

## Emergency Protocol For Parents/Guardians

We want you to be aware that the Strasburg C-3 School District has made many preparations to deal effectively with emergencies that could occur in or around the school, both during the school day and during after-hours activities. While we hope that a natural disaster or other serious incidents never occur, our goal is to be prepared for any potential emergency. At all times, our first priority is to protect all students, staff, and guests from harm. As soon as the situation is under control, a notification will be sent out via One-Call-Now. If your student is directly involved in the situation, you will receive a direct phone call from the school.

In order for our emergency response plan to be effective, we depend on the cooperation and assistance of many people, such as the police and fire department. We also depend on you, as parents, to support our disaster-response efforts. Your cooperation is vital to helping us protect the safety and welfare of all children and school employees. Therefore, we ask parents to observe the following procedures:

1. **Do not telephone the school.** We understand and respect your concern, but it is essential that the telephone system is available for emergency communications. If the situation involves your students, you will receive a phone call from the school.
2. Make sure that we (the office) have **current emergency contact information** for each of your children at all times. We must be able to contact you or your designated representative in an emergency.
3. **Do not come to the school until instructed to do so.** It may be necessary to keep the streets and parking lot clear for emergency vehicles. If evacuation is required, students may be transported to a location away from the school. You will be notified of this through the district one call now system.
4. Talk to your children and emphasize how important it is for them to follow instructions from their teachers and school officials during an emergency.
5. Parents and other adults must stay calm and focused in an emergency, mindful that their actions and comments will be the example that, to a great extent, determines the children's response.
6. Carefully read all information that you receive from the school. You may receive updates about our safety procedures from time to time.
7. When your child is at home following an emergency, try to keep your child away from news being broadcast over the various media and social media outlets. Also note that students might not have all truthful information on emergency events that happen at school. If you have a question, please contact the office after the event is over. Please know that we legally cannot share specific information about a student or staff member, we can only discuss your student.