
ST. JOHN SCHOOL
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ENDICOTT SCHOOL
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LEARNING, GROWING, SUCCEEDING TOGETHER

**St. John-Endicott Cooperative Schools
Food Service Billing Policy**

Students

CEP Income surveys are sent out to all households at the beginning of the school year to ensure that the Cooperative receives full funding for all programs. All students from preschool through high school are eligible to eat at **no cost**. All families are asked to complete the income surveys accurately and truthfully so the Cooperative can continue to provide this benefit to all students served in our districts.

*St. John Elementary School meal applications are sent out to all households at the beginning of the school year to ensure that all eligible children are in the free or reduced-price meals program and are accurately charged for breakfast and lunches. Families may submit applications at any point during the school year if the household experiences a change in financial circumstances. Applications are available at the office and will be evaluated within 10 working days and then notifications will be sent. Kids regardless of income level will be able to eat at **no cost**.

Second Meals

Unlimited seconds will not be allowed due to weekly limits for calories, sodium, saturated fat and trans-fat. We will instead limit seconds to occasional “left-over” food that cannot be reserved for a later date and offer unlimited seconds on fruits/vegetables, once the student has eaten all other meal components.

Adult and Visitor Meals

Visitor meals are charged at guest adult rate. Visitors pay at the office and will be given a copy of the receipt to show the cashier they have paid for breakfast or lunch. Adults may purchase breakfast tickets on a daily basis at a rate of \$3.10 and lunch tickets on a daily basis at a rate of \$5.00 or 20 ticket packet at a rate of \$100.00 dollars. Adults are encouraged to make pre-payments for meals. Notice will be sent out weekly to communicate a negative account balance.

Questions or concerns please reach out to Zachary Bailey, CFO/HR Director at 509-504-4040 or Donna Wigen, Executive Assistant at 509-657-3523 or 509-648-3336