures	Estimated Expenditures Thru 6/30/14	Superintendent's Incr/Decr	Recommendation
Personnel 001-33-72-5100							
5111 Salaries - Full Time	312,233.64	268,933.08	308,463.00	93,462.48	308,463.00	4,492.00	312,955.00
General Expenses							
Operating Expenses 001-33-72-5200							
Curriculum Directors (2110)							
2110 - 5710 - Mileage	339.75			266.16	500.00	500.00	500.00
2110 - 5780 - Other	287.19		1,000.00	73.45	500.00	(500.00)	500.00
Textbooks & Related Materials (2410)							
2410 - 5510 - Textbooks & Supplies	17,376.64	13,796.57	17,420.00	5,392.03	16,994.00	0.00	17,420.00
Other Instructional Services (2440)							
2440 - 5710 - Mileage	103.23	494.67	250.00	216.96	450.00	200.00	450.00
Instructional Software (2455)							
2455 - 5425 - Software License	2,851.20	595.00	3,000.00		3,226.00	226.00	3,226.00
Equipment & Unusual 001-33-72-5400							
General Supplies (2430)							
2430 - 5865 - Educational Equipment (calculators)		21,549.00				0.00	
Special Items 001-33-72-5500							
Total Operating Budget	333,191.65	305,368.32	330,133.00	99,411.08	330,133.00	4,918.00	335,051.00

Explanation for Requested Increases

<u>Item</u>	<u>Reason</u>	<u>Amount</u>
Personnel		
Salaries - Full Time	Contractual	4,492.00
General Expenses		
Operating Expenses		
2110 - 5710 Mileage, - 5780 Other	Re-allocation of expenditure classification, \$0 net increase	0.00
2440 - 5710 Mileage	Teacher mileage - contractual	200.00
2455 - 5425 Software License	Study Island for middle schools, cost increase	226.00

Science & Health Education

The Science and Health Department grades 6-12 is a rigorous student-centered department that prepares students to be college and career-ready. We also prepare our students for 21st century skills with the use of PASCO probeware and Spark units, digital microscopes, Engineering the Future and Freshman Physics classes. In collaboration with the Career and Technical Education Department we secured a \$99,000 grant through Mass Life Science to purchase equipment that will continue to enhance the way we deliver Science, Technology, Engineering & Math (STEM) in our department. Through our Physics First pathway, the Science and Health Department is working diligently to give students the opportunity to participate in hands-on computer based lab and engineering experiences which will promote awareness of and excitement for further Science, Technology, Engineering & Math (STEM) education at Waltham High School. We will be introducing robotics equipment, sensors and probes for the freshmen physics program and encouraging students to continue with engineering experiences in the Career and Technical Education program. We offer advanced placement courses in biology, physics and chemistry. Fifty-three (53) students took advanced placement science courses in 2012-13 with 92.5% scoring a 3 or better and 60.4% scoring a 4 or better.

Because of our involvement in the districts pre-advanced placement initiative and our attention to increase rigor in grades 6 - 12, we anticipate that our numbers will increase in all of these categories (numbers of exams, % of scores of 3 or above, and average score) over the next few years. One hundred percent of our 9th grade students taking the Physics MCAS scored advanced and proficient. Sixty-eight percent of our students who took the Biology MCAS scored advanced and proficient.

Our Health Education Program begins in grade 6. Certified Health Educators teach the necessary skills to build students' knowledge, skills, and positive attitudes about health. Our comprehensive Health Education Program teaches students about physical, mental, emotional and social health. It motivates students to improve and maintain their health, prevent disease, and reduce risky behaviors. Our health education instruction helps students learn the skills they will use to make healthy choices throughout their lifetime. Our courses in grades 6-12 are structured and organized in ways to encourage and support in positive changes in behavior that lower student risks. Additionally, health education promotes learning in other subjects! In response to Youth Risk Behavior Study (YRBS) data and the new MA state mandates regarding relationships (G.L. c. 71 as amended by sections 60 and 61 of Chapter 256 of the Acts of 2010) data indicates that the topic of safe and healthy relationships with a focus on preventing sexual and domestic violence is a high priority for students. We have developed a new Violence Prevention and Stress Management Health elective. This 2.5 credit (2 in 1) class will allow students to access the

For the second year in a row, the College Board recognized Waltham High School for simultaneously increasing access to advanced placement courses while maintaining or increasing the percentage of students earning scores of 3 or higher on advanced placement exams.

COST SUMMARY BY CLASSIFICATION	FY 2012	FY 2013	FY 2014			FY 2015	
	Actual Expenditures	Actual Expenditures	Budget	July-December Actual Expenditures	Estimated Expenditures Thru 6/30/14	Superintendent's Incr/Decr	Recommendation
Personnel	260,740.73	412,001.02	432,695.00	134,630.05	437,135.00	15,377.00	448,072.00
General Expenses							
Operating Expenses	32,710.55	30,710.95	21,950.00	5,712.73	22,350.00	200.00	22,150.00
Equipment & Unusual	5,135.22	11,430.20	11,103.00	10,114.00	11,103.00	(103.00)	11,000.00
Special Items	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Operating Budget	298,586.50	454,142.17	465,748.00	150,456.78	470,588.00	15,474.00	481,222.00

Science & Health Education

PERSONNEL

		FY 2012		FY 2013		FY 2014			FY 2015	
Bargaining Unit	Position	#	Actual Expenditures	#	Actual Expenditures	#	Budget	July-December Actual Expenditures	Estimated Expenditures Thru 6/30/14	Superintendent's Recommendation
1.	WSAA Director - Science & Health Education (Secondary)			1	88,502.96	1	89,661	31,037	89,661	90,824
2.	WEA Teacher - Science & Health E. Elementary			5.25	323,498.06	5.50	343,034	103,594	347,474	357,248
3.										
4.										
5.										
6.										
7.										
8.										
9.										
10.										
Total		5.9	260,740.73	6.25	412,001.02	6.50	432,695	134,630	437,135	448,072

Science & Health Education

Classification	FY 2012	FY 2013	FY 2014		Estimated Expenditures Thru 6/30/14	FY 2015	
	Actual Expenditures	Actual Expenditures	Budget	July-December Actual Expenditures		Superintendent's Incr/Decr	Recommendation
Personnel 001-33-73-5100							
5111 Salaries - Full Time	260,740.73	412,001.02	432,695.00	134,630.05	437,135.00	15,377.00	448,072.00
General Expenses							
Operating Expenses 001-33-73-5200							
Curriculum Directors (2110)							
2110 - 5780 - Other		100.93	400.00	54.00	300.00	(100.00)	300.00
Textbooks & Related Materials (2410)							
2410 - 5510 - Textbooks & Supplies	29,583.94	27,477.63	20,350.00	5,567.43	20,350.00	0.00	20,350.00
Other Instructional Services (2440)							
2440 - 5360 - Contracted Services	2,972.75	1,440.00				0.00	
2440 - 5710 - Mileage	153.86	140.53	200.00	91.30	200.00	(200.00)	
Utility Services (4130)							
4130 - 5290 - Waste Disposal		1,551.86	1,000.00		1,500.00	500.00	1,500.00
Equipment & Unusual 001-33-73-5400							
Instructional Equipment (2420)							
2420 - 5865 - Educational Equipment	5,135.22	11,430.20	11,103.00	10,114.00	11,103.00	(103.00)	11,000.00
Special Items 001-33-73-5500							
Total Operating Budget	298,586.50	454,142.17	465,748.00	150,456.78	470,588.00	15,474.00	481,222.00

Explanation for Requested Increases

<u>Item</u>	<u>Reason</u>	<u>Amount</u>
Personnel		
Salaries - Full Time	Contractual	
Line 2 - Teacher - Science & Health Education	New teacher (.35) due to enrollment roll through	17,500.00
General Expenses		
Operating Expenses		
4130 - 5290 Waste Disposal	Chemical waste removal necessary at end of each school year	500.00

History & Social Sciences

As quoted in the Guiding Principles of the Massachusetts History and Social Science Frameworks, "Students need to learn about the events, ideas, individuals, groups, ideals, dreams, and limitations that have shaped our country and the world." The History and Social Science Department is committed to helping the students of Waltham fulfill this goal.

The History and Social Science Department furnishes all the necessary resources to provide an excellent education to the students of Waltham. The History and Social Science budget is designed to ensure that all students have the opportunity to further their education, and/or enter and contribute to the workforce, while becoming enthusiastic lifelong learners. Waltham High School budget priorities include purchasing and replenishing the supplemental reading materials that the history department requires in every course. At the middle school level, the department is committed to continue to fund the reading initiative by purchasing additional paperback books to ensure all students have sufficient reading materials. The department works effectively to purchase current materials, to assist in replenishing texts as needed for all students and to equip each teacher with appropriate software to enhance their delivery of curriculum.

For the second year in a row, the College Board recognized Waltham High School for simultaneously increasing access to advanced placement courses while maintaining or increasing the percentage of students earning scores of 3 or higher on advanced placement exams.

COST SUMMARY BY CLASSIFICATION	FY 2012	FY 2013	FY 2014			FY 2015	
	Actual Expenditures	Actual Expenditures	Budget	July-December Actual Expenditures	Estimated Expenditures Thru 6/30/14	Superintendent's Incr/Decr	Recommendation
Personnel	93,370.94	95,453.02	95,453.00	33,041.43	95,453.00	0.00	95,453.00
General Expenses							
Operating Expenses	15,677.53	12,626.85	12,818.00	4,267.85	12,818.00	1,722.00	14,540.00
Equipment & Unusual	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Special Items	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Operating Budget	109,048.47	108,079.87	108,271.00	37,309.28	108,271.00	1,722.00	109,993.00

History & Social Sciences

PERSONNEL

Bargaining Unit Position	FY 2012		FY 2013		FY 2014			FY 2015		
	#	Actual Expenditures	#	Actual Expenditures	#	Budget	July-December Actual Expenditures	Estimated Expenditures Thru 6/30/14	#	Superintendent's Recommendation
1. WSAA Director - History & Social Sciences			1	95,453.02	1	95,453	33,041	95,453	1	95,453
2.										
3.										
4.										
5.										
6.										
7.										
8.										
9.										
10.										
Total	1	93,370.94	1	95,453.02	1	95,453	33,041	95,453	1	95,453

History & Social Sciences

Classification	FY 2012	FY 2013	FY 2014		Estimated Expenditures Thru 6/30/14	FY 2015	
	Actual Expenditures	Actual Expenditures	Budget	July-December Actual Expenditures		Superintendent's Incr/Decr	Recommendation
Personnel 001-33-74-5100							
5111 Salaries - Full Time	93,370.94	95,453.02	95,453.00	33,041.43	95,453.00	0.00	95,453.00
<hr/>							
General Expenses							
Operating Expenses 001-33-74-5200							
Curriculum Directors (2110)							
2110 - 5780 - Other	440.12	410.12	851.00	314.81	851.00	(461.00)	390.00
Textbooks & Related Materials (2410)							
2410 - 5510 - Textbooks & Supplies	13,837.31	10,631.91	11,967.00	3,953.04	11,967.00	2,183.00	14,150.00
Other Instructional Services (2440)							
2440 - 5360 - Contracted Services	1,400.10	1,584.82					
<hr/>							
Equipment & Unusual 001-33-74-5400							
<hr/>							
Special Items 001-33-74-5500							
<hr/>							
Total Operating Budget	109,048.47	108,079.87	108,271.00	37,309.28	108,271.00	1,722.00	109,993.00

Explanation for Requested Increases

<u>Item</u>	<u>Reason</u>	<u>Amount</u>
General Expenses		
Operating Expenses		
2410 - 5510 Textbooks & Supplies	Copy costs for mid-terms, finals & assessments; paperback book purchases	2,183.00

World Languages

The Waltham Public Schools World Language Department provides quality language learning experiences through a student-centered environment. It strives to promote critical thinking skills and communicative proficiency through listening, speaking, reading and writing. The department also fosters a life-long love of learning, appreciation for other cultures and people, and prepares students to become contributing citizens in the multicultural and interdependent global society.

The World Language Department offers varied levels of courses in French, Italian, Latin, and Spanish. French, Italian, and Spanish are introduced to most Waltham students in middle school and Latin in grade nine. Advanced placement Spanish Language and Culture is included in the advanced placement offerings at Waltham High. For the second year in a row, the College Board recognized Waltham High School for simultaneously increasing access to advanced placement courses while maintaining or increasing the percentage of students earning scores of 3 or higher on advanced placement exams. Students at the high school level have the opportunity to participate in clubs that represent the four languages taught. The Italian and Spanish Clubs sponsor Italian Night and Sabor Latino, cultural events for students, families, staff, and the community. In celebration of Foreign Language Week in March, the World Language Department promotes and celebrates the International Fair. World Language students connect with English Language Learner (ELL) students, other disciplines, and the Waltham High community.

COST SUMMARY BY CLASSIFICATION	FY 2012	FY 2013	FY 2014			FY 2015	
	Actual Expenditures	Actual Expenditures	July-December Budget	Actual Expenditures	Estimated Expenditures Thru 6/30/14	Superintendent's Incr/Decr	Recommendation
Personnel	45,145.52	51,919.40	52,615.00	17,972.10	52,615.00	1,212.00	53,827.00
General Expenses							
Operating Expenses	4,215.02	3,363.24	4,200.00	1,083.73	4,200.00	1,000.00	5,200.00
Equipment & Unusual	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Special Items	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Operating Budget	49,360.54	55,282.64	56,815.00	19,055.83	56,815.00	2,212.00	59,027.00

World Languages

PERSONNEL

Bargaining Unit Position	FY 2012		FY 2013		FY 2014			FY 2015		
	#	Actual Expenditures	#	Actual Expenditures	#	Budget	July-December Actual Expenditures	Estimated Expenditures Thru 6/30/14	#	Superintendent's Recommendation
1. WSAA Director - World Languages	0.5	45,145.52								
2. WSAA Assistant Director - World Languages			0.6	51,919.40	0.6	52,615	17,972	52,615	0.6	53,827
3.										
4.										
5.										
6.										
7.										
8.										
9.										
10.										
Total	0.5	45,145.52	0.6	51,919.40	0.6	52,615	17,972	52,615	0.6	53,827

World Languages

Classification	FY 2012	FY 2013	FY 2014		Estimated Expenditures Thru 6/30/14	FY 2015	
	Actual Expenditures	Actual Expenditures	Budget	July-December Actual Expenditures		Superintendent's Incr/Decr	Recommendation
Personnel 001-33-75-5100							
5111 Salaries - Full Time	45,145.52	51,919.40	52,615.00	17,972.10	52,615.00	1,212.00	53,827.00
General Expenses							
Operating Expenses 001-33-75-5200							
Textbooks & Related Materials (2410)							
2410 - 5510 - Textbooks & Supplies	4,215.02	3,363.24	4,000.00	1,083.73	4,000.00	1,000.00	5,000.00
Other Instructional Services (2440)							
2440 - 5710 - Mileage			200.00		200.00	0.00	200.00
Equipment & Unusual 001-33-75-5400							
Special Items 001-33-75-5500							
Total Operating Budget	49,360.54	55,282.64	56,815.00	19,055.83	56,815.00	2,212.00	59,027.00

Explanation for Requested Increases

<u>Item</u>	<u>Reason</u>	<u>Amount</u>
Personnel		
Salaries - Full Time	Contractual	1,212.00
General Expenses		
Operating Expenses		
2410 - 5510 Textbooks & Supplies	Ancillary materials to supplement curriculum, textbooks, copy costs	1,000.00

Fine & Performing Arts

The Waltham Public Schools Fine and Performing Arts Department represents the study of general music, instrumental music, art, and drama in grades K-12. The department is responsible for providing students with a rigorous, skills-based instructional program in Fine and Performing Arts to assure that students are exposed and educated in these disciplines. We also provide the necessary skills for our students to be prepared for college and career after leaving high school.

Our curriculum is based on the Common Core State Standards and National Standards in the areas of Fine and Performing Arts. All students in our discipline will be able to create, perform and assess in the subject matter studied. Last year we developed and now follow curriculum maps that include targeted skills and common assessments. Every day our students bring music, art, and drama to life in the classroom.

The Fine and Performing Arts staff, consisting of forty-four (44) teachers and support staff, are responsible for direct instruction to all students in grades K-8. At the high school, over forty percent of our students participate in one of the many Fine and Performing Arts offerings. The department has the distinct honor of piloting two music District-Determined Measures (DDMs) for the Common Music Assessment Initiative. This initiative includes music educators from Connecticut, New Hampshire, Massachusetts, and Pennsylvania. Currently, two Common Core Assessment/DDMs have been piloted with all grade two students at the Whittemore Elementary School and all seventh grade choral students at the McDevitt Middle School. Here are some other statistics about our department and growth:

- We are now offering three advanced placement courses at Waltham High School: 2-D, and 3-D
- Six years ago we started with two honors after-school ensembles for students in grades 4-6 with approximately twenty-five (25) students. Today we have seven (7) honors ensembles that run from grades 4-9 with two hundred fifty (250) student participants
- Waltham High School Orchestra is the largest it has been in over two decades with fifty-five (55) wind and string players
- Fitzgerald students presented for the first time a school musical titled Noble
- A Title 1 funded after school drama club that is focusing on literacy skills will be held at the MacArthur Elementary School
- The Waltham High School Choir has doubled in size since inception in 2011-12

COST SUMMARY BY CLASSIFICATION	FY 2012	FY 2013	FY 2014			FY 2015	
	Actual Expenditures	Actual Expenditures	July-December Budget	Actual Expenditures	Estimated Expenditures Thru 6/30/14	Superintendent's Incr/Decr	Recommendation
Personnel	1,892,133.97	1,991,020.05	1,997,229.00	722,109.97	1,983,701.00	67,844.00	2,065,073.00
General Expenses							
Operating Expenses	56,426.62	61,398.79	59,360.00	16,198.45	59,360.00	300.00	59,660.00
Equipment & Unusual	0.00	9,879.75	0.00	0.00	0.00	0.00	0.00
Special Items	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Operating Budget	<u>1,948,560.59</u>	<u>2,062,298.59</u>	<u>2,056,589.00</u>	<u>738,308.42</u>	<u>2,043,061.00</u>	<u>68,144.00</u>	<u>2,124,733.00</u>

Fine & Performing Arts

PERSONNEL

		FY 2012		FY 2013		FY 2014			FY 2015	
Bargaining Unit	Position	#	Actual	#	Actual	#	Budget	Actual	Estimated Expenditures Thru 6/30/14	Superintendent's Recommendation
			Expenditures		Expenditures			Expenditures		
1.	WSAA Director - Fine & Performing Arts			1	89,676.08	1	89,676	31,249	90,276	90,276
2.	WEA Teacher - Fine & Performing Arts				1,771,701.77			655,012		
3.	WEA Teacher - Art			6.45		6.80	462,263		466,752	494,840
4.	WEA Teacher - Music			6.85		7.10	464,029		433,803	456,735
5.	WEA Teacher - Music Instrumental			5.10		5.10	362,544		361,479	367,384
6.	WEA Teacher - Music Therapy			0.25		0.25	15,072		15,072	15,784
7.	WEA Teacher - Drama			6.55		6.90	477,733		488,096	511,563
8.	WEA Paraprofessional - Drama			1.10	28,892.08	1.10	29,270	11,387	30,081	30,349
9.	Theatre Facility Coordinator			1	62,000.12	1	62,000	21,462	63,500	63,500
10.	Stipends				38,750.00			3,000		
11.	Art Exhibit Stipend			S		S	2,000		2,000	2,000
12.	Music Stipends			S		S	14,192		14,192	14,192
13.	Drama Coaches			S		S	18,450		18,450	18,450
Total		26.55	1,892,133.97	28.3	1,991,020.05	29.3	1,997,229	722,110	1,983,701	2,065,073

Fine & Performing Arts

Classification	FY 2012	FY 2013	FY 2014			FY 2015	
	Actual Expenditures	Actual Expenditures	Budget	July-December Actual Expenditures	Estimated Expenditures Thru 6/30/14	Superintendent's Incr/Decr	Recommendation
Personnel 001-33-80-5100							
5111 Salaries - Full Time	1,858,778.97	1,952,270.05	1,962,587.00	719,109.97	1,949,059.00	67,844.00	2,030,431.00
5124 Stipend	33,355.00	38,750.00	34,642.00	3,000.00	34,642.00	0.00	34,642.00
<hr/>							
General Expenses							
Operating Expenses 001-33-80-5200							
Curriculum Directors (2110)							
2110 - 5710 - Mileage	163.95	271.68		145.41	200.00	300.00	300.00
2110 - 5780 - Other	280.66	265.92	1,000.00	139.51	800.00	(300.00)	700.00
Textbooks & Related Materials (2410)							
2410 - 5510 - Textbooks & Supplies	24,671.15	25,535.51	19,840.00	9,995.86	19,840.00	0.00	19,840.00
Instructional Equipment (2420)							
2420 - 5241 - Maintenance of Instructional Equipment	1,775.00	2,962.72	5,160.00	820.00	5,160.00	0.00	5,160.00
Other Instructional Services (2440)							
2440 - 5360 - Contracted Services	26,187.22	27,500.35	29,560.00	3,445.00	29,460.00	(1,900.00)	27,660.00
2440 - 5710 - Mileage	3,348.64	4,862.61	3,800.00	1,652.67	3,900.00	2,200.00	6,000.00
<hr/>							
Equipment & Unusual 001-33-80-5400							
Instructional Equipment (2420)							
2420 - 5865 - Educational Equipment		9,879.75				0.00	
<hr/>							
Special Items 001-33-80-5500							
Total Operating Budget	1,948,560.59	2,062,298.59	2,056,589.00	738,308.42	2,043,061.00	68,144.00	2,124,733.00

Explanation for Requested Increases

<u>Item</u>	<u>Reason</u>	<u>Amount</u>
Personnel		
Salaries - Full Time	Contractual	15,344.00
Line 2 - Teacher - Art	New teacher (.35) due to enrollment roll through	17,500.00
Line 3 - Teacher - Music	New teacher (.35) due to enrollment roll through	17,500.00
Line 6 - Teacher - Drama	New teacher (.35) due to enrollment roll through	17,500.00
General Expenses		
Operating Expenses		
2110 - 5710 Mileage, - 5780 Other	Re-allocation of expenditure classification, \$0 net increase	0.00
2440 - 570 Mileage	Teacher mileage for increased fte's - contractual	2,200.00

Physical Education

Physical Education in the Waltham Public Schools plays a critical role in educating the whole student. Like other academic courses of study, physical education is based upon rigorous national standards that define what students should know and be able to do as a result of participation. Physical education is unique to the school curricula as it is the only program that provides students with opportunities to learn motor skills, develop fitness, and gain understanding about the importance of physical activity. Students are provided an individualized, developmentally appropriate, and personally challenging instructional program that will advance the knowledge, confidence, skills, and motivation needed to engage in a lifelong, healthy, active lifestyle.

With the increase in obesity nationwide, the benefits gained from physical activity include: disease prevention, decreased morbidity and premature mortality, and increased mental health and self-esteem. The benefits of physical education can also affect academic learning. Regular aerobic exercise produces an increased number of capillaries servicing the brain which allows for a greater exchange of nutrients. This optimizes oxygen and glucose delivery to the brain which can help improve brain performance. Additionally, physical education incorporates concepts of math, reading/English language arts, and science into the physical education realm. Technology is also integrated into the curriculum through the use of H7 and Cardio GX heart rate sensors, Polar Active watches, Exergaming, and computer-based fitness stations. The ultimate goal of physical education will always be participation in health-enhancing physical activity for a lifetime.

In September of 2011, the Waltham Public Schools was awarded a Carol White PEP Grant worth \$904,000 over three years. Through the grant, the Physical Education Department has added a state-of-the-art low, medium, and high element challenge course at Waltham High School, climbing walls at the Kennedy and McDevitt Middle Schools and the Waltham Community Center. The climbing walls offer many benefits to students and staff such as problem solving, goal setting, communication skills, awareness of perceived limits and personal boundaries, improved balance, agility, physical strength, and teamwork. The grant has also funded middle school before and after school programs, adventure curriculum development and implementation, increased use of technology, expanded fitness programming, as well as community-based nutrition and fitness education.

COST SUMMARY BY CLASSIFICATION	FY 2012	FY 2013	FY 2014			FY 2015	
	Actual Expenditures	Actual Expenditures	July-December Budget	Actual Expenditures	Estimated Expenditures Thru 6/30/14	Superintendent's Incr/Decr	Recommendation
Personnel	450,559.11	497,152.48	518,238.00	180,389.97	512,495.00	37,949.00	556,187.00
General Expenses							
Operating Expenses	11,832.44	9,622.12	14,386.00	9,254.16	14,386.00	930.00	15,316.00
Equipment & Unusual	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Special Items	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Operating Budget	462,391.55	506,774.60	532,624.00	189,644.13	526,881.00	38,879.00	571,503.00

Physical Education

PERSONNEL

Bargaining Unit Position	FY 2012		FY 2013		FY 2014			FY 2015	
	#	Actual Expenditures	#	Actual Expenditures	#	Budget	July-December Actual Expenditures	Estimated Expenditures Thru 6/30/14	# Superintendent's Recommendation
1. WSAA Director - Physical Education			0.5	50,504.43	0.5	47,327	16,382	47,327	0.5 47,327
2. WEA Teacher - Physical Education Elementary			6.90	446,648.05	7.15	470,911	164,008	465,168	7.50 496,276
3. WEA Teacher - Physical Education Senior High			0.4	13,728.40	0.4	18,600	6,431	19,438	0.4 20,974
4. Less Federal Grant Funds				(13,728.40)		(18,600)	(6,431)	(19,438)	(8,390)
5.									
6.									
7.									
8.									
9.									
10.									
Total	6.8	450,559.11	7.8	497,152.48	8.05	518,238	180,390	512,495	8.4 556,187

Physical Education

Classification	FY 2012	FY 2013	FY 2014			FY 2015	
	Actual Expenditures	Actual Expenditures	Budget	July-December Actual Expenditures	Estimated Expenditures Thru 6/30/14	Superintendent's Incr/Decr	Recommendation
Personnel 001-33-82-5100							
5111 Salaries - Full Time	450,559.11	497,152.48	518,238.00	180,389.97	512,495.00	37,949.00	556,187.00
<hr/>							
General Expenses							
Operating Expenses 001-33-82-5200							
Textbooks & Related Materials (2410)							
2410 - 5510 - Textbooks & Supplies	8,723.21	8,463.75	9,736.00	7,824.30	9,736.00	430.00	10,166.00
Instructional Equipment (2420)							
2420 - 5241 - Maintenance of Instructional Equipment	2,441.58	1,013.00	4,290.00	1,325.00	4,290.00	500.00	4,790.00
Other Instructional Services (2440)							
2440 - 5710 - Mileage	667.65	145.37	360.00	104.86	360.00	0.00	360.00
<hr/>							
Equipment & Unusual 001-33-82-5400							
<hr/>							
Special Items 001-33-82-5500							
<hr/>							
Total Operating Budget	462,391.55	506,774.60	532,624.00	189,644.13	526,881.00	38,879.00	571,503.00

Explanation for Requested Increases

<u>Item</u>	<u>Reason</u>	<u>Amount</u>
Personnel		
Salaries - Full Time	Contractual	7,865.00
Line 2 - Teacher - Physical Education	New teacher (.35) due to enrollment roll through	17,500.00
Line 3, 4 - Teacher - Physical Education, Grant Funds	Project Adventure Consultant, PEP Grant funding terminates 12/31/14	12,584.00
General Expenses		
Operating Expenses		
2410 - 5510 Textbooks & Supplies	Batteries for Polar Active watches purchased through the PEP Grant	430.00
2420 - 5241 Maintenance of Instructional Equipment	Annual challenge course inspection	500.00

Instructional Technology / Library Media

The library/instructional technology program supports all students to develop information literacy skills and incorporate technologies in their learning. The library program embraces full-time library teachers who work with teachers and students in a flexible library program model. The clerical side of the library program (cataloguing, device set-up, processing) is supported by library paraprofessionals and many library volunteers support circulation and shelving. All schools have a part-time instructional technology specialist to coach and model technologies for the instructional staff. In the middle schools,

The research collections in our school libraries are migrating to digital collections that are available 24/7 and three hundred sixty-five (365) days a week. With a Common Core emphasis on reading non-fiction, library teachers have focused collection development, for both print and digital collections, on non-fiction that supports the curriculum. eBooks, through OverDrive, are supplementing our print collections and providing digital audiobooks. This 24/7 collection supports the 1:1 Learning with an iPad.

COST SUMMARY BY CLASSIFICATION	FY 2012	FY 2013	FY 2014			FY 2015	
	Actual Expenditures	Actual Expenditures	July-December Budget	Actual Expenditures	Estimated Expenditures Thru 6/30/14	Superintendent's Incr/Decr	Recommendation
Personnel	387,687.92	358,089.28	370,928.00	131,060.63	369,928.00	6,634.00	377,562.00
General Expenses							
Operating Expenses	103,917.66	106,882.82	104,926.00	80,531.72	103,344.00	0.00	104,926.00
Equipment & Unusual	48,300.00	1,637.90	0.00	0.00	0.00	0.00	0.00
Special Items	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Operating Budget	<u>539,905.58</u>	<u>466,610.00</u>	<u>475,854.00</u>	<u>211,592.35</u>	<u>473,272.00</u>	<u>6,634.00</u>	<u>482,488.00</u>

Instructional Technology / Library Media

PERSONNEL

Bargaining Unit Position	FY 2012		FY 2013		FY 2014			FY 2015	
	#	Actual Expenditures	#	Actual Expenditures	#	Budget	July-December Actual Expenditures	Estimated Expenditures Thru 6/30/14	# Superintendent's Recommendation
1. WSAA Director - Instructional Technology / Library Media			1	96,052.84	1	96,503	34,329	96,053	1 96,053
2. Senior Electronics Technician									
3. WEA Teacher - Instructional Tech Elementary			3.2	203,908.75	3.2	216,298	76,610	215,748	3.2 223,382
4. WEA Paraprofessional - Instructional Technology / Media			2	58,127.69	2	58,127	20,121	58,127	2 58,127
5.									
6.									
7.									
8.									
9.									
10.									
Total	7.2	387,687.92	6.2	358,089.28	6.2	370,928	131,061	369,928	6.2 377,562

Instructional Technology / Library Media

Classification	FY 2012	FY 2013	FY 2014			FY 2015	
	Actual Expenditures	Actual Expenditures	Budget	July-December Actual Expenditures	Estimated Expenditures Thru 6/30/14	Superintendent's Incr/Decr	Recommendation
Personnel 001-33-84-5100							
5111 Salaries - Full Time	387,687.92	358,089.28	370,928.00	131,060.63	369,928.00	6,634.00	377,562.00
General Expenses							
Operating Expenses 001-33-84-5200							
Curriculum Directors (2110)							
2110 - 5780 - Other	250.00	695.17	1,350.00	819.97	1,350.00	(95.00)	1,255.00
Library Instructional Materials (2415)							
2415 - 5520 - A.V. Supplies	8,786.65	11,066.72	6,489.00	6,019.89	6,489.00	(797.00)	5,692.00
2415 - 5515 - Library Supplies	1,544.26	2,221.42	2,300.00	279.84	2,300.00	0.00	2,300.00
Building Technology (2250)							
2250 - 5242 - Maintenance of Equipment ~ Service	8,678.61	13,777.61	11,573.00		11,573.00	(6,573.00)	5,000.00
2250 - 5425 - Software (non-instructional)		8,748.76		19,294.88		14,979.00	14,979.00
2250 - 5440 - Maintenance of Equipment ~ Supplies	30,336.22	8,771.21	17,500.00	2,350.67	17,500.00	(15,000.00)	2,500.00
General Supplies (2430)							
2430 - 5515 - Supplies	21,919.78	22,983.00	26,000.00	19,389.34	26,000.00	0.00	26,000.00
Other Instructional Services (2440)							
2440 - 5710 - Mileage	2,944.54	1,106.95	3,082.00	471.43	1,500.00	(1,842.00)	1,240.00
Instructional Software (2455)							
2455 - 5510 - Software	29,457.60	37,511.98	36,632.00	31,905.70	36,632.00	9,328.00	45,960.00
Equipment & Unusual 001-33-84-5400							
Classroom Instructional Technology (2451)							
2451 - 5865 - Educational Equipment	48,300.00	1,637.90					
Special Items 001-33-84-5500							
Total Operating Budget	539,905.58	466,610.00	475,854.00	211,592.35	473,272.00	6,634.00	482,488.00

Explanation for Requested Increases

<u>Item</u>	<u>Reason</u>	<u>Amount</u>
Personnel		
Salaries - Full Time	Contractual	6,634.00
General Expenses		
Operating Expenses	Adjustments to account allocations to reflect DESE chart of accounts; no overall increase to budget	0.00

English Language Learning

In Waltham, we are fortunate to have a diverse community of learners. Currently, we are providing differentiated instruction to approximately seven hundred fifty (750) students. Our students speak a total of thirty-eight (38) different languages. We have English Language Learner (ELL) programs in eight of our district schools. Thirty-six (36) ESL teachers, one instructional coach and eight (8) paraprofessionals work to support our students to ensure their academic success on a daily basis. The purpose of our program is to accelerate English language literacy so that our second language learners will be successful in all of their academic endeavors while at the same time valuing the social and cultural knowledge that these children bring to school. We practice an English immersion model in each of our schools; in other words, we teach our students primarily using the English language.

In 2013-14, we piloted a kindergarten English Language Learner Program at Whittemore Elementary School. In 2014-15 we will expand the kindergarten model to our other elementary schools.

For students in Grades K-5, we are using Reach, an English Language Development series. Reach is a research-based program designed to provide active learning opportunities, scaffolded instruction, and flexibility to meet instructional priorities with the aim of moving all English Language Learners (ELLs) to language proficiency and reading independence. Through science and social studies content, students engage in hands-on and differentiated activities that easily align to teachers' various instructional settings. Reach immerses students in a dynamic language environment through content that aligns with national and state curriculum standards for ESL, English Language Arts, science, and social studies including the Common Core State Standards. It provides an academic language development approach that incorporates opportunities for academic talk and scaffolded learning. Each unit focuses on strategies and skills for building language, vocabulary, reading, and writing for ELLs at all language proficiencies.

We have collaboratively developed a work plan for our department which included developing and sustaining a Bilingual Advisory Council (BPAC) to support our families and community, working closely with teachers as they fulfill the state-wide requirement of taking an SEI Endorsement Course to learn how to work with our English learners in the classrooms, and organizing a task force to discuss issues related to English learners with disabilities. We also have a month-long comprehensive summer school program for this population of students as well as Haitian-Creole and Spanish family outreach liaisons at our Parent Information Center.

COST SUMMARY BY CLASSIFICATION	FY 2012	FY 2013	FY 2014			FY 2015	
	Actual Expenditures	Actual Expenditures	July-December Budget	Actual Expenditures	Estimated Expenditures Thru 6/30/14	Superintendent's Incr/Decr	Recommendation
Personnel	1,614,240.70	1,968,437.52	2,429,297.00	860,598.11	2,357,978.00	227,376.00	2,656,673.00
General Expenses							
Operating Expenses	7,919.91	13,058.27	39,600.00	20,886.97	39,600.00	2,200.00	41,800.00
Equipment & Unusual	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Special Items	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Operating Budget	<u>1,622,160.61</u>	<u>1,981,495.79</u>	<u>2,468,897.00</u>	<u>881,485.08</u>	<u>2,397,578.00</u>	<u>229,576.00</u>	<u>2,698,473.00</u>

English Language Learning

PERSONNEL

Bargaining Unit Position			FY 2012		FY 2013		FY 2014			FY 2015		
			#	Actual Expenditures	#	Actual Expenditures	#	Budget	July-December Actual Expenditures	Estimated Expenditures Thru 6/30/14	#	Superintendent's Recommendation
1.	WSAA Director - English Language Learning			1	87,828.90	1	88,553	32,691	88,553	1	89,676	
2.	WSSA Clerk			1	31,896.55	1	33,493	11,952	34,505	1	35,713	
3.	WEA Assessment / Placement Specialist									1	54,121	
4.	WEA Teacher - SEI				1,612,881.49			732,743				
5.	WEA Teacher - SEI	Senior High		5.6		5.6	380,189		356,671	6.6	411,820	
6.	WEA Instructional Coach	Kennedy Middle				1	50,000		72,874	1	72,874	
7.	WEA Teacher - SEI	Kennedy Middle		4		4	284,563		268,226	4	268,226	
8.	WEA Teacher - SEI	Fitzgerald Elementary		3		3.5	221,400		222,618	4	269,498	
9.	WEA Teacher - SEI	MacArthur Elementary		1		1	71,978		51,225	1	50,741	
10.	WEA Teacher - SEI	Northeast Elementary		2		2	134,721		103,760	2	108,393	
11.	WEA Teacher - SEI	Plympton Elementary		3		3	188,584		188,584	3	193,306	
12.	WEA Teacher - SEI	Stanley Elementary		4		5.4	286,801		324,975	6.4	388,850	
13.	WEA Teacher - SEI	Whittemore Elementary		7		7.5	401,297		408,269	8.5	471,300	
14.	WEA Teacher - SEI	Contingency					50,000					
15.	WEA Paraprofessional - SEI				235,830.58			83,212				
16.	WEA Paraprofessional - SEI	Senior High.		1		1	27,532		27,532	1	28,924	
17.	WEA Paraprofessional - SEI	Fitzgerald Elementary		1		1	24,896		24,896	1	25,349	
18.	WEA Paraprofessional - SEI	MacArthur Elementary		1		1	27,532		27,532	1	27,946	
19.	WEA Paraprofessional - SEI	Northeast Elementary		1		1	26,693		26,693	1	27,126	
20.	WEA Paraprofessional - SEI	Plympton Elementary		2		2	48,894		48,894	2	49,792	
21.	WEA Paraprofessional - SEI	Stanley Elementary										
22.	WEA Paraprofessional - SEI	Whittemore Elementary		2		2	54,225		54,225	2	55,072	
23.	WEA Paraprofessional - SEI	Parent Liaison		1		1	27,946		27,946	1	27,946	
Total			35.8	1,614,240.70	40.6	1,968,437.52	44.0	2,429,297	860,598	2,357,978	48.5	2,656,673

English Language Learning

Classification	FY 2012	FY 2013	FY 2014			FY 2015	
	Actual Expenditures	Actual Expenditures	Budget	July-December Actual Expenditures	Estimated Expenditures Thru 6/30/14	Superintendent's Incr/Decr	Recommendation
Personnel 001-33-86-5100							
5111 Salaries - Full Time	1,614,240.70	1,968,437.52	2,429,297.00	860,598.11	2,357,978.00	227,376.00	2,656,673.00
General Expenses							
Operating Expenses 001-33-86-5200							
Curriculum Directors (2110)							
2110 - 5710 - Mileage	198.41		600.00	167.58	600.00	0.00	600.00
2110 - 5780 - Other		83.12	1,000.00		1,000.00	0.00	1,000.00
Textbooks & Related Materials (2410)							
2410 - 5510 - Textbooks & Supplies	7,721.50	12,975.15	33,000.00	18,955.44	33,000.00	4,500.00	37,500.00
Instructional Software (2455)							
2455 - 5425 - Software License			5,000.00	1,763.95	5,000.00	(2,300.00)	2,700.00
Equipment & Unusual 001-33-86-5400							
Special Items 001-33-86-5500							
Total Operating Budget	1,622,160.61	1,981,495.79	2,468,897.00	881,485.08	2,397,578.00	229,576.00	2,698,473.00

Explanation for Requested Increases

<u>Item</u>	<u>Reason</u>	<u>Amount</u>
Personnel		
Salaries - Full Time	Contractual	28,255.00
Line 3 - Assessment / Placement Specialist	New position - testing & assessment of incoming students and re-assessment of existing ELL students	54,121.00
Line 5 - Teacher - Senior High	New position (1) needed to support additional ELL population	50,000.00
Line 8 - Teacher - Fitzgerald	New position (.5) to support additional ELL population	25,000.00
Line 12 - Teacher - Stanley	New position (1) to support additional ELL population	50,000.00
Line 22 - Teacher - Whittemore	New positions (1) - to support additional ELL population	50,000.00
General Expenses		
Operating Expenses		
2410 - 5510 Textbooks & Supplies	Flyers & handouts for the BPAC meetings, materials for SEI Endorsement professional development course	4,500.00

Student Support Services

Student Support Services has three major functions: middle and high school guidance counseling, academic support and enrichment programs during the summer and school year, and maintenance and storage of the District's permanent records.

Guidance Counseling

Middle school and high school guidance counselors are responsible for social/emotional, academic, career and college counseling through individual and group meetings. Counselors are responsible for all aspects of course selection, scheduling, accuracy of records, master schedule building, and academic support. All guidance counselors teach a guidance curriculum for grades 6-12 based on the Massachusetts Model for School Counseling. They write and maintain 504 Plans, monitor Formerly Limited English Language Learner (FLEP) students, attend all Individual Education Plan (IEP) meetings for students in special education, and are part of the Student Support Teams in the building.

The High School Guidance Department web page provides students and families with information, resources, and links. It hosts and organizes four evenings yearly: Senior Parent Night, College Planning Night for Junior Parents, Financial Aid Night, and a college fair. The PSAT is administered to all juniors free of charge. Counselors provide services and information to students and families through the following positions: Advanced Placement (AP) Coordinator, Scholastic Achievement Test (SAT) Coordinator, Freshman Mentor Program Coordinator, Career Specialist through the Massachusetts Department of Employment and Training, and National Collegiate Athletic Association (NCAA) liaison. Other services to high school students include: Career Plans, Educational Proficiency Plans (EPP) for students in the "needs improvement" category of MCAS, a yearly field trip to the Hispanic College Fair, a yearly field trip to a community college, and forty (40) college representatives visit Waltham High School yearly. The Naviance software system provides the tools for college and career exploration to students and families through the Family Connection module. Another Naviance module, Edocs, enables the electronic transmission of transcripts, counselor

District Permanent Records

The Student Support Services office at Waltham High School houses temporary records for current high school students and permanent records for all graduates of Waltham High School. The clerical staff maintains, organizes, and prepares transcripts for permanent storage on disc. They also send transcripts to colleges or agencies at the request of current or previous students.

	FY 2012	FY 2013	FY 2014			FY 2015	
	Actual Expenditures	Actual Expenditures	July-December Budget	Actual Expenditures	Estimated Expenditures Thru 6/30/14	Superintendent's Incr/Decr	Recommendation
COST SUMMARY BY CLASSIFICATION							
Personnel	961,945.81	967,237.22	991,270.00	391,219.57	994,619.00	1,880.00	993,150.00
General Expenses							
Operating Expenses	20,065.84	14,884.12	23,678.00	8,572.48	20,678.00	(2,659.00)	21,019.00
Equipment & Unusual	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Special Items	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Operating Budget	982,011.65	982,121.34	1,014,948.00	399,792.05	1,015,297.00	(779.00)	1,014,169.00

Student Support Services

PERSONNEL

			FY 2012		FY 2013		FY 2014			FY 2015		
Bargaining Unit	Position		#	Actual Expenditures	#	Actual Expenditures	#	Budget	July-December Actual Expenditures	Estimated Expenditures Thru 6/30/14	#	Superintendent's Recommendation
1. WSAA	Director - Student Support											
2. WSAA	Assistant Director - Student Support				1	91,862.16	1	91,862	31,798	91,862	1	91,862
3. WSSA	Clerk				2	88,437.95	2	86,581	40,661	89,196	2	89,688
4. WEA	Guidance Counselor	Senior High			6.6	430,951.06	6.6	435,874	151,134	436,608	6.6	444,375
5. WEA	Guidance Counselor	Kennedy Middle			2	151,123.96	2	156,414	54,143	156,414	2	156,414
6. WEA	Guidance Counselor	McDevitt Middle			2	123,327.48	2	121,693	42,125	121,693	2	123,615
7. WEA	Guidance Counselor	Senior High				9,912.14		8,196	8,622	8,196		8,196
8.	MCAS Skills Program	Senior High				5,725.00		12,150	1,738	12,150		7,550
9.	MCAS Skills Program	Middle Schools				20,997.47		23,000	19,750	23,000		20,500
10.	MCAS Skills Program	Elementary Schools				44,900.00		55,500	41,250	55,500		50,950
Total			14.3	961,945.81	13.6	967,237.22	13.6	991,270	391,220	994,619	13.6	993,150

Student Support Services

Classification	FY 2012	FY 2013	FY 2014			FY 2015	
	Actual Expenditures	Actual Expenditures	Budget	July-December Actual Expenditures	Estimated Expenditures Thru 6/30/14	Superintendent's Incr/Decr	Recommendation
Personnel 001-33-88-5100							
5111 Salaries - Full Time	884,211.70	885,702.61	892,424.00	319,860.55	895,773.00	13,530.00	905,954.00
5124 Stipend	77,734.11	81,534.61	98,846.00	71,359.02	98,846.00	(11,650.00)	87,196.00
<hr/>							
General Expenses							
Operating Expenses 001-33-88-5200							
Guidance (2710)							
2710 - 5342 - Postage	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	0.00	1,000.00
2710 - 5425 - Software License	1,596.66	1,694.40	2,320.00	2,310.90	2,320.00	880.00	3,200.00
2710 - 5510 - Textbooks & Supplies	13,693.44	7,993.94	15,000.00	2,297.50	12,000.00	(3,000.00)	12,000.00
2710 - 5710 - Mileage		54.56					
2710 - 5780 - Other	1,156.09	1,283.42	2,500.00	1,297.03	2,500.00	(60.00)	2,440.00
Rental-Lease of Equipment (5300)							
5300 - 5270 - Lease of Equipment	2,619.65	2,857.80	2,858.00	1,667.05	2,858.00	(479.00)	2,379.00
<hr/>							
Equipment & Unusual 001-33-88-5400							
<hr/>							
Special Items 001-33-88-5500							
<hr/>							
Total Operating Budget	982,011.65	982,121.34	1,014,948.00	399,792.05	1,015,297.00	(779.00)	1,014,169.00

Explanation for Requested Increases

<u>Item</u>	<u>Reason</u>	<u>Amount</u>
Personnel		
Salaries - Full Time	Contractual	13,530.00
General Expenses		
Operating Expenses		
2710 - 5425 Software License	Naviance increased cost (\$1.30 to \$2.00 per student), annual cost for e-docs	880.00

Special Education

The Office of Pupil Personnel Services oversees Nursing, Section 504 services, Home/Hospital Tutoring, School Psychology Services, School Adjustment Counseling, Guidance Counseling, Special Education, and related services such as occupational therapy, speech/language therapy, and physical therapy.

Currently, there are approximately one thousand, two hundred (1,200) students enrolled in the Waltham Public Schools who receive accommodations, modifications, specialized instruction and/or related services pursuant to an Individual Education Plan (IEP) or Section 504 plan. Many of these students have medical conditions or disabilities which impact their ability to attend school regularly, to learn grade-level curriculum, or to participate fully in educational programming.

Waltham Public Schools firmly believes that all students can be successful. The district provides a wide continuum of supportive services to help each child to meet his/her individual learning goals. Although a number of programming options exist to service our students, one of the district's critical missions is the successful inclusion of children with disabilities in the general education classroom whenever it is appropriate to do so. Waltham strives to create safe and welcoming classrooms where all students can learn and benefit from skillful teaching, engaging curriculum, and the opportunity to interact with a diverse student population.

	FY 2012	FY 2013	FY 2014			FY 2015	
	Actual Expenditures	Actual Expenditures	Budget	July-December Actual Expenditures	Estimated Expenditures Thru 6/30/14	Superintendent's Incr/Decr	Recommendation
COST SUMMARY BY CLASSIFICATION							
Personnel	9,958,267.99	10,460,528.08	10,817,180.00	3,864,726.01	10,722,608.00	270,648.00	11,087,828.00
General Expenses							
Operating Expenses	527,046.24	385,925.92	606,210.00	262,575.74	610,526.00	210,302.00	816,512.00
Equipment & Unusual	20,949.15	50,241.03	35,000.00	310.90	30,000.00	0.00	35,000.00
Special Items	4,117,675.70	3,732,963.64	4,195,277.00	2,269,175.77	3,503,668.00	421,470.00	4,616,747.00
Total Operating Budget	<u>14,623,939.08</u>	<u>14,629,658.67</u>	<u>15,653,667.00</u>	<u>6,396,788.42</u>	<u>14,866,802.00</u>	<u>902,420.00</u>	<u>16,556,087.00</u>

Special Education

PERSONNEL

Bargaining Unit Position	FY 2012		FY 2013		FY 2014			FY 2015	
	#	Actual Expenditures	#	Actual Expenditures	#	Budget	July-December Actual Expenditures	Estimated Expenditures Thru 6/30/14	Superintendent's Recommendation
1. WSAA Director - Special Education									
2. WSAA Assistant Director - Special Education			2	170,528.80	2	171,655	67,028	172,855	173,976
3. WSSA Clerk			2.5	116,979.63	2.5	115,165	59,501	118,643	119,247
4. WEA Teacher - Special Education							2,985,178		
5. WEA Teacher - Special Edu Senior High			12	600,601.23	13	763,073		738,193	795,982
6. WEA Teacher - Special Edu Kennedy Middle			9	608,117.31	9	565,568		533,095	531,560
7. WEA Teacher - Special Edu McDevitt Middle			13	811,943.47	13	852,152		829,276	847,715
8. WEA Teacher - Special Edu Fitzgerald Elementary			1.5	113,172.98	5.5	310,441		334,851	408,765
9. WEA Teacher - Special Edu MacArthur Elementary			6.5	500,841.50	6.5	482,957		445,022	449,240
10. WEA Teacher - Special Edu Northeast Elementary			5.5	412,066.85	5.5	340,549		353,359	356,799
11. WEA Teacher - Special Edu Plympton Elementary			6.3	360,394.97	6.3	464,693		416,023	430,780
12. WEA Teacher - Special Edu Stanley Elementary			6.5	474,956.32	6.5	345,587		366,722	378,587
13. WEA Teacher - Special Edu Whittemore Elementary			6.5	401,888.27	2.5	194,422		144,228	83,033
14. WEA Teacher - Special Edu Pre-k Northeast Elementary			6	303,048.12	6	383,973		383,973	442,259
15. WEA Teacher - Special Edu Pre-k Stanley Elementary			5	185,368.78	5	324,782		321,503	328,569
16. WEA Evaluation Team Leader (ETL)									
17. WEA Evaluation Team Leac Senior High			1	66,531.30	1	78,628		78,628	78,628
18. WEA Evaluation Team Leac Kennedy Middle			1	72,627.30	1	75,424		54,330	57,143
19. WEA Evaluation Team Leac McDevitt Middle			1	76,153.22	1	76,153		75,169	75,969
20. WEA Evaluation Team Leac Fitzgerald Elementary			0.5	36,437.05	0.5	36,437		36,437	36,437
21. WEA Evaluation Team Leac MacArthur Elementary			0.5	36,437.05	0.5	36,437		36,437	36,437
22. WEA Evaluation Team Leac Northeast Elementary			1	64,281.36	1	75,969		75,969	75,969
23. WEA Evaluation Team Leac Plympton Elementary			1	44,469.70	1	54,330		56,561	61,640
24. WEA Evaluation Team Leac Stanley Elementary			1	49,591.81	1	74,368		74,368	74,368

PERSONNEL

Bargaining Unit Position		FY 2012		FY 2013		FY 2014			FY 2015		
		#	Actual Expenditures	#	Actual Expenditures	#	Budget	July-December Actual Expenditures	Estimated Expenditures Thru 6/30/14	#	Superintendent's Recommendation
25. WEA	Evaluation Team Leac Whittemore Elementary			1	86,773.06	1	76,153		68,335	1	68,335
26. WEA	Evaluation Team Leac Pre-k			1	80,147.34	1	80,148		80,148	1	80,907
27. WEA	Evaluation Team Leac Out of District Liaison			1	63,592.76	1	75,155		75,155	1	75,155
28. WEA	Speech & Language Therapist										
29. WEA	Speech & Language T Senior High			1	61,464.37	0.8	63,835		48,961	0.8	49,568
30. WEA	Speech & Language T Kennedy Middle			0.5	36,437.05	0.5	36,437		36,437	0.5	36,437
31. WEA	Speech & Language T McDevitt Middle			1.5	123,836.25	1.5	112,406		112,406	1.5	112,406
32. WEA	Speech & Language T Fitzgerald Elementary			0.9	69,193.96	1.5	98,671		98,671	1.5	99,582
33. WEA	Speech & Language T MacArthur Elementary			1	70,726.76	1	70,727		70,727	1	70,727
34. WEA	Speech & Language T Northeast Elementary			2.5	158,607.69	2.5	150,152		124,579	2.5	129,089
35. WEA	Speech & Language T Plympton Elementary			1	76,882.00	1	76,882		76,882	1	76,882
36. WEA	Speech & Language T Stanley Elementary			3.5	260,297.54	3.5	250,324		250,324	3.5	251,394
37. WEA	Speech & Language T Whittemore Elementary			1.6	102,875.83	1	77,611		77,611	1	77,611
38. WEA	Occupational Therapist			5	370,929.00	5	371,657		371,657	5	371,657
39. WEA	Physical Therapist			1	73,223.81	1	76,809		76,809	1	79,498
40. WEA	Behaviorist			2.5	198,945.36	2.5	187,383		187,383	3.5	265,703
41. WEA	Psychologist			4.5	308,486.12	4.5	319,664		319,664	4.5	321,586
42. WEA	School Adjustment Counselor SAC)										
43. WEA	School Adjustment Cc Senior High			4	296,407.80	4	296,408		296,408	4	296,408
44. WEA	School Adjustment Cc Kennedy Middle			2	152,472.70	2.5	153,217		180,374	2.5	184,607
45. WEA	School Adjustment Cc McDevitt Middle			1.5	109,311.12	1.5	109,311		109,311	1.5	109,311
46. WEA	School Adjustment Cc Fitzgerald Elementary			1	72,874.08	1	72,874		72,874	1	72,874
47. WEA	School Adjustment Cc MacArthur Elementary			1	75,424.70	1	75,424		75,424	1	76,153
48. WEA	School Adjustment Cc Northeast Elementary			1	61,640.01	1	65,872		65,872	1	72,874
49. WEA	School Adjustment Cc Plympton Elementary			1.5	115,363.06	2	115,364		152,941	2	153,692

PERSONNEL

		FY 2012		FY 2013		FY 2014				FY 2015	
Bargaining Unit	Position	#	Actual Expenditures	#	Actual Expenditures	#	Budget	July-December Actual Expenditures	Estimated Expenditures Thru 6/30/14	#	Superintendent's Recommendation
50. WEA	School Adjustment Cc Stanley Elementary			1	76,153.22	1	76,153		76,153	1	76,882
51. WEA	School Adjustment Cc Whittemore Elementary			1	61,887.01	1	64,735		77,786	1	78,537
52. WEA	Paraprofessional - Special Education							1,024,937			
53. WEA	Paraprofessional - Spr Senior High			13	314,513.66	13	346,244		341,440	13	345,322
54. WEA	Paraprofessional - Spr Kennedy Middle			11	260,944.89	11	292,153		279,953	11	283,360
55. WEA	Paraprofessional - Spr McDevitt Middle			9	240,423.95	10	265,096		266,175	10	268,691
56. WEA	Paraprofessional - Spr Fitzgerald Elementary			3.5	95,952.36	7.5	204,239		204,856	8.5	231,237
57. WEA	Paraprofessional - Spr MacArthur Elementary			8	217,483.69	8	220,608		202,416	7	189,145
58. WEA	Paraprofessional - Spr Northeast Elementary			13	415,290.51	15	341,920		372,204	15	391,763
59. WEA	Paraprofessional - Spr Plympton Elementary			10	260,092.24	8.5	211,706		231,135	8	235,995
60. WEA	Paraprofessional - Spr Stanley Elementary			20	542,901.04	20	504,714		510,160	20	532,184
61. WEA	Paraprofessional - Spr Whittemore Elementary			6	159,441.43	2.5	50,321		61,118	1	24,896
62. WEA	Paraprofessional - Spr Pre-k Northeast Elementary			6.9	94,918.11	7.7	183,174		203,454	8.7	230,935
63. WEA	Paraprofessional - Spr Pre-k Stanley Elementary			7.9	183,160.46	7.9	206,265		204,919	7.9	207,883
64. WEA	Allowance for Contract Negotiations										
65.	Home Services				66,746.00		50,000	17,867	50,000		50,000
66.	Extended Year Services				139,185.50		175,000	133,654	175,000		175,000
67.	Grant Fund Offset ~ Federal Grants				(1,157,049.74)		(1,141,169)	(392,775)	(1,141,169)		(1,141,169)
68.	Receipt Offset ~ Pre-k Tuition Revolving Fund				(43,865.64)		(69,226)	(30,663)	(67,587)		(68,392)
Total		235.1	9,958,267.99	241.1	10,460,528	245.7	10,817,180	3,864,726	10,722,608	246.9	11,087,828

Special Education							
Classification	FY 2012	FY 2013	FY 2014			FY 2015	
	Actual Expenditures	Actual Expenditures	July-December Budget	Actual Expenditures	Estimated Expenditures Thru 6/30/14	Superintendent's Incr/Decr	Recommendation
Personnel 001-33-90-5100							
5111 Salaries - Full Time	9,740,005.49	10,254,596.58	10,592,180.00	3,713,205.41	10,497,608.00	270,648.00	10,862,828.00
5121 Part Time	218,262.50	205,931.50	225,000.00	151,520.60	225,000.00	0.00	225,000.00
General Expenses							
Operating Expenses 001-33-90-5200							
District wide Information Management and Technology (1450)							
1450 - 5425 - Software License	24,596.00	25,564.00	26,000.00	24,816.00	24,816.00	0.00	26,000.00
Curriculum Directors (2110)							
2110 - 5242 - Maintenance of Office Equipment	480.00	480.00	480.00	480.00	480.00	0.00	480.00
2110 - 5300 - Consultant	13,800.00					0.00	
2110 - 5342 - Postage	1,000.00	1,337.88	1,000.00	1,055.22	1,500.00	500.00	1,500.00
2110 - 5420 - Supplies	1,774.14	1,525.52	2,250.00	1,226.70	2,250.00	0.00	2,250.00
2110 - 5780 - Other	800.00	243.59	1,000.00	596.00	1,000.00	0.00	1,000.00
Medical/Therapeutic Services (2320)							
2320 - 5360 - Direct Services	275,091.19	160,603.07	245,174.00	94,970.46	245,174.00	149,826.00	395,000.00
Textbooks & Related Materials (2410)							
2410 - 5510 - Textbooks & Supplies	17,643.47	5,874.55	22,000.00	14,689.69	22,000.00	0.00	22,000.00
Instructional Equipment (2420)							
2420 - 5242 - Maintenance of Educational Equipment		2,015.14	1,500.00	435.39	1,500.00	0.00	1,500.00
Other Instructional Services (2440)							
2440 - 5710 - Mileage	5,725.48	6,146.40	6,500.00	1,147.90	6,500.00	0.00	6,500.00
Testing and Assessment (2720)							
2720 - 5360 - Direct Services	173,459.53	168,532.61	282,906.00	103,622.98	282,906.00	60,000.00	342,906.00
Psychological Services (2800)							
2800 - 5520 - Diagnostic Supplies	10,275.95	11,202.68	15,000.00	18,272.40	20,000.00	0.00	15,000.00
Rental-Lease of Equipment (5300)							
5300 - 5270 - Lease of Equipment	2,400.48	2,400.48	2,400.00	1,263.00	2,400.00	(24.00)	2,376.00
Equipment & Unusual 001-33-90-5400							
Legal Services (1430)							
1430 - 5305 - Legal Services	20,949.15	50,241.03	35,000.00	310.90	30,000.00	0.00	35,000.00
Special Items 001-33-90-5500							
Programs with Other Districts in Massachusetts (9100)							
9100 - 5320 - Tuitions	5,175,563.70	5,637,384.64	5,813,165.00	2,269,175.77	5,393,735.00	710,074.00	6,523,239.00
9100 - Receipt Offset ~ Circuit Breaker Reimbursement	(1,057,888.00)	(1,904,421.00)	(1,617,888.00)		(1,890,067.00)	(288,604.00)	(1,906,492.00)
9100 - Net Tuitions	4,117,675.70	3,732,963.64	4,195,277.00		3,503,668.00	421,470.00	4,616,747.00
Total Operating Budget	14,623,939.08	14,629,658.67	15,653,667.00	6,396,788.42	14,866,802.00	902,420.00	16,556,087.00

Explanation for Requested Increases

<u>Item</u>	<u>Reason</u>	<u>Amount</u>
Personnel		
Salaries - Full Time	Contractual	
Line 5 - Teacher - Senior High	New position added subsequent to FY14 budget - WHS Collaborative Occupational Resource Education Progra	72,874.00
Line 8, 13 - Teacher - Fitzgerald, Whittemore	Language Based Resource Room Grade 5 move to Fitzgerald from Whittemore, \$0 impact	0.00
Line 11 - Teacher - Plympton	Additional .2 Learning Center teacher	10,000.00
Line 14 - Teacher - Pre-k Northeast	New position - full day pre-k	50,000.00
Line 40 - Behaviorist	New position	75,000.00
Line 58 - Paraprofessional - Northeast	Additional 2 positions subsequent to FY14 budget	48,447.00
Line 59 - Paraprofessional - Plympton	Additional position subsequent to FY14 budget	24,000.00
Line 60 - Paraprofessional - Stanley	Additional position subsequent to FY14 budget	23,551.00
Line 62 - Paraprofessional - Pre-k Northeast	Additional .8 subsequent to FY14 budget	20,639.00
Line 62 - Paraprofessional - Pre-k Northeast	New position - full day pre-k	25,000.00
General Expenses		
Operating Expenses		
2110 - 5342 Postage	Additional patent / student mailings	500.00
2320 - 5360 Direct Services (Medical/Therapeutic)	1:1 nursing services per student IEP, 3 additional students	149,826.00
2720 - 5360 - Direct Services (Testing & Assessment)	Diagnostic placements	60,000.00
Special Items		
9100-5320 Out-of-district Tuitions	Based on current and projected enrollments	710,074.00
Receipt Offset ~ Circuit Breaker	Based on reimbursement rate of 75% of FY14 costs	(288,604.00)
		421,470.00

Note: The state Special Education Circuit Breaker law partially reimburses school districts for special education costs that are four times the statewide foundation, per student. Eligible costs include both out-of-district placements as well as those costs for in-district programs. The actual reimbursement amount is a % of those costs as determined annually by the Department of Elementary and Secondary Education. FY15 Special Education Circuit Breaker reimbursement is budgeted at a reimbursement rate of 75%. The FY14 budget was based on a reimbursement rate of 65%; the actual reimbursement came in at 75%, which resulted in an additional \$272,179 of revenue.

Food Services

The Department of Food Services provides the Waltham Public School community with high quality nutritious meals that meet all federal and state standards. The department maintains high standards of food safety. Additionally, the department pays for all expenditures for salaries, repairs, and acquisitions.

All of the meals served, consistently meet the requirements of the United States Department of Agriculture's Healthy School Challenge and all new meal pattern requirements. Regular inspections of all kitchens and serving areas are conducted by the Waltham Board of Health.

COST SUMMARY BY CLASSIFICATION	FY 2012	FY 2013	FY 2014			FY 2015	
	Actual Expenditures	Actual Expenditures	Budget	July-December Actual Expenditures	Estimated Expenditures Thru 6/30/14	Superintendent's Incr/Decr	Recommendation
Personnel	1,012,326.52	1,068,843.51	1,012,726.00	492,127.53	1,019,460.00	6,734.00	1,019,460.00
General Expenses							
Operating Expenses	804,970.02	792,613.22	848,200.00	436,268.96	848,200.00	33,900.00	882,100.00
Equipment & Unusual	51,423.42	6,967.39	285,000.00	24,052.00	285,000.00	(250,000.00)	35,000.00
Special Items	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Less Receipts	(1,868,719.96)	(1,868,424.12)	(2,145,926.00)	(952,448.49)	(2,152,660.00)	209,366.00	(1,936,560.00)
Total Operating Budget	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Food Services

PERSONNEL

Bargaining Unit Position		FY 2012	FY 2013	FY 2014			FY 2015
		# Actual Expenditures	# Actual Expenditures	# Budget	July-December Actual Expenditures	Estimated Expenditures Thru 6/30/14	# Superintendent's Recommendation
1.	Director - Food Services		1	1	93,726	93,726	1 93,726
2.	WSSA Clerk		1	1	40,189	41,403	1 41,403
3.	WFSA Office Helper		0.36	0.36	6,852	6,852	0.36 6,852
4.	WFSA Central Storage Manager / Driver		1	1	25,174	25,174	1 25,174
5.	WFSA Cafeteria Worker						
6.	WFSA Manager Senior High		1	1	31,362	31,362	1 31,362
7.	WFSA Assistant Manager Senior High		1	1	23,370	23,370	1 23,370
8.	WFSA Cafeteria Worker - Full Time Senior High		6	6	114,204	114,204	6 114,204
9.	WFSA Cafeteria Worker - Part Time Senior High		4.84	4.84	92,125	92,125	4.84 92,125
10.	WFSA Manager Kennedy Middle		1	1	25,174	25,174	1 25,174
11.	WFSA Cafeteria Worker - Full Time Kennedy Middle		1	1	19,034	19,034	1 19,034
12.	WFSA Cafeteria Worker - Part Time Kennedy Middle		2.58	2.58	49,108	49,108	2.58 49,108
13.	WFSA Manager McDevitt Middle		1	1	25,174	25,174	1 25,174
14.	WFSA Cafeteria Worker - Full Time McDevitt Middle		1	1	19,034	19,034	1 19,034
15.	WFSA Cafeteria Worker - Part Time McDevitt Middle		2.58	2.58	49,108	49,108	2.58 49,108
16.	WFSA Manager Fitzgerald Elementary		1	1	24,272	24,272	1 24,272
17.	WFSA Cafeteria Worker - Part Time Fitzgerald Elementary		1.79	1.79	34,071	34,071	1.79 34,071
18.	WFSA Manager MacArthur Elementary		1	1	24,272	24,272	1 24,272
19.	WFSA Cafeteria Worker - Part Time MacArthur Elementary		1.79	1.79	34,071	34,071	1.79 34,071
20.	WFSA Manager Northeast Elementary		1	1	24,272	24,272	1 24,272
21.	WFSA Cafeteria Worker - Part Time Northeast Elementary		1.79	1.79	34,071	34,071	1.79 34,071
22.	WFSA Manager Plympton Elementary		1	1	24,272	24,272	1 24,272
23.	WFSA Cafeteria Worker - Part Time Plympton Elementary		1.79	2.08	34,071	39,591	2.08 39,591
24.	WFSA Manager Stanley Elementary		1	1	24,272	24,272	1 24,272

PERSONNEL

			FY 2012		FY 2013		FY 2014				FY 2015	
Bargaining Unit	Position		#	Actual Expenditures	#	Actual Expenditures	#	Budget	July-December Actual Expenditures	Estimated Expenditures Thru 6/30/14	#	Superintendent's Recommendation
25.	WFSA Cafeteria Worker - Full Time	Stanley Elementary			1		1	19,034		19,034	1	19,034
26.	WFSA Cafeteria Worker - Part Time	Stanley Elementary			1.29		1.29	24,554		24,554	1.29	24,554
27.	WFSA Manager	Whittemore Elementary			1		1	24,272		24,272	1	24,272
28.	WFSA Cafeteria Worker - Full Time	Whittemore Elementary			1		1	19,034		19,034	1	19,034
29.	WFSA Cafeteria Worker - Part Time	Whittemore Elementary			1.29		1.29	24,554		24,554	1.29	24,554
30.	Cafe Substitutes	District						30,000		30,000		30,000
Total			42.43	1,012,326.52	43.10	1,068,843.51	43.39	1,012,726	492,128	1,019,460.00	43.39	1,019,460

Food Services

Classification	FY 2012	FY 2013	FY 2014			FY 2015	
	Actual Expenditures	Actual Expenditures	July-December		Estimated Expenditures Thru 6/30/14	Superintendent's	
			Budget	Actual Expenditures		Incrl/Decr	Recommendation
Personnel 220-3400-5100							
5111 Salaries	1,012,326.52	1,068,843.51	1,012,726.00	492,127.53	1,019,460.00	6,734.00	1,019,460.00
Offset Receipts	(1,012,326.52)	(1,068,843.51)	(1,012,726.00)	(492,127.53)	(1,019,460.00)	(6,734.00)	(1,019,460.00)
General Expenses							
Operating Expenses 220-3400-5200							
Food Services (3400)							
3400 - 5190 - Clothing Allowance	20,100.00	21,892.71	21,000.00	20,624.66	21,000.00	1,000.00	22,000.00
3400 - 5240 - Maintenance / Repairs	31,134.59	39,369.33	40,000.00	27,812.79	40,000.00	10,000.00	50,000.00
3400 - 5300 - Consultant	6,300.00	1,800.00	2,500.00		2,500.00	0.00	2,500.00
3400 - 5342 - Postage	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	0.00	1,000.00
3400 - 5420 - Office Supplies	8,066.77	5,393.29	5,750.00	1,561.14	5,750.00	0.00	5,750.00
3400 - 5490 - Food & Supplies	644,594.92	629,611.35	680,000.00	333,129.45	680,000.00	20,000.00	700,000.00
3400 - 5492 - Paper Goods	66,952.78	74,387.61	72,100.00	38,068.87	72,100.00	2,900.00	75,000.00
3400 - 5580 - Kitchen Supplies	23,320.22	8,786.20	10,000.00	6,569.30	10,000.00	0.00	10,000.00
3400 - 5730 - Dues & Subscriptions	834.00	131.75	850.00	141.75	850.00	0.00	850.00
3400 - 5360 - Professional Development	2,079.00	4,490.98	5,000.00	892.00	5,000.00	0.00	5,000.00
3400 - 5780 - Other	587.74	5,750.00	10,000.00	6,469.00	10,000.00	0.00	10,000.00
Offset Receipts	(804,970.02)	(792,613.22)	(848,200.00)	(436,268.96)	(848,200.00)	(33,900.00)	(882,100.00)
Equipment & Unusual 220-3400-5400							
3400 - 5860 - Technology Equipment	26,529.42	4,168.93	10,000.00		10,000.00	0.00	10,000.00
3400 - 5861 - Equipment		520.96	25,000.00	10,052.00	25,000.00	0.00	25,000.00
3400 - 5864 - Truck	24,894.00						
3400 - 5866 - Kitchen Renovation & Equipment - Senior High		2,277.50	250,000.00	14,000.00	250,000.00	(250,000.00)	
Offset Receipts	(51,423.42)	(6,967.39)	(285,000.00)	(24,052.00)	(285,000.00)	250,000.00	(35,000.00)
Special Items 220-3400-5500							
Total Operating Budget	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Explanation for Requested Increases

<u>Item</u>	<u>Reason</u>	<u>Amount</u>
Personnel		
Salaries	Contractual	1,214.00
Line 23 - Cafeteria Worker - Part Time Plympton	Increased part time staff due to increased participation in school lunch program	5,520.00
General Expenses		
Operating Expenses		
3400-5190 - Clothing Allowance	Contractual	1,000.00
3400-5240 - Maintenance / Repairs	Equipment is getting older, more repairs required	10,000.00
3400-5490 - Food & Supplies	Increased student participation	20,000.00
3400-5492 - Paper Goods	Increased student participation	2,900.00

Title 1

Title 1 has programs at the Whittemore, Plympton, and Stanley Elementary Schools designed to increase student achievement for eligible at-risk students. We also offer extended day and year programs at the three (3) non-Title 1 elementary schools. Programs and activities funded by the Title 1 grant include English Language Arts and math support scheduled during the academic year. A full time math specialist, a .4 reading specialist, eight (8) full time paraprofessionals, and six (6) part time tutors deliver instruction to students in this program.

Title 1 supports professional development at the Whittemore Elementary School and is designed to assist teachers in developing well-structured math and literacy lessons and to adapt instruction to make challenging material accessible to all students. Title 1 supports extended day programs such as *Gold Medal Writing*, *Gold Medal Math*, *March into Literacy*, *Stanley Story Squad*, *The Play's the Thing*, *Mathematical Minds*, *Reading Detectives*, *Buzzy Readers*, *Jumpstart Math*, *Early Morning Readers*, and *Morning Math Club*. Title 1 funds book distributions and quarterly family newsletters, parent programs, which include the Parent Advisory Council, family literacy training such as the *Raising a Reader Program*, and coffee hours. Summer programming includes Grades 1 and 2 instructors from Title 1 and non-Title 1 schools, librarians, art and drama teachers, busing, and materials, McKinney Vento (homeless) tutoring, and supplies as needed.

Title 1 highlights this year include an author's visit and book signing by Kate DiCamillo at the Whittemore Elementary School. Ms. DiCamillo was recently awarded the National Ambassador for Young People's Literature by the Library of Congress and is a two time Newbury Award winner. Students in grades 4 and 5 attended her presentation. Each child had an opportunity to speak individually with Ms. DiCamillo and take home a personalized autographed book. Examples of Ms. DiCamillo's books include *A Tale of Despereaux* and *Because of Winn Dixie*, both of which were made into major motion pictures. We are pleased to report that we have three hundred eighty-eight (388) students receiving Title 1 support during the school day and two hundred ninety (290) students in our extended day programs. We anticipate supporting two hundred sixty (260) students in our summer program

	FY 2012	FY 2013	FY 2014			FY 2015	
	Actual	Actual	July-December	Actual	Estimated	Superintendent's	
COST SUMMARY BY CLASSIFICATION	Expenditures	Expenditures	Budget	Expenditures	Expenditures Thru 6/30/14	Incr/Decr	Recommendation
Personnel	235,045.42	217,489.55	225,727.00	104,281.48	353,455.00	9,454.00	235,181.00
General Expenses							
Operating Expenses							
Equipment & Unusual							
Special Items							
Less Receipts	(235,045.42)	(217,489.55)	(225,727.00)	(104,281.48)	(353,455.00)	(9,454.00)	(235,181.00)
Total Operating Budget	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Title 1

PERSONNEL

Bargaining Unit Position			FY 2012		FY 2013		FY 2014			FY 2015		
			#	Actual Expenditures	#	Actual Expenditures	#	Budget	July-December Actual Expenditures	Estimated Expenditures Thru 6/30/14	#	Superintendent's Recommendation
1. WSAA Director - Title 1												
2. Grants Management / Program Development					0.5	35,000.00	0.5	35,000	12,219	35,300	0.5	35,300
3. WSSA Clerk					1	35,004.19	1	30,323	12,984	37,320	1	37,677
4. Parent Liaison					0.2	2,352.00						
5. WEA Teacher - Reading Specialist							0.4		10,932	30,062		
6. WEA Teacher - Math Specialist							1		9,507	52,435		
7. WEA Paraprofessional - Title 1												
8. WEA Paraprofessional - Title 1 Plympton Elementary					2	43,209.94	2	51,141	27,974	50,692	2	51,589
9. WEA Paraprofessional - Title 1 Stanley Elementary					2	53,885.06	2	54,191	19,387	55,892	2	55,892
10. WEA Paraprofessional - Title 1 Whittemore Elementary					2	48,038.36	4	55,072	11,279	91,754	2	54,723
Total			7.7	235,045.42	7.7	217,489.55	10.9	225,727	104,281	353,455	7.5	235,181

Title 1

Classification	FY 2012	FY 2013	FY 2014			FY 2015	
	Actual	Actual	July-December	Actual	Estimated	Superintendent's	
	Expenditures	Expenditures	Budget	Expenditures	Expenditures Thru 6/30/14	Incr/Decr	Recommendation
Personnel 280-3105-5100							
5111 Salaries - Full Time	235,045.42	217,489.55	225,727.00	104,281.48	353,455.00	9,454.00	235,181.00
Offset Receipts	(235,045.42)	(217,489.55)	(225,727.00)	(104,281.48)	(353,455.00)	(9,454.00)	(235,181.00)
Total Operating Budget	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Explanation for Requested Increases

<u>Item</u>	<u>Reason</u>	<u>Amount</u>
Personnel		
Salaries - Full Time	Contractual	9,454.00

Expenditures - Functional Categories

The following list provides definitions of the functional categories of expenditures as defined by the Massachusetts Department of Elementary and Secondary Education. These categories are reported in the Expenditure Per Pupil calculations.

Code	Description
1000	Administration
2100, 2200	Instructional leadership
2305, 2310	Classroom and specialist teachers
2315, 2340	Other teaching services
2350	Professional development
2400	Instructional materials, technology and equipment
2800, 2900	Guidance and psychological
3000	In-district transportation and other pupil services
4000	Maintenance
5000	Employee benefits and fixed charges
9000	Programs with other school districts (tuition, transportation)

Within these eleven functions, 63 sub-functions provide further detail. For example, "pupil services" can be broken down into spending on attendance, medical/health services, transportation, food services, athletics, student body activities, and school security.

Categories of spending that are **not** included in the Expenditure Per Pupil are:

6000	Community services (civic activities, recreation, health services to non-public schools, transportation to non-public schools)
7000	Acquisition, improvement and replacement of fixed assets
8000	Debt retirement and debt service for school construction and other purposes

1000 DISTRICT LEADERSHIP & ADMINISTRATION: Activities which have as their purpose the general direction, execution, and control of the affairs of the school district that are system wide and not confined to one school, subject, or narrow phase of school activity.

1100 General Administration

1110 School Committee

- Salaries, clerical and support staff
- Contracted Services
- Supplies, equipment and materials
- Dues and subscriptions
- Stipends and meeting costs
- Travel expenses

1200 District Administration

1210 Superintendent (and Office)

1220 Assistant Superintendents (Instruction/Academic Programs: Assistant Superintendent for Community Relations)

1230 District-Wide Administration (Assistant to Superintendent, Grants Manager, Director of Planning)

- Salaries, professional, clerical, support staff
- Contracted Services
- Supplies and materials
- Dues and subscriptions
- Travel expenses for staff

1400 Finance and Administrative Services

1410 Finance and Business

1420 Human Resources, Benefits, Personnel

1430 Legal Services for School Committee (Costs of School Committee representation for collective bargaining and other litigation)

- Salaries, professional, clerical, support staff
- Contracted Services
- Supplies and materials
- Dues and subscriptions

- Travel expenses for staff

1435 Legal Settlements (Costs representing settlement of litigation actions)

- Contracted Services
- Supplies and Materials
- Other Expenses

1450 District wide Information Management and Technology (Expenditures that support the data processing needs of the *school district, including student databases*)

- Salaries, professional, clerical, support staff
- Contracted Services
- Supplies, materials, disks
- Dues and subscriptions
- Travel expenses for staff
- Hardware and software under \$5,000 unit value

2000 INSTRUCTIONAL SERVICES: Instructional activities involving the teaching of students, supervising of staff, developing and utilizing curriculum materials and related services. Instructional services directly attributable to schools must be reported on a school basis, while district-wide services, such as supervisory may be reported on a district-wide basis.

2100 District wide Academic Leadership – Regular Day, Special Education, Ch 74 Occupational Day, English Language Learners, Academic Support, Adult Education, and other managers responsible for delivery of student instructional programs at the district level

2110 Curriculum Directors (Supervisory)

2120 Department Heads (non-supervisory)

- Salaries, professional, clerical, support staff
- Contracted Services
- Supplies and materials
- Dues and subscriptions
- Travel expenses for staff

2200 School Building Leadership: Building Level – Curriculum leaders, department heads, school principals and assistants, headmasters and deans.

2210 School Leadership – Building – Principal's Office

2220 School Curriculum Leaders/Department Heads – Building Level

- Salaries, professional salaries or the prorated share of salaries, clerical and support staff

- Supplies and materials
- Dues, stipends and subscriptions
- Travel expenses for staff

2250 Building Technology: (Expenditures that support a **school's** daily operation- non instructional)

- Salaries, professional, clerical, support staff
- Supplies, materials, disks
- Dues and subscriptions
- Hardware and software under \$5,000 unit value
- Travel expenses for staff
- Principal portion of a loan or the cost of a lease/purchase agreement for non-instructional building technology.

2300 Instruction - Teaching Services

2305 Classroom Teachers – Certified teachers with primary responsibility for teaching designated curriculum to established classes or students in a group instruction setting, including itinerant music, art and physical education teachers and others who travel from classroom to classroom and/or school to school.

2310 Specialist Teachers - Certified teachers who provide individualized instruction to students (in-class or pull out, one to one or small groups) to supplement the services delivered by the student's classroom teachers. Include reading recovery, Title 1 reading specialist, special education, academic support and language acquisitions services,

- Professional Salaries

2315 Instructional Coordinators and Team Leaders (Non-Supervisory) – Includes curriculum facilitators, instructional team leaders and department chairs that are non-supervisory

- Salaries, professional, clerical, support

2320 Medical/Therapeutic Services (Costs for Occupational Therapy, Physical Therapy, Speech, Vision and other therapeutic services that are provided by licensed practitioners)

- Salaries, professional, clerical support
- Contracted Services

2325 Substitutes - Include long and short term as well as certified and non-certified teachers who cover vacant positions or absences.

2330 Non-Clerical Paraprofessionals/Instructional Assistants hired to assist teachers/specialists in the preparation of instructional materials or classroom instruction. (Includes American Sign Language Specialists).

- Other Salaries
- Contracted Services

2340 Librarians and Media Center Directors

- Salaries, professional, clerical, other

2350 Professional Development for teachers, support staff and school councils

2351 Professional Development Leadership Development (Director of Professional Development)

- Salaries, professional and clerical
- Supplies and Materials
- Other expenses

2353 Teacher/Instructional Staff-Professional Days - Staff who participate in in-service days beyond the contractual classroom days exceeding the 180-day requirement. Include stipends for professional staff providing or receiving professional development services beyond the length of a regular school day.

- Salaries, Professional and Other

2355 Substitutes for Teachers/Instructional Staff at Professional Development Activities

- Other Salaries

2357 Professional Development Stipends, Providers and Expenses -Instructional supervisors, teachers and other professional staff who spend one-half or more of their time providing teacher training and implementation. Include full time or prorated share of salaries of professional staff training teachers, teachers being trained to implement new curriculum or instructional practices, teachers targeted for training and support to remedy performance weaknesses, master teachers, mentor teachers, curriculum coaches and other who provide in-district professional development.

- Professional Salaries
- Supplies and materials
- Contracted Services
- Dues and subscriptions
- Travel expenses for staff
- Tuition and/or conference fees

2400 Instructional Materials and Equipment.

2410 Textbooks and Related Software/Media/Materials

- Contracted Services
- Supplies and Materials – including workbooks, materials, and accessories, such as CD-ROMs and videos, provided as an integrated package as well as printed manuals used to support direct instructional activities
- Other Expenses

2415 Other Instructional Materials

- Contracted Services
- Supplies and Materials
- Books, periodicals, reference materials for use in school libraries or classroom libraries
- Other Expenses

2420 Instructional Equipment

- Contracted Services
- Supplies and Materials
- Other Expenses
- All Equipment, including vocational and science lab equipment irrespective of unit cost.
- Lease/purchase of equipment used to produce instructional material

2430 General Supplies

- Supplies and Materials
- Paper, pens, crayons, chalk, paint, toner, calculators etc.

2440 Other Instructional Services

- Other Salaries
- Contracted Services
- Supplies and Materials
- Other Expenses
- Field trips, including admissions and transportation costs
- Distance Learning Services

2450 Instructional Technology: (Expenditures to support *direct instructional* activities defined in Function 2000)

2451 Classroom (Laboratory) Instructional Technology

- Contracted Services
- Supplies, materials and disks

- Dues and subscriptions
- Travel expenses for staff
- Computers, services, networks, scanners, digital cameras used in the classroom or computer laboratories
- Instructional technology equipment

2453 Other Instructional Hardware

- Contracted Services
- Supplies and Materials
- Other Expenses
- Computers, servers, networks, scanners, digital cameras etc for school libraries and media centers

2455 Instructional Software

- Contracted Services
- Supplies and Materials
- Other Expenses
- Software, including the cost of programs and licenses
- CD-ROMs

2700 Guidance, Counseling and Testing Services

2710 Guidance

- Salaries, guidance counselors, school adjustment counselors, and social workers
- Salaries or the prorated share of salaries, clerical and support staff
- Supplies and materials
- Contracted Services
- Supplies and Materials
- Other expenses

2720 Testing and Assessment

- Salaries, professional, clerical and other
- Reference materials
- Testing and assessment materials
- Contracted services
- Dues and subscriptions
- Travel expenses for staff

2800 Psychological Services (Salaries and expenses for psychological evaluation, counseling and other services provided by a licensed mental health professional)

- Salaries, school psychologists, and psychometrists and assistants
- Salaries or the prorated share of salaries, clerical and support staff
- Supplies and materials
- Dues and subscriptions
- Contracted services, including independent evaluation
- Travel expenses for staff

3000 OTHER SCHOOL SERVICES: *Other than instructional services.*

3100 Attendance and Parent Liaison Services

- Salaries, attendance and truancy officers, parent information centers
- Salaries or the prorated share of salaries, clerical and support staff
- Contracted Services
- Supplies and materials
- Census Costs
- Dues and subscriptions
- Investigatory services
- Travel expenses for staff

3200 Health Services

- Salaries, school physicians and school nurses
- Salaries or the prorated share of salaries, clerical and support staff
- School medical supplies
- Supplies and materials
- Contracted services
- Dues and subscriptions
- Travel expenses for staff

3300 Student Transportation Services (To and from school)

- Salaries, student transportation supervisors, dispatchers, school bus drivers, and school bus maintenance personnel
- Salaries or the prorated share of salaries, clerical and support staff
- Fuel, lubrication, tires, and school bus maintenance
- Contracted services
- Insurance premiums for student transportation services

- School bus monitors

3400 Food Services

- Salaries, school lunch supervisors, food preparers, kitchen personnel, and aides
- Food and supplies
- Salaries or the prorated share of salaries, clerical and support staff
- Contracted services
- Dues and subscriptions
- Travel expenses for staff

3510 Athletic Services

- Salaries, coaches, trainers, and assistants in intramural and interscholastic sports
- Contracted services
- Transportation services for students to and from athletic events
- Athletic rental services
- Uniforms
- Athletic supplies and materials
- Dues and subscriptions
- Travel expenses for staff

3520 Other Student Activities

- Salaries, musical directors, drama coaches, and other extra-curricular personnel
- Salaries or the prorated share of salaries, clerical and support staff
- Printing
- Dues and subscriptions
- Supplies and materials
- Transportation services for students to and from activities
- Travel expenses for staff

3600 School Security

- Salaries, security personnel, school police and hall monitors
- Salaries or the prorated share of salaries, clerical and support staff
- Printing
- Dues and subscriptions
- Supplies and materials
- Travel expenses for staff

4000 OPERATION and MAINTENANCE OF PLANT: Housekeeping activities relating to the physical plant and maintenance activities for grounds, buildings and equipment. Expenditures classified as a 4000 expenditure *must not exceed* the per project dollar limit for extraordinary maintenance or for non-instructional equipment.

4110 Custodial Services

- Salaries, custodians, janitors, engineers, truck drivers and other maintenance personnel
- Contracted Services
- Custodial supplies and materials
- Travel expenses for staff
- Dues and subscriptions

4120 Heating of Buildings

- Supplies and Materials
- Other expenses, including the cost of coal, fuel oil, electricity, gas, steam and wood
- Contracted services

4130 Utility Services

- Supplies and Materials
- Other expenses, including the cost of water, trash, sewage and hazardous waste disposal, electricity, telephone services and non-heating fuels
- Contracted services

4210 Maintenance of Grounds

- Salaries, professional, clerical and other
- Grounds keepers, equipment operators and aides
- Supplies, materials and tools
- Contracted services
- Other expenses
- Travel expenses for staff

4220 Maintenance of Buildings

- Salaries, professional, clerical and other
- Building maintenance, engineers, licensed trades people, painters and aides
- Supplies, materials and tools
- Travel expenses for staff
- Contracted services

4225 Building Security System – Installation and Maintenance (less than \$5,000 of building security system.

- Supplies, materials and tools
- Contracted services
- Other Expenses

4230 Maintenance of Equipment

- Salaries, of repair personnel
- Supplies, materials and tools
- Equipment parts and replacement of equipment and furnishings
- Contracted services

4300 Extraordinary Maintenance

- Contracted Services
- Supplies and Materials
- Equipment and tools
- Principal portion of a loan or the cost of a lease/purchase agreement

4400 Networking & Telecommunications: (Expenditures to support the school district's infrastructure)

- Salaries, professional, clerical, other
- Contracted Services
- Supplies and Materials
- Other expenses, including, Wiring, PBX Systems, File Servers, etc.

4450 Technology Maintenance

- Salaries, professional, clerical, other
- Contracted Services
- Supplies and materials
- Other Expenses
- Equipment and tools

5000 FIXED CHARGES: Retirement and insurance programs, rental of land and buildings, debt service for current loans, and other recurring items, which are not generally provided for under another function.

5100 Employee Retirement

- Contributions to employee retirement systems
- Social Security contributions
- Contributions to pension plans
- Medicaid contributions

5150 Employee Separation Costs

- Vacation pay, sick leave buy back and other benefits payable upon termination/retirement

5200 Insurance Programs

- Employee unemployment, health, and life insurance premiums or payments, and workers' compensation for active employees

5250 Insurance for Retired School Employees

- Health insurance premiums for retired school employees

5260 Other Non Employee Insurance

- Insurance premiums for property, fire, liability, fidelity bonds
- Judgments against the school district resulting from self-insurance

5300 Rental-Lease of Equipment. Expenditures for this purpose may only exceed the per project dollar limit for extraordinary maintenance (\$100,000) or non-instructional equipment (\$5,000) for a three year period. After the third rental year the cost must be reported as a 7000 (fixed asset) expenditure. Do not include lease/purchase agreements.

- Annual operating lease/rental costs

5350 Rental-Lease of Buildings

- Annual capital lease/rental costs

5400 Debt Service (Interest) on Current Loans - RANS

- Annual interest charge on borrowing for revenue anticipation notes (RANS) for school purposes with a term of one year or less

5450 Debt Service (Interest) on Current Loans - BANS

- Annual interest charge on short term borrowing for bond anticipation notes (BANS) for school purposes.

5500 Other Charges: (Other items of a recurrent nature for school purposes)

- Costs of municipal and other public safety inspections
- Bank Charges
- Contracts for Medicaid billing

5550 *Crossing Guards*

- Salaries of crossing guards

6000 COMMUNITY SERVICES: Services provided by the school district for the community as a whole, or some segment of the community.

6200 Civic Activities

- Citizens' meetings
- Parent-teacher-student association activities
- Public forums and lectures
- School Council meetings and activities
- Advisory Council meetings
- Public forums and lectures
- Salaries or the prorated share of salaries, clerical and support staff
- Contracted services
- Supplies, materials, travel expenses and other expenses

6300 Recreation Services

- Salaries or the prorated share of salaries, clerical and support staff
- Contracted services
- Supplies, materials, travel expenses for staff and other expenses

6800 Health Services to Non-Public Schools

- Salaries or the prorated share of salaries, clerical and staff support
- Salaries, physicians and nurses
- Contracted services
- Medical supplies and materials
- Travel expenses for staff
- Other expenses
-

6900 Transportation Services to Non-Public Schools (To and from non-public school, regardless of distance.)

- Salaries, student transportation supervisors, dispatchers, school bus drivers, school bus maintenance personnel
- Salaries or the prorated share of salaries, clerical and support staff
- Fuel, lubrication, tires and school bus repairs
- Contracted service
- Insurance premiums
- School bus monitors

7000 ACQUISITION, IMPROVEMENT AND REPLACEMENT OF FIXED ASSETS: Acquisition of land or existing buildings, improvements of grounds, construction of buildings, additions to buildings, remodeling of buildings, or acquisition of initial or additional *non instructional* equipment exceeding the \$5,000 unit cost and \$100,000 extraordinary maintenance cost as defined in 603 CMR 10.00. Costs corresponding to revenue received as a lump sum or progress payment revenue receipt from MSBA whether or not outstanding BANs exist. Costs directly related to a school construction project supported through local appropriation.

7100 Acquisition and Improvement of Sites

- Purchase of school building sites
- Improvement of school building sites
- Grading, landscaping, sewers, storm drains, retaining walls, and surfacing
- Capital leases costs
- Principal portion of a loan not reported in 8100

7200 Acquisition and Improvement of Buildings

- Construction of buildings
- Acquisition of existing buildings
- Additions to existing buildings
- Acquisitions of portable school buildings/classrooms
- Rehabilitation of school buildings
- Lease/Purchase of Buildings
- Capital leases
- Principal portion of a loan not reported in 8100

7300 Acquisition and Improvement of Equipment

- Acquisition of new, non-instructional school equipment having a useful life of more than one year and an acquisition cost of more than \$5,000.
- Acquisition of school furniture and fixtures (bulk purchases)
- Acquisition of school machinery
- Lease/Purchase of Equipment

- Capital leases
- Principal portion of a loan not reported in 8100

7350 Capital Technology

- Hardware or other technology purchases exceeding the \$5,000 unit cost
- Capital leases
- Lease/Purchase of capital technology
- Principal portion of a loan not reported in 8100

7400 Replacement of Equipment

- Capital leases
- Lease/Purchase of Equipment
- Replacement of non-instructional equipment having a useful life of more than one year and an acquisition cost of more than \$5,000.
- Principal portion of a loan not reported in 8100

7500 Acquisition of Motor Vehicles

- Purchase of passenger vehicles for school administrative use
- Purchase of trucks for school maintenance use
- Purchase of school buses
- Lease/Purchase of motor vehicles, trucks or buses
- Capital leases
- Principal portion of a loan not reported in 8100

7600 Replacement of Motor Vehicles

- Passenger vehicles, truck, and school buses purchased to take the place of existing equipment
- Lease/Purchase of motor vehicles
- Capital leases
- Principal portion of a loan not reported in 8100

8000 DEBT RETIREMENT AND SERVICE: Retirement of debt and payment of interest and other debt costs. Principal and interest on *current* loans are not part of this function, but are reported in fixed charges (5400/5450).

8100 Long Term Debt Retirement/School Construction

- Annual *Principal* of loans used to finance the purchase or construction of schools.

8200 Long Term Debt Service/School Construction

- Annual *Interest* on bonds and loans used to finance the purchase or construction of schools.

8400 Long Term Debt Service/Educational Expenditures

- Annual *Interest* on bonds and loans used to finance the purchase of educational expenditures and for other equipment and maintenance costs, such as books, instructional equipment, and extraordinary maintenance. Report the principal of these loans in the cost category of the purchase (e.g. fixed assets, instructional technology, etc.).

8600 Long Term Debt Service/Other

- Annual *Interest* on bonds and loans used to finance the purchase of non-instructional equipment, and to pay for capital maintenance projects in excess of one hundred *thousand dollars* (\$100,000). Principal costs should be reported in the appropriate 7000 series

9000 PROGRAMS WITH OTHER SCHOOL DISTRICTS: Transfers of payments to other school districts or to non-public schools for services provided to students residing in the sending city or town.

9100 Programs with Other Districts in Massachusetts

- Tuition or transfer payments to other public school districts in Massachusetts for resident students
- Tuition to *non member* Collaboratives
- Tuition to *non member* Regional School Districts

9110 School Choice Tuition

- Transfers made by the state from the sending school district's State Aid to the receiving school district or municipality. Deducted from state aid payments and recorded as an expenditure

9120 Tuition to Charter Schools (Horace Mann or Commonwealth)

- Transfers made by the state from the sending school district's State Aid to the Charter School. Deducted from state aid payments and recorded as an expenditure

9200 Tuition to Out-of-State Schools

- Tuition or transfer payments to school districts in other states for resident students

9300 Tuition to Non-Public schools

- Tuition or transfer payments to *non-public* schools for resident students

9400 Tuition to Collaboratives

- Payments of assessments to *member* Collaboratives for administrative and instructional services in accordance with collaborative agreements.

9500 Payments to Regional School Districts

- Payments or assessments to *member* regional school districts for capital and operating budgets in accordance with regional school district agreements.

Notes:

Supervisory refers to individuals responsible for a program/activity and for directing and evaluating personnel in that program/activity.

Non Supervisory refers to individuals responsible for a program/activity and for coordinating personnel working in that program/activity.