

PAY PERIODS 2023-2024			
PAYDAY	DUE TO BUSINESS OFFICE	DATES INCLUDED IN PAYROLL	
		BEGIN	END
9/25/2023	8/30/2023	7/30/2023	8/26/2023
10/25/2023	10/4/2023	8/27/2023	9/30/2023
11/17/2023	11/1/2023	10/1/2023	10/28/2023
12/20/2023	11/29/2023	10/29/2023	11/25/2023
1/23/2024	1/4/2024	11/26/2023	12/30/2023
2/23/2024	1/31/2024	12/31/2023	1/27/2024
3/25/2024	2/28/2024	1/28/2024	2/24/2024
4/25/2024	4/3/2024	2/25/2024	3/30/2024
5/24/2024	5/1/2024	3/31/2024	4/27/2024
6/25/2024	5/29/2024	4/28/2024	5/25/2024
7/25/2024	7/3/2024	5/26/2024	6/29/2024
8/23/2024	7/31/2024	6/30/2024	7/27/2024

It is critical that True Time timesheets, supplemental duty information, direct deposit changes, changes to deductions, and/or any other payroll changes are submitted, approved and received in the payroll office by the cutoff date. Any information not received by the cutoff date will NOT be included in the current month's payroll process. It will be processed in the following month. As a reminder, True Time timesheets are due to the Financial Services Department every Wednesday by 4:00 pm for the preceding week.