

THIS PAGE MUST BE RETURNED TO PRINCIPAL 6 WEEKS PRIOR TO
EVENT FOR BOARD APPROVAL

Overnight (Extended) Instructional/Athletic Trip Request

1. Trip Dates Feb 28 - Mar 2, 2018
2. Teacher in Charge Jolie Glaser
3. Destination San Francisco Bay Area
4. Purpose of Trip visiting colleges
5. Class/Group AVID, grades 9-12 Number of Students 50
6. Departure Date/Time/Place 2/28, 12pm, BUHS Return Date/Time/Place 3/2, 6pm, BUHS
7. Estimated Miles to Destination 222 miles
8. Mode of Transportation charter bus
It is agreed that students will not ride in the back of pick-up trucks, with or without campers or shells, or in motorized campers or camper vans. All vehicles must be equipped with seat belts and all occupants must be securely buckled.
9. List private drivers (license # and proof of insurance must be on file with the District Office for each driver)
None
10. Total cost of Trip (list detailed breakdown for travel, food, lodging, etc.) \$11718: Subs for 3 teachers 9 periods - \$675. Transportation on charter bus: \$5,500, Hotel 14 rooms, 2 nights \$3668. Entertainment (50 tickets, performance, ferry ride) \$1875
11. Funding Source AVID ASB balance, site council, trip fees, study-a-thon
12. Cost to each student \$25
13. Number of students attending 45 Number of teachers 3 Number of school days missed 1.5
14. Number of chaperones 5 Names of chaperones Jolie Glaser, Don Rowan, Suzie Honrath, Lucy Terrasas, and a parent (to be determined)
15. Name, address, and phone number of hotel/motel/accommodations where trip participants will be housed overnight during the trip
Best Western Sonoma Valley Inn - 550 and E W. Sonoma, CA ~~94969~~ 95476 → (707) 938-9200
La Quinta Inn Oakland 8405 Enterprise Way, Oakland, CA 94621 (510) 632-8900
16. List adults with current First Aid Training Jolie Glaser
17. All students have medical insurance? Yes or No
18. Any students with special medical conditions/potential medical problems? Yes or No
19. Miscellaneous _____

Any changes in the above information must be reported to the principal prior to departure.

Staff Signature Jolie Glaser Date 12/18/2018
 Principal's Approval [Signature] Date 12/18/2018
 BOARD APPROVED: _____