

**STRASBURG C-3 SCHOOL DISTRICT
ANNUAL FINANCIAL REPORT
FOR THE YEAR ENDED JUNE 30, 2022**

**STRASBURG C-3 SCHOOL DISTRICT
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INDEPENDENT AUDITOR'S REPORT

Members of the Board of Education
Strasburg C-3 School District

Report on the Financial Statements

Opinions

I have audited the accompanying cash basis financial statements of the governmental activities, and each major fund of the Strasburg C-3 School District, as of and for the fiscal year ended June 30, 2022, and the related notes to the financial statements, which collectively comprise the Strasburg C-3 School District's basic financial statements as listed in the Table of Contents.

In my opinion, the modified cash basis financial statements referred to above present fairly, in all material respect, the respective modified cash basis financial position of the governmental activities and each major fund of the Strasburg C-3 School District as of June 30, 2022, and the respective changes in financial position for the year then ended in accordance with the basis of accounting described in Note I.

Basis for Opinions

I conducted my audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. My responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of my report. I am required to be independent of the Strasburg C-3 School District and to meet other ethical responsibilities, in accordance with the relevant ethical requirements relating to my audit. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinions.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the cash basis of accounting, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Strasburg C-3 School District's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditor's Responsibilities for the Audit of the Financial Statements

My objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgement made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards* I:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Strasburg C-3 School District's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in my judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Strasburg C-3 School District's ability to continue as a going concern for a reasonable period of time.

I am required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that I identified during the audit.

Supplementary Information

My audit was conducted for the purpose of forming opinions on the financial statements as a whole that collectively comprise the Strasburg C-3 School District's basic financial statements. The accompanying Schedule of Revenues-Modified Cash basis and the Schedule of Expenditures-Modified Cash basis are presented for purposes of additional analysis and are not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relate directly to the underlying accounting records or other underlying records used to prepare the District's basic financial statements.

The information has been subjected to the auditing procedures applied in the audit of the cash basis financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the cash basis financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In my opinion, the Schedule of Revenues-Modified Cash basis and the Schedule of Expenditures-Modified Cash basis are fairly stated, in all material respects, in relation to the financial statements as a whole.

The budgetary comparison information has not been subjected to the auditing procedures applied in the audit of the basic financial statements. I have applied limited procedures in accordance with auditing procedures generally accepted in the United States of America, which consisted of inquiries of management about the methods preparing the information and comparing the information for consistency with management's responses to my inquiries, the basic financial statements, and other knowledge I obtained during my audit of the financial statements. I do not express an opinion or provide any assurance on the information because the limited procedures do not provide me with sufficient evidence to express an opinion or provide any assurance.

Basis of Accounting

I draw attention to Note I of the financial statements that describes the basis of accounting. The financial statements are prepared on the modified cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America. My opinions are not modified with respect to this matter.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, I have also issued my report dated December 13, 2022, on my consideration of the Strasburg C-3 School District's internal control over financial reporting and on my tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of my testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and considering the Strasburg C-3 School District's internal control over financial reporting and compliance.



Randall C. Fiene, CPA
Concordia, Missouri
December 13, 2022

GOVERNMENT-WIDE FINANCIAL STATEMENTS

EXHIBIT A
STRASBURG C-3 SCHOOL DISTRICT
STATEMENT OF NET POSITION-MODIFIED CASH BASIS
JUNE 30, 2022

ASSETS

Cash and cash equivalents	\$ 1,333,600
Investments	35,064
TOTAL ASSETS	<u>1,368,664</u>

LIABILITIES

Fringe benefits payable	6,810
TOTAL LIABILITIES	<u>6,810</u>

NET POSITION

Restricted for:	
Debt service	50,231
Capital outlay	3,574
Future teachers' salaries and fringe benefits	325,708
Unrestricted	982,341
TOTAL NET POSITION	<u>\$ 1,361,854</u>

The accompanying Notes to the Financial Statements are an integral part of this statement.

EXHIBIT B
STRASBURG C-3 SCHOOL DISTRICT
STATEMENT OF ACTIVITIES - MODIFIED CASH BASIS
FOR THE YEAR ENDED JUNE 30, 2022

	<u>Expenditures</u>	<u>Program Revenues</u>		<u>Net (Expenditures) Revenues and Changes in Net Position</u>
		<u>Charges for Services</u>	<u>Operating Grants and Contributions</u>	
Governmental activities:				
Instructional services	\$ (1,297,249)	0	267,966	\$ (1,029,283)
Student activities	(16,418)	8,694	0	(7,724)
Instructional staff support	(88,140)	0	7,484	(80,656)
Building administration	(225,503)	0	0	(225,503)
General administration and central services	(18,205)	0	0	(18,205)
Operation of plant	(155,508)	0	0	(155,508)
Transportation	(122,902)	0	17,754	(105,148)
Food service	(55,766)	390	66,432	11,056
Community services	(5,386)	744	1,483	(3,179)
Retirement of indebtedness	(1,095,000)	0	0	(1,095,000)
Interest expense	(42,182)	0	0	(42,182)
Facilities acquisition and construction	(19,655)	0	0	(19,655)
Other	(20,479)	0	0	(20,479)
Net program (expenditures) revenues	\$ (3,142,373)	9,828	361,099	(2,771,446)
General revenues:				
Current taxes				873,984
Delinquent taxes				116,713
School District Trust Fund				185,280
M&M surtax				531
Financial Institution Tax				12
Fines				3,478
State assessed utility taxes				70,322
Small schools grant				62,288
Basic Formula - State Monies				572,271
Basic Formula - Classroom Trust Fund				65,278
Other Local Sources				34,936
Investment income				4,293
Total General Revenues				1,989,366
Special Item:				
Refunding Bond Proceeds				500,000
Decrease in net position				(282,080)
Net Position - beginning of year				1,843,934
Net Position - end of year				\$ 1,361,854

The accompanying Notes to the Financial Statements are an integral part of this statement.

FUND FINANCIAL STATEMENTS

EXHIBIT C
STRASBURG C-3 SCHOOL DISTRICT
BALANCE SHEET - MODIFIED CASH BASIS
ALL GOVERNMENTAL FUNDS
JUNE 30, 2022

	Governmental Funds				Total
	General	Special Revenue	Debt Service	Capital Projects	
ASSETS					
Cash and cash equivalents	\$ 989,151	325,708	15,167	3,574	1,333,600
Investments	0	0	35,064	0	35,064
TOTAL ASSETS	\$ 989,151	325,708	50,231	3,574	1,368,664
LIABILITIES					
Fringe benefits payable	\$ 6,810	0	0	0	6,810
TOTAL LIABILITIES	6,810	0	0	0	6,810
FUND BALANCES					
Restricted:					
Debt service	0	0	50,231	0	50,231
Future teachers' salaries and fringe benefits	0	325,708	0	0	325,708
Assigned	0	0	0	3,574	3,574
Unassigned	982,341	0	0	0	982,341
TOTAL FUND BALANCES	982,341	325,708	50,231	3,574	1,361,854
TOTAL LIABILITIES AND FUND BALANCES	\$ 989,151	325,708	50,231	3,574	1,368,664

The accompanying Notes to the Financial Statements are an integral part of this statement.

EXHIBIT D
STRASBURG C-3 SCHOOL DISTRICT
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN
FUND BALANCES - MODIFIED CASH BASIS - ALL GOVERNMENTAL FUNDS
FOR THE YEAR ENDED JUNE 30, 2022

	<u>General</u>	<u>Special Revenue</u>	<u>Debt Service</u>	<u>Capital Projects</u>	<u>Total</u>
REVENUES					
Local	\$ 790,377	138,993	296,207	0	1,225,577
County	49,948	3,478	20,374	0	73,800
State	299,603	429,203	0	0	728,806
Federal	224,799	107,311	0	0	332,110
TOTAL REVENUES	<u>1,364,727</u>	<u>678,985</u>	<u>316,581</u>	<u>0</u>	<u>2,360,293</u>
EXPENDITURES					
Instruction	512,928	800,739	0	0	1,313,667
Improvement of instruction	4,593	0	0	0	4,593
Professional development	8,387	3,483	0	0	11,870
Media and health services	29,404	22,273	0	0	51,677
Board of Education	18,205	0	0	0	18,205
Building level administration	133,174	92,329	0	0	225,503
Operation of plant	155,508	0	0	0	155,508
Transportation	122,902	0	0	0	122,902
Food service	55,766	0	0	0	55,766
Community services	5,386	0	0	0	5,386
Facilities acquisition and construction	0	0	0	19,655	19,655
Retirement of debt	0	0	1,095,000	0	1,095,000
Interest	0	0	42,162	0	42,162
Other	0	0	20,479	0	20,479
TOTAL EXPENDITURES	<u>1,046,253</u>	<u>918,824</u>	<u>1,157,641</u>	<u>19,655</u>	<u>3,142,373</u>
Excess (deficiency) of revenues over expenditures before other financing sources (uses)	<u>318,474</u>	<u>(239,839)</u>	<u>(841,060)</u>	<u>(19,655)</u>	<u>(782,080)</u>
OTHER FINANCING SOURCES (USES)					
Refunding Bond Proceeds	0	0	500,000	0	500,000
Operating Transfer in	0	565,547	0	0	565,547
Operating Transfer out	(565,547)	0	0	0	(565,547)
TOTAL OTHER FINANCING SOURCES (USES)	<u>(565,547)</u>	<u>565,547</u>	<u>500,000</u>	<u>0</u>	<u>500,000</u>
Excess (deficiency) of revenues over expenditures after other financing sources (uses)	<u>(247,073)</u>	<u>325,708</u>	<u>(341,060)</u>	<u>(19,655)</u>	<u>(282,080)</u>
Fund balances at beginning of year.	<u>1,229,414</u>	<u>0</u>	<u>391,291</u>	<u>23,229</u>	<u>1,643,934</u>
Fund balances at end of year.	<u>\$ 982,341</u>	<u>325,708</u>	<u>50,231</u>	<u>3,574</u>	<u>1,361,854</u>

The accompanying Notes to the Financial Statements are an integral part of this statement.

NOTES TO THE FINANCIAL STATEMENTS

**STRASBURG C-3 SCHOOL DISTRICT
NOTES TO THE FINANCIAL STATEMENTS**

I. Summary of Significant Accounting Policies

A. Reporting Entity

The District is organized under the laws of the State of Missouri and is a primary government governed by an elected seven-member Board of Education. The District is not financially accountable for any other organization, nor is it a component unit of any other primary governmental entity.

B. Basis of Presentation

GOVERNMENT – WIDE FINANCIAL STATEMENTS

The Statement of Net Position–Modified Cash Basis and Statement of Activities–Modified Cash Basis display information about the reporting government as a whole. They include all funds of the reporting entity except for fiduciary funds. The statements distinguish between governmental and business-type activities. Governmental activities generally are financed through taxes, intergovernmental revenues, and other non-exchange revenues. Business-type activities are financed in whole or in part by fees charged to external parties for goods or services. Since the District has no enterprise or internal service funds, the government-wide financial statements do not reflect business-type activities.

FUND FINANCIAL STATEMENTS

Fund financial statements of the reporting entity are organized into funds, each of which is considered to be a separate accounting entity. Each fund is accounted for by providing a separate set of self-balancing accounts that constitutes its assets, liabilities, fund equity, revenues, and expenditures/expenses. Funds are organized into two major categories: governmental and proprietary. The District presently has no proprietary or fiduciary funds. An emphasis is placed on major funds within the governmental categories. A fund is considered major if it is the primary operating fund of the District or meets the following criteria:

1. Total assets, liabilities, revenues, or expenditures/expenses of that individual governmental or enterprise fund are at least 10 percent of the corresponding total for all funds of that category or type, and
2. Total assets, liabilities, revenues, or expenditures/expenses of the individual governmental fund or enterprise fund are at least 5 percent of the corresponding total for all governmental and enterprise funds combined. Or,
3. The governing body elects to designate a governmental fund as major.

The Board of Education has elected to designate all governmental funds as major funds. The District's major governmental funds are as follows:

General Fund: The general fund is the general operating fund of the District. This fund is used to account for all financial resources except those required to be accounted for and reported in another fund.

Special Revenue Fund: Accounts for expenditures for certified employees involved in administration and instruction. It includes revenues restricted by the State and the local tax levy for the payment of teacher salaries and certain employee benefits.

Debt Service Fund: The Debt Service Fund is used to account for all financial resources that are restricted, committed, or assigned to expenditures for principal and interest.

Capital Projects Fund: The purpose of this fund is to account for all financial resources that are restricted, committed, or assigned to expenditures for capital outlay.

C. Measurement Focus and Basis of Accounting

Measurement focus is a term used to describe “how” transactions are recorded within the various financial statements. Basis of accounting refers to “when” transactions are recorded regardless of the measurement focus applied.

MEASUREMENT FOCUS

In the government-wide Statement of Net Position-Modified Cash Basis and the Statement of Activities-Modified Cash Basis, governmental activities are presented using the economic resources measurement focus, within the limitations of the modified cash basis of accounting.

In the fund financial statements, the “current financial resources” measurement focus or the “economic resources” measurement focus, as applied to the modified cash basis of accounting, is used as appropriate. All governmental funds utilize a “current financial resources” measurement focus. Only current financial assets (cash and investments) are generally included on the Balance Sheet-Modified Cash Basis-All Governmental Funds. They present sources and uses of available spendable financial resources (cash and investments) during a given period. These funds use fund balance as their measure of available spendable financial resources at the end of the period.

BASIS OF ACCOUNTING

In the government-wide Statement of Net Position-Modified Cash Basis and Statement of Activities-Modified Cash Basis and the fund financial statements, governmental activities are presented using a modified cash basis of accounting. This basis recognizes assets, net position/fund equity, revenues, and expenditures when they result from cash transactions with the exception of investments. This basis is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America.

D. Pooled Cash

Cash resources of the individual funds are combined to form a pool of cash and cash equivalents, which is managed by the District Treasurer. Interest income received is allocated to contributing funds based on fund balances.

E. Capital Assets

Capital assets are recorded as expenditures in the General Fund and the Capital Projects Fund at the time the expenditures are paid.

F. Vacation and Sick Leave

Vacation time, personal business days, and sick leave are considered expenditures in the year paid. Such amounts unused and which are vested by the employee are payable upon termination. At June 30, 2022, the District's compensated leave liability balance was approximately \$38,002.

G. Teachers' Salaries

Payroll checks written and dated in June, 2022, for July and August, 2022, (payrolls from 2021-2022 contracts) are included in the financial statements as expenditures paid in the month of June. This practice has been consistently followed in previous years.

H. Inventories

Inventories are reported as expenditures in the appropriate fund when purchased.

I. Net Position

Net Position is classified and displayed in two components:

1. Restricted net position – Consists of net position funds with constraints placed on the use either by (1) external groups such as creditors, grantors, contributors, or laws and regulations of other governments; or (2) law through constitutional provisions or enabling legislation.
2. Unrestricted net position – All other net position funds that do not meet the definition of "restricted".

It is the District's policy to first use restricted net position funds prior to the use of unrestricted net position funds when the expenditure is incurred for purposes for which both restricted and unrestricted net positions are available.

J. Cash and Investments

The District's cash includes demand deposits and certificates of deposit. Investments consist of funds held in Missouri School District Direct Deposit Program accounts maintained at BOK Financial, and certificates of deposit with a term of three months or greater.

K. Statement of Activities--Modified Cash Basis

In the Statement of Activities-Modified Cash Basis, revenues that are derived directly from each activity or from parties outside the District's taxpayers are reported as program revenues. The District has the following program revenues in each activity:

Instructional services	State and federal aid
Student services	Student activity fees
Transportation	Transportation state aid
Food service	State and Federal aid, meal prices paid by food service participants.
Instructional Staff Support	State and federal aid

L. Long-Term Debt

Long-term debt arising from cash transactions of the governmental funds is not reported in the government-wide financial statements or the fund financial statements, which is consistent with the (modified) cash basis of accounting. The debt proceeds are reported as other financing sources and payment of principal and interest are reported as disbursements.

II. Deposits and Investments

The District complies with various restrictions on deposits and investments which are imposed by state statutes and bond covenants.

Investments

Investments of the District as of June 30, 2022 are as follows:

<u>Investment Type</u>	<u>Maturity</u>	<u>Amount</u>
BOK Financial through the Missouri School District Direct Deposit Program	Not Applicable	<u>35,064</u>
Total Investments		<u>\$ 35,064</u>

Interest Rate Risk: Interest risk is the risk that changes in interest rates will adversely affect the fair value of an investment. In accordance with the District's investment policy and state law, the District manages its exposure to declines in fair values by investing only in the Missouri School District Direct Deposit Programs.

The District's investments with BOK Financial are invested in investment contracts in accordance with Sections 165.051 and 360.120 of the Missouri Revised Statutes through the Missouri School District Direct Deposit Program. Each district investing in the program owns a pro-rata share of each investment which is held in the name of the district. Fair market value approximates cost and carries various interest rates.

Credit Risk: Credit risk is the risk that an issuer or other counterparty to an investment will not fulfill its obligations. The District's credit risk in the Missouri School District Direct Deposit

Program is set forth in Section 360.120.1(5), which allows the District to invest its funds in investment agreements constituting an obligation of a bank, bank holding company, savings and loan association, trust company, financial institution or other credit provider whose outstanding unsecured long-term debt is rated at the time of such agreement in either of the two highest rating categories by a nationally recognized rating service.

Concentration of Credit Risk: Concentration of credit risk is the risk of loss attributed to the magnitude of a government's investment in a single issuer. The District limits its concentration to the Missouri School District Direct Deposit Program.

Custodial Credit Risk-Investments: Custodial credit risk for investments is the risk that, in the event of the failure of the counterparty to a transaction, a government will not be able to recover the value of investment or collateral securities that are in the possession of an outside party. The District's investment custodial credit risk is limited to investment contracts through the Missouri School District Direct Deposit Program.

Deposits

Custodial Credit Risk-Deposits: Custodial credit risk for deposits is the risk that, in the event of a depository financial institution failure, a government will not be able to recover deposits or will not be able to recover collateral securities that are in the possession of an outside party. In accordance with Section 110.010 and 110.020, RSMo, the District's deposits at June 30, 2022, were entirely insured by the Federal Deposit Insurance Corporation (FDIC). Of the District's total deposits of \$1,453,370 (which includes \$1,453,319 in a Certificate of Deposit Account Registry Service offered by the depository bank) at June 30, 2022, \$1,453,370 was insured by the FDIC.

III. Taxes

Property taxes attach as an enforceable lien on property as of January 1. Taxes are levied on November 1 and payable by December 31. Counties collect the property taxes and remit it to the District.

The District also received sales tax collected by the state and remitted based on eligible pupils. The District is required to reduce its property tax levy by one-half the amount of sales tax estimated to be received in the subsequent calendar year.

The assessed valuation of the tangible taxable property for calendar year 2021 for purposes of local taxation was as follows:

Residential	\$	12,105,160
Agricultural		1,250,080
Commercial		293,546
Personal Property		4,336,590
Total	\$	<u>17,985,376</u>

The tax levy per \$100 of the assessed valuation of tangible taxable property for calendar year 2021 for purposes of local taxation was as follows:

	<u>Unadjusted</u>	<u>Adjusted</u>
General Fund	\$ 3.8397	3.8397
Debt Service Fund	1.6351	1.6351
Total	<u>\$ 5.4748</u>	<u>5.4748</u>

During the fiscal year ended June 30, 2022, there were no tax abatements.

IV. Bonds Payable

The following is a summary of bond transactions for the year ended June 30, 2022:

Bonds Payable, July 1, 2021	\$ 1,095,000
Bonds Issued	500,000
Bonds Retired	(220,000)
Principal Prepaid	(375,000)
Advance Refunded	(500,000)
Bonds Payable, June 30, 2022	<u>\$ 500,000</u>

Bonds payable consist of General Obligation Refunding Bonds Series 2022, with various interest rates ranging from 0.800 percent to 1.150 percent, interest payments due semiannually on March 1 and September 1, and principal payments due annually in March.

The future debt service requirements are as follows:

<u>For the Fiscal Year Ending June 30:</u>	<u>Principal</u>	<u>Interest</u>
2023	\$ 100,000	5,185
2024	200,000	4,300
2025	200,000	2,300
Total	<u>\$ 500,000</u>	<u>11,785</u>

Article VI, Section 26(b), Constitution of Missouri, limits the outstanding amount of authorized general obligation bonds of a district to 15 percent of the assessed valuation of the district. The legal debt margin (excluding state assessed railroad and utility) of the District at June 30, 2022 was:

Constitutional debt limit	\$ 2,697,806
General obligation bonds payable	(500,000)
Amount available in Debt Service Fund	<u>50,231</u>
LEGAL DEBT MARGIN	<u>\$ 2,248,037</u>

V. Cafeteria Plan

The cafeteria plan is a flexible compensation program created in accordance with Internal Revenue Code Section 125. This plan permits employees to reduce their salaries in exchange for nontaxable benefits, creating tax savings that are used to pay or reimburse certain expenses elected by the employees. The options available to employees are medical expense reimbursement, dependent care reimbursement, and premium payments for state medical and life insurance.

VI. Claims and Judgments

The District receives substantial funding from state and federal governments. Expenditures financed by this funding are subject to audit by those state and federal governments. If expenditures are disallowed due to noncompliance with state or federal regulations, the District may be required to reimburse the applicable government. As of June 30, 2022, expenditures have not been audited by state or federal governments, but the District believes that disallowed expenditures, if any, based on subsequent audits will not have a material effect on any individual government funds or the overall financial position of the District.

VII. Post-Employment Benefits

Under the Consolidated Omnibus Budget Reconciliation Act (COBRA), the District provides health care benefits to eligible former employees and eligible dependents. Certain requirements are outlined by the federal government for this coverage. The premium is paid in full by the insured on or before the month for the actual month covered. This program is offered for duration of 18 months after the termination date. There is no associated cost to the District under this program.

VIII. Risk Management

The District is exposed to various risk of losses related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The District has transferred its risk by obtaining coverage from commercial insurance companies. There has been no significant reduction in insurance coverage from the previous year.

IX. Pension Plans-- Public School and Education Employee Retirement Systems of Missouri

General Information about the Pension Plan

Plan Description. PSRS is a mandatory cost-sharing multiple employer retirement system for all full-time certificated employees and certain part-time certificated employees of all public school districts in Missouri (except the school districts of St. Louis and Kansas City) and all public community colleges. PSRS also includes certificated employees of PSRS, Missouri State Teachers' Association, Missouri State High School Activities Association, and certain employees of the State of Missouri who elected to remain covered by PSRS under legislation enacted in 1986, 1987, and 1989. The majority of PSRS members are exempt from Social Security contributions. In some instances, positions may be determined not to be exempt from Social Security contributions. Any PSRS member who is required to contribute to Social Security comes under the requirements of Section 169.070 (9) RSMo, known as the "2/3's statute." PSRS members required to contribute to Social Security are required to contribute two-thirds of the approved PSRS contribution rate and their employer is required to match the contribution. The members' benefits are further calculated at two-thirds the normal benefit amount.

Plan Description. PEERS is a mandatory cost-sharing multiple employer retirement system for all public school district employees (except the school districts of St. Louis and Kansas City), employees of the Missouri Association of School Administrators, and community college employees (except the Community College of St. Louis). Employees of covered districts who work 20 or more hours per week on a regular basis and who are not contributing members of the Public School Retirement System of Missouri (PSRS) must contribute to PEERS. Employees of PSRS

who do not hold Missouri educator certificates also contribute to PEERS. PEERS was established as a trust fund by an Act of the Missouri General Assembly effective October 13, 1965. Statutes governing the System are found in Sections 169.600-169.715 and Sections 169.560-169.595 RSMo. The statutes place responsibility for the operation of PEERS on the Board of Trustees of the Public School Retirement System of Missouri.

Benefits Provided. PSRS is a defined benefit plan providing retirement, disability, and death/survivor benefits. Members are vested for service retirement benefits after accruing five years of service. Individuals who (a) are at least age 60 and have a minimum of 5 years of service, (b) have 30 years of service, or (c) qualify for benefits under the “Rule of 80” (service and age total at least 80) are entitled to a monthly benefit for life, which is calculated using a 2.50 percent benefit factor. Actuarially age-reduced benefits are available for members with five to 24.9 years of service at age 55. Members who are younger than age 55 and who do not qualify under the “Rule of 80” but have between 25 and 29.9 years of service may retire with a lesser benefit factor. Members that are three years beyond normal retirement can elect to have their lifetime monthly benefits actuarially reduced in exchange for the right to also receive a one-time partial lump sum (PLSO) payment at retirement equal to 12, 24, or 36 times the Single Life benefit amount.

PEERS is a defined benefit plan providing service retirement and disability benefits to its members. Members are vested for service retirement benefits after accruing five years of service. Individuals who (a) are at least age 60 and have a minimum of 5 years of service, (b) have 30 years of service, or (c) qualify for benefits under the “Rule of 80” (service and age total at least 80) are entitled to a monthly benefit for life, which is calculated using a 1.61 percent benefit factor. Members qualifying for “Rule of 80” or “30-and-out” are entitled to an additional temporary .8% benefit multiplier until reaching minimum Social Security age (currently age 62). Actuarially age-reduced retirement benefits are available with five years of service at age 55. Members who are younger than age 55 and who do not qualify under the “Rule of 80” but have between 25 and 29.9 years of service may retire with a lesser benefit factor. Members that are three years beyond normal retirement can elect to have their lifetime monthly benefits actuarially reduced in exchange for the right to also receive a one-time partial lump sum (PLSO) payment at retirement equal to 12, 24, or 36 times the Single Life benefit amount.

Summary Plan Descriptions detailing the provisions of the plans can be found on the Systems’ website at www.psr-peers.org.

Cost-of-living Adjustments (COLA). The Board of Trustees has established a policy of providing a 0.00 percent COLA for years in which the CPI increases between 0.00 percent and 2.00 percent, a 2.00 percent COLA for years in which the CPI increases between 2.00 percent and 5.00 percent, and a COLA of 5.00 percent if the CPI increase is greater than 5.00 percent. If the CPI decreases, no COLA is provided. For any PSRS member retiring on or after July 1, 2001, such adjustments commence on the second January after commencement of benefits and occur annually thereafter. For PEERS members, such adjustments commence on the fourth January after commencement of benefits and occur annually thereafter. The total of such increases may not exceed 80.00 percent of the original benefit for any member.

Contributions. PSRS members were required to contribute 14.50 percent of their annual covered salary during the fiscal years 2020, 2021 and 2022. Employers were required to match the contributions made by employees. The contribution rate is set each year by the PSRS Board of Trustees upon the recommendation of the independent actuary within the contribution restrictions

set in Section 169.030 RSMo. The annual statutory increase in the total contribution rate may not exceed 1 % of pay.

PEERS members were required to contribute 6.86% of their annual covered salary during fiscal years 2020, 2021 and 2022. Employers were required to match the contributions made by employees. The contribution rate is set each year by the PSRS Board of Trustees upon the recommendation of the independent actuary within the contribution restrictions set in Section 169.030 RSMo. The annual statutory increase in the total contribution rate may not exceed 0.5 % of pay.

The District's contributions to PSRS and PEERS were \$111,075 and \$11,738, respectively for the year ended June 30, 2022.

X. Post-Employment Health Care Plan

Plan Description: The District participates in a multiple-employer defined benefit health care plan administered by Missouri Educators Unified Health Plan. The District provides medical insurance benefits to eligible retirees through this plan in accordance with the Consolidated Omnibus Budget Reconciliation Act (COBRA). The obligation for payment of benefits has been transferred from the District to the retiree. The retiree sends the premium directly to Missouri Educators Unified Health Plan.

Various policies give the Board of Education the authority to establish and amend benefit provisions for current and retired employees. The District does not guarantee benefits in the event of the insurance company's insolvency. The District does not issue a separate publicly available financial report.

The District is legally required to include any retirees for whom it provides health insurance coverage in the same insurance pool as its active employees, whether the premiums are paid by the District or the retiree. Consequently, participating retirees are considered to receive a secondary benefit known as an "implicit rate subsidy." This benefit relates to the assumption that the retiree is receiving a more favorable premium rate than they would otherwise be able to obtain if purchasing insurance on their own, due to being included in the same pool with the District's younger and statistically healthier active employees.

Funding Policy: The District requires retired plan members to contribute 100% of the premium amount for the plan option they select. While, in regards to retirees, this amount contains an implied rate subsidy by the District through a reduced blended premium covering all current employees and retirees, there is no actuarial valuation performed to determine the amount of such subsidy. Because the retiree insurance premium as established is paid entirely by retiree contributions directly to Missouri Educators Unified Health Plan, there is no cash outflow by the District related to these benefits. Therefore, there are no cash basis disbursements reported for the District in regards to plan benefits.

The plan options and contribution requirements of plan members is reviewed and established annually by the Board of Education. The required contribution is based on plan options offered by the insurance company. The District does not provide any additional amount to prefund benefits nor does the plan have an actuarial valuation.

XI. Fund Balance Reporting

GASB 54 provides for two major types of fund balances, which are nonspendable and spendable. Nonspendable fund balances are balances that cannot be spent because they are not expected to be converted to cash or they are legally or contractually required to remain intact. The District has no nonspendable fund balances. GASB has provided a hierarchy of spendable fund balances based on a hierarchy of spending constraints.

GASB 54 has provided a hierarchy of spendable fund balances, based on a hierarchy of spending constraints.

- Restricted: fund balances that are constrained by external parties, constitutional provisions, or enabling legislation.
- Committed: fund balances that contain self-imposed constraints of the government from its highest level of decision making authority.
- Assigned: fund balances that contain self-imposed constraints of the government to be used for a particular purpose.
- Unassigned: fund balance of the General Fund that is not constrained for any particular purpose.

The District has classified its fund balances with the following hierarchy:

Spendable: The District has classified the spendable fund balances as *Restricted, Assigned and Unassigned* and considered each to have been spent when expenditures are incurred. The District currently has no funds classified as committed.

- Restricted for State Categorical Programs, Capital Projects, Debt Service and Student Activities:

Federal Laws, Missouri Statutes and local ordinances require that certain revenues be specifically designed for the purposes of capital projects, debt service and student activities. The funds have been included in restricted category of fund balance. The restricted fund balances totaled \$50,231 in debt service and 325,708 for future teachers' salaries and fringe benefits.

- Assigned:
The assigned fund balance for the Capital Projects Fund is \$3,574.
- Unassigned:
The unassigned fund balance for the General Fund is \$982,341.00.

XII. Budgets and Budgetary Practices

The District follows these procedures in establishing the budgetary data reflected in the financial statements:

- A. In accordance with Chapter 67, RSMo, the District adopts a budget for each fund.

proposed budget includes estimated revenues and proposed expenditures for all district funds. Budgeted expenditures cannot exceed beginning available monies plus estimated revenues for the year.

- C. A public hearing is conducted to obtain taxpayer comments. Prior to its approval by the Board of Education, the budget document is available for public inspection.
- D. In June, 2021, the budget was legally enacted by a vote of the Board of Education.
- E. Subsequent to its formal approval of the budget, the Board of Education has the authority to make necessary adjustments to the budget by formal vote of the board.
- F. Budgets for district funds are prepared and adopted on the modified cash basis recognizing revenues when collected and expenditures when paid, except for investments.

XIII. Subsequent Event

In July, 2022, the District sold \$2,200,000 in General Obligation Bonds for improvements and extensions to district facilities.

XIV. Advance Debt Refunding

In March, 2022, the Board of Education authorized to issue \$500,000 in General Obligation Refunding Bonds, Series 2022 to prepay the \$500,000 callable portion of the General Obligation Bonds, Series 2017.

In addition, the Board of Education also authorized to prepay the callable portion of the \$375,000 General Obligation Bonds, Series 2017.

As a result of this debt restructuring, the District incurred a savings of approximately \$200,718 in interest expense.

OTHER FINANCIAL SUPPLEMENTARY INFORMATION

SCHEDULE 1
STRASBURG C-3 SCHOOL DISTRICT
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND
BALANCES - MODIFIED CASH BASIS - BUDGET AND ACTUAL - GENERAL FUND
FOR THE YEAR ENDED JUNE 30, 2022

	Budgeted Amounts		Actual Amounts	Variance with Final Budget - Positive (Negative)
	Original	Final		
REVENUES				
Local	\$ 830,912	790,377	790,377	0
County	48,500	49,948	49,948	0
State	290,012	299,603	299,603	0
Federal	54,105	224,799	224,799	0
TOTAL REVENUES	<u>1,223,529</u>	<u>1,364,727</u>	<u>1,364,727</u>	<u>0</u>
EXPENDITURES				
Instruction	383,975	512,928	512,928	0
Student activities	1,550	0	0	0
Improvement of instruction	0	4,593	4,593	0
Professional development	5,200	8,387	8,387	0
Media and health services	32,566	29,404	29,404	0
Board of Education	15,979	18,205	18,205	0
Building level administration	116,555	133,174	133,174	0
Operation of plant	162,975	155,508	155,508	0
Transportation	109,900	122,902	122,902	0
Food services	47,965	55,766	55,766	0
Community services	5,500	5,386	5,386	0
TOTAL EXPENDITURES	<u>882,165</u>	<u>1,046,253</u>	<u>1,046,253</u>	<u>0</u>
Excess (deficiency) of revenues over expenditures before other financing sources (uses)	<u>341,364</u>	<u>318,474</u>	<u>318,474</u>	<u>0</u>
OTHER FINANCING SOURCES (USES)				
Operating transfer out	<u>(302,486)</u>	<u>(565,547)</u>	<u>(565,547)</u>	<u>0</u>
TOTAL OTHER FINANCING SOURCES (USES)	<u>(302,486)</u>	<u>(565,547)</u>	<u>(565,547)</u>	<u>0</u>
Excess (deficiency) of revenues over expenditures after other financing sources (uses)	<u>38,878</u>	<u>(247,073)</u>	<u>(247,073)</u>	<u>0</u>
Fund balances at beginning of year	<u>1,229,414</u>	<u>1,229,414</u>	<u>1,229,414</u>	<u>0</u>
Fund balances at end of year	<u>\$ 1,268,292</u>	<u>982,341</u>	<u>982,341</u>	<u>0</u>

**SCHEDULE 2
STRASBURG C-3 SCHOOL DISTRICT
SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES -
MODIFIED CASH BASIS - BUDGET AND ACTUAL - SPECIAL REVENUE FUND
FOR THE YEAR ENDED JUNE 30, 2022**

	Budgeted Amounts		Actual Amounts	Variance with Final Budget - Positive (Negative)
	Original	Final		
REVENUES				
Local	\$ 57,187	138,993	138,993	0
County	3,200	3,478	3,478	0
State	440,662	429,203	429,203	0
Federal	74,379	107,311	107,311	0
TOTAL REVENUES	<u>575,428</u>	<u>678,985</u>	<u>678,985</u>	<u>0</u>
EXPENDITURES				
Instruction	751,378	800,739	800,739	0
Professional development	1,875	3,483	3,483	0
Media and health services	19,045	22,273	22,273	0
Building level administration	105,616	92,329	92,329	0
TOTAL EXPENDITURES	<u>877,914</u>	<u>918,824</u>	<u>918,824</u>	<u>0</u>
Excess (deficiency) of revenues over expenditures before other financing sources (uses)	<u>(302,486)</u>	<u>(239,839)</u>	<u>(239,839)</u>	<u>0</u>
OTHER FINANCING SOURCES (USES)				
Operating transfer in	<u>302,486</u>	<u>565,547</u>	<u>565,547</u>	<u>0</u>
TOTAL OTHER FINANCING SOURCES (USES)	<u>302,486</u>	<u>565,547</u>	<u>565,547</u>	<u>0</u>
Excess (deficiency) of revenues over expenditures after other financing sources (uses)	<u>0</u>	<u>325,708</u>	<u>325,708</u>	<u>0</u>
Fund balances at beginning of year	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Fund balances at end of year	<u>\$ 0</u>	<u>325,708</u>	<u>325,708</u>	<u>0</u>

**SCHEDULE 3
STRASBURG C-3 SCHOOL DISTRICT
SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES -
MODIFIED CASH BASIS - BUDGET AND ACTUAL - DEBT SERVICE FUND
FOR THE YEAR ENDED JUNE 30, 2022**

	Budgeted Amounts		Actual Amounts	Variance with Final Budget - Positive (Negative)
	Original	Final		
REVENUES				
Local	\$ 259,350	296,207	296,207	0
County	17,000	20,374	20,374	0
TOTAL REVENUES	<u>276,350</u>	<u>316,581</u>	<u>316,581</u>	<u>0</u>
EXPENDITURES				
Retirement of debt	262,595	1,095,000	1,095,000	0
Interest	49,567	42,162	42,162	0
Other	636	20,479	20,479	0
TOTAL EXPENDITURES	<u>312,798</u>	<u>1,157,641</u>	<u>1,157,641</u>	<u>0</u>
Excess (deficiency) of revenues over expenditures before other financing sources (uses)	<u>(36,448)</u>	<u>(841,060)</u>	<u>(841,060)</u>	<u>0</u>
OTHER FINANCING SOURCES (USES)				
Refunding Bond Proceeds	0	500,000	500,000	0
TOTAL OTHER FINANCING SOURCES (USES)	<u>0</u>	<u>500,000</u>	<u>500,000</u>	<u>0</u>
Excess (deficiency) of revenue over expenditures after other financing sources (uses)	<u>(36,448)</u>	<u>(341,060)</u>	<u>(341,060)</u>	<u>0</u>
Fund balances at beginning of year	<u>391,291</u>	<u>391,291</u>	<u>391,291</u>	<u>0</u>
Fund balances at end of year	<u>\$ 354,843</u>	<u>50,231</u>	<u>50,231</u>	<u>0</u>

**SCHEDULE 4
STRASBURG C-3 SCHOOL DISTRICT
SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES -
MODIFIED CASH BASIS - BUDGET AND ACTUAL - CAPITAL PROJECTS FUND
FOR THE YEAR ENDED JUNE 30, 2022**

	Budgeted Amounts		Actual Amounts	Variance with Final Budget - Positive (Negative)
	Original	Final		
REVENUES				
Local	0	0	0	0
TOTAL REVENUES \$	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
EXPENDITURES				
Facilities acquisition and construction	0	19,655	19,655	0
TOTAL EXPENDITURES	<u>0</u>	<u>19,655</u>	<u>19,655</u>	<u>0</u>
Excess (deficiency) of revenues over expenditures	<u>0</u>	<u>(19,655)</u>	<u>(19,655)</u>	<u>0</u>
Fund balances at beginning of year	<u>23,229</u>	<u>23,229</u>	<u>23,229</u>	<u>0</u>
Fund balances at end of year	<u>\$ 23,229</u>	<u>3,574</u>	<u>3,574</u>	<u>0</u>

SCHEDULE 5
STRASBURG C-3 SCHOOL DISTRICT
SCHEDULE OF REVENUES-MODIFIED CASH BASIS
FOR THE YEAR ENDED JUNE 30, 2022

	General	Special Revenue	Debt Service	Capital Projects	Total (Memorandum Only)
LOCAL					
Current taxes	\$ 612,960	0	281,024	0	873,984
Delinquent taxes	81,855	0	34,858	0	116,713
School District Trust Fund (Prop C)	48,320	138,980	0	0	185,280
M&M surtax	372	0	159	0	531
Earnings from investments	4,106	21	166	0	4,293
Financial Institution Tax	0	12	0	0	12
Prior period adjustment	33,991	0	0	0	33,991
Food service program	239	0	0	0	239
Food service non-program	151	0	0	0	151
Community services	744	0	0	0	744
Other	945	0	0	0	945
Student activities	8,884	0	0	0	8,884
TOTAL LOCAL	<u>790,377</u>	<u>138,993</u>	<u>296,207</u>	<u>0</u>	<u>1,225,577</u>
COUNTY					
Fines	0	3,478	0	0	3,478
State assessed utility taxes	49,948	0	20,374	0	70,322
TOTAL COUNTY	<u>49,948</u>	<u>3,478</u>	<u>20,374</u>	<u>0</u>	<u>73,800</u>
STATE					
Basic formula - State Monies	143,068	429,203	0	0	572,271
Transportation	17,754	0	0	0	17,754
Basic formula - Classroom Trust Fund	65,278	0	0	0	65,278
Educational screening	10,489	0	0	0	10,489
Small schools grant	62,268	0	0	0	62,268
Food service	746	0	0	0	746
TOTAL STATE	<u>299,603</u>	<u>429,203</u>	<u>0</u>	<u>0</u>	<u>728,806</u>
FEDERAL					
American Rescue Plan Act - Elementary Secondary School Emergency Relief Fund III	144,330	0	0	0	144,330
Coronavirus Response and Relief Supplemental Appropriations Act - Elementary Secondary School Emergency Relief Fund II	4,593	0	0	0	4,593
Coronavirus Response and Relief Supplemental Appropriations Act - Elementary Secondary School Emergency Relief Fund	0	1,112	0	0	1,112
Coronavirus Aid, Relief, and Economic Security Act Governor's Emergency Education Relief Fund	2,706	0	0	0	2,706
IDEA Entitlement Funds, Part B IDEA	0	40,491	0	0	40,491
Early Childhood Special Education	0	1,463	0	0	1,463
National School Lunch program	48,407	0	0	0	48,407
School Breakfast program	17,279	0	0	0	17,279
Title I - ESEA	0	64,245	0	0	64,245
Title II, Part A&B, ESEA - Teacher & Principal Quality	1,785	0	0	0	1,785
Title IV, Part A Student Support and Academic Enrichment	5,699	0	0	0	5,699
TOTAL FEDERAL	<u>224,799</u>	<u>107,311</u>	<u>0</u>	<u>0</u>	<u>332,110</u>
TOTAL REVENUES	<u>\$ 1,364,727</u>	<u>678,985</u>	<u>316,581</u>	<u>0</u>	<u>2,360,293</u>

**SCHEDULE 6
STRASBURG C-3 SCHOOL DISTRICT
SCHEDULE OF EXPENDITURES-MODIFIED CASH BASIS
FOR THE YEAR ENDED JUNE 30, 2022**

	<u>General</u>	<u>Special Revenue</u>	<u>Debt Service</u>	<u>Capital Projects</u>
Salaries	\$ 163,273	689,813	0	0
Fringe benefits	50,393	228,862	0	0
Tuition	329,239	0	0	0
Instructional program improvement services	51,399	149	0	0
Pupil services	16,012	0	0	0
Audit and accounting	5,900	0	0	0
Technical services	53,559	0	0	0
Legal Services	431	0	0	0
Election Services	33	0	0	0
Other professional services	4,848	0	0	0
Repairs and Maintenance	5,767	0	0	0
Water and Sewer	1,689	0	0	0
Trash Removal	1,949	0	0	0
Contracted transportation	115,449	0	0	0
Travel	7,236	0	0	0
Insurance	18,339	0	0	0
Communication	9,060	0	0	0
Advertising, printing, etc.	594	0	0	0
Dues and membership	2,247	0	0	0
Supplies	85,936	0	0	0
Technology Supplies	13,320	0	0	0
Other purchased services	2,535	0	0	0
Books and periodicals	38,964	0	0	0
Food service	34,005	0	0	0
Energy services	36,076	0	0	0
Equipment Purchases	0	0	0	19,655
Retirement of indebtedness	0	0	1,095,000	0
Interest	0	0	42,162	0
Other	0	0	20,479	0
TOTAL EXPENDITURES	\$ <u>1,046,253</u>	<u>918,824</u>	<u>1,157,641</u>	<u>19,655</u>

REPORTS ON INTERNAL CONTROLS AND COMPLIANCE MATTERS

RANDALL FIENE

Certified Public Accountant
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Certified Public Accountants*

*Member of Missouri Society of
Certified Public Accountants*

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

Members of the Board of Education
Strasburg C-3 School District

I have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, and each major fund of the Strasburg C-3 School District, as of and for the year ended June 30, 2022, and the related notes to the financial statements, which collectively comprise the Strasburg C-3 School District's basic financial statements, and have issued my report thereon dated December 13, 2022.

Internal Control Over Financial Reporting

In planning and performing my audit of the financial statements, I considered the District's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing my opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, I do not express an opinion on the effectiveness of the District's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. *A material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

My consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material deficiencies or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. I did identify a certain deficiency in internal control, described in the accompanying Schedule of Findings and Responses as item 2022-01 that I consider to be a material weakness.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Strasburg C-3 School District's financial statements are free of material misstatement, I performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of my audit and, accordingly, I do not express such an opinion. The results of my tests disclosed no instances of noncompliance or other matters that was required to be reported under *Government Auditing Standards*.

Strasburg C-3 School District's Response to Finding

Strasburg C-3 School District's response to the findings identified in my audit is described in the accompanying Schedule of Findings and Responses. The District's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, I express no opinion on it.

Purpose of this Report

The purpose of this report is solely to describe the scope of my testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



Randall C. Fiene, CPA
Concordia, Missouri
December 13, 2022

**STRASBURG C-3 SCHOOL DISTRICT
SCHEDULE OF FINDINGS AND RESPONSES**

2021-1. Segregation of Duties

Criteria: To safeguard against the possible loss, theft, or misuse of district funds, proper internal controls require that duties be segregated so that no one person maintains the general ledger, perform monthly bank reconciliations, record and process expenditures, and record and process payroll which includes employee direct deposit payments and payroll tax liabilities.

Condition: During my review of the District's internal control policies and procedures, I noted that one person was primarily responsible to maintain the general ledger, perform monthly bank reconciliations, and record and process expenditures and payroll, and executing employee direct deposit payments.

Cause: Due to limited personnel, it is not always practical to entirely segregate duties.

Effect: The risk of intentional or unintentional errors and irregularities may not be prevented and go undetected when incompatible duties are not segregated. In addition, the District may not be in full compliance with federal and state payroll tax responsibilities.

During my review and evaluation of the overall internal control structure, I conducted interviews with key management employees and inspected the District's accounting records. Based on those interviews and inspection, I noted the following issues:

1. Monthly bank reconciliations were not always performed.
2. Transactions were either not recorded or were not recorded correctly.
3. Quarterly federal and state payroll tax returns were not always filed on a timely basis.
4. Federal and state payroll tax liabilities were not always paid on a timely basis.
5. Retirement benefit obligations were not always paid on a timely basis.

Recommendation: Segregate duties so that no one person is responsible for maintaining the general ledger, performing monthly bank reconciliations, and recording and processing expenditures, recording and processing payroll and the related payroll tax liabilities, and executing employee direct deposit paychecks. If incompatible duties cannot be segregated, then management should consider implementing supervisory reviews of the general ledger, monthly bank reconciliations and the payroll accounting records.

Management's Response: *"We do not have the funds or capacity to segregate the duties. The secretary takes all monies and puts them on a sheet, the bookkeeper then records them into the system and writes up a bank deposit, as long as the deposit and the sheets agree we call it good. Most of our money that comes in is auto deposit. As for the bills, the superintendent approves the requisitions and all purchase orders, and the Board of Education has a list of all the checks and auto payments as well. The Board approves these purchases in the consent agenda each month during the board meeting. The superintendent also runs a checks and balance system each month. The superintendent double checks and signs off on the bank reconciliation, trial balance, and state payments to make sure they all agree."*

RANDALL FIENE

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*Member of American Institute of
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*Member of Missouri Society of
Certified Public Accountants*

INDEPENDENT ACCOUNTANT'S REPORT

Members of the Board of Education
Strasburg C-3 School District

I have examined management of Strasburg C-3 School District's assertions that the District complied with the requirements of Missouri laws and regulations regarding budgetary and disbursement procedures; accurate disclosure of the District's attendance records of school calendar, attendance hours, standard day length, resident membership on the last Wednesday of September, free and reduced price lunch FTE count on the last Wednesday in January; pupil transportation records of the average daily transportation of pupils eligible and ineligible for state aid, the number of miles eligible and ineligible for state aid, and the transportation costs eligible for state aid, and other statutory requirements as listed in the Schedule of Selected Statistics during the year ended June 30, 2022. Strasburg C-3 School District's management is responsible for its assertions. My responsibility is to express an opinion on management's assertions based on my examination.

My examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. Those standards require that I plan and perform the examination to obtain reasonable assurance about whether management's assertions are fairly stated, in all material respects. An examination involves performing procedures to obtain evidence about management's assertions. The nature, timing, and extent of the procedures selected depend on my judgment, including an assessment of the risks of material misstatement of management's assertions, whether due to fraud or error. I believe that the evidence I obtained is sufficient and appropriate to provide a reasonable basis of my opinion.

I am required to be independent and to meet other ethical responsibilities in accordance with relevant ethical requirements relating to the engagement.

In my opinion, management's assertions, referred in the Schedule of Selected Statistics, is presented in accordance with statutory requirements and is fairly stated in all material respects.

This report is intended solely for the information and use of the Board of Education, District management, and the Missouri Department of Elementary and Secondary Education and is not intended to be, and should not be, used by anyone other than these specified parties.



Randall C. Fiene, CPA
Concordia, Missouri
December 13, 2022

**STRASBURG C-3 SCHOOL DISTRICT
019-140
SCHEDULE OF SELECTED STATISTICS
FOR THE YEAR ENDED JUNE 30, 2022**

1. Calendar

Report each unique calendar the District has as defined by Sections 160.041, 171.029, 171.031, and 171.033, RSMo.

School Code	Begin Grade	End Grade	Standard Day Length (SDL)	Days	Hours in Session
4020	Kindergarten	8th	7.1800	149	1,070.3117

2. Attendance Hours

Report the total number of PK-12 student attendance hours allowed to be claimed for the calculation of Average Daily Attendance.

School Code	Grade Level	Full-Time
4020	Kindergarten	10,858.2849
4020	1st	12,304.4615
4020	2nd	14,271.6860
4020	3rd	15,211.1808
4020	4th	7,354.7166
4020	5th	16,869.5565
4020	6th	19,069.6300
4020	7th	15,221.7976
4020	8th	6,776.6865
Pupils attending other Districts:		
	9th	9,623.5254
	10th	7,542.7963
	11th	12,703.9922
	12th	9,510.8662
Grand Total		157,319.1805

3. September Membership

Report the FTE count of resident students in grades PK-12 taken the last Wednesday in September who are enrolled on the count day and in attendance at least one of the ten previous school days, by grade at each attendance center.

School Code	Grade Level	Full-Time	Part-Time	Total
4020	Kindergarten	12.00	0.00	12.00
4020	1st	11.00	0.00	11.00
4020	2nd	15.00	0.00	15.00
4020	3rd	16.00	0.00	16.00
4020	4th	7.00	0.00	7.00
4020	5th	18.00	0.00	18.00
4020	6th	19.00	0.00	19.00
4020	7th	16.00	0.00	16.00
4020	8th	7.00	0.00	7.00
Pupils attending other Districts:				
	9th	9.00	0.00	9.00
	10th	7.00	0.00	7.00
	11th	12.00	0.00	12.00
	12th	10.00	0.00	10.00
Grand Total		159.00	0.00	159.00

4. Free and Reduced Priced Lunch Full-time Equivalency Count

Report the FTE count taken the last Wednesday in January of resident students enrolled in grades PK-12 and in attendance at least one of the ten previous school days whose eligibility for free or reduced lunch is documented through the application process using federal eligibility guidelines or through the direct certification process.

School Code	Free Lunch	Reduced Lunch	Total
4020	14	9	23
Resident II Pupils	6	1	7
Grand Total	20	10	30

5. Finance

1. The District maintained a calendar in accordance with 160.041, 171.029, 171.031, and 171.033, RSMo and all attendance hours were reported.

 X True False

2. The District maintained complete and accurate attendance records allowing for the accurate calculation of Average Daily Attendance, which includes the reporting of calendar and attendance hours, for all students in accordance with all applicable state rules and regulations. Sampling of records included those students receiving instruction in the following categories:

Academic Programs Off-Campus	Not applicable
Career Exploration Program - Off Campus	Not applicable
Cooperative occupational Education (COE) or Supervised Occupational Experience Program	Not applicable
Dual enrollment	Not applicable
Homebound instruction	Not applicable
Missouri Options	Not applicable
Prekindergarten eligible to be claimed for state aid	Not applicable
Remediation	Not applicable
Sheltered Workshop participation	Not applicable
Students participating in the school flex program	Not applicable
Traditional instruction (full and part-time students)	True
Virtual instruction (MOCAP or other option)	True
Work Experience for Students with Disabilities	Not applicable

3. The District maintained complete and accurate attendance records allowing for the accurate calculation of September Membership for all students in accordance with all applicable state rules and regulations.

True False

4. The District maintained complete and accurate attendance and other applicable records allowing for the accurate reporting of the State FTE count for Free and Reduced Lunch for all students in accordance with all applicable state rules and regulations.

True False

5. As required by Section 162.401, RSMo, a bond was purchased for the District's treasurer in the total amount of \$50,000.

True False

6. The District's school's deposits were secured during the year as required by Sections 110.010 and 110.020, RSMo.

True False

7. The District maintained a separate bank account for all Debt Service Fund monies in accordance with Section 108.180 and 165.011, RSMo.

True False

8. Salaries reported for educators in the October MOSIS Educator Core and Educator School files are supported by complete and accurate payroll and contract records.

True False

9. If a \$162,326 or 7% x SAT x WADA transfer was made in excess of adjusted expenditures, the board approve a resolution to make the transfer, which identified the specific projects to be funded by the transfer and an expected expenditure date for the projects to be undertaken.

True False Not applicable

10. The District published a summary of the prior year's audit report within thirty days of the receipt of the audit pursuant to Section 165.121, RSMo.

True False

11. The District has a professional development committee plan adopted by the board with the professional development committee plan identifying the expenditure of seventy-five percent (75%) of one percent (1%) of the current year basic formula apportionment. Remaining 25% of 1% if not spent must be restricted and spent on appropriate expenditures in the future. Spending requirement is modified to seventy-five percent (75%) of one half percent (1/2%) of the current year basic formula apportionment if through fiscal year 2024 the amount appropriated and expended to public schools for transportation is less than twenty-five percent (25%) of allowable cost.

True False

12. The amount spent for approved professional development committee plan activities was \$12,069.

13. The district/charter school has posted, at least quarterly, a searchable expenditures and revenue document or database detailing actual income, expenditures, and disbursement for the current calendar or fiscal year on the district or school website or other form of social media as required by Section 160.006, RSMo.

True False

6. Transportation

1. The school transportation allowable costs substantially conform to 5 CSR 30-261.040, Allowable Costs for State Transportation Aid.

True False

2. The District's pupil transportation ridership records are maintained in a manner to accurately disclose in all material respects the average number of regular riders transported.

True False

3. Based on the ridership records, the average number of students (non-disabled K-12, K-12 students with disabilities and career education) transported on a regular basis (ADT) was: Eligible ADT – 77.50 and ineligible ADT – 2.50.

True False

4. The District's transportation odometer mileage records are maintained in a manner to accurately disclose in all material respects the eligible and ineligible mileage for the year.

True False

5. Actual odometer records show the total District-operated and contracted mileage for the year was 44,118.

True False

6. Of this total, the eligible non-disabled and students with disabilities route miles and the ineligible non-route and disapproved miles (combined) was: Eligible miles – 27,853 and ineligible miles (non-route/disapproved) – 16,265.

7. The total number of days the District's transportation system operated was 143 days.

True False