

BARNEVELD SCHOOL BOARD  
COURSE OPTIONS PROGRAM

**I. Definitions**

The following definitions will apply to the Course Options Program.

1. Educational institution – A public school in a Nonresident School District, the University of Wisconsin System, a technical college, a nonprofit institution of higher education, a tribal college, a charter school, and any nonprofit organization that has been approved by the Department of Public Instruction.
2. Nonresident School District – A school district located in Wisconsin that is not a student’s district of residence.
3. Nonresident School Board – The school board of a Nonresident School District.
4. Nonresident Student – A student who is a legal resident or otherwise legally entitled to attend school in another school district in Wisconsin and who seeks admission to the Barneveld School District under the Course Options Program.
5. Resident Student – A student who is a legal resident of the Barneveld School District and is consequently entitled to attend school in the District.
6. Course Options Program – Wisconsin students enrolled in a public school in Wisconsin may attend an educational institution, including a school in a Nonresident District; for the purpose of taking no more than 2 courses at any time offered by the educational institution.

**II. Resident Students**

Any Resident Student enrolled full-time in the Barneveld School District (“District”) may apply to take a course(s) in another educational institution under the Course Options program in accordance with state law and this policy. A student may attend no more than two courses in any semester in another educational institution under this program.

Credits earned from any Institute of Higher Education shall be given to High School Students at a ratio of 1:1/3 (each IHE credit is worth 1/3 High School credit) and only to the elective requirements of the district regardless of the area of study. Credits earned from non-IHE institutes shall not be eligible for credit from Barneveld School District in any form.

The District will deny a Resident Student's application to attend a course in another educational institution under the Course Options Program if:

1. The Resident Student's application was not submitted in the manner and the time limits established by state law;
2. The student fails to meet any entrance and enrollment criteria and prerequisites established by the educational institution from which the student wants to take the course.
3. The course conflicts with the individualized education program (IEP) for the student under §115.787 (2);
4. The course does not conform to or support the student's academic and career plan under §115.28(59)(a), if any; or
5. The course does not satisfy a high school graduation requirement under §118.33.

If the District denies the application of the Resident Student, the District will notify the student and the educational institution, in writing, no later than one week prior to the date on which the course is scheduled to commence, that the application has been denied and include in the notice the reason for the rejection.

If a Resident Student is prohibited from attending a course in an Educational Institution, the Resident Student's parents may appeal the decision to the Department of Public Instruction within 30 days after the decision.

Following receipt of a notice of acceptance but prior to the date on which the course is scheduled to commence, the Resident Student's parent must notify the District of the Resident Student's intent to attend the course at the Educational Institution.

Upon request from the Educational Institution, the District will provide to the Educational

Institution to which the Resident Student has applied under the Course Options Program, a copy of any expulsion findings and orders, a copy of records of any pending disciplinary proceeding involving the Resident Student, a written explanation of the reasons for the expulsion or pending disciplinary proceeding and the length of the term of the expulsion or the possible outcomes of the pending disciplinary proceeding.

The fees associated for all Course options courses shall be made known by the District's Administration upon student application according to the following guidelines:

Description of Course Options Variation	Role of Educational Institution	Tuition Amount (to be paid by Resident School District to the Educational Institution)
<p>Student attends course offered at resident school district in conjunction with Course Options-eligible Institution for Higher Education (IHE) and receives both high school and college credit. District is responsible for delivery of course (instruction, facilities, materials, etc.) and awards high school credits.</p>	<p>IHE reviews and approves high school faculty and course, enrolls student, and awards college credit.</p>	<p>To be based on negotiated agreement between resident school district and IHE, with expectation that the agreement be cost-neutral for both parties.</p>
<p>Student attends course at a Course Options-eligible IHE that is offered for both high school and college credit. Course is offered to high school students only.</p>	<p>IHE is responsible for delivery of the course (instruction, facilities, materials, etc.) and awards college credits. Resident school district awards high school credit.</p>	<p>To be based on negotiated agreement between resident school district and IHE.</p>
<p>Student attends course offered to all eligible students by a Course Options-eligible IHE.</p>	<p>Institution is responsible for delivery of the course (instruction, facilities, materials, etc.), enrolls student, and awards college credits. Course is offered to any eligible</p>	<p>The cost the resident district will pay to the IHE will be 50% of the tuition the IHE charges for the course, not to exceed 50% of UW-Madison tuition for a course with the same number of credits, plus any</p>

	student enrolled in the institution.	fees and/or book costs.
Student enrolls and attends course offered by another public school district.	Non-resident school district provides all components of the course (instruction, facilities, materials, etc.).	Cost of course or 1/7 of full-time open enrollment amount per credit taken, whichever is less (50% of 1/7 amount for one-half credit course).
Student enrolls and attends course offered by a 2r charter school.	Charter school provides all components of the course (instruction, facilities, materials, etc.).	Cost of course or 1/7 of full-time open enrollment amount per credit taken, whichever is less (50% of 1/7 amount for one-half credit course).
Student enrolls and attends a course offered by a non-profit organization approved by the DPI.	Non-profit organization provides all components of the course (instruction, facilities, materials, etc.).	Cost of course or 1/7 of full-time open enrollment amount per credit taken, whichever is less (50% of 1/7 amount for one-half credit course).

### **III. Nonresident Students Attending Courses in the District**

Nonresident Students may apply to take up to 2 courses in the District under the Course Options Program.

The parent of a Nonresident Student wishing to attend a course in a District school through Course Options must submit an application, on a form approved by the Department of Public Instruction, to the District school at which the student wishes to attend a course not later than six (6) weeks prior to the date on which the course is scheduled to commence. The application must specify the course that the student wishes to attend and the school or schools at which the student wishes to attend the course. The District will send a copy of the application to the Nonresident School District in which the Nonresident Student is enrolled.

In considering applications, the District will determine whether:

1. The Nonresident Student's application was submitted in the manner and the time limits established by state law;

2. The Nonresident Student is currently enrolled in a Wisconsin public school;
3. There is sufficient space available in the course; and
4. The Nonresident Student meets the requirements for entry into the course.

While the criteria for accepting and rejecting applications from Nonresident Students will be the same as the policies and criteria for entry into the course that apply to pupils who reside in the District, the District may give preference in attendance in a course to Resident Students. If the District receives more applications for a particular course than there are spaces available in the course, the District will determine which Nonresident Students to accept on a random basis.

No later than one week prior to the date on which the course is scheduled to commence, the District will notify the Nonresident Student applicant and the Nonresident School Board, in writing, whether the application has been accepted and, if the application is accepted, the school at which the Nonresident Student may attend the course. The acceptance applies only for the following semester, school year, or other session in which the course is offered. If the District rejects the application, it will include in the notice the reason for the rejection.

If an application is rejected by the District, the Nonresident Student's parents may appeal the decision to the Department of Public Instruction within 30 days after the decision.

Following receipt of the notice of acceptance but prior to the date on which the course is scheduled to commence, the Nonresident Student's parent must notify the District of the Nonresident Student's intent to attend the course at the District.

A Nonresident Student attending a course at the District under this policy has all the rights and privileges of other pupils attending the District and is subject to the same rules and regulations as those pupils except that the District will not charge to or receive from the Nonresident Student any payment other than the payment that the Nonresident School District makes to the District pursuant to state law.

A Nonresident Student shall not be permitted to take a course under the Course Options Program in the District during the term of his/her expulsion from the Nonresident School District or from another school to the same extent that the District would deny the request of a Resident Student to enroll during the term of his/her expulsion.

The parent of the Nonresident Student attending a course at the District under this policy is responsible for transporting the student to and from the course that the student is attending.

*The Barneveld School District does not discriminate on the basis of sex, race, color, religion creed, age, national origin, ancestry, pregnancy, marital status, sexual orientation, gender identity or disability.*

LEGAL REF: Wis. Stats. §118.52

CROSS REFERENCE: Wis. Stats. §§118.51, 115.787, 115.28, 118.33

Adopted: April 8, 2015

Revised: October 14, 2015