



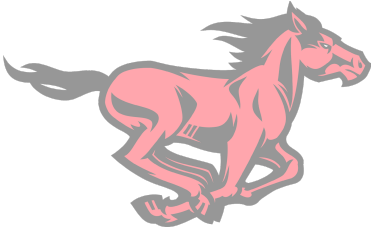
Community Day School

At Home Street Middle School (HSMS), Community Day School (CDS) is an alternative educational placement for students proving themselves unsuccessful behaviorally in the main educational program. Historically, students are placed in CDS for violations of California Education Code § 48900 - 48915 (c)(5). These violations either pose a serious threat to student safety, other means of correction have failed to bring about proper student conduct, or student transferred mid-year from Jill Kinmont Boothe School (JKBS, Inyo County Community Day School).

Once HSMS meets with parents/guardians, explaining the program, CDS students are initially enrolled for thirty school days. While most students do not spend more than thirty days in the program, and successfully transition back to HSMS, some spend a longer period of time in the alternative placement. Three reasons exist for students to have extended time in CDS, failure to meet behavioral goals, failure to meet academic goals, and failure to meet attendance goals. When these students meet their goals, a transition is held, and the student is moved back to HSMS.

Attached are the tools that Home Street Middle School uses to facilitate transitions to and from HSMS to CDS.

- A) CDS Enrollment Form
- B) Drug and Alcohol Policy
- C) Level One Contract
- D) Level Two Contract
- E) CDS Behavior Contract (Level Three)



Home Street Middle School – Community Day School
 Patrick Twomey, Principal
 Derek Moisant, Assistant Principal

CDS Enrollment Form

Student Name _____ DOB _____ Grade _____

Mother’s Phone _____ Father’s Phone _____

Emergency Contact _____ Phone _____



Student is allowed District transportation YES NO

30 day CDS contract YES NO

Counseling Mandated YES NO # of sessions _____



Does the student have an active IEP YES NO
 If yes, Case Manager (name) _____



Placement in CDS is meant to facilitate a change in behavior. Full-time students in CDS do not attend extracurricular functions such as assemblies, field trips, dances, sporting events, etc. unless it is a function of the CDS class itself. Furthermore, full-time CDS students do not participate in end-of-year activities (Promotion ceremony, dance, picnic, pool party, etc.) The CDS classroom may be videotaped due to aberrant student behaviors.

An Individual Behavioral Plan will be developed by the teacher upon entry into CDS.

Parent Signature _____ Date _____

Administrator _____ Date _____

First date of enrollment in CDS _____

Comments:



Home Street Middle School Drug/Alcohol Policy

Philosophy

Home Street Middle School recognizes the hardship created by drugs and alcohol at the individual and community levels. In so doing we unite to provide a drug free environment, safe for student growth and learning.

While we recognize the need for compassionate treatment of those addicted and seeking help, we also uphold the policy of not using drugs/alcohol any time while on campus or at any off-campus HSMS event. HSMS Administration has approved the use of drug dogs as a deterrent to the use of drugs and alcohol.

Policy

The policy relating to such abuses is designed to be preventative in nature and is intended to help any student having problems with alcohol or drugs.

Possession/Use First Offense

When a student is found for the first time, in possession of, under the influence of, using drugs or alcohol, or paraphernalia on the way to or from school, at school, before, during, or after a school-sponsored event, the unauthorized substance or paraphernalia will be taken away from the student. The police may be contacted whenever any individual is found in possession of illegal substances or is in violation of the law. Parents will be contacted to take the student home. If emergency services are needed, such services shall be contacted and the expense borne by the student and their family.

Any student who is found in possession of or under the influence of drugs or alcohol shall be suspended from school for up to five school days and will be placed into HSMS' Community Day School (CDS). The placement in CDS will be no shorter than 30 school days. In order to exit CDS the student must meet the following requirements: completion of a drug/alcohol diversion class, adequate grades and adequate behavior while in CDS. Extracurricular activities are suspended while a student is in the CDS program. **The school will provide the drug/alcohol diversion class during the school day while in CDS.**

Possession/Use Second Offense

Any repeated violation of the school's drug/alcohol policy will result in the student being referred for expulsion from HSMS.

Home Street Middle School Level I Behavior Contract

Student Name: _____ I.D.# _____

Home Phone: _____ Work Phone: _____

Beginning Date: _____ Review Date _____ Action: **Canceled**
Extended: _____

Mark One

For: ___ BEHAVIOR ___ ATTENDANCE ___ ACADEMIC PROGRESS

This letter is to inform you that a Level I Behavior Contract conference has taken place between the teaching team and your student. Your student has been informed that if progress is not shown in the areas indicated below, then further action will be taken to remedy the situation. Home Street Middle School requires each student to participate appropriately in all assigned classes and activities. An administrative/parent conference will be required with placement on a Level II Behavior Contract.

Choose no more than three behaviors below to address:

1. Brings materials to class
2. Appropriate behavior when substitute teacher is in class.
3. Stays in seat unless otherwise directed by teacher
4. Talks only with permission from teacher/ blurting out.
5. Inappropriate comments made aloud in class.
6. Remains quiet so as not to bother other classmates
7. Gets to class on time
8. Shows respect to students and faculty
9. Uses acceptable language and gestures
10. Participates in class activities and assignments.
11. Follows the school rule regarding gum chewing
12. Completes 80% of all homework/classwork assignments
13. Will not be involved in the spreading of or receiving of any rumors or gossip.

If circled items are violated, student will progress through the following discipline.

- 1st offense: Parent contact, After-school detention, 1 day class suspension.
- 2nd offense: Parent contact, Saturday School, 2 day class suspension, Placement on Level II Contract.
- I realize that if I fail to meet the terms of this agreement, I will continue through the "Due Process" procedure, which may result in possible removal from Home Street Middle School's main educational program.
- **Failure to sign, does not nullify this contract.**

Student Signature: _____ Teacher Signature: _____

HOME STREET MIDDLE SCHOOL

Due Process – LEVEL II

Student Name: _____ I.D.# _____

Home Phone: _____ Work Phone: _____

Beginning Date: _____ Review Date _____ Action: Canceled
Extended: _____

Mark One

For: ___ BEHAVIOR ___ ATTENDANCE ___ ACADEMIC PROGRESS

_____ will be allowed to remain in the class each day as long as student meets the following terms of this contract: (Please choose no more than 3 behaviors)

1. Brings materials to class
2. Stays in seat unless otherwise directed by teacher
3. Does what the teacher asks within 10 seconds
4. Talks only with permission from teacher
5. Remains quiet so as not to bother other classmates
6. Gets to class on time
7. Shows respect to students and faculty
8. Uses acceptable language and gestures
9. Keeps hands and feet to self
10. Follows the school rule regarding gum chewing
11. Completes 70% of all homework/classwork assignments
12. Will not loiter during passing periods.
13. Will not be a part of confrontations with other students or groups of students.
14. Will not bring any prohibited substances to school

If circled items are violated, student will progress through the following discipline.

- 1st offense: In school suspension and parent contact.
- 2nd offense: 2 days suspension out of school and parent contact.
- 3rd offense: Parent meeting and placement on a CDS contract.

I realize that if I fail to meet the terms of this agreement, I will continue through the “Due Process” procedure, which may result in possible removal from Home Street Middle School and/or SARB referral.

Student Signature: _____ Parent Signature: _____

Teacher(s) Signature: 1 _____ 4 _____

2 _____ 5 _____

3 _____ 6 _____

School Administration



Home Street Middle School Behavior Contract (CDS)

Date:
Parent's Name:
Cell Phone:
Review Date:

In accordance with California Education Code 48900(a)-48915(c5), I, _____, promise to remain aware of how my behavior severely disrupts the learning of the other students in my school. I understand that this Behavior Contract is designed to help me correct my inappropriate behaviors as well as help me complete my classwork. By being put on this Contract, the following is true:

- I understand that when I choose to act outside of my teacher's or the school's expectations, I will receive immediate consequences, beginning with but not limited to suspension.
- I will control my behavior and stay focused on completing my class assignments, turning them in when they are due.
- I WILL NOT disrupt classes by speaking out, distracting others, or interrupting staff, students, and/or administration.
- I will follow all classroom and school rules and refrain from bullying.

_____ must control her behavior and/or complete her assignments when expected to do so. If _____ is unable to abide by the expectations set forth, he/she will receive any or all of the following consequences:

- Upon the first suspendable offense, _____ will be suspended two (2) days.
- Upon the second suspendable offense, _____ be suspended for three (3) days and immediately transferred to Community Day School (CDS) for a thirty (30) school day placement.
- Furthermore, while enrolled in CDS, _____ is not eligible for any extra-curricular activities, including but not limited to drill-team, color-guard, sports, etc. If _____ stays in CDS for the remainder of the year, she is not eligible for any "end-of-the year" activities, including the promotion ceremony if in 8th grade.

Failure to honor this contract in any way can result in _____ receiving any one of the established consequences, and _____ realizes that by being put on this Behavior Contract, he/she is eligible to have Suspension/Expulsion from school as her first consequence if needed.

Student Signature

Date

Parent Signature

Date

Parent Signature

Date

Administrator Signature

Date