Abbreviations

ASK: Answers for Special Kids

CDC: Centers for Disease Control and Prevention

CSHEL: Coalition for Safety and Health in Early Learning

DEL: Washington State Department of Early Learning

DVD: digital video disk

ECEAP: Early Childhood Education and Assistance Program

ELL: English language learners

ESEA: Elementary and Secondary Education Act

ESIT: Early Support for Infants and Toddlers

FRC: Family Resources Coordinator

IDEA: Individuals with Disabilities Education Act

IFSP: Individualized Family Service Plan

LEP: limited English proficient

NAEYC: National Association for the Education of Young Children

OSPI: Office of Superintendent of Public Instruction

PAVE: Partnerships for Action Voices for Empowerment

PTA: Parent Teachers Association

WaKIDS: Washington Kindergarten Inventory of Developing Skills

WIN: Washington Information Network

Glossary

Caregiver: In these Guidelines, "caregiver" includes anyone who takes care of a child on a regular basis who is not the parent or in a parental role. This may include child care providers, nannies, schoolage program professionals, family members, friends and neighbors, and may be paid or unpaid.

Cognition: The act or process of knowing, including awareness, judgment, logic and reasoning. In some work on early learning, the area of cognition also includes mathematics, science, social studies, community and culture, and creative arts. In these Guidelines, these areas are listed separately, along with cognition, under the heading of Learning About My World.

Culture: The unique collection of beliefs, practices, traditions, values, world views and histories that characterize a group of people. Culture is expressed in patterns of language, behavior, customs, attitudes and practices. Members of a group absorb cultural knowledge by observing their elders and participating in activities of the group. Individuals and families may self-identify as part of a particular culture but may not follow all the practices and beliefs of that culture.

Development: The process in which a child grows in such areas as social, emotional, cognitive, speech, physical growth and motor skills.

Developmental screening: A brief, standardized and validated tool used to determine a child's level of development and growth, and to identify possible delays in development. Screening includes questions to see how the child learns, speaks, behaves and moves.

Dramatic play: Engaging in pretend play or acting out a scene.

Dual language learners: Children who are learning two or more languages at the same time. This term includes children who learn two or more languages from birth, and children who are still mastering their home language when they are introduced to and start learning a second language. This term

- includes several other terms: bilingual, English language learners (ELL), limited English proficient (LEP), and tribal language learners.
- Early intervention: Programs or services designed to meet the developmental needs of infants and toddlers (birth to age 3) with disabilities and/or developmental delays, and their families, under the Individuals with Disabilities Education Act (IDEA), Part C.
- **Empathy:** The capacity to experience the same emotion that someone else is experiencing.
- English language learners: Children whose home language is other than English who are learning to become proficient in English. This instruction may take place in a variety of settings, including Sheltered English, bilingual or dual language.
- Executive function: The skills that help us remember and work with information, manage our impulses, plan, and respond appropriately to new and changing situations.
- Family: In these Guidelines, "family" includes children's parents and siblings, and all other relatives (grandparents, aunts, uncles, cousins, etc.).
- **Fine motor skills:** The skill and ability to use the smaller muscles in the arms, hands and fingers. Examples include cutting with scissors, writing, painting, buttoning, molding clay, stirring, stacking blocks, using tools, using a pinching motion, etc.
- Gross motor skills: The skill and ability in moving and controlling large muscles to move the entire body or large portions the body. Examples include rolling over, walking, running, jumping and throwing a ball.
- Home language: The language a child acquires first in life or identifies with as a member of an ethnic group. It is sometimes called the first, native or primary language of the child.
- Literacy: In the Guidelines, the ability to read and understand written or printed materials and symbols, and to write, communicate and comprehend. These Guidelines also use "literacy" to refer to skills and behaviors that lead toward being able to read and write, such as awareness of print and under-

- standing that it has meaning, matching rhyming words, turning book pages one at a time, and recognizing signs and symbols and their meanings.
- Locomotor skills: The skill and ability to move from one place to another, such as in walking or dancing. Includes the ability to learn from movement itself.
- Non-locomotor skills: The skill and ability to move while staying in one place, such as bending and twisting. Includes the ability to learn from movement itself.
- Parent: In these Guidelines, "parent" includes anyone in a parental role with a child: mother, father, foster parents, adoptive parents, grandparents and other relatives who are responsible for raising a child, and guardians.
- Sensorimotor skills: The ability to use the senses (sight, hearing, smell, taste and touch) alone or in combination to guide motions. For example, an important sensorimotor skill is eye-hand coordination.
- **Special education**: Instruction, at no cost to the parents, that is specially designed to meet the unique needs of a student eligible because of disabilities, delays or other special needs. It includes instruction conducted in the classroom, in the home, in hospitals and institutions, and in other settings, along with instruction in physical education.
- Teacher: In these Guidelines, "teacher" includes anyone paid to teach children, whether in a child care center, child care home, preschool, kindergarten, 1st, 2nd or 3rd grade classroom, after-school setting, or special education setting.
- Trusted adult: A caring, attentive parent or caregiver who has a constant eye out for a child's welfare. This person is someone a child should feel comfortable telling anything to, especially inappropriate behavior from another child or adult.

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Information Resources

CHILD HEALTH AND DEVELOPMENT

Birth to Six Growth and Development Chart

This chart offers a quick, organized way of helping to recognize possible problem areas in a child's vision, hearing, and development. It can help parents, caregivers and teachers recognize areas that deserve a second look by a professional who can do further screening and evaluation. See http://www.del.wa.gov/publications/esit/docs/PrescreenChart_English.pdf

CHILD Profile

The "Watch & Help Me Grow" brochures show what children are learning at different ages from birth to 5 years, and ways adults can support that learning. The brochures are part of CHILD Profile mailings sent periodically to every family with a child under age 6 years who was born in Washington. The mailings also include information on health topics and immunizations. To get on the mailing list or download the brochures, see http://www.doh.wa.gov/cfh/childprofile/, or call the Family Health Hotline at 1-800-322-2588.

Child Profile also offers a Childhood Health Record (http://here.doh.wa.gov/materials/child-health-record) and a Lifetime Immunization Record (http://here.doh.wa.gov/materials/lifetime-immunization-record) to help parents keep track of their child's health.

Family Health Hotline, 1-800-322-2588

Provides a toll-free phone line to help families learn about child development and what to do if they have concerns about their child. The staff can connect families with their local early intervention program. Also see the web site of the Early Support for Infants and Toddlers (ESIT) program, http://www.del.wa.gov/development/esit/Default.aspx

Healthy Children (American Academy of Pediatrics)

Web site with information for parents and caregivers. Sections on Ages and Stages, Healthy Living, Safety & Prevention, Family Life, Health Issues. See http://www.healthychildren.org/English/ Pages/default.aspx

Learn the Signs. Act Early.

Web site and publications of the national Centers for Disease Control and Prevention. Help parents follow their child's development and learn signs that a parent may want a health care provider to review. See http://www.cdc.gov/ncbddd/actearly/milestones/index.html or call 1-800-CDC-INFO.

Special Health Care Needs Program

Support is available for children with special health care needs and their families. Call the Answers for Special Kids (ASK) Line, a toll-free information service (1-800-322-2588 or 1-800-883-6388/TTY) that is a part of the Family Health Hotline. See the Washington State Health Department at http://www.doh.wa.gov/cfh/mch/cshcnhome2.htm or Parent Help 123 at http://www.parenthelp123.org/families/children-with-special-needs Resources also are available for children with autism. See http://www.doh.wa.gov/cfh/autism/default.htm

Department of Early Learning

The department's web site offers information for parents and families on child development, child care, school readiness, and a variety of services in Washington. See http://www.del.wa.gov/parents-family/

Department of Health

Offers information about child health, nutrition, wellbeing and immunizations.

See http://www.doh.wa.gov/

Department of Social and Health Services

Offers information on child support, health insurance and child safety.

See http://www.dshs.wa.gov/children.shtml

Let's Move, and Choose My Plate

Provides information for parents, schools and communities on physical activity and nutrition for children and families.

See http://www.letsmove.gov/eat-healthy

For more on healthy nutrition, see Choose My Plate http://www.choosemyplate.gov and Public Health -Seattle & King County's Healthy Eating for Children page, http://www.kingcounty.gov/healthservices/ health/nutrition/kids.aspx

Love Talk Play

An information program from Thrive by Five Washington for parents of children birth to age 3. Offers easy-to-use tips on three key things all parents can and need to be doing with their children every day: love, talk and play.

See http://www.lovetalkplay.org/index.html

Office of Education Ombudsman

Resolves complaints, disputes and problems between families and elementary and secondary public schools in all areas that affect student learning. Offers information for parents about getting involved in children's learning and in the schools.

See http://www.governor.wa.gov/oco/

Parent Help 1 2 3

An online service of WithinReach, provides information on healthy pregnancy, parenting, child development, children with special health care needs, immunizations and family health. The web site also helps families apply for state-sponsored health insurance and food stamps. It includes a "resource finder" to search for community services by city or zip code. See http://www.parenthelp123.org/

Parent Trust for Washington's Children, and Family Helpline: 1-800-932-HOPE (4673)

Connects parents to free and low-cost classes, workshops and coaching. See http://www.parenttrust.org/

Parents' Guide to School Success

Guides by grade, kindergarten through high school, produced by the National Parent Teachers Association. Keyed to the Common Core Standards for English Language Arts and Mathematics, the guides include what children should be learning, related activities parents can do at home with their children, and ways for parents to build stronger relationships with their child's teacher. See http://www.pta.org/4446.htm

Partnerships for Action Voices for Empowerment (PAVE)

Provides information, training and support for individuals with disabilities, parents and professionals. Offers workshops, materials, and information about local services and support groups.

See http://www.wapave.org/

Speech and Language Development

The American Speech-Language-Hearing Association offers information for families about typical speech and hearing development, and learning two languages. See http://www.asha.org/public/speech/development/

Strengthening Families Washington

Offers resources and support for parents, caregivers and others who work with children to help them ensure that children receive the best support in life.

Works to engage parents, build social networks and promote parent leadership to help create a culture of mutual support and weave a strong web of protective factors around the children and families in their care. See http://www.ccf.wa.gov/sfece/home.htm

WithinReach

Toll-free hotlines give families access to health and food resources. Specialists can help families access services in any language using interpreter services. Bilingual specialists are available to help Spanish speaking families. (Also see Parent Help 1 2 3, above.) See http://withinreachwa.org/

- Family Health Hotline 1-800-322-2588
- Apple Health for Kids Hotline 1-877-543-7669
- Family Food Hotline 1-888-4-FOOD-WA

Washington Connection

Helps families find and apply for the benefits and services they need. These include food, financial,

housing, utilities, health care, mental health, domestic violence, education, employment, child welfare, legal help, and resources for veterans. See https://www.washingtonconnection.org/home/home.go

Washington Information Network 211 (WIN 211)

A comprehensive database of health and human services in Washington. Fast way to find assistance with such needs as rent/mortgage payments, in-home care services, low-cost mental health or chemical dependency counseling or legal aid. Call 2-1-1 from anywhere in Washington, or see http://www.win211.org/

Zero to Three

National nonprofit that works to promote the health and development of infants and toddlers. Their materials for parents and caregivers answer many common questions about behavior, development and early education. They also provide information on child maltreatment and trauma.

See http://www.zerotothree.org/

INFORMATION FOR CHILD CARE PROFESSIONALS AND TEACHERS

21st Century Community Learning Centers Program

Supports the creation of community learning centers that provide academic enrichment opportunities during nonschool hours for children, particularly students who attend high-poverty and low-performing schools. See http://www.k12.wa.us/21stCenturyLearning/default.aspx

Child Care Center Licensing Guidebook

The Department of Early Learning's guide for child care providers.

See http://www.del.wa.gov/publications/licensing/docs/ChildCareCenterLicensingGuide.pdf

Coalition for Safety and Health in Early Learning (CSHEL), Washington State

A voluntary information exchange on health and safety in child care in Washington. See http://www.cshelwa.org/index.php

Department of Early Learning

The department's web site offers information for early learning providers and educators on licensing, child care subsidies, professional development, child development, ECEAP, Head Start and related topics. See http://www.del.wa.gov/providers-educators/

Early Childhood Learning Knowledge Center

A service of the federal Office of Head Start, with information on Head Start, Early Head Start, family and community partnerships, and quality teaching and learning. See http://eclkc.ohs.acf.hhs.gov/hslc

Even Start Family Literacy Program

A federally funded education program for the nation's low-income families that is designed to improve the academic achievement of young children and their parents, especially in the area of reading.

See http://www.k12.wa.us/EvenStart/default.aspx

Head Start Child Development and Early Learning Framework

Provides Head Start and other early childhood programs with a description of the building blocks of a child's development (ages 3 to 5 years) that are important for school readiness and long-term success. See http://eclkc.ohs.acf.hhs.gov/hslc/tta-system/teaching/ eecd/Assessment/Child%20Outcomes/ HS_Revised_Child_Outcomes_Framework.pdf

Healthy Child Care America

A collaboration of health professionals and early learning professionals to provide health information and professional development.

See http://www.healthychildcare.org/

Homeless Education Office

OSPI office overseeing the federal McKinney Education for Homeless Children and Youth program, also known as "McKinney-Vento." The program provides federal funding to states for the purpose of supporting district programs that serve homeless students. See http://www.k12.wa.us/HomelessEd/default.aspx

Institutional Education

Provides K-12 basic education services to incarcerated and previously incarcerated juveniles in Washington state. The goal is to provide these youth the opportunity to meet the same challenging state academic content standards and student academic achievement standards that all children in the state are expected to meet. See http://www.k12.wa.us/InstitutionalEd/ default.aspx

National Association for the Education of Young Children (NAEYC)

Offers a wide range of information, materials and training for early learning professionals. See http://www.naeyc.org/

National Center on Cultural and Linguistic Responsiveness

Part of the Office of Head Start, the National Center provides culturally responsive, user-friendly materials and training for staff and families to use to promote strong language and literacy skills in children's home language and in English.

See http://eclkc.ohs.acf.hhs.gov/hslc/tta-system/ cultural-linguistic

National Resource Center for Health and Safety in Child Care and Early Education

Offers Caring for Our Children, national best practice standards in health and safety from the American Academy of Pediatrics and American Public Health Association.

See http://nrckids.org/CFOC3/index.html

Office of Superintendent of Public Instruction

The Early Learning (birth through third grade) section of the OSPI web site has information about alignment, the Starting Strong Institute, full-day kindergarten, the WaKIDS pilot and other topics. See http://www.k12.wa.us/EarlyLearning/default.aspx OSPI's web site also includes the state learning standards by subject and grade level.

See http://www.k12.wa.us/CurriculumInstruct/ EALR_GLE.aspx

Title I, Part A of the Elementary and Secondary **Education Act (ESEA)**

Provides financial assistance to states and school districts to meet the needs of educationally at-risk students. The goal of Title I is to provide extra instructional services and activities that support students identified as failing or most at risk of failing the state's challenging performance standards in mathematics, reading and writing. See http://www.k12.wa.us/TitleI/ default.aspx and http://www.k12.wa.us/TitleI/TitleI/ pubdocs/PreschoolNon-RegulatoryGuidance.pdf

Washington State Core Competencies

Describe what early care and education professionals (serving ages 0 – 5 years), and child and youth development professionals (serving ages 5 – 18 years) need to know and be able to do to provide quality care, education and development. See Washington State Department of Early Learning, Core Competencies for Early Care and Education Professionals at http://www.del.wa.gov/partnerships/development/core.aspx and School's Out Washington, Core Competencies for Child and Youth Development Professionals at http://www.del.wa.gov/partnerships/development/core.aspx

Washington State Migrant Education Program Transitional Bilingual Instructional Program (state) and Title III (federal)

Provides services to migrant children and their families, and information about programs for migrant and bilingual students, and trainings and resources for teachers and families. The program is federally funded as part of the Elementary and Secondary Education Act, Title I, Part C. See http://www.k12.wa.us/MigrantBilingual/default.aspx

Examples of Materials To Help Your Child Play and Learn

Safety notes: The materials you offer children need to be safe for their age level. Be especially careful of small toys or parts that could be swallowed, sharp edges or points, loud noises, cords or strings that might wrap around a child's neck, and toys used to shoot or throw objects. In buying toys, pay attention to the age level rating on the item.

Young Infants (Birth to 11 Months)

Important: Make sure materials are not small enough to swallow (One test is: If the item would fit inside a toilet paper tube, it is too small.)

- Soft toys, blankets
- Bath toys
- Nesting cups, stackable rings, small boxes or plastic containers of various sizes and shapes
- Plastic container with handle (such as a small bucket) to use as a carrying container
- Safe things to play with that you might have around the house that have a variety of shapes, colors, textures, sounds and smells
- Different sizes of cardboard boxes to climb into. or put things in, or nest, or stack
- Objects with different textures, such as fuzzy, bumpy or smooth
- A basket or floor-height cupboard with items such as small plastic bowls, measuring cups, pans with lids, wooden spoons, plastic containers with lids, empty spools, cardboard tubes, etc.
- Rattle, bell, drum or other safe objects to shake or
- Blocks or magnets with letters and numbers
- Mobiles, balls
- Stuffed animals, dolls
- Crayons, washable markers, paint, play dough,
- Cloth, board and plastic books
- Books about animals, sounds, nature, shapes and colors, numbers and counting, people from various cultures
- Pictures, photos

Older Infants (9 to 18 Months)

Important: Make sure materials are not small enough to swallow.

Above, plus:

- Songs, rhymes, poems
- Finger paints or shaving cream; chalk and chalk board
- Unbreakable mirrors
- Magnet boards with magnets in different shapes
- Sturdy, low table or stool to climb onto and under
- Alphabet, picture and story books in the home language and English

Toddlers (16 to 36 Months)

Important: Make sure materials are not small enough to swallow.

Above, plus:

- Music for movement, games and dancing
- Dress-up clothes, hats, dolls, stuffed animals, boxes, or other props for pretend play
- Soft puppets, finger puppets
- Large balls and bean bags to toss
- Large beads to string with yarn
- Alphabet blocks or cookie cutters
- Blocks, items that connect, such as plastic "bricks"
- Plastic or metal measuring cups
- · Large dishpans to fill with water or sand, and cups, funnels, pitchers, etc. to fill and dump

- Stories, poems, songs (in the home language and English) about a variety of people, places, families, workers, healthy meals, physical activity
- Photos of the child and the family

Ages 3 to 4 Years

Important: Make sure materials are not small enough to swallow.

Above, plus:

- Items to sort by shape and color
- Rhythm instruments using household items: pots and wooden spoons for drums, blocks to clap together, beans in a sealed jar to shake, tin can with lid for a drum, etc.
- Materials to explore and use, such as blocks, cups, small boxes, sand, clay, yarn, cloth
- Plastic, wooden or wax fruits and vegetables
- Puzzles with up to five pieces
- Pictures and stories (in the home language and English) about families, different cultural themes

Ages 4 to 5 Years

Important: Make sure materials are not small enough to swallow.

Above, plus:

- Materials with different textures such as wet clay, dry sand, smooth cloth, rough sandpaper, etc.
- Containers of different sizes with different kinds of lids and latches
- Items of different shape, size and color to sort (such as blocks, plastic cups, balls, etc.)
- Jump rope, hoop to roll or jump through
- · Scooter, wagon, wheelbarrow
- Chopsticks, tongs, turkey baster, wooden clothes pins
- Blunt scissors
- Pictures cut out of magazines, glue stick and large sheets of paper to fold into books or make collages
- Yarn or shoelaces to tie, or lacing cards

- · Card or board games that use counting
- Magnifying glass, ruler, measuring cups, measuring spoons, eye dropper
- Jigsaw puzzles with up to 10 pieces
- Picture books, story books, poetry books, magazines
- Activities that require following clear directions, such as cooking, planting seeds or simple science experiments

Age 5 and Kindergarten

Above, plus:

- Stories about people working together to solve problems
- Jump rope, hula hoop
- Paper and pencil for writing
- Magazines, newspapers or other printed materials with pictures to cut out, scissors, paste or glue stick, sheets of paper to staple or fold together into a "book"
- Items from nature: leaves, stones, flower petals,
- Different shapes cut out of heavy paper or cookie cutters in various shapes
- Playing cards
- Sock puppets, finger puppets
- Balloons
- Materials to create art work, such as crayons, paper, fabric, yarn, dried pasta, cotton balls, pipe cleaners, glue or paste, etc.

1st Grade

Above, plus:

- Maps of the local area
- Board games
- Puzzles of 100 to 500 pieces
- Books about topics of interest to the child (fiction and nonfiction)

2nd Grade

Above, plus:

- · Heavy paper to make note cards (for writing a thank-you note, birthday greeting, etc.) and envelopes
- Ruler, thermometer, scales
- Baskets and boxes to use for collecting leaves, stones, etc.

3rd Grade

Above, plus:

- Small notebook for a fitness log, food journal, weather log or to record observations in nature
- Maps of the world and of countries of interest

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The committee reviewed guidelines developed by other states and used a variety of sources to create a new set of guidelines. They sent an initial draft for public review, and conducted extensive public outreach to groups across the state in the fall of 2011. There were opportunities to comment online, by e-mail and mail, and at group presentations. A final draft went out for public review in January 2012. All told more than 400 sets of comments were sent in.

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Please Comment

The Washington State Early Learning and Development Guidelines (2012) is a revision of the Early Learning and Development Benchmarks, published in 2005. The Department of Early Learning (DEL), Office of Superintendent of Public Instruction (OSPI) and Thrive by Five Washington expect to review and consider revising the Guidelines again in approximately five years.

Your comments and reflections on the *Guidelines* as you use them will help to inform the next revision. Please provide your feedback by:

- E-mailing your comments to <u>communications@del.wa.gov</u> with the subject line "Guidelines comments"; or
- Using the form below, and mailing or faxing it to DEL.

Thank you very much for your help!

Comments:	Please help us understand your comments better by responding to the following:
1. Do the Guidelines help you as a parent or support your work with children and families? If so, how?	4. What is your primary role with children birth through 3 rd grade?
2. Is there additional information that would better help you?	5. How have you used the Guidelines?
3. Is there anything you suggest removing or adding?	Please mail this form to: Department of Early Learning Head Start State Collaboration Office P.O. Box 40970, Olympia, WA 98504-0970
	Or fax to: 360-725-4939

Your Notes			