

OFFICIAL MINUTES
BOWMAN COUNTY SCHOOL DISTRICT #1

The regular meeting of the Bowman County School Board was held on Wednesday December 12, 2018 at 6:00pm in the Multi-Purpose Room @ Rhame Campus. Members present: President Stacy McGee, Vice President Andrea Bowman & Board Members Tobiann Andrews, Randy Gaebe, Russ Homelvig, Camie Janikowski & Jim Stafford. Others present: Associate Superintendent Steve Brannan, 7-12 Principal Tyler Senn, Elementary Principal Mitch Strand & Business Manager Debbie Bucholz.

Guests present: Betty Heinrich, Jonathan Jahner, Chris Slone and Jason Waskiewicz.

1. **Call to Order:** President Stacy McGee called meeting to order.
2. **Agenda:** Homelvig moved seconded by Stafford to approve the agenda with the addition of Open Enrollment Approval under 7.f. under New Business. Discussion was held. All in favor, motion carried.
3. **Routine Board Items:**
 - a. Minutes: Homelvig moved seconded by Bowman to approve the minutes of the November 14, 2018 Regular Board meeting. All in favor, motion carried.
 - b. Bills: Bowman moved seconded by Stafford to approve the district bills. Discussion was held. All in favor, motion carried.
 - c. Financial Reports: Approved as presented. Discussion was held.
4. **Public Comment:** Public Comment Guidance Statement read by President Stacy McGee. One community members signed up to speak regarding Phone System/Voicemail repairs Update.
5. **Administrative Reports:**
 - a. Elementary Principal Report: Written report distributed with school board packet information. Additions to report include: Ms. Amy Burke applied to present during the ND legislative session and demonstration Reading Alive that was made possible by a grant "Learning Alive". Discussion was held.
 - b. 7-12 Principal Report: Written report distributed with school board packet information. Additions to report include the Freshmen Impact was awarded the "Shining Star Award" for 2018 from the Bowman Chamber of Commerce. Freshmen & Sophomore performed community service with the Bowman Chamber of Commerce's "Festival of Lights". Discussion was held.
 - c. Activities Director Report: Written report distributed with school board packet information. Discussion was held.
 - d. Associate Superintendent Report: Written report distributed with school board packet information. Highlights include Mr. Strand's Homework Club proposal and Mr. Senn's winter 2018 semester test schedule. Staffing discussion included bus drivers and science teacher. Discussion was held.
6. **Unfinished Business:**
 - a. School Board Policies – 2nd Reading: Janikowski moved seconded by Andrews to adopt the following policies as presented in handout. Discussion was held. All in favor, motion carried.
 - i. FCAF – Concussion Management
 - ii. HCAA – Purchasing
 - b. Sick Bank Procedure: Provided for information. Discussion was held with no motions being made.
7. **New Business**
 - a. Staff Retention/ Scholarship program - see Item C with Superintendent Report for proposal. Janikowski moved seconded by Gaebe to table until January for formal approval of specific forms related to the pilot program. Discussion was held. All in favor, motion carried.
 - b. After School Homework Club K-6 – see attachments to Elementary Principal Report. Janikowski moved seconded by Andrews to approve the After School Homework Club K-6 pilot program. Discussion was held. All in favor, motion carried.
 - c. Grant Summary Update - Energy Infrastructure & Impact Office Grant Summary was handed out. Bowman moved seconded by Homelvig to approve the "Request for Reimbursement". Discussion was held. All in favor, motion carried.
 - d. Building/Facilities Update.
 - i. Phone System/Voicemail Repairs–Consolidated Telecom provided additional information. Recommendation by Building Committee included the following \$'s: Bowman campus \$41,600, Rhame campus \$9,850, connect both campus \$1,600 and move voicemail server \$750. Total \$53,800.

- ii. Gaebe moved seconded by Homelvig to approve new phone systems with administration determining if additional phones extensions are necessary in Rhame. Discussion was held. All in favor, motion carried.
- e. Superintendent Search Process: Janikowski moved seconded by Bowman to table the Superintendent Search Process Planning until the Special Board Meeting scheduled for Tuesday December 18th. Discussion was held. All in favor, motion carried.
- f. Approve Open Enrollment: Homelvig moved seconded by Janikowski to approve open enrollment. All in favor, motion carried.

8. Other Items/Committee Reports

- a. Building Committee (Nov 29). No further discussion.
- b. Personnel Committee (Dec 4). No further discussion.
- c. Policy Committee (Nov 27 cancelled).
- d. RESP (Dec 5). Discussion was held with no motions being made.
- e. School Leadership Committee (Dec 4). Advanced Ed visitation has been reschedule. Date to be determined. Discussion was held with no motions being made.
- f. Technology Committee (Nov 26). Discussion was held with no motions being made.
- g. Pledge of Allegiance will recited before all School Board meetings in the future.
- h. Committee Meetings: Nov 26 Technology Committee – Stafford. Nov 29 Building Committee – Gaebe & Homelvig. Dec 4 School Leadership Committee – Bowman & Janikowski. Dec 4 Personnel Committee – Bowman & McGee. Dec 5 RESP - Bowman.

9. Future Agenda Items/Board Directives for Superintendent:

- a. Superintendent Search Process
- b. Staff Retention/Scholarship program - form
- c. Staff appreciation items were discussed and will be delivered after January 1st.
- d. Look into student rep on school board.
- e. Look into whether school district should have a mental Health Committee.

10. Future Meeting Date/Location:

- a. Special Board Meeting Tuesday, December 18, 2018 @ 5:30pm. Agenda item: Superintendent Search Process.
- b. Special Board Meeting Wednesday, January 9, 2018 @ 5:30pm. Agenda item: Mid-Year Budget Review
- c. Regular Meeting – Monday, January 14, 2019, 6:00pm, Bowman County School Board Room.

11. **Adjournment:** With no further business, meeting was adjourned at 8:30pm.

Stacy McGee, President

Debbie Bucholz, Business Manager