

SJE Board Policy 2255P - Procedure Alternative Learning Experience Courses

Definitions

1. **Alternative learning experience (ALE)** means a course or, for grades kindergarten through eight, grade-level course work, that is a delivery method of basic education and is:
 1. Provided in whole or in part independently from a regular classroom setting or schedule, but may include components of direct instruction;
 2. Supervised, monitored, assessed, evaluated, and documented by a certificated teacher employed or contracted by the school district.
 3. Provided in accordance with a written student-learning plan that is implemented pursuant to the district's policy and Chapter 392-550, WAC.
2. **Online courses** are courses or grade-level coursework where:
 1. More than half of the course content is delivered electronically using the internet or other computer-based methods;
 2. More than half of the teaching is conducted from a remote location through an online course learning management system or other online or electronic tools;
 3. A certificated teacher has the primary responsibility for the student's instructional interaction. Instructional interaction between the teacher and the student includes, but is not limited to, direct instruction, review of assignments, assessment, testing, progress monitoring, and educational facilitation; and
 4. Students have access to the teacher synchronously, asynchronously, or both.
3. **Remote course** means an alternative learning experience course or course work that is not an online course where the written student-learning plan for the course does not include a requirement for in-person instructional contact time.
4. **Site-based course** means an alternative learning experience course or course work that is not an online course where the written student-learning plan for the course includes a requirement for in-person instructional contact time.

Student Eligibility and Enrollment

1. ALE courses will be available to all students, including students with disabilities.
2. All students in grades K-12 are eligible to participate in ALE programs.
3. Students who wish to enroll in an ALE program must satisfy the following additional eligibility criteria:
 - 1) *Is eligible to enroll in the school district's education programs because he or she:*
 - a) *Resides in the school district with or without an address (RCW **28A.225.010**, **28A.225.160** and **28A.225.215**);*
 - b) *Resides on a United States reservation, national park, national forest, or Indian reservation contiguous to the school district (RCW **28A.225.170**);*
 - c) *Resides in a school district not offering the grade for which they are eligible to enroll such as a non-high district (RCW **28A.225.210**);*
 - d) *Has been released from the school district he or she resides in and has been accepted by the school district claiming enrollment (RCW **28A.225.225** and **28A.225.230**);*
 - e) *Will be attending the school district as part of an interdistrict cooperative program (RCW **28A.225.250**);*
 - f) *Will be attending school in a school district in another state per a reciprocity agreement pursuant to RCW **28A.225.260**; or*
 - g) *Will be attending a public charter school, as defined by RCW **28A.710.010**, located within Washington state.*

- 2) *After the close of the prior school year has presented himself or herself, or has been presented, to the school district's or charter school's appropriate official to be entered on the school district's or charter school's rolls for the purpose of attending school in grades kindergarten through twelve;*
 - 3) *Is under twenty-one years of age at the beginning of the school year;*
 - 4) *Actually participated on a school day during the first four school days of the current school term (semester or quarter), or on a school day during the current school year on or prior to the date being counted, in a course of study offered by the school district or charter school as defined in WAC **392-121-107**; and*
 - 5) *Does not qualify for any of the enrollment exclusions set forth in WAC **392-121-108**.*
4. *Students enrolling in an ALE must have a Written Student Learning Plan (WSLP) as defined in WAC 392-550.*
 5. *Families must be notified of the difference between ALE and home-based instruction prior to enrollment.*

Student Performance

1. Students participating in ALE will be evaluated monthly by a certificated instructional staff, or, for students whose written student learning plans include only online classes, school based support staff, to track student progress toward completion and to establish whether an intervention plan should be developed, in accordance with WAC 392-550.
2. The methods for determining satisfactory progress shall be outlined in the written student learning plan and may include:
 - a. Progress grades;
 - b. Assignment completion rates;
 - c. Non-academic factors such as attendance, attitude, and behavior; and
 - d. Local school expectations.

Student Responsibilities

1. Students enrolled in an ALE program must meet the contact requirements defined in WAC 392-550.
2. A student enrolled in an ALE program must meet with the school counselor on a routine basis. The meeting schedule will be identified in the written student learning plan.

Parent Responsibilities

1. The parent shall be expected to monitor their child's progress in the ALE Program on a regular basis to ensure that the student is making adequate progress. The expectations shall be identified in the written student learning plan.

District Verification of Student Work

The district will use reliable methods to verify a student is doing his or her own work. These include, but are not limited to:

1. Proctored examinations;
2. Proctored projects;
3. In-person presentations; or
4. Real-time presentations using videoconference technology.

Adoption Date: 08.27.18

St. John – Endicott Cooperative Schools

Classification: Essential

Revised Dates: 07.23

