

WHEATON SCHOOL DISTRICT

Fingerprint Procedure

Missouri Automated Criminal History Site (MACHS)

www.machs.mo.gov

Click on site

On the home page, click on the blue box "Click here to Register with the Fingerprint Portal"

Click on the blue box "Click here to Register with MACHS"

For Certified Teachers: 0096

For Substitutes: 0097

For Bus Drivers: 0099

For ALL Others: 0098

The applicant pays the fee for the background / fingerprints application. You must Register on-line prior to going to Monett for the fingerprints. You can pay by credit card on-line or if you prefer to pay in person, they accept only cash or check (**they do NOT have a debit/credit card machine**). You will have your fingerprints taken at the Chamber of Commerce, 200 East Broadway Street, Monett, MO 65708; their phone number is (417)235-7919.