

Regular School Board Meeting Minutes  
December 17, 2018  
7:00 PM  
High School Library Conference Room

1. Meeting called to order by President Jason Oetzman @ 7:00 pm. In attendance Jo Peterson, Jenny Hynek, Jenni Schrock, Jason Oetzman, Denise Huntley, Lindsay O'Hair, Mitchell McCoic, Mindy Boldon, Curt Bisarek, Missy Herek, Chris Koopman, Bob Stekel, Hilary Stanek, John Rick, Bruce Borchardt, Rose Davey, Stacy Sosinsky, Danica Polk, Jamie Gates, Colin Johnson, Tim Evans,
2. Pledge of Allegiance led by Jason Oetzman.
3. Curt Bisarek affirmed that notice was properly posted.
4. Approval of Consent/Agenda:
  - 4.1 Motion by Mitchell McCoic 2nd by Denise Huntley to approve minutes from November 12, 2018 Regular meeting, and November 26, 2018 Development Meeting
  - 4.2 Financial Report read by Treasurer Jenny Hynek
  - 4.3 Motion by Jenni Schrock 2nd by Jenny Hynek to approve vouchers 105012 through 105247 excluding 105038, 105070, 105147, 105200, 105129. Roll call motion carried 7-0-0.
  - 4.4 Motion by Lindsay O'Hair 2nd by Jo Peterson to approve vouchers 105038, 105070, 105147, 105200. Roll call motion carried 6-1-0(Mitchell McCoic abstain)
  - 4.5 Motion by Mitchell McCoic 2nd by Lindsay O'Hair to approve voucher 105129. Roll call motion carried 6-1-0 (Jason Oetzman abstain)
  - 4.6 Motion by Denise Huntley 2nd by Lindsay O'Hair to approve ACH debits on 11/20/2018 and 12/05/2018. Roll call motion carried 7-0-0.

5. Reports

5.1 Elementary Principal Report

**This Week:** Thursday we will be having a book exchange. All students will receive at least one gift wrapped book to take home. Our special education students will be spending tomorrow afternoon baking at the high school along with Mrs. Sosinsky, Mrs. Tornga and Mrs. Herek. In addition, we will have a sing-a-long on Friday morning with all students and staff attending.

**Lockdown:** We successfully completed our practice lockdown and were able to utilize the new door barricade devices. See the document provided by Mr. Bisarek for specific details on the lockdown.

**Professional Development:** At the end of November, Nancy Walker(Wonders Literacy trainer) and Jill Smith (interventionist and instructional coach) met with teachers 4K-5th grade over 3 days with each team getting a time to work on instructional best practices including writing units, small group instruction development, differentiated instruction, word work, spelling patterns, instructional strategies, and technology aspects relating to their teaching practices. Alignment of teaching calendars, curriculum standards, objectives and essential skills were also a part of the professional development in helping with the implementation of the new reading curriculum. There was

discussion on assessment and using the assessment results to meet the immediate needs of our students. Team building and collective sharing between grade level teachers and the professional development team were additional positive take-a-ways. - Jill Smith: Instructional Coach/Interventionist

**A few of the comments shared from the experience:**

Last week we met as a 3rd Grade team with Nancy Walker and Jill Smith to discuss our Wonders curriculum. We talked as a group about how to incorporate what kindergarten-2nd grade is doing with their phonics, to make sure we are using the same language to teach and help students best read and write words. The assessments Wonders provides were not fully helping to guide our teaching and reteaching, so we made modifications to make them more efficient and useful. It was nice to have this time to work and reflect as a team. We are excited to start implementing what we discussed already this week! -Beth Thayer

A sincere shout out to the three of you for giving us this PD opportunity and for helping out so much behind the scenes! Being able to say "this is what I'd like to do with our writing focus" and you just step up and say you'll take care of the extra, background work! So thankful that I can worry about our day-to-day work and not spend my nights scouring through the curriculum to plan this out. Same with math- it is so helpful and I really appreciate all three of you. -Krista Revels

**Dom Week:** Last week we raised \$1,183.00 at the Elementary School for Dominic Nusse. The 5th grade leadership group came up with activities to do throughout the week. Students participated by bringing in a donation. There was a "Dominic Nusse" green and purple day, hat day, pajama day and a popcorn party culminating activity.

**School Visit:** Professional Development teamwork took place on Thursday, November 30th when elementary teachers from the Ithaca School District came to Hillsboro to learn more about the Eureka math curriculum that our Hillsboro District uses for grades K - 8, share in some of our best practices that help with student success, and to observe wonderful things happening in our district. After Mrs. Herek gave the Ithaca teachers a tour of our elementary building, they sat in on math classes with grades 1, 2, and 3 and there was teacher collaboration time for productive discussion. It was a great day for all and the Ithaca teachers were very grateful for the time they spent in Hillsboro. -Diane Stockwell

## 5.2 MS/HS Principal Report

### SWIS (Schoolwide Information System)

- Up and running since November
- At the point where we can use the data to inform our decisions concerning behavior and specific students
- Tobacco Presentation
  - November 27 - Gundersen Lutheran/St. Joseph's
  - Addressed all forms of tobacco as well as juuling/vaping
- Lockdown Drill
  - Thursday, November 29

- Went well - more in report later

#### Lifetouch

- School Pictures 2019
  - Friday, September 13
- PLC
  - Working on our response to our school report card by looking at data
  - MS - looked at the past scores as well as began looking at sample tests
  - HS - looked at sample ACT and Aspire tests as well as 10th grade Forward exam assessments
- Friday Celebration
  - Students who are caught up and passing will have options
    - Movie rooms
    - Gaming rooms
    - Game rooms
    - Art projects
  - Students who are not caught up or passing will have time to work on classwork

#### 5.3 Business Manager Report

- 2017-18 Audited Financial Statements
- ESSA School Level Reporting
  - New requirement in 2018-19 school year
  - Expenditures reported by school and funding source
    - Hillsboro Elementary, Hillsboro MS/HS or District
    - Federal or state/local funding source
- General Obligation Bonds Funding Process
- 2019-20 Revenue Limit Worksheet
- Annual Medicaid Cost Report
  - Data pulled from quarterly submissions
  - Staff and transportation reimbursement included
- Calendar Year End Preparation

#### 5.4 Superintendent Report

- Working with Bray and Fowler & Hammer on the project planning
  - Last met with Ag/Tech Ed, HS Science and Food Service (elem kitchen).
- Working with Chief Clark to complete the safety assessments for both schools. These will be submitted to the Dept. of Justice.
- In January we will ask the board to set “space availability” limits for open enrollment.

- We had been unlimited last year, but we will want to keep an eye on numbers for some programs/grades.

5.5 Wisconsin DPI District and School Report Card Report

6. Public Forum--None

7. Commendations

Bruce Borchardt

Rose Davey

8. Discussion/Action Items

8.1 Motion by Denise Huntley 2nd by Lindsay O'Hair to approve FFA to attend the Cinch

Rodeo in Minneapolis January 25, 2018. Voice Vote motion carried 7-0-0.

8.2 Discussion of therapy dogs in the schools

8.3 Discussion of the proposed 2019-20 school calendar

Option A: shorter (traditional spring break)

Option B: full week of spring break

8.4 Review of school violence event drill for each building

Elementary Report

Middle/High Report

8.5 Motion by Jenny Hynek 2nd by Jo Peterson to approve the school safety plan. Voice vote. Motion carried 7-0-0.

8.6 Motion by Jenni Schrock 2nd by Denise Huntley to approve the EMC insurance Renewal. Voice vote. Motion carried 7-0-0.

8.7 Discussion of transportation/fleet replacement schedule

8.8 Motion by Jenni Schrock 2nd by Denise Huntley to approve Band Box as the custodial supply vendor contract. Voice Vote. Motion carried 7-0-0.

8.9 Discussion of 2019-20 Staffing needs

9. Motion by Denise Huntley 2nd by Lindsay O'Hair to move into Closed Session. Roll Call. Motion carried 7-0-0.

The Board may convene into Closed Session pursuant to Wisconsin Statutes 19.85(1) (c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility in order to discuss the performance evaluation of the Director of Activities and Wellness, administrator contracts for Curt Bisarek, Mindy Boldon, Missy Herek and Chris Koopman.

10. No business to reconvene.

11. Motion by Jason Oetzman 2nd by Jenny Hynek to adjourn meeting @ 9:20 pm. Roll call. Motion carried 7-0-0.

Respectfully submitted  
Jenni Schrock (Clerk)