



Family Engagement Plan

Hoxie Elementary School

2023 – 2024



Jointly Developed Expectations and Objectives:

- The school's reading specialists, literacy teachers, and parent volunteers will create a pamphlet explaining the school's involvement with the state's new assessment system for grades 3-6 and the current K-2 Assessment. This pamphlet will explain how parents can be involved in supporting the interim and summative assessments. The pamphlet will be distributed at parent meetings.
- The school will have a Web site located at www.hoxieschools.com, this is the general school Web site. Information and educational resources will be available on this Web site. Also, parents can access all of their children's grades using the Home Access Center with the same password received at the beginning of the school year.
- The school will send notes home with students & post notices in school buildings & on social media sites about parent meetings. In addition, links will be shared through a communication app from classroom teachers.
- The school will use the student handbook, school Web site, and parent orientation meeting to disseminate information about the Schoolwide Title I Plan and how to get a copy upon request.
- The school will involve parents on school improvement planning committees and, on the Parent, and Family Engagement Committee. Parents and stakeholder's alike will be encouraged to participate.
- The school will ask parents to serve on curricular and instructional review committees at the time curriculum is being addressed.
- The school will ask parents to participate in the decision making about the allocation of its Title 1, Part A funds for parent and family engagement.
- The school will take advantage of community resources and recruit alumni from the school to be members of the Parent and Family Engagement Committee.
- The school will coordinate and integrate parent and family engagement strategies with ABC preschool programs.

Communication:

- The school will distribute informational packets each year that includes a copy of the school's parent and family engagement plan survey for volunteer interests, recommended roles for parents/teachers/students and school, suggestions of ways parents can become involved in their child's education, parent and family engagement activities planned for the current school year and information about the system that will be used to allow parents and teachers to communicate (notes, phone calls, email....)

- The parent facilitator, Madison Rogers, will distribute a monthly newsletter to parents including school news, a calendar of school activities, and parenting tips related to school achievement such as homework tips, organizational skills, and study skills that is developed with participation of the principal, staff and parent volunteers.
- The school will hold a Title 1 meeting to inform parents about the school's participation in the Title I program and to encourage parents to be involved with reviewing and revising of the School's Title I Plan.
- Teachers will hold conferences individually with parents of children in their classrooms on Thursday, September 22nd, 2023 & Thursday, February 15th, 2024. Conference times will be from 2pm-7pm with an opportunity to schedule a different time to accommodate parents. Parents will be given a summary of their student's progress, a report of their student's grades, & an explanation of the interventions teachers are using to assist the child in reaching achievement goals. Families & teachers will engage in discussion of how these efforts can be supported by family involvement & explanations of homework/grading procedures will be given to families.
- The school will encourage parents to participate in the following roles & activities to increase their involvement and support for student learning:
 - Library assistant/Book Fair helpers/Volunteers to read aloud during the book fair parent night.
 - Annual Lunch Date Day per grade level Each child will receive two tickets to invite caregivers, grandparents, or other inspirational adults to eat lunch with them.
 - Veterans Day Program – with a special guest speaker
 - Pony Power Awards day presentation – twice a year
 - Track & Field Day – in May
 - Family Nights –That will focus on one of the following: STEAM (Science, Technology, Engineering, Arts), Math or Literacy)
 - Trunk or Treat
 - Art Show
 - Preschool, Kindergarten & 6th Grade Promotion
 - Open House-August 10, 2023
 - Red Ribbon week
 - Music Concert
- Each teacher will send home a Daily Communication folder containing informational notes, work samples each week, &/or planner page for daily assignments. Parents may be asked to sign the folder and send it back to school.
- Teachers will routinely contact parents on an individual basis to communicate about their child's progress through email, Remind communication app, or a phone call. Upcoming classroom & school events in a weekly newsletter will also be shared through the above-named communication venues.
- Using the "Thrillshare" app parents will be contacted with important information and reminders.
- The school will provide to parents progress reports & report cards four times a year with information regarding their child's academic progress.
- The school will send parents a parent-friendly letter that explains their child's test results and

standardized test scores.

- Teachers will use a 2 way communication method to share positive information with caregivers about their student, such as, a phone call, conference or an email no less than 2 times a semester.

Building Staff Capacity:

- School staff, parents, and students will develop a school-parent-student compact. This compact will outline how parents, school staff, and students share the responsibility for improving student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the state's high academic standards. The compact will be updated yearly & all parties involved will sign the compact at the beginning of the school year.
- School staff, parents, and students will develop an Elementary Handbook. This handbook will explain rules, policies, and procedures. A handbook committee meeting will be held annually or more often if required.
- Hoxie School District will provide staff development as mandated by The State Board of Education's Standards for Accreditation of Arkansas Public Schools and School Districts of no fewer than two (2) hours of professional development for teachers designed to enhance the understanding of effective parent and family engagement strategies & no fewer than three (3) hours of professional development for administrators designed to enhance understanding of effective parent involvement strategies and the importance of administrative leadership in setting expectations and creating a climate conducive to parental participation.

Building Parent Capacity:

- The school will provide the instruction to parents on how to incorporate developmentally appropriate learning activities in the home environment. During Open House, parents will be provided a shortened list of grade level expectations by subject area. This list is provided by the state department.
- The school will provide a list of volunteer opportunities and solicit ideas for other types of volunteer efforts during the orientation of parents.
- The school will involve parents on school improvement planning committees & on the Parent & Family Engagement Committee.
- The school will ask parents to serve on curricular and instructional review committees.
- The school will ask parents to participate in the decision making about the allocation of its Title I, Part A funds for parent and family engagement.
- Training will be available to parents and students that need help accessing the Home Access Center.
- Community Heroes - Outside speakers will provide students with more information concerning ways to encourage them to think about their future and understand how education plays a role in it.
- To promote and support responsible parenting, the school shall, as funds are available: Purchase parenting books, magazines, and other informative materials regarding responsible parenting through the school library. Information on the current selection will be made known to parents through a take home note or placed in the classroom newsletter. This will give

parents the opportunity to borrow the materials for review.

- Hoxie Elementary will host One School One Book in the year 2023-2024. This will give all families and caregivers an opportunity to participate in their child's reading and activities that will enhance and encourage learning.

Coordination:

- Parents may check out materials, use the computer to check grades, and visit educational Web sites in the elementary school office.
- Parents will be encouraged to view the Title 1 Plan located on the school website and available in handouts.
- A suggestion box is available for parental input. The school will provide resources available to parents as needed.
- The school will take advantage of community resources & recruit alumni from the school to be members of the Parent & Family Engagement Committee and School Improvement Committee.
- The school shall enable the formation of a Parent Teacher Association or organization to foster parental and community involvement within the school.
- The school will coordinate and integrate parent and family engagement strategies with ABC preschool programs.

Annual Title I Meeting (Title I schools)

The school will have the Annual Title I meeting on Monday, September 11, 2023, to inform parents & families of Title 1, Part A program benefits. A PowerPoint will be shared during the meeting and shared through social media for parents unavailable to attend the meeting. The presentation will include parents' rights under Title 1 and other requirements of Title 1. The meeting will be separate from any other meetings or activities to ensure that ample time is provided to describe/explain school curriculum, inform on types of academic assessments used to measure student progress, and on proficiency level students are expected to meet.

School-Parent Compact (Title I schools)

- **School staff, parents, and students will develop a school-parent-student compact** throughout various committee meetings. This compact will outline how parents, school staff, and students share the responsibility for improving student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the state's high academic standards.
- The compact will be updated yearly & all parties involved will sign the compact at the beginning of the school year. The School Parent Compact will be available through Hoxie School Website in multiple languages and will be added to the student orientation handouts given at the beginning of each school year. To build and develop a partnership to help children achieve the challenging State academic standards, the school will keep regular two-way, meaningful communication through bi-yearly conferences, eight reports on academic progress, and convenient and reasonable access to staff. The school will provide opportunities for parent volunteers by collecting surveys to match parents, and tasks, keeping parents involved in a

variety of ways, as much as possible with government mandates.

*Search Trans Act Parent Notices for editable templates in 10 languages if needed.

Reservation of Funds (Title I schools)

Parents and family members of children receiving services under Title 1 are asked to participate in the decision-making process regarding how reserved funds are allotted for parent and family engagement activities. All Title I funding is documented in the yearly budget provided to the state and the public. The funding is determined by administrators, teachers, board members, and other stakeholders working together with parents and students to determine the need for funding and used for those priorities. Surveys are made available to all stakeholders in order to gain information for where funding should be allocated. Title I funds are used to provide additional academic support and learning opportunities to help students in need to master challenging curricula and meet state standards in core academic subjects. For example, funds could support extra instruction in reading and mathematics, as well as after-school, and summer programs to extend and reinforce the regular school curriculum.