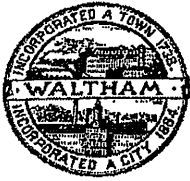


City of Waltham, Massachusetts
Waltham Public Schools

*T*ogether
*E*veryone
*A*chieves
*M*ore

Superintendent's Recommended Operating Budget

July 1, 2013 - June 30, 2014



Waltham Public Schools

Susan M. Nicholson, Ed. D., Superintendent
Susanmicholson@k12.waltham.ma.us

March 14, 2013

Dear Members of the School Committee:

Attached, please find a copy of the FY14 proposed budget. This proposed budget represents an overall increase of 3.08% from last year.

I have employed an inclusive process to the proposed budget working with the administrative team and sharing information with the Waltham School Committee. This process began at the School Committee meeting on November 21, 2012 when I presented FY14 Budget Assumptions and Timeline. I have presented three iterations of the budget to you for your review and feedback.

This proposed budget supports the goals and initiatives in our District Improvement Plan which includes the following:

Equity and Excellence: Ensure that all students have equal access to high-quality content that meets their academic, social, emotional, and physical needs.

Data-Driven Decisions: Continuously analyze data on student learning and educator, school, and district performance to improve student learning and teaching quality.

Infrastructure: Provide an infrastructure of tools, systems, and services that supports district initiatives and expands the learning environment for students and families.

The proposed FY14 budget also supports our English Language Learners, our Level 3 schools, and the roll through of additional sections at our six elementary schools. The number of K students registered at this time is less than what is projected. We have a district-wide K registration night scheduled on Thursday, March 14, at the Parent Information Center. I will have additional K numbers on Friday which will give us a better although not a finalized picture of where we are with enrollment. I will continue to update you on those numbers in the coming weeks. It may be possible to reduce the overall number of K teachers in the district.

I am requesting a net increase of 8.375 positions. This request is made to support the following programs and/or schools:

Requesting:

- 5 English Language Learner teachers at the elementary level
- 1 English Language Learner coach at Kennedy Middle School
- 5 elementary teachers for the roll through
- 1.25 elementary specialists
- 19 hour per week plumber (.475)

Reducing:

Grants Manager	.35
Clerical position	1
Parent/liaison	1
Paraprofessional	2

Total requested: 12.725

Total reduced 4.35

Net increase 8.375

Prudent decisions were made throughout the budget process. For example:

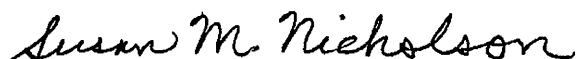
- I have withdrawn the request for the position of Administrator of Technology. I have done so after much dialogue with Central Office staff and district administrators.
- I have withdrawn the request for a School Adjustment Counselor to support the Behavior Program at Kennedy Middle School and the Successful Start Program at Plympton Elementary School. We will re-allocate district staff to fill this position.
- I have continued with the part-time Administrator of Human Resources position.
- I have continued with the part-time Title I/McKinney-Vento position

Additional increases to the proposed FY14 budget include:

- \$900,000. for steps/longevity
- \$ 13,000. for degree changes
- \$ 75,000. for Waltham Family School
- \$ 75,000. for transportation
- \$ 12,000. for Principals at Level 3 schools to work 12 months
- \$ 50,000. increase in per pupil allocation

I look forward to working with you on the FY14 proposed budget.

Sincerely,



Susan M. Nicholson, Superintendent

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**Waltham Public Schools
FY2013 - 2014 Budget Summary**

	FY 2013 Budget	FY 2014 Superintendent's Recommendation	\$ Inc (Dec)	% Inc (Dec)
Personnel	51,108,585	52,303,836	1,195,251	
General Expenses	15,590,863	16,447,116	856,253	
Total	66,699,448	68,750,952	2,051,504	3.08%

SCHOOL DEPARTMENT
FY 2014 School Department Operating Budget - Superintendent's Recommendation

COST SUMMARY BY CLASSIFICATION	FY 2011	FY 2012	FY 2013			FY 2014		
	Actual Expenditures	Actual Expenditures	July-December Budget	Actual Expenditures	Estimated Expenditures Thru 6/30/13	Superintendent's Incr/Decr	Recommendation	School Committee Approval
Personnel	46,275,552.79	47,096,882.45	51,108,585.00	21,453,633.34	50,640,366.00	1,195,251.00	52,303,836.00	0.00
General Expenses								
Operating Expenses	9,612,906.02	10,043,994.57	10,518,102.00	4,218,219.30	10,431,278.09	23,661.00	10,541,763.00	0.00
Equipment & Unusual	385,535.56	479,998.84	347,082.00	174,278.60	225,581.00	11,621.00	358,703.00	0.00
Special Items	4,945,148.40	5,239,212.76	4,725,679.00	2,657,883.25	4,949,810.00	820,971.00	5,546,650.00	0.00
Total Operating Budget	61,219,142.77	62,860,088.62	66,699,448.00	28,504,014.49	66,247,035.09	2,051,504.00	68,750,952.00	0.00

Indirect Costs

The Department of Education (DOE) permits school departments to report certain school-related expenses incurred by other city departments on the annual End of Year Pupil and Financial Report (EOYR.) These 'indirect' municipal expenses include administrative services, employee benefits (including retirement and insurance), school facility operation and maintenance, other fixed costs, debt and capital outlay, and assessments and tuitions paid to other districts. Many of these expenditures are counted toward the annual net school spending requirement under M.G.L. Chapter 70. Please note that these costs are not included in the School Department Operating budget total.

Indirect Costs	FY 2011 Actual	FY 2012 Actual	FY 2013 Budgeted
Administrative Services	1,832,256	1,829,137	1,917,520
Maintenance of Grounds (snow & ice)	34,501	112,395	113,850
Employer Retirement Contributions	1,912,331	1,945,127	1,962,500
Insurance (active employees)	11,551,307	11,834,434	11,937,000
Insurance (retired employees)	10,373,083	9,985,576	9,500,000
Property Insurance (building)	97,944	88,272	90,000
School Crossing Guards	239,638	245,545	260,912
Debt - Equipment			29,238
Long-Term Debt Retirement - School Construction	3,038,638	3,033,638	3,110,238
Long-Term Debt Service - School Construction	1,692,706	1,584,346	1,545,339
School Choice / Charter School	251,760	191,070	182,923
Total	\$31,024,164	\$30,849,540	\$30,649,520

Budget Summary by Element

	Dept #	FY 2011	FY 2012	FY 2013			FY 2014		
		Actual Expenditures	Actual Expenditures	Budget	July-December Actual Expenditures	Expenditures Thru 6/30/13	Superintendent's Recommendation	Incr/Decr	School Committee Approval
Supportive Services									
School Committee	001-31-41	181,958.85	192,580.69	143,311.00	90,742.85	141,566.00	168,882.00	25,571.00	-
Personnel		59,978.88	60,246.00	61,536.00	30,357.00	61,536.00	62,850.00	1,314.00	-
General Expenses		121,979.97	132,334.69	81,775.00	60,385.85	80,030.00	106,032.00	24,257.00	-
Operating Expenses		39,125.47	25,068.19	30,000.00	15,121.85	30,000.00	30,000.00	-	-
Equipment & Unusual		64,859.50	89,311.50	30,000.00	25,234.00	30,000.00	55,000.00	25,000.00	-
Special Items		17,995.00	17,955.00	21,775.00	20,030.00	20,030.00	21,032.00	(743.00)	-
Administrative Offices	001-31-42	1,192,839.30	1,252,811.89	1,573,749.00	751,379.75	1,544,224.00	1,454,004.00	(119,745.00)	-
Personnel		1,141,604.39	1,194,920.85	1,495,614.00	734,757.83	1,466,089.00	1,382,418.00	(113,196.00)	-
General Expenses		51,234.91	57,891.04	78,135.00	16,621.92	78,135.00	71,586.00	(6,549.00)	-
Operating Expenses		30,978.33	34,273.05	58,135.00	13,636.72	58,135.00	51,586.00	(6,549.00)	-
Equipment & Unusual		20,256.58	23,617.99	20,000.00	2,985.20	20,000.00	20,000.00	-	-
Special Items		-	-	-	-	-	-	-	-
General Administration	001-31-43	1,585,288.78	1,705,933.49	2,482,885.00	750,488.72	2,110,309.00	2,439,891.00	(42,994.00)	-
Personnel		918,986.87	994,566.88	1,625,776.00	234,779.89	1,254,600.00	1,520,492.00	(105,284.00)	-
General Expenses		666,301.91	711,366.61	857,109.00	515,708.83	855,709.00	919,399.00	62,290.00	-
Operating Expenses		394,506.70	408,369.05	528,409.00	321,223.96	527,409.00	615,199.00	86,790.00	-
Equipment & Unusual		-	-	24,300.00	2,622.00	24,300.00	-	(24,300.00)	-
Special Items		271,795.21	302,997.56	304,400.00	191,862.87	304,000.00	304,200.00	(200.00)	-
Management Information Systems	001-31-45	518,112.63	542,411.57	546,378.00	256,625.41	591,867.00	598,078.00	51,700.00	-
Personnel		325,553.15	330,065.95	272,496.00	156,391.19	317,985.00	333,643.00	61,147.00	-
General Expenses		192,559.48	212,345.62	273,882.00	100,234.22	273,882.00	264,435.00	(9,447.00)	-
Operating Expenses		162,618.34	166,405.43	231,282.00	100,234.22	224,282.00	221,835.00	(9,447.00)	-
Equipment & Unusual		29,941.14	45,940.19	42,600.00	-	49,600.00	42,600.00	-	-
Special Items		-	-	-	-	-	-	-	-
Central School Supply	001-31-47	204,990.11	298,632.13	229,250.00	69,377.31	229,250.00	244,250.00	15,000.00	-
Personnel		4,788.00	5,210.75	4,250.00	2,880.00	4,250.00	4,250.00	-	-
General Expenses		200,202.11	293,421.38	225,000.00	66,497.31	225,000.00	240,000.00	15,000.00	-
Operating Expenses		171,695.41	289,896.79	225,000.00	66,497.31	225,000.00	225,000.00	-	-
Equipment & Unusual		28,506.70	3,524.59	-	-	-	15,000.00	15,000.00	-
Special Items		-	-	-	-	-	-	-	-
Attendance	001-31-51	137,442.34	69,852.34	73,094.00	33,491.02	71,794.00	72,732.00	(362.00)	-
Personnel		135,442.42	68,897.89	70,794.00	33,036.52	70,794.00	71,732.00	938.00	-
General Expenses		1,999.92	954.45	2,300.00	454.50	1,000.00	1,000.00	(1,300.00)	-
Operating Expenses		1,999.92	954.45	2,300.00	454.50	1,000.00	1,000.00	(1,300.00)	-
Equipment & Unusual		-	-	-	-	-	-	-	-
Special Items		-	-	-	-	-	-	-	-
Health Services	001-31-52	933,030.95	908,194.88	912,158.00	419,021.48	927,496.00	919,598.00	7,440.00	-
Personnel		884,018.96	853,750.70	853,652.00	382,887.94	868,990.00	859,325.00	5,673.00	-
General Expenses		49,011.99	54,444.18	58,506.00	36,133.54	58,506.00	60,273.00	1,767.00	-
Operating Expenses		49,011.99	54,444.18	58,506.00	36,133.54	58,506.00	60,273.00	1,767.00	-
Equipment & Unusual		-	-	-	-	-	-	-	-

Budget Summary by Element

		FY 2011	FY 2012	FY 2013			FY 2014		
	Dept #	Actual Expenditures	Actual Expenditures	Budget	July-December Actual Expenditures	Expenditures Thru 6/30/13	Superintendent's Recommendation	Incr/Decr	School Committee Approval
Special Items		-	-	-	-	-	-	-	-
Student Transportation	001-31-53	3,639,920.50	3,926,906.48	3,712,552.00	1,440,868.64	3,784,709.34	3,791,914.00	79,362.00	-
Personnel									
General Expenses		3,639,920.50	3,926,906.48	3,712,552.00	1,440,868.64	3,784,709.34	3,791,914.00	79,362.00	-
Operating Expenses		3,639,920.50	3,926,906.48	3,712,552.00	1,440,868.64	3,784,709.34	3,791,914.00	79,362.00	-
Equipment & Unusual		-	-	-	-	-	-	-	-
Special Items		-	-	-	-	-	-	-	-
Athletics	001-31-55	720,992.99	738,194.27	762,809.00	318,036.37	763,642.00	771,069.00	8,260.00	-
Personnel		434,063.54	427,700.46	432,056.00	167,870.87	433,679.00	434,362.00	2,306.00	-
General Expenses		286,929.45	310,493.81	330,753.00	150,165.50	329,963.00	336,707.00	5,954.00	-
Operating Expenses		282,464.45	302,593.81	322,063.00	142,265.50	322,063.00	328,412.00	6,349.00	-
Equipment & Unusual		-	-	-	-	-	-	-	-
Special Items		4,465.00	7,900.00	8,690.00	7,900.00	7,900.00	8,295.00	(395.00)	-
Facilities	001-31-57	1,932,460.24	1,888,030.06	1,976,342.00	1,016,452.54	1,784,112.00	2,005,383.00	29,041.00	-
Personnel		1,159,703.37	1,110,066.82	1,100,792.00	583,081.48	1,037,612.00	1,112,883.00	12,091.00	-
General Expenses		772,756.87	777,963.24	875,550.00	433,371.06	746,500.00	892,500.00	16,950.00	-
Operating Expenses		595,335.53	611,396.72	735,460.00	338,035.36	744,460.00	710,460.00	(25,000.00)	-
Equipment & Unusual		175,381.34	164,526.52	138,050.00	93,295.70	-	180,000.00	41,950.00	-
Special Items		2,040.00	2,040.00	2,040.00	2,040.00	2,040.00	2,040.00	-	-
Utilities	001-31-58	2,970,905.95	2,780,679.05	2,970,700.00	1,115,256.79	2,970,700.00	2,886,100.00	(84,600.00)	-
Personnel									
General Expenses		2,970,905.95	2,780,679.05	2,970,700.00	1,115,256.79	2,970,700.00	2,886,100.00	(84,600.00)	-
Operating Expenses		2,970,905.95	2,780,679.05	2,970,700.00	1,115,256.79	2,970,700.00	2,886,100.00	(84,600.00)	-
Equipment & Unusual		-	-	-	-	-	-	-	-
Special Items		-	-	-	-	-	-	-	-
Printing	001-31-59	44,460.61	44,572.09	51,570.00	28,404.86	52,192.00	52,192.00	622.00	-
Personnel		26,008.59	24,280.09	26,720.00	15,741.48	27,342.00	27,342.00	622.00	-
General Expenses		18,452.02	20,292.00	24,850.00	12,663.38	24,850.00	24,850.00	-	-
Operating Expenses		18,452.02	20,292.00	24,850.00	12,663.38	24,850.00	24,850.00	-	-
Equipment & Unusual		-	-	-	-	-	-	-	-
Special Items		-	-	-	-	-	-	-	-
Food Services	220-3400	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel		981,518.39	1,012,326.52	1,001,421.00	489,051.74	1,011,421.00	1,012,726.00	11,305.00	-
General Expenses		705,907.73	856,393.44	825,150.00	401,873.42	825,118.93	1,133,200.00	308,050.00	-
Operating Expenses		702,398.73	804,970.02	818,650.00	397,183.53	818,450.00	848,200.00	29,550.00	-
Equipment & Unusual		3,509.00	51,423.42	6,500.00	4,689.89	6,668.93	285,000.00	278,500.00	-
Special Items		-	-	-	-	-	-	-	-
Offset ~ Food Services Revolving Fund		(1,687,426.12)	(1,868,719.96)	(1,826,571.00)	(890,925.16)	(1,836,539.93)	(2,145,926.00)	(319,355.00)	-
School Centers									
Fitzgerald Elementary	001-32-10	2,000,471.28	1,966,281.22	2,262,845.00	984,260.72	2,242,418.00	2,276,301.00	13,456.00	-
Personnel		1,958,193.21	1,928,387.75	2,219,804.00	964,867.50	2,199,377.00	2,232,367.00	12,563.00	-

Budget Summary by Element

	Dept #	FY 2011	FY 2012	FY 2013			FY 2014		
		Actual Expenditures	Actual Expenditures	Budget	July-December Actual Expenditures	Expenditures Thru 6/30/13	Superintendent's Recommendation	Incr/Decr	School Committee Approval
General Expenses		42,278.07	37,893.47	43,041.00	19,393.22	43,041.00	43,934.00	893.00	-
Operating Expenses		42,278.07	37,893.47	43,041.00	19,393.22	43,041.00	43,934.00	893.00	-
Equipment & Unusual		-	-	-	-	-	-	-	-
Special Items		-	-	-	-	-	-	-	-
MacArthur Elementary	001-32-11	1,597,699.13	1,634,758.29	1,646,998.00	702,498.24	1,621,763.00	1,700,705.00	53,707.00	-
Personnel		1,556,245.11	1,595,323.80	1,609,945.00	689,268.78	1,584,710.00	1,667,229.00	57,284.00	-
General Expenses		41,454.02	39,434.49	37,053.00	13,229.46	37,053.00	33,476.00	(3,577.00)	-
Operating Expenses		41,454.02	39,434.49	37,053.00	13,229.46	37,053.00	33,476.00	(3,577.00)	-
Equipment & Unusual		-	-	-	-	-	-	-	-
Special Items		-	-	-	-	-	-	-	-
Northeast Elementary	001-32-12	1,770,986.69	1,863,605.97	2,043,918.00	903,122.46	2,029,654.00	2,122,302.00	78,384.00	-
Personnel		1,728,457.04	1,818,274.25	2,003,832.00	891,220.18	1,989,568.00	2,084,861.00	81,029.00	-
General Expenses		42,529.65	45,331.72	40,086.00	11,902.28	40,086.00	37,441.00	(2,645.00)	-
Operating Expenses		42,529.65	37,381.72	33,226.00	11,902.28	33,226.00	37,441.00	4,215.00	-
Equipment & Unusual		-	7,950.00	6,860.00	-	6,860.00	-	(6,860.00)	-
Special Items		-	-	-	-	-	-	-	-
Plympton Elementary	001-32-13	1,798,287.20	1,865,755.02	1,807,871.00	868,112.38	1,828,663.00	1,906,744.00	98,873.00	-
Personnel		1,762,881.84	1,833,411.19	1,771,563.00	855,389.50	1,792,355.00	1,868,026.00	96,463.00	-
General Expenses		35,405.36	32,343.83	36,308.00	12,722.88	36,308.00	38,718.00	2,410.00	-
Operating Expenses		35,405.36	32,343.83	36,308.00	12,722.88	36,308.00	38,718.00	2,410.00	-
Equipment & Unusual		-	-	-	-	-	-	-	-
Special Items		-	-	-	-	-	-	-	-
Stanley Elementary	001-32-14	1,909,518.25	1,987,172.02	2,048,507.00	953,258.61	2,129,481.00	2,233,891.00	185,384.00	-
Personnel		1,871,094.61	1,954,702.73	2,010,539.00	944,645.62	2,091,513.00	2,193,902.00	183,363.00	-
General Expenses		38,423.64	32,469.29	37,968.00	8,612.99	37,968.00	39,989.00	2,021.00	-
Operating Expenses		38,423.64	32,469.29	37,968.00	8,612.99	37,968.00	39,989.00	2,021.00	-
Equipment & Unusual		-	-	-	-	-	-	-	-
Special Items		-	-	-	-	-	-	-	-
Whittemore Elementary	001-32-15	1,383,521.00	1,506,348.32	1,605,986.00	722,189.19	1,699,883.00	1,795,507.00	189,521.00	-
Personnel		1,356,088.12	1,482,202.96	1,570,353.00	719,245.02	1,664,250.00	1,756,623.00	186,270.00	-
General Expenses		27,432.88	24,145.36	35,633.00	2,944.17	35,633.00	38,884.00	3,251.00	-
Operating Expenses		27,432.88	24,145.36	35,633.00	2,944.17	35,633.00	38,884.00	3,251.00	-
Equipment & Unusual		-	-	-	-	-	-	-	-
Special Items		-	-	-	-	-	-	-	-
Kennedy Middle	001-32-21	3,252,236.62	3,306,744.22	3,382,736.00	1,501,863.78	3,384,651.00	3,434,933.00	52,197.00	-
Personnel		3,209,476.82	3,270,402.03	3,330,536.00	1,481,227.59	3,332,451.00	3,380,785.00	50,249.00	-
General Expenses		42,759.80	36,342.19	52,200.00	20,636.19	52,200.00	54,148.00	1,948.00	-
Operating Expenses		40,866.80	36,342.19	52,200.00	20,636.19	52,200.00	54,148.00	1,948.00	-
Equipment & Unusual		1,893.00	-	-	-	-	-	-	-
Special Items		-	-	-	-	-	-	-	-
McDevitt Middle	001-32-22	3,268,709.66	3,104,351.55	3,233,474.00	1,441,941.59	3,259,184.00	3,371,237.00	137,763.00	-

Budget Summary by Element

	Dept #	FY 2011	FY 2012	FY 2013			FY 2014		
		Actual Expenditures	Actual Expenditures	Budget	July-December Actual Expenditures	Expenditures Thru 6/30/13	Superintendent's Recommendation	Incr/Decr	School Committee Approval
Personnel		3,221,762.73	3,053,540.70	3,185,490.00	1,419,871.13	3,211,200.00	3,318,040.00	132,550.00	-
General Expenses		46,946.93	50,810.85	47,984.00	22,070.46	47,984.00	53,197.00	5,213.00	-
Operating Expenses		44,773.98	48,160.85	47,984.00	22,070.46	47,984.00	53,197.00	5,213.00	-
Equipment & Unusual		2,172.95	2,650.00	-	-	-	-	-	-
Special Items		-	-	-	-	-	-	-	-
Senior High	001-32-31	8,181,369.81	7,807,853.74	8,399,173.00	3,170,084.53	8,274,288.75	8,455,215.00	56,042.00	-
Personnel		7,995,604.05	7,563,872.68	8,230,818.00	3,078,328.56	8,105,615.00	8,276,826.00	46,008.00	-
General Expenses		185,765.76	243,981.06	168,355.00	91,755.97	168,673.75	178,389.00	10,034.00	-
Operating Expenses		172,390.17	175,887.38	168,355.00	91,755.97	168,673.75	178,389.00	10,034.00	-
Equipment & Unusual		13,375.59	68,093.68	-	-	-	-	-	-
Special Items		-	-	-	-	-	-	-	-
Senior High ~ Chapter 74 Program	001-32-31-3	1,771,296.23	2,039,150.71	2,266,234.00	1,034,837.58	2,075,317.00	2,284,365.00	18,131.00	-
Personnel		949,577.50	1,149,604.61	1,178,420.00	571,798.02	1,168,219.00	1,162,259.00	(16,161.00)	-
General Expenses		821,718.73	889,546.10	1,087,814.00	463,039.56	907,098.00	1,122,106.00	34,292.00	-
Operating Expenses		105,752.73	98,901.60	107,250.00	63,115.56	107,250.00	106,300.00	(950.00)	-
Equipment & Unusual		-	-	-	-	-	-	-	-
Special Items		715,966.00	790,644.50	980,564.00	399,924.00	799,848.00	1,015,806.00	35,242.00	-
Academic Departments									
English	001-33-70	100,368.76	99,502.38	110,122.00	41,782.04	110,122.00	110,122.00	-	-
Personnel		78,983.85	80,028.98	93,987.00	31,815.99	93,987.00	93,987.00	-	-
General Expenses		21,384.91	19,473.40	16,135.00	9,966.05	16,135.00	16,135.00	-	-
Operating Expenses		21,384.91	19,473.40	16,135.00	9,966.05	16,135.00	16,135.00	-	-
Equipment & Unusual		-	-	-	-	-	-	-	-
Special Items		-	-	-	-	-	-	-	-
Reading & Language Arts	001-33-71	346,727.57	360,610.02	364,875.00	157,736.72	355,666.00	341,991.00	(22,884.00)	-
Personnel		306,185.54	321,098.05	301,250.00	141,550.72	292,041.00	296,266.00	(4,984.00)	-
General Expenses		40,542.03	39,511.97	63,625.00	16,186.00	63,625.00	45,725.00	(17,900.00)	-
Operating Expenses		40,542.03	39,511.97	44,125.00	16,186.00	44,125.00	45,725.00	1,600.00	-
Equipment & Unusual		-	-	19,500.00	-	19,500.00	-	(19,500.00)	-
Special Items		-	-	-	-	-	-	-	-
Mathematics	001-33-72	328,827.52	333,191.65	361,239.00	131,775.21	349,113.00	330,133.00	(31,106.00)	-
Personnel		306,335.69	312,233.64	319,069.00	104,167.30	307,394.00	308,463.00	(10,606.00)	-
General Expenses		22,491.83	20,958.01	42,170.00	27,607.91	41,719.00	21,670.00	(20,500.00)	-
Operating Expenses		22,491.83	20,958.01	20,170.00	6,058.91	20,170.00	21,670.00	1,500.00	-
Equipment & Unusual		-	-	22,000.00	21,549.00	21,549.00	-	(22,000.00)	-
Special Items		-	-	-	-	-	-	-	-
Science & Health Education	001-33-73	296,590.15	298,586.50	441,261.00	186,866.62	452,469.00	465,748.00	24,487.00	-
Personnel		253,630.58	260,740.73	398,619.00	168,912.47	409,827.00	432,695.00	34,076.00	-
General Expenses		42,959.57	37,845.77	42,642.00	17,954.15	42,642.00	33,053.00	(9,589.00)	-
Operating Expenses		37,079.78	32,710.55	30,950.00	15,203.95	30,950.00	21,950.00	(9,000.00)	-
Equipment & Unusual		5,879.79	5,135.22	11,692.00	2,750.20	11,692.00	11,103.00	(589.00)	-
Special Items		-	-	-	-	-	-	-	-

Budget Summary by Element

	Dept #	FY 2011	FY 2012	FY 2013			FY 2014		
		Actual Expenditures	Actual Expenditures	Budget	July-December Actual Expenditures	Expenditures Thru 6/30/13	Superintendent's Recommendation	Incr/Decr	School Committee Approval
History & Social Sciences	001-33-74	111,634.60	109,048.47	109,871.00	38,640.32	109,871.00	108,271.00	(1,600.00)	-
Personnel		92,153.88	93,370.94	95,453.00	33,041.43	95,453.00	95,453.00	-	-
General Expenses		19,480.72	15,677.53	14,418.00	5,598.89	14,418.00	12,818.00	(1,600.00)	-
Operating Expenses		12,670.72	15,677.53	14,418.00	5,598.89	14,418.00	12,818.00	(1,600.00)	-
Equipment & Unusual		6,810.00	-	-	-	-	-	-	-
Special Items		-	-	-	-	-	-	-	-
World Languages	001-33-75	49,101.41	49,360.54	63,500.00	19,395.36	55,919.00	56,815.00	(6,685.00)	-
Personnel		44,454.95	45,145.52	59,500.00	18,582.10	51,919.00	52,615.00	(6,885.00)	-
General Expenses		4,646.46	4,215.02	4,000.00	813.26	4,000.00	4,200.00	200.00	-
Operating Expenses		4,646.46	4,215.02	4,000.00	813.26	4,000.00	4,200.00	200.00	-
Equipment & Unusual		-	-	-	-	-	-	-	-
Special Items		-	-	-	-	-	-	-	-
Fine & Performing Arts	001-33-80	1,878,315.73	1,948,560.59	1,960,021.00	808,307.35	2,008,956.00	2,056,589.00	96,568.00	-
Personnel		1,814,933.65	1,892,133.97	1,888,581.00	777,233.20	1,937,516.00	1,997,229.00	108,648.00	-
General Expenses		63,382.08	56,426.62	71,440.00	31,074.15	71,440.00	59,360.00	(12,080.00)	-
Operating Expenses		63,382.08	56,426.62	59,360.00	21,794.35	59,360.00	59,360.00	-	-
Equipment & Unusual		-	-	12,080.00	9,279.80	12,080.00	-	(12,080.00)	-
Special Items		-	-	-	-	-	-	-	-
Physical Education	001-33-82	474,595.84	462,391.55	479,305.00	212,027.38	509,572.00	532,624.00	53,319.00	-
Personnel		463,798.99	450,559.11	467,069.00	206,334.59	497,336.00	518,238.00	51,169.00	-
General Expenses		10,796.85	11,832.44	12,236.00	5,692.79	12,236.00	14,386.00	2,150.00	-
Operating Expenses		10,796.85	11,832.44	12,236.00	5,692.79	12,236.00	14,386.00	2,150.00	-
Equipment & Unusual		-	-	-	-	-	-	-	-
Special Items		-	-	-	-	-	-	-	-
Instructional Technology / Library Media	001-33-84	521,196.60	539,905.58	507,428.00	199,726.79	466,292.00	475,854.00	(31,574.00)	-
Personnel		415,311.79	387,687.92	401,482.00	151,869.81	360,346.00	370,928.00	(30,554.00)	-
General Expenses		105,884.81	152,217.66	105,946.00	47,856.98	105,946.00	104,926.00	(1,020.00)	-
Operating Expenses		85,490.81	103,917.66	105,946.00	47,299.08	105,946.00	104,926.00	(1,020.00)	-
Equipment & Unusual		20,394.00	48,300.00	-	557.90	-	-	-	-
Special Items		-	-	-	-	-	-	-	-
English Language Learning	001-33-86	1,479,054.89	1,622,160.61	2,285,416.00	892,113.13	2,275,376.00	2,618,897.00	333,481.00	-
Personnel		1,470,382.87	1,614,240.70	2,242,866.00	858,061.81	2,232,826.00	2,579,297.00	336,431.00	-
General Expenses		8,672.02	7,919.91	42,550.00	34,051.32	42,550.00	39,600.00	(2,950.00)	-
Operating Expenses		8,672.02	7,919.91	42,550.00	34,051.32	42,550.00	39,600.00	(2,950.00)	-
Equipment & Unusual		-	-	-	-	-	-	-	-
Special Items		-	-	-	-	-	-	-	-
Student Support Services	001-33-88	869,198.55	982,011.65	1,010,660.00	493,282.88	1,006,940.00	1,014,948.00	4,288.00	-
Personnel		856,107.33	961,945.81	987,302.00	484,011.97	983,582.00	991,270.00	3,968.00	-
General Expenses		13,091.22	20,065.84	23,358.00	9,270.91	23,358.00	23,678.00	320.00	-
Operating Expenses		13,091.22	20,065.84	23,358.00	9,270.91	23,358.00	23,678.00	320.00	-
Equipment & Unusual		-	-	-	-	-	-	-	-

Budget Summary by Element

	Dept #	FY 2011	FY 2012	FY 2013			FY 2014		
		Actual Expenditures	Actual Expenditures	Budget	July-December Actual Expenditures	Expenditures Thru 6/30/13	Superintendent's Recommendation	Incr/Decr	School Committee Approval
Special Items		-	-	-	-	-	-	-	-
Special Education	001-33-90-2	13,767,032.03	14,623,939.08	14,873,210.00	6,750,045.87	15,029,575.00	15,653,667.00	780,457.00	-
Personnel		9,473,744.47	9,958,267.99	10,798,421.00	4,520,405.85	10,696,004.00	10,817,180.00	18,759.00	-
General Expenses		4,293,287.56	4,665,671.09	4,074,789.00	2,229,640.02	4,333,571.00	4,836,487.00	761,698.00	-
Operating Expenses		344,335.40	527,046.24	646,579.00	177,508.84	487,579.00	606,210.00	(40,369.00)	-
Equipment & Unusual		16,064.97	20,949.15	20,000.00	16,004.80	30,000.00	35,000.00	15,000.00	-
Special Items		3,932,887.19	4,117,675.70	3,408,210.00	2,036,126.38	3,815,992.00	4,195,277.00	787,067.00	-
Title 1	280-3105	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel		211,434.82	235,045.42	219,621.00	96,209.02	224,673.00	225,727.00	6,106.00	-
General Expenses		-	-	-	-	-	-	-	-
Operating Expenses		-	-	-	-	-	-	-	-
Equipment & Unusual		-	-	-	-	-	-	-	-
Special Items		-	-	-	-	-	-	-	-
Offset ~ Title 1 Funding		(211,434.82)	(235,045.42)	(219,621.00)	(96,209.02)	(224,673.00)	(225,727.00)	(6,106.00)	-
Total		61,219,142.77	62,860,088.62	66,699,448.00	28,504,014.49	66,247,035.09	68,750,952.00	2,051,504.00	-

Total Operating Budget									
Personnel		46,275,552.79	47,096,882.45	51,108,585.00	21,453,633.34	50,640,366.00	52,303,836.00	1,195,251.00	-
General Expenses		14,943,589.98	15,763,206.17	15,590,863.00	7,050,381.15	15,606,669.09	16,447,116.00	856,253.00	-
Operating Expenses		9,612,906.02	10,043,994.57	10,518,102.00	4,218,219.30	10,431,278.09	10,541,763.00	23,661.00	-
Equipment & Unusual		385,535.56	479,998.84	347,082.00	174,278.60	225,581.00	358,703.00	11,621.00	-
Special Items		4,945,148.40	5,239,212.76	4,725,679.00	2,657,883.25	4,949,810.00	5,546,650.00	820,971.00	-
Total		61,219,142.77	62,860,088.62	66,699,448.00	28,504,014.49	66,247,035.09	68,750,952.00	2,051,504.00	-

**Waltham Public Schools
Budget Comparison**

		FY 2013	FY 2014			
	pages	Budget	Superintendent's Recommendation	\$ Inc (Dec)	% Inc (Dec)	Major Changes beyond increases due to contractual salary obligations
Supportive Services						
School Committee	13-15	143,311	168,882	25,571	17.84%	Legal Services for re-negotiation of (6) collective bargaining agreements ~ \$25,000
Administrative Offices	16-18	1,573,749	1,454,004	(119,745)	-7.61%	Human Resources Administrator reduced fte ~ savings \$35,000; Grants Manager reduced fte ~ savings \$42,000; Clerical position eliminated (\$46,670)
General Administration	19-22	2,482,885	2,439,891	(42,994)	-1.73%	Allowance for Degree Changes +\$13,000; Parent Information Center Aide position eliminated (\$19,040)
						Waltham Family School funding + \$75,000; NESDEC membership +4,000; Professional Development +\$50,000; Mastery Manager - additional module \$9,000
Management Information Systems	23-25	546,378	598,078	51,700	9.46%	Position transfer from Instructional Technology in FY13
Central School Supply	26-28	229,250	244,250	15,000	6.54%	Technology equipment replacement \$15,000
Attendance	29-31	73,094	72,732	(362)	-0.50%	
Health Services	32-34	912,158	919,598	7,440	0.82%	
Student Transportation	35-36	3,712,552	3,791,914	79,362	2.14%	Contractual agreement; Homeless Transportation +\$50,000
Athletics	37-39	762,809	771,069	8,260	1.08%	Replacement of uniforms, football helmet safety requirements, league dues, etc
						Director vacancy ~ savings \$20,000; Plumber position (19 hours, no-benefits) +\$25,000, reduced Contracted Services for outside plumbing services (\$25,000);
Facilities	40-43	1,976,342	2,005,383	29,041	1.47%	Extraordinary Maintenance + \$50,000
Utilities	44-46	2,970,700	2,886,100	(84,600)	-2.85%	Telephone contract savings (\$25,000); various electrical savings (\$86,000);
						Water (HS & Kennedy) + \$25,000
Printing	47-49	51,570	52,192	622	1.21%	
Total Supportive Services		15,434,798	15,404,093	(30,705)	-0.20%	
School Centers						
Elementary Schools						
Fitzgerald Elementary	54-56	2,262,845	2,276,301	13,456	0.59%	Lunch / Recess Monitor - additional hours ~ \$3,240; per pupil allocation increase \$2,276
MacArthur Elementary	57-59	1,646,998	1,700,705	53,707	3.26%	Grade 4 classroom teacher; Per pupil allocation increase \$2,333
Northeast Elementary	60-62	2,043,918	2,122,302	78,384	3.83%	Grade 2 classroom teacher; Principal ~ increase contract year to 12 months +\$6,000; copy machine lease ~ \$2,379; per pupil allocation increase \$2,354
Plympton Elementary	63-65	1,807,871	1,906,744	98,873	5.47%	Grade 3 classroom teacher; Per pupil allocation increase \$1,710
Stanley Elementary	66-68	2,048,507	2,233,891	185,384	9.05%	Grade 2 classroom teacher; Grade 1 teacher added subsequent to FY13 budget; per pupil allocation increase \$1,321
Whittemore Elementary	69-71	1,605,986	1,795,507	189,521	11.80%	Grade 2 classroom teacher; Grade 1 teacher added subsequent to FY13 budget; Principal ~ increase contract year to 12 months +\$6,000; per pupil allocation increase \$2,551

		FY 2013	FY 2014			
	pages	Budget *	Superintendent's Recommendation	\$ Inc (Dec)	% Inc (Dec)	Major Changes beyond increases due to contractual salary obligations
Middle Schools						
Kennedy Middle	72-75	3,382,736	3,434,933	52,197	1.54%	After School Homework / Enrichment Lab Stipend ~ \$3,600; per pupil allocation increase \$4,183
McDevitt Middle	76-79	3,233,474	3,371,237	137,763	4.26%	After School Homework / Enrichment Lab Stipend ~ \$3,600; per pupil allocation increase \$5,274
Senior High School						
Senior High	80-84	8,399,173	8,455,215	56,042	0.67%	Per pupil allocation increase \$12,224
Senior High ~ Chapter 74 Program	85-87	2,266,234	2,284,365	18,131	0.80%	Out of District Tuitions + \$35,242
Total School Centers		28,697,742	29,581,200	883,458	3.08%	
Academic Departments						
English	88-90	110,122	110,122	0	0.00%	
Reading & Language Arts	91-93	364,875	341,991	(22,884)	-6.27%	Listening Centers & Home to School initiative - not requested in FY14 ~ (\$19,500)
Mathematics	94-96	361,239	330,133	(31,106)	-8.61%	Calculators - not requested in FY14 ~ (\$22,000)
Science & Health Education	97-99	441,261	465,748	24,487	5.55%	Elementary classroom specialists (.25) + \$12,500
History & Social Sciences	100-102	109,871	108,271	(1,600)	-1.46%	
World Languages	103-105	63,500	56,815	(6,685)	-10.53%	
Fine & Performing Arts	106-109	1,960,021	2,056,589	96,568	4.93%	Elementary classroom specialists (.75) + \$37,500
Physical Education	110-112	479,305	532,624	53,319	11.12%	Elementary classroom specialists (.25) + \$12,500; License and annual inspection of the challenge course at WHS and climbing walls at the middle schools ~ \$2,150
Instructional Technology / Library Media	113-115	507,428	475,854	(31,574)	-6.22%	Position transfer to Management Information Systems in FY13
English Language Learning	116-118	2,285,416	2,618,897	333,481	14.59%	New positions - (1) Instructional Coach / (5) Teachers ~ \$300,000
Student Support Services	119-121	1,010,660	1,014,948	4,288	0.42%	
Special Education	122-127	14,873,210	15,653,667	780,457	5.25%	Paraprofessional - reduce (2) positions (\$50,000); increased Pre-school offset \$25,000; Out of District Tuitions / Circuit Breaker +\$787,067; Legal Services +\$15,000; Diagnostic Supplies +\$5,000; Direct Services (\$42,369)
Total Academic Departments		22,566,908	23,765,659	1,198,751	5.31%	
Total Operating Budget		66,699,448	68,750,952	2,051,504	3.08%	

* Includes salary budget allocation as a result of negotiated Collective Bargaining Agreement (WEA) made subsequent to budget approval.

**Waltham Public Schools
Full Time Equivalency Positions**

	2011 - 2012 as amended	2012 - 2013 as amended	2013 - 2014 recommended	Inc (Dec)
Supportive Services				
Administrative Offices	16.0	19.1	17.75	(1.35) Grants Manager reduced fte; Clerical position eliminated
General Administration	7.4	6.4	5.6	(0.80) Parent Information Center Aide position (.8) eliminated
Management Information Systems	6.0	6.0	6.0	0.0
Attendance & Census	1.5	1.5	1.5	0.0
Health Services	13.1	12.7	12.7	0.0
Athletics	2.5	2.5	2.5	0.0
Facilities	15.5	14.5	14.975	0.475 Plumber position ~ 19 hours, no benefits
Printing	0.5	0.5	0.5	0.0
Food Services	42.43	43.10	43.10	0.0
School Centers				
Elementary Schools				
Fitzgerald Elementary	31.0	35.0	35.0	0.0
MacArthur Elementary	26.5	25.5	26.5	1.0 Grade 4 classroom teacher
Northeast Elementary	29.5	30.5	31.5	1.0 Grade 2 classroom teacher
Plympton Elementary	27.5	27.5	28.5	1.0 Grade 3 classroom teacher
Stanley Elementary	29.0	32.0	33.0	1.0 Grade 2 classroom teacher
Whittemore Elementary	23.5	26.5	27.5	1.0 Grade 2 classroom teacher
Middle Schools				
Kennedy Middle	52.975	52.975	52.975	0.0

	2011 - 2012 * as amended	2012 - 2013 * as amended	2013 - 2014 recommended	Inc (Dec)
McDevitt Middle	51.875	51.875	51.875	0.0
Senior High School				
Senior High	133.2	127.4	127.4	0.0
Senior High ~ Chapter 74 Program	17.6	17.6	17.6	0.0
Academic Departments				
English	0.9	1.0	1.0	0.0
Reading & Language Arts	4.0	4.0	4.0	0.0
Mathematics	4.0	4.0	4.0	0.0
Science & Health	5.9	6.25	6.50	0.25 Elementary classroom specialists
History & Social Sciences	1.0	1.0	1.0	0.0
World Languages	0.5	0.6	0.6	0.0
Fine & Performing Arts	26.55	28.3	29.05	0.75 Elementary classroom specialists
Physical Education	6.8	7.8	8.05	0.25 Elementary classroom specialists
Instructional Technology / Library Media	7.2	6.2	6.2	0.0
English Language Learning	35.8	41.0	47.0	6.0 (1) Instructional Coach / (5) Teachers
Student Support Services	14.3	13.6	13.6	0.0
Special Education	235.1	241.1	239.1	(2.0) Paraprofessional - reduce (2) positions
Title 1	7.7	7.7	7.5	(0.2) Parent Liaison position (.2) eliminated
TOTAL	877.33	895.70	904.075	8.375

* Includes School Committee approved position changes made subsequent to budget approval.

School Committee

COST SUMMARY BY CLASSIFICATION	FY 2011	FY 2012	FY 2013			FY 2014		
	Actual Expenditures	Actual Expenditures	Budget	July-December Actual Expenditures	Estimated Expenditures Thru 6/30/13	Superintendent's Incr/Decr	Recommendation	School Committee Approval
Personnel	59,978.88	60,246.00	61,536.00	30,357.00	61,536.00	1,314.00	62,850.00	0.00
General Expenses								
Operating Expenses	39,125.47	25,068.19	30,000.00	15,121.85	30,000.00	0.00	30,000.00	0.00
Equipment & Unusual	64,859.50	89,311.50	30,000.00	25,234.00	30,000.00	25,000.00	55,000.00	0.00
Special Items	17,995.00	17,955.00	21,775.00	20,030.00	20,030.00	(743.00)	21,032.00	0.00
Total Operating Budget	<u>181,958.85</u>	<u>192,580.69</u>	<u>143,311.00</u>	<u>90,742.85</u>	<u>141,566.00</u>	<u>25,571.00</u>	<u>168,882.00</u>	<u>0.00</u>

School Committee

PERSONNEL

		FY 2012		FY 2013			FY 2014		
Bargaining Unit	Position	#	Actual Expenditures	#	Budget	July-December Actual Expenditures	Estimated Expenditures Thru 6/30/13	#	Superintendent's Recommendation
1.	School Committee Member			6	61,536	30,357	61,536	6	62,850
2.									
3.									
4.									
5.									
6.									
7.									
8.									
9.									
10.									
Total		6	60,246.00	6	61,536	30,357	61,536	6	62,850
								0	-

School Committee

Classification	FY 2011	FY 2012	FY 2013			FY 2014		
	Actual Expenditures	Actual Expenditures	Budget	July-December Actual Expenditures	Estimated Expenditures Thru 6/30/13	Superintendent's Incr/Decr	Recommendation	School Committee Approval
Personnel 001-31-41-5100								
5111 Salaries - Full Time	59,978.88	60,246.00	61,536.00	30,357.00	61,536.00	1,314.00	62,850.00	0.00
<hr/>								
General Expenses								
Operating Expenses 001-31-41-5200								
School Committee (1110)								
1110 - 5780 - Other	39,125.47	25,068.19	30,000.00	15,121.85	30,000.00	0.00	30,000.00	
<hr/>								
Equipment & Unusual 001-31-41-5400								
Legal Services for School Committee (1430)								
1430 - 5305 - Legal Services	64,859.50	89,311.50	30,000.00	22,692.00	25,000.00	0.00	30,000.00	
1430 - 5311 - Legal Services - Collective Bargaining				2,542.00	5,000.00	25,000.00	25,000.00	
<hr/>								
Special Items 001-31-41-5500								
Other Non Employee Insurance (5260)								
5260 - 5740 - Liability Insurance	17,995.00	17,955.00	21,775.00	20,030.00	20,030.00	(743.00)	21,032.00	
<hr/>								
Total Operating Budget	181,958.85	192,580.69	143,311.00	90,742.85	141,566.00	25,571.00	168,882.00	

Explanation for Requested Increases

<u>Item</u>	<u>Reason</u>	<u>Amount</u>
Personnel		
Salaries - Full Time	Contractual	1,314.00
General Expenses		
1430-5311 Legal Services - Collective Bargaining	Re-negotiation of (6) collective bargaining agreements	25,000.00

Administrative Offices

COST SUMMARY BY CLASSIFICATION	FY 2011	FY 2012	FY 2013			FY 2014		
	Actual Expenditures	Actual Expenditures	July-December Budget	Actual Expenditures	Estimated Expenditures Thru 6/30/13	Superintendent's Incr/Decr	Recommendation	School Committee Approval
Personnel	1,141,604.39	1,194,920.85	1,495,614.00	734,757.83	1,466,089.00	(113,196.00)	1,382,418.00	0.00
General Expenses								
Operating Expenses	30,978.33	34,273.05	58,135.00	13,636.72	58,135.00	(6,549.00)	51,586.00	0.00
Equipment & Unusual	20,256.58	23,617.99	20,000.00	2,985.20	20,000.00	0.00	20,000.00	0.00
Special Items	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Operating Budget	1,192,839.30	1,252,811.89	1,573,749.00	751,379.75	1,544,224.00	(119,745.00)	1,454,004.00	0.00

Administrative Offices

PERSONNEL

Bargaining Unit Position	FY 2012		FY 2013			FY 2014			
	#	Actual Expenditures	#	Budget	July-December Actual Expenditures	Estimated Expenditures Thru 6/30/13	#	Superintendent's Recommendation	School Committee Approval
1. Superintendent of Schools			1	157,080	79,006	158,620	1	161,792	
2. Temporary Assistant Superintendent of Administration									
3. Assistant Superintendent of Curriculum and Instruction			1	128,750	63,841	128,750	1	128,750	
4. Administrator of Pupil Personnel			1	126,000	62,759	126,000	1	126,000	
5. Business Administrator			1	121,297	60,416	121,297	1	121,297	
6. Fiscal Coordinator			1	102,138	50,873	102,138	1	102,138	
7. Human Resource Administrator			0.6	100,000	27,507	65,625	0.6	65,000	
8. Grants Management / Program Development			0.5	52,000	-	-	0.15	10,000	
9. Information Systems Specialist			1	60,194	37,132	62,800	1	62,800	
10. Secretary to Superintendent			1	72,970	36,004	74,612	1	74,612	
11. Secretary to Superintendent / School Committee			1	63,289	30,419	64,714	1	64,714	
12. WSSA Secretary to Assistant Superintendent			1	58,752	29,264	58,752	1	59,314	
13. WSSA Receptionist			1	46,670	23,027	46,670			
14. WSSA Payroll Clerk			3	147,442	65,394	146,457	3	146,128	
15. WSSA Bookkeeping Clerk			3	145,627	72,316	145,627	3	145,627	
16. WSSA Business / Transportation Clerk			1	49,878	23,774	49,878	1	49,878	
17. WSSA Secretary to Fiscal Coordinator			0.5	22,897	11,405	22,897	0.5	23,116	
18. Copy Center Coordinator			0.5	19,000	9,464	19,622	0.5	19,622	
19. Clerical OT / Substitutes / Summer Help				21,630	9,819	21,630		21,630	
Total	16.0	1,194,920.85	19.1	1,495,614	692,420	1,416,089	17.75	1,382,418	0 -

Administrative Offices

Classification	FY 2011	FY 2012	FY 2013			FY 2014		
	Actual Expenditures	Actual Expenditures	Budget	July-December Actual Expenditures	Estimated Expenditures Thru 6/30/13	Superintendent's Incr/Decr	Recommendation	School Committee Approval
Personnel 001-31-42-5100								
5111 Salaries - Full Time	1,077,562.91	1,123,603.34	1,473,984.00	682,600.93	1,394,459.00	(113,196.00)	1,360,788.00	0.00
5122 Temporary Help	24,885.17	29,295.45	21,630.00	9,819.25	21,630.00	0.00	21,630.00	0.00
5131 Overtime	39,156.31	42,022.06		42,337.65	50,000.00			
General Expenses								
General Expenses 001-31-42-5200								
Superintendent (1210)								
1210 - 5242 - Maintenance of Office Equipment	1,372.00	276.00		276.00	276.00	0.00		
1210 - 5270 - Lease of Office Equipment	5,984.25	6,015.36	6,291.00	4,117.68	6,015.00	(984.00)	5,307.00	
1210 - 5342 - Postage	2,030.69	2,049.59	3,000.00	2,000.00	3,000.00	0.00	3,000.00	
1210 - 5420 - Office Supplies	1,230.60	2,945.54	2,500.00	1,223.04	2,500.00	0.00	2,500.00	
1210 - 5780 - Other	1,713.50	536.32	5,000.00	2,769.53	4,600.00	0.00	5,000.00	
District-Wide Administration (1230)								
1230 - 5360 - Consultant (Grant Writer)				400.00	400.00	0.00		
Finance & Business (1410)								
1410 - 5270 - Lease of Office Equipment	1,944.00	1,944.00	1,944.00		1,944.00	435.00	2,379.00	
1410 - 5342 - Postage	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	0.00	2,000.00	
1410 - 5420 - Office Supplies	3,270.65	1,350.24	2,500.00	555.47	2,500.00	(500.00)	2,000.00	
1410 - 5780 - Other	10,685.14	10,081.00	14,900.00	110.00	14,900.00	(5,500.00)	9,400.00	
Human Resources (1420)								
1420 - 5341 - Advertising		6,939.00	15,000.00		15,000.00	0.00	15,000.00	
1420 - 5780 - Other	747.50	136.00	5,000.00	185.00	5,000.00	0.00	5,000.00	
Equipment & Unusual 001-31-42-5400								
Other Charges (5500)								
5500 - 5780 - Other (Medicaid)	20,256.58	23,617.99	20,000.00	2,985.20	20,000.00	0.00	20,000.00	
Special Items 001-31-42-5500								
Total Operating Budget	1,192,839.30	1,252,811.89	1,573,749.00	751,379.75	1,544,224.00	(119,745.00)	1,454,004.00	

Explanation for Requested Increases

<u>Item</u>	<u>Reason</u>	<u>Amount</u>
Personnel		
Salaries - Full Time	Contractual	11,788.00
General Expenses		
1410-5270 Lease of Office Equipment	New copy machine lease agreement	435.00

General Administration

Curriculum, Instruction, Assessment, and Professional Development

Much of the work in the district aligns well with and is in support of the following mandates at both the state and federal levels: implementing newly developed Massachusetts DESE Model System for Educator Evaluation; transitioning to the PARCC (The Partnership for Assessment of Readiness for College & Careers) which will replace our state's MCAS exams during the 2014 - 2015 school year; and requiring all K-12 core content teachers in the Commonwealth holding licenses in early childhood, elementary, teachers of students with moderate and severe disabilities, English, reading, language arts, mathematics, science, civics and government, economics, history and geography who have English language learners in their classrooms to participate in an endorsement course which calls for 45 hours of professional training in sheltered immersion by July 1, 2016. In Waltham, we have 180 teachers who must enroll in this 45 hours of professional development over the next three years.

Beside the state and federal mandates, the district will provide the following professional development for educators and administrators to ensure that all students have equal access to high quality content and instruction that is standards-based and differentiated to meet the diverse needs of our students:

- K-12 curriculum alignment with new state frameworks which include the common core standards to match written, taught, assessed and learned curriculum
- Develop common district determined assessments which are part of the Massachusetts Model System for Educator Evaluation
- Use of Mastery Manager to analyze district's common assessments to monitor student progress and program implementation at the district, school and classroom level.
- Professional Learning Community Lead Teacher training which will establish procedures for grade and same course PLCs to plan student-centered lessons, discuss data about student learning, sharing of resources and teaching strategies; and creating common assessments.
- Effective Teaching Strategies which will promote high-quality instruction
- Open Circle
- Mentor and Induction Programs for teachers and administrators
- Writing with Colors Workshop
- World-Class Instructional Design and Assessment (WIDA)
- Use of 1:1 learning devices
- Maintain a consistently delivered K-5 literacy and math block including 30 minute intervention period
- Embed Social Studies and Science into the elementary literacy block
- Daily 5 Study Groups
- Math in Focus Training
- pre-AP/LTF Training for grade 6-12 ELA, math, science, special education and ESL teachers which will increase overall academic rigor in these areas
- 21st Century Skills of critical thinking, problem solving, communication, collaboration and digital literacy

COST SUMMARY BY CLASSIFICATION	FY 2011	FY 2012	FY 2013			FY 2014		
	Actual Expenditures	Actual Expenditures	Budget	July-December Actual Expenditures	Estimated Expenditures Thru 6/30/13	Superintendent's Incr/Decr	Recommendation	School Committee Approval
Personnel	918,986.87	994,566.88	1,625,776.00	234,779.89	1,254,600.00	(105,284.00)	1,520,492.00	0.00
General Expenses								
Operating Expenses	394,506.70	408,369.05	528,409.00	321,223.96	527,409.00	86,790.00	615,199.00	0.00
Equipment & Unusual	0.00	0.00	24,300.00	2,622.00	24,300.00	(24,300.00)	0.00	0.00
Special Items	271,795.21	302,997.56	304,400.00	191,862.87	304,000.00	(200.00)	304,200.00	0.00
Total Operating Budget	1,585,288.78	1,705,933.49	2,482,885.00	750,488.72	2,110,309.00	(42,994.00)	2,439,891.00	0.00

General Administration

PERSONNEL

Bargaining Unit Position	FY 2012		FY 2013			FY 2014			
	#	Actual Expenditures	#	Budget	Actual Expenditures	Estimated Expenditures Thru 6/30/13	#	Superintendent's Recommendation	School Committee Approval
1. WSSA Director's Secretary			1	37,736	18,148	37,736	1	37,736	
2. WSSA Switchboard			1	47,108	23,464	47,108	1	47,108	
3. WSSA Substitute Coordinator									
4. Parent Information Center Coordinator			1	51,815	15,852	50,303	1	50,000	
5. Parent Information Center Aide			0.8	19,040	5,423	7,916			
6. Translator			1	44,622	22,226	46,082	1	46,082	
7. School Safety Officer			S	3,105	1,544	3,105	S	3,105	
8. Waltham Family School Coordinator			1	81,298	39,219	81,298	1	81,298	
9. Teacher - Waltham Family School			0.6	43,460	14,154	43,460	0.6	43,460	
10. Math Olympiad Stipend			S	4,784		4,784	S	4,784	
11. Mentoring Stipends			S	55,000		55,000	S	55,000	
12. Summer School Director Stipend			S	6,200	6,200	6,200	S	6,200	
13. WSAA Summer Per Diem				25,000		25,000		25,000	
14. Substitutes (daily substitutes)				350,000	99,255	350,000		350,000	
15. Sick Leave Buyback				250,000	11,100	250,000		250,000	
16. Allowance for Contract Negotiations				297,719		297,719		297,719	
17. Allowance for Degree Changes				60,000				73,000	
18. Contingency Plan				300,000				150,000	
19. Less Federal Grant Funds				(51,111)	(21,805)	(51,111)			
Total	7.4	994,566.88	6.4	1,625,776	234,780	1,254,600	5.6	1,520,492	0 -

General Administration

Classification	FY 2011	FY 2012	FY 2013			FY 2014		
	Actual Expenditures	Actual Expenditures	Budget	July-December Actual Expenditures	Estimated Expenditures Thru 6/30/13	Superintendent's Incr/Decr	Recommendation	School Committee Approval
Personnel 001-31-43-5100								
5111 Salaries - Full Time	424,882.93	477,256.46	707,798.00	138,485.44	636,622.00	(6,395.00)	701,403.00	0.00
5121 Part Time - Substitutes (daily)	355,623.00	313,976.00	350,000.00	99,255.00	350,000.00	0.00	350,000.00	0.00
5124 Stipends	61,134.44	68,994.21	69,089.00	7,744.14	69,089.00	0.00	69,089.00	0.00
5195 Sick Leave Buyback	77,346.50	86,423.50	250,000.00	11,100.00	250,000.00	0.00	250,000.00	0.00
Contingency		47,916.71	300,000.00		0.00	(150,000.00)	150,000.00	0.00
Grant Fund Offset ~ Federal Grants			(51,111.00)	(21,804.69)	(51,111.00)	51,111.00	0.00	0.00
General Expenses								
Operating Expenses 001-31-43-5200								
Districtwide Administration (1230)								
1230 - 5342 - Postage	5,205.95	4,684.19	5,000.00	4,000.00	5,000.00	0.00	5,000.00	
1230 - 5360 - Substitute Service		6,671.22	15,000.00	13,200.00	15,000.00	0.00	15,000.00	
1230 - 5780 - Other	5,003.32	10,125.11	10,000.00	8,528.37	10,000.00	4,000.00	14,000.00	
District wide Information Management and Technology (1450)								
1450 - 5425 - Software License	8,007.10	2,830.00				0.00		
Medical/Therapeutic Services (2320)								
2320 - 5240 - Maintenance / Repairs		296.39						
2320 - 5360 - 504 Services	75,973.16	68,797.51	110,551.00	29,584.15	109,051.00	0.00	110,551.00	
2320 - 5500 - 504 Supplies		1,005.63		1,124.09	1,500.00	250.00	250.00	
Professional Development (2357)								
2357 - 5360 - Professional Development	220,412.78	230,275.65	220,000.00	197,193.01	220,000.00	50,000.00	270,000.00	
2357 - 5780 - Curriculum Review	12,000.00	7,725.00	12,000.00		12,000.00	0.00	12,000.00	
Textbooks & Related Materials (2410)								
2410 - 5510 - Textbooks & Supplies	24,251.63	15,494.63	68,000.00	50,848.35	68,000.00	(8,000.00)	60,000.00	
Other Instructional Services (2440)								
2440 - 5710 - Mileage (teacher)		175.50				0.00		
Classroom Instructional Technology (2451)								
2451 - 5425 - Software License Mastery Manager			15,000.00		15,000.00	9,000.00	24,000.00	
Attendance and Parent Liaison Services (3100)								
3100 - 5270 - Lease of Equipment (PIC)	2,834.30	2,619.76	2,858.00	1,667.12	2,858.00	0.00	2,858.00	
3100 - 5360 - Translation Service		15,770.25	5,000.00	2,652.50	5,000.00	0.00	5,000.00	
3100 - 5515 - Supplies (PIC)	3,935.96	4,898.21	2,000.00	426.37	2,000.00	0.00	2,000.00	
Civic Activities (6200)								
6200 - 5340 - Emergency Call System	11,882.50	12,000.00	13,000.00	12,000.00	12,000.00	0.00	13,000.00	
6200 - 5300 - Matching Funds ~ Power Program	25,000.00	25,000.00	25,000.00		25,000.00	0.00	25,000.00	
6200 - 5300 - Waltham Family School			25,000.00		25,000.00	31,540.00	56,540.00	
Equipment & Unusual 001-31-43-5400								
Classroom Instructional Technology (2451)								
2451 - 6530 - Computer Equipment Mastery Manager			24,300.00	2,622.00	24,300.00	(24,300.00)		
Special Items 001-31-43-5500								
Insurance Programs (5200)								
5200 - 5170 - Unemployment	97,896.43	146,300.45	150,000.00	126,243.70	150,000.00	0.00	150,000.00	

5200 - 5177 - Workers' Compensation	171,638.78	152,697.11	150,000.00	61,619.17	150,000.00	0.00	150,000.00
Other Non Employee Insurance (5260)							
5260 - 5740 - Student Accident Insurance	2,260.00	4,000.00	4,400.00	4,000.00	4,000.00	(200.00)	4,200.00
Total Operating Budget	1,585,288.78	1,705,933.49	2,482,885.00	750,488.72	2,110,309.00	(42,994.00)	2,439,891.00

Explanation for Requested Increases

<u>Item</u>	<u>Reason</u>	<u>Amount</u>
Personnel		
Salaries - Full Time	Contractual	1,460.00
Line 17 - Allowance for Degree Changes	Contractual	13,000.00
Line 18 - Contingency Plan	Contingency for new teachers; (5) enrollment roll-out; (1.25) specialists; net increase of (2) positions	162,500.00
Line 9 / 19 - Teacher - Waltham Family School	Additional support of Waltham Family School due to reduced grant funding (Even Start Grant)	43,460.00
Line 19 - Federal Grant Funds	Reduced grant funding (ARRA - Education Jobs Grant)	7,651.00
General Expenses		
1230-5780 Other	NESDEC annual membership	4,000.00
2320-5500 Supplies	Training materials, copies of updated Section 504 Guidelines	250.00
2357-5360 Professional Development	SEI Endorsement Training / NEASC prep	50,000.00
2451-5425 Software License	Mastery Manager software - additional module	9,000.00
6200-5300 Waltham Family School	Additional support of Waltham Family School due to reduced grant funding (Even Start Grant)	31,540.00

Management Information Systems

The role of the MIS Department is to support learning by providing a secure network infrastructure for staff and students.
We configure, install, repair and maintain network hardware and software.
We also provide user support and maintain the e-mail, application and file servers.

COST SUMMARY BY CLASSIFICATION	FY 2011	FY 2012	FY 2013			FY 2014		
	Actual Expenditures	Actual Expenditures	July-December Budget	Actual Expenditures	Estimated Expenditures Thru 6/30/13	Superintendent's Incr/Decr	Recommendation	School Committee Approval
Personnel	325,553.15	330,065.95	272,496.00	156,391.19	317,985.00	61,147.00	333,643.00	0.00
General Expenses								
Operating Expenses	162,618.34	166,405.43	231,282.00	100,234.22	224,282.00	(9,447.00)	221,835.00	0.00
Equipment & Unusual	29,941.14	45,940.19	42,600.00	0.00	49,600.00	0.00	42,600.00	0.00
Special Items	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Operating Budget	<u>518,112.63</u>	<u>542,411.57</u>	<u>546,378.00</u>	<u>256,625.41</u>	<u>591,867.00</u>	<u>51,700.00</u>	<u>598,078.00</u>	<u>0.00</u>

Management Information Systems

PERSONNEL

		FY 2012		FY 2013			FY 2014			
Bargaining Unit	Position	#	Actual Expenditures	July-December		Estimated Expenditures Thru 6/30/13	#	Superintendent's Recommendation	School Committee	
				#	Budget	Actual Expenditures			#	Approval
1.	Network Administrator / Manager			1	65,069	39,212	1	64,000		
2.	Assistant Network Manager			1		14,195	1	57,000		
3.	Network Helpdesk Specialist			1	54,443	28,838	1	56,781		
4.	Network Electronics Specialist				50,845	4,237				
5.	Technician			1	52,659	27,572	1	54,382		
6.	Technician			1	43,000	21,418	1	43,000		
7.	Technician			1		20,920	1	52,000		
8.	Summer Helpers				6,480	6,480		6,480		
9.										
10.										
Total		6	330,065.95	6	272,496	156,391	6	333,643	0	-

Management Information Systems

Classification	FY 2011	FY 2012	FY 2013			FY 2014		
	Actual Expenditures	Actual Expenditures	Budget	July-December Actual Expenditures	Estimated Expenditures Thru 6/30/13	Superintendent's Incr/Decr	Recommendation	School Committee Approval
Personnel 001-31-45-5100								
5111 Salaries - Full Time	325,553.15	330,065.95	266,016.00	156,391.19	311,505.00	61,147.00	327,163.00	0.00
5122 Wages - Part Time			6,480.00	0.00	6,480.00	0.00	6,480.00	0.00
General Expenses								
Operating Expenses 001-31-45-5200								
District wide Information Management and Technology (1450)								
1450 - 5425 - Software License	35,702.98	40,000.00	44,400.00	42,598.15	44,400.00	1,800.00	46,200.00	
Networking & Telecommunications (4400)								
4400 - 5309 - Contracted Services	56,199.40	50,486.02	36,550.00	10,730.88	36,550.00	0.00	36,550.00	
4400 - 5424 - Supplies	1,979.46	6,566.30				0.00		
4400 - 5425 - Software License		41,976.34	54,502.00	23,918.54	54,826.00	0.00	54,502.00	
4400 - 5710 - Mileage	1,965.15	1,609.10	3,000.00	721.35	3,000.00	1,500.00	4,500.00	
4400 - 5780 - Other	2,437.94	2,069.58	2,200.00	49.95	2,200.00	0.00	2,200.00	
Technology Maintenance (4450)								
4450 - 5242 - Maintenance of Equipment Service	20,156.15	12,596.35	36,130.00	19,879.36	28,806.00	(6,747.00)	29,383.00	
4450 - 5440 - Maintenance of Equipment Supplies	44,177.26	11,101.74	54,500.00	2,335.99	54,500.00	(6,000.00)	48,500.00	
Equipment & Unusual 001-31-45-5400								
Networking & Telecommunications (4400)								
4400 - 5860 - Technology Equipment	29,941.14	45,940.19	42,600.00		49,600.00	0.00	42,600.00	
Special Items 001-31-45-5500								
Total Operating Budget	518,112.63	542,411.57	546,378.00	256,625.41	591,867.00	51,700.00	598,078.00	

Explanation for Requested Increases

<u>Item</u>	<u>Reason</u>	<u>Amount</u>
Personnel		
Salaries - Full Time	Contractual	4,061.00
Line 7 - Technician	Position transfer from Instructional Technology in FY13	52,000.00
General Expenses		
1450-5425 Software License	School size increase (Rediker Student Information Database)	1,800.00
4400-5710 Mileage	Increased travel to school buildings, additional staff	1,500.00

Central School Supply

To provide Administrators and Teachers the necessary supplies to achieve the three priorities stated in the District Improvement Plan (DIP) Infrastructure, Data Driven Decisions and Equity Excellence.

Continue to refine the distribution process from central supplies to provide each classroom and content area with the provisions needed to promote student learning. Principals and Directors will be consulted to determine areas that need adjusting in the request / distribution process. Cost management practices will be utilized to reduce the budget appropriations.

COST SUMMARY BY CLASSIFICATION	FY 2011	FY 2012	FY 2013			FY 2014		
	Actual Expenditures	Actual Expenditures	July-December Budget	Actual Expenditures	Estimated Expenditures Thru 6/30/13	Superintendent's Incr/Decr	Recommendation	School Committee Approval
Personnel	4,788.00	5,210.75	4,250.00	2,880.00	4,250.00	0.00	4,250.00	0.00
General Expenses								
Operating Expenses	171,695.41	289,896.79	225,000.00	66,497.31	225,000.00	0.00	225,000.00	0.00
Equipment & Unusual	28,506.70	3,524.59	0.00	0.00	0.00	15,000.00	15,000.00	0.00
Special Items	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Operating Budget	<u>204,990.11</u>	<u>298,632.13</u>	<u>229,250.00</u>	<u>69,377.31</u>	<u>229,250.00</u>	<u>15,000.00</u>	<u>244,250.00</u>	<u>0.00</u>

Central School Supply

PERSONNEL

		FY 2012		FY 2013			FY 2014			
Bargaining Unit	Position	#	Actual Expenditures	#	Budget	July-December Actual Expenditures	Estimated Expenditures Thru 6/30/13	#	Superintendent's Recommendation	School Committee Approval
1.	Part Time				4,250	2,880	4,250		4,250	
2.										
3.										
4.										
5.										
6.										
7.										
8.										
9.										
10.										
Total			5,210.75		4,250	2,880	4,250		4,250	-

Central School Supply

Classification	FY 2011	FY 2012	FY 2013			FY 2014	
	Actual Expenditures	Actual Expenditures	July-December Budget	Actual Expenditures	Estimated Expenditures Thru 6/30/13	Superintendent's Incr/Decr Recommendation	School Committee Approval
Personnel 001-31-47-5100							
5122 Wages - Part Time	4,788.00	5,210.75	4,250.00	2,880.00	4,250.00	0.00	4,250.00 0.00
General Expenses							
Operating Expenses 001-31-47-5200							
General Supplies (2430)							
2430 - 5510 - Classroom Supplies	56,623.42	109,809.67	65,000.00	3,916.03	65,000.00	0.00	65,000.00
Textbooks & Related Materials (2410)							
2410 - 5510 - Textbook Adoption	90,533.47	165,562.84	145,000.00	62,581.28	145,000.00	0.00	145,000.00
Library Instructional Materials (2415)							
2415 - 5510 - Library Book Replacement	24,538.52	14,524.28	15,000.00		15,000.00	0.00	15,000.00
Equipment & Unusual 001-31-47-5400							
Classroom Instructional Technology (2451)							
2451 - 5865 - Educational Equipment	28,506.70	3,524.59				15,000.00	15,000.00
Special Items 001-31-47-5500							
Total Operating Budget	204,990.11	298,632.13	229,250.00	69,377.31	229,250.00	15,000.00	244,250.00

Explanation for Requested Increases

<u>Item</u>	<u>Reason</u>	<u>Amount</u>
General Expenses		
2451-5865 Educational Equipment	Replacement equipment for students and teachers	15,000.00

Attendance

Process and maintain attendance records as mandated by the DESE.

Oversee distribution of work permits and work with administrators with regard to ongoing eligibility for same.

Verify SVI, DTA, local and state housing documents.

Work with local courts and pertinent social agencies in an ongoing effort to assist students with personal and domestic crisis.

Conduct hearings for students, parents and other advocates on behalf of building administrators whose intervention has not been able to resolve problems.

Actively seek alternative interventions for those students who are at risk of dropping out of school.

COST SUMMARY BY CLASSIFICATION	FY 2011	FY 2012	FY 2013			FY 2014		
	Actual Expenditures	Actual Expenditures	Budget	July-December Actual Expenditures	Estimated Expenditures Thru 6/30/13	Superintendent's Incr/Decr	Recommendation	School Committee Approval
Personnel	135,442.42	68,897.89	70,794.00	33,036.52	70,794.00	938.00	71,732.00	0.00
General Expenses								
Operating Expenses	1,999.92	954.45	2,300.00	454.50	1,000.00	(1,300.00)	1,000.00	0.00
Equipment & Unusual	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Special Items	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Operating Budget	<u>137,442.34</u>	<u>69,852.34</u>	<u>73,094.00</u>	<u>33,491.02</u>	<u>71,794.00</u>	<u>(362.00)</u>	<u>72,732.00</u>	<u>0.00</u>

Attendance

PERSONNEL

Bargaining Unit Position	FY 2012		FY 2013			FY 2014		
	#	Actual Expenditures	#	Budget	July-December Actual Expenditures	Estimated Expenditures Thru 6/30/13	#	Superintendent's Recommendation
1. Supervisor of Attendance			0.5	25,000	10,227	25,000	0.5	25,500
2. WSSA Clerk			1	45,794	22,809	45,794	1	46,232
3.								
4.								
5.								
6.								
7.								
8.								
9.								
10.								
Total	1.5	68,709.90	1.5	70,794	33,037	70,794	1.5	71,732
							0	-

Attendance

Classification	FY 2011	FY 2012	FY 2013			FY 2014		
	Actual Expenditures	Actual Expenditures	July-December Budget	Actual Expenditures	Estimated Expenditures Thru 6/30/13	Superintendent's Incr/Decr	Recommendation	School Committee Approval
Personnel 001-31-51-5100								
5111 Salaries - Full Time	135,442.42	46,897.89	45,794.00	22,809.28	45,794.00	438.00	46,232.00	0.00
5111 Salaries - Part Time		22,000.00	25,000.00	10,227.24	25,000.00	500.00	25,500.00	0.00
<hr/>								
General Expenses								
Operating Expenses 001-31-51-5200								
Attendance and Parent Liaison Services (3100)								
3100 - 5420 - Office Supplies			300.00			(300.00)		
3100 - 5780 - Other	1,999.92	954.45	2,000.00	454.50	1,000.00	(1,000.00)	1,000.00	
<hr/>								
Equipment & Unusual 001-31-51-5400								
<hr/>								
Special Items 001-31-51-5500								
<hr/>								
Total Operating Budget	137,442.34	69,852.34	73,094.00	33,491.02	71,794.00	(362.00)	72,732.00	

Explanation for Requested Increases

<u>Item</u>	<u>Reason</u>	<u>Amount</u>
Personnel		
Salaries - Full Time	Contractual	438.00
Line 1 - Supervisor of Attendance	Salary increase	500.00

Health Services

School health services support the District's mission while promoting and improving students' health. Listed are some of the MGL and regulations that the nurses fulfill.

School nurses - MGL c 71, s 53. The school committee shall appoint one or more school physicians and registered nurses, shall assign them to the public schools..., shall provide them with all proper facilities for the performance of their duties.

School Nurse Qualifications - MGL c 71, s 38G. A school nurse must be a registered nurse who is bachelor's or master's in nursing prepared, and other MA DESE qualification (see 603 CMR 7.11 (2)).

Medication Administration – MGL c. 71, s 54B, 105 CMR 210.00

Mandatory Health Screenings – MGL c.71, s 57 for vision, hearing and scoliosis and BMI for selected grades

Concussions – MGL c.111, s. 222, 105 CMR 201.00

Section 504 and IDEA – federal laws require that care be provided, including nursing, to qualified students.

Impact on Student Learning:

During 2011-2012 the WPS nurses had 55,395 student health encounters. The nurses assessed the students, provided nursing interventions and returned 93.8% of the student back to class. Research has proven that having adequate school nursing coverage reduces absenteeism and helps keep students in class. The recommended ratio in Massachusetts is not to exceed 1 nurse/500 students. This is an issue of student safety.

The WPS nurses evaluated 642 students and referred them for urgent medical care, thus averting more serious emergencies. There were only 12 emergency 911 calls during 11-12, saving the City and families money, but more importantly, saving the students the trauma of an ambulance call to the Emergency Room.

The nurses administered 7,651 doses of scheduled medications to students such as insulin, antibiotics etc. They administered 33,266 doses of PRN medication (asthma inhalers, pain medications, head ache relief, etc). Receiving medications safely and confidentially helps students to stay in school, focus and learn. The nurses taught the students about their medication so they could be informed consumers. WPS nurses stock Epi Pens to administer to students with undiagnosed LTA.

In the WPS we had 179 students with prescribed epinephrine with life threatening allergies to foods, latex etc. The nurses diligently train the teachers, bus drivers & school staff to keep students safe by conducting 80 trainings on LTA during 11-12 for 1,225 students and 588 staff members. Keeping students safe improves their ability to focus, stay in school and learn.

During 11-12 the nurses made over 10,817 individual contacts with parents/guardians, which is very important for families. The nurses made over 668 contacts with community agencies and health care providers about student health issues (excluding IEPs and 504 Plans) for immunizations, injury and illness follow-ups, etc. Without adequate nursing coverage this critical link cannot happen. Over 5,252 communications were made to staff regarding health issues to keep them informed. Nurses attended 455 student meetings for Section 504 and IEP's. Nurses are essential members of the team.

Concussion regulations were instituted in 2011-12. WHS had 93 students with diagnosed concussions. The nurses coordinated with teachers, staff and providers to help students achieve optimum recovery in a timely manner. The nurses at the HS gathered ground-breaking concussion data that is a model for all Massachusetts school districts.

The nurses review the immunizations, TB status and health records for all students who enroll in the WPS. Students must be fully immunized to enroll and start school in order to protect the individual student and the school population. This is a strong protective factor that the nurses provide. In addition students from high risk countries must have a TB test. TB is on the rise across the globe and the US. The WPS nurses work with local health care providers, the Waltham BOH, and the MA Department of Public Health to make sure students are tested and clear to safely enter school. In Waltham we have developed a coordinated, effective process to make sure this happens in a timely manner, efficient and cost effective manner.

Many students come and go in the WPS. The nurses have contact with the students who transfer to other Districts and to out of District placements in order to provide the required information, immunizations and other documents.

Statistics give a snapshot of the needs of WPS students. The nurses care for all students in the District. Students never need an appointment, and are never turned away. Students are our most precious asset. They must be cared for, taught and given an opportunity to learn in order to achieve their full potential. The nurses work tirelessly to meet this goal.

COST SUMMARY BY CLASSIFICATION	FY 2011	FY 2012	FY 2013			FY 2014		
	Actual Expenditures	Actual Expenditures	Budget	July-December Actual	Estimated Expenditures Thru 6/30/13	Superintendent's Incr/Decr Recommendation		School Committee Approval
				Expenditures				
Personnel	884,018.96	853,750.70	853,652.00	382,887.94	868,990.00	5,673.00	859,325.00	0.00
General Expenses								
Operating Expenses	49,011.99	54,444.18	58,506.00	36,133.54	58,506.00	1,767.00	60,273.00	0.00
Equipment & Unusual	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Special Items	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Operating Budget	933,030.95	908,194.88	912,158.00	419,021.48	927,496.00	7,440.00	919,598.00	0.00

Health Services

PERSONNEL

			FY 2012				FY 2013				FY 2014			
Bargaining Unit	Position		#	Actual Expenditures	#	Budget	July-December Actual Expenditures	Estimated Expenditures Thru 6/30/13	#	Superintendent's Recommendation	#	School Committee Approval		
1.	WSAA Supervisor, RN				1	91,987	31,842	91,987	1	91,987				
2.	WEA R.N.	Senior High			2.5	171,068	87,681	187,285	2.5	187,285				
3.	WEA R.N.	Senior High			0.1		1,429	7,287	0.1	7,287				
4.	WEA R.N.	Kennedy			1	70,565	36,190	72,874	1	72,874				
5.	WEA R.N.	McDevitt			1	50,000	27,334	68,335	1	68,335				
6.	WEA R.N.	Fitzgerald			1	74,483	31,467	76,920	1	76,920				
7.	WEA R.N.	MacArthur			1	68,486	35,124	70,727	1	70,727				
8.	WEA R.N.	Northeast			1.05	74,093	38,000	66,782	1.05	57,047				
9.	WEA R.N.	Plympton			1	75,252	26,901	77,715	1	77,715				
10.	WEA R.N.	Stanley			1.05	77,427	39,595	79,961	1.05	79,961				
11.	WEA R.N.	Whittemore			1	70,565	25,226	72,874	1	72,874				
12.	WEA R.N.	District			1	70,565	29,812	72,874	1	72,874				
13.	WEA	Allowance for Contract Negotiations				26,196								
14.	WEA	R.N. - Summer per diem				3,530	3,529	3,530		3,600				
15.		Less State Grant Funds				(70,565)	(31,242)	(80,161)		(80,161)				
Total			13.1	853,750.70	12.7	853,652	382,888	868,990	12.7	859,325	0	-		

Health Services

Classification	FY 2011	FY 2012	FY 2013			FY 2014		
	Actual Expenditures	Actual Expenditures	Budget	July-December Actual Expenditures	Estimated Expenditures Thru 6/30/13	Superintendent's Incr/Decr	Recommendation	School Committee Approval
Personnel 001-31-52-5100								
5111 Salaries - Full Time	952,522.29	922,233.12	920,687.00	410,600.59	945,621.00	15,199.00	935,886.00	0.00
5121 Salaries - Part Time	2,061.67	2,788.13	3,530.00	3,528.85	3,530.00	70.00	3,600.00	0.00
Grant Fund Offset ~ State Grants	(70,565.00)	(71,270.55)	(70,565.00)	(31,241.50)	(80,161.00)	(9,596.00)	(80,161.00)	0.00
General Expenses								
Operating Expenses 001-31-52-5200								
District wide Information Management and Technology (1450)								
1450 - 5425 - Software License (SNAP)		2,427.00	2,470.00	2,469.00	2,469.00	275.00	2,745.00	
Medical/Therapeutic Services (2320)								
2320 - 5306 - Contracted Services (audiologist)	31,500.00	34,896.00	34,893.00	14,352.00	35,490.00	597.00	35,490.00	
Health Services (3200)								
3200 - 5242 - Maintenance of Equipment	472.00	531.00	726.00	531.00	726.00	(195.00)	531.00	
3200 - 5342 - Postage	500.00	500.00	500.00	500.00	500.00	1,500.00	2,000.00	
3200 - 5306 - Contracted Services (physician)	9,732.00	9,732.00	9,732.00	9,732.00	9,732.00	0.00	9,732.00	
3200 - 5500 - Supplies	6,025.95	5,905.21	8,700.00	8,118.59	8,404.00	175.00	8,875.00	
3200 - 5710 - Mileage		144.50	400.00	52.11	100.00	0.00	400.00	
3200 - 5780 - Other	782.04	308.47	500.00	378.84	500.00	0.00	500.00	
3200 - 6414 - Office Equipment			585.00		585.00	(585.00)		
Equipment & Unusual 001-31-52-5400								
Special Items 001-31-52-5500								
Total Operating Budget	933,030.95	908,194.88	912,158.00	419,021.48	927,496.00	7,440.00	919,598.00	

Explanation for Requested Increases

<u>Item</u>	<u>Reason</u>	<u>Amount</u>
Personnel		
Salaries - Full Time	Contractual	13,910.00
Line 15 - R.N. Summer per diem	Student athlete concussion exam - pre-sport participation	70.00
General Expenses		
1450-5425 Software	SNAP software	275.00
2320-5306 Contracted Services	Audiologist	597.00
3200-5342 Postage	Flu vaccine notices, BMI notices	1,500.00
3200-5500 Supplies	Increased cost of supplies based due to new Health Care Spending law	175.00

Student Transportation

Provide transportation for eligible students according to state statute and School Committee guidelines, in a safe and timely fashion.

COST SUMMARY BY CLASSIFICATION	FY 2011	FY 2012	FY 2013			FY 2014		
	Actual Expenditures	Actual Expenditures	Budget	July-December Actual Expenditures	Estimated Expenditures Thru 6/30/13	Superintendent's Incr/Decr	Recommendation	School Committee Approval
General Expenses								
Operating Expenses	3,639,920.50	3,926,906.48	3,712,552.00	1,440,868.64	3,784,709.34	79,362.00	3,791,914.00	0.00
Equipment & Unusual	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Special Items	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Operating Budget	3,639,920.50	3,926,906.48	3,712,552.00	1,440,868.64	3,784,709.34	79,362.00	3,791,914.00	0.00

Student Transportation

Classification	FY 2011	FY 2012	FY 2013			FY 2014	
	Actual Expenditures	Actual Expenditures	Budget	July-December Actual Expenditures	Estimated Expenditures Thru 6/30/13	Superintendent's Incr/Decr Recommendation	School Committee Approval
General Expenses							
Operating Expenses 001-31-53-5200							
District wide Information Management and Technology (1450)							
1450 - 5425 - Software License		4,284.80	4,500.00	4,413.34	4,413.34	0.00	4,500.00
Student Transportation Services (3300)							
3300 - 5330 - Student Transportation	3,498,963.75	3,692,374.90	3,478,052.00	1,322,579.31	3,465,729.00	29,362.00	3,507,414.00
3300 - 5331 - Homeless Student Transportation	117,786.50	206,555.95	200,000.00	105,160.75	289,419.00	50,000.00	250,000.00
3300 - 5335 - Special Education - Parent Arranged	23,170.25	23,690.83	30,000.00	8,715.24	25,148.00	0.00	30,000.00
<hr/>							
Equipment & Unusual 001-31-53-5400							
<hr/>							
Special Items 001-31-53-5500							
<hr/>							
Total Operating Budget	3,639,920.50	3,926,906.48	3,712,552.00	1,440,868.64	3,784,709.34	79,362.00	3,791,914.00

Explanation for Requested Increases

<u>Item</u>	<u>Reason</u>	<u>Amount</u>
General Expenses		
3300-5330 - Student Transportation	Contractual increase	29,362.00
3300-5331 - Homeless Student Transportation	Increased demand based on eligible students	50,000.00

Athletics

Waltham High School offers 29 varsity sport and activity programs as well as 31 sub-varsity programs with over 800 students participating in at least 1 sport. Total enrollment over the three season is 1,202. The Waltham High School Athletic Department schedules contest, provides transportation, officials, supplies and equipment, and medical coverage for all fifty six programs and teams at the high school and for the four teams at the Kennedy and McDevitt Middle Schools as well. The department is also responsible for maintaining 4 acres of natural playing fields at Leary Field and 3.5 acres of synthetic playing fields on the Waltham High School campus. We are also responsible for prepping and lining baseball and softball throughout the city, that are used for both high school practices and games.

The primary role of interscholastic athletics at Waltham High School is to promote learning. With each of our many teams, students learn the values associated with discipline, performing under stress, teamwork, sacrifice, commitment, effort, accountability, citizenship, sportsmanship, confidence, leadership and organizational skills, participating within rules, physical well-being and healthy lifestyles, as well as striving towards excellence. For many students, the most stable environment in their lives is that provided by our high school activity programs. Often the best opportunities for crisis intervention, drug prevention, and the like are our school activity programs.

COST SUMMARY BY CLASSIFICATION	FY 2011	FY 2012	FY 2013			FY 2014		
	Actual Expenditures	Actual Expenditures	Budget	July-December Actual Expenditures	Estimated Expenditures Thru 6/30/13	Superintendent's Incr/Decr	Recommendation	School Committee Approval
Personnel	434,063.54	427,700.46	432,056.00	167,870.87	433,679.00	2,306.00	434,362.00	0.00
General Expenses								
Operating Expenses	282,464.45	302,593.81	322,063.00	142,265.50	322,063.00	6,349.00	328,412.00	0.00
Equipment & Unusual	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Special Items	4,465.00	7,900.00	8,690.00	7,900.00	7,900.00	(395.00)	8,295.00	0.00
Total Operating Budget	720,992.99	738,194.27	762,809.00	318,036.37	763,642.00	8,260.00	771,069.00	0.00

Athletics

PERSONNEL

		FY 2012		FY 2013			FY 2014		
Bargaining Unit	Position	#	Actual Expenditures	#	Budget	July-December Actual Expenditures	Estimated Expenditures Thru 6/30/13	#	Superintendent's Recommendation
1. WSAA	Director - Athletics			0.5	47,327	19,560	47,327	0.5	47,327
2.	Athletic Trainer			1	70,471	24,955	72,094	1	72,777
3. WSCU	Custodian			1	49,840	24,825	49,840	1	49,840
4.	Athletic Coaches			69	230,546	82,477	230,546	69	230,546
5.	Game Staff / Tickets & Operations				13,012	3,347	13,012		13,012
6.	Overtime				13,000	7,000	13,000		13,000
7.	Summer Field Workers				7,860	5,707	7,860		7,860
8.									
9.									
10.									
Total		2.5	427,700.46	2.5	432,056	167,871	433,679	2.5	434,362
								0.0	-

Athletics

Classification	FY 2011	FY 2012	FY 2013			FY 2014		
	Actual Expenditures	Actual Expenditures	Budget	July-December Actual Expenditures	Estimated Expenditures Thru 6/30/13	Superintendent's Incr/Decr	Recommendation	School Committee Approval
Personnel 001-31-55-5100								
5111-1 Salaries - Full Time	118,485.87	119,159.19	117,798.00	44,515.56	119,421.00	2,306.00	120,104.00	0.00
5112-3 Wages - Full Time	49,376.50	49,387.16	49,840.00	24,824.54	49,840.00	0.00	49,840.00	0.00
5123 Coaches	229,918.94	230,165.05	230,546.00	82,477.21	230,546.00	0.00	230,546.00	0.00
5122 Temporary Help	23,501.29	18,151.97	20,872.00	9,053.75	20,872.00	0.00	20,872.00	0.00
5131 Overtime	12,780.94	10,837.09	13,000.00	6,999.81	13,000.00	0.00	13,000.00	0.00
General Expenses								
Operating Expenses 001-31-55-5200								
Athletic Services (3510)								
3510 - 5310 - Contracted Services	166,466.31	180,737.76	235,541.00	84,343.72	235,541.00	154.00	235,695.00	
3510 - 5515 - Supplies	1,306.62	1,350.98				0.00		
3510 - 5270 - Lease of Equipment	4,551.00	4,655.44	4,260.00	2,501.16	4,260.00	0.00	4,260.00	
3510 - 5250 - Maintenance of Grounds ~ Service	7,426.40	12,497.86	17,800.00	11,454.86	17,800.00	1,225.00	19,025.00	
3510 - 5250 - Maintenance of Grounds ~ Supplies	11,814.90	6,000.26	15,700.00	4,996.85	15,700.00	296.00	15,996.00	
3510 - 5242 - Maintenance of Equipment	11,324.63	7,382.91	10,289.00	877.85	10,289.00	1,111.00	11,400.00	
3510 - 5780 - Other	2,638.66	2,434.32	2,000.00	729.60	1,500.00	0.00	2,000.00	
3510 - 5342 - Postage	500.00	500.00		500.00	500.00	500.00	500.00	
3510 - 5307 - Public Safety	12,051.12	9,771.59	11,729.00	5,780.40	11,729.00	(1,679.00)	10,050.00	
3510 - 5520 - Athletic Supplies (uniforms, etc)	64,384.81	77,262.69	59,744.00	44,979.50	59,744.00	4,742.00	64,486.00	
3510 - Receipt Offset ~ Athletic Revolving Fund			(35,000.00)	(13,898.44)	(35,000.00)	0.00	(35,000.00)	
Equipment & Unusual 001-31-55-5400								
Special Items 001-31-55-5500								
Other Non Employee Insurance (5260)								
5260 - 5740 - Insurance ~ Student Accident	4,465.00	7,900.00	8,690.00	7,900.00	7,900.00	(395.00)	8,295.00	
Total Operating Budget	720,992.99	738,194.27	762,809.00	318,036.37	763,642.00	8,260.00	771,069.00	

Explanation for Requested Increases

<u>Item</u>	<u>Reason</u>	<u>Amount</u>
Personnel		
Salaries - Full Time	Contractual	2,306.00
General Expenses		
3510-5310 Contracted Services	Increased league dues, athletic facility rental fees	154.00
3510-5270 Maintenance of Grounds ~ Service	Increased costs to maintain field safety	1,225.00
3510-5250 Maintenance of Grounds ~ Supplies	Increased costs to maintain quality fields	296.00
3510-5242 Maintenance of Equipment	Increased costs of field grooming equipment	1,111.00
3510-5342 Postage	new line item	500.00
3510-5520 Athletic Supplies (uniforms, etc)	Replace varsity football uniforms, football helmet safety requirements	4,742.00

Facilities

The Facilities Department's objective is to maintain and/or renovate School Buildings in an efficient, economical, high quality and friendly manner which supports the educational mission of Waltham Public Schools identified in the District Improvement Plans (DIP) three priorities.

Measures of success will include Emergency Response, Health & Safety Issues, Code Compliance, Daily Operation & Maintenance, Building Construction, Staff Meetings, Union/Personnel Issues, Personnel Management, Customer Service, Budget Development & Oversight, Capital Improvement Plan Development, RFP & Specification Development, Leasing Agreements & procedures, Preventive Maintenance & Energy Management Practices, Custodial Standards, Inventory Control and Quality Control.

COST SUMMARY BY CLASSIFICATION	FY 2011	FY 2012	FY 2013			FY 2014		
	Actual Expenditures	Actual Expenditures	July-December Budget	Actual Expenditures	Estimated Expenditures Thru 6/30/13	Superintendent's Incr/Decr	Recommendation	School Committee Approval
Personnel	1,159,703.37	1,110,066.82	1,100,792.00	583,081.48	1,037,612.00	12,091.00	1,112,883.00	0.00
General Expenses								
Operating Expenses	595,335.53	611,396.72	735,460.00	338,035.36	744,460.00	(25,000.00)	710,460.00	0.00
Equipment & Unusual	175,381.34	164,526.52	138,050.00	93,295.70	0.00	41,950.00	180,000.00	0.00
Special Items	2,040.00	2,040.00	2,040.00	2,040.00	2,040.00	0.00	2,040.00	0.00
Total Operating Budget	<u>1,932,460.24</u>	<u>1,888,030.06</u>	<u>1,976,342.00</u>	<u>1,016,452.54</u>	<u>1,784,112.00</u>	<u>29,041.00</u>	<u>2,005,383.00</u>	<u>0.00</u>

Facilities

PERSONNEL

Bargaining Unit Position	FY 2012		FY 2013			FY 2014			
	#	Actual Expenditures	#	Budget	July-December Actual Expenditures	Estimated Expenditures Thru 6/30/13	#	Superintendent's Recommendation	School Committee Approval
1. Director of Facilities			1	120,231	50,410	50,410	1	100,000	
2. WSSA Secretary to Director of Facilities			0.5	22,897	11,405	22,897	0.5	23,116	
3. Environmental Compliance & Safety Officer			1	54,172	29,821	58,784	1	58,784	
4. Preventative Maintenance Coordinator			1	62,016	32,520	64,045	1	64,045	
5. WSCU Custodian			1	48,913	24,363	48,913	1	49,376	
6. Licensed Foreman			1	79,563	39,629	79,563	1	79,563	
7. Electrician			2	142,355	70,905	142,355	2	142,354	
8. Electrician / HVAC Technician			1	66,926	33,335	66,926	1	66,926	
9. Maintenance Foreman			1	62,046	31,023	62,046	1	62,046	
10. Carpenter			2	104,530	52,265	104,530	2	104,530	
11. Painter			2	100,281	49,948	100,281	2	100,281	
12. Plumber							0.475	25,000	
13. Security Personnel - Senior High			1	15,422	6,010	15,422	1	15,422	
14. Overtime - Custodial (district wide)				100,000	61,330	100,000		100,000	
15. Overtime - Maintenance				30,000	6,785	30,000		30,000	
16. Summer Helpers				73,440	65,334	73,440		73,440	
17. Stipend				18,000	18,000	18,000		18,000	
Total	15.5	1,110,066.82	14.5	1,100,792	583,081	1,037,612	14.98	1,112,883	0.0

Classification	Facilities							
	FY 2011	FY 2012	FY 2013			FY 2014		
	Actual Expenditures	Actual Expenditures	Budget	July-December	Estimated	Superintendent's Incr/Decr	Recommendation	School Committee Approval
				Actual Expenditures	Expenditures Thru 6/30/13			
Personnel 001-31-57-5100								
5111 Salaries - Full Time	950,123.66	882,403.16	863,930.00	425,623.10	800,750.00	(12,909.00)	851,021.00	0.00
5121 Salaries - Part Time	15,048.54	15,162.30	15,422.00	6,009.84	15,422.00	25,000.00	40,422.00	0.00
5131 Overtime	139,111.92	156,081.61	130,000.00	68,114.83	130,000.00	0.00	130,000.00	0.00
5125 Temporary Help	55,419.25	56,419.75	73,440.00	65,333.71	73,440.00	0.00	73,440.00	0.00
5124 Stipend			18,000.00	18,000.00	18,000.00	0.00	18,000.00	0.00
General Expenses								
Operating Expenses 001-31-57-5200								
School Security (3600)								
3600 - 5247 - Security	48,570.36	42,494.30	50,000.00	21,734.29	50,000.00	0.00	50,000.00	-
Custodial Services (4110)								
4110 - 5450 - Cleaning Supplies	173,165.74	169,004.15	199,460.00	67,111.00	199,460.00	0.00	199,460.00	
4110 - 5515 - Office Supplies	5,311.28	2,620.63		1,840.90	2,000.00	0.00		
Utility Services (4130)								
4130 - 5290 - Waste Disposal	4,098.90	7,861.20	2,500.00	3,075.80	4,000.00	0.00	2,500.00	
4130 - 5485 - Vehicle Fuel & Oil	20,409.68	24,495.69	25,000.00	12,098.97	25,000.00	0.00	25,000.00	
Maintenance of Grounds (4210)								
4210 - 5250 - Maintenance of Grounds Supplies	12,019.30	9,076.44	15,000.00	708.00	15,000.00	0.00	15,000.00	
4210 - 5250 - Maintenance of Grounds Services	6,206.79	6,540.00	15,000.00	7,405.57	15,000.00	0.00	15,000.00	
Maintenance of Buildings (4220)								
4220 - 5430 - Maintenance of Building Supplies	138,311.53	154,551.15	175,000.00	87,215.39	175,000.00	0.00	175,000.00	
4220 - 5245 - Maintenance of Building Services	120,709.91	133,041.10	180,000.00	103,999.77	180,000.00	(25,000.00)	155,000.00	
4220 - 5270 - Lease of Equipment	12,358.29	12,682.66	15,000.00	16,862.32	20,000.00	0.00	15,000.00	
4220 - 5710 - Mileage	4,951.49	4,584.19	5,000.00	2,515.46	5,000.00	0.00	5,000.00	
4220 - 5780 - Other	2,216.83	2,357.48	1,500.00	1,919.96	2,000.00	0.00	1,500.00	
Building Security System (4225)								
4225 - 5307 - Security SAS	9,315.00	9,690.00	10,000.00	4,770.00	10,000.00	0.00	10,000.00	
Maintenance of Equipment (4230)								
4230 - 5430 - Maintenance of Equipment Supplies	14,102.62	7,870.40	12,000.00	1,929.28	12,000.00	0.00	12,000.00	-
4230 - 5241 - Maintenance of Equipment Services	23,587.81	24,527.33	30,000.00	4,848.65	30,000.00	0.00	30,000.00	-
Equipment & Unusual 001-31-57-5400								
Maintenance of Buildings (4220)								
4220 - 5867 - Equipment		51,473.24	38,050.00	8,875.50		(8,050.00)	30,000.00	
Extraordinary Maintenance (4300)								
4300 - 5245 - Extraordinary Maintenance	175,381.34	113,053.28	100,000.00	84,420.20		50,000.00	150,000.00	
Special Items 001-31-57-5500								
Maintenance of Buildings (4220)								
4220 - 5581 - Clothing Allowance	2,040.00	2,040.00	2,040.00	2,040.00	2,040.00	0.00	2,040.00	
Total Operating Budget	1,932,460.24	1,888,030.06	1,976,342.00	1,016,452.54	1,784,112.00	29,041.00	2,005,383.00	

Explanation for Requested Increases

<u>Item</u>	<u>Reason</u>	<u>Amount</u>
Personnel		
Salaries - Full Time	Contractual	7,323.00
Line 9 - Plumber	Restore position at part time ~ 19 hours, no benefits	25,000.00
General Expenses		
4300-5245 Extraordinary Maintenance	To address security issues	50,000.00

Utilities

COST SUMMARY BY CLASSIFICATION	FY 2011	FY 2012	FY 2013			FY 2014		
	Actual Expenditures	Actual Expenditures	Budget	July-December Actual Expenditures	Estimated Expenditures Thru 6/30/13	Superintendent's Incr/Decr	Recommendation	School Committee Approval
General Expenses								
Operating Expenses	2,970,905.95	2,780,679.05	2,970,700.00	1,115,256.79	2,970,700.00	(84,600.00)	2,886,100.00	0.00
Equipment & Unusual	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Special Items	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Operating Budget	<u>2,970,905.95</u>	<u>2,780,679.05</u>	<u>2,970,700.00</u>	<u>1,115,256.79</u>	<u>2,970,700.00</u>	<u>(84,600.00)</u>	<u>2,886,100.00</u>	<u>0.00</u>

Utilities

Classification	FY 2011	FY 2012	FY 2013			FY 2014	
	Actual	Actual	July-December	Actual	Estimated	Superintendent's Incr/Decr	School Committee Approval
	Expenditures	Expenditures	Budget	Expenditures	Expenditures Thru 6/30/13		
General Expenses							
Operating Expenses 001-31-58-5200							
Heating of Buildings (4120)							
4120 - 5211 - Heat (10 - Fitzgerald)	33,677.92	24,288.64	40,000.00	8,436.64	40,000.00	0.00	40,000.00
4120 - 5211 - Heat (11 - MacArthur)	37,057.81	27,085.02	40,000.00	7,991.41	40,000.00	0.00	40,000.00
4120 - 5211 - Heat (12 - Northeast)	66,389.74	41,687.45	65,000.00	14,192.84	65,000.00	0.00	65,000.00
4120 - 5211 - Heat (13 - Plympton)	36,282.96	23,545.64	40,000.00	9,390.86	40,000.00	0.00	40,000.00
4120 - 5211 - Heat (14 - Stanley)	62,650.11	50,378.03	65,000.00	21,843.39	65,000.00	0.00	65,000.00
4120 - 5211 - Heat (15 - Whittemore)	41,410.14	30,077.86	45,000.00	11,248.00	45,000.00	0.00	45,000.00
4120 - 5211 - Heat (21 - Kennedy)	132,349.40	91,011.61	125,000.00	27,885.77	125,000.00	0.00	125,000.00
4120 - 5211 - Heat (22 - McDevitt)	96,281.15	59,534.02	90,000.00	21,757.42	90,000.00	0.00	90,000.00
4120 - 5211 - Heat (31 - Senior High)	344,444.73	321,941.10	325,000.00	109,843.63	325,000.00	0.00	325,000.00
4120 - 5211 - Heat (35 - Lawrence Facilities)	16,437.08	12,037.49	15,000.00	5,265.43	15,000.00	0.00	15,000.00
Utility Services (4130)							
4130 - 5213 - Electricity (10 - Fitzgerald)	178,212.39	179,323.33	180,000.00	78,926.41	180,000.00	0.00	180,000.00
4130 - 5213 - Electricity (11 - MacArthur)	123,703.80	124,947.41	130,000.00	49,525.30	130,000.00	(10,000.00)	120,000.00
4130 - 5213 - Electricity (12 - Northeast)	158,446.95	165,979.67	160,000.00	71,452.32	160,000.00	(5,000.00)	155,000.00
4130 - 5213 - Electricity (13 - Plympton)	123,227.29	132,364.35	130,000.00	48,729.78	130,000.00	(5,000.00)	125,000.00
4130 - 5213 - Electricity (14 - Stanley)	135,683.11	134,422.37	140,000.00	64,493.94	140,000.00	0.00	140,000.00
4130 - 5213 - Electricity (15 - Whittemore)	191,438.50	193,040.94	195,000.00	93,749.66	195,000.00	0.00	195,000.00
4130 - 5213 - Electricity (21 - Kennedy)	247,473.87	235,931.30	260,000.00	97,587.05	260,000.00	(25,000.00)	235,000.00
4130 - 5213 - Electricity (22 - McDevitt)	232,780.24	233,513.47	240,000.00	100,298.36	240,000.00	(10,000.00)	230,000.00
4130 - 5213 - Electricity (31 - Senior High)	502,446.94	523,168.98	530,000.00	173,960.88	530,000.00	(30,000.00)	500,000.00
4130 - 5213 - Electricity (35 - Lawrence Facilities)	10,620.94	8,417.99	11,000.00	3,025.44	11,000.00	(1,000.00)	10,000.00
4130 - 5213 - Electricity (38 - Fitch)	2,899.79	701.70				0.00	
4130 - 5231 - Water (10 - Fitzgerald)	5,066.91	8,318.15	7,800.00	3,364.25	7,800.00	0.00	7,800.00
4130 - 5231 - Water (11 - MacArthur)	7,679.33	8,220.60	8,000.00	2,699.12	8,000.00	0.00	8,000.00
4130 - 5231 - Water (12 - Northeast)	15,175.45	14,879.30	16,000.00	5,984.59	16,000.00	0.00	16,000.00
4130 - 5231 - Water (13 - Plympton)	5,986.80	8,359.98	6,500.00	3,339.81	6,500.00	500.00	7,000.00
4130 - 5231 - Water (14 - Stanley)	8,931.32	10,762.83	9,100.00	6,389.77	9,100.00	900.00	10,000.00
4130 - 5231 - Water (15 - Whittemore)	4,675.68	6,455.33	6,000.00	2,799.93	6,000.00	0.00	6,000.00
4130 - 5231 - Water (21 - Kennedy)	11,006.57	13,392.74	10,000.00	8,149.32	10,000.00	10,000.00	20,000.00
4130 - 5231 - Water (22 - McDevitt)	19,072.18	18,718.69	20,000.00	8,446.66	20,000.00	0.00	20,000.00
4130 - 5231 - Water (31 - Senior High)	63,244.41	75,673.19	55,000.00	33,585.53	55,000.00	15,000.00	70,000.00
4130 - 5231 - Water (35 - Lawrence Facilities)	1,109.54	1,080.91	1,300.00	356.25	1,300.00	0.00	1,300.00
4130 - 5231 - Water (38 - Fitch)	300.00					0.00	
4130 - 5340 - Telephone	54,742.90	51,418.96	80,000.00	20,537.03	80,000.00	(25,000.00)	55,000.00
4130 - Receipt Offset ~ Building Rental Revolving Fund		(50,000.00)	(75,000.00)		(75,000.00)	0.00	(75,000.00)

Equipment & Unusual 001-31-53-5400

Special Items 001-31-53-5500

Total Operating Budget	2,970,905.95	2,780,679.05	2,970,700.00	1,115,256.79	2,970,700.00	(84,600.00)	2,886,100.00
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Explanation for Requested Increases

<u>Item</u>	<u>Reason</u>	<u>Amount</u>
General Expenses		
4130-5231 Water - Plympton, Stanley, Senior High	Increase based on 3 year average usage	16,400.00
4130-5231 Water - Kennedy	Increase based on projected installation of field irrigation system	10,000.00

Printing

The Print Shop continues to increase its volume of projects while maintaining its long standing track record of producing high quality products while meeting or exceeding set deadlines. Through district and school based initiatives, the print shop has utilized resources with high efficiency and implements practices that maintain the smooth operation of equipment. The Print Shop enables city departments to realize significant cost savings for projects, and their expertise in repairing equipment without relying on outside vendors represents further positive budgetary yields.

COST SUMMARY BY CLASSIFICATION	FY 2011	FY 2012	FY 2013			FY 2014		
	Actual Expenditures	Actual Expenditures	Budget	July-December Actual Expenditures	Estimated Expenditures Thru 6/30/13	Superintendent's Incr/Decr	Recommendation	School Committee Approval
Personnel	26,008.59	24,280.09	26,720.00	15,741.48	27,342.00	622.00	27,342.00	0.00
General Expenses								
Operating Expenses	18,452.02	20,292.00	24,850.00	12,663.38	24,850.00	0.00	24,850.00	0.00
Equipment & Unusual	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Special Items	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Operating Budget	<u>44,460.61</u>	<u>44,572.09</u>	<u>51,570.00</u>	<u>28,404.86</u>	<u>52,192.00</u>	<u>622.00</u>	<u>52,192.00</u>	<u>0.00</u>

Printing

PERSONNEL

		FY 2012		FY 2013			FY 2014			
Bargaining Unit	Position	Actual		July-December		Estimated Expenditures Thru 6/30/13	#	Superintendent's Recommendation	School Committee	
		#	Expenditures	#	Budget				Actual Expenditures	#
1.	Print Shop Assistant			0.5	19,000	9,463	19,622	0.5	19,622	
2.	Printer			S	5,000	4,550	5,000	S	5,000	
3.	Student Helpers				2,720	1,728	2,720		2,720	
4.										
5.										
6.										
7.										
8.										
9.										
10.										
Total		0.5	24,280.09	0.5	26,720	15,741	27,342	0.5	27,342	0 -

Printing

Classification	FY 2011	FY 2012	FY 2013			FY 2014		
	Actual Expenditures	Actual Expenditures	Budget	July-December Actual Expenditures	Estimated Expenditures Thru 6/30/13	Superintendent's Incr/Decr	Recommendation	School Committee Approval
Personnel 001-31-59-5100								
5111 Salaries - Full Time	21,571.09	19,380.09	19,000.00	9,463.48	19,622.00	622.00	19,622.00	0.00
5124 Stipend	4,437.50	4,900.00	5,000.00	4,550.00	5,000.00	0.00	5,000.00	0.00
5125 Temporary Help			2,720.00	1,728.00	2,720.00	0.00	2,720.00	0.00
General Expenses								
Operating Expenses 001-31-59-5200								
Instructional Equipment (2420)								
2420 - 5242 - Maintenance of Equipment Service		2,138.50	3,000.00	1,365.90	3,000.00	0.00	3,000.00	
General Supplies (2430)								
2430 - 5520 - Educational Supplies	18,452.02	17,639.28	20,350.00	10,782.60	20,350.00	0.00	20,350.00	
Utility Services (4130)								
4130 - 5290 - Waste Disposal		514.22	1,500.00	514.88	1,500.00	0.00	1,500.00	
Equipment & Unusual 001-31-59-5400								
Special Items 001-31-59-5500								
Total Operating Budget	44,460.61	44,572.09	51,570.00	28,404.86	52,192.00	622.00	52,192.00	

Explanation for Requested Increases

<u>Item</u>	<u>Reason</u>	<u>Amount</u>
Personnel		
Salaries - Full Time	Contractual	622.00

Food Services

The Food Services Department continues to serve the Waltham Public School community high quality nutritious meals that meet all federal and state standards. All meals served meet the requirements of the USDA Healthy School Challenge and new meal pattern requirements. The Food Services Department continues to maintain high standards of food safety.

The Food Services Department continues to be a fiscally sound program.

Budget offset by receipts from sales and federal & state reimbursements.

COST SUMMARY BY CLASSIFICATION	FY 2011	FY 2012	FY 2013			FY 2014		
	Actual Expenditures	Actual Expenditures	Budget	July-December Actual Expenditures	Estimated Expenditures Thru 6/30/13	Superintendent's Incr/Decr	Recommendation	School Committee Approval
Personnel	981,518.39	1,012,326.52	1,001,421.00	489,051.74	1,011,421.00	11,305.00	1,012,726.00	0.00
General Expenses								
Operating Expenses	702,398.73	804,970.02	818,650.00	397,183.53	818,450.00	29,550.00	848,200.00	0.00
Equipment & Unusual	3,509.00	51,423.42	6,500.00	4,689.89	6,668.93	278,500.00	285,000.00	0.00
Special Items	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Less Receipts	(1,687,426.12)	(1,868,719.96)	(1,826,571.00)	(890,925.16)	(1,836,539.93)	(319,355.00)	(2,145,926.00)	0.00
Total Operating Budget	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Food Services

PERSONNEL

Bargaining Unit	Position	FY 2012		FY 2013			FY 2014		
		#	Actual Expenditures	#	Budget	July-December Actual Expenditures	Estimated Expenditures Thru 6/30/13	#	Superintendent's Recommendation
1.	Director - Food Services			1	92,798	46,399	92,798	1	93,726
2.	WSSA Clerk			1	39,812	15,140	39,812	1	40,189
3.	WFSA Office Helper			0.36	6,852	2,958	6,852	0.36	6,852
4.	WFSA Central Storage Manager / Driver			1	25,174	12,881	25,174	1	25,174
5.	WFSA Cafeteria Worker					394,061			
6.	WFSA Manager Senior High			1	31,362		31,362	1	31,362
7.	WFSA Assistant Manager Senior High			1	23,370		23,370	1	23,370
8.	WFSA Cafeteria Worker - Full Time Senior High			6	114,204		114,204	6	114,204
9.	WFSA Cafeteria Worker - Part Time Senior High			4.84	92,125		92,125	4.84	92,125
10.	WFSA Manager Kennedy Middle			1	25,174		25,174	1	25,174
11.	WFSA Cafeteria Worker - Full Time Kennedy Middle			1	19,034		19,034	1	19,034
12.	WFSA Cafeteria Worker - Part Time Kennedy Middle			2.58	49,108		49,108	2.58	49,108
13.	WFSA Manager McDevitt Middle			1	25,174		25,174	1	25,174
14.	WFSA Cafeteria Worker - Full Time McDevitt Middle			1	19,034		19,034	1	19,034
15.	WFSA Cafeteria Worker - Part Time McDevitt Middle			2.58	49,108		49,108	2.58	49,108
16.	WFSA Manager Fitzgerald Elementary			1	24,272		24,272	1	24,272
17.	WFSA Cafeteria Worker - Part Time Fitzgerald Elementary			1.79	34,071		34,071	1.79	34,071
18.	WFSA Manager MacArthur Elementary			1	24,272		24,272	1	24,272
19.	WFSA Cafeteria Worker - Part Time MacArthur Elementary			1.79	34,071		34,071	1.79	34,071
20.	WFSA Manager Northeast Elementary			1	24,272		24,272	1	24,272
21.	WFSA Cafeteria Worker - Part Time Northeast Elementary			1.79	34,071		34,071	1.79	34,071
22.	WFSA Manager Plympton Elementary			1	24,272		24,272	1	24,272
23.	WFSA Cafeteria Worker - Part Time Plympton Elementary			1.79	34,071		34,071	1.79	34,071
24.	WFSA Manager Stanley Elementary			1	24,272		24,272	1	24,272

PERSONNEL

**Bargaining
Unit Position**

25. WFSA Cafeteria Worker - Full Time Stanley Elementary
 26. WFSA Cafeteria Worker - Part Time Stanley Elementary
 27. WFSA Manager Whittemore Elementary
 28. WFSA Cafeteria Worker - Full Time Whittemore Elementary
 29. WFSA Cafeteria Worker - Part Time Whittemore Elementary
 30. Cafe Substitutes District

Total

FY 2012		FY 2013				FY 2014			
#	Actual Expenditures	#	July-December Actual Expenditures		Estimated Expenditures Thru 6/30/13	#	Superintendent's Recommendation	School Committee Approval	
			Budget					#	
		1	19,034		19,034	1.00	19,034		
		1.29	24,554		24,554	1.29	24,554		
		1	24,272		24,272	1	24,272		
		1	19,034		19,034	1.00	19,034		
		1.29	24,554		24,554	1.29	24,554		
			20,000	17,612	30,000		30,000		
42.43		43.10	1,001,421	489,052	1,011,421.00	43.10	1,012,726	0.00	-

Food Services

Classification	FY 2011	FY 2012	FY 2013			FY 2014		
	Actual Expenditures	Actual Expenditures	Budget	July-December Actual Expenditures	Estimated Expenditures Thru 6/30/13	Superintendent's Incr/Decr	Recommendation	School Committee Approval
Personnel 220-3400-5100								
5111 Salaries	981,518.39	1,012,326.52	1,001,421.00	489,051.74	1,011,421.00	11,305.00	1,012,726.00	0.00
Offset Receipts	(981,518.39)	(1,012,326.52)	(1,001,421.00)	(489,051.74)	(1,011,421.00)	(11,305.00)	(1,012,726.00)	0.00
General Expenses								
Operating Expenses 220-3400-5200								
Food Services (3400)								
3400 - 5190 - Clothing Allowance	20,800.00	20,100.00	21,000.00	20,800.00	20,800.00	0.00	21,000.00	
3400 - 5240 - Maintenance / Repairs	33,745.76	31,134.59	38,000.00	28,509.50	38,000.00	2,000.00	40,000.00	
3400 - 5300 - Consultant	978.75	6,300.00	1,800.00	1,800.00	1,800.00	700.00	2,500.00	
3400 - 5342 - Postage	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	0.00	1,000.00	
3400 - 5420 - Office Supplies	10,715.79	8,066.77	5,750.00	4,756.36	5,750.00	0.00	5,750.00	
3400 - 5490 - Food & Supplies	570,731.45	644,594.92	660,000.00	292,056.49	660,000.00	20,000.00	680,000.00	
3400 - 5492 - Paper Goods	57,825.41	66,952.78	70,000.00	36,402.96	70,000.00	2,100.00	72,100.00	
3400 - 5580 - Kitchen Supplies	2,873.82	23,320.22	6,500.00	4,405.76	6,500.00	3,500.00	10,000.00	
3400 - 5730 - Dues & Subscriptions	787.75	834.00	850.00	131.75	850.00	0.00	850.00	
3400 - 5360 - Professional Development	2,940.00	2,079.00	3,750.00	573.00	3,750.00	1,250.00	5,000.00	
3400 - 5780 - Other		587.74	10,000.00	6,747.71	10,000.00	0.00	10,000.00	
Offset Receipts	(702,398.73)	(804,970.02)	(818,650.00)	(397,183.53)	(818,450.00)	(29,550.00)	(848,200.00)	-
Equipment & Unusual 220-3400-5400								
3400 - 5866 - Kitchen Renovation & Equipment - Sr Higl	3,509.00					250,000.00	250,000.00	
3400 - 5860 - Technology Equipment		26,529.42	4,000.00	4,168.93	4,168.93	6,000.00	10,000.00	
3400 - 5861 - Equipment			2,500.00	520.96	2,500.00	22,500.00	25,000.00	
3400 - 5864 - Truck		24,894.00						
Offset Receipts	(3,509.00)	(51,423.42)	(6,500.00)	(4,689.89)	(6,668.93)	(278,500.00)	(285,000.00)	-
Special Items 220-3400-5500								
Total Operating Budget	0.00	0.00	0.00	0.00	0.00	0.00	0.00	

Explanation for Requested Increases

<u>Item</u>	<u>Reason</u>	<u>Amount</u>
Personnel		
Salaries	Contractual	1,305.00
Cafe Substitutes		10,000.00
General Expenses		
3400-5240 - Maintenance / Repairs	Equipment is getting older, more repairs required	2,000.00
3400-5300 - Consultant	Staff training	700.00
3400-5490 - Food & Supplies	Increased costs	20,000.00
3400-5492 - Paper Goods	Increased costs	2,100.00
3400-5580 - Kitchen Supplies	Replacement items	3,500.00
3400-5360 - Professional Development	Increased staff professional development opportunities	1,250.00

3400-5866 - Kitchen Renovation & Equipment - Sr High	Servery renovation and equipment	250,000.00
3400-5860 - Technology Equipment	Replacement of computers / point of sale equipment	6,000.00
3400-5861 - Equipment	WHS - oven, MacArthur - steamer, all schools - food processors	22,500.00

Fitzgerald Elementary School

	FY 2012 Actual	FY 2013 Actual	FY 2014 Projected
Student Enrollment	458	472	488

At our six elementary schools, classroom teachers provide instruction in the areas of English Language Arts, Mathematics, Social Studies, and Science and are supported by experts and specialists in the fields of Art, Music, Physical Education, and Library/Media. Specialists provide developmentally appropriate instruction, and this instruction is interdisciplinary in nature whenever possible. Literacy and mathematics coaches and specialists at each building work with teachers and students, as well as at-risk students to provide assistance with their literacy and numeracy skills. Administrators, teachers, specialists, and support staff work in Professional Learning Communities to ensure that curriculum, instruction, and assessment are delivered with fidelity across the district and that the work is aligned with the Common Core.

	FY 2011	FY 2012	FY 2013			FY 2014		
	Actual Expenditures	Actual Expenditures	July-December Budget	Actual Expenditures	Estimated Expenditures Thru 6/30/13	Superintendent's Incr/Decr	Recommendation	School Committee Approval
COST SUMMARY BY CLASSIFICATION								
Personnel	1,958,193.21	1,928,387.75	2,219,804.00	964,867.50	2,199,377.00	12,563.00	2,232,367.00	0.00
General Expenses								
Operating Expenses	42,278.07	37,893.47	43,041.00	19,393.22	43,041.00	893.00	43,934.00	0.00
Equipment & Unusual	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Special Items	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Operating Budget	<u>2,000,471.28</u>	<u>1,966,281.22</u>	<u>2,262,845.00</u>	<u>984,260.72</u>	<u>2,242,418.00</u>	<u>13,456.00</u>	<u>2,276,301.00</u>	<u>0.00</u>

Fitzgerald Elementary School

PERSONNEL

Bargaining Unit Position	FY 2012		FY 2013			FY 2014		
	#	Actual Expenditures	#	Budget	Actual Expenditures	Estimated Expenditures Thru 6/30/13	#	Superintendent's Recommendation
1. Principal			1	94,940	47,470	94,940	1	96,839
2. WSAA Assistant Principal			1	89,378	28,980	83,719	1	84,824
3. WSSA Clerk			1	34,666	17,852	34,666	1	34,666
4. WSCU Custodian					90,246			
5. WSCU Custodian - Senior			1	52,988		52,988	1	53,486
6. WSCU Custodian			3	130,458		125,851	3	127,327
7. WEA Teacher					776,394			
8. WEA Teacher - Grade K			5	305,933		308,644	5	309,674
9. WEA Teacher - Grade 1			4	259,371		267,859	4	273,051
10. WEA Teacher - Grade 2			4	247,824		255,935	4	259,592
11. WEA Teacher - Grade 3			4	235,385		250,244	4	255,607
12. WEA Teacher - Grade 4			4	247,548		221,443	4	226,847
13. WEA Teacher - Grade 5			4	245,224		277,766	4	280,614
14. WEA Teacher - Library			1	73,034		75,424	1	75,424
15. WEA Teacher - Reading Specialist			1.5	110,157		113,762	1.5	113,762
16. WEA Teacher - Challenge Program			0.5	26,278		26,416	0.5	27,694
17. WEA Allowance for Contract Negotiations				56,900				
18. Lunch / Recess Monitors				9,720	3,926	9,720		12,960
Total	31.0	3,053,540.70	35.0	2,219,804	964,868	2,199,377	35.0	2,232,367
							0	-

Fitzgerald Elementary School

Classification	FY 2011	FY 2012	FY 2013			FY 2014		
	Actual Expenditures	Actual Expenditures	Budget	July-December Actual Expenditures	Estimated Expenditures Thru 6/30/13	Superintendent's Incr/Decr	Recommendation	School Committee Approval
Personnel 001-32-10-5100								
5111 Salaries - Full Time	1,948,468.71	1,919,529.50	2,210,084.00	960,941.25	2,189,657.00	9,323.00	2,219,407.00	0.00
5122 Wages - Part Time	9,724.50	8,858.25	9,720.00	3,926.25	9,720.00	3,240.00	12,960.00	0.00
General Expenses								
Operating Expenses 001-32-10-5200								
School Leadership – Building – Principal's Office (2210)								
2210 - 5342 - Postage	500.00	500.00		500.00	500.00	500.00	500.00	
2210 - 5420 - Supplies	90.00	478.16	984.00		484.00	(68.00)	916.00	
Professional Development (2357)								
2357 - 5360 - Professional Development	1,835.00	2,930.00		300.00	300.00	0.00		
Textbooks & Related Materials (2410)								
2410 - 5510 - Textbooks & Supplies	30,827.28	27,420.38	33,456.00	15,522.66	33,156.00	1,944.00	35,400.00	
Library Instructional Materials (2415)								
2415 - 5510 - Library Supplies	2,044.67	423.81	2,460.00		2,460.00	(100.00)	2,360.00	
Instructional Equipment (2420)								
2210 - 5242 - Maintenance of Office Equipment	840.00							
2420 - 5270 - Lease of Equipment	6,141.12	6,141.12	6,141.00	3,070.56	6,141.00	(1,383.00)	4,758.00	
Equipment & Unusual 001-32-10-5400								
Special Items 001-32-10-5500								
Total Operating Budget	2,000,471.28	1,966,281.22	2,262,845.00	984,260.72	2,242,418.00	13,456.00	2,276,301.00	

Explanation for Requested Increases

<u>Item</u>	<u>Reason</u>	<u>Amount</u>
Personnel		
Salaries - Full Time	Contractual	37,709.00
Line 18 - Lunch / Recess Monitors	Additional hours	3,240.00
General Expenses		
Per Pupil Allocation - net change	Per-pupil allocation increase / adjustment for enrollment changes	2,276.00
School Leadership, Textbooks & Related Materials, Library Instructional Materials		

MacArthur Elementary School

	FY 2012 Actual	FY 2013 Actual	FY 2014 Projected
Student Enrollment	337	346	360

At our six elementary schools, classroom teachers provide instruction in the areas of English Language Arts, Mathematics, Social Studies, and Science and are supported by experts and specialists in the fields of Art, Music, Physical Education, and Library/Media. Specialists provide developmentally appropriate instruction, and this instruction is interdisciplinary in nature whenever possible. Literacy and mathematics coaches and specialists at each building work with teachers and students, as well as at-risk students to provide assistance with their literacy and numeracy skills. Administrators, teachers, specialists, and support staff work in Professional Learning Communities to ensure that curriculum, instruction, and assessment are delivered with fidelity across the district and that the work is aligned with the Common Core.

COST SUMMARY BY CLASSIFICATION	FY 2011	FY 2012	FY 2013			FY 2014		
	Actual Expenditures	Actual Expenditures	Budget	July-December Actual Expenditures	Estimated Expenditures Thru 6/30/13	Superintendent's Incr/Decr	Recommendation	School Committee Approval
Personnel	1,556,245.11	1,595,323.80	1,609,945.00	689,268.78	1,584,710.00	57,284.00	1,667,229.00	0.00
General Expenses								
Operating Expenses	41,454.02	39,434.49	37,053.00	13,229.46	37,053.00	(3,577.00)	33,476.00	0.00
Equipment & Unusual	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Special Items	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Operating Budget	1,597,699.13	1,634,758.29	1,646,998.00	702,498.24	1,621,763.00	53,707.00	1,700,705.00	0.00

MacArthur Elementary School

PERSONNEL

Bargaining Unit Position	FY 2012		FY 2013			FY 2014		
	#	Actual Expenditures	#	Budget	July-December Actual Expenditures	Estimated Expenditures Thru 6/30/13	#	Superintendent's Recommendation
1. Principal			1	97,664	50,300	97,700	1	99,638
2. WSAA Assistant Principal			1	93,538	29,672	85,719	1	86,824
3. WSSA Clerk			1	31,688	16,752	31,688	1	33,346
4. WSCU Custodian					91,372			
5. WSCU Custodian - Senior			1	52,988		52,988	1	52,988
6. WSCU Custodian			3	135,411		135,411	3	135,411
7. WEA Teacher					497,618			
8. WEA Teacher - Grade K			3	187,596		197,938	3	199,860
9. WEA Teacher - Grade 1			3	170,547		176,128	3	179,958
10. WEA Teacher - Grade 2			3	170,282		175,855	3	181,353
11. WEA Teacher - Grade 3			3	179,224		207,113	3	212,192
12. WEA Teacher - Grade 4			2	151,200		156,148	3	206,148
13. WEA Teacher - Grade 5			2	154,733		116,214	2	122,790
14. WEA Teacher - Library			1	45,802		47,301	1	48,819
15. WEA Teacher - Reading Specialist			1	65,850		68,371	1	70,488
16. WEA Teacher - Challenge Program			0.5	26,278		26,416	0.5	27,694
17. WEA Allowance for Contract Negotiations				37,424				
18. Lunch / Recess Monitors				9,720	3,555	9,720		9,720
Total	26.5	1,595,323.80	25.5	1,609,945	689,269	1,584,710	26.5	1,667,229
							0	-

MacArthur Elementary School

Classification	FY 2011	FY 2012	FY 2013			FY 2014		
	Actual Expenditures	Actual Expenditures	Budget	July-December Actual Expenditures	Estimated Expenditures Thru 6/30/13	Superintendent's Incr/Decr	Recommendation	School Committee Approval
Personnel 001-32-11-5100								
5111 Salaries - Full Time	1,549,076.61	1,586,332.80	1,600,225.00	685,713.78	1,574,990.00	57,284.00	1,657,509.00	0.00
5122 Wages - Part Time	7,168.50	8,991.00	9,720.00	3,555.00	9,720.00	0.00	9,720.00	0.00
General Expenses								
Operating Expenses 001-32-11-5200								
School Leadership - Building - Principal's Office (2210)								
2210 - 5342 - Postage	500.00	500.00		500.00	500.00	500.00	500.00	
2210 - 5420 - Supplies	60.00	163.00	678.00	10.00	178.00	(140.00)	538.00	
Professional Development (2357)								
2357 - 5360 - Professional Development	1,365.00	450.00				0.00	0.00	
Textbooks & Related Materials (2410)								
2410 - 5510 - Textbooks & Supplies	26,524.96	27,532.12	24,012.00	7,232.95	24,012.00	1,938.00	25,950.00	
Library Instructional Materials (2415)								
2415 - 5510 - Library Supplies	1,496.54	121.85	1,695.00	152.75	1,695.00	35.00	1,730.00	
Instructional Equipment (2420)								
2210 - 5242 - Maintenance of Office Equipment	840.00					0.00		
2420 - 5270 - Lease of Equipment	10,667.52	10,667.52	10,668.00	5,333.76	10,668.00	(5,910.00)	4,758.00	
Equipment & Unusual 001-32-11-5400								
Special Items 001-32-11-5500								
Total Operating Budget	1,597,699.13	1,634,758.29	1,646,998.00	702,498.24	1,621,763.00	53,707.00	1,700,705.00	

Explanation for Requested Increases

<u>Item</u>	<u>Reason</u>	<u>Amount</u>
Personnel		
Salaries - Full Time	Contractual	45,941.00
Line 12 - Teacher - Grade 4	New teacher due to enrollment roll-out	50,000.00
General Expenses		
Per Pupil Allocation - net change	Per-pupil allocation increase / adjustment for enrollment changes	2,333.00
School Leadership, Textbooks & Related Materials, Library Instructional Materials		

Northeast Elementary School

	FY 2012 Actual	FY 2013 Actual	FY 2014 Projected
Student Enrollment	396	388	388

At our six elementary schools, classroom teachers provide instruction in the areas of English Language Arts, Mathematics, Social Studies, and Science and are supported by experts and specialists in the fields of Art, Music, Physical Education, and Library/Media. Specialists provide developmentally appropriate instruction, and this instruction is interdisciplinary in nature whenever possible. Literacy and mathematics coaches and specialists at each building work with teachers and students, as well as at-risk students to provide assistance with their literacy and numeracy skills. Administrators, teachers, specialists, and support staff work in Professional Learning Communities to ensure that curriculum, instruction, and assessment are delivered with fidelity across the district and that the work is aligned with the Common Core.

COST SUMMARY BY CLASSIFICATION	FY 2011	FY 2012	FY 2013			FY 2014		
	Actual Expenditures	Actual Expenditures	July-December Budget	Actual Expenditures	Estimated Expenditures Thru 6/30/13	Superintendent's Incr/Decr	Recommendation	School Committee Approval
Personnel	1,728,457.04	1,818,274.25	2,003,832.00	891,220.18	1,989,568.00	81,029.00	2,084,861.00	0.00
General Expenses								
Operating Expenses	42,529.65	37,381.72	33,226.00	11,902.28	33,226.00	4,215.00	37,441.00	0.00
Equipment & Unusual	0.00	7,950.00	6,860.00	0.00	6,860.00	(6,860.00)	0.00	0.00
Special Items	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Operating Budget	1,770,986.69	1,863,605.97	2,043,918.00	903,122.46	2,029,654.00	78,384.00	2,122,302.00	0.00

Northeast Elementary School

PERSONNEL

Bargaining Unit Position	FY 2012		FY 2013			FY 2014		
	#	Actual Expenditures	#	Budget	July-December Actual Expenditures	Estimated Expenditures Thru 6/30/13	#	Superintendent's Recommendation
1. Principal			1	105,875	53,672	107,343	1	109,977
2. Principal								6,000
3. WSAA Assistant Principal			1	86,974	30,106	86,974	1	88,093
4. WSSA Clerk			1	36,919	13,809	36,919	1	36,919
5. WSCU Custodian					98,467			
6. WSCU Custodian - Senior			1	53,486		53,486	1	53,486
7. WSCU Custodian			3	139,413		135,936	3	137,412
8. WEA Teacher					691,594			
9. WEA Teacher - Grade K			4	267,377		270,774	4	272,475
10. WEA Teacher - Grade 1			4	270,916		249,225	4	252,301
11. WEA Teacher - Grade 2			3	200,385		206,942	4	259,286
12. WEA Teacher - Grade 3			3	171,022		177,392	3	181,049
13. WEA Teacher - Grade 4			3	214,203		221,213	3	229,189
14. WEA Teacher - Grade 5			3	180,485		186,391	3	190,040
15. WEA Teacher - Library			1	65,994		68,154	1	77,786
16. WEA Teacher - Reading Specialist			1.5	100,321		114,223	1.5	114,974
17. WEA Teacher - Math Specialist			0.5	25,000		38,460	0.5	38,460
18. WEA Teacher - Challenge Program			0.5	26,278		26,416	0.5	27,694
19. WEA Allowance for Contract Negotiations				49,464				
20. Lunch / Recess Monitors				9,720	3,573	9,720		9,720
Total	29.5	1,818,274.25	30.5	2,003,832	891,220	1,989,568	31.5	2,084,861
							0	-

Northeast Elementary School

Classification	FY 2011	FY 2012	FY 2013			FY 2014		
	Actual Expenditures	Actual Expenditures	Budget	July-December Actual Expenditures	Estimated Expenditures Thru 6/30/13	Superintendent's Incr/Decr	Recommendation	School Committee Approval
Personnel 001-32-12-5100								
5111 Salaries - Full Time	1,718,840.54	1,811,141.75	1,994,112.00	887,647.18	1,979,848.00	81,029.00	2,075,141.00	0.00
5122 Wages - Part Time	9,616.50	7,132.50	9,720.00	3,573.00	9,720.00	0.00	9,720.00	0.00
General Expenses								
Operating Expenses 001-32-12-5200								
School Leadership - Building - Principal's Office (2210)								
2210 - 5342 - Postage	500.00	500.00		500.00	500.00	500.00	500.00	
2210 - 5420 - Supplies	72.00	50.00	796.00		296.00	(132.00)	664.00	
Professional Development (2357)								
2357 - 5360 - Professional Development	3,988.75	4,185.00				0.00	0.00	
Textbooks & Related Materials (2410)								
2410 - 5510 - Textbooks & Supplies	29,990.46	29,193.99	27,064.00	7,745.32	27,064.00	2,036.00	29,100.00	
Library Instructional Materials (2415)								
2415 - 5510 - Library Supplies	2,236.85	296.63	1,990.00	1,718.23	1,990.00	(50.00)	1,940.00	
Instructional Equipment (2420)								
2210 - 5242 - Maintenance of Office Equipment	1,477.77	536.45	518.00	271.68	518.00	(518.00)		
2420 - 5270 - Lease of Equipment	4,263.82	2,619.65	2,858.00	1,667.05	2,858.00	2,379.00	5,237.00	
Equipment & Unusual 001-32-12-5400								
Textbooks & Related Materials (2410)								
2410 - 5510 - Textbooks & Supplies Listening Centers / Home to School Books			6,860.00		6,860.00	(6,860.00)		
Classroom Instructional Technology (2451)								
2451 - 5865 - Educational Equipment		7,950.00						
Special Items 001-32-12-5500								
Total Operating Budget	1,770,986.69	1,863,605.97	2,043,918.00	903,122.46	2,029,654.00	78,384.00	2,122,302.00	

Explanation for Requested Increases

<u>Item</u>	<u>Reason</u>	<u>Amount</u>
Personnel		
Salaries - Full Time	Contractual	45,645.00
Line 2 - Principal	Increase contract year to 12 months	6,000.00
Line 11 - Teacher - Grade 2	New teacher due to enrollment roll-out	50,000.00
General Expenses		
Per Pupil Allocation - net change	Per-pupil allocation increase / adjustment for enrollment changes	2,354.00
School Leadership, Textbooks & Related Materials, Library Instructional Materials		
2420-5270 Lease of Equipment	Leased copy machine to replace owned machine	2,379.00

Plympton Elementary School

	FY 2012 Actual	FY 2013 Actual	FY 2014 Projected
Student Enrollment	416	420	430

At our six elementary schools, classroom teachers provide instruction in the areas of English Language Arts, Mathematics, Social Studies, and Science and are supported by experts and specialists in the fields of Art, Music, Physical Education, and Library/Media. Specialists provide developmentally appropriate instruction, and this instruction is interdisciplinary in nature whenever possible. Literacy and mathematics coaches and specialists at each building work with teachers and students, as well as at-risk students to provide assistance with their literacy and numeracy skills. Administrators, teachers, specialists, and support staff work in Professional Learning Communities to ensure that curriculum, instruction, and assessment are delivered with fidelity across the district and that the work is aligned with the Common Core.

COST SUMMARY BY CLASSIFICATION	FY 2011	FY 2012	FY 2013			FY 2014		
	Actual Expenditures	Actual Expenditures	July-December Budget	Actual Expenditures	Estimated Expenditures Thru 6/30/13	Superintendent's Incr/Decr	Recommendation	School Committee Approval
Personnel	1,762,881.84	1,833,411.19	1,771,563.00	855,389.50	1,792,355.00	96,463.00	1,868,026.00	0.00
General Expenses								
Operating Expenses	35,405.36	32,343.83	36,308.00	12,722.88	36,308.00	2,410.00	38,718.00	0.00
Equipment & Unusual	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Special Items	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Operating Budget	<u>1,798,287.20</u>	<u>1,865,755.02</u>	<u>1,807,871.00</u>	<u>868,112.38</u>	<u>1,828,663.00</u>	<u>98,873.00</u>	<u>1,906,744.00</u>	<u>0.00</u>

Plympton Elementary School

PERSONNEL

		FY 2012		FY 2013			FY 2014		
Bargaining Unit	Position	#	Actual Expenditures	#	Budget	July-December Actual Expenditures	Estimated Expenditures Thru 6/30/13	#	Superintendent's Recommendation
1.	Principal			1	99,744	51,368	102,736	1	102,736
2.	WSAA Assistant Principal			1	91,210	31,870	92,070	1	93,267
3.	WSSA Clerk			1	36,573	19,714	36,573	1	36,919
4.	WSCU Custodian					94,060			
5.	WSCU Custodian - Senior			1	52,988		52,988	1	53,486
6.	WSCU Custodian			3	137,857		137,857	3	137,857
7.	WEA Teacher					655,783			
8.	WEA Teacher - Grade K			4	278,179		256,634	4	261,747
9.	WEA Teacher - Grade 1			3	170,285		200,405	3	201,923
10.	WEA Teacher - Grade 2			3	120,471		204,238	3	206,582
11.	WEA Teacher - Grade 3			2	197,149		148,293	3	198,293
12.	WEA Teacher - Grade 4			3	182,859		188,843	3	194,559
13.	WEA Teacher - Grade 5			3	182,671		189,416	3	194,314
14.	WEA Teacher - Library			1	70,565		73,608	1	76,184
15.	WEA Teacher - Reading Specialist			1	72,726		72,558	1	72,745
16.	WEA Teacher - Challenge Program			0.5	26,278		26,416	0.5	27,694
17.	WEA Allowance for Contract Negotiations				42,288				
18.	Lunch / Recess Monitors				9,720	2,594	9,720		9,720
Total		27.5	1,833,411.19	27.5	1,771,563	855,390	1,792,355	28.5	1,868,026
								0	-

Plympton Elementary School

Classification	FY 2011	FY 2012	FY 2013			FY 2014		
	Actual Expenditures	Actual Expenditures	Budget	July-December Actual Expenditures	Estimated Expenditures Thru 6/30/13	Superintendent's Incr/Decr	Recommendation	School Committee Approval
Personnel 001-32-13-5100								
5111 Salaries - Full Time	1,754,671.59	1,824,656.84	1,761,843.00	852,795.70	1,782,635.00	96,463.00	1,858,306.00	0.00
5122 Wages - Part Time	8,210.25	8,754.35	9,720.00	2,593.80	9,720.00	0.00	9,720.00	0.00
General Expenses								
Operating Expenses 001-32-13-5200								
School Leadership – Building – Principal's Office (2210)								
2210 - 5342 - Postage	500.00	500.00			500.00	500.00	500.00	
2210 - 5420 - Supplies	488.59	230.00	884.00	82.50	384.00	(124.00)	760.00	
Professional Development (2357)								
2357 - 5360 - Professional Development	1,778.00	1,347.00				0.00	0.00	
Textbooks & Related Materials (2410)								
2410 - 5510 - Textbooks & Supplies	27,155.25	27,285.74	30,056.00	10,699.71	30,056.00	1,444.00	31,500.00	
Library Instructional Materials (2415)								
2415 - 5510 - Library Supplies	1,845.49	361.33	2,210.00	273.55	2,210.00	(110.00)	2,100.00	
Instructional Equipment (2420)								
2210 - 5242 - Maintenance of Office Equipment	3,638.03							
2420 - 5270 - Lease of Equipment		2,619.76	3,158.00	1,667.12	3,158.00	700.00	3,858.00	
Equipment & Unusual 001-32-13-5400								
Special Items 001-32-13-5500								
Total Operating Budget	1,798,287.20	1,865,755.02	1,807,871.00	868,112.38	1,828,663.00	98,873.00	1,906,744.00	

Explanation for Requested Increases

<u>Item</u>	<u>Reason</u>	<u>Amount</u>
Personnel		
Salaries - Full Time	Contractual	62,895.00
Line 11 - Teacher - Grade 3	New teacher due to enrollment roll-out	50,000.00
General Expenses		
Per Pupil Allocation - net change	Per-pupil allocation increase / adjustment for enrollment changes	1,710.00
School Leadership, Textbooks & Related Materials, Library Instructional Materials		
2420-5270 Lease of Equipment	New copy machine lease agreement	700.00

Stanley Elementary School

	FY 2012 Actual	FY 2013 Actual	FY 2014 Projected
Student Enrollment	396	437	475

At our six elementary schools, classroom teachers provide instruction in the areas of English Language Arts, Mathematics, Social Studies, and Science and are supported by experts and specialists in the fields of Art, Music, Physical Education, and Library/Media. Specialists provide developmentally appropriate instruction, and this instruction is interdisciplinary in nature whenever possible. Literacy and mathematics coaches and specialists at each building work with teachers and students, as well as at-risk students to provide assistance with their literacy and numeracy skills. Administrators, teachers, specialists, and support staff work in Professional Learning Communities to ensure that curriculum, instruction, and assessment are delivered with fidelity across the district and that the work is aligned with the Common Core.

COST SUMMARY BY CLASSIFICATION	FY 2011	FY 2012	FY 2013			FY 2014		
	Actual Expenditures	Actual Expenditures	Budget	July-December Actual Expenditures	Estimated Expenditures Thru 6/30/13	Superintendent's Incr/Decr	Recommendation	School Committee Approval
Personnel	1,871,094.61	1,954,702.73	2,010,539.00	944,645.62	2,091,513.00	183,363.00	2,193,902.00	0.00
General Expenses								
Operating Expenses	38,423.64	32,469.29	37,968.00	8,612.99	37,968.00	2,021.00	39,989.00	0.00
Equipment & Unusual	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Special Items	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Operating Budget	1,909,518.25	1,987,172.02	2,048,507.00	953,258.61	2,129,481.00	185,384.00	2,233,891.00	0.00

Stanley Elementary School

PERSONNEL

Bargaining Unit Position	FY 2012		FY 2013			FY 2014		
	#	Actual Expenditures	#	Budget	July-December Actual Expenditures	Estimated Expenditures Thru 6/30/13	#	Superintendent's Recommendation
1. Principal			1	94,163	49,435	98,871	1	103,815
2. WSAA Assistant Principal			1	87,343	30,234	87,343	1	88,478
3. WSSA Clerk			1	34,666	18,054	34,666	1	36,226
4. WSCU Custodian					90,322			
5. WSCU Custodian - Senior			1	52,988		52,988	1	52,988
6. WSCU Custodian			3	132,459		135,936	3	139,413
7. WEA Teacher					752,784			
8. WEA Teacher - Grade K			6	358,001		379,617	6	393,329
9. WEA Teacher - Grade 1			4	184,596		263,511	4	265,894
10. WEA Teacher - Grade 2			3	216,188		220,295	4	270,295
11. WEA Teacher - Grade 3			3	197,517		196,551	3	197,895
12. WEA Teacher - Grade 4			3	192,225		198,514	3	208,671
13. WEA Teacher - Grade 5			3	207,364		214,937	3	224,489
14. WEA Teacher - Library			1	73,034		75,424	1	75,424
15. WEA Teacher - Reading Specialist			1.5	93,659		96,724	1.5	99,571
16. WEA Teacher - Challenge Program			0.5	26,278		26,416	0.5	27,694
17. WEA Allowance for Contract Negotiations				50,338				
18. Lunch / Recess Monitors				9,720	3,816	9,720		9,720
Total	29.0	1,954,702.73	32.0	2,010,539	944,646	2,091,513	33.0	2,193,902
							0	-

Stanley Elementary School

Classification	FY 2011	FY 2012	FY 2013			FY 2014		
	Actual Expenditures	Actual Expenditures	Budget	July-December Actual Expenditures	Estimated Expenditures Thru 6/30/13	Superintendent's Incr/Decr	Recommendation	School Committee Approval
Personnel 001-32-14-5100								
5111 Salaries - Full Time	1,861,489.36	1,945,468.73	2,000,819.00	940,829.62	2,081,793.00	183,363.00	2,184,182.00	0.00
5122 Wages - Part Time	9,605.25	9,234.00	9,720.00	3,816.00	9,720.00	0.00	9,720.00	0.00
General Expenses								
Operating Expenses 001-32-14-5200								
School Leadership - Building - Principal's Office (2210)								
2210 - 5342 - Postage	500.00	500.00			500.00	500.00	500.00	
2210 - 5420 - Supplies	543.50	590.16	932.00	181.00	432.00	(121.00)	811.00	
Professional Development (2357)								
2357 - 5360 - Professional Development	1,565.80	1,953.54				0.00		
Textbooks & Related Materials (2410)								
2410 - 5510 - Textbooks & Supplies	28,997.25	26,073.19	31,688.00	6,365.73	31,688.00	1,087.00	32,775.00	
Library Instructional Materials (2415)								
2415 - 5510 - Library Supplies	2,265.26	508.78	2,330.00	707.02	2,330.00	(145.00)	2,185.00	
Instructional Equipment (2420)								
2210 - 5242 - Maintenance of Office Equipment	1,798.31	101.78						
2420 - 5270 - Lease of Equipment	2,753.52	2,741.84	3,018.00	1,359.24	3,018.00	700.00	3,718.00	
Equipment & Unusual 001-32-14-5400								
Special Items 001-32-14-5500								
Total Operating Budget	1,909,518.25	1,987,172.02	2,048,507.00	953,258.61	2,129,481.00	185,384.00	2,233,891.00	

Explanation for Requested Increases

<u>Item</u>	<u>Reason</u>	<u>Amount</u>
Personnel		
Salaries - Full Time	Contractual	83,363.00
Line 9 - Teacher - Grade 1	Position added subsequent to FY13 budget	50,000.00
Line 10 - Teacher - Grade 2	New teacher due to enrollment roll-out	50,000.00
General Expenses		
Per Pupil Allocation - net change	Per-pupil allocation increase / adjustment for enrollment changes	1,321.00
School Leadership, Textbooks & Related Materials, Library Instructional Materials		
2420-5270 Lease of Equipment	New copy machine lease agreement	700.00

Whittemore Elementary School

	FY 2012 Actual	FY 2013 Actual	FY 2014 Projected
Student Enrollment	381	422	455

At our six elementary schools, classroom teachers provide instruction in the areas of English Language Arts, Mathematics, Social Studies, and Science and are supported by experts and specialists in the fields of Art, Music, Physical Education, and Library/Media. Specialists provide developmentally appropriate instruction, and this instruction is interdisciplinary in nature whenever possible. Literacy and mathematics coaches and specialists at each building work with teachers and students, as well as at-risk students to provide assistance with their literacy and numeracy skills. Administrators, teachers, specialists, and support staff work in Professional Learning Communities to ensure that curriculum, instruction, and assessment are delivered with fidelity across the district and that the work is aligned with the Common Core.

COST SUMMARY BY CLASSIFICATION	FY 2011	FY 2012	FY 2013			FY 2014		
	Actual Expenditures	Actual Expenditures	July-December Budget	Actual Expenditures	Estimated Expenditures Thru 6/30/13	Superintendent's Incr/Decr	Recommendation	School Committee Approval
Personnel	1,356,088.12	1,482,202.96	1,570,353.00	719,245.02	1,664,250.00	186,270.00	1,756,623.00	0.00
General Expenses								
Operating Expenses	27,432.88	24,145.36	35,633.00	2,944.17	35,633.00	3,251.00	38,884.00	0.00
Equipment & Unusual	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Special Items	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Operating Budget	1,383,521.00	1,506,348.32	1,605,986.00	722,189.19	1,699,883.00	189,521.00	1,795,507.00	0.00

Whittemore Elementary School

PERSONNEL

Bargaining Unit Position	FY 2012		FY 2013			FY 2014		
	#	Actual Expenditures	#	Budget	July-December Actual Expenditures	Estimated Expenditures Thru 6/30/13	#	Superintendent's Recommendation
1. Principal			1	96,900	52,000	107,000	1	104,000
2. Principal								6,000
3. WSAA Assistant Principal			1	85,943	18,198	83,719	1	84,824
4. WSSA Clerk			1	36,226	19,628	36,226	1	36,226
5. WSCU Custodian					93,676			
6. WSCU Custodian - Senior			1	53,486		53,486	1	53,486
7. WSCU Custodian			3	136,300		136,300	3	136,300
8. WEA Teacher					532,031			
9. WEA Teacher - Grade K			5	280,746		297,369	5	312,375
10. WEA Teacher - Grade 1			3	126,788		177,220	3	183,269
11. WEA Teacher - Grade 2			2	123,740		148,247	3	198,247
12. WEA Teacher - Grade 3			2	115,109		118,876	2	120,931
13. WEA Teacher - Grade 4			2	118,942		123,615	2	125,309
14. WEA Teacher - Grade 5			2	147,510		152,337	2	152,337
15. WEA Teacher - Library			1	63,785		66,239	1	76,184
16. WEA Teacher - Reading Specialist			1.5	87,632		100,895	1.5	102,067
17. WEA Teacher - Math Specialist			0.5	25,000		26,585	0.5	27,654
18. WEA Teacher - Challenge Program			0.5	26,278		26,416	0.5	27,694
19. WEA Allowance for Contract Negotiations				36,248				
20. Lunch / Recess Monitors				9,720	3,713	9,720		9,720
Total	23.5	1,482,202.96	26.5	1,570,353	719,245	1,664,250	27.5	1,756,623
							0	-

Whittemore Elementary School

Classification	FY 2011	FY 2012	FY 2013			FY 2014		
	Actual Expenditures	Actual Expenditures	Budget	July-December Actual Expenditures	Estimated Expenditures Thru 6/30/13	Superintendent's Incr/Decr	Recommendation	School Committee Approval
Personnel 001-32-15-5100								
5111 Salaries - Full Time	1,347,448.12	1,473,470.71	1,560,633.00	715,532.52	1,654,530.00	186,270.00	1,746,903.00	0.00
5122 Wages - Part Time	8,640.00	8,732.25	9,720.00	3,712.50	9,720.00	0.00	9,720.00	0.00
General Expenses								
Operating Expenses 001-32-15-5200								
School Leadership - Building - Principal's Office (2210)								
2210 - 5342 - Postage	500.00	500.00			500.00	500.00	500.00	
2210 - 5420 - Supplies	48.00	560.00	866.00		366.00	(100.00)	766.00	
Professional Development (2357)								
2357 - 5360 - Professional Development	2,540.00	484.00				0.00	0.00	
Textbooks & Related Materials (2410)								
2410 - 5510 - Textbooks & Supplies	22,022.78	21,398.25	29,444.00	1,753.02	29,444.00	2,206.00	31,650.00	
Library Instructional Materials (2415)								
2415 - 5510 - Library Supplies	1,427.10	752.06	2,165.00		2,165.00	(55.00)	2,110.00	
Instructional Equipment (2420)								
2210 - 5242 - Maintenance of Office Equipment	895.00	451.05						
2420 - 5270 - Lease of Equipment			3,158.00	1,191.15	3,158.00	700.00	3,858.00	
Equipment & Unusual 001-32-15-5400								
Special Items 001-32-15-5500								
Total Operating Budget	1,383,521.00	1,506,348.32	1,605,986.00	722,189.19	1,699,883.00	189,521.00	1,795,507.00	

Explanation for Requested Increases

<u>Item</u>	<u>Reason</u>	<u>Amount</u>
Personnel		
Salaries - Full Time	Contractual	81,389.00
Line 2 - Principal	Increase contract year to 12 months	6,000.00
Line 10 - Teacher - Grade 1	Position added subsequent to FY13 budget	50,000.00
Line 11 - Teacher - Grade 2	New teacher due to enrollment roll-out	50,000.00
General Expenses		
Per Pupil Allocation - net change	Per-pupil allocation increase / adjustment for enrollment changes	2,551.00
School Leadership, Textbooks & Related Materials, Library Instructional Materials		
2420-5270 Lease of Equipment	New copy machine lease agreement	700.00

Kennedy Middle School

	FY 2012 Actual	FY 2013 Actual	FY 2014 Projected
Student Enrollment	550	551	574

Kennedy Middle School has an enrollment of 553 students in the sixth, seventh, and eighth grades. The needs of these students are met by fifty-three professional educators.

All of the professional teachers at Kennedy are designated as "Highly Qualified". Kennedy is the home for the middle school English Language Learner Program, the Life Skills Program, and the Behavior Management classroom. For extracurricular activities, Kennedy has girls' and boys' basketball teams, a Math Olympiad Club, and a Junior National Honor Society Chapter. The ethnic breakdown of the student body is 54.9% White, 22.6% Hispanic, 11.4% African American, 8.8% Asian, 2.2% Multi Race, and 0.2% Native Hawaiian, Pacific Islander. We have 37.4% of our students designated as Low Income, 20.6% of our students have Special needs, and 13.0% of our students are in the English Language Learner Program.

We are considered a Level 2 school by the state. In comparison to the other ten schools in our District Analysis and Review Tool (DART), Kennedy had the third highest Student growth Percentile in both ELA and Math. We had the fourth highest percentage of students who scored in Proficient or Advanced in MCAS Math and the sixth highest in ELA.

As of January 7, 2013, the projected enrollment for the 2013-14 school year is 563 students. If all numbers stay the same between now and September 1, 2013, Kennedy will be sending 173 students to high school placements and be receiving 183 students from our elementary feeder schools. This will be the highest enrollment in the last eight years.

With this trend likely to continue, based on recent enrollment projections, Kennedy Middle School will need to look at creative ways to service the student population.

COST SUMMARY BY CLASSIFICATION	FY 2011	FY 2012	FY 2013			FY 2014		
	Actual Expenditures	Actual Expenditures	Budget	July-December Actual Expenditures	Estimated Expenditures Thru 6/30/13	Superintendent's Incr/Decr	Recommendation	School Committee Approval
Personnel	3,209,476.82	3,270,402.03	3,330,536.00	1,481,227.59	3,332,451.00	50,249.00	3,380,785.00	0.00
General Expenses								
Operating Expenses	40,866.80	36,342.19	52,200.00	20,636.19	52,200.00	1,948.00	54,148.00	0.00
Equipment & Unusual	1,893.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Special Items	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Operating Budget	<u>3,252,236.62</u>	<u>3,306,744.22</u>	<u>3,382,736.00</u>	<u>1,501,863.78</u>	<u>3,384,651.00</u>	<u>52,197.00</u>	<u>3,434,933.00</u>	<u>0.00</u>

Kennedy Middle School

PERSONNEL

Bargaining Unit Position	FY 2012		FY 2013			FY 2014		
	#	Actual Expenditures	#	Budget	July-December Actual Expenditures	Estimated Expenditures Thru 6/30/13	#	Superintendent's Recommendation
1. Principal			1	104,660	57,496	109,959	1	112,708
2. WSAA Assistant Principal			2	178,075	61,641	178,075	2	178,075
3. WSSA Clerk			2	72,452	33,478	72,452	2	72,452
4. WSCU Custodian					139,082			
5. WSCU Custodian - Senior			1	53,548		53,548	1	54,051
6. WSCU Custodian			5	225,685		226,686	5	229,687
7. WEA Teacher					1,178,022			
8. WEA Teacher - Art			1	48,613		50,204	1	52,555
9. WEA Teacher - Drama			1	60,124		51,439	1	43,189
10. WEA Teacher - English			8	491,418		519,180	8	529,750
11. WEA Teacher - Health Education			1.375	65,848		66,791	1.375	69,500
12. WEA Teacher - History & Social Sciences			6	402,602		415,777	6	427,721
13. WEA Teacher - Instructional Technology			1	75,321		77,786	1	78,537
14. WEA Teacher - Library			1	75,252		77,715	1	77,715
15. WEA Teacher - Mathematics			7	450,000		465,107	7	473,498
16. WEA Teacher - Music			1.1	73,132		74,973	1.1	75,330
17. WEA Teacher - Physical Education			2.5	166,817		172,276	2.5	173,303
18. WEA Teacher - Reading & Language Arts			2	149,088		148,298	2	148,298
19. WEA Teacher - Science			6	332,036		347,195	6	353,933
20. WEA Teacher - Technical Education / Industrial Arts			1	69,148		71,411	1	72,094
21. WEA Teacher - World Languages			2	125,706		126,579	2	127,342
22. WEA Paraprofessional - Library			1	23,240	9,908	24,000	1	24,447
23. WEA Allowance for Contract Negotiations				84,771				

PERSONNEL

**Bargaining
Unit Position**

24. Stipends

25. National Junior Honor Society Advisor
26. Student Council Advisor
27. Yearbook Advisor
28. After School Homework / Enrichment Lab

Total

FY 2012		FY 2013				FY 2014			
#	Actual Expenditures	#	Budget	July-December Actual Expenditures	Estimated Expenditures Thru 6/30/13	#	Superintendent's Recommendation	#	School Committee Approval
				1,600					
		S	1,000		1,000	S	1,000		
		S	1,000		1,000	S	1,000		
		S	1,000		1,000	S	1,000		
							3,600		
52.975	3,270,402.03	52.975	3,330,536	1,481,228	3,332,451	52.975	3,380,785	0	-

Kennedy Middle School

Classification	FY 2011	FY 2012	FY 2013			FY 2014		
	Actual Expenditures	Actual Expenditures	Budget	July-December Actual Expenditures	Estimated Expenditures Thru 6/30/13	Superintendent's Incr/Decr	Recommendation	School Committee Approval
Personnel 001-32-21-5100								
5111 Salaries - Full Time	3,207,876.82	3,268,802.03	3,327,536.00	1,479,627.59	3,329,451.00	46,649.00	3,374,185.00	0.00
5124 Stipend	1,600.00	1,600.00	3,000.00	1,600.00	3,000.00	3,600.00	6,600.00	0.00
General Expenses								
Operating Expenses 001-32-21-5200								
School Leadership – Building – Principal's Office (2210)								
2210 - 5342 - Postage	2,500.00	2,500.00		1,000.00	1,000.00	1,000.00	1,000.00	
2210 - 5420 - Supplies	30.00	40.00	1,108.00	539.25	608.00	(455.00)	653.00	
Professional Development (2357)								
2357 - 5360 - Professional Development	1,597.00	1,105.00				0.00	0.00	
Textbooks & Related Materials (2410)								
2410 - 5510 - Textbooks & Supplies	24,396.11	17,578.45	37,672.00	12,145.67	37,172.00	3,653.00	41,325.00	
Library Instructional Materials (2415)								
2415 - 5510 - Library Supplies	2,534.53	5,456.82	2,770.00	995.42	2,770.00	(15.00)	2,755.00	
Instructional Equipment (2420)								
2420 - 5242 - Maintenance of Instructional Equipment			800.00	792.65	800.00	0.00	800.00	
2210 - 5242 - Maintenance of Office Equipment	2,817.00	50.00				0.00		
2420 - 5270 - Lease of Equipment	6,992.16	9,611.92	9,850.00	5,163.20	9,850.00	(2,235.00)	7,615.00	
Equipment & Unusual 001-32-21-5400								
Classroom Instructional Technology (2451)								
2451 - 5865 - Educational Equipment	1,893.00							
Special Items 001-32-21-5500								
Total Operating Budget	3,252,236.62	3,306,744.22	3,382,736.00	1,501,863.78	3,384,651.00	52,197.00	3,434,933.00	

Explanation for Requested Increases

<u>Item</u>	<u>Reason</u>	<u>Amount</u>
Personnel		
Salaries - Full Time	Contractual	64,374.00
Line 28 - After School Homework / Enrichment Lab Stipend		3,600.00
General Expenses		
Per Pupil Allocation - net change	Per-pupil allocation increase / adjustment for enrollment changes	4,183.00
School Leadership, Textbooks & Related Materials, Library Instructional Materials		

McDevitt Middle School

	FY 2012 Actual	FY 2013 Actual	FY 2014 Projected
Student Enrollment	514	528	524

McDevitt Middle School has an enrollment of 528 students in the sixth, seventh, and eighth grades. The diverse needs of these students are met by 58 professional educators.

All of the professional teachers at McDevitt are considered "Highly Qualified" by the state. McDevitt is the home for the middle school PDD Program and Language Based Program. For extracurricular activities, McDevitt has girls' and boys' basketball teams, the Math Olympiad club, National Junior Honor Society, Student Council, Yearbook, and the PEP Program. We also run a very successful Renaissance program which regularly recognizes and rewards students for their achievement and improvement both in and out of the classroom.

McDevitt is considered a Level 2 by the state. In comparison to the other ten schools in our District Analysis and Review Tool (DART), McDevitt had the highest Student Growth Percentile in ELA and Math. We also had the second highest percentage of students who scored proficient or higher in MCAS ELA and Math.

As of March 12, 2013, the projected enrollment for the 2013-2014 school year is 524 students. If all numbers stay the same between now and September 1, 2013, McDevitt will be sending 194 eighth grade students to the high school. We will also be receiving 186 students from our elementary feeder schools. This number will most likely increase due to special education placements and students moving into our district. As McDevitt's population continues to grow and become more diverse we will need to investigate innovative ways to service our population.

COST SUMMARY BY CLASSIFICATION	FY 2011	FY 2012	FY 2013			FY 2014		
	Actual Expenditures	Actual Expenditures	July-December Budget	Actual Expenditures	Estimated Expenditures Thru 6/30/13	Superintendent's Incr/Decr	Recommendation	School Committee Approval
Personnel	3,221,762.73	3,053,540.70	3,185,490.00	1,419,871.13	3,211,200.00	132,550.00	3,318,040.00	0.00
General Expenses								
Operating Expenses	44,773.98	48,160.85	47,984.00	22,070.46	47,984.00	5,213.00	53,197.00	0.00
Equipment & Unusual	2,172.95	2,650.00	0.00	0.00	0.00	0.00	0.00	0.00
Special Items	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Operating Budget	3,268,709.66	3,104,351.55	3,233,474.00	1,441,941.59	3,259,184.00	137,763.00	3,371,237.00	0.00

McDevitt Middle School

PERSONNEL

Bargaining Unit Position	FY 2012		FY 2013			FY 2014		
	#	Actual Expenditures	#	Budget	July-December Actual Expenditures	Estimated Expenditures Thru 6/30/13	#	Superintendent's Recommendation
1. Principal			1	102,020	52,264	104,528	1	104,528
2. WSAA Assistant Principal			2	176,721	62,057	176,721	2	177,856
3. WSSA Clerk			2	66,576	29,031	66,576	2	68,159
4. WSCU Custodian					117,736			
5. WSCU Custodian - Senior			1	54,051		54,051	1	54,051
6. WSCU Custodian			4	182,771		182,771	4	186,773
7. WEA Teacher					1,146,150			
8. WEA Teacher - Art			1	73,034		75,424	1	76,153
9. WEA Teacher - Drama			1	55,115		56,918	1	58,792
10. WEA Teacher - English			8	501,774		543,716	8	565,909
11. WEA Teacher - Health Education			1.25	56,982		58,526	1.25	61,033
12. WEA Teacher - History & Social Sciences			6	342,716		355,331	6	365,391
13. WEA Teacher - Instructional Technology			1	59,687		61,640	1	65,872
14. WEA Teacher - Library			1	61,896		63,921	1	68,154
15. WEA Teacher - Mathematics			7	475,470		491,029	7	518,731
16. WEA Teacher - Music			1.25	83,835		86,578	1.25	87,765
17. WEA Teacher - Physical Education			2.25	128,156		132,670	2.25	139,273
18. WEA Teacher - Reading & Language Arts			2	109,157		101,981	2	106,257
19. WEA Teacher - Science			6	400,098		413,191	6	418,178
20. WEA Teacher - Technical Education / Industrial Arts			1	43,203		52,555	1	54,330
21. WEA Teacher - World Languages			2.125	101,111		102,127	2.125	106,289
22. WEA Paraprofessional - Library			1	26,266	11,432	27,946	1	27,946
23. WEA Allowance for Contract Negotiations				81,851				

PERSONNEL

**Bargaining
Unit Position**

24. Stipends

25. National Junior Honor Society Advisor

26. Student Council Advisor

27. Yearbook Advisor

28. After School Homework / Enrichment Lab

Total

FY 2012		FY 2013				FY 2014		
#	Actual Expenditures	#	Budget	July-December Actual Expenditures	Estimated Expenditures Thru 6/30/13	#	Superintendent's Recommendation	School Committee Approval
				1,200				
		S	1,000		1,000	S	1,000	
		S	1,000		1,000	S	1,000	
		S	1,000		1,000	S	1,000	
							3,600	
51.875	3,053,540.70	51.875	3,185,490	1,419,871	3,211,200	51.875	3,318,040	0 -

McDevitt Middle School

Classification	FY 2011	FY 2012	FY 2013			FY 2014		
	Actual Expenditures	Actual Expenditures	Budget	July-December Actual Expenditures	Estimated Expenditures Thru 6/30/13	Superintendent's Incr/Decr	Recommendation	School Committee Approval
Personnel 001-32-22-5100								
5111 Salaries - Full Time	3,220,162.73	3,051,790.70	3,182,490.00	1,418,671.13	3,208,200.00	128,950.00	3,311,440.00	0.00
5124 Stipend	1,600.00	1,750.00	3,000.00	1,200.00	3,000.00	3,600.00	6,600.00	0.00
General Expenses								
Operating Expenses 001-32-22-5200								
School Leadership – Building – Principal's Office (2210)								
2210 - 5342 - Postage	2,500.00	2,500.00		1,000.00	1,000.00	1,000.00	1,000.00	
2210 - 5420 - Supplies	93.95	652.86	1,028.00		28.00	(444.00)	584.00	
Professional Development (2357)								
2357 - 5360 - Professional Development	3,881.25	4,800.00				0.00	0.00	
Textbooks & Related Materials (2410)								
2410 - 5510 - Textbooks & Supplies	23,525.82	26,874.22	34,952.00	14,567.48	34,952.00	4,648.00	39,600.00	
Library Instructional Materials (2415)								
2415 - 5510 - Library Supplies	2,585.96	5,414.71	2,570.00	644.14	2,570.00	70.00	2,640.00	
Instructional Equipment (2420)								
2420 - 5242 - Maintenance of Instructional Equipment			800.00	797.62	800.00	0.00	800.00	
2210 - 5242 - Maintenance of Office Equipment	955.00	60.00		60.00		0.00		
2420 - 5270 - Lease of Equipment	11,232.00	7,859.06	8,634.00	5,001.22	8,634.00	(61.00)	8,573.00	
Equipment & Unusual 001-32-22-5400								
Classroom Instructional Technology (2451)								
2451 - 5865 - Educational Equipment	2,172.95	2,650.00						
Special Items 001-32-22-5500								
Total Operating Budget	3,268,709.66	3,104,351.55	3,233,474.00	1,441,941.59	3,259,184.00	137,763.00	3,371,237.00	

Explanation for Requested Increases

<u>Item</u>	<u>Reason</u>	<u>Amount</u>
Personnel		
Salaries - Full Time	Contractual	131,850.00
Line 28 - After School Homework / Enrichment Lab Stipend		3,600.00
General Expenses		
Per Pupil Allocation - net change	Per-pupil allocation increase / adjustment for enrollment changes	5,274.00
School Leadership, Textbooks & Related Materials, Library Instructional Materials		

Senior High School

	FY 2012 Actual	FY 2013 Actual	FY 2014 Projected
Student Enrollment	1,368	1,373	1,406

Overview

Waltham High School is a comprehensive high school in a diverse economic and cultural community with urban characteristics. Our current enrollment is 1386 students with 157 teachers and 89 support staff. The high school building opened in 1969 and is in need of renovation. The building also houses the central office of the Waltham Public Schools, all program directors, the MIS department/associated computer network hardware, and the Regal Players' Community Theater.

We provide students with a wide range of options in our program of study including four levels in academic areas (C2, C1, Honors, and Advance Placement), a variety of courses in the fine and practical arts, four years of physical education for all students, eight (8) Chapter 74 Career and Vocational Technical Education programs, and robust special education and English language learners programs.

We offer multiple co-curricular opportunities to students including athletics, drama, music, clubs, and activities. We have never charged student activity fees.

We provide our students with a high degree of educational, emotional, and behavioral support. We value the house system which includes a housemaster, secretary, and school adjustment counselor for each class. Additional support includes 7.6 guidance counselors, two conflict resolution specialists, two dropout prevention specialists, a .2 instructional technology specialist, a school-to-career coordinator, and 2.5 nurses.

Recognitions

We are considered to be a high-achieving school. For the 2012-2013 school year we were designated as a Level One School on the NCCB Report Card. We have been named to the AP Honor Roll by the College Board. Visitors to Waltham High School regularly note the positive culture that exists in the building.

Enrollment

The current enrollment is 1386 students. The incoming grade 8 (the Class of 2017) contains 385 students and the current senior class contains 361 students, for a projected net gain of 24 students. This will not have a significant impact on staffing.

District and High School Goals

Areas we are working on referenced in the district improvement plan include increasing the capacity of staff to work with students who have special needs, increasing the capacity of staff to work with students who are English language learners, training teachers in pre-advanced placement and advanced placement courses, implementing the use of Mastery Manager in all courses, implementing the teacher evaluation tool, recruiting, hiring, retaining, and supporting highly qualified staff, developing a wireless environment, integrating curriculum and 21st century technology, and fostering partnerships with parents and the community.

Other Needs

The relatively high dropout rate, and low graduation rate, specifically of students who are English language learners will continue to be a high-priority area. A well-structured off-site alternative program may be a valid option for some students; we will need to explore what this would look like for students in Waltham. An interim step is to provide high needs students with on-line education opportunities and support.

We plan to increase the number of Chapter 74 career and vocational technical programs to advance our students' college and career readiness. Culinary arts, cosmetology, allied health, protective services, and plumbing are all high-needs careers that would be well-subscribed in Waltham.

Safety is an issue we need to continue to address. Surveillance cameras for high-traffic areas on the first floor and outside at all exits need to be installed.

We need more current and adequate technology to support the educational needs of students and staff, including hardware, better access, and support. Families in the district are expecting a minimum level of connectivity; we need to provide that support and train teachers so that they are able to meet that expectation.

With our accreditation through the New England Association of Schools and Colleges up for review in 2015, we will need to budget for those expenses as well as provide time for staff members to prepare our self-evaluation. We still need to address the facilities recommendations from the 2005 report, including updating science labs, improving handicapped accessibility throughout the building, and modernizing vocational program areas.

Summary

Waltham High School was established in 1848 on the 3rd floor of a wooden-framed grammar school located on School Street, has undergone many changes over the past 164 years. The community of Waltham has valued innovation and has strongly supported education. Our challenge is to continue our path toward excellence as our community evolves and we address the 21st century educational needs of our students.

Senior High School

	FY 2011	FY 2012	FY 2013			FY 2014		
	Actual Expenditures	Actual Expenditures	July-December Budget	Actual Expenditures	Estimated Expenditures Thru 6/30/13	Superintendent's Incr/Decr	Recommendation	School Committee Approval
COST SUMMARY BY CLASSIFICATION								
Personnel	7,995,604.05	7,563,872.68	8,230,818.00	3,078,328.56	8,105,615.00	46,008.00	8,276,826.00	0.00
General Expenses								
Operating Expenses	172,390.17	175,887.38	168,355.00	91,755.97	168,673.75	10,034.00	178,389.00	0.00
Equipment & Unusual	13,375.59	68,093.68	0.00	0.00	0.00	0.00	0.00	0.00
Special Items	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Operating Budget	8,181,369.81	7,807,853.74	8,399,173.00	3,170,084.53	8,274,288.75	56,042.00	8,455,215.00	0.00

Senior High School

PERSONNEL

Bargaining Unit Position	FY 2012		FY 2013			FY 2014		
	#	Actual Expenditures	#	Budget	July-December Actual Expenditures	Estimated Expenditures Thru 6/30/13	#	Superintendent's Recommendation
1. Principal			1	122,051	62,528	125,056	1	125,056
2. WSAA Housemaster			4	373,740	128,295	370,629	4	375,791
3. WEA Conflict Resolution			2	145,886	63,116	150,660	2	150,660
4. WEA School to Career Counselor			1	47,272	24,016	48,819	1	50,741
5. WSSA Clerk			5	201,171	86,865	193,419	5	195,267
6. WSAA Clerk - Senior Year Stipend			S	2,000		2,000	S	2,000
7. WSCU Custodian					322,685			
8. WSCU Custodian - Senior			1	60,271		60,271	1	60,271
9. WSCU Custodian - Assistant Senior			1	49,840		49,840	1	49,840
10. WSCU Custodian			12	558,320		556,319	12	559,653
11. WSCU Custodian - Night Shift Differential				11,500		11,500		11,500
12. WEA Teacher					2,694,252			
13. WEA Teacher - Alternative Program			2	121,275		88,535	2	90,490
14. WEA Teacher - Art			3.1	222,421		230,932	3.1	231,404
15. WEA Teacher - Career & Technical Education			3	191,242		208,883	3	211,111
16. WEA Teacher - Drama			1.5	107,694		109,214	1.5	109,214
17. WEA Teacher - English			16.5	1,043,237		1,074,213	16.5	1,117,954
18. WEA Teacher - Family Consumer Science			3.4	218,435		237,526	3.4	239,872
19. WEA Teacher - History & Social Sciences			14.2	908,866		951,087	14.2	980,775
20. WEA Teacher - Instructional Technology			0.2	22,046		11,384	0.2	11,758
21. WEA Teacher - Library			1	55,115		57,285	1	59,526
22. WEA Teacher - Mathematics			17	1,136,387		1,145,210	17	1,175,774
23. WEA Teacher - Music			2.3	162,937		158,051	2.3	158,967
24. WEA Teacher - Physical Education			6.6	466,642		482,646	6.6	484,474

PERSONNEL

		FY 2012		FY 2013			FY 2014		
Bargaining Unit	Position	#	Actual Expenditures	#	Budget	July-December Actual Expenditures	Estimated Expenditures Thru 6/30/13	#	Superintendent's Recommendation
25. WEA	Teacher - Reading			0.6	42,339		43,724	0.6	43,724
26. WEA	Teacher - Science & Health Education			16.2	989,567		982,203	16.2	1,012,311
27. WEA	Teacher - Technical Education / Industrial Arts			0.6	39,225		40,508	0.6	41,909
28. WEA	Teacher - World Languages			10	659,337		630,734	10	641,647
29. WEA	Paraprofessional - Library			2.2	59,017	19,257	63,126	2.2	63,296
30. WEA	Allowance for Contract Negotiations				191,144				
31.	Stipends					9,038			
32.	Grade 9 Transition Mentoring			S	2,000		2,000	S	2,000
33.	Literacy Magazine Advisor			S	1,148		1,148	S	1,148
34.	Media After School Program			S	1,676		1,676	S	1,676
35.	National Honor Society Advisor			S	1,339		1,339	S	1,339
36.	Student Council Advisor			S	1,339		1,339	S	1,339
37.	Summer Scheduling			S	7,202		7,202	S	7,202
38.	Treasurer / Fund Raising Coordinator			S	3,497		3,497	S	3,497
39.	TV Studio / Cable Advisor			S	1,148		1,148	S	1,148
40.	Yearbook Advisor			S	2,492		2,492	S	2,492
Total		133.2	7,563,872.68	127.4	8,230,818	3,410,051	8,105,615	127.4	8,276,826
								0	-

Senior High School

Classification	FY 2011	FY 2012	FY 2013			FY 2014		
	Actual Expenditures	Actual Expenditures	Budget	July-December Actual Expenditures	Estimated Expenditures Thru 6/30/13	Superintendent's Incr/Decr	Recommendation	School Committee Approval
Personnel 001-32-31-5100								
5111 Salaries - Full Time	7,970,607.30	7,538,881.90	8,206,977.00	3,078,328.56	8,081,774.00	46,008.00	8,252,985.00	0.00
5124 Stipend	24,996.75	24,990.78	23,841.00	0.00	23,841.00	0.00	23,841.00	0.00
General Expenses								
Operating Expenses 001-32-31-5200								
School Leadership – Building – Principal's Office (2210)								
2210 - 5342 - Postage	5,000.00	5,000.00		3,000.00	3,000.00	5,000.00	5,000.00	
2210 - 5420 - Supplies	1,349.48	1,133.37	2,724.00	527.85	1,724.00	(1,590.00)	1,134.00	
2210 - 5780 - Other	11,694.66	12,560.59	10,000.00	967.71	8,000.00	(2,000.00)	8,000.00	
Professional Development (2357)								
2357 - 5360 - Professional Development	9,896.69	6,918.00				0.00		
Textbooks & Related Materials (2410)								
2410 - 5510 - Textbooks & Supplies	105,929.49	96,770.43	92,616.00	48,341.04	92,616.00	10,734.00	103,350.00	
Library Instructional Materials (2415)								
2415 - 5510 - Library Supplies	7,253.68	10,080.02	6,810.00	5,937.06	6,810.00	80.00	6,890.00	
Instructional Equipment (2420)								
2210 - 5242 - Maintenance of Office Equipment	255.00	1,213.17		318.75	318.75			
2420 - 5270 - Lease of Equipment	14,412.12	14,412.12	14,205.00	7,206.06	14,205.00	(2,190.00)	12,015.00	
Other Instructional Services (2440)								
2440 - 5780 - Other	11,599.05	21,772.50	37,000.00	20,457.50	37,000.00	0.00	37,000.00	
School Security (3600)								
3600 - 5307 - Public Safety		1,027.18				0.00		
Guidance (2710)								
2710 - 5300 - Career Consultant	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	0.00	5,000.00	
Equipment & Unusual 001-32-31-5400								
Instructional Equipment (2420)								
2420 - 6231 - School Store	10,000.00							
Classroom Instructional Technology (2451)								
2451 - 5865 - Educational Equipment	3,375.59	68,093.68						
Special Items 001-32-31-5500								
Total Operating Budget	8,181,369.81	7,807,853.74	8,399,173.00	3,170,084.53	8,274,288.75	56,042.00	8,455,215.00	

Explanation for Requested Increases

<u>Item</u>	<u>Reason</u>	<u>Amount</u>
Personnel		
Salaries - Full Time	Contractual	114,645.00
General Expenses		
Per Pupil Allocation - net change	Per-pupil allocation increase / adjustment for enrollment changes	12,224.00
School Leadership, Textbooks & Related Materials, Library Instructional Materials		

Senior High School ~ Chapter 74 Program

In collaboration with instructors, students and the school and city community, the Career Technical Education program has established multiple partnerships that have yielded significant 21st Century based project experiences that reflect a renewed commitment to creative thinking, problem solving, academic integration, and college and career readiness. Given the continued emphasis on these projects, and our aspirations to grow the program to include new programs, I submit an FY 14 budget request that will yield meaningful learning experiences, as well as opportunities for continued revenue savings for city departments.

COST SUMMARY BY CLASSIFICATION	FY 2011	FY 2012	FY 2013			FY 2014		
	Actual Expenditures	Actual Expenditures	Budget	July-December Actual Expenditures	Estimated Expenditures Thru 6/30/13	Superintendent's Incr/Decr	Recommendation	School Committee Approval
Personnel	949,577.50	1,149,604.61	1,178,420.00	571,798.02	1,168,219.00	(16,161.00)	1,162,259.00	0.00
General Expenses								
Operating Expenses	105,752.73	98,901.60	107,250.00	63,115.56	107,250.00	(950.00)	106,300.00	0.00
Equipment & Unusual	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Special Items	715,966.00	790,644.50	980,564.00	399,924.00	799,848.00	35,242.00	1,015,806.00	0.00
Total Operating Budget	<u>1,771,296.23</u>	<u>2,039,150.71</u>	<u>2,266,234.00</u>	<u>1,034,837.58</u>	<u>2,075,317.00</u>	<u>18,131.00</u>	<u>2,284,365.00</u>	<u>0.00</u>

Senior High School ~ Chapter 74 Program

PERSONNEL

Bargaining Unit Position	FY 2012		FY 2013			FY 2014			
	#	Actual Expenditures	#	Budget	July-December Actual Expenditures	Estimated Expenditures Thru 6/30/13	#	Superintendent's Recommendation	School Committee Approval
1. WSAA Director - Chapter 74			1	88,876	31,457	90,876	1	90,876	
2. WSSA Clerk - Chapter 74			1	50,355	25,081	50,355	1	50,832	
3. WEA Teacher - Chapter 74			13.6	954,221	488,097	972,156	13.6	964,990	
4. WEA Paraprofessional - Chapter 74			2	52,257	27,162	54,832	2	55,561	
5. WEA Allowance for Contract Negotiations				32,711					
6.									
7.									
8.									
9.									
10.									
Total	17.6	1,149,604.61	17.6	1,178,420	571,798	1,168,219	17.6	1,162,259	0 -

Senior High School ~ Chapter 74 Program

Classification	FY 2011	FY 2012	FY 2013			FY 2014		
	Actual Expenditures	Actual Expenditures	Budget	July-December Actual Expenditures	Estimated Expenditures Thru 6/30/13	Superintendent's Incr/Decr	Recommendation	School Committee Approval
Personnel 001-32-31-5100								
5111 Salaries - Full Time	949,577.50	1,149,604.61	1,178,420.00	571,798.02	1,168,219.00	(16,161.00)	1,162,259.00	0.00
<hr/>								
General Expenses								
Operating Expenses 001-32-31-5200								
Curriculum Directors (2110)								
2110 - 5420 - Supplies	131.97		1,000.00	291.82	1,000.00	0.00	1,000.00	
2110 - 5780 - Other	704.97	1,968.05	2,000.00	454.00	2,000.00	0.00	2,000.00	
Textbooks & Related Materials (2410)								
2410 - 5510 - Textbooks & Supplies	74,308.59	67,312.96	68,000.00	45,917.77	68,000.00	0.00	68,000.00	
Instructional Equipment (2420)								
2420 - 5242 - Maintenance of Equipment Service	9,201.66	11,531.92	10,000.00	5,751.78	10,000.00	0.00	10,000.00	
2420 - 5242 - Maintenance of Equipment Supplies	2,165.16	919.00	1,500.00		1,500.00	0.00	1,500.00	
2420 - 5270 - Lease of Equipment	3,700.83	3,668.29	3,000.00	2,189.92	3,000.00	(1,000.00)	2,000.00	
Other Instructional Services (2440)								
2440 - 5780 - Other - Student	1,308.33	3,191.59	4,000.00	3,126.11	4,000.00	0.00	4,000.00	
2440 - 5780 - Other - Teacher	10,211.11	9,328.70	8,000.00	4,527.38	8,000.00	0.00	8,000.00	
School Security (3600)								
3600 - 5247 - Security	750.00	750.00	750.00	390.00	750.00	50.00	800.00	
Maintenance of Buildings (4220)								
4220 - 5245 - Maintenance of Building Services	3,270.11	231.09	9,000.00	466.78	9,000.00	0.00	9,000.00	
<hr/>								
Equipment & Unusual 001-32-31-5400								
<hr/>								
Special Items 001-32-31-5500								
Programs with Other Districts in Massachusetts (9100)								
9100 - 5320 - Tuitions	715,966.00	790,644.50	980,564.00	399,924.00	799,848.00	35,242.00	1,015,806.00	
Total Operating Budget	1,771,296.23	2,039,150.71	2,266,234.00	1,034,837.58	2,075,317.00	18,131.00	2,284,365.00	

Explanation for Requested Increases

<u>Item</u>	<u>Reason</u>	<u>Amount</u>
Personnel		
Salaries - Full Time	Contractual	3,206.00
General Expenses		
3600-5247 Security	Increased cost of contract service	50.00
9100-5320 Tuitions	Increased enrollment - Out of District programs	35,242.00

English

The English Department provides the best MCAS data that the district has with 50% of students scoring Advanced and 97% of the students scoring Advanced plus Proficient on the MCAS Grade 10 ELA Test for a student cohort of those continually enrolled in the Waltham Public Schools from Grade 4 to Grade 10. Notice also that there were no students from this cohort in the Failing performance level. We teach reading, writing, listening and speaking and literature is a means to this end. Success of students and teachers in the Waltham High School English Advanced Placement courses: English Literature and Composition and English Language and Composition, helped contribute to the district being named to the 2012-13 AP Honor Roll. Our curriculum and instruction is founded upon the Common Core State Standards for English Language Arts, adopted in March 2011 as the new Massachusetts English Language Arts Curriculum Framework.

Beyond being a required course, the English classroom is the central place where students are taught, practice, and acquire measureable skills (see above) in reading and writing with a goal of proficiency for all. We are also an eminently testable subject area and so you need us and you need us to continue our exemplar results.

COST SUMMARY BY CLASSIFICATION	FY 2011	FY 2012	FY 2013			FY 2014		
	Actual Expenditures	Actual Expenditures	July-December Budget	Actual Expenditures	Estimated Expenditures Thru 6/30/13	Superintendent's Incr/Decr	Recommendation	School Committee Approval
Personnel	78,983.85	80,028.98	93,987.00	31,815.99	93,987.00	0.00	93,987.00	0.00
General Expenses								
Operating Expenses	21,384.91	19,473.40	16,135.00	9,966.05	16,135.00	0.00	16,135.00	0.00
Equipment & Unusual	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Special Items	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Operating Budget	100,368.76	99,502.38	110,122.00	41,782.04	110,122.00	0.00	110,122.00	0.00

English

PERSONNEL

Bargaining
Unit Position

1. WSAA Director - English

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FY 2012		FY 2013				FY 2014			
#	Actual Expenditures	#	Budget	July-December	Estimated	#	Superintendent's Recommendation	#	School Committee Approval
				Actual Expenditures	Expenditures Thru 6/30/13				
		1	93,987	31,816	93,987	1	93,987		
0.9	80,028.98	1	93,987	31,816	93,987	1	93,987	0	-

English

Classification	FY 2011	FY 2012	FY 2013			FY 2014		
	Actual Expenditures	Actual Expenditures	Budget	July-December Actual Expenditures	Estimated Expenditures Thru 6/30/13	Superintendent's Incr/Decr	Recommendation	School Committee Approval
Personnel 001-33-70-5100								
5111 Salaries - Full Time	78,983.85	80,028.98	93,987.00	31,815.99	93,987.00	0.00	93,987.00	0.00
<hr/>								
General Expenses								
Operating Expenses 001-33-70-5200								
Curriculum Directors (2110)								
2110 - 5780 - Other			350.00		350.00	0.00	350.00	
Textbooks & Related Materials (2410)								
2410 - 5510 - Textbooks & Supplies	21,384.91	19,473.40	15,785.00	9,966.05	15,785.00	0.00	15,785.00	
<hr/>								
Equipment & Unusual 001-33-70-5400								
<hr/>								
Special Items 001-33-70-5500								
<hr/>								
Total Operating Budget	100,368.76	99,502.38	110,122.00	41,782.04	110,122.00	0.00	110,122.00	

Explanation for Requested Increases

<u>Item</u>	<u>Reason</u>	<u>Amount</u>
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Reading & Language Arts

As educators we have the opportunity and the obligation to teach our students to become literate; to read, write and speak effectively. No single method of intervention will have as dramatic an effect on a student's future learning and success as a solid foundation in literacy.

Reading Specialists devote their expertise to those students most at risk. They work with small groups providing the instructional skills and leadership for the prevention and remediation of reading difficulties. They work in K-5 regular education and SEI classrooms, supporting hundreds of Waltham students every day.

Our Literacy Coaches model best practices in reading and writing, and provide staff development in literacy assessments to assist in the design of targeted instruction.

Reading Specialists and Literacy Coaches provide, analyze and interpret reading and writing assessments, formative and summative, formal and informal, for students at every grade level. They work with classroom teachers to design the support necessary to meet each child's needs.

At the middle school our ELA teachers integrate all genres of reading and writing to help prepare their students for the demands of the high school curriculum.

Our 2013-2015 Literacy Work Plan initiatives will:

- Provide targeted instruction to support all learners during our newly established intervention block.
- Continue our highly successful training by literacy coaches in the Daily 5 management system, beyond our current focus of first and second grade classrooms.
- Embed content area literacy, including science and social studies, to maintain our commitment to our current state framework that literacy transcends all content areas.
- Develop and design a scope and sequence and pacing guide for ELA K-5 in reading and writing.
- Provide a system-wide phonics program and consistency in our writing program.

COST SUMMARY BY CLASSIFICATION	FY 2011	FY 2012	FY 2013			FY 2014		
	Actual Expenditures	Actual Expenditures	Budget	July-December Actual Expenditures	Estimated Expenditures Thru 6/30/13	Superintendent's Incr/Decr	Recommendation	School Committee Approval
Personnel	306,185.54	321,098.05	301,250.00	141,550.72	292,041.00	(4,984.00)	296,266.00	0.00
General Expenses								
Operating Expenses	40,542.03	39,511.97	44,125.00	16,186.00	44,125.00	1,600.00	45,725.00	0.00
Equipment & Unusual	0.00	0.00	19,500.00	0.00	19,500.00	(19,500.00)	0.00	0.00
Special Items	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Operating Budget	346,727.57	360,610.02	364,875.00	157,736.72	355,666.00	(22,884.00)	341,991.00	0.00

Reading & Language Arts

PERSONNEL

- | | | |
|-------------------|-------------|--|
| Bargaining | Unit | Position |
| 1. | WSAA | Director - Reading & Language Arts |
| 2. | WEA | Academic Coach Literacy |
| 3. | WEA | Allowance for Contract Negotiations |
| 4. | | |
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| 6. | | |
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| 8. | | |
| 9. | | |
| 10. | | |

Total

FY 2012		FY 2013			FY 2014		
#	Actual Expenditures	#	Budget	July-December Actual Expenditures	Estimated Expenditures Thru 6/30/13	#	Superintendent's Recommendation
							School Committee Approval
		1	94,276	32,634	94,276	1	94,276
		3	200,459	108,917	197,765	3	201,990
			6,515				
4	321,098.05	4	301,250	141,551	292,041	4	296,266
						0	-

Reading & Language Arts

Classification	FY 2011	FY 2012	FY 2013			FY 2014		
	Actual Expenditures	Actual Expenditures	Budget	July-December Actual Expenditures	Estimated Expenditures Thru 6/30/13	Superintendent's Incr/Decr	Recommendation	School Committee Approval
Personnel 001-33-71-5100								
5111 Salaries - Full Time	306,185.54	321,098.05	301,250.00	141,550.72	292,041.00	(4,984.00)	296,266.00	0.00
<hr/>								
General Expenses								
Operating Expenses 001-33-71-5200								
Curriculum Directors (2110)								
2110 - 5710 - Mileage	589.58	555.30	600.00	228.59	600.00	300.00	900.00	
2110 - 5780 - Other	144.00	108.00	200.00	69.00	200.00	1,300.00	1,500.00	
Textbooks & Related Materials (2410)								
2410 - 5510 - Textbooks & Supplies	39,808.45	38,827.58	43,325.00	15,888.41	43,325.00	0.00	43,325.00	
Other Instructional Services (2440)								
2440 - 5710 - Mileage		21.09				0.00		
<hr/>								
Equipment & Unusual 001-33-71-5400								
Textbooks & Related Materials (2410)								
2410 - 5510 - Textbooks & Supplies Listening Centers & Home to School initiative - non Title I schools			19,500.00		19,500.00	(19,500.00)		
<hr/>								
Special Items 001-33-71-5500								
<hr/>								
Total Operating Budget	346,727.57	360,610.02	364,875.00	157,736.72	355,666.00	(22,884.00)	341,991.00	

Explanation for Requested Increases

<u>Item</u>	<u>Reason</u>	<u>Amount</u>
Personnel		
Salaries - Full Time	Contractual	4,225.00
General Expenses		
2110-5710 Mileage	Director in-district travel	300.00
2110-5780 Other	Professional subscriptions and resources for Literacy and Coaching	1,300.00

Mathematics

Mathematics instruction is an essential part of any education system. Focusing instruction to create higher levels of student achievement is the goal of the Waltham Mathematics Department. Our mathematics courses address the MA 2011 Curriculum Frameworks, which includes the Common Core. Our budget reflects 21st century needs related to addressing the common core standards and the rigor necessary to make it possible for all students to have the opportunity to be college and career ready as well as reach the AP level.

COST SUMMARY BY CLASSIFICATION	FY 2011	FY 2012	FY 2013			FY 2014		
	Actual Expenditures	Actual Expenditures	July-December Budget	Actual Expenditures	Estimated Expenditures Thru 6/30/13	Superintendent's Incr/Decr	Recommendation	School Committee Approval
Personnel	306,335.69	312,233.64	319,069.00	104,167.30	307,394.00	(10,606.00)	308,463.00	0.00
General Expenses								
Operating Expenses	22,491.83	20,958.01	20,170.00	6,058.91	20,170.00	1,500.00	21,670.00	0.00
Equipment & Unusual	0.00	0.00	22,000.00	21,549.00	21,549.00	(22,000.00)	0.00	0.00
Special Items	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Operating Budget	328,827.52	333,191.65	361,239.00	131,775.21	349,113.00	(31,106.00)	330,133.00	0.00

Mathematics

PERSONNEL

**Bargaining
Unit Position**

1. WSAA Director - Mathematics
2. WEA Academic Coach Mathematics
3. WEA Allowance for Contract Negotiations
- 4.
- 5.
- 6.
- 7.
- 8.
- 9.
- 10.

Total

FY 2012		FY 2013			FY 2014			
#	Actual Expenditures	#	Budget	July-December Actual Expenditures	Estimated Expenditures Thru 6/30/13	#	Superintendent's Recommendation	School Committee Approval
								#
		1	90,876	31,509	91,026	1	91,026	
		3	221,010	72,658	216,368	3	217,437	
			7,183					
4	312,233.64	4	319,069	104,167	307,394	4	308,463	0 -

Mathematics

Classification	FY 2011	FY 2012	FY 2013			FY 2014		
	Actual Expenditures	Actual Expenditures	Budget	July-December Actual Expenditures	Estimated Expenditures Thru 6/30/13	Superintendent's Incr/Decr	Recommendation	School Committee Approval
Personnel 001-33-72-5100								
5111 Salaries - Full Time	306,335.69	312,233.64	319,069.00	104,167.30	307,394.00	(10,606.00)	308,463.00	0.00
<hr/>								
General Expenses								
Operating Expenses 001-33-72-5200								
Curriculum Directors (2110)								
2110 - 5710 - Mileage	394.49	339.75				0.00		
2110 - 5780 - Other	36.80	287.19	1,000.00		1,000.00	0.00	1,000.00	
Textbooks & Related Materials (2410)								
2410 - 5510 - Textbooks & Supplies	21,852.67	17,376.64	17,420.00	6,058.91	17,420.00	0.00	17,420.00	
Other Instructional Services (2440)								
2440 - 5710 - Mileage	207.87	103.23	250.00		250.00	0.00	250.00	
Instructional Software (2455)								
2455 - 5425 - Software License		2,851.20	1,500.00		1,500.00	1,500.00	3,000.00	
<hr/>								
Equipment & Unusual 001-33-72-5400								
General Supplies (2430)								
2430 - 5865 - Educational Equipment (calculators)			22,000.00	21,549.00	21,549.00	(22,000.00)		
<hr/>								
Special Items 001-33-72-5500								
Total Operating Budget	328,827.52	333,191.65	361,239.00	131,775.21	349,113.00	(31,106.00)	330,133.00	

Explanation for Requested Increases

<u>Item</u>	<u>Reason</u>	<u>Amount</u>
Personnel		
Salaries - Full Time	Contractual	1,219.00
General Expenses		
2455-5425 Software License	Study Island - middle schools	1,500.00

Science & Health Education

The Science Department offers AP courses in Biology, Physics and Chemistry. 45 students took AP Science courses in 2011-2012 with 93.3% scoring a 3 or better and 64% scoring a 4 or better. 55 students are currently enrolled in AP Science courses. Due to our involvement in the districts pre-AP initiative and our attention to increase rigor in grades 6 - 12, I anticipate that our numbers will increase in all of these categories (numbers of exams, % of scores of 3 or above, and average score) over the next few years. Aligned with the District Goal Equity and Excellence

In order to support the Districts Goals: Equity and Excellence and Infrastructure, the districts Pre-AP Initiative, and move the department forward with 21st century skills, the high school has continued to upgrade equipment and technology for our science labs as recommended in the latest NEASC report. Through department funds and grant money we have purchased Spark Units and Probeware over the last two years in order to have classroom sets of equipment for each discipline. In order to successfully implement the District's Pre-AP Initiative, we are requesting Spark Units and Probeware for the middle schools and additional probeware for the HS. Students in the middle school need to be able to have the same level of rigor and technology that they will experience when they get to the high school. Pasco Probeware was never purchased for the Middle Schools and is necessary to perform many of the Pre-AP Labs that are required.

COST SUMMARY BY CLASSIFICATION	FY 2011	FY 2012	FY 2013			FY 2014		
	Actual Expenditures	Actual Expenditures	July-December Budget	Actual Expenditures	Estimated Expenditures Thru 6/30/13	Superintendent's Incr/Decr	Recommendation	School Committee Approval
Personnel	253,630.58	260,740.73	398,619.00	168,912.47	409,827.00	34,076.00	432,695.00	0.00
General Expenses								
Operating Expenses	37,079.78	32,710.55	30,950.00	15,203.95	30,950.00	(9,000.00)	21,950.00	0.00
Equipment & Unusual	5,879.79	5,135.22	11,692.00	2,750.20	11,692.00	(589.00)	11,103.00	0.00
Special Items	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Operating Budget	296,590.15	298,586.50	441,261.00	186,866.62	452,469.00	24,487.00	465,748.00	0.00

Science & Health Education

PERSONNEL

Bargaining Unit Position	FY 2012		FY 2013			FY 2014		
	#	Actual Expenditures	#	Budget	July-December Actual Expenditures	Estimated Expenditures Thru 6/30/13	#	Superintendent's Recommendation
1. WSAA Director - Science & Health Education (Secondary)			1	91,176	30,636	88,503	1	89,661
2. WEA Teacher - Science & Health E Elementary					138,277		0.25	12,500
3. WEA Teacher - Science & Health E Fitzgerald Elementary			1.05	59,208		70,124	1.05	70,504
4. WEA Teacher - Science & Health E MacArthur Elementary			0.65	43,889		33,858	0.65	35,288
5. WEA Teacher - Science & Health E Northeast Elementary			0.90	41,321		45,184	0.90	47,300
6. WEA Teacher - Science & Health E Plympton Elementary			0.90	62,679		68,538	0.90	68,538
7. WEA Teacher - Science & Health E Stanley Elementary			0.90	52,359		51,226	0.90	52,913
8. WEA Teacher - Science & Health E Whittemore Elementary			0.85	38,310		52,394	0.85	55,991
9. WEA Allowance for Contract Negotiations				9,677				
10.								
Total	5.90	260,740.73	6.25	398,619	168,912	409,827	6.50	432,695
							0	-

Science & Health Education

Classification	FY 2011	FY 2012	FY 2013			FY 2014		
	Actual Expenditures	Actual Expenditures	July-December Budget	Actual Expenditures	Estimated Expenditures Thru 6/30/13	Superintendent's Incr/Decr	Recommendation	School Committee Approval
Personnel 001-33-73-5100								
5111 - Salaries - Full Time	253,630.58	260,740.73	398,619.00	168,912.47	409,827.00	34,076.00	432,695.00	0.00
General Expenses								
Operating Expenses 001-33-73-5200								
Curriculum Directors (2110)								
2110 - 5780 - Other	147.00		400.00		400.00	0.00	400.00	
Textbooks & Related Materials (2410)								
2410 - 5510 - Textbooks & Supplies	34,382.74	29,583.94	28,350.00	15,203.95	28,350.00	(8,000.00)	20,350.00	
Other Instructional Services (2440)								
2440 - 5360 - Contracted Services	2,210.00	2,972.75	1,000.00		1,000.00	(1,000.00)		
2440 - 5710 - Mileage	340.04	153.86	200.00		200.00	0.00	200.00	
Utility Services (4130)								
4130 - 5290 - Waste Disposal			1,000.00		1,000.00	0.00	1,000.00	
Equipment & Unusual 001-33-73-5400								
Instructional Equipment (2420)								
2420 - 5865 - Educational Equipment	5,879.79	5,135.22	11,692.00	2,750.20	11,692.00	(589.00)	11,103.00	
Special Items 001-33-73-5500								
Total Operating Budget	296,590.15	298,586.50	441,261.00	186,866.62	452,469.00	24,487.00	465,748.00	

Explanation for Requested Increases

<u>Item</u>	<u>Reason</u>	<u>Amount</u>
Personnel		
Salaries - Full Time	Contractual	32,850.00
Line 2 - Teacher - Science & Health Education	New teacher due to enrollment roll-out	12,500.00

History & Social Sciences

The History and Social Science Department furnishes all the necessary resources to provide an excellent education to the students of Waltham. The History and Social Science budget is designed to ensure that all students have the opportunity to further their education, and/or enter and contribute to the workforce, while becoming enthusiastic lifelong learners. High School priorities include purchasing and replenishing the supplemental reading materials that the history department requires in every course. At the middle school level the department is committed to continue to fund the reading initiative by purchasing additional paperback books to ensure all students have sufficient reading materials. Also, as each year, the department strives to continue to supply current materials and assist in replenishing texts as needed for all students and equip each teacher with appropriate software to enhance their classes.

As quoted in the Guiding Principles of the Massachusetts History and Social Science Frameworks, "Students need to learn about the events, ideas, individuals, groups, ideals, dreams, and limitations that have shaped our country and the world." The History and Social Science Department is dedicated to help the students of Waltham fulfill this need.

	FY 2011	FY 2012	FY 2013			FY 2014		
	Actual Expenditures	Actual Expenditures	July-December Budget	Actual Expenditures	Estimated Expenditures Thru 6/30/13	Superintendent's Incr/Decr	Recommendation	School Committee Approval
COST SUMMARY BY CLASSIFICATION								
Personnel	92,153.88	93,370.94	95,453.00	33,041.43	95,453.00	0.00	95,453.00	0.00
General Expenses								
Operating Expenses	12,670.72	15,677.53	14,418.00	5,598.89	14,418.00	(1,600.00)	12,818.00	0.00
Equipment & Unusual	6,810.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Special Items	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Operating Budget	111,634.60	109,048.47	109,871.00	38,640.32	109,871.00	(1,600.00)	108,271.00	0.00

History & Social Sciences

PERSONNEL

- Bargaining
Unit Position
1. WSAA Director - History & Social Sciences
2.
3.
4.
5.
6.
7.
8.
9.
10.

Total

FY 2012		FY 2013			FY 2014			
#	Actual	#	Budget	July-December	Estimated	#	Superintendent's	School Committee
	Expenditures			Actual	Expenditures			
				Expenditures	Thru 6/30/13		Recommendation	Approval
		1	95,453	33,041	95,453	1	95,453	
1	93,370.94	1	95,453	33,041	95,453	1	95,453	0 -

History & Social Sciences

Classification	FY 2011	FY 2012	FY 2013			FY 2014		
	Actual Expenditures	Actual Expenditures	July-December Budget	Actual Expenditures	Estimated Expenditures Thru 6/30/13	Superintendent's Incr/Decr	Recommendation	School Committee Approval
Personnel 001-33-74-5100								
5111 Salaries - Full Time	92,153.88	93,370.94	95,453.00	33,041.43	95,453.00	0.00	95,453.00	0.00
General Expenses								
Operating Expenses 001-33-74-5200								
Curriculum Directors (2110)								
2110 - 5780 - Other	378.12	440.12	851.00	287.20	851.00	0.00	851.00	
Textbooks & Related Materials (2410)								
2410 - 5510 - Textbooks & Supplies	10,556.00	13,837.31	11,967.00	5,311.69	11,967.00	0.00	11,967.00	
Other Instructional Services (2440)								
2440 - 5360 - Contracted Services	1,736.60	1,400.10	1,600.00		1,600.00	(1,600.00)		
Equipment & Unusual 001-33-74-5400								
Classroom Instructional Technology (2451)								
2451 - 5865 - Educational Equipment	6,810.00							
Special Items 001-33-74-5500								
Total Operating Budget	111,634.60	109,048.47	109,871.00	38,640.32	109,871.00	(1,600.00)	108,271.00	

Explanation for Requested Increases

<u>Item</u>	<u>Reason</u>	<u>Amount</u>
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World Languages

The Waltham Public Schools World Language Department provides quality language learning experiences through a student-centered environment. It strives to promote critical thinking skills and communicative proficiency through listening, speaking, reading and writing. The department also fosters a life-long love of learning, appreciation for other cultures and people, and prepares students to become contributing citizens in the multicultural and interdependent global society.

The World Language Department offers varied levels of courses in French, Italian, Latin, and Spanish. French, Italian, and Spanish are introduced to most Waltham students in middle school and Latin in grade 9. AP Spanish is included in the AP course offerings at Waltham High, which recently received AP Honor Roll 2012 by the College Board. Students at the high school level have the opportunity to participate in clubs that represent the four languages taught. The Italian and Spanish Clubs sponsor Italian Night and Sabor Latino, cultural events for students, families, staff, and the community. In celebration of Foreign Language Week in March, the World Language Department will promote and celebrate its first International Fair. World Language students will connect with ELL students, other disciplines, and the Waltham High community.

COST SUMMARY BY CLASSIFICATION	FY 2011	FY 2012	FY 2013			FY 2014		
	Actual Expenditures	Actual Expenditures	Budget	July-December Actual Expenditures	Estimated Expenditures Thru 6/30/13	Superintendent's Incr/Decr	Recommendation	School Committee Approval
Personnel	44,454.95	45,145.52	59,500.00	18,582.10	51,919.00	(6,885.00)	52,615.00	0.00
General Expenses								
Operating Expenses	4,646.46	4,215.02	4,000.00	813.26	4,000.00	200.00	4,200.00	0.00
Equipment & Unusual	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Special Items	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Operating Budget	49,101.41	49,360.54	63,500.00	19,395.36	55,919.00	(6,685.00)	56,815.00	0.00

World Languages

PERSONNEL

Bargaining Unit	Position	FY 2012	FY 2013			FY 2014					
		# Actual Expenditures	# Budget	July-December Actual Expenditures	Estimated Expenditures Thru 6/30/13	# Superintendent's Recommendation	# School Committee Approval				
1.	WSAA Director - World Languages	0.5									
2.	WSAA Assistant Director - World Languages		0.6	59,500	18,582	51,919	0.6	52,615			
3.											
4.											
5.											
6.											
7.											
8.											
9.											
10.											
Total		0.5	45,145.52	0.6	59,500	18,582	51,919	0.6	52,615	0	-

World Languages

Classification	FY 2011	FY 2012	FY 2013			FY 2014		
	Actual Expenditures	Actual Expenditures	Budget	July-December Actual Expenditures	Estimated Expenditures Thru 6/30/13	Superintendent's Incr/Decr	Recommendation	School Committee Approval
Personnel 001-33-75-5100								
5111 Salaries - Full Time	44,454.95	45,145.52	59,500.00	18,582.10	51,919.00	(6,885.00)	52,615.00	0.00
<hr/>								
General Expenses								
Operating Expenses 001-33-75-5200								
Textbooks & Related Materials (2410)								
2410 - 5510 - Textbooks & Supplies	4,516.92	4,215.02	4,000.00	813.26	4,000.00	0.00	4,000.00	
Other Instructional Services (2440)								
2440 - 5710 - Mileage	129.54					200.00	200.00	
<hr/>								
Equipment & Unusual 001-33-75-5400								
<hr/>								
Special Items 001-33-75-5500								
<hr/>								
Total Operating Budget	49,101.41	49,360.54	63,500.00	19,395.36	55,919.00	(6,685.00)	56,815.00	

Explanation for Requested Increases

<u>Item</u>	<u>Reason</u>	<u>Amount</u>
Personnel		
Salaries - Full Time	Contractual	696.00
General Expenses		
2440-5710 Mileage	Itinerant teacher schedule	200.00

Fine & Performing Arts

The Waltham Public Schools has a deep rooted history of providing students in K-12 an opportunity to participate in a comprehensive Fine and Performing Arts Program. It is the belief of all stakeholders that every Waltham Public School student deserves a well balanced education that includes:

- quality fine and performing arts instruction,
- instructional time for arts education
- provide students the opportunity to pursue and develop their "arts" passion so they may be college and career ready.

The objective of the Fine and Performing Arts budget in FY 14 is to maintain current funding that will encourage continued growth and provide exposure to all programs to all students K-12. Additionally, it will allow for our Fine and Performing Arts students the opportunity to represent the Waltham Public Schools and city on a local, state and national level.

COST SUMMARY BY CLASSIFICATION	FY 2011	FY 2012	FY 2013			FY 2014		
	Actual Expenditures	Actual Expenditures	July-December Budget	Actual Expenditures	Estimated Expenditures Thru 6/30/13	Superintendent's Incr/Decr	Recommendation	School Committee Approval
Personnel	1,814,933.65	1,892,133.97	1,888,581.00	777,233.20	1,937,516.00	108,648.00	1,997,229.00	0.00
General Expenses								
Operating Expenses	63,382.08	56,426.62	59,360.00	21,794.35	59,360.00	0.00	59,360.00	0.00
Equipment & Unusual	0.00	0.00	12,080.00	9,279.80	12,080.00	(12,080.00)	0.00	0.00
Special Items	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Operating Budget	1,878,315.73	1,948,560.59	1,960,021.00	808,307.35	2,008,956.00	96,568.00	2,056,589.00	0.00

Fine & Performing Arts

PERSONNEL

Bargaining Unit	Position	FY 2012		FY 2013			FY 2014		
		#	Actual Expenditures	#	Budget	July-December Actual Expenditures	Estimated Expenditures Thru 6/30/13	#	Superintendent's Recommendation
1. WSAA Director - Fine & Performing Arts				1	89,676	31,493	89,676	1	89,676
2. WEA Teacher - Art / Music / Drama						705,859		0.75	37,500
3. WEA Teacher - Art	Fitzgerald Elementary			1.30	76,723		95,279	1.30	96,244
4. WEA Teacher - Art	MacArthur Elementary			0.80	62,705		60,947	0.80	60,947
5. WEA Teacher - Art	Northeast Elementary			1.10	73,528		77,395	1.10	77,631
6. WEA Teacher - Art	Plympton Elementary			1.05	46,623		52,601	1.05	57,001
7. WEA Teacher - Art	Stanley Elementary			1.10	84,334		84,975	1.10	85,719
8. WEA Teacher - Art	Whittemore Elementary			1.10	51,964		67,752	1.10	72,221
9. WEA Teacher - Music	Fitzgerald Elementary			1.35	74,129		79,422	1.35	79,984
10. WEA Teacher - Music	MacArthur Elementary			0.85	65,731		64,110	0.85	64,110
11. WEA Teacher - Music	Northeast Elementary			1.15	84,911		91,461	1.15	91,461
12. WEA Teacher - Music	Plympton Elementary			1.10	77,454		80,409	1.10	80,503
13. WEA Teacher - Music	Stanley Elementary			1.25	83,896		81,974	1.25	82,208
14. WEA Teacher - Music	Whittemore Elementary			1.15	58,732		51,500	1.15	53,263
15. WEA Teacher - Music	Instrumental			5.10	346,868		358,219	5.10	362,544
16. WEA Teacher - Music	Therapy			0.25	14,594		14,603	0.25	15,072
17. WEA Teacher - Drama	Fitzgerald Elementary			1.30	60,581		73,716	1.30	77,020
18. WEA Teacher - Drama	MacArthur Elementary			0.80	65,731		60,339	0.80	60,339
19. WEA Teacher - Drama	Northeast Elementary			1.10	73,461		76,824	1.10	76,976
20. WEA Teacher - Drama	Plympton Elementary			1.05	73,034		77,789	1.05	77,865
21. WEA Teacher - Drama	Stanley Elementary			1.20	83,285		91,967	1.20	91,967
22. WEA Teacher - Drama	Whittemore Elementary			1.10	66,393		80,914	1.10	81,066
23. WEA Paraprofessional - Drama				1.10	30,351	9,991	29,002	1.10	29,270
24. WEA Allowance for Contract Negotiations					53,788				

PERSONNEL

Bargaining
Unit Position

25. Theatre Facility Coordinator

26. Stipends

27. Art Exhibit Stipend

28. Music Stipends

29. Drama Coaches

30. Stage Helper

Total

FY 2012		FY 2013				FY 2014			
#	Actual Expenditures	#	Budget	July-December Actual Expenditures	Estimated Expenditures Thru 6/30/13	#	Superintendent's Recommendation	#	School Committee Approval
		1.00	54,789	29,891	62,000	1.00	62,000		
				6,550					
		S	2,000		2,000	S	2,000		
		S	14,192		14,192	S	14,192		
		S	18,450		18,450	S	18,450		
		S	658						
26.55	1,892,133.97	28.3	1,888,581	783,783	1,937,516	29.1	1,997,229	0	-

Fine & Performing Arts

Classification	FY 2011	FY 2012	FY 2013			FY 2014		
	Actual Expenditures	Actual Expenditures	Budget	July-December Actual Expenditures	Estimated Expenditures Thru 6/30/13	Superintendent's Incr/Decr	Recommendation	School Committee Approval
Personnel 001-33-80-5100								
5111 Salaries - Full Time	1,782,516.65	1,858,778.97	1,853,281.00	777,233.20	1,902,874.00	109,306.00	1,962,587.00	0.00
5124 Stipend	32,417.00	33,355.00	35,300.00	0.00	34,642.00	(658.00)	34,642.00	0.00
General Expenses								
Operating Expenses 001-33-80-5200								
Curriculum Directors (2110)								
2110 - 5710 - Mileage	269.66	163.95				0.00		
2110 - 5780 - Other	189.03	280.66	1,000.00		1,000.00	0.00	1,000.00	
Textbooks & Related Materials (2410)								
2410 - 5510 - Textbooks & Supplies	28,225.67	24,671.15	19,840.00	12,660.90	19,840.00	0.00	19,840.00	
Instructional Equipment (2420)								
2420 - 5242 - Maintenance of Instructional Equipment	1,618.95	1,775.00	5,160.00	1,934.75	5,160.00	0.00	5,160.00	
Other Instructional Services (2440)								
2440 - 5360 - Contracted Services	28,899.31	26,187.22	29,560.00	5,556.00	29,560.00	0.00	29,560.00	
2440 - 5710 - Mileage	4,179.46	3,348.64	3,800.00	1,642.70	3,800.00	0.00	3,800.00	
Equipment & Unusual 001-33-80-5400								
Instructional Equipment (2420)								
2420 - 5865 - Educational Equipment			12,080.00	9,279.80	12,080.00	(12,080.00)		
Special Items 001-33-80-5500								
Total Operating Budget	1,878,315.73	1,948,560.59	1,960,021.00	808,307.35	2,008,956.00	96,568.00	2,056,589.00	

Explanation for Requested Increases

<u>Item</u>	<u>Reason</u>	<u>Amount</u>
Personnel		
Salaries - Full Time	Contractual	85,665.00
Line 2 - Teacher - Art / Music / Drama	New teacher due to enrollment roll-out	37,500.00

Physical Education

The Physical Education Department strives to improve student learning and achievement by providing a quality physical education program for the students of the Waltham Public Schools that: Focuses on how participating in physical activity promotes inclusion and understanding of the abilities and diversity of other students and provides students with the understanding that physical activity provides the opportunity for enjoyment, challenge, self-expression, and communication.

COST SUMMARY BY CLASSIFICATION	FY 2011	FY 2012	FY 2013			FY 2014		
	Actual Expenditures	Actual Expenditures	Budget	July-December Actual Expenditures	Estimated Expenditures Thru 6/30/13	Superintendent's Incr/Decr	Recommendation	School Committee Approval
Personnel	463,798.99	450,559.11	467,069.00	206,334.59	497,336.00	51,169.00	518,238.00	0.00
General Expenses								
Operating Expenses	10,796.85	11,832.44	12,236.00	5,692.79	12,236.00	2,150.00	14,386.00	0.00
Equipment & Unusual	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Special Items	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Operating Budget	474,595.84	462,391.55	479,305.00	212,027.38	509,572.00	53,319.00	532,624.00	0.00

Physical Education

PERSONNEL

Bargaining Unit Position	FY 2012		FY 2013			FY 2014		
	#	Actual Expenditures	#	Budget	July-December Actual Expenditures	Estimated Expenditures Thru 6/30/13	#	Superintendent's Recommendation
1. WSAA Director - Physical Education			0.5	47,327	19,560	47,327	0.5	47,327
2. WEA Teacher - Physical Education Elementary					186,774		0.25	12,500
3. WEA Teacher - Physical Education Fitzgerald Elementary			1.30	76,491		89,869	1.30	91,214
4. WEA Teacher - Physical Education MacArthur Elementary			0.80	38,230		37,159	0.80	38,519
5. WEA Teacher - Physical Education Northeast Elementary			1.20	81,193		86,172	1.20	86,512
6. WEA Teacher - Physical Education Plympton Elementary			1.05	57,974		59,872	1.05	63,969
7. WEA Teacher - Physical Education Stanley Elementary			1.45	93,866		100,711	1.45	101,766
8. WEA Teacher - Physical Education Whittemore Elementary			1.10	58,776		76,226	1.10	76,431
9. WEA Allowance for Contract Negotiations				13,212				
10. WEA Teacher - Physical Education Senior High			0.4	17,847	6,178	17,847	0.4	18,600
11. Less Federal Grant Funds				(17,847)	(6,178)	(17,847)		(18,600)
Total	6.8	450,559.11	7.8	467,069	206,335	497,336	8.1	518,238
							0	0

Physical Education

Classification	FY 2011	FY 2012	FY 2013			FY 2014		
	Actual Expenditures	Actual Expenditures	Budget	July-December Actual Expenditures	Estimated Expenditures Thru 6/30/13	Superintendent's Incr/Decr	Recommendation	School Committee Approval
Personnel 001-33-82-5100								
5111 Salaries - Full Time	463,798.99	450,559.11	467,069.00	206,334.59	497,336.00	51,169.00	518,238.00	0.00
General Expenses								
Operating Expenses 001-33-82-5200								
Textbooks & Related Materials (2410)								
2410 - 5510 - Textbooks & Supplies	9,119.49	8,723.21	9,736.00	4,679.79	9,736.00	0.00	9,736.00	
Instructional Equipment (2420)								
2420 - 5242 - Maintenance of Instructional Equipment	1,347.44	2,441.58	2,140.00	1,013.00	2,140.00	2,150.00	4,290.00	
Other Instructional Services (2440)								
2440 - 5710 - Mileage	329.92	667.65	360.00		360.00	0.00	360.00	
Equipment & Unusual 001-33-82-5400								
Special Items 001-33-82-5500								
Total Operating Budget	474,595.84	462,391.55	479,305.00	212,027.38	509,572.00	53,319.00	532,624.00	

Explanation for Requested Increases

<u>Item</u>	<u>Reason</u>	<u>Amount</u>
Personnel		
Salaries - Full Time	Contractual	38,669.00
Line 2 - Teacher - Physical Education	New teacher due to enrollment roll-out	12,500.00
General Expenses		
2420-5242 Maintenance of Instructional Equipment	License and annual inspection of the challenge course at WHS and climbing walls at the middle schools	2,150.00

Instructional Technology / Library Media

Equity and Excellence

Ensure that all students have equal access to high quality content that meets their academic, social, emotional, and physical needs.

Data Driven Decision

Continuously analyze data on student learning and educator, school and district performance to improve student learning and teaching quality.

Infrastructure

Provide an infrastructure of tools, systems and services that supports district initiatives and expand the learning environment for students and families

COST SUMMARY BY CLASSIFICATION	FY 2011	FY 2012	FY 2013			FY 2014		
	Actual Expenditures	Actual Expenditures	Budget	July-December Actual Expenditures	Estimated Expenditures Thru 6/30/13	Superintendent's Incr/Decr	Recommendation	School Committee Approval
Personnel	415,311.79	387,687.92	401,482.00	151,869.81	360,346.00	(30,554.00)	370,928.00	0.00
General Expenses								
Operating Expenses	85,490.81	103,917.66	105,946.00	47,299.08	105,946.00	(1,020.00)	104,926.00	0.00
Equipment & Unusual	20,394.00	48,300.00	0.00	557.90	0.00	0.00	0.00	0.00
Special Items	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Operating Budget	<u>521,196.60</u>	<u>539,905.58</u>	<u>507,428.00</u>	<u>199,726.79</u>	<u>466,292.00</u>	<u>(31,574.00)</u>	<u>475,854.00</u>	<u>0.00</u>

Instructional Technology / Library Media

PERSONNEL

Bargaining Unit Position	FY 2012		FY 2013			FY 2014			
	#	Actual Expenditures	#	Budget	July-December Actual Expenditures	Estimated Expenditures Thru 6/30/13	#	Superintendent's Recommendation	School Committee Approval
1. WSAA Director - Instructional Technology / Library Media			1	96,503	33,249	96,503	1	96,503	
2. Senior Electronics Technician				47,173	1,807	1,807			
3. WEA Teacher - Instructional Tech Elementary					88,093				
4. WEA Teacher - Instructional Tech Fitzgerald Elementary			0.6	39,610		40,907	0.6	45,255	
5. WEA Teacher - Instructional Tech MacArthur Elementary			0.5	29,844		30,820	0.5	32,936	
6. WEA Teacher - Instructional Tech Northeast Elementary			0.6	25,092		28,381	0.6	29,291	
7. WEA Teacher - Instructional Tech Plympton Elementary			0.5	29,844		30,820	0.5	32,936	
8. WEA Teacher - Instructional Tech Stanley Elementary			0.6	44,262		45,710	0.6	45,710	
9. WEA Teacher - Instructional Tech Whittemore Elementary			0.4	26,407		27,271	0.4	30,170	
10. WEA Paraprofessional - Instructional Technology / Media			2	54,632	28,720	58,127	2	58,127	
11. WEA Allowance for Contract Negotiations				8,115					
Total	7.2	387,687.92	6.2	401,482	151,870	360,346	6.2	370,928	0 -

Instructional Technology / Library Media

Classification	FY 2011	FY 2012	FY 2013		Estimated Expenditures Thru 6/30/13	FY 2014		School Committee Approval
	Actual Expenditures	Actual Expenditures	Budget	July-December Actual Expenditures		Superintendent's Incr/Decr	Recommendation	
Personnel 001-33-84-5100								
5111 Salaries - Full Time	415,311.79	387,687.92	401,482.00	151,869.81	360,346.00	(30,554.00)	370,928.00	0.00
General Expenses								
Operating Expenses 001-33-84-5200								
Curriculum Directors (2110)								
2110 - 5780 - Other	274.61	250.00	658.00	296.92	658.00	692.00	1,350.00	
Library Instructional Materials (2415)								
2415 - 5520 - A.V. Supplies	9,664.01	8,786.65	6,489.00	2,068.05	6,489.00	0.00	6,489.00	
2415 - 5510 -Library Supplies	1,871.52	1,544.26	2,300.00	594.87	2,300.00	0.00	2,300.00	
Building Technology (2250)								
2250 - 5242 - Maintenance of Equipment Service	13,341.83	8,678.61	14,003.00	13,777.61	14,003.00	(2,430.00)	11,573.00	
2250 - 5440 - Maintenance of Equipment Supplies	19,310.80	30,336.22	17,500.00	3,375.79	17,500.00	0.00	17,500.00	
General Supplies (2430)								
2430 - 5515 - Supplies	14,473.00	21,919.78	26,000.00	9,216.92	26,000.00	0.00	26,000.00	
Other Instructional Services (2440)								
2440 - 5710 - Mileage	2,981.20	2,944.54	3,082.00	477.65	3,082.00	0.00	3,082.00	
Instructional Software (2455)								
2455 - 5510 - Software	23,573.84	29,457.60	35,914.00	17,491.27	35,914.00	718.00	36,632.00	
Equipment & Unusual 001-33-84-5400								
Classroom Instructional Technology (2451)								
2451 - 5865 - Educational Equipment	20,394.00	48,300.00		557.90				
Special Items 001-33-84-5500								
Total Operating Budget	521,196.60	539,905.58	507,428.00	199,726.79	466,292.00	(31,574.00)	475,854.00	

Explanation for Requested Increases

<u>Item</u>	<u>Reason</u>	<u>Amount</u>
Personnel		
Salaries - Full Time	Contractual	16,619.00
General Expenses		
2110-5780 Other	On-line access to Leading and Learning with Technology	692.00
2455-5510 Instructional Software	Increased cost of digital content subscriptions	718.00

English Language Learning

Our numbers of ELLs continue to increase on a yearly basis. In Whittemore alone, our ELL population increased by approximately 35% from last year to this year. As of 1.14.13, there are 632 English learners in Waltham Public Schools.

The School Department has been analyzing census information and historical trends. By analyzing new registrations and withdrawals going back to July to get an "in/out" pattern, ELL motion seems to be approaching 50% (of the net 74 gained students, approximately 50% are ELLs.) If you look at the demographics of SPED vs. ELL student expenditures: 3.4% of the overall school budget (2012 to 2013) is allocated to English Learner education vs. 22% of the overall budget is allocated to students with disabilities (SPED).

Based on District and School Profile information for 2011 to 2012, 603 students were identified as English learners, 12.1% of the total school population in Waltham vs. 1080 students on IEPs, 21.3% of the total school population. The trend is that while our ELL population is increasing, our SPED population is decreasing:

	School Year 2009 - 2010	School Year 2010 - 2011	School Year 2011 - 2012
% of ELL's in Total School Population	10%	10.6%	12.1%
% of Special Ed Students in Total School Population	21.7%	21.6%	21.3%

	FY 2011	FY 2012	FY 2013			FY 2014		
	Actual Expenditures	Actual Expenditures	July-December Budget	Actual Expenditures	Estimated Expenditures Thru 6/30/13	Superintendent's Incr/Decr	Recommendation	School Committee Approval
COST SUMMARY BY CLASSIFICATION								
Personnel	1,470,382.87	1,614,240.70	2,242,866.00	858,061.81	2,232,826.00	336,431.00	2,579,297.00	0.00
General Expenses								
Operating Expenses	8,672.02	7,919.91	42,550.00	34,051.32	42,550.00	(2,950.00)	39,600.00	0.00
Equipment & Unusual	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Special Items	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Operating Budget	1,479,054.89	1,622,160.61	2,285,416.00	892,113.13	2,275,376.00	333,481.00	2,618,897.00	0.00

English Language Learning

PERSONNEL

			FY 2012				FY 2013			FY 2014		
Bargaining Unit	Position		#	Actual Expenditures	#	Budget	July-December Actual Expenditures	Estimated Expenditures Thru 6/30/13	#	Superintendent's Recommendation	#	School Committee Approval
1.	WSAA Director - English Language Learning				1	91,026	30,264	87,429	1	88,553		
2.	WSSA Clerk				1	31,910	15,267	31,910	1	33,493		
3.	WEA Instructional Coach	Kennedy Middle							1	50,000		
	WEA Teacher - SEI						705,939					
4.	WEA Teacher - SEI	Senior High			6	370,326		375,779	6	380,189		
5.	WEA Teacher - SEI	Kennedy Middle			4	268,590		282,689	4	284,563		
6.	WEA Teacher - SEI	Fitzgerald Elementary			3	163,006		185,087	4	246,400		
7.	WEA Teacher - SEI	MacArthur Elementary			1	66,618		71,978	1	71,978		
8.	WEA Teacher - SEI	Northeast Elementary			2	148,947		132,582	2	134,721		
9.	WEA Teacher - SEI	Plympton Elementary			3	173,410		184,366	3	188,584		
10.	WEA Teacher - SEI	Stanley Elementary			4	223,317		230,624	5.5	311,801		
11.	WEA Teacher - SEI	Whittemore Elementary			7	362,943		366,121	9.5	501,297		
12.	WEA Teacher - SEI	Contingency				50,000		50,000		50,000		
	WEA Paraprofessional - SEI						106,592					
13.	WEA Paraprofessional - SEI	Senior High			1	26,266		27,126	1	27,532		
14.	WEA Paraprofessional - SEI	Fitzgerald Elementary			1	23,672		24,447	1	24,896		
15.	WEA Paraprofessional - SEI	MacArthur Elementary			1	26,266		27,126	1	27,532		
16.	WEA Paraprofessional - SEI	Northeast Elementary			1	25,414		26,245	1	26,693		
17.	WEA Paraprofessional - SEI	Plympton Elementary			2	46,480		48,000	2	48,894		
18.	WEA Paraprofessional - SEI	Stanley Elementary										
19.	WEA Paraprofessional - SEI	Whittemore Elementary			2	51,680		53,371	2	54,225		
20.	WEA Paraprofessional - SEI	Parent Liaison			1	26,266		27,946	1	27,946		
21.	WEA Allowance for Contract Negotiations					66,729						
Total			35.8	1,614,240.70	41.0	2,242,866	858,062	2,232,826	47.0	2,579,297	0	-

English Language Learning

Classification	FY 2011	FY 2012	FY 2013			FY 2014		
	Actual Expenditures	Actual Expenditures	July-December Budget	Actual Expenditures	Estimated Expenditures Thru 6/30/13	Superintendent's Incr/Decr	Recommendation	School Committee Approval
Personnel 001-33-86-5100								
5111 Salaries - Full Time	1,470,382.87	1,614,240.70	2,242,866.00	858,061.81	2,232,826.00	336,431.00	2,579,297.00	0.00
General Expenses								
Operating Expenses 001-33-86-5200								
Curriculum Directors (2110)								
2110 - 5710 - Mileage	438.13	198.41	600.00		500.00	0.00	600.00	
2110 - 5780 - Other				83.12	100.00	1,000.00	1,000.00	
Textbooks & Related Materials (2410)								
2410 - 5510 - Textbooks & Supplies	8,233.89	7,721.50	41,950.00	33,968.20	41,950.00	(8,950.00)	33,000.00	
Instructional Software (2455)								
2455 - 5425 - Software License						5,000.00	5,000.00	
Equipment & Unusual 001-33-86-5400								
Special Items 001-33-80-5500								
Total Operating Budget	1,479,054.89	1,622,160.61	2,285,416.00	892,113.13	2,275,376.00	333,481.00	2,618,897.00	

Explanation for Requested Increases

<u>Item</u>	<u>Reason</u>	<u>Amount</u>
Personnel		
Salaries - Full Time	Contractual	54,254.00
Line 3 - Instructional Coach	1 Instructional Coach - new position	50,000.00
Line 6, 10, 11 - Teacher	5 Teachers - new positions	250,000.00
General Expenses		
2110-5780 Other	Memberships, subscriptions, office needs	1,000.00
2455-5425 Instructional Software	On-line curriculum resources	5,000.00

Student Support Services

Guidance counselors under Student Support Services provide social/emotional, career, academic, and college counseling to a student population growing in diversity and need. As more students aspire to post-secondary education, college counseling and test preparation support has been increased. In support of the district's objective to increase academic excellence, the department administers PSAT to all juniors, an increasing number of AP exams, and support for increased AP course enrollment. MCAS exams at the middle and high school level are administered, as well as, after school MCAS and academic support programs, and summer enrichment programs for elementary, middle and high school. Student Support Services maintains, stores, and provides access to permanent records for the District.

COST SUMMARY BY CLASSIFICATION	FY 2011	FY 2012	FY 2013			FY 2014		
	Actual Expenditures	Actual Expenditures	July-December Budget	Actual Expenditures	Estimated Expenditures Thru 6/30/13	Superintendent's Incr/Decr	Recommendation	School Committee Approval
Personnel	856,107.33	961,945.81	987,302.00	484,011.97	983,582.00	3,968.00	991,270.00	0.00
General Expenses								
Operating Expenses	13,091.22	20,065.84	23,358.00	9,270.91	23,358.00	320.00	23,678.00	0.00
Equipment & Unusual	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Special Items	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Operating Budget	869,198.55	982,011.65	1,010,660.00	493,282.88	1,006,940.00	4,288.00	1,014,948.00	0.00

Student Support Services

PERSONNEL

				FY 2012			FY 2013			FY 2014			
Bargaining Unit	Position			#	Actual Expenditures	#	Budget	July-December Actual Expenditures	Estimated Expenditures Thru 6/30/13	#	Superintendent's Recommendation	#	School Committee Approval
1.	WSAA	Director - Student Support											
2.	WSAA	Assistant Director - Student Support				1	91,862	31,798	91,862	1	91,862		
3.	WSSA	Clerk				2	86,581	43,453	86,581	2	86,581		
4.	WEA	Guidance Counselor	Senior High			6.6	416,537	202,231	430,536	6.6	435,874		
5.	WEA	Guidance Counselor	Kennedy Middle			2	146,336	62,689	151,124	2	156,414		
6.	WEA	Guidance Counselor	McDevitt Middle			2	123,080	70,261	123,133	2	121,693		
7.	WEA	Allowance for Contract Negotiations					22,560						
8.	WEA	Guidance Counselor	Senior High	Summer per diem			8,196	7,120	8,196		8,196		
9.		Summer Site Coordinator					4,000	2,500	4,000		2,500		
10.		MCAS Skills Program	Senior High				12,150	563	12,150		12,150		
11.		MCAS Skills Program	Middle Schools				23,000	20,997	23,000		23,000		
12.		MCAS Skills Program	Elementary Schools				53,000	42,400	53,000		53,000		
Total				14.3	961,945.81	13.6	987,302	484,012	983,582	13.6	991,270	0	-

Student Support Services

Classification	FY 2011	FY 2012	FY 2013			FY 2014		
	Actual Expenditures	Actual Expenditures	Budget	July-December Actual Expenditures	Estimated Expenditures Thru 6/30/13	Superintendent's Incr/Decr	Recommendation	School Committee Approval
Personnel 001-33-88-5100								
5111 Salaries - Full Time	848,144.83	884,211.70	886,956.00	410,431.74	883,236.00	5,468.00	892,424.00	0.00
5121 Part Time	7,962.50	77,734.11	100,346.00	73,580.23	100,346.00	(1,500.00)	98,846.00	0.00
General Expenses								
Operating Expenses 001-33-88-5200								
Guidance (2710)								
2710 - 5270 - Lease of Equipment	3,272.20	2,619.65	2,858.00	1,667.05	2,858.00	0.00	2,858.00	
2710 - 5342 - Postage	1,000.00	1,000.00	1,000.00		1,000.00	0.00	1,000.00	
2710 - 5425 - Software License	1,390.00	1,596.66	2,000.00	1,694.40	2,000.00	320.00	2,320.00	
2710 - 5510 - Textbooks & Supplies	5,984.71	13,693.44	15,000.00	3,673.59	15,000.00	0.00	15,000.00	
2710 - 5780 - Other	1,444.31	1,156.09	2,500.00	2,235.87	2,500.00	0.00	2,500.00	
Equipment & Unusual 001-33-88-5400								
Special Items 001-33-88-5500								
Total Operating Budget	869,198.55	982,011.65	1,010,660.00	493,282.88	1,006,940.00	4,288.00	1,014,948.00	

Explanation for Requested Increases

<u>Item</u>	<u>Reason</u>	<u>Amount</u>
Personnel		
Salaries - Full Time	Contractual	10,628.00
General Expenses		
2710-5425 Software License	Naviance increased - cost based on enrollment	320.00

Special Education

The district fully complies with state and federal mandates for the provision of Special Education services to students with disabilities ages 3-22. In order to meet the IEP needs of a larger numbers of students, the schools must determine the most appropriate programming to meet their unique learning style considerations. In some instances, this may involve the need for specialized staffing. The district also continues to have a significant number of students with Autism Spectrum Disorder. As this population of students move through the grades, staffing and programming requirements often change. The District is committed to providing high quality programs for students who necessitate a complex, multi-disciplinary approach. Along with the considerable number of students with Autism Spectrum Disorder, the severity of medical, sensory, and neurological needs amongst our younger children has increased. Additionally, the number of students requiring highly specialized school placements outside of the district has also increased in the past few years.

The district continues to support our in-district programs by enhancing services to provide rigorous academic settings, strong emotional supports and outreach to families. The budget addresses these needs providing for students with Autism Spectrum Disorder, supporting additional therapeutic and behavioral interventions for those students with challenging social/emotional and behavioral needs, providing appropriate resources for students in pre-school and primary grades who are medically fragile, and building capacity in staff through professional development to enhance ways to address the needs of all students with IEPs.

COST SUMMARY BY CLASSIFICATION	FY 2011	FY 2012	FY 2013			FY 2014		
	Actual Expenditures	Actual Expenditures	Budget	July-December Actual Expenditures	Estimated Expenditures Thru 6/30/13	Superintendent's Incr/Decr	Recommendation	School Committee Approval
Personnel	9,473,744.47	9,958,267.99	10,798,421.00	4,520,405.85	10,696,004.00	18,759.00	10,817,180.00	0.00
General Expenses								
Operating Expenses	344,335.40	527,046.24	646,579.00	177,508.84	487,579.00	(40,369.00)	606,210.00	0.00
Equipment & Unusual	16,064.97	20,949.15	20,000.00	16,004.80	30,000.00	15,000.00	35,000.00	0.00
Special Items	3,932,887.19	4,117,675.70	3,408,210.00	2,036,126.38	3,815,992.00	787,067.00	4,195,277.00	0.00
Total Operating Budget	<u>13,767,032.03</u>	<u>14,623,939.08</u>	<u>14,873,210.00</u>	<u>6,750,045.87</u>	<u>15,029,575.00</u>	<u>780,457.00</u>	<u>15,653,667.00</u>	<u>0.00</u>

Special Education

PERSONNEL

Bargaining Unit Position		FY 2012	FY 2013			FY 2014		
		# Actual Expenditures	# Budget	July-December Actual Expenditures	Estimated Expenditures Thru 6/30/13	#	Superintendent's Recommendation	# School Committee Approval
1. WSAA Director - Special Education								
2. WSAA Assistant Director - Special Education			2	169,129	59,029	170,529	2	171,655
3. WSSA Clerk			2.5	114,373	55,548	114,373	2.5	115,165
4. WEA Teacher - Special Education					2,079,837			
5. WEA Teacher - Special Education	Senior High		12	734,339		739,345	12	763,073
6. WEA Teacher - Special Education	Kennedy Middle		9	503,051		546,946	9	565,568
7. WEA Teacher - Special Education	McDevitt Middle		13	799,086		825,971	13	852,152
8. WEA Teacher - Special Education	Fitzgerald Elementary		1	63,785		65,872	1	75,424
9. WEA Teacher - Special Education	MacArthur Elementary		7	481,034		478,474	7	482,957
10. WEA Teacher - Special Education	Northeast Elementary		5	332,524		339,031	5	340,549
11. WEA Teacher - Special Education	Plympton Elementary		6.8	430,988		455,435	6.8	464,693
12. WEA Teacher - Special Education	Stanley Elementary		6	376,051		335,364	6	345,587
13. WEA Teacher - Special Education	Whittemore Elementary		7	410,196		421,451	7	429,439
14. WEA Teacher - Special Education	Pre-k Northeast Elementary		6	368,819		378,472	6	383,973
15. WEA Teacher - Special Education	Pre-k Stanley Elementary		5	314,467		318,425	5	324,782
16. WEA Evaluation Team Leader (ETL)					260,454			
17. WEA Evaluation Team Leader (ETL)	Senior High		1	74,376		78,628	1	78,628
18. WEA Evaluation Team Leader (ETL)	Kennedy Middle		1	70,565		72,874	1	75,424
19. WEA Evaluation Team Leader (ETL)	McDevitt Middle		1	73,740		76,153	1	76,153
20. WEA Evaluation Team Leader (ETL)	Fitzgerald Elementary		0.5	38,207		36,437	0.5	36,437
21. WEA Evaluation Team Leader (ETL)	MacArthur Elementary		0.5	70,565		36,437	0.5	36,437
22. WEA Evaluation Team Leader (ETL)	Northeast Elementary		1	47,012		75,969	1	75,969
23. WEA Evaluation Team Leader (ETL)	Plympton Elementary		1	50,000		52,555	1	54,330
24. WEA Evaluation Team Leader (ETL)	Stanley Elementary		1	70,565		68,468	1	74,368

PERSONNEL

Bargaining Unit Position		FY 2012		FY 2013			FY 2014		
		#	Actual Expenditures	#	Budget	July-December Actual Expenditures	Estimated Expenditures Thru 6/30/13	#	Superintendent's Recommendation
									School Committee Approval
25. WEA	Evaluation Team Leader (ETL)			1	73,034		75,424	1	76,153
26. WEA	Evaluation Team Leader (ETL)			0.5	38,804		40,074	0.5	40,074
27. WEA	Evaluation Team Leader (ETL)			0.5	38,804		40,074	0.5	40,074
28. WEA	Evaluation Team Leader (ETL)			1	72,774		75,155	1	75,155
29. WEA	Speech & Language Therapist					371,012			
30. WEA	Speech & Language Therapist			1	57,610		63,428	1	63,835
31. WEA	Speech & Language Therapist			0.5	35,283		36,437	0.5	36,437
32. WEA	Speech & Language Therapist			1.5	108,845		112,406	1.5	112,406
33. WEA	Speech & Language Therapist			0.9	67,001		69,194	0.9	69,850
34. WEA	Speech & Language Therapist			1	68,486		70,727	1	70,727
35. WEA	Speech & Language Therapist			2.5	164,259		147,787	2.5	150,152
36. WEA	Speech & Language Therapist			1	74,446		76,882	1	76,882
37. WEA	Speech & Language Therapist			3.5	220,716		249,477	3.5	250,324
38. WEA	Speech & Language Therapist			1.6	117,490		105,821	1.6	106,432
39. WEA	Occupational Therapist			5	359,175	159,186	370,928	5	371,657
40. WEA	Physical Therapist			1	66,170	33,936	72,572	1	76,809
41. WEA	Behaviorist			2.5	187,032	64,863	187,383	2.5	187,383
42. WEA	Psychologist			4.5	296,373	133,684	308,486	4.5	319,664
43. WEA	School Adjustment Counselor SAC)					458,176			
44. WEA	School Adjustment Counselor SAC)			4	307,581		296,408	4	296,408
45. WEA	School Adjustment Counselor SAC)			2	148,362		153,217	2	153,217
46. WEA	School Adjustment Counselor SAC)			1.5	105,848		109,311	1.5	109,311
47. WEA	School Adjustment Counselor SAC)			1	50,000		72,874	1	72,874
48. WEA	School Adjustment Counselor SAC)			1	73,034		75,424	1	75,424
49. WEA	School Adjustment Counselor SAC)			1	59,687		61,640	1	65,872

PERSONNEL

Bargaining Unit Position			FY 2012		FY 2013			FY 2014					
			#	Actual Expenditures	#	Budget	July-December Actual Expenditures	Estimated Expenditures Thru 6/30/13	#	Superintendent's Recommendation	#	School Committee Approval	
50. WEA	School Adjustment Counselor SAC)	Plympton Elementary			1.5	111,708			115,364	1.5		115,364	
51. WEA	School Adjustment Counselor SAC)	Stanley Elementary			1	73,740			76,153	1		76,153	
52. WEA	School Adjustment Counselor SAC)	Whittemore Elementary			1	59,926			61,887	1		64,735	
53. WEA	Paraprofessional - Special Education							1,192,044					
54. WEA	Paraprofessional - Special Education	Senior High			13	351,706			342,149	13		346,244	
55. WEA	Paraprofessional - Special Education	Kennedy Middle			11	253,387			289,909	11		292,153	
56. WEA	Paraprofessional - Special Education	McDevitt Middle			9	235,012			240,212	9		241,545	
57. WEA	Paraprofessional - Special Education	Fitzgerald Elementary			3.5	88,774			93,293	3.5		94,335	
58. WEA	Paraprofessional - Special Education	MacArthur Elementary			8	207,762			217,457	8		220,608	
59. WEA	Paraprofessional - Special Education	Northeast Elementary			13	284,196			337,230	13		341,920	
60. WEA	Paraprofessional - Special Education	Plympton Elementary			10	252,709			258,145	10		261,706	
61. WEA	Paraprofessional - Special Education	Stanley Elementary			20	501,459			521,599	20		528,265	
62. WEA	Paraprofessional - Special Education	Whittemore Elementary			6	153,908			159,248	4		110,225	
63. WEA	Paraprofessional - Special Education	Pre-k Northeast Elementary			6.9	203,348			181,395	6.9		183,174	
64. WEA	Paraprofessional - Special Education	Pre-k Stanley Elementary			7.9	198,096			203,660	7.9		206,265	
65. WEA	Allowance for Contract Negotiations					359,967							
66.	Home Services					50,000	27,099	50,000				50,000	
67.	Extended Year Services					175,000	139,186	175,000				175,000	
68.	Grant Fund Offset ~ Federal Grants					(1,104,157)	(493,983)	(1,141,169)				(1,141,169)	
69.	Receipt Offset ~ Pre-k Tuition Revolving Fund					(41,806)	(19,666)	(43,866)				(69,226)	
Total			235.1	9,958,267.99	241.1	10,798,421	4,520,406	10,696,004	239.1	10,817,180	0	-	

Classification	Special Education							
	FY 2011	FY 2012	FY 2013			FY 2014		
	Actual Expenditures	Actual Expenditures	Budget	July-December Actual Expenditures	Estimated Expenditures Thru 6/30/13	Superintendent's Incr/Decr	Recommendation	School Committee Approval
Personnel 001-33-90-5100								
5111 Salaries - Full Time	9,246,865.84	9,740,005.49	10,573,421.00	4,354,121.35	10,471,004.00	18,759.00	10,592,180.00	0.00
5121 Part Time	226,878.63	218,262.50	225,000.00	166,284.50	225,000.00	0.00	225,000.00	0.00
General Expenses								
Operating Expenses 001-33-90-5200								
District wide Information Management and Technology (1450)								
1450 - 5425 - Software License	24,794.00	24,596.00	26,000.00	25,564.00	26,000.00	0.00	26,000.00	
Curriculum Directors (2110)								
2110 - 5242 - Maintenance of Office Equipment	604.00	480.00	480.00	480.00	480.00	0.00	480.00	
2110 - 5270 - Lease of Equipment	2,400.48	2,400.48	2,400.00	1,200.24	2,400.00	0.00	2,400.00	
2110 - 5300 - Consultant		13,800.00				0.00		
2110 - 5342 - Postage	1,000.00	1,000.00	1,000.00	91.19	1,000.00	0.00	1,000.00	
2110 - 5420 - Supplies	2,576.94	1,774.14	1,750.00	1,525.52	1,750.00	500.00	2,250.00	
2110 - 5780 - Other	1,014.91	800.00	1,500.00	243.59	1,500.00	(500.00)	1,000.00	
Medical/Therapeutic Services (2320)								
2320 - 5360 - Direct Services	64,458.25	275,091.19	295,449.00	23,323.73	145,449.00	(50,275.00)	245,174.00	
Textbooks & Related Materials (2410)								
2410 - 5510 - Textbooks & Supplies	32,591.48	17,643.47	25,000.00	1,890.83	12,500.00	(3,000.00)	22,000.00	
Instructional Equipment (2420)								
2420 - 5242 - Maintenance of Educational Equip	719.60		1,500.00	2,015.14	2,500.00	0.00	1,500.00	
Other Instructional Services (2440)								
2440 - 5710 - Mileage	4,362.74	5,725.48	6,500.00	2,402.56	6,500.00	0.00	6,500.00	
Testing and Assessment (2720)								
2720 - 5360 - Direct Services	194,590.49	173,459.53	275,000.00	107,670.21	275,000.00	7,906.00	282,906.00	
Psychological Services (2800)								
2800 - 5520 - Diagnostic Supplies	15,222.51	10,275.95	10,000.00	11,101.83	12,500.00	5,000.00	15,000.00	
Equipment & Unusual 001-33-90-5400								
Legal Services (1430)								
1430 - 5305 - Legal Services	16,064.97	20,949.15	20,000.00	16,004.80	30,000.00	15,000.00	35,000.00	
Special Items 001-33-90-5500								
Programs with Other Districts in Massachusetts (9100)								
9100 - 5320 - Tuitions	4,495,884.19	5,175,563.70	5,194,098.00	2,036,126.38	5,631,242.00	619,067.00	5,813,165.00	
Receipt Offset ~ Circuit Breaker Reimbur	(562,997.00)	(1,057,888.00)	(1,785,888.00)		(1,815,250.00)	168,000.00	(1,617,888.00)	
Net Tuitions	3,932,887.19	4,117,675.70	3,408,210.00		3,815,992.00	787,067.00	4,195,277.00	0.00
Total Operating Budget	13,767,032.03	14,623,939.08	14,873,210.00	6,750,045.87	15,029,575.00	780,457.00	15,653,667.00	

Explanation for Requested Increases

<u>Item</u>	<u>Reason</u>	<u>Amount</u>
Personnel		
Salaries - Full Time	Contractual	230,210.00
Line 59 - Paraprofessional - Special Education	Position added subsequent to FY13 budget	25,000.00
General Expenses		
2720-5360 Direct Services	Increased number of consultations for students with hearing impairments and student on Autism spectrum	7,906.00
2800-5520 Diagnostic Supplies	Purchase of standardized assessment materials to satisfy mandated requirements	5,000.00
1430-5305 Legal Services	Hearing requests, exclusions / expulsions, DCF involvement	15,000.00
9100-5320 Out of District Tuitions		619,067.00
Receipt Offset ~ Circuit Breaker	Based on reimbursement rate of 65% of FY13 costs	168,000.00

Title 1

Title 1 has programs at the Whittemore, Plympton, and Stanley schools designed to increase student achievement for eligible at-risk students. Programs and activities funded by the Title 1 grant are as follows: ELA and math support during the academic year which include 9 full time paras and 9 part time tutors; professional development for Title 1 staff to maximize their role in the classroom; extended day programs such as Successmaker (CAI), Homework Club, Reading Detectives, Jumpstart Math Club, March into Literacy, Story Squad, Buzzy Reading Club, 3D Art Club (literacy and math skills are infused in this program); preschool services at the Family School which include funding of .5 certified teacher; book distributions and quarterly newsletters to strengthen our home-school connection; parent programs which include a newly formed PAC, family literacy training, and coffee hours; summer program at the Whittemore and Plympton for Grades 1 and 2 from Title 1 and non-Title 1 elementary schools as well as busing and materials for Grades 1-5; and McKinney Vento (homeless students) tutoring from Title 1 and non-Title 1 schools, as needed.

Budget offset by Title 1 grant funds.

COST SUMMARY BY CLASSIFICATION	FY 2011	FY 2012	FY 2013			FY 2014		
	Actual Expenditures	Actual Expenditures	July-December Budget	Actual Expenditures	Estimated Expenditures Thru 6/30/13	Superintendent's Incr/Decr	Recommendation	School Committee Approval
Personnel	211,434.82	235,045.42	219,621.00	96,209.02	224,673.00	6,106.00	225,727.00	0.00
General Expenses								
Operating Expenses								
Equipment & Unusual								
Special Items								
Less Receipts	(211,434.82)	(235,045.42)	(219,621.00)	(96,209.02)	(224,673.00)	(6,106.00)	(225,727.00)	0.00
Total Operating Budget	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

FY 2012		FY 2013			FY 2014			
#	Actual Expenditures	#	Budget	July-December	Estimated	#	Superintendent's Recommendation	School Committee
				Actual Expenditures	Expenditures Thru 6/30/13			#
		0.5	28,000	19,564	35,000	0.5	35,000	
		1	36,226	17,758	31,043	1	30,323	
		0.2	5,120	2,352				
				56,535				
		2	48,654		50,246	2	51,141	
		2	51,248		53,745	2	54,191	
		2	50,373		54,639	2	55,072	
7.7	0.00	7.7	219,621	96,209	224,673	7.5	225,727	0 -

Bargaining Unit	Position
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2. Grants Management / Program Development

4. Parent Liaison

5. WEA Paraprofessional - Title 1

6. WEA Paraprofessional - Title 1 Plympton Elementary

7. WEA Paraprofessional - Title 1 Stanley Elementary

8. WEA Paraprofessional - Title 1 Whittemore Elementary

9.

10.

Total

Title 1

Classification	FY 2011		FY 2012		FY 2013		FY 2014	
	Actual Expenditures		Actual Expenditures		July-December Actual Expenditures	Estimated Expenditures Thru 6/30/13	Superintendent's Incr/Decr Recommendation	School Committee Approval
Personnel 280-3105-5100								
5111 Salaries - Full Time	211,434.82		235,045.42		219,621.00	224,673.00	6,106.00	0.00
Offset Receipts	(211,434.82)		(235,045.42)		(219,621.00)	(224,673.00)	(6,106.00)	0.00
Total Operating Budget	0.00		0.00		0.00	0.00	0.00	0.00

Explanation for Requested Increases

<u>Item</u>	<u>Reason</u>	<u>Amount</u>
Personnel		
Salaries - Full Time	Contractual	1,774.00
Line 2 - Grants Management / Program Development	FTE increased subsequent to FY13 budget	7,000.00