

The board shall operate at all times as a committee of the whole.

There shall be no permanent or temporary board committees except as provided for in this policy. Board members may serve on committees which advise the board.

Sub-committees of the board may be assigned on a permanent or temporary basis and shall consist of no more than three board members. Board subcommittees are subject to the open meetings law. Community members and interested outside parties are encouraged to attend the committee/subcommittee meetings, but will not be allowed to participate in the meetings, unless the committee/subcommittee members have agreed to a designated time for community input. Community members and interested outside parties will be asked to sign in and if they wish to address the committee, they will be required to specify the nature of their input. All community input must be relevant to the committee/subcommittee work and must be presented in a civil manner within the rules/limits established by the committee/subcommittee. If community member input is allowed, all comments must be provided in three minutes or less.

Advisory Committees

After considering administrative recommendations, the board may establish advisory committees. The type and function of each advisory committee shall be dictated by district needs. After considering recommendations of the superintendent and other members of the administrative staff, the board shall appoint all members of board advisory committees.

No financial assistance shall be furnished any committee without prior board approval. The superintendent shall monitor each committee's progress and relay information to the board. As requested, each committee shall report in writing to the superintendent and/or the board. These reports, or meeting minutes will be made available to the public as soon as is reasonably practicable.

The board may dissolve any advisory committee at any time. No committee shall exist longer than one year unless reappointed by board action.

Permanent Committees

The board has established permanent committees in the areas of finance, curriculum and instruction, facilities, technology, and planning.

Two members of the board shall be appointed by the board president to serve on each of these committees, along with patrons of the district; district administrators and staff; and such other persons. In addition to the board members, the board will strive to ensure each committee has two-four, or more staff members, including relevant administrators. Each committee should also include at least two community members and two current USD231 students. These members will be asked to complete a short application for membership on a specific committee. The application form will be publicly posted, as will committee vacancies. A board and administrative representative will recommend the membership of each committee which will include the review of community member and students applicants for service on specific committees. Committee membership will be determined by the board and will be reviewed on an annual basis. These committees shall meet regularly for the purposes of

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considering in greater detail the issues to be decided by the board concerning the committee's subject matter and for developing recommendations for board action. The frequency of the committee meetings will be determined by the superintendent, board president or the involved committee members. The committee will seek to schedule meeting times that are convenient for all committee members and that facilitate attendance by community members and interested outside parties. A good faith effort will be made to publicly post all committee agendas at least one week in advance of the meetings. These postings will also include a list of committee members. Committee meeting minutes/reports will be made available to the public as soon as is reasonably practicable.

Generally, the board will not consider an item for action falling within the jurisdiction of a permanent committee unless it first has been considered by that committee. The board president and/or superintendent shall designate the committee to which a proposed action should be referred for consideration. Committees may report their recommendations/action items to the board president and/or superintendent through a vote of committee members, statement of consensus or descriptive report. The committees' recommendations, while entitled to deference, are not binding on the board.

Approved: 6/12/23

KASB Recommendation – 1/01; 4/07; 11/12; 6/13; 4/16; 4/17; 7/17