BUHS BOARD REPORT 1/11/19



Academics

Community Day School Program (CDS):

I have included the following documents pertaining to the BUHS CDS program for your perusal that will be provided as enclosures for this discussion item at our next board meeting. They are as follows:

- 1. CDS Enrollment Contract
- 2. BUHS Student Handbook Policy referencing CDS placement and Involuntary Transfer protocols
- 3. CDS Placement Parent Letter
- 4. BP 5116.2
- 5. AR 6185

Please note the following:

- 1. Pursuant to BP 5116.2, our placement letter communicates to parents that they can meet with the superintendent to challenge an involuntary transfer to CDS.
- 2. Pursuant to AR 6185, the grounds for an involuntary transfer must be based upon the following:
 - a. Using or being under the influence of alcohol, drugs, tobacco, or other controlled substances;
 - b. Student possession of alcohol, drugs, tobacco, or other controlled substances; or
 - c. Any other significant offense where the Superintendent or designee feels immediate removal of the student from the current placement, and placement in community day school is warranted particularly as it relates to student safety and campus security/safety.
- 3. Pursuant to AR 6185, all students are enrolled in the CDS program full-time.
- 4. BUHS policy for a second banned substance possession or under the influence violation is recommendation for expulsion and eventual placement in JKBS.

Note: Our policies are in alignment with both Board Policy (BP) and Ed Code

It is also important to note that CDS students have access to weekly group counseling regarding substance abuse and other topics including anger management. All students referred to CDS for being under the influence of or possession of controlled substances/alcohol attend mandatory substance abuse counseling sessions on campus.

School Climate and Connectedness

as Birecton's January Report to the BUSD School Board

Holiday Spirit Week: What a fun week before Finals Week. Monday the BUHS Staff and Student Body wore their favorite Holiday Socks, Tuesday the Staff and Student Body wore their Ugly Sweaters, followed by Upperclassmen wearing Red and the Lowerclassmen wearing Green on Wednesday, then Holiday Pajama Day on Thursday and last but not least, Santa Hat Day on Friday. This was a great week and a lot of fun dress up days had by all.











Holiday Cookie Gram Sale: This year ASB wanted to do a Holiday Cookie where all ASB members took turns selling the grams at break, tallied the total purchased and then delivered the Holiday Cookie Grams to the students. This good fundraiser and one that the students enjoyed doing. This was also a



which the students did not already have this assigned to mandatory event this year! It was their idea and the student **Drive-in Movie:** This is one of the BEST events of the year. Drive-in movie will be help on the evening of January 25th in Parking Lot. Every year we hang a huge canvas screen to movies on to so that our guests can see the movies from the own vehicles. An FM Transmitter helps with the sound of the



Gram fundraiser number of grams was a pretty fundraiser in them as a body loved it. This year oue the BUHS project our comfort of their movie

transferring to the vehicles that participate in the event in our parking lot. There will be a concessions stand with goodies including pizza, donuts, and hot chocolate and OF COURSE the buttery popcorn

for sale at the event for the movie goers to enjoy.



Man of the Year: This year Man of the Year show will take place on Wednesday, January 30th @ 6pm in the BUHS Auditorium. This is a fun event every year. We have little interest in this event this year unfortunately and may have to scratch this event from our itinerary in future years if the event continues to decline in interest from our student body.

Message from the ASB Director: November and the beginning of December was filled with wonderful and powerful learning and Leadership opportunities that we have grown from. Together, we have created an ASB where it is truly driven by the students and that makes me BEYOND proud. This has not been an easy task but one that I wake up grateful for each and every day. - Mrs. Tonseth

Important Dates & Event (Mark Your Calendars!)

Drive-In Movie: January 25th 5-9pm
Man of the Year Show: January 30th @ 6pm
Winter Dance Spirit Week: February 4-8th
Winter Rally/Winter Dance: February 8th

December 2018 Guidance & Counseling Report: Lara Andersen

January 2019 Guidance & Counseling Report:

Prevention & School Climate:

Link Crew: Link Crew hosted heavily attended final exam study sessions in December. Academic checks are scheduled for freshmen groups the last week of January.

Get Focused-Stay Focused/Success 102/103/104: Third quarter will see two sections of Success 102 and 103 for the Sophomores and Juniors. ASVAB score interpretation and Career Exploration are the first activities that occur in Success 103, Lara is pushing into 103 sections to do that over a 2 day period. Seniors will have their "portfolio presentations" February 12 – 14. We highly recommend board members participate in this culminating senior activity. Any board member who would like to participate please contact Lara Andersen as soon as possible to schedule J. During the 4th quarter, the Juniors will participate in mock job interviews that will be done with volunteer community members.

Department PLC: Planning for the 2018-19 school year is under way. Lara will be requesting departments to in submit revisions to course descriptions to the Course Catalog. Course Request classroom presentations for current students, visits to the feeder school 8th grades, parent informational meetings and Bronco Pride Night are tentatively scheduled.

Semester report cards were mailed today. Junior report cards contained the mandated "Cal Grant Opt-out" form

Freshmen and Sophomore guidance:

Schedule changes were initiated for the new semester to put students needing academic support into support classes: Access 9, Access 10 and Math 1 support. A number of SSTs occurred before the end of the semester at the freshman/sophomore level for students with multiple low/failing grades.

In the next weeks, Kathleen will explain transcripts with freshmen in classes as well as the implications of low grades.

Kathleen is attending 9/10th grade IEPs and 504 plan meetings; Del is attending to translate as needed. Junior & Senior Guidance:

Schedule changes were initiated for the new semester to ensure graduation requirements will be. A number of SSTs occurred before the end of the semester at the junior and senior level for students with low grades in courses required for graduation. Lara is attending 11/12th grade IEPs and 504 plan meetings, Del is attending to translate as needed.

Lara will be visiting Senior classrooms in the next few weeks to assess financial aid application completion and numbers of students to support through Community College application processes. If more FAFSA support is needed, it will happen. Since the FAFSA opened this year on 10/1 – instructional presentations were done in October.

Senior homes will receive letters re: community service deficiencies in the next few weeks.

PSAT: results were released by College Board directly to students via email. Lara received hard copy score reports on 12/21. Next week, Lara will hold homeroom workshops to return actual test books/ hard copy score reports and to help students access online scores and connect scores with the Khan Academy SAT prep. To date, one senior transferred to PGHS due to credit deficiency, with another possible transfer in the pipeline If no seniors transfer the space at PGHS will be given to younger students (2 sophomores and possibly 1 junior). There are still 6 seniors in progress on 5 credits in Credit Recovery, and 2 juniors. We are pressuring the seniors to be done by 3rd quarter progress report so we can enroll younger students who are deficient.

Early next week, mid-year transcripts (including Fall grades) will be submitted via the Common Application and other web-based recommendation sites for the 25 seniors who applied to private colleges.

We are expecting the Slager Scholarships to be released soon. As more scholarships become available they will be posted in the Daily Bulletin and promoted through senior home rooms. When possible the applications will be up loaded to the Guidance & Counseling website and/or links to the applications posted.

Athletics:

January Athletics Report 2019

All winter sports are in full swing with the first ski and snowboard race January 17th. Play offs for most of the winter sports commence February 12th. Boys basketball was able to host the 41st Christmas Classic tournament with success. They hosted 7 teams and facilitated 19 basketball games over a two day period. They were able to eliminate travel and entry fees for our two teams, pay for all officials, and make a profit of \$1400. It took the help of at least 76 volunteer spots, the coaches, families, the students themselves (and way more work than I thought I would have to put in for another team's fundraiser) to make this happen.

Academic eligibility will be determined January 14th. It is anticipated that we will lose 2-5 student athletes depending on if students choose the petition option. Random drug testing continues and we are fortunate to only have one positive test thus far.

Spring sports start practicing January 14. We are continuing to fine tune the coaching staff for assistants and junior varsity of some sports. I anticipate board approval for all spring coaches at the February meeting. We will soon begin flying fall coaching positions of volleyball and cross country. The never ending cycle of sports continues.

BUHS CDS Program

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BISHOP UNION HIGH SCHOO

RANDY COOK PRINCIPAL

301 NORTH FOWLER STREET BISHOP CA. 93514

DAVID KALK ASSISTANT PRINCIPAL

(760)873-4275

FAX (760)873-3065

Dear Parent/Guardian-

December 6, 2018

This letter is to inform you that your student is being recommended for transfer to the BUHS Community Day School (CDS) program for the following reason(s):

- 0 Discipline resulting from the incident noted in the attached Suspension Notification
- 0 Violation of the Behavior Contract signed and dated on ___
- 0 Credit issues resulting from failing grades (see attached).

Attached is the contract that outlines the terms of the transfer as well as the anticipated date of return to the regular BUHS program.

Per Board Policy 5116.2, you are entitled to a meeting with the Superintendent to discuss or challenge the transfer. If you wish to schedule that meeting, please contact Ms. Carr at (760)872-3680.

Thank you,

David Kalk **Assistant Principal**

DISCIPLINARY INTERVENTION PROTOCOL

BUHS follows the California Education Code and progressive discipline policy when assigning consequences for inappropriate student actions. The progressive discipline policy is meant to guide administrative decisions regarding suspendable offenses. It should be noted that this plan affords a framework for dealing with inappropriate student behavior in a comprehensive and consistent manner, but that each disciplinary issue will be reviewed within the context of its unique circumstances and the educational needs of the student.

If students are failing to meet behavioral expectations and they perform a minor infraction, the teacher will use the following interventions:

- 1. warning
- 2. quick student conference to explain the expectation
- 3. 5-minute meeting to remind the student of the expectation and try to determine why the student is not following the rule
- 4. phone call or e-mail home
- 5. 30/60 minute detention
- 6. conference with the teacher, administrator, parent, and student
- 7. referral to an administrator for disciplinary action

If a student continues to fail to meet behavioral expectations, repeatedly perform minor infractions, or they perform a major infraction, the student will be referred to administration for disciplinary action. Alternative means of correction and consequences include, but are not limited to, the following:

- Class Suspension: A teacher may assign up to two consecutive days of class suspension when a student is disrupting the learning environment. Students serving a class suspension will be held in an alternative location and given access to their classroom assignments. When a class suspension is assigned, the teacher and the administrator will contact the parent/guardian following the offense and a parent/teacher conference will be recommended.
- Detention: A student is assigned to a supervised area before or after school or at lunch. Students may not be detained for more than one hour after the close of the school day, unless otherwise arranged with the parent/guardian. The student shall not be detained unless the principal or designee notifies the parent/guardian. If, after talking with the parent, the student is unable to remain after school on that day, another day will be arranged (including Saturday, where applicable).
- Friday/Saturday School: An administrator may assign one or more days of Friday/Saturday School as an alternative means of correction for various offenses outlined in the previous pages. Students serving a Friday/Saturday School will be held in an alternative location for the duration of the Friday/Saturday School and will be expected to work quietly. When a Friday/ Saturday School is assigned, the administrator will contact the parent following the offense.
- Behavior Contract: This is a contract written by the classroom teacher and/or administrator for the purpose of assisting the student with a specific behavior or pattern of behavior. Failure to meet the terms or violation of the Behavior Contract may lead to referral to the SARB Board or Involuntary Transfer to the Community Day School Program.
- In-School Suspension (ISS): An administrator may assign one or more days of in-school suspension for various offenses outlined in the previous pages. Students serving an ISS will be held in an alternative location for the entire school day and given access to their classroom assignments. When an ISS is assigned, the administrator will contact the parent/ guardian following the offense.

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(Continued)

- Loss of Privileges: An administrator may remove the privilege of attending one or more school function including but not limited to athletic events, Homecoming, Prom, and end-of-the-year activities.
- Suspension: An administrator may assign one to five days of out-of-school suspension for various offenses outlined in the previous pages. Students serving an out-of-school suspension cannot be on any school campus for the duration of their suspension and must be home during school hours. Additionally, students cannot participate or attend in any school-sponsored activities or events while they are suspended. When a suspension is assigned, the administrator will contact the parent/guardian.
- Involuntary Transfer: Students who continue to demonstrate inappropriate behavior that violates the terms of their Behavior Contract OR violate a section of CA Ed Code 48900 that involves tobacco, drugs, alcohol, or places the safety of students at risk (fighting, etc) may be subject to involuntary transfer (a change in educational placement) to the Community Day School classroom.
 - Expulsion: Expulsion means the removal of the student from their school for a specified amount of time. When a school site recommends expulsion, the site will forward the request to the District's Superintendent. The Superintendent will notify the family to arrange for a meeting to discuss the recommendation and all details involved in the process including student and parent rights.
 - Student Attendance Review Board (SARB): Students who fail to meet the terms of a Behavior Contract or continually fail to attend assigned consequences such as detentions, Friday Schools, and/or Saturday Schools will be referred to SARB. This process takes place at the Bishop Courthouse in front of the County Superintendent of Schools, District Attorney of Inyo County, and the Chief of Probation. It can lead to loss of driving privileges, parental fine, involuntary transfer to JKBS, probation, or other consequences deemed appropriate by the panel.

*Please note: Students out of compliance with behavior expectations while serving consequences will be subject to additional disciplinary action.

Failure to serve Detentions, Friday School, and/or Saturday School

The consequences for failing to serve detention, Friday School, or Saturday School are as follows:

- Failure to serve assigned detention will result in the doubling of the assigned time on the rescheduled date
- Failure to serve Friday School will result in the student being assigned a four hour Saturday School.
- Students who fail to serve Saturday School will have one opportunity to make up the 4 hours on a subsequent Saturday. Failing to attend the second rescheduled Saturday School will result in the student being placed on a Behavior Contract which can lead to involuntary transfer to CDS.
- Students who demonstrate a pattern of behavior that indicates they have no intention of serving the assigned consequences noted above may be referred directly to SARB.

The Bronco Way...

Be Responsible

 ${f U}$ se Good Judgment

Have Character

Show Respect

Bishop Union High School

CDS Enrollment Contract

Student Name		DC)B	Grade			
Permanent ID #							
Emergency Contact Name		Phone					
Reason for transfer: O Academic							
Enrollment: O 30 Days First Date of Enrollment in CDS: Scheduled Date of Return to BUHS:	O Quarter		Semester				
Is a Behavior Contract in place? O YES (See attached) O NO							
Off Campus Lunch Privileges?	O YES	O NO	O Car	n be earned			
Is counseling mandated?	O YES						
Does the student have a 504 Plan?	O YE	ES O NO					
Does the student have an active IEP? If yes, Case Manager (name)							
Placement in CDS is meant to facilit do not attend extracurricular function function of the CDS class itself or exparticipate in end-of-year activities (enrolled.	ns such as asse aceptions appr Promotion cer	emblies, fiel oved by adı	ld trips, dan ninistration	ces, sporting events, etc. unle . Furthermore, CDS students	ss it is a do not		
The signatures below indicate an uncto the CDS program as a means to co	derstanding of orrect the beha	the terms a vior.	bove as an	agreement to the transfer of the	ne student		
I was provided information to transfer to CDS.	schedule a me	eting with t	he Superint	endent to challenge the involu	ıntary		
Student Signature		D	ate				
Parent Signature	D	ate					
Administrator	D	ate	 -				

BP 5116.2 / Involuntary Student Transfers

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The Board of Trustees desires to enroll students in the school of their choice, but recognizes that circumstances sometimes necessitate the involuntary transfer of some students to another school or program in the district. The Superintendent or designee shall develop procedures to facilitate the transition of such students into their new school of enrollment.

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(cf. 5113.1 - Chronic Absence and Truancy)
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(cf. 5116.1 - Intradistrict Open Enrollment)

(cf. <u>5144.1</u> - Suspension and Expulsion/Due Process)

(cf. <u>5144.2</u> - Suspension and Expulsion/Due Process (Students with Disabilities))

(cf. 6173.3 - Education for Juvenile Court School Students)

As applicable, when determining the best placement for a student who is subject to involuntary transfer, the Superintendent or designee shall review all educational options for which the student is eligible, the student's academic progress and needs, the enrollment capacity at district schools, and the availability of support services and other resources.

*Whenever a student is involuntarily transferred, the Superintendent or designee shall provide timely written notification to the student and his/her parent/guardian and an opportunity for the student and parent/guardian to meet with the Superintendent or designee to discuss the transfer.

Students Convicted of Violent Felony or Misdemeanor

A student may be transferred to another district school if he/she is convicted of a violent felony, as defined in Penal Code 667.5(c), or a misdemeanor listed in Penal Code 29805 and is enrolled at the same school as the victim of the crime for which he/she was convicted. (Education Code 48929)

Before transferring such a student, the Superintendent or designee shall attempt to resolve the conflict using restorative justice, counseling, or other such services. He/she shall also notify the student and his/her parents/guardians of the right to request a meeting with the principal or designee. (Education Code 48929)

(cf. 5138 - Conflict Resolution/Peer Mediation)

(cf. <u>5144</u> - Discipline)

(cf. <u>6164.2</u> - Guidance and Counseling Services)

Participation of the victim in any conflict resolution program shall be voluntary, and he/she shall not be subjected to any disciplinary action for his/her refusal to participate in conflict resolution.

The principal or designee shall submit to the Superintendent or designee a recommendation as to whether or not the student should be transferred. If the Superintendent or designee determines that a transfer would be in the best interest of the students involved, he/she shall submit such recommendation to the Board for approval.

The Board shall deliberate in closed session to maintain the confidentiality of student information, unless the parent/guardian or adult student submits a written request that the matter be addressed in open session and doing so would not violate the privacy rights of any other student. The Board's decision shall be final.

(cf. 9321 - Closed Session Purposes and Agendas)

The decision to transfer a student shall be subject to periodic review by the Superintendent or designee.

The Superintendent or designee shall annually notify parents/guardians of the district's policy authorizing the transfer of a student pursuant to Education Code <u>48929</u>. (Education Code <u>48980</u>)

(cf. 5145.6 - Parental Notifications)

Other Involuntary Transfers

Students may be involuntarily transferred under either of the following circumstances:

1. If a high school student commits an act enumerated in Education Code <u>48900</u> or is habitually truant or irregular in school attendance, he/she may be transferred to a continuation school. (Education Code <u>48432.5</u>)

(cf. 6184 - Continuation Education)

2. If a student is expelled from school for any reason, is probation-referred pursuant to Welfare and Institutions Code 300 or 602, or is referred by a school attendance review board or another formal district process, he/she may be transferred to a community day school. (Education Code 48662)

(cf. <u>6173</u> - Education for Homeless Children)

(cf. 6173.1 - Education for Foster Youth)

(cf. 6185 - Community Day School)

AR 6185 / Community Day School

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Involuntary Transfer

A student may be assigned to a community day school only upon meeting one or more of the following conditions: (Education Code <u>48662</u>)

1. The student is expelled for any reason

(cf. 5144.1 - Suspension and Expulsion/Due Process)

- 2. The student is probation-referred pursuant to Welfare and Institutions Code 300 and/or 602.
- 3. The student is referred by a school attendance review board (SARB) or other district-level referral process.

The first priority for assignment to a community day school shall be given to students expelled pursuant to Education Code 48915(d). Second priority shall be given to students expelled for other reasons, and third priority shall be given to students referred according to item #2 or #3 above. These priorities are applicable unless the district has an agreement that the County Superintendent of Schools shall serve any of the above students. (Education Code 48662)

In the case of any student who has been identified as eligible for services under the federal Individuals with Disabilities Education Act or Section 504 of the federal Rehabilitation Act of 1973, assignment to a community day school shall be first approved by the student's Individualized Education Program (IEP) team or school site committee (e.g., student study team) as required by law.

(cf. 5144.2 - Suspension and Expulsion (Students with Disabilities))

(cf. 6159 - Individualized Education Program)

(cf. 6159.4 - Behavioral Interventions for Special Education Students)

(cf. 6164.6 - Identification and Education Under Section 504)

Transfers by District-Level Referral Process

A "district-level referral process" shall refer to a district-level referral of a student to a community day school by the Superintendent or designee. Grounds for a district-level referral process shall include students using or being under the influence of alcohol, drugs, tobacco, or other controlled substances, student possession of alcohol, drugs, tobacco, or other controlled substances, or any other significant offense where the Superintendent or designee feels immediate removal of the student from the current placement and placement in community day school is warranted.

If a student commits an offense as described above, the site principal may suspend the student for up to five consecutive school days and refer the matter to the Superintendent or designee for consideration of an involuntary transfer to community day school. If the Superintendent or designee determines that an

involuntary transfer is appropriate, the Superintendent or designee shall provide written notice of that determination to the student's parent/guardian or to the adult student age 18 or older within the suspension period. The notice shall contain a statement of the facts and circumstances upon which the transfer is based, its duration, and the conditions for readmission to the original school of attendance.

* The Superintendent or designee shall also set a date and time within the suspension period to meet with the parent/guardian or adult student to discuss the student's transfer. At the meeting, the reason for the transfer shall be reviewed with the parent/guardian or adult student and the parent/guardian or adult student may present evidence on the student's behalf. After any meeting, the Superintendent or designee may uphold the initial determination to transfer the student or decide to withdraw the transfer. If the parent/guardian or adult student fails to attend the meeting, the transfer will be upheld and the student will be notified to report to community day school.

If the parent/guardian or adult student attends the meeting, the Superintendent shall send written notice of the decision to transfer or not transfer within two school days of the meeting. If the decision is to uphold the initial determination of transfer, the student will be assigned at the conclusion of the suspension period, regardless of when written notice was sent.

Every three years, the Superintendent or designee shall report to the State Allocation Board on the facilities used for the district's community day programs and efforts to place these programs in facilities that conform with the requirements of item #1 above. (Education Code 17292.5)

Location of the School Site

A district desiring to operate a community day school to serve any of grades K-6, but no higher grades, may situate the community day school on the same site as an elementary, middle, junior high, comprehensive senior high, opportunity or continuation school when the Board certifies by a two-thirds vote that no satisfactory alternative facilities are available for a community day school in those grades. (Education Code 48661)

A district organized to serve grades K-8, but no higher grades, may situate a community day school on the same site as an elementary, middle, junior high, comprehensive senior high, opportunity or continuation school when the Board certifies by a two-thirds vote that no satisfactory alternative facilities are available for a community day school in those grades. (Education Code 48661)

(cf. 9323.2 - Actions by the Board)

A district with 2,500 ADA or less, may situate a community day school on the same site as an elementary, middle, junior high, comprehensive senior high, opportunity, or continuation school when the Board certifies by a two-thirds vote that no satisfactory alternative facilities are available for a community day school. (Education Code 48661)

Such Board certifications shall be valid for not more than one school year and may be renewed by a subsequent two-thirds vote of the Board. (Education Code 48661)

If the parent/guardian or adult student desires to appeal the Superintendent's final decision to the Board, he/she shall file written notice of the intent to appeal within five three school days of receiving the decision. The Board shall determine whether or not to hear the appeal within 10 calendar days. If the Board desires to hear the appeal, the Board shall decide the appeal within 20 calendar days of receipt of the notice of the appeal. The Board's decision shall be final.

Instruction

Academic programs offered in the community day school shall be comparable to those available to students of a similar age in the school district. (Education Code 48663)

The minimum school day for community day school students shall be 360 minutes of classroom instruction provided by a certificated employee of the district reporting attendance for apportionment purposes. Independent study shall not be used as a means of providing any part of this minimum day. (Education Code 48663)

(cf. 6158 - Independent Study)

Facilities

To house community day school operations, the district shall do one or more of the following: (Education Code 17292.5)

- 1. Use available school facilities conforming with Field Act requirements
- 2. Apply for emergency portable classrooms pursuant to Education Code <u>17085-17096</u>.
- 3. Upon certifying to the State Allocation Board that all reasonable efforts have been made to use facilities that conform with the Field Act requirements of item #1 above, enter into lease agreements for facilities for which a structural engineer has submitted a report stating that substantial structural hazards do not exist.