

SCHOOL EMERGENCY DRILLS

Documentation Form

Type of Drill

- Fire Drill (5 required)
 Tornado Drill (2 required)
 Lock Down/Shelter in Place Drill
(3 required)

Time of Drill

- Standard
 Class Change
 Recess
 Other Events

Name of Reporting School Columbia Central Jr Sr High School

Date of Drill 1/11/2019

Time drill was held 1:00 a.m./p.m. (p.m.)

Exact time required to evacuate/shelter/secure 1:05 (5:00 min.)

Total Participants 650

Remarks _____

This report is for emergency drill # 2 for school year 2018-19

Name of person conducting drill Christi O'Neil

Title of person conducting drill Principal

Signature of person conducting drill Christi O'Neil

Drill was coordinated with:

Emergency Management Coordinator
Name and Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title SRO Ritchey

OR

Fire (fire chief or designee)
Name & Title _____

SAFETY DRILLS - COLUMBIA SCHOOL DISTRICT



School Year 2018-19

School Name Columbia Central High School

Date	Start Time	End Time	Elapsed Time	Type of Drills	Signature/Comments
8/28/2018	9:00	9:01.25	1:25	fire	<i>Mr. S. and</i>
9/5/2018	8:30	8:40	10:00	lockdown	<i>Mr. S. and</i>
9/17/2018	1:53	1:55	2:00	fire	<i>Mr. S. and</i>
10/24/2018	8:05	8:06.30	1:30	tornado	<i>Mr. S. and</i>
11/19/2018	1:55	1:56.40	1:40	fire	<i>Mr. S. and</i>
1/11/2019	1:00	1:05	5:00	lockdown	<i>Mr. S. and</i>

Please note: The State of Michigan requires 5 fire drills, 2 tornado drills and 3 lockdown drills each school year. Please maintain a copy of the completed form at your school site and submit a completed form by June 1st to the Superintendent's Office.

Mission Statement
 The Columbia School District, in partnership with the community,
 will provide a safe and positive learning environment, which will prepare all students to contribute and compete in a global society.

Received in Administration: _____