

**Parent Teacher Student Organization (PTSO) meeting minutes
Bryan Collegiate High School (BCHS)**

February 8, 2021

The meeting was called to order at 6:05 pm by Belinda. The meeting was held in person in the BCHS cafeteria and made available virtually via Zoom.

- Prior Meeting Minutes - Motion made to approve minutes from the January 11, 2021 meeting by Belinda, seconded by Catherine. The motion passed.
- Treasury Report -
 - Cindy Davis reported that there is \$8,681.70 in the account with \$114.30 outstanding for outmail related to project graduation. BCHS PTSO only has $\frac{1}{3}$ of this cost. Rudder & BH pay a $\frac{1}{3}$ each.
 - Discussion had on updates to the [bank] account needed to reflect new officers. Having at least three people on the account helps with accountability. Belinda motioned that Carolyn, Felicia and Aliza be added to the account and Valerie Gibbs, Cathy and John Collier, and Belinda Fikes be taken off of the account. Felicia seconded the motion. The motion passed.
- Teacher Appreciation -
 - Aliza reported that a signup genius notice was set up yesterday [Sunday, Feb 7, 2021] by Sandy to solicit donations for anyone to purchase a lunch for a teacher or staff. As of about 4:00 pm this afternoon 11 of 40 possible slots were filled.
 - The school administration has already started taking lunch orders for a Blue Baker boxed lunch that includes a cookie, chips and a sandwich. The goal was to stay under the routine \$10.00 threshold.
 - The luncheon will be this Friday, February 12, 2021.
 - Felicia announced that Valerie put together Valentine's Day goodies to be distributed during the luncheon. Each one includes candy, cookies and a valentine enough for 20 teachers and 20 staff.
- Fundraising -
 - Krispy Kreme: Felicia reported that there are two options for processing orders.
 - Option 1 is to collect orders and payments up front prior to ordering.
 - Option 2 involves pre-purchasing a certain number (costing \$5.00 per dozen) and selling for \$10.00 per dozen resulting in a 50% profit. A 25 dozen minimum purchase is required.
 - Mr. Roberts noted that about 3-4 dozen would feed all staff.
 - The process involves [once a purchase has been made] sending a link via email to the purchaser and the purchaser completes their order pick up.
 - Discussion had on including in the school newsletter and how else parents could participate.

- Pre-purchased donuts may be sold until year end or until all have been sold.
 - Valerie motioned that PTSO buy 25 dozen. Mr. Roberts seconded the motion. The motion passed.
- Garage Sale: Belinda reported that PTSO belongings are currently stored at A&B Storage. She is checking with A&B storage to see if they would consider the school having a garage sale there, located at the Tabor Road exit.
 - Another probable location will be on the front lawn of BCHS. Mr Roberts will check with Bryan ISD for approval.
 - Anything left over will be donated.
 - The sale will be held Good Friday weekend on Friday and Saturday from 8am - 2pm. Preparations for the sale begin the Thursday prior.
- Project Graduation -
 - Breann reported that letters were sent out for PG21 as a joint venture with other 2 Bryan ISD high schools. . Process takes place through spring break and after that individual schools can solicit for donations. A Zoom meeting is to be held at February-ending with all 3 high schools discussing PG21. .
 - Belinda reminded that due to COVID-19 a normal overnight event will not take place. They will do box lunches and other activities as before such as breakfast tacos, Chicken Express, fruit, etc. There will be a drive through for all students who signed up. Random prize giveaways will be based on preassigned numbers.
 - Breann would like to get started and discuss a theme, etc. Valerie volunteered to be on this committee. A sign-up genius will be developed to solicit more help.
- Other business -
 - Student scholarships:
 - Belinda recalled that last year a total of \$2,500.00 was given out that included 2 \$1000 scholarships, and a \$500 scholarship,
 - Mrs. Carrion requires students to turn in their Bryan ISD scholarship application. Awards are based on application, interviews conducted, and community service efforts. Belinda encouraged all students present to apply.
 - Recap/ Questions:
 - Belinda asserted that the garage sale will happen even if the location changes to Christian Brothers Automotive, even though there may not be enough parking. A profit of about \$3-4k is made historically and is usually split with prom. This year's proceeds will not be split with prom since there will not be a prom due to Covid.
 - Overall, these topics will be readdressed at the next PTSO meeting to include how much money and how many scholarships are to be given. Scholarships are usually presented in early May annually. BCHS

scholarships may be used at technical schools unlike many other scholarships.

- There is closet space at the school for storing PTSO supplies.
- Parents and students may vote on all PTSO issues.

The meeting adjourned at 6:36 pm.

Attendees:

Mr. Roberts
Felicia Hall
Belinda Fikes
Catherine Schroeder
Aliza Dirden
Valerie Gibbs
BreeAnn Villerreal
Cindy Davis
Chloe Fikes
Carol Dollins
Nichole Martinez
Alexia Alvarado
Laura Juarez
Stephanie Montoya
Luna Camacho
Garrett Dollins
Ellie Chaney