BUREAU VALLEY COMM. UNIT
EXTRA DUTY PAY

Note: This form is to be used to turn in such duties as: detention, scorekeeper, timer, grant work, etc. Please list the type of duty, and identify if it is from a particular grant. The rate for certain extra duties are:

Athletic Timer and Scorekeeper	$20/hour
Dance supervision	$20/hour
Spectator bus supervisor	$20/hour
Ticket taker and Field Supervisor	$20/hour
Detention duty (Saturday)	$20/hr and no less than 1 hr.
Detention duty (after school)	$20/hour
Internal substitution	$20/hr and no less than $11.00
Supervison (bus, door, breakfast)	$20/hour
Duties outside contractual time	$20/hour(certified) individual rate (non-certified)
Track Meet Starter and Clerk	$12/hour
Tutoring	$30/hour(certified) $26(non-certified)
Summer school	$40/hour

NAME_____ SITE_____

DATES (ex: 9/24/17	TYPE OF DUTY Detention	RATE $20/hr	TIMES 3:00-4:00	HRS/MIN 60 min	TOTAL $20.00)
			TOTALS		

DATE FORM SUBMITTED_____
EMPLOYEE SIGNATURE _____

ADMINISTRATIVE SIGNATURE_____

Rates effective 8/15/17