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| **Teacher Type** | **Required Assessments** | **Optional Assessments** | **Student Growth Data** |
| **Non-Tenured**  **(1st and 2nd Year in District)** | Type II Assessment  AND  A Type I or Type III Assessment | Special education teachers and other teachers as determined by the Joint Committee\*, will be allowed to use two Type III assessments. | For the first and second year in the district, teachers will use the student growth assessment data collected during the current evaluation period. Three data points must be collected from August to January.  During the second year, if indicated by the specified dates of the common assessment, a fourth data point may need to be collected, which will be used in the third year’s student growth component of the evaluation process. If the common assessment dates, as stated on the Common Assessment Cover Sheet, are already set for January or before, no additional data point is required. |
| **Non-Tenured**  **(Years 3-4 in District)** | Type II Assessment  AND  A Type I or Type III Assessment | Special education teachers and other teachers as determined by the Joint Committee\*, will be allowed to use two Type III assessments. | For their current year’s summative evaluation, teachers will use the student growth assessment data collected the prior year. |
| **Tenured** | Type II Assessment  AND  A Type I or Type III Assessment | Special education teachers and other teachers as determined by the Joint Committee\*, will be allowed to use two Type III assessments. | For their current year’s summative evaluation, teachers will use the student growth assessment data collected the prior year. |

**Bureau Valley CUSD #340**

**Guidelines for Data Collection for Student Growth**

**for Certified Teacher Evaluation Plan**

\*RtI, Title I, Family/Consumer Science, Agriculture, Industrial Technology, Business

**\*\*Special Circumstances for Data Collection**

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| **Teacher Type** | **Special Circumstances** |
| **Non-Tenured**  **(1st and 2nd Year in District)** | * Will use current year data but work towards using prior year. * Will have shorter testing window and will/may adjust scoring based on material taught during that window. * First year: use current year data and complete SLO; must have three data points before January. * Second year: use current year data and complete SLO; must have three data points before January.   + May also take an additional fourth data point after January (if one is indicated in your approved assessment’s dates) and modify current SLO for year three. * Third year: use the data from the second year (normal approved assessment data points) for the third year’s evaluation.   + Will take data and complete SLO for fourth year.   + Will then be on cycle with using prior year’s data. |
| **Non-Tenured**  **(Years 3-4 in District)** | For year 2016-2017 evaluation:   * Use previous year’s data. * If no data is available or you choose not to use the previous year’s data from the 2015-2016 school year,   + you will use current year data for the 2016-2017 evaluation.     - Must have three data points before January.     - Will have shorter testing window and will/may adjust scoring based on material taught during that window.     - Current third year teachers must have three data points before January.       * May also take an additional fourth data point after January (if one is indicated in your approved assessment’s dates) and modify current SLO for year four.       * Will then be on cycle for using prior year’s data (approved common assessment data points) for the 2017-2018 evaluation.     - Current fourth year teachers should use data and complete the SLO process during the 2017-2018 school year for their next eval cycle (2018-2019). |

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| **Tenured** | For year 2016-2017 evaluation:   * Use previous year’s data * If no data is available or you choose not to use the previous year’s data from the 2015-2016 school year,   + Will use current year data for the 2016-2017 evaluation.   + Must have three data points before January.     - Will have shorter testing window and will/may adjust scoring based on material taught during that window.     - Will take data in the 2017-2018 for next eval cycle.   **For tenured teacher’s evaluated during the 2017-2018 school year:**   * Use data collected and complete the SLO process during 2016-2017 school year for the evaluation taking place in 2017-2018 school year. |

February 8, 2016