

**LOS BANOS UNIFIED SCHOOL DISTRICT
GOVERNING BOARD OF EDUCATION
REGULAR MEETING
Los Banos City Council Chambers
520 J Street – Los Banos, CA 93635
Thursday, February 13, 2020
6:00 Closed Session
7:00 P.M. - Regular Meeting**

AGENDA

The District welcomes Spanish speakers to Board meetings. Anyone planning to attend and needing an interpreter should call 826-3801, 48 hours in advance of the meeting, so arrangements can be made for an interpreter.
El Distrito da la bienvenida a las personas de habla hispana a las juntas de la Mesa Directiva. Si planea asistir y necesita interpretación llame al 826-3801, 48 horas antes de la junta, para poder hacer arreglos de interpretación.

I. OPENING BUSINESS

A. Call Public Session to Order

B. Roll Call of Board Members Present

Margaret Benton	Anthony Parreira
Luis Castro	Anahi Rodriguez
Ray Martinez	Marlene Smith
Gary Munoz	Lizbeth Heredia

C. Closed Session (6:00 P.M.)

1. Student Discipline: Cases, #8583532885, #8403048628, #5516698, #3203722923, #5507713, #6157212614, and #5227829820 (Action)
2. Liability claim: Claimant [Identity withheld pursuant to Government Code 54961]; Agency claimed against: Los Banos Unified School District (Action)
4. Public Employees: Discipline/Dismissal/Release/Reassignment (Section 54957) (No Action)
5. Conference with Labor Negotiator (Section 54957.6) Agency Negotiators: Tammie Calzadillas, Amer Iqbal, Mark Marshall, Paula Mastrangelo and C. Sean Richey; Employee Organization: LBTA, CSEA, Non-Represented Groups (No Action).

II. OPEN REGULAR MEETING (7:00 P.M.)

III. PLEDGE OF ALLEGIANCE

IV. APPROVAL OF AGENDA

Motion by _____ Seconded by _____
Proposed Action: Approve Agenda

V. **PUBLIC HEARING**

Public Presentations:

Members of the public may request an item be placed on the agenda of a regular meeting by submitting a request in writing, with all supporting documents, if any, to the Superintendent at least two weeks before the scheduled meeting date. [BB 9322(a)]

General Public Comment:

Individuals wishing to address the Board on items not on the agenda may do so by approaching the podium. Once recognized, individuals shall identify themselves and make their statement. Speakers are limited to three (3) minutes, with the total time for public input at twenty (20) minutes per non-agenda item. [BB 9323]

Public Comment on Agenda Items:

Members of the community may address specific items on the agenda as they are taken up by the Board in open session or prior to the Board going into closed session. The Board President will recognize individuals who wish to speak. Speakers are limited to three (3) minutes, with the total time for public input at twenty (20) minutes per agenda item. Once public comment on the agenda item is concluded and the Board begins deliberations or recesses to closed session, no further public comment shall be permitted on the agenda item. [BB 9323]

VI. **REPORTS**

- A. Student Representative Report
- B. Los Banos Teachers Association Report
- C. California School Employees Association Report
- D. Superintendent's Report
- E. Facilities Report
- F. Board Member Reports

VII. **NEW BUSINESS**

- A. **Budget Guidelines and Budget Assumptions** (Pg 7)

5 Min.

It is recommended the Board approve the 2019-20 Budget Guidelines and Budget Assumptions.

Motion By _____ Seconded By _____
Proposed Action: Approve

- B. **Local Control Accountability Plan Report** (Pg 16)

5 Min.

Paula Mastrangelo and Dr. Sean Richey will provide an informational report on the Local Control Accountability Plan (LCAP).

- C. 2019-20 School Plans for Student Achievement (Pg 17) **5 Min.**

It is recommended the Board approve the 2019-20 School Plans for Student Achievement. Once approved, these plans will be available for review online at www.losbanosusd.org.

Motion By _____ Seconded By _____
Proposed Action: Approve

- D. School Site Parent and Family Engagement Policies (Pg 18) **5 Min.**

It is recommended that the LBUSD Board of Trustees approve the 2019-20 Parent and Family Engagement Policies for Miano ES and Pacheco HS.

Motion By _____ Seconded By _____
Proposed Action: Approve

- E. Declaration of Need (Pg 25) **5 Min.**

It is recommended the Board adopt a Declaration of Need through June 30, 2021, certifying there is an insufficient number of certificated personnel who meet District employment criteria.

Motion By _____ Seconded By _____
Proposed Action: Adopt Declaration

- F. Resolution #1-20 Henry Miller Parking lot CEQA Exemption (Pg 29) **5 Min.**

It is recommended the Board adopt Resolution #1-20 approving the Henry Miller School parking lot project and dining the project categorically exempt from CEQA.

Motion By _____ Seconded By _____
Proposed Action: Approve

- G. Resolution #2-20 Acceptance of Tobacco Grant Funding (Pg 35) **5 Min.**

It is recommended the Board adopt Resolution #2-20 Support of accepting Tobacco Grant Funding for both high schools.

Motion By _____ Seconded By _____
Proposed Action: Approve

- H. Award Recommendation – Wi-Fi and Network Equipment (Pg 37) **5 Min.**

It is recommended the Board approve the low bid from CDW-G for the equipment needed to update obsolete equipment that is no longer supported. The District will apply for E-Rate funding to help offset the costs. All equipment purchases and installation are contingent upon E-Rate Funding.

Motion By _____ Seconded By _____
Proposed Action: Approve

- I. Award Recommendation –Power for Loftin Stadium Pump House (Pg 44) **5 Min.**

It is recommended the Board approve the low bid from Best Electric for the Loftin Stadium Installation of new power to the Pump House Project and authorize the Superintendent or Designee to sign contract documents and issue the Notice to Proceed.

Motion By _____ Seconded By _____
Proposed Action: Approve

- J. Award Recommendation –Roof for LBJH (Pg 45) **5 Min.**

It is recommended the Board approve the low bid from Advance Roofing for the Roof Replacement of the K-Wing/Library, Multipurpose Room and Gym Roof(s) of Los Banos Junior High School and authorize the Superintendent or Designee to sign contract documents and issue the Notice to Proceed.

Motion By _____ Seconded By _____
Proposed Action: Approve

- K. CSBA Delegate Assembly Election (Pg 46) **5 Min.**

It is recommended the Board cast its vote for one representative to the California School Boards' Association Delegate Assembly.

Motion By _____ Seconded By _____
Proposed Action: Cast vote

VIII. CONSENT CALENDAR

The Consent Calendar represents routine items acted upon in one motion by roll call vote. The recommendation is for adoption, unless otherwise specified. Any item can be removed for discussion upon request.

- A. Approval of Minutes
1. Regular Meeting, January 9, 2020 (Pg 49)

- B. Personnel Actions
1. Report of Certificated Employment (Pg 53)
2. Report of Classified Employment (Pg 54)

- C. Monthly Fiscal Report (Pg 55)

The monthly Fiscal Report is provided for Board information.

- D. Certification of Corrective Actions for Audit Findings (Pg 65)

It is recommended the Board certify corrective actions taken by the District to correct the 2018-19 audit findings.

- E. Comprehensive Safety Plans (Pg 68)
- It is recommended the Board approve the Comprehensive Safety Plans as submitted by each school site during the 2019-20 school year.
- F. Federal Program Monitoring Procedures (FPM) Updates (Second Read) (Pg 70)
- It is recommended the Board adopt the following mandated FPM updates:
Uniform Complaint Procedures (UCP) Policies and Procedures, Uniform Complaint Procedures (UCP) Annual Notice, Williams Complaint Policies and Procedures
- G. Student Organization Review/Approval (Pg 87)
- It is recommended the Board approve the updated list of student organizations/clubs from Creekside Junior High to include the addition of the "CJHS Movimiento Latinx"
- H. 2020-21 San Luis High and Cross Roads School Calendar (Second Reading) (Pg. 91)
- It is recommended the Board adopt the 2020-21 school calendar for San Luis High and Cross Roads Alternative Education Center.
- I. Donations
- It is recommended the Board approve the following donations:
1. Donations to Creekside Jr High Athletics from Zeiter Eye Stockton for \$4,000 (Pg. 93)
 2. Donation to Creekside Jr High Band from the OLF Society for \$500 (Pg. 95)
 3. Donation to Henry Miller from Wal-Mart for \$1,000.00 (Pg 96)
- J. Contracts/Agreements/Proposals:
1. Agreement, RCI Inventory Services (Pg 99)
 2. Agreement, Aspire Speech and Language Services, Independent Eval (Pg 126)
- K. Overnight/Out-of-State Travel
1. PHS, Baseball, Pismo/Santa Maria CA on April 14-16, 2020 (Pg 130)
 2. PHS, Cheerleading, United Spirit Assoc Competition, Anaheim, Feb 14-16, 2020 (Pg 131)
 3. PHS, Choir, Central Coast Choral Festival, San Luis Obispo, March 19-20, 2020 (Pg 132)
 4. LBHS 2 Staff, Ca Association of Directors of Activities CADA, Reno NV, March 3-7, 2020 (Pg 133)
 5. LBHS, Teacher, Torchmate CAD Training, Reno, NV, March 31-April 3, 2020 (Pg 134)
 6. Special Services Mental Health Counselor, Positive Behavior Conf., Miami, FL March 11-4, 2020 (Pg 135)
 7. HME 10 Teachers to attend Professional Learning Institute in Las Vegas, NV June 8-11, 2020 (Pg 136)
- L. Obsolete Books (Pg 137)
- It is recommended the Board declare specific library books and/or textbooks as obsolete and dispose of in accordance with Board Policy #3270.

M. Approval/Ratification of Warrants

Motion By _____ Seconded By _____

Proposed Action: Approve Consent Calendar as listed. **(ROLL CALL VOTE)**

IX. **REPORTING CLOSED SESSION ACTION**

The Board will report action taken at the closed session held prior to the start of the meeting

X. **DISCUSSION, INFORMATION & FUTURE AGENDA ITEMS** (Board-Superintendent)

XI. **CLOSED SESSION** (If necessary)

XII. **REPORT OF CLOSED SESSION ACTION** (If necessary)

The Board will report if action was taken in closed session

XIII. **ADJOURNMENT**

Americans with Disabilities Act Assistance: Auxiliary aids and services include a wide range of services and devices that promote effective communications for individuals with disabilities. If you require such assistance, please notify the Office of the Superintendent at 826-3801 as soon as possible. Every effort will be made to give primary consideration to expressed preferences or provide equally effective means of communication to insure equal access to Los Banos Unified School District programs and events.

Board Reference Material

SUBJECT TITLE: **Budget Guidelines and Budget Assumptions**

REQUESTED ACTION: Approve

Action X

Discussion/Information

RECOMMENDATION:

It is recommended the Board approve the detailed Budget Guidelines and Assumptions in preparation for Budget Development.

BACKGROUND INFORMATION:

The Budget Guidelines and Assumptions have been amended for use in the 2020-21 school year. The Assumptions are based upon the Governor's budget proposal, but may be modified as more information becomes available.

HOW DOES THIS ACTIVITY SUPPORT BOARD GOALS?

This is an operational activity and does not directly support a specific Board goal.

ALTERNATIVE/IDENTIFIED OPPOSITION:

None

SPECIFIC FINANCIAL IMPACT (Include impact on School District Facilities):

None

ORIGINATOR: Alejandra Garibay, Director of Fiscal Services
DATE: February 13, 2020

Los Banos Unified School District 2020-21

Budget Guidelines

1. The budget shall support the goals of the Board of Trustees.
2. A Budget Calendar shall be developed and used as a Planning Guide.
3. Budget Assumptions shall be developed, reviewed and updated on a regular basis. Separate assumptions shall be delineated for each key budget variable:
 - ◆ Enrollment
 - ◆ Average Daily Attendance
 - ◆ Beginning Balance
 - ◆ State Budget
 - ◆ Revenue
 - ◆ Expenditures
 - ◆ Transfers
 - ◆ Debt
 - ◆ Ending Balance
 - ◆ Reserves
4. Funds shall be made available in the budget to provide health benefits in accordance with collective bargaining commitments.
5. The minimum General Fund Reserve for Economic Uncertainty of 3% shall be maintained in accordance with state statute.
6. General Fund Categorical and Grant programs, with the exceptions of Special Education, CTE, ROP and After School Education and Safety, shall be self-supporting. Any general fund contributions that exist will be thoroughly reviewed in order to minimize such contributions.
7. General Fund Contributions shall be contained at or below the prior year levels whenever possible. Identified savings shall be used to reduce the Contribution whenever possible.

8. The maximum allowed indirect charges shall be consistently applied to all applicable programs.
9. Restricted program year-end balances shall be carried forward in accordance with the terms and conditions of the grantor.
10. Provision shall be made to preserve the use and value of existing facilities and equipment through capital improvements and preventative maintenance. The State is requiring compliance with the State School Building Program requirement to expend 3% of our general fund on routine repair and maintenance. The District will continue to apply for all ancillary maintenance funds in order to plan and execute an effective maintenance program for all facilities.
11. When a new goal, project, or program is recommended for authorization, competing interests shall be identified. The impact on current facilities shall also be identified.
12. One-time funding allocations or resources shall not be used for on-going expenditures. Exceptions must be reviewed by the Superintendent.
13. Detailed budget information shall be available for summarization by school site, type of expenditure and program area to allow for ready comparison among these areas and with previous years.
14. Detailed budget information shall be available for the associated salary costs, employee benefit costs and position allocations within each site, department or program area.
15. The budget document shall include financial data from at least two previous years as well as projected current budget data.
16. The budget document shall include a two-year projection beyond the budget year for a total of three years.
17. All funds of the District, such as Child Development, Cafeteria, and Building and Facility funds shall be included in the budget document.

18. Budget information shall be presented to the Board of Trustees for information, review and/or approval at the following times:

- ◆ Preliminary Budget (Spring)
- ◆ Final Budget (prior to July 1)
- ◆ Final Budget Update (within 45 days of the state budget adoption)
- ◆ 1st Interim Report (within 45 days following October 31)
- ◆ 2nd Interim Report (within 45 days following January 31)

20. Budget and Financial Reports for the General Fund of the District shall be presented to the Board of Trustees monthly.

21. Carry forward appropriations from the prior year shall be presented to the Board of Trustees for review with the 1st Interim Report.

22. Long-Term Debt Obligations of the District shall be reviewed annually with the adopted budget.

23. The Other Post-Employment Benefit (OPEB, or retiree health benefits) trust statements shall be provided to the Board of Trustees quarterly.

24. A 'User Friendly Budget' Document shall be developed and presented to the staff and to the community. This document shall contain budget and fiscal data in clear, understandable language for the public to understand.

Los Banos Unified School District 2020-21

Budget Assumptions

Budget Assumptions are a critical component of comprehensive budget development and are updated annually. Budget assumption updates and revisions are presented to the Board of Trustees in writing each year.

The Budget Guidelines state that separate budget assumptions will be made for each of the following key variables:

- ◆ Enrollment
- ◆ Average Daily Attendance
- ◆ Beginning Balance
- ◆ State Deficit
- ◆ Revenue
- ◆ Expenditures
- ◆ Transfers
- ◆ Debt
- ◆ Ending Balance
- ◆ Reserves

Enrollment and Student Demographic Data - Based upon projections in January, and updated during the Spring, these estimates are analyzed and become the basis of budget and staff planning for the budget year. Enrollment data is projected for general education, alternative education, and special education. Projected student enrollment data is replaced by actual student enrollment data as the year progresses and actual enrollment status is included with the 1st and 2nd Interim Reports. Monthly K-12 enrollment reports are provided to the Board of Trustees. The 20-21 enrollment is projected to be 11,248: 11,096 for LBUSD enrollment; 152 for MCOE.

Average Daily Attendance (ADA) - General Fund ADA, based upon the enrollment projection, is established in early Spring and updated in June when revised enrollment projections are reviewed. ADA updates are also incorporated into 1st and 2nd Interim Reports to the Board of Trustees. A two year average of the ratio between fall CBEDS enrollment and Second Period (P-2) ADA is the basis used to derive the estimated P-2 ADA, unless declining enrollment exists when more weight will be given to the most current data. If the current year estimated ADA is lower than the prior year, the prior year ADA will be used. The 20-21 ADA is projected to be 10,615.65: 10,476.86 LBUSD ADA + 138.79 MCOE.

Beginning Balance - Based upon the most current Working Budget. Audit adjustments, if any, are to be included as soon as known. At a minimum, these dates shall be:

- September Board Meeting. A final update of unaudited beginning balance.
- December Board Meeting: 1st Interim Report, update of projected ending balance.
- February Board Meeting. Report audit adjustments, if any, to beginning balance.
- March Board Meeting. 2nd Interim Report, update of projected ending balance.

Revenue Factors

ADA – Projected to have **small increase** over 2019-20's projected P-2.

Local Control Funding Formula (LCFF) – We are projecting a **\$2.1 million funding increase** in 20-21 with a 2.29% COLA and **Unduplicated Pupil Percentage of 79.39%**.

Federal Revenues – We are projecting **flat federal funding** rates for 20-21

State Categorical Programs – We are projecting flat funding for categorical programs that remain outside of LCFF.

Special Education Program – Funding is allocated at the SELPA level and is based upon flat federal funding. These amounts will be adjusted when updated by the SELPA.

New State Funded Programs – New State programs will be budgeted when an award notification is received.

Lottery – Lottery rates are projected to be **changed at \$207/ADA**.

Mandated Cost – The District has elected to take the Mandated Cost Block Grant and is budgeting based on current projections.

Local Revenues are estimated at current year levels and updated when award notifications are received. Donations are budgeted when received.

Interest on Funds on Deposit in County Treasury - Based upon current estimates.

Tax and Revenue Anticipation Note (TRAN) – The District will analyze the cash flow for FY 20-21, and determine if a TRAN is required or not.

Expenditure Factors

Salary Factors – The District will budget positions authorized by the Board of Trustees. Salary placement will be per current contractual agreements for certificated and classified bargaining unit members. Management, Supervisory, and Confidential salaries are based upon approved salary schedules and individual employment contract terms and conditions. Annual step and column increases are included for all staff that qualify. Vacant positions are estimated at an expected cost. Substitute Teacher, Classified Substitute and Extra Time costs will be budgeted based on current projections.

Overall salary schedules include a 0% raise.

Work Calendars –

- 180 instructional days.
- LBTA – 185 work days.
- CSEA – varies.
- Unrepresented – varies.

Certificated Employees - School Site Personnel - Based upon enrollment projections and employee bargaining unit contract. Sites will be staffed per formula for teachers, counselors, nurses, and administration for regular and alternative education programs.

Certificated Employees – District Office Personnel - Vacancies will be replaced to meet identified needs.

Classified Employees - School Site Personnel – Vacancies will be replaced to meet identified needs.

Classified Employees - District Office Personnel - Vacancies will be replaced to meet identified needs.

Employee Benefits - Statutory benefits are updated for current projections.

- STRS employer rate **increases from 17.10% to 18.40%.**
- PERS employer rate **increases from 19.721% to 22.80%.**
- Social Security rate at 6.20%
- Medicare rate at 1.45%
- SUI rate at 0.05%
- Workers Comp rate **remains at 1.92%**
- OPEB Cost is **fully funded** as calculated in the latest actuarial valuation.

Health Benefits - Based upon bargaining unit contract language. These benefits include medical, prescription, dental, vision and life insurance. The District H&W cost is projected to **increase by 6.5%.**

School Site Supply Allocations – General fund support for the music program is **unchanged.**

General fund allocations are made to each comprehensive high school for Athletics Supplies and Transportation, and are **increased** at \$55,000 and \$85,000, respectively. The junior high schools are each allocated \$50,000 a year. These funds are not available for transfer to other expenditure areas or carryover to next fiscal year.

A separate allocation is provided for all special education ADA to purchase supplies and materials.

Lottery funds will be allocated utilizing Spring 19-20 P2 at the following **change** rates: Unrestricted Lottery \$153 per ADA and Restricted Lottery \$54 per ADA

At least 25% of lottery funds must be expended for instructional materials, including technology based materials. Using lottery funds, sites are responsible for providing instructional materials/supplies, classroom supplies, equipment, field trips, rentals and repairs, school office and custodial supplies, travel and conference costs, cell phones other than the emergency cell phones, copiers, postage, services and other discretionary operating costs. Lottery funds may not be used for facilities.

Centralized Service Allocations for Unrestricted General Fund purposes – The District participates in the State School Building program and is required to keep its facilities in good repair. The Routine Restricted Maintenance program currently meets these requirements.

Other Expenditure Parameters for Centralized Services - Based upon the following assumptions:

- ◆ **Property, Casualty, Liability Insurance:** Based on current projections
- ◆ **Utilities:** Based on current projections

- **Legal Fees:** Based on current projections

Other Cost Factors:

- ♦ **Non-Public School Placements** – We will budget at current year levels. These funds are not available for transfer to other Special Education expenditure areas.
- ♦ **Excess Payments to County Office for Special Education Program and Transportation** – Estimated **changed** to \$357,490. We will revise as additional information is available. These funds are not available for transfer to other Special Education expenditure areas.

Capital Outlay for Unrestricted General Fund purposes – Based upon current needs and available funding.

Transfers - Based on the following parameters:

- ♦ **Direct and indirect support cost rate** – Indirect costs will be based upon the **19-20 rate of 5.91%**; to be applied to all eligible programs of the District, except where lower rates are specified by program.
- ♦ **Cafeteria, Child Development** – Will be charged the maximum allowable indirect cost rates applicable to these programs.

Debt Service - Based upon existing District commitments.

Ending Balance - based upon the concept that adequate ending fund balances shall be provided to enable the District to maintain reserves as indicated in the reserve section of Budget Assumptions.

General Fund Reserves - based upon the following parameters:

- ♦ **Nonspendable** - Revolving Cash, Deposits and Prepaid Expenditures.
- ♦ **Assigned** – General Fund Ending Balance assigned for specific purposes
- ♦ **Unassigned** - 3% Statutory Reserve for Economic Uncertainty

Board Reference Material

SUBJECT TITLE: LBUSD LCAP Update

REQUESTED ACTION: Discussion only

Action _____

Discussion/Information X

RECOMMENDATION:

Staff will update the Board on the progress of the implementation of the Local Control Accountability Plan (LCAP) for the 2018-19 school year.

BACKGROUND INFORMATION:

In June of 2020, our District approved and adopted the Local Control and Accountability Plan (LCAP) required by the state for the Local Control Funding Formula (LCFF). The LCAP addresses the District's goals and funding priorities. Staff will share with the Board the progress made so far towards those goals along with the programs and funding to support them.

HOW DOES THIS ACTIVITY SUPPORT BOARD GOALS?

The information to be shared addresses a variety of Board goals.

ALTERNATIVES/IDENTIFIED OPPOSITION:

N/A

SPECIFIC FINANCIAL IMPACT (Include Impact on School District Facilities):

None

ORIGINATOR: Dr. C. Sean Richey, Chief Academic Officer and Paula Mastrangelo, Assistant Superintendent
Date: February 13, 2020

Board Reference Material

SUBJECT TITLE: **School Plans for Student Achievement**

REQUESTED ACTION: Approve

Action X

Discussion/Information

RECOMMENDATION:

Staff recommend that the LBUSD Board of Trustees approve the 2019-20 Los Banos Unified School District School Plans for Student Achievement (SPSA) for Pacheco High School, Los Banos High School, Creekside Junior High School, Los Banos Junior High School, Westside Elementary School, Miano Elementary School, Volta Elementary School, Charleston Elementary School, Los Banos Elementary School, Henry Miller Elementary School, Lorena Falasco Elementary School, Mercey Springs Elementary School, San Luis High School, and Crossroads Alternative Education Center.

BACKGROUND INFORMATION:

EC Section 64001 specifies that schools and districts that receive state and federal or other applicable funding through the district's Consolidated Application (ConApp) process prepare a SPSA for any recipient school. The SPSA is a blueprint to improve the academic performance of all students. The purpose of the SPSA is to coordinate all educational services at the school. The SPSA shall, at a minimum, address how funds provided to the school through any of the sources identified in *EC* Section 64000 will be used to improve the academic performance of all pupils. Each SPSA is developed and approved by the School Site Council of each school with review, certification, and advice of school advisory committees such as ELAC. Each SPSA serves as the organizer for each schools improvement process for all students.

HOW DOES THIS ACTIVITY SUPPORT BOARD GOALS?

The goals of each school site's SPSA align with Board goals.

ALTERNATIVES/IDENTIFIED OPPOSITION:

N/A

SPECIFIC FINANCIAL IMPACT (Include Impact on School District Facilities):

None

ORIGINATOR: Dr. C. Sean Richey, Chief Academic Officer and Paula Mastrangelo, Assistant Superintendent. Date: February 13, 2020

Board Reference Material

SUBJECT TITLE: **School Site Parent and Family Engagement Policies**

REQUESTED ACTION: Approve

Action X

Discussion/Information

RECOMMENDATION:

Staff recommend that the LBUSD Board of Trustees approve the 2019-20 Parent and Family Engagement Policies for Miano ES and Pacheco HS.

BACKGROUND INFORMATION:

Title I, Part A, of the Every Student Succeeds Act (ESSA), ensures that local educational agencies (LEAs) and schools provide parents and families of Title I students with the information they need to make well-informed choices for their children. Each school that receives Title 1, Part A funds must develop and distribute a written parent and family engagement policy. This policy must be developed with and approved by parents of students enrolled at any school that receives Title 1, Part A funds. The School Site Councils (SSC) of RME and PHS developed and approved these Parent and Family Engagement Policies.

HOW DOES THIS ACTIVITY SUPPORT BOARD GOALS?

These policies support Goal #6 by outlining ways in which parents and families will receive communication regarding their students and ways in which they can be involved in their student's education.

ALTERNATIVES/IDENTIFIED OPPOSITION:

N/A

SPECIFIC FINANCIAL IMPACT (Include Impact on School District Facilities):

None

ORIGINATOR: Dr. C. Sean Richey, Chief Academic Officer and Paula Mastrangelo, Assistant Superintendent
Date: February 11, 2020

Pacheco High School

Title I, Part A School-Level Parent and Family Engagement Policy

This policy describes the means for carrying out designated Title I, Part A parent and family engagement requirements pursuant to ESSA Section 1116(c).

To involve parents in the Title I, Part A programs, the following practices have been established:

School Site Council (SSC) and English Language Advisory Committee (ELAC) meet 4 times per year per established bylaws. Title I, Part A budget allocations and school priorities will be discussed and voted upon by SSC representatives.

The school convenes an annual meeting to inform parents about Title I, Part A requirements and about the right of parents to be involved in the Title I, Part A program (ESSA Section 1116[c][1]).

The first SSC and ELAC meeting of the year is used to inform parents about Title I, Part A requirements and the rights of parents involved in the Title I, Part A program.

The school offers a flexible number of meetings for Title I, Part A parents, such as meetings in the morning or evening (ESSA Section 1116[c][2]).

Per parent requests, these meetings are held at 4:30 p.m. in the evening. However, special SSC meetings may be called either by the SSC parent representatives or the school representatives. Meetings will be held at a mutually agreed upon day and time.

The school involves parents of Title I, Part A students in an organized, ongoing, and timely way, in the planning, review, and improvement of the school's Title I, Part A programs and the Title I, Part A parent involvement policy (ESSA Section 1116[c][3]).

The Title I, Part A budget and planned expenditures are approved each year by the SSC. Evidence of planned expenditures will be included in the SSC agenda and meeting notes.

The school provides parents of Title I, Part A students with timely information about Title I, Part A programs (ESSA Section 1116(c)(4)[A]).

All available programs funded through Title I, Part A are listed and explained in the annual Parent Rights Handbook that is distributed at the beginning of each school year.

The school provides parents of Title I, Part A students with an explanation of the curriculum used at the school, the assessments used to measure student progress, and the proficiency levels students are expected to meet (ESSA Section 1116[c][4][B]).

Presentations are made yearly to both the SSC and ELAC explaining the curriculum used at the school, the assessments used to measure progress and expected student proficiency levels. These presentations lay the foundation for developing the SPSA.

If requested by parents of Title I, Part A students, the school provides opportunities for regular meetings that allow the parents to participate in decisions relating to the education of their children (ESSA Section 1116[c][4][C]).

Parents participating in the SSC or ELAC always have the right to ask for any topic to be put on a meeting agenda for discussion. This is explained to them during the first organizational meeting and at multiple times during the school year and is including as an action item on the SSC agenda entitled "other."


This School-Level Parent and Family Engagement Policy has been developed jointly with, updated periodically, and agreed on with parents of children participating in Title I, Part A programs, as evidenced by:

Through SSC, parents approved the original Parent and Family Engagement Policy used at the site and that policy is revisited for updates and/or changes annually.

This policy was adopted by the Pacheco High School Site Council on May 16, 2019 and will be in effect for the period of one year.

The school will distribute the policy to all parents of students participating in the Title I, Part A program on, or before: September 1, 2019.


Signature of Authorized Official (SSC President)


Date 9.4.19

California Department of Education
March 2018



R.M. Miano Elementary School

Zelda Dias-Harper, Principal

1129 East B Street Los Banos, CA 93635 (209) 826-3877

Christopher Houston, Assistant Principal

Title I, Part A School-Level Parent and Family Engagement Policy

In the fall, an annual meeting will be held to share with parents a description of the Title 1 program and its requirements.

R.M. Miano Elementary has developed a written Title 1 parent and family engagement policy with input from Title 1 parents during SSC meetings and parent meetings.

The school has distributed the policy to parents of Title 1 students>

- ***The policy will be emailed to all parents.***
- ***The policy will be posted on the (insert name of school) website.***
- ***Hard copies will be available in the school front office.***

This policy describes the means for carrying out designated Title I, Part A parent and family engagement requirements pursuant to ESSA Section 1116(c).

Each school served under this part shall jointly develop with, and distribute to, parents and family members of participating children a written parent and family engagement policy, agreed on by such parents, that shall describe the means for carrying out the requirements of subsections (c) through (f). How are parents notified of the policy in an understandable and uniform format and, to the extent practicable, provided in a language the parents can understand? How is the policy made available to the local community? How and when is the policy updated periodically to meet the changing needs of parents and the school (ESSA Section 1116[b][1])?

- Phone, text, and email messages to invite all parents to this annual meeting.
- Information posted on the school website.

To involve parents in the Title I, Part A programs, the following practices have been established:

- SSC
- ELAC Meetings
- Volunteer Opportunities
- PTA

The school convenes an annual meeting to inform parents about Title I, Part A requirements and about the right of parents to be involved in the Title I, Part A program (ESSA Section 1116[c][1]). Add details about the annual meetings in the box below:

- Annual Title 1 Parent Meeting is held at Back to School Night
 - Each parent receives a copy of the Title 1 presentation
 - Translation services are offered at the meeting for those parents that are not English speakers.

The school offers a flexible number of meetings for Title I, Part A parents, such as meetings in the morning or evening (ESSA Section 1116[c][2]). Add details about the meetings in the box below:

- Meetings with the Principal
- Back to School Night
- Open House
- ELAC Meetings
- Parenting workshops

The school involves parents of Title I, Part A students in an organized, ongoing, and timely way, in the planning, review, and improvement of the school's Title I, Part A programs and the Title I, Part A parent involvement policy (ESSA Section 1116[c][3]). How does the school involve parents?

- SSC
- ELAC Meetings
- Volunteer Opportunities
- PTA
- Parenting Workshops

The school provides parents of Title I, Part A students with timely information about Title I, Part A programs (ESSA Section 1116[c)(4)[A]). How does the school provide the information?

- The school office staff disseminates and posts information in the Main Office
- Disseminates information on the school website
- U.S. Mail
- Disseminates information via text, email, and voice messaging service
- Monthly meetings with the principal

The school provides parents of Title I, Part A students with an explanation of the curriculum used at the school, the assessments used to measure student progress, and the proficiency levels students are expected to meet (ESSA Section 1116[c)(4)[B]). How does the school provide the information?

- Provide each family a copy of the syllabus the first week of school.
- Report cards and progress reports
- Parent Portal Access

If requested by parents of Title I, Part A students, the school provides opportunities for regular meetings that allow the parents to participate in decisions relating to the education of their children (ESSA Section 1116[c][4][C]). How does the school provide the opportunities?

- Parent-Teacher Conferences
- Meetings with Counselor
- Meetings with School Administration
- SST

The school engages Title I, Part A parents in meaningful interactions with the school. The Compact supports a partnership among staff, parents, and the community to improve student academic achievement. To help reach these goals, the school has established the following practices:

- The school's responsibility to provide high-quality curriculum and instruction.
- The ways parents will be responsible for supporting their children's learning.
- The importance of ongoing communication between parents and teachers through, at a minimum, annual parent-teacher conferences; frequent reports on student progress; access to staff; opportunities to volunteer and participate in their child's class; and opportunities to observe classroom activities.

The school provides Title I, Part A parents with assistance in understanding the state's academic content standards, assessments, and how to monitor and improve the achievement of their children (ESSA Section 1116[e][1]).

- Provide each family a copy of the syllabus first week of school.
- Report cards and progress reports
- Parent Portal Access
- Parent Conferences

The school provides Title I, Part A parents with materials and training to help them work with their children to improve their children's achievement (ESSA Section 1116[e][2]).

- Monthly meetings with the Principal and parent workshops that includes information about after school tutoring programs, school wide interventions, and grade level content standards.

With the assistance of Title I, Part A parents, the school educates staff members in the value of parent contributions, and in how to work with parents as equal partners (ESSA Section 1116[e][3]).

- Professional development

The school coordinates and integrates the Title I, Part A parental involvement program with other programs, and conducts other activities, such as parent resource centers, to encourage and support parents in more fully participating in the education of their children (ESSA Section 1116[e][4]).

- SSC
- ELAC

- Parent Meetings with the Principal
- PTA

The school distributes Information related to school and parent programs, meetings, and other activities to Title I, Part A parents in a format and language that the parents understand (ESSA Section 1116[e][5]).

- Provide interpretation services in different languages.
- Commitment to send messages and written communications home in family's native language.
- School Website

The school provides support for parental involvement activities requested by Title I, Part A parents (ESSA Section 1116[e][14]).

- SSC
- ELAC
- Volunteer Opportunities
- Parent meetings with the Principal
- PTA

The school provides opportunities for the participation of all Title I, Part A parents, including parents with limited English proficiency, parents with disabilities, and parents of migratory students. Information and school reports are provided in a format and language that parents understand (ESSA Section 1116[f]).

Please attach the School-Parent Compact to this document.

This policy was adopted by the R.M. Miano Elementary School Site Council and will be in effect for the period of 2019 – 2020 school year.

The school will distribute the policy to all parents of students participating in the Title I, Part A program.

Zelda Dias-Harper, Principal

Board Reference Material

SUBJECT TITLE: Declaration of Need for Fully-Qualified Teachers

REQUESTED ACTION: Adopt

Action X

Discussion/Information _____

RECOMMENDATION:

It is recommended the Board adopt a Declaration of Need through June 30, 2021 certifying that there are an insufficient number of certificated personnel who meet District specified employment criteria for designated positions.

BACKGROUND INFORMATION:

The Commission on Teacher Credentialing requires school districts to annually identify teaching positions for which fully credentialed educators will not be available. Without this Declaration of Need, the District cannot hire emergency permit holders in the identified areas.

HOW DOES THIS ACTIVITY SUPPORT BOARD GOALS?

This is an operational activity that does not support a specific Board goal.

ALTERNATIVES/IDENTIFIED OPPOSITION:

None at this time.

SPECIFIC FINANCIAL IMPACT (Include Impact on School District Facilities):

None

ORIGINATOR: Tammie Calzadillas, Assistant Superintendent, HR
Date: February 13, 2020



DECLARATION OF NEED FOR FULLY QUALIFIED EDUCATORS

☒ Original Declaration of Need for year: 2020-2021

☐ Revised Declaration of Need for year: _____

FOR SERVICE IN A SCHOOL DISTRICT

Name of District: Los Banos Unified School District

District CDS Code: 65755

Name of County: Merced

County CDS Code: 24

By submitting this annual declaration, the district is certifying the following:

- A diligent search, as defined below, to recruit a fully prepared teacher for the assignment(s) was made
- If a suitable fully prepared teacher is not available to the school district, the district will make a reasonable effort to recruit based on the priority stated below

The governing board of the school district specified above adopted a declaration at a regularly scheduled public meeting held on 02 / 13 / 20 certifying that there is an insufficient number of certificated persons who meet the district's specified employment criteria for the position(s) listed on the attached form. The attached form was part of the agenda, and the declaration did NOT appear as part of a consent calendar.

► **Enclose a copy of the board agenda item**

With my signature below, I verify that the item was acted upon favorably by the board. The declaration shall remain in force until June 30, 2021.

Submitted by (Superintendent, Board Secretary, or Designee):

Tammie Calzadillas

Name

Signature

Assistant Superintendent, HR

Title

209-826-6810

Fax Number

209-826-3801

Telephone Number

February 13, 2020

Date

1717 S. 11th Street, Los Banos, Ca 93635

Mailing Address

tcalzadillas@losbanosusd.k12.ca.us

E-Mail Address

FOR SERVICE IN A COUNTY OFFICE OF EDUCATION, STATE AGENCY OR NONPUBLIC SCHOOL OR AGENCY

Name of County _____

County CDS Code _____

Name of State Agency _____

Name of NPS/NPA _____

County of Location _____

The Superintendent of the County Office of Education or the Director of the State Agency or the Director of the NPS/NPA specified above adopted a declaration on ____/____/____, at least 72 hours following his or her public announcement that such a declaration would be made, certifying that there is an insufficient number of certificated persons who meet the county's, agency's or school's specified employment criteria for the position(s) listed on the attached form.

The declaration shall remain in force until June 30, _____.

► **Enclose a copy of the public announcement**

Submitted by Superintendent, Director, or Designee:

_____	_____	_____
<i>Name</i>	<i>Signature</i>	<i>Title</i>
_____	_____	_____
<i>Fax Number</i>	<i>Telephone Number</i>	<i>Date</i>

<i>Mailing Address</i>		

<i>E-Mail Address</i>		

► *This declaration must be on file with the Commission on Teacher Credentialing before any emergency permits will be issued for service with the employing agency*

AREAS OF ANTICIPATED NEED FOR FULLY QUALIFIED EDUCATORS

Based on the previous year's actual needs and projections of enrollment, please indicate the number of emergency permits the employing agency estimates it will need in each of the identified areas during the valid period of this Declaration of Need for Fully Qualified Educators. This declaration shall be valid only for the type(s) and subjects(s) identified below.

This declaration must be revised by the employing agency when the total number of emergency permits applied for exceeds the estimate by ten percent. Board approval is required for a revision.

Type of Emergency Permit

Estimated Number Needed

☒ CLAD/English Learner Authorization (applicant already holds teaching credential)

6

☐ Bilingual Authorization (applicant already holds teaching credential)

List target language(s) for bilingual authorization:

☐ Resource Specialist

☐ Teacher Librarian Services

☐ Visiting Faculty Permit

LIMITED ASSIGNMENT PERMITS

Limited Assignment Permits may only be issued to applicants holding a valid California teaching credential based on a baccalaureate degree and a professional preparation program including student teaching.

Based on the previous year's actual needs and projections of enrollment, please indicate the number of Limited Assignment Permits the employing agency estimates it will need in the following areas:

TYPE OF LIMITED ASSIGNMENT PERMIT	ESTIMATED NUMBER NEEDED
Multiple Subject	8
Single Subject	10
Special Education	8
TOTAL	26

EFFORTS TO RECRUIT CERTIFIED PERSONNEL

The employing agency declares that it has implemented in policy and practices a process for conducting a diligent search that includes, but is not limited to, distributing job announcements, contacting college and university placement centers, advertising in local newspapers, exploring incentives included in the Teaching as a Priority Block Grant (refer to www.cde.ca.gov for details), participating in state and regional recruitment centers and participating in job fairs in California.

If a suitable fully prepared teacher is not available to the school district, the district made reasonable efforts to recruit an individual for the assignment, in the following order:

- A candidate who qualifies and agrees to participate in an approved internship program in the region of the school district
- An individual who is scheduled to complete initial preparation requirements within six months

EFFORTS TO CERTIFY, ASSIGN, AND DEVELOP FULLY QUALIFIED PERSONNEL

Has your agency established a District Intern program? ☒ Yes ☐ No

If no, explain. _____

Does your agency participate in a Commission-approved college or university internship program? ☒ Yes ☐ No

If yes, how many interns do you expect to have this year? 15

If yes, list each college or university with which you participate in an internship program.

Stanislaus State University, Fresno State University, National University, San Joaquin Co

If no, explain why you do not participate in an internship program.

Board Reference Material

SUBJECT TITLE: Henry Miller ES Parking lot Application and Resolution

REQUESTED ACTION: Adopt

Action X

Discussion/Information

RECOMMENDATION:

It is recommended the Board adopt Resolution #1-20 approving the Henry Miller Elementary School parking lot project and finding the project categorically exempt from CEQA.

BACKGROUND INFORMATION:

The California Environmental Quality Act (CEQA) generally requires public agencies to consider and document the environmental impacts of all “discretionary projects proposed to be carried out or approved by public agencies.” (Pub. Res. Code, § 21080). CEQA exempts certain projects from further CEQA evaluation, including projects consisting of the new construction of minor structures accessory to existing institutional facilities. (“Class 3 Exemption;” Cal. Code Regs., tit. 14, § 15314).

The attached Resolution would authorize the Project and makes findings that the Project is exempt from further CEQA evaluation as a project consisting of “construction of minor structures accessory to existing institutional facilities” pursuant to Cal. Code Regs., tit. 14, § 15314.

HOW DOES THIS ACTIVITY SUPPORT BOARD GOALS?

This activity is operational in nature and does not directly support a Board Goal.

ALTERNATIVES/IDENTIFIED OPPOSITION:

N/A

SPECIFIC FINANCIAL IMPACT (Include Impact on School District Facilities):

N/A

ORIGINATOR: Amer Iqbal, Assistant Superintendent-Administrative Services
Date: February 13, 2020

RESOLUTION NO. #1-20

**BEFORE THE BOARD OF TRUSTEES OF THE
LOS BANOS UNIFIED SCHOOL DISTRICT**

**APPROVAL OF A CATEGORICAL EXEMPTION FROM THE
CALIFORNIA ENVIRONMENTAL QUALITY ACT FOR THE PROPOSED
SMALL PARKING LOT SOUTH OF HENRY MILLER ELEMENTARY SCHOOL**

WHEREAS, the Los Banos Unified School District (“District”) currently operates the Henry Miller Elementary School at 645 West “L” Street, Los Banos, CA 93635; and

WHEREAS, the District is proposing to acquire 0.82 acres south of Henry Miller Elementary School (APN 027-143-005-000) and construct and operate a small parking lot on the site (“Project”); and

WHEREAS, the District must ensure the Project complies with the requirements of the California Environmental Quality Act (“CEQA”); and

WHEREAS, categorical exemptions to CEQA are set forth in Article 19 of Title 14 of the California Code of Regulations (“CEQA Guidelines”); and

WHEREAS, CEQA Guidelines Section 15311 allows for the exemption of small parking lots accessory to existing commercial, industrial or institutional facilities.

NOW THEREFORE BE IT RESOLVED, that the Board of Trustees of the Los Banos Unified School District hereby finds and resolves as follows:

1. That all of the recitals set forth above are true and correct, and the Board so finds and determines.
2. That the Project is exempt from CEQA pursuant to CEQA Guidelines Section 15311.
3. That the District’s Superintendent, or the Superintendent’s designee, is instructed to file a Notice of Exemption from CEQA, consistent with this Resolution, attached hereto as Exhibit “A,” with any and all appropriate public agencies or entities.
4. This Resolution shall take effect immediately upon adoption.

THE FOREGOING RESOLUTION was adopted by the Board of Trustees of the Los Banos Unified School District, at a regular meeting of the Board held on February 13, 2020, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Board of Trustees
Los Banos Unified School District

EXHIBIT "A"
NOTICE OF EXEMPTION

Notice of Exemption

Appendix E

To: Office of Planning and Research
 P.O. Box 3044, Room 113
 Sacramento, CA 95812-3044
 County Clerk
 County of: Merced
 2222 M Street
 Merced, CA 95340

From: (Public Agency): _____
Los Banos Unified School District
1717 S. 11th Street, Los Banos, CA 93635

 (Address)

Project Title: Parking Lot South of Henry Miller Elementary School

Project Applicant: Los Banos Unified School District

Project Location - Specific:

North side of Pacheco Boulevard, between Iowa and Illinois Avenues (APN 027-143-005-000)

Project Location - City: Los Banos Project Location - County: Merced

Description of Nature, Purpose and Beneficiaries of Project:

Please see attached.

Name of Public Agency Approving Project: Los Banos Unified School District

Name of Person or Agency Carrying Out Project: Los Banos Unified School District

Exempt Status: (check one):

- ☐ Ministerial (Sec. 21080(b)(1); 15268);
☐ Declared Emergency (Sec. 21080(b)(3); 15269(a));
☐ Emergency Project (Sec. 21080(b)(4); 15269(b)(c));
☒ Categorical Exemption. State type and section number: 15311 Accessory Structures
☐ Statutory Exemptions. State code number: _____

Reasons why project is exempt:

Please see attached.

Lead Agency
 Contact Person: Amer Iqbal, Asst. Superintendent Area Code/Telephone/Extension: (209) 826-3801

If filed by applicant:

1. Attach certified document of exemption finding.
2. Has a Notice of Exemption been filed by the public agency approving the project? ☐ Yes ☐ No

Signature: _____ Date: _____ Title: _____

☒ Signed by Lead Agency ☐ Signed by Applicant

Authority cited: Sections 21083 and 21110, Public Resources Code.
 Reference: Sections 21108, 21152, and 21152.1, Public Resources Code.

Date Received for filing at OPR: _____

Attachment to Notice of Exemption for Parking Lot South of Henry Miller Elementary School

The project consists of the acquisition of 0.82 acres south of Henry Miller Elementary School (APN 027-143-005-000) and the construction and operation of a small parking lot on the site. The property is vacant and has frontage on both Pacheco Boulevard and West "M" Street. The parking lot would provide additional parking for the school, and users the parking lot would access the school through a gate on West "M" Street at the southeast corner of the school. The main entrance to the school is located on the north side of the school on West "L" Street. The parking lot would not be part of the school site and would not be used for educational purposes or any student activities.

CEQA Guidelines Section 15311 provides for the exemption of small parking lots accessory to existing commercial, industrial or institutional facilities. The project site is vacant and located in an urbanized area adjacent to a major roadway (Pacheco Boulevard/State Route 152) with no environmentally sensitive resources or unusual circumstances evident. The project would be accessory to the existing Henry Miller Elementary School. Therefore, the project is exempt from CEQA under CEQA Guidelines Section 15311.

Board Reference Material

SUBJECT TITLE: Acceptance of Tobacco Grant Funding

REQUESTED ACTION:

Action X

Discussion/Information

RECOMMENDATION:

The Board is asked to approve the attached Resolution #2-20: Support of accepting Tobacco Grant Funding for both high schools.

BACKGROUND INFORMATION:

Funds are granted for enforcement of tobacco-related state laws or local ordinances specifically including state and local laws related to the illegal sales and marketing of tobacco products to minors, and for investigative activities and compliance checks to reduce illegal sales of tobacco products to minors.

HOW DOES THIS ACTIVITY SUPPORT BOARD GOALS?

This directly supports Board Goals #4 and #5.

ALTERNATIVES/IDENTIFIED OPPOSITION:

N/A

SPECIFIC FINANCIAL IMPACT (Include impact on School District Facilities):

N/A

ORIGINATOR: Amer Iqbal, Assistant Superintendent, Administrative Services
Date: February 13, 2020

LOS BANOS UNIFIED SCHOOL DISTRICT
1717 S. Eleventh Street
Los Banos, California 93635

Resolution #2-20
Acceptance of Tobacco Grant

WHEREAS, the district was notified of a grant award for Proposition 56 funds (Tobacco Grant Program) by California Department of Justice; and

WHEREAS, Grant Application procedures require an Applicant's governing body to authorize by resolution its approval for acceptance of the Grant identified below, and the designation by job title of the individual authorized to execute all Grant documents on behalf of Los Banos Unified School District; and

WHEREAS, the Los Banos Unified School District will enter into a Grant Agreement with the California Department of Justice for implementation of said Grant(s).

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees, Los Banos Unified School District authorizes the acceptance of the Tobacco Grant.

BE IT FURTHER RESOLVED that this authorization is effective for the period of January 1, 2020 to June 30, 2022;

BE IT FURTHER RESOLVED that the Superintendent, or his designee is hereby authorized and empowered to execute in the name of the Los Banos Unified School District all grant documents, including but not limited to, applications, agreements, amendments and requests for payment, necessary to secure grant funds and implement the approved grant project.

PASSED AND ADOPTED this 13th day of February, 2020, by the following vote:

AYES:

NOES:

ABSENT:

Date: _____

Superintendent
Secretary to the Board

Board Reference Material

SUBJECT TITLE: **Purchase Wi-Fi and Network Equipment**

REQUESTED ACTION: Approve

Action X

Discussion/Information _____

RECOMMENDATION:

It is recommended the Board approve the purchase of Wi-Fi and network equipment to be used to update obsolete equipment that is no longer supported. The low bidder was CDW-G for the Wi-Fi and network equipment at \$494,690.83.

The District will apply for E-Rate funding. If the E-Rate funding is approved the cost will be reduced from \$494,690.83 to \$97,791.77. All equipment purchases and installation are contingent upon E-Rate funding.

BACKGROUND INFORMATION:

The District will coordinate the installation of Wi-Fi and network equipment at school sites. The new equipment is necessary to support teacher devices, student laptops, desktop computers, Chromebooks, and iPads used for on-line CAASPP and ELPAC statewide testing. The new equipment will also support access to web based curriculum and Internet access for students, teachers, and all staff.

HOW DOES THIS ACTIVITY SUPPORT BOARD GOALS?

This activity directly supports Board goal #3 create and sustain inspirational learning environments that are safe, drug-free, and conducive to learning.

ALTERNATIVES/IDENTIFIED OPPOSITION:

None

SPECIFIC FINANCIAL IMPACT (Include Impact on School District Facilities):

The financial impact of \$74,203.53 will be paid by the 2020-21 Information Systems Department Budget.

ORIGINATOR: Garth Gomes, Information Systems Manager
Date: February 13, 2020

Customer Name:
Project Name:
Created On: 1/8/2020
Expires On: 2/7/2020
Created By: Greg Fennell
Email: gregfennell@cdw.com



CDW
One CDW Way
200 N. Milwaukee Ave
Vernon Hills, IL 60061

Line	EDC	Part Number	Description	Service Duration	Lead Time Days	Unit List Price	Qty	Unit Net Price	Extended Net Price
CDU									
< 1 >	4028732	EDU-C3650-48PD-S	Cisco Catalyst 3650 48 Port PoE 2x10G Uplink IP Base for K12	---	28	\$ 10,900.00	16	\$ 4,578.00	\$ 73,248.00
< 1.1 >	Incl.	S3650UK9-166	UNIVERSAL	---	28	\$ -	16	\$ -	\$ -
< 1.2 >	Incl.	PWR-C2-640WAC	640W AC Config 2 Power Supply	---	28	\$ -	16	\$ -	\$ -
< 1.3 >	Incl.	CAB-TA-NA	North America AC Type A Power Cable	---	14	\$ -	16	\$ -	\$ -
< 1.4 >	Incl.	PWR-C2-BLANK	Config 2 Power Supply Blank	---	28	\$ -	16	\$ -	\$ -
< 1.5 >	Incl.	STACK-T2-BLANK	Type 2 Stacking Blank	---	28	\$ -	16	\$ -	\$ -
									EDU-C3650-48PD-S \$ 73,248.00
IPK									
< 2 >	3194613	C3650-STACK-KIT=	Cisco Catalyst 3650 Stack Module Spare	---	28	\$ 1,939.00	5	\$ 853.16	\$ 4,265.80
< 2.1 >	Incl.	STACK-T2-50CM	50CM Type 2 Stacking Cable	---	28	\$ -	5	\$ -	\$ -
< 2.2 >	Incl.	C3650-STACK	Cisco Catalyst 3650 Stack Module	---	28	\$ -	10	\$ -	\$ -
									C3650-STACK-KIT= \$ 4,265.80
IRK									
< 3 >	3979232	AIR-AP3802I-B-K9	802.11ac W2 AP w/CA; 4x4:3; Mod; Int Ant; mSig B Domain	---	28	\$ 1,912.00	66	\$ 753.90	\$ 49,757.40
< 3.1 >	Incl.	AIR-AP-T-RAIL-R	Ceiling Grid Clip for Aironet APs - Recessed Mount (Default)	---	28	\$ -	66	\$ -	\$ -
< 3.2 >	Incl.	AIR-AP-BRACKET-1	802.11 AP Low Profile Mounting Bracket (Default)	---	28	\$ -	66	\$ -	\$ -
< 3.3 >	Incl.	SW3802-CAPWAP-K9	Cisco Aironet 3800 Series CAPWAP Software Image	---	28	\$ -	66	\$ -	\$ -
< 3.4 >	Incl.	AIR3800-DNA-OPTOUT	CISCO DNA SUBSCRIPTION OPTOUT for AIR3800	---	28	\$ -	66	\$ -	\$ -
									AIR-AP3802I-B-K9 \$ 49,757.40
LRK									
< 4 >	2542673	GLC-SX-MMD=	1000BASE-SX SFP transceiver module MMF 850nm DOM	---	14	\$ 518.00	22	\$ 210.00	\$ 4,620.00
									GLC-SX-MMD= \$ 4,620.00
LRK									
< 5 >	2608478	GLC-LH-SMD=	1000BASE-LX/LH SFP transceiver module MMF/SMF 1310nm DOM	---	14	\$ 1,026.00	4	\$ 451.44	\$ 1,805.76
									GLC-LH-SMD= \$ 1,805.76
LRK									
< 6 >	4960462	C9407R-96U-BDL-EDU	Catalyst 9400 Series 7 slot Sup 2xC9400-LC-48U EDU LIC	---	21	\$ 16,400.00	1	\$ 7,216.00	\$ 7,216.00
< 6.1 >	Incl.	C9400-PWR-BLANK	Cisco Catalyst 9400 Series Power Supply Blank Cover	---	21	\$ -	6	\$ -	\$ -
< 6.2 >	Incl.	C9400-S-BLANK	Cisco Catalyst 9400 Series Slot Blank Cover	---	21	\$ -	3	\$ -	\$ -
< 6.3 >	Incl.	S9400UK9-1612	Cisco Catalyst 9400 XE 16.12 UNIVERSAL	---	21	\$ -	1	\$ -	\$ -
< 6.4 >	4727097	C9400-PWR-3200AC	Cisco Catalyst 9400 Series 3200W AC Power Supply	---	21	\$ 2,040.00	2	\$ 897.60	\$ 1,795.20
< 6.5 >	Incl.	CAB-US520-CL9-US	NEMA 5-20 to IEC-CL9 14ft US	---	10	\$ -	2	\$ -	\$ -
< 6.6 >	Incl.	C9400-SUP-1-B	Cisco Catalyst 9400 Series Supervisor-1 Bundle Select Option	---	21	\$ -	1	\$ -	\$ -
< 6.7 >	Incl.	C9400-SUP-1	Cisco Catalyst 9400 Series Supervisor-1 Module	---	35	\$ -	1	\$ -	\$ -
< 6.8 >	Incl.	C9400-SSD-NONE	No SSD Memory Selected	---	21	\$ -	1	\$ -	\$ -
< 6.9 >	Incl.	C9400-LC-48P-B	Cisco Catalyst 9400 Series 2xC9400-LC-48P for Bundle Select	---	21	\$ -	1	\$ -	\$ -
< 6.10 >	Incl.	C9400-LC-48P	Cisco Catalyst 9400 Series 48-Port PoE+ 10/100/1000 (RJ-45)	---	21	\$ -	1	\$ -	\$ -
< 6.11 >	Incl.	C9400-LC-48P	Cisco Catalyst 9400 Series 48-Port PoE+ 10/100/1000 (RJ-45)	---	21	\$ -	1	\$ -	\$ -
< 6.12 >	Incl.	NETWORK-PNP-LIC	Network Plug-n-Play Connect for zero-touch device deployment	---	3	\$ -	1	\$ -	\$ -
< 6.13 >	Incl.	C9400-NW-E	Cisco Catalyst 9400 Network Essential License	---	21	\$ -	1	\$ -	\$ -
< 6.14 >	Incl.	C9400-DNA-E	Cisco Catalyst 9400 DNA Essential Term License	---	21	\$ -	1	\$ -	\$ -
< 6.14.0.1 >	4773322	C9400-DNA-E-3Y	Cisco Catalyst 9400 DNA Essential 3 Year License	---	21	\$ -	1	\$ -	\$ -
< 6.15 >	4831091	C9400-LC-24X5	Cisco Catalyst 9400 Series 24-Port 10 Gigabit Ethernet(SFP+)	36	n/a	\$ 3,670.00	1	\$ 1,614.80	\$ 1,614.80
									C9407R-96U-BDL \$ 21,357.20
LRK									
< 7 >	4028732	EDU-C3650-48PD-S	Cisco Catalyst 3650 48 Port PoE 2x10G Uplink IP Base for K12	---	28	\$ 10,900.00	11	\$ 4,578.00	\$ 50,358.00
< 7.1 >	Incl.	S3650UK9-166	UNIVERSAL	---	28	\$ -	11	\$ -	\$ -
< 7.2 >	Incl.	PWR-C2-640WAC	640W AC Config 2 Power Supply	---	28	\$ -	11	\$ -	\$ -
< 7.3 >	Incl.	CAB-TA-NA	North America AC Type A Power Cable	---	14	\$ -	11	\$ -	\$ -
< 7.4 >	Incl.	PWR-C2-BLANK	Config 2 Power Supply Blank	---	28	\$ -	11	\$ -	\$ -
< 7.5 >	Incl.	STACK-T2-BLANK	Type 2 Stacking Blank	---	28	\$ -	11	\$ -	\$ -
									EDU-C3650-48PD-S \$ 50,358.00
LRK									
< 8 >	3979232	AIR-AP3802I-B-K9	802.11ac W2 AP w/CA; 4x4:3; Mod; Int Ant; mSig B Domain	---	28	\$ 1,912.00	32	\$ 753.90	\$ 24,124.80
< 8.1 >	Incl.	AIR-AP-T-RAIL-R	Ceiling Grid Clip for Aironet APs - Recessed Mount (Default)	---	28	\$ -	32	\$ -	\$ -
< 8.2 >	Incl.	AIR-AP-BRACKET-1	802.11 AP Low Profile Mounting Bracket (Default)	---	28	\$ -	32	\$ -	\$ -
< 8.3 >	Incl.	SW3802-CAPWAP-K9	Cisco Aironet 3800 Series CAPWAP Software Image	---	28	\$ -	32	\$ -	\$ -
< 8.4 >	Incl.	AIR3800-DNA-OPTOUT	CISCO DNA SUBSCRIPTION OPTOUT for AIR3800	---	28	\$ -	32	\$ -	\$ -
									AIR-AP3802I-B-K9 \$ 24,124.80
LRK									
< 9 >	2542673	GLC-SX-MMD=	1000BASE-SX SFP transceiver module MMF 850nm DOM	---	14	\$ 518.00	12	\$ 210.00	\$ 2,520.00
									GLC-SX-MMD= \$ 2,520.00
LRK									
< 10 >	5406108	C9404R-48U-BDL-EDU	Catalyst 9400 Series 4 slot Sup 1xC9400-LC-48U EDU LIC	---	21	\$ 16,400.00	1	\$ 7,216.00	\$ 7,216.00
< 10.1 >	Incl.	C9400-PWR-BLANK	Cisco Catalyst 9400 Series Power Supply Blank Cover	---	21	\$ -	2	\$ -	\$ -
< 10.2 >	Incl.	C9400-S-BLANK	Cisco Catalyst 9400 Series Slot Blank Cover	---	21	\$ -	1	\$ -	\$ -
< 10.3 >	Incl.	C9400-NW-E	Cisco Catalyst 9400 Network Essential License	---	21	\$ -	1	\$ -	\$ -
< 10.4 >	Incl.	S9400UK9-1612	Cisco Catalyst 9400 XE 16.12 UNIVERSAL	---	21	\$ -	1	\$ -	\$ -
< 10.5 >	4727097	C9400-PWR-3200AC	Cisco Catalyst 9400 Series 3200W AC Power Supply	---	21	\$ 2,040.00	2	\$ 897.60	\$ 1,795.20
< 10.6 >	Incl.	CAB-US520-CL9-US	NEMA 5-20 to IEC-CL9 14ft US	---	10	\$ -	2	\$ -	\$ -
< 10.7 >	Incl.	C9400-DNA-E	Cisco Catalyst 9400 DNA Essential Term License	---	21	\$ -	1	\$ -	\$ -
< 10.7.0.1 >	4773322	C9400-DNA-E-3Y	Cisco Catalyst 9400 DNA Essential 3 Year License	36	n/a	\$ 3,670.00	1	\$ 1,614.80	\$ 1,614.80
< 10.8 >	Incl.	C9400-SUP-1-B	Cisco Catalyst 9400 Series Supervisor-1 Bundle Select Option	---	21	\$ -	1	\$ -	\$ -
< 10.9 >	Incl.	C9400-SUP-1	Cisco Catalyst 9400 Series Supervisor-1 Module	---	35	\$ -	1	\$ -	\$ -
< 10.10 >	Incl.	C9400-SSD-NONE	No SSD Memory Selected	---	21	\$ -	1	\$ -	\$ -
< 10.11 >	Incl.	C9400-LC-48P-B1	Cisco Catalyst 9400 Series 1xC9400-LC-48P for Bundle Select	---	21	\$ -	1	\$ -	\$ -

< 10.12 >	Incl.	C9400-LC-48P	Cisco Catalyst 9400 Series 48-Port POE+ 10/100/1000 (RJ-45)	---	21	\$		1	\$	-	\$	
< 10.13 >	Incl.	4831091	C9400-LC-24XS	Cisco Catalyst 9400 Series 24-Port 10 Gigabit Ethernet(SFP+)	---	21	\$	24,480.00	1	\$	10,771.20	\$ 10,771.20
< 10.14 >	Incl.	NETWORK-PNP-LIC	Network Plug-n-Play Connect for zero-touch device deployment	---	3	\$		1	\$	-	\$	
C9404R-48U-BDL-												\$ 21,397.20
L6E												
< 11 >	4023732	EDU-C3650-48PD-S	Cisco Catalyst 3650 48 Port PoE 2x10G Uplink IP Base for K12	---	28	\$	10,900.00	10	\$	4,578.00	\$	45,780.00
< 11.1 >	Incl.	S3650UK9-166	UNIVERSAL	---	28	\$	-	10	\$	-	\$	
< 11.2 >	Incl.	PWR-C2-640WAC	640W AC Config 2 Power Supply	---	28	\$	-	10	\$	-	\$	
< 11.3 >	Incl.	CAB-TA-NA	North America AC Type A Power Cable	---	14	\$	-	10	\$	-	\$	
< 11.4 >	Incl.	PWR-C2-BLANK	Config 2 Power Supply Blank	---	28	\$	-	10	\$	-	\$	
< 11.5 >	Incl.	STACK-T2-BLANK	Type 2 Stacking Blank	---	28	\$	-	10	\$	-	\$	
EDU-C3650-48PD												\$ 45,780.00
L6L												
< 12 >	3979232	AIR-AP3802I-B-K9	802.11ac W2 AP w/CA; 4x4:3; Mod; Int Ant; mGig 8 Domain	---	28	\$	1,912.00	38	\$	753.90	\$	28,648.20
< 12.1 >	Incl.	AIR-AP-T-RAIL-R	Ceiling Grid Clip for Arlonet APs - Recessed Mount (Default)	---	28	\$	-	38	\$	-	\$	
< 12.2 >	Incl.	AIR-AP-BRACKET-1	802.11 AP Low Profile Mounting Bracket (Default)	---	28	\$	-	38	\$	-	\$	
< 12.3 >	Incl.	SW3802-CAPWAP-K9	Cisco Arlonet 3800 Series CAPWAP Software Image	---	28	\$	-	38	\$	-	\$	
< 12.4 >	Incl.	AIR3800-DNA-OPTOUT	CISCO DNA SUBSCRIPTION OPTOUT for AIR3800	---	28	\$	-	38	\$	-	\$	
AIR-AP3802I-B-K9												\$ 28,648.20
L8E												
< 13 >	5406108	C9404R-48U-BDL-EDU	Catalyst 9400 Series 4 slot Sup 1xC9400-LC-48U EDU LIC	---	21	\$	16,400.00	1	\$	7,216.00	\$	7,216.00
< 13.1 >	Incl.	C9400-PWR-BLANK	Cisco Catalyst 9400 Series Power Supply Blank Cover	---	21	\$	-	2	\$	-	\$	
< 13.2 >	Incl.	C9400-S-BLANK	Cisco Catalyst 9400 Series Slot Blank Cover	---	21	\$	-	1	\$	-	\$	
< 13.3 >	Incl.	C9400-NW-E	Cisco Catalyst 9400 Network Essential License	---	21	\$	-	1	\$	-	\$	
< 13.4 >	Incl.	S9400UK9-1612	Cisco Catalyst 9400 XE 16.12 UNIVERSAL	---	21	\$	-	1	\$	-	\$	
< 13.5 >	4727097	C9400-PWR-3200AC	Cisco Catalyst 9400 Series 3200W AC Power Supply	---	21	\$	2,040.00	2	\$	897.60	\$	1,795.20
< 13.6 >	Incl.	CAB-US520-C19-US	NEMA 5-20 to IEC-C19 14ft US	---	10	\$	-	2	\$	-	\$	
< 13.7 >	Incl.	C9400-DNA-E	Cisco Catalyst 9400 DNA Essential Term License	---	21	\$	-	1	\$	-	\$	
< 13.7.0.1 >	4773322	C9400-DNA-E-3Y	Cisco Catalyst 9400 DNA Essential 3 Year License	36	n/a	\$	3,670.00	1	\$	1,614.80	\$	1,614.80
< 13.8 >	Incl.	C9400-SUP-1-B	Cisco Catalyst 9400 Series Supervisor-1 Bundle Select Optior	---	21	\$	-	1	\$	-	\$	
< 13.9 >	Incl.	C9400-SUP-1	Cisco Catalyst 9400 Series Supervisor 1 Module	---	35	\$	-	1	\$	-	\$	
< 13.10 >	Incl.	C9400-SSD-NONE	No SSD Memory Selected	---	21	\$	-	1	\$	-	\$	
< 13.11 >	Incl.	C9400-LC-48P-B1	Cisco Catalyst 9400 Series 1xC9400-LC-48P for Bundle Select	---	21	\$	-	1	\$	-	\$	
< 13.12 >	Incl.	C9400-LC-48P	Cisco Catalyst 9400 Series 48-Port POE+ 10/100/1000 (RJ-45)	---	21	\$	-	1	\$	-	\$	
< 13.13 >	4831091	C9400-LC-24XS	Cisco Catalyst 9400 Series 24-Port 10 Gigabit Ethernet(SFP+)	---	21	\$	24,480.00	1	\$	10,771.20	\$	10,771.20
< 13.14 >	Incl.	NETWORK-PNP-LIC	Network Plug-n-Play Connect for zero-touch device deployment	---	3	\$	-	1	\$	-	\$	
C9404R-48U-BDL-												\$ 21,397.20
L8E												
< 14 >	4023732	EDU-C3650-48PD-S	Cisco Catalyst 3650 48 Port PoE 2x10G Uplink IP Base for K12	---	28	\$	10,900.00	13	\$	4,578.00	\$	59,514.00
< 14.1 >	Incl.	S3650UK9-166	UNIVERSAL	---	28	\$	-	13	\$	-	\$	
< 14.2 >	Incl.	PWR-C2-640WAC	640W AC Config 2 Power Supply	---	28	\$	-	13	\$	-	\$	
< 14.3 >	Incl.	CAB-TA-NA	North America AC Type A Power Cable	---	14	\$	-	13	\$	-	\$	
< 14.4 >	Incl.	PWR-C2-BLANK	Config 2 Power Supply Blank	---	28	\$	-	13	\$	-	\$	
< 14.5 >	Incl.	STACK-T2-BLANK	Type 2 Stacking Blank	---	28	\$	-	13	\$	-	\$	
EDU-C3650-48PD												\$ 59,514.00
L8L												
< 15 >	3194613	C3650-STACK-KIT=	Cisco Catalyst 3650 Stack Module Spare	---	28	\$	1,939.00	3	\$	853.16	\$	2,559.48
< 15.1 >	Incl.	STACK-T2-50CM	50CM Type 2 Stacking Cable	---	28	\$	-	3	\$	-	\$	
< 15.2 >	Incl.	C3650-STACK	Cisco Catalyst 3650 Stack Module	---	28	\$	-	6	\$	-	\$	
C3650-STACK-KIT=												\$ 2,559.48
L8E												
< 16 >	3979232	AIR-AP3802I-B-K9	802.11ac W2 AP w/CA; 4x4:3; Mod; Int Ant; mGig 8 Domain	---	28	\$	1,912.00	30	\$	753.90	\$	22,617.00
< 16.1 >	Incl.	AIR-AP-T-RAIL-R	Ceiling Grid Clip for Arlonet APs - Recessed Mount (Default)	---	28	\$	-	30	\$	-	\$	
< 16.2 >	Incl.	AIR-AP-BRACKET-1	802.11 AP Low Profile Mounting Bracket (Default)	---	28	\$	-	30	\$	-	\$	
< 16.3 >	Incl.	SW3802-CAPWAP-K9	Cisco Arlonet 3800 Series CAPWAP Software Image	---	28	\$	-	30	\$	-	\$	
< 16.4 >	Incl.	AIR3800-DNA-OPTOUT	CISCO DNA SUBSCRIPTION OPTOUT for AIR3800	---	28	\$	-	30	\$	-	\$	
AIR-AP3802I-B-K9												\$ 22,617.00
L8L												
< 17 >	5406108	C9404R-48U-BDL-EDU	Catalyst 9400 Series 4 slot Sup 1xC9400-LC-48U EDU LIC	---	21	\$	16,400.00	1	\$	7,216.00	\$	7,216.00
< 17.1 >	Incl.	C9400-PWR-BLANK	Cisco Catalyst 9400 Series Power Supply Blank Cover	---	21	\$	-	2	\$	-	\$	
< 17.2 >	Incl.	C9400-S-BLANK	Cisco Catalyst 9400 Series Slot Blank Cover	---	21	\$	-	1	\$	-	\$	
< 17.3 >	Incl.	C9400-NW-E	Cisco Catalyst 9400 Network Essential License	---	21	\$	-	1	\$	-	\$	
< 17.4 >	Incl.	S9400UK9-1612	Cisco Catalyst 9400 XE 16.12 UNIVERSAL	---	21	\$	-	1	\$	-	\$	
< 17.5 >	4727097	C9400-PWR-3200AC	Cisco Catalyst 9400 Series 3200W AC Power Supply	---	21	\$	2,040.00	2	\$	897.60	\$	1,795.20
< 17.6 >	Incl.	CAB-US520-C19-US	NEMA 5-20 to IEC-C19 14ft US	---	10	\$	-	2	\$	-	\$	
< 17.7 >	Incl.	C9400-DNA-E	Cisco Catalyst 9400 DNA Essential Term License	---	21	\$	-	1	\$	-	\$	
< 17.7.0.1 >	4773322	C9400-DNA-E-3Y	Cisco Catalyst 9400 DNA Essential 3 Year License	36	n/a	\$	3,670.00	1	\$	1,614.80	\$	1,614.80
< 17.8 >	Incl.	C9400-SUP-1-B	Cisco Catalyst 9400 Series Supervisor-1 Bundle Select Optior	---	21	\$	-	1	\$	-	\$	
< 17.9 >	Incl.	C9400-SUP-1	Cisco Catalyst 9400 Series Supervisor 1 Module	---	35	\$	-	1	\$	-	\$	
< 17.10 >	Incl.	C9400-SSD-NONE	No SSD Memory Selected	---	21	\$	-	1	\$	-	\$	
< 17.11 >	Incl.	C9400-LC-48P-B1	Cisco Catalyst 9400 Series 1xC9400-LC-48P for Bundle Select	---	21	\$	-	1	\$	-	\$	
< 17.12 >	Incl.	C9400-LC-48P	Cisco Catalyst 9400 Series 48-Port POE+ 10/100/1000 (RJ-45)	---	21	\$	-	1	\$	-	\$	
< 17.13 >	4831091	C9400-LC-24XS	Cisco Catalyst 9400 Series 24-Port 10 Gigabit Ethernet(SFP+)	---	21	\$	24,480.00	1	\$	10,771.20	\$	10,771.20
< 17.14 >	Incl.	NETWORK-PNP-LIC	Network Plug-n-Play Connect for zero-touch device deployment	---	3	\$	-	1	\$	-	\$	
C9404R-48U-BDL-												\$ 21,397.20

Hardware Total \$ 455,407.24
Smartnet Total
Config Services
Tax \$ 39,282.95
Grand Total \$ 494,690.19

The terms and conditions provided on the link below
[CDW Terms and Conditions](#)

Customer Name:
Project Name:
Created On: 1/8/2020
Expires On: 2/7/2020
Created By: Greg Fennell
Email: gfennell@cdw.com



CDW
One CDW Way
200 N. Milwaukee Ave
Vernon Hills, IL 60061

Line	EDC	Part Number	Description	Service Duration	Lead Time Days	Unit List Price	Qty	Unit Net Price	Extended Net Price
EDU-S									
< 1 >	4023732	EDU-C3650-48PD-S	Cisco Catalyst 3650 48 Port PoE 2x10G Uplink IP Base for K12	---	28	\$ 10,900.00	16	\$ 4,578.00	\$ 73,248.00
< 1.1 >	Incl.	S3650UK9-166	UNIVERSAL	---	28	\$ -	16	\$ -	\$ -
< 1.2 >	Incl.	PWR-C2-640WAC	640W AC Config 2 Power Supply	---	28	\$ -	16	\$ -	\$ -
< 1.3 >	Incl.	CAB-TA-NA	North America AC Type A Power Cable	---	14	\$ -	16	\$ -	\$ -
< 1.4 >	Incl.	PWR-C2-BLANK	Config 2 Power Supply Blank	---	28	\$ -	16	\$ -	\$ -
< 1.5 >	Incl.	STACK-T2-BLANK	Type 2 Stacking Blank	---	28	\$ -	16	\$ -	\$ -
									EDU-C3650-48PD-S \$ 73,248.00
< 2 >	8194613	C3650-STACK-KIT=	Cisco Catalyst 3650 Stack Module Spare	---	28	\$ 1,939.00	5	\$ 853.16	\$ 4,265.80
< 2.1 >	Incl.	STACK-T2-50CM	50CM Type 2 Stacking Cable	---	28	\$ -	5	\$ -	\$ -
< 2.2 >	Incl.	C3650-STACK	Cisco Catalyst 3650 Stack Module	---	28	\$ -	10	\$ -	\$ -
									C3650-STACK-KIT= \$ 4,265.80
EDU-S									
< 3 >	3979232	AIR-AP3802I-B-K9	802.11ac W2 AP w/CA; 4x4; 3; Mod; Int Ant; mGig 8 Domain	---	28	\$ 1,912.00	66	\$ 753.90	\$ 49,757.40
< 3.1 >	Incl.	AIR-AP-T-RAIL-R	Ceiling Grid Clip for Aironet APs - Recessed Mount [Default]	---	28	\$ -	66	\$ -	\$ -
< 3.2 >	Incl.	AIR-AP-BRACKET-1	802.11 AP Low Profile Mounting Bracket [Default]	---	28	\$ -	66	\$ -	\$ -
< 3.3 >	Incl.	SW3802-CAPWAP-K9	Cisco Aironet 3800 Series CAPWAP Software Image	---	28	\$ -	66	\$ -	\$ -
< 3.4 >	Incl.	AIR3800-DNA-OPTOUT	CISCO DNA SUBSCRIPTION OPTOUT for AIR3800	---	28	\$ -	66	\$ -	\$ -
									AIR-AP3802I-B-K9 \$ 49,757.40
< 4 >	2542673	GLC-SX-MMD=	100GBASE-SX SFP transceiver module MMF 850nm DOM	---	14	\$ 518.00	27	\$ 210.00	\$ 4,620.00
									GLC-SX-MMD= \$ 4,620.00
< 5 >	2608478	GLC-LH-SMD=	100GBASE-LX/LH SFP transceiver module MMF/SMF 1310nm DOM	---	14	\$ 1,026.00	4	\$ 451.44	\$ 1,805.76
									GLC-LH-SMD= \$ 1,805.76
EDU-S									
< 6 >	4960462	C9407R-96U-BDL-EDU	Catalyst 9400 Series 7 slot Sup 2xC9400-LC-48U EDU LIC	---	21	\$ 16,400.00	1	\$ 7,216.00	\$ 7,216.00
< 6.1 >	Incl.	C9400-PWR-BLANK	Cisco Catalyst 9400 Series Power Supply Blank Cover	---	21	\$ -	6	\$ -	\$ -
< 6.2 >	Incl.	C9400-S-BLANK	Cisco Catalyst 9400 Series Slot Blank Cover	---	21	\$ -	3	\$ -	\$ -
< 6.3 >	Incl.	S9400UK9-1612	Cisco Catalyst 9400 XE 16.12 UNIVERSAL	---	21	\$ -	1	\$ -	\$ -
< 6.4 >	4727097	C9400-PWR-3200AC	Cisco Catalyst 9400 Series 3200W AC Power Supply	---	21	\$ 2,040.00	2	\$ 897.60	\$ 1,795.20
< 6.5 >	Incl.	CAB-US520-C19-US	NEMA 5-20 to IEC-C19 14ft US	---	10	\$ -	2	\$ -	\$ -
< 6.6 >	Incl.	C9400-SUP-1-B	Cisco Catalyst 9400 Series Supervisor-1 Bundle Select Optor	---	21	\$ -	1	\$ -	\$ -
< 6.7 >	Incl.	C9400-SUP-1	Cisco Catalyst 9400 Series Supervisor 1 Module	---	35	\$ -	1	\$ -	\$ -
< 6.8 >	Incl.	C9400-SSD-NONE	No SSD Memory Selected	---	21	\$ -	1	\$ -	\$ -
< 6.9 >	Incl.	C9400-LC-48P-B	Cisco Catalyst 9400 Series 2xC9400-LC-48P for Bundle Select	---	21	\$ -	1	\$ -	\$ -
< 6.10 >	Incl.	C9400-LC-48P	Cisco Catalyst 9400 Series 48-Port POE+ 10/100/1000 [RJ-45]	---	21	\$ -	1	\$ -	\$ -
< 6.11 >	Incl.	C9400-LC-48P	Cisco Catalyst 9400 Series 48-Port POE+ 10/100/1000 [RJ-45]	---	21	\$ -	1	\$ -	\$ -
< 6.12 >	Incl.	NETWORK-PNP-LIC	Network Plug-n-Play Connect for zero-touch device deployment	---	3	\$ -	1	\$ -	\$ -
< 6.13 >	Incl.	C9400-NW-E	Cisco Catalyst 9400 Network Essential License	---	21	\$ -	1	\$ -	\$ -
< 6.14 >	Incl.	C9400-DNA-E	Cisco Catalyst 9400 DNA Essential Term License	---	21	\$ -	1	\$ -	\$ -
< 6.14.0.1 >	4773322	C9400-DNA-E-3Y	Cisco Catalyst 9400 DNA Essential 3 Year License	36	n/a	\$ 3,670.00	1	\$ 1,614.80	\$ 1,614.80
< 6.15 >	4891091	C9400-LC-24XS	Cisco Catalyst 9400 Series 24-Port 10 Gigabit Ethernet(SFP+)	---	21	\$ 24,480.00	1	\$ 10,771.20	\$ 10,771.20
									C9407R-96U-BUN \$ 21,397.20
									Hardware Total \$ 155,094.16
									Smartnet Total
									Config Services
									Taxes \$ 13,429.44
									Grand Total \$ 169,523.60

The terms and conditions provided on the link below
[CDW Terms and Conditions](#)

Customer Name:
Project Name:
Created On: 1/6/2020
Expires On: 2/7/2020
Created By: Greg Fennell
Email: gregfenn@cdwg.com



CDW
One CDW Way
200 N. Milwaukee Ave
Vernon Hills, IL 60061

Line	EDC	Part Number	Description	Service Duration	Lead Time Days	Unit List Price	Qty	Unit Net Price	Extended Net Price
LFE									
< 7 >	4023732	EDU-C3650-48PD-S	Cisco Catalyst 3650 48 Port PoE 2x10G Uplink IP Base for K12	---	28	\$ 10,900.00	11	\$ 4,578.00	\$ 50,358.00
< 7.1 >	Incl.	S3650UK9-166	UNIVERSAL	---	28	\$ -	11	\$ -	\$ -
< 7.2 >	Incl.	PWR-C2-640WAC	640W AC Config 2 Power Supply	---	28	\$ -	11	\$ -	\$ -
< 7.3 >	Incl.	CAB-TA-NA	North America AC Type A Power Cable	---	14	\$ -	11	\$ -	\$ -
< 7.4 >	Incl.	PWR-C2-BLANK	Config 2 Power Supply Blank	---	28	\$ -	11	\$ -	\$ -
< 7.5 >	Incl.	STACK-T2-BLANK	Type 2 Stacking Blank	---	28	\$ -	11	\$ -	\$ -
									EDU-C3650-48PD-S \$ 50,358.00
111									
< 8 >	3979232	AIR-AP3802I-B-K9	802.11ac W2 AP w/CA; 4x4:3; Mod; Int Ant; mGig B Domain	---	28	\$ 1,912.00	32	\$ 758.90	\$ 24,124.80
< 8.1 >	Incl.	AIR-AP-T-RAIL-R	Ceiling Grid Clip for Aironet APs - Recessed Mount (Default)	---	28	\$ -	32	\$ -	\$ -
< 8.2 >	Incl.	AIR-AP-BRACKET-3	802.11 AP Low Profile Mounting Bracket (Default)	---	28	\$ -	32	\$ -	\$ -
< 8.3 >	Incl.	SW3802-CAPWAP-K9	Cisco Aironet 3800 Series CAPWAP Software Image	---	28	\$ -	32	\$ -	\$ -
< 8.4 >	Incl.	AIR3800-DNA-OPTOUT	CISCO DNA SUBSCRIPTION OPTOUT for AIR3800	---	28	\$ -	32	\$ -	\$ -
									AIR-AP3802I-B-K9 \$ 24,124.80
< 9 >	2542673	GLC-SX-MM2=	1000BASE-SX SFP transceiver module MMF 850nm DOM	---	14	\$ 518.00	12	\$ 210.00	\$ 2,520.00
									GLC-SX-MM2= \$ 2,520.00
LFE									
< 10 >	3406108	C9404R-48U-B0L-EDU	Catalyst 9400 Series 4 slot Sup 1xC9400-LC-48U EDU LIC	---	21	\$ 16,400.00	1	\$ 7,216.00	\$ 7,216.00
< 10.1 >	Incl.	C9400-PWR-BLANK	Cisco Catalyst 9400 Series Power Supply Blank Cover	---	21	\$ -	2	\$ -	\$ -
< 10.2 >	Incl.	C9400-S-BLANK	Cisco Catalyst 9400 Series Slot Blank Cover	---	21	\$ -	1	\$ -	\$ -
< 10.3 >	Incl.	C9400-NW-E	Cisco Catalyst 9400 Network Essential License	---	21	\$ -	1	\$ -	\$ -
< 10.4 >	Incl.	S9400UK9-1612	Cisco Catalyst 9400 XE 16.12 UNIVERSAL	---	21	\$ -	1	\$ -	\$ -
< 10.5 >	4727097	C9400-PWR-3200AC	Cisco Catalyst 9400 Series 3200W AC Power Supply	---	21	\$ 2,040.00	2	\$ 897.60	\$ 1,795.20
< 10.6 >	Incl.	CAB-US520-C19-US	NEMA 5-20 to IEC-C19 14ft US	---	10	\$ -	2	\$ -	\$ -
< 10.7 >	Incl.	C9400-DNA-E	Cisco Catalyst 9400 DNA Essential Term License	---	21	\$ -	1	\$ -	\$ -
< 10.7.0.1 >	4773322	C9400-DNA-E-3Y	Cisco Catalyst 9400 DNA Essential 3 Year License	---	21	\$ -	1	\$ -	\$ -
< 10.8 >	Incl.	C9400-SUP-1-B	Cisco Catalyst 9400 Series Supervisor-1 Bundle Select Optior	36	n/a	\$ 3,670.00	1	\$ 1,614.80	\$ 1,614.80
< 10.9 >	Incl.	C9400-SUP-1	Cisco Catalyst 9400 Series Supervisor 1 Module	---	35	\$ -	1	\$ -	\$ -
< 10.10 >	Incl.	C9400-SSD-NONE	No SSD Memory Selected	---	21	\$ -	1	\$ -	\$ -
< 10.11 >	Incl.	C9400-LC-48P-B1	Cisco Catalyst 9400 Series 1xC9400-LC-48P for Bundle Select	---	21	\$ -	1	\$ -	\$ -
< 10.12 >	Incl.	C9400-LC-48P	Cisco Catalyst 9400 Series 48-Port POE+ 10/100/1000 (RU-45)	---	21	\$ -	1	\$ -	\$ -
< 10.13 >	4831091	C9400-LC-24XS	Cisco Catalyst 9400 Series 24-Port 10 Gigabit Ethernet(SFP+)	---	21	\$ 24,480.00	1	\$ 10,771.20	\$ 10,771.20
< 10.14 >	Incl.	NETWORK-PNP-LIC	Network Plug-n-Play Connect for zero-touch device deployment	---	3	\$ -	1	\$ -	\$ -
									C9404R-48U-B0L- \$ 21,397.20
									Hardware Total \$ 98,400.00
									Smartnet Total
									Config Services
									Taxes \$ 8,468.71
									Grand Total \$ 105,868.71

The terms and conditions provided on the link below
[CDW Terms and Conditions](#)

Customer Name:
Project Name:
Created On: 1/8/2020
Expires On: 2/7/2020
Created By: Greg Fennell
Email: gregfennell@cdw.com

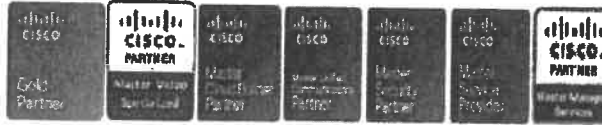


CDW
One CDW Way
200 N. Milwaukee Ave
Vernon Hills, IL 60061

Line	EDC	Part Number	Description	Service Duration	Lead Time Days	Unit List Price	Qty	Unit Net Price	Extended Net Price
LINE									
< 11 >	4023732	EDU-C3650-48PD-S	Cisco Catalyst 3650 48 Port PoE 2x10G Uplink IP Base for K12	---	28	\$ 10,900.00	10	\$ 4,578.00	\$ 45,780.00
< 11.1 >	Incl.	S3650UK9-166	UNIVERSAL	---	28	\$ -	10	\$ -	\$ -
< 11.2 >	Incl.	PWR-C2-640WAC	640W AC Config 2 Power Supply	---	28	\$ -	10	\$ -	\$ -
< 11.3 >	Incl.	CAB-TA-NA	North America AC Type A Power Cable	---	14	\$ -	10	\$ -	\$ -
< 11.4 >	Incl.	PWR-C2-BLANK	Config 2 Power Supply Blank	---	28	\$ -	10	\$ -	\$ -
< 11.5 >	Incl.	STACK-T2-BLANK	Type 2 Stacking Blank	---	28	\$ -	10	\$ -	\$ -
									EDU-C3650-48PD-S \$ 45,780.00
LINE									
< 12 >	3979232	AIR-AP3802I-B-K9	802.11ac W2 AP w/CA; 4x4:3; Mod; Int Ant; mGig 8 Domain	---	28	\$ 1,912.00	38	\$ 753.80	\$ 28,648.20
< 12.1 >	Incl.	AIR-AP-T-RAIL-R	Ceiling Grid Clip for Arlonet APs - Recessed Mount (Default)	---	28	\$ -	38	\$ -	\$ -
< 12.2 >	Incl.	AIR-AP-BRACKET-1	802.11 AP Low Profile Mounting Bracket (Default)	---	28	\$ -	38	\$ -	\$ -
< 12.3 >	Incl.	SW3802-CAPWAP-K9	Cisco Arlonet 3800 Series CAPWAP Software Image	---	28	\$ -	38	\$ -	\$ -
< 12.4 >	Incl.	AIR3800-DNA-OPTOUT	CISCO DNA SUBSCRIPTION OPTOUT for AIR3800	---	28	\$ -	38	\$ -	\$ -
									AIR-AP3802I-B-K9 \$ 28,648.20
LINE									
< 13 >	5406108	C9404R-48U-80L-EDU	Catalyst 9400 Series 4 slot Sup 1xC9400-LC-48U EDU LIC	---	21	\$ 16,400.00	1	\$ 7,216.00	\$ 7,216.00
< 13.1 >	Incl.	C9400-PWR-BLANK	Cisco Catalyst 9400 Series Power Supply Blank Cover	---	21	\$ -	2	\$ -	\$ -
< 13.2 >	Incl.	C9400-S-BLANK	Cisco Catalyst 9400 Series Slot Blank Cover	---	21	\$ -	1	\$ -	\$ -
< 13.3 >	Incl.	C9400-NW-E	Cisco Catalyst 9400 Network Essential License	---	21	\$ -	1	\$ -	\$ -
< 13.4 >	Incl.	S9400UK9-1612	Cisco Catalyst 9400 XE 16.12 UNIVERSAL	---	21	\$ -	1	\$ -	\$ -
< 13.5 >	4727097	C9400-PWR-3200AC	Cisco Catalyst 9400 Series 3200W AC Power Supply	---	21	\$ 2,040.00	2	\$ 897.60	\$ 1,795.20
< 13.6 >	Incl.	CAB-US520-C19-US	NEMA 5-20 to IEC-C19 14ft US	---	10	\$ -	2	\$ -	\$ -
< 13.7 >	Incl.	C9400-DNA-E	Cisco Catalyst 9400 DNA Essential Term License	---	21	\$ -	1	\$ -	\$ -
< 13.7.0.1 4773322		C9400-DNA-E-3Y	Cisco Catalyst 9400 DNA Essential 3 Year License	36	n/a	\$ 3,670.00	1	\$ 1,614.80	\$ 1,614.80
< 13.8 >	Incl.	C9400-SUP-1-B	Cisco Catalyst 9400 Series Supervisor-1 Bundle Select Optior	---	21	\$ -	1	\$ -	\$ -
< 13.9 >	Incl.	C9400-SUP-1	Cisco Catalyst 9400 Series Supervisor 1 Module	---	35	\$ -	1	\$ -	\$ -
< 13.10 >	Incl.	C9400-SSD-NONE	No SSD Memory Selected	---	21	\$ -	1	\$ -	\$ -
< 13.11 >	Incl.	C9400-LC-48P-B1	Cisco Catalyst 9400 Series 1xC9400-LC-48P for Bundle Select	---	21	\$ -	1	\$ -	\$ -
< 13.12 >	Incl.	C9400-LC-48P	Cisco Catalyst 9400 Series 48-Port POE+ 10/100/1000 (RJ-45)	---	21	\$ -	1	\$ -	\$ -
< 13.13 >	4831091	C9400-LC-24XS	Cisco Catalyst 9400 Series 24-Port 10 Gigabit Ethernet(SFP+)	---	21	\$ 24,480.00	1	\$ 10,771.20	\$ 10,771.20
< 13.14 >	Incl.	NETWORK-PNP-LIC	Network Plug-n-Play Connect for zero-touch device deployment	---	3	\$ -	1	\$ -	\$ -
									C9404R-48U BCI - \$ 21,397.26
									Hardware Total \$ 95,825.40
									Smartnet Total
									Config Services
									Taxes \$ 8,243.43
									Grand Total \$ 104,068.83

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CDW
One CDW Way
200 N. Milwaukee Ave
Vernon Hills, IL 60061

Line	EDC	Part Number	Description	Service Duration	Lead Time Days	Unit List Price	Qty	Unit Net Price	Extended Net Price
6311									
< 14 >	4023732	EDU-C3650-48PD-S	Cisco Catalyst 3650 48 Port PoE 2x10G Uplink IP Base for K12	---	28	\$ 10,900.00	13	\$ 4,578.00	\$ 59,514.00
< 14.1 >	Incl.	S3650UK9-166	UNIVERSAL	---	28	\$	13	\$	\$
< 14.2 >	Incl.	PWR-C2-640WAC	640W AC Config 2 Power Supply	---	28	\$	13	\$	\$
< 14.3 >	Incl.	CAB-TA-NA	North America AC Type A Power Cable	---	14	\$	13	\$	\$
< 14.4 >	Incl.	PWR-C2-BLANK	Config 2 Power Supply Blank	---	28	\$	13	\$	\$
< 14.5 >	Incl.	STACK-T2-BLANK	Type 2 Stacking Blank	---	28	\$	13	\$	\$
6312									
< 15 >	3194613	C3650-STACK-KIT=	Cisco Catalyst 3650 Stack Module Spare	---	28	\$ 1,939.00	3	\$ 853.16	\$ 2,559.48
< 15.1 >	Incl.	STACK-T2-50CM	50CM Type 2 Stacking Cable	---	28	\$	3	\$	\$
< 15.2 >	Incl.	C3650-STACK	Cisco Catalyst 3650 Stack Module	---	28	\$	6	\$	\$
6313									
< 16 >	3979232	AIR-AP3802I-B-K9	802.11ac W2 AP w/CA; 4x4:3; Mod; Int Ant; mGig B Domain	---	28	\$ 1,912.00	30	\$ 753.90	\$ 22,617.00
< 16.1 >	Incl.	AIR-AP-T-RAIL-R	Ceiling Grid Clip for Arlonet APs - Recessed Mount (Default)	---	28	\$	30	\$	\$
< 16.2 >	Incl.	AIR-AP-BRACKET-1	802.11 AP Low Profile Mounting Bracket (Default)	---	28	\$	30	\$	\$
< 16.3 >	Incl.	SW3802-CAPWAP-K9	Cisco Arlonet 3800 Series CAPWAP Software Image	---	28	\$	30	\$	\$
< 16.4 >	Incl.	AIR3800-DNA-OPTOUT	CISCO DNA SUBSCRIPTION OPTOUT for AIR3800	---	28	\$	30	\$	\$
6314									
< 17 >	5406108	C9404R-48U-BDL-EDU	Catalyst 9400 Series 4 slot Sup 1xC9400-LC-48U EDU LIC	---	21	\$ 16,400.00	1	\$ 7,216.00	\$ 7,216.00
< 17.1 >	Incl.	C9400-PWR-BLANK	Cisco Catalyst 9400 Series Power Supply Blank Cover	---	21	\$	2	\$	\$
< 17.2 >	Incl.	C9400-S-BLANK	Cisco Catalyst 9400 Series Slot Blank Cover	---	21	\$	1	\$	\$
< 17.3 >	Incl.	C9400-NW-E	Cisco Catalyst 9400 Network Essential License	---	21	\$	1	\$	\$
< 17.4 >	Incl.	S9400UK9-1612	Cisco Catalyst 9400 XE 16.12 UNIVERSAL	---	21	\$	1	\$	\$
< 17.5 >	4727097	C9400-PWR-3200AC	Cisco Catalyst 9400 Series 3200W AC Power Supply	---	21	\$ 2,040.00	2	\$ 897.60	\$ 1,795.20
< 17.6 >	Incl.	CAB-US520-C19-US	NEMA 5-20 to IEC-C19 14ft US	---	10	\$	2	\$	\$
< 17.7 >	Incl.	C9400-DNA-E	Cisco Catalyst 9400 DNA Essential Term License	---	21	\$	1	\$	\$
< 17.7.0.1 4773922		C9400-DNA-E-3Y	Cisco Catalyst 9400 DNA Essential 3 Year License	36	n/a	\$ 3,670.00	1	\$ 1,614.80	\$ 1,614.80
< 17.8 >	Incl.	C9400-SUP-1-B	Cisco Catalyst 9400 Series Supervisor-1 Bundle Select Option	---	21	\$	1	\$	\$
< 17.9 >	Incl.	C9400-SUP-1	Cisco Catalyst 9400 Series Supervisor 1 Module	---	35	\$	1	\$	\$
< 17.10 >	Incl.	C9400-SSD-NONE	No SSD Memory Selected	---	21	\$	1	\$	\$
< 17.11 >	Incl.	C9400-LC-48P-B1	Cisco Catalyst 9400 Series 1xC9400-LC-48P for Bundle Select	---	21	\$	1	\$	\$
< 17.12 >	Incl.	C9400-LC-48P	Cisco Catalyst 9400 Series 48-Port POE+ 10/100/1000 (RJ-45)	---	21	\$	1	\$	\$
< 17.13 >	4831091	C9400-LC-24XS	Cisco Catalyst 9400 Series 24-Port 10 Gigabit Ethernet(SFP+)	---	21	\$ 24,480.00	1	\$ 10,771.20	\$ 10,771.20
< 17.14 >	Incl.	NETWORK-PNP-LIC	Network Plug-n-Play Connect for zero-touch device deployment	---	3	\$	1	\$	\$
6315									
									C9404R 48U BDL \$ 71,397.70
									Hardware Total \$ 106,087.68
									Smartnet Total
									Config Services
									Taxes \$ 9,141.38
									Grand Total \$ 115,229.06

The terms and conditions provided on the link below
[CDW Terms and Conditions](#)

Board Reference Material

SUBJECT TITLE: Loftin Stadium: Installation of New Power to Pump House Project

REQUESTED ACTION: Approve

Action X Discussion/Information

RECOMMENDATION:

It is recommended the Board approve the low bid from Best Electric for the Loftin Stadium Installation of New Power to Pump House Project and authorize the Superintendent or Designee to sign contract documents and issue the Notice to Proceed.

BACKGROUND INFORMATION:

The bid process for the Loftin Stadium Installation of New Power to Pump House Project is complete and the bid results are as follows:

<u>Contractor</u>	<u>Bid Amount</u>
Best Electric	\$198,154.00

HOW DOES THIS ACTIVITY SUPPORT BOARD GOALS?

This is an operational activity and does not directly support a specific Board goal.

ALTERNATIVES/IDENTIFIED OPPOSITION:

None

SPECIFIC FINANCIAL IMPACT:(Include Impact on School District Facilities):

Paid from the School Facilities Fund #35.

ORIGINATOR: Thomas Worthy – Director of Facilities, Operations and Transportation
Date: February 13, 2020

Board Reference Material

SUBJECT TITLE: Los Banos Junior High School Roof Bid

REQUESTED ACTION: Approve

Action X Discussion/Information

RECOMMENDATION:

It is recommended the Board approve the low bid from Advanced Roofing for the Roof Replacement of the Multipurpose Room and Gym Roof(s) of Los Banos Junior High School and authorize the Superintendent or Designee to sign contract documents and issue the Notice to Proceed.

BACKGROUND INFORMATION:

The bid process for the Roof Replacement of the Los Baños Junior High School Multipurpose Room and Gym Roof(s) Project is complete and the bid results are as follows:

<u>Contractor</u>	<u>Bid Amount</u>
Advanced Roofing	\$57,498.00
Pacific Valley Roofing	\$69,727.00

HOW DOES THIS ACTIVITY SUPPORT BOARD GOALS?

This is an operational activity and does not directly support a specific Board goal.

ALTERNATIVES/IDENTIFIED OPPOSITION:

None

SPECIFIC FINANCIAL IMPACT:(Include Impact on School District Facilities):

Paid from the Maintenance Special Projects Fund.

ORIGINATOR: Thomas Worthy – Director of Facilities, Operations and Transportation
Date: February 13, 2020

Board Reference Material

SUBJECT TITLE: **CSBA Delegate Assembly Election**

REQUESTED ACTION: Cast vote

Action X

Discussion/Information

RECOMMENDATION:

It is recommended the Board cast its vote for a representative to the California School Boards' Association Delegate Assembly.

BACKGROUND INFORMATION:

There is one vacancy and one incumbent candidate running for the position to the CSBA Delegate Assembly, Subregion 8-D, for Merced County. The Board may cast a vote for the incumbent or make use of the write-in provision if they choose. A biographical sketch is included for the candidate.

HOW DOES THIS ACTIVITY SUPPORT BOARD GOALS?

This is an operational activity and does not support a specific board goal.

ALTERNATIVES/IDENTIFIED OPPOSITION:

None.

SPECIFIC FINANCIAL IMPACT:

None.

ORIGINATOR: Mark Marshall, Ed.D., Superintendent
Dated: February 13, 2020

REQUIRES BOARD ACTION

This completed **ORIGINAL** Ballot must be **SIGNED** by the Superintendent or Board Clerk and returned in the enclosed envelope postmarked by the U.S. post office no later than **MONDAY, MARCH 16, 2020**. Only ONE Ballot per Board. Be sure to mark your vote "X" in the box.

A PARTIAL, UNSIGNED, PHOTOCOPIED, OR LATE BALLOT WILL NOT BE VALID.

OFFICIAL 2020 DELEGATE ASSEMBLY BALLOT
SUBREGION 8-D
(Merced County)

(Vote for no more than 1 candidate)

Delegates will serve two-year terms beginning April 1, 2020 – March 31, 2022

**denotes incumbent*

☐

Miguel Lopez (Merced City ESD)

Provision for Write-in Candidate Name

School District

Signature of Superintendent or Board Clerk

Title

School District

Date of Board Action

See reverse side for a current list of all Delegates in your Region.

REGION 8 – 14 Delegates (12 elected/2 appointed◆)

Director: Matthew Balzarini (Lammersville Joint USD)

Below are the current Delegates and their terms (as of January 31, 2020).

Subregion 8-A (San Joaquin)

Kathleen Garcia (Stockton USD)◆, appointed term expires 2021

Kathy Howe (Manteca USD), term expires 2020

Cecilia Mendez (Stockton USD)◆, appointed term expires 2020

George Neely (Lodi USD), term expires 2021

Christopher (Kit) Oase (Ripon USD), term expires 2021

Stephen Schluer (Manteca USD), term expires 2020

Jenny Van De Pol (Lincoln USD), term expires 2020

Subregion 8-B (Amador, Calaveras, Tuolumne)

Sherri Reusche (Calaveras USD, term expires 2021)

Subregion 8-C (Stanislaus)

Faye Lane (Ceres USD), term expires 2020

Cynthia (Cindi) Lindsey (Sylvan Union ESD), term expires 2021

Paul Wallace (Neman-Crows Landing USD), term expires 2021

Subregion 8-D (Merced)

Adam Cox (Merced City ESD), term expires 2021

Vacant, term expires 2020

County Delegate:

Juliana Feriani (Tuolumne COE), term expires 2020

Counties

San Joaquin (Subregion A)

Amador, Calaveras, Tuolumne (Subregion B)

Stanislaus (Subregion C)

Merced (Subregion D)

LOS BANOS UNIFIED SCHOOL DISTRICT
MINUTES OF THE REGULAR MEETING
OF THE BOARD OF EDUCATION
January 9, 2020

City Hall
Council Chamber

Mr. Parreira called the meeting to order at 5:30 P.M.	Call to Order
PRESENT: Ms. Benton, Mr. Castro, Mr. Martinez, Mr. Munoz, Mr. Parreira, Ms. Rodriguez, Ms. Smith. ABSENT: None	Roll Call
Eric Hall and Sandy Hannah from Eric Hall & Associates presented the Draft Facility Master Plan that was developed for the District.	Study Session
A closed session was held at 6:00 P.M. for: A Parental Request for Early Graduation for a Crossroads Alternative Education Student #4174249140 (Action). Conference with Labor Negotiator (Section 54957.6) Agency Negotiators: Tammie Calzadillas, Amer Iqbal, Mark Marshall, Paula Mastrangelo, and C. Sean Richey. Employee Organization: LBTA/CSEA (No action). Public Employee: Discipline/Dismissal/Release/Reassignment (Section 54957) (No action).	Closed Session
The audience was led in the Pledge of Allegiance by Deo Brasil, Principal of Los Banos Junior High.	Pledge of Allegiance
There was one correction to the agenda. The back up to Item B (page 27) on the Consent Calendar, Classified Staffing Report was incorrect. The correct copy was provided to the Board and Copies were available to the public. On a motion by Member Smith seconded by Member Benton, Trustees approved the agenda as corrected. Ayes: Benton, Castro, Martinez, Munoz, Parreira, Rodriguez, Smith. Noes: 0; Absent: 0. Motion carried.	Approval of Agenda
No one from the Public came forward to speak.	Public Forum
Los Banos High School Student Representative, Lizbeth Ku reported on the many activities at Los Banos and Pacheco High Schools.	Student Report
No Report	CSEA Report
No Report	LBTA Report
Dr. Marshall reported on the Loftin demolition project and that they were saving the planters with WUHS stamped in front. He said that they were getting ready to start the construction on the shade structures at Creekside Junior High and Lorena Falasco Elementary. He showed the draft copies of the newsletter that will be sent out soon. He stated that he is looking forward to the rest of the school year. He finished his report thanking the School Resource Officers and Los Banos Police Department in honor of National Law Enforcement Appreciation Day.	Superintendent's Report:

Tom Worthy gave an update the various projects that were in progress or being wrapped up soon. San Luis High is in the final phase of the project. They are just completing the punch list. The alarm project at WUES is also in the punch list phase. The Loftin demolition is going well and they are slated to be done on time. Jim Womack, Project Inspector spoke about the construction progress of Grasslands Elementary. They are working on the curbs and gutters and waiting on PGE so that they can get power to the buildings.	Facilities Report
Ray Martinez welcomed everyone and wished those in attendance a happy New Year. He reminded everyone to keep students in mind when decisions are being made. Luis Castro had no report. Marlene Smith had no report. Margaret Benton had no report. Anahi wish everyone a happy New Year. Gary Munoz had no report. Anthony Parreira had no report.	Trustee Reports
After a brief presentation from Jeanette L. Garcia from the auditing firm of the same name, the Board Facilities Committee recommended to accept the Audit Report. Ayes: Benton, Castro, Martinez, Munoz, Parreira, Rodriguez, Smith. Noes: 0; Absent: 0. Motion carried.	2018-19 Audit Report
Nancy Velador, District EL Coordinator and DELAC parent representatives gave a report on the Reclassification Forms and new ELPAC Criteria.	DELAC Report
On a motion by Member Martinez, seconded by Member Rodriguez, Trustees approved the Purchase and Sale Agreement for property bounded by M Street and Pacheco Blvd as a future parking space of Henry Miller Elementary School and FOT department. Ayes: Benton, Castro, Martinez, Munoz, Parreira, Rodriguez, Smith. Noes: 0; Absent: 0. Motion carried.	Purchase of Real Property
Mr. Parreira opened a public hearing on the initial bargaining proposal of the California School Employees Association (CSEA) at 7:26 P.M., no one came forward and the public hearing was closed at 7:26 P.M. On motion by Member Munoz, seconded by Member Smith, Trustees adopted the proposal: Ayes: Benton, Castro, Martinez, Munoz, Parreira, Rodriguez, Smith. Noes: 0; Absent: 0. Motion carried.	Initial Bargaining Proposal CSEA
Mr. Parreira opened a public hearing on the initial bargaining proposal of the Los Banos Unified School District (LBUSD) to the California School Employees Association (CSEA) at 7:27 P.M., no one came forward and the public hearing was closed at 7:27 P.M. On motion by Member Benton, seconded by Member Smith, Trustees adopted the proposal: Ayes: Benton, Castro, Martinez, Munoz, Parreira, Rodriguez, Smith. Noes: 0; Absent: 0. Motion carried.	Initial Bargaining Proposal LBUSD
On motion by Member Smith seconded by Member Martinez, Trustees declared its intent to adopt the 2020-21 school calendar for San Luis High School and Cross Roads with an anticipated adoption at the February 13, 2020 Regular Board meeting. Ayes: Benton, Castro, Martinez, Munoz, Parreira, Rodriguez, Smith. Noes: 0; Absent: 0. Motion carried.	2020-21 SLHS Cross Roads Calendars (First Read)

On motion by Member Rodriguez, seconded by Member Benton, Trustees approved the Consent Calendar as corrected. Ayes: Benton, Castro, Martinez, Munoz, Parreira, Rodriguez, Smith. Noes: 0; Absent: 0. Motion carried.	CONSENT CALENDAR
Trustees approved minutes of the: Special Meeting held on December 2, 2019, the Special Meeting held on December 9, 2019, the Regular Meeting held on December 12, 2019, and the Special Organizational Meeting held on December 16, 2019.	Minutes
Certificated Report: Appointments: DeGrace, Zachary – Social Science Teacher, Pacheco High School – effective 12/13/2019; Abandoned Position: Sanchez, Yvette – ELD Teacher, Los Banos Junior High School – effective 12/13/2019; Resigned: None; Extra Duty Appointments: Ramirez, Christopher – Asst. Wrestling Coach – LBHS, De Alba, Sergio– Pentathlon Coach – RME.	Personnel Actions
Classified Report: New Hires: Alfaro, Viviann – LBHS, Paraprofessional (6.0 Hrs); Appointments: None; Promotional: Incaprera, Amparo – LFE, Library Media Specialist; Retired: Frost, Laura – TR, Bus Driver – Effective 12/6/2019; Termination: None; Resigned: Parra, Shavon – VE, Paraprofessional – Effective 1/13/2020; Leave of Absence: Preciado, Susan – 39 Month Rehire – Effective 12/18/2019.	
The monthly Fiscal Report was submitted for Board information.	Fiscal Report
Trustees approved the 2019-20 Budget Calendar.	2019-20 Budget Calendar
Trustees approved the October/December Williams Complaint Summary.	Williams Complaint Summary
Trustees adopted the 2020-21 school calendar.	2020-21 School Calendars (Second Read)
Trustees adopted the following courses: <i>Books to Movies and AP Physics</i> .	Course Adoptions (Second Read)
Trustees adopted the course title change from <i>Native Speakers 1-2</i> to <i>Native Speakers 2</i> .	Course Title Change (Second Read)
Trustees approved the 2018-19 SARC reports.	School Accountability Report Cards
Trustees approved the Amendment to the Citizens Oversight Committee By-Laws changing the day and times of the meetings.	Citizens Oversight Committee By- Laws

Trustees approved the donations to the LBUSD Scholarship Fund for 2019 and to RME for \$500.00 from Fidelity Charitable Donor Advised Grants.

Donations

The annual Community Facilities District (CFD) #2 report was provided.

CFD #2 Report

Trustees approved the following Agreements: Goodfellow Occupational Therapy, Independent Evaluation; Madera County Superintendent of Schools, Medi-Cal Billing; Jake Randall, M.S., Independent Evaluation; Western Governors University, Supervised Internship Program; Fresno Pacific University, Supervised Internship Program; MCOE Special Ed Classroom land lease at RME.

Agreements/
Contracts

Trustees approved the following overnight/out-of-state travel: Staff Out of State Travel: CE 10 teachers to attend the Professional Learning Institute, Las Vegas NV, June 8-11, 2020; WUES 8 teachers to attend the Professional Learning Institute, Las Vegas NV, June 8-11, 2020.

Overnight/ Out
of State Travel

Trustees approved the warrants for payment.

Warrants

On a motion by Member Martinez and seconded by Member Benton, Trustees approved the Parental Request for Early Graduation for a Crossroads Alternative Education Student #4174249140. Ayes: Benton, Castro, Martinez, Munoz, Parreira, Rodriguez, Smith. Noes: 0; Absent: 0. Motion carried.

Reporting Closed
Session

There were no future agenda items or discussion items.

Future Agenda/
Discussion Items

The meeting was adjourned by Mr. Parreira at 7:31 P.M.

Adjournment

SECRETARY

LOS BANOS UNIFIED SCHOOL DISTRICT

DIVISION OF HUMAN RESOURCES

REPORT OF CERTIFICATED EMPLOYMENT FOR BOARD APPROVAL – February 13, 2020

Tammie Calzadillas Ed.D, Assistant Superintendent

APPOINTMENT:

Mendez, Abril – Speech Pathologist, District Wide – effective 2/3/2020
Taylor, Alisha – Temporary English Teacher, Los Banos Junior High – 2/3/2020

RESIGNED

Weathers, Shelly – Inclusion Specialist, Los Banos High – effective 6/30/2020
Taylor, Paulina – English Teacher, Creekside Junior High – effective 12/20/2019
Grant, Chelsea – Kindergarten Teacher, Miano Elementary – effective 6/30/2020

RETIRED

Lewis, Patty – Transition Adult Program/SDC, Los Banos High – effective 6/30/2020
Davies, Jamie – Physical Education Teacher – Los Banos Junior High – effective 6/30/2020
McColloch, Lori – ISI Teacher, Los Banos Elementary – effective 6/30/2020
Betham, Sandra – Social Science Teacher – Pacheco High – effective 6/30/2020
Valadao, Dayna – ISI Teacher, Westside Elementary – effective 6/30/2020
Betham, John – Physical Education Teacher, Pacheco High – effective 6/30/2020
Head, Linda – Social Science Teacher, Los Banos High – effective 6/30/2020
McBride, Woody – 5th Grade Teacher, Los Banos Elementary – effective 6/30/2020

EXTRA DUTY

APPOINTMENTS:

Brandon Duke – Asst. Baseball Coach, 8th Grade – CJHS; Alay Vue – Asst. Soccer Coach, Girls – CJHS; James Tomasetti – Head JV Softball Coach – PHS; Manuel Zorra – FROSH Softball Coach – LBHS; Daniel Maldonado – Head FROSH Softball Coach – PHS; Noah Jones – Asst. Track Coach – LBHS; Michael Wilson – Asst. Varsity Baseball Coach – LBHS; Lynn Barcellos – Varsity Tennis Coach, Boys – LBHS; Brittne Cooksey – Asst. Track Coach – PHS; David Cardoza – Asst. Varsity Softball Coach – LBHS; Gary Caropreso – Head Varsity Softball Coach – LBHS; David Curry – Asst. Track Coach – PHS; Jalen Bourbon – Asst. Baseball Coach-7th Grade – CJHS; Laura Barger – Head Varsity Track Coach – PHS; Cassandra Voeckler – Head Varsity Volleyball Coach - Boys – PHS; Earnest Willhite – Asst. Track Coach – LBHS; Barbara Mello – Asst. Softball Coach, 8th Grade – LBJHS; Ronnie Barton – Head JV Softball Coach – LBHS; Shellbey Cotta – Asst. Track Coach – LBHS; Tracey Alvarez – Head JV Volleyball Coach, Boys – LBHS; Sarah Orozco – FROSH Softball Coach – LBHS; Juan Sandoval-Tobias – Head Varsity Soccer Coach – PHS; Dustin Caropresso – Asst. Varsity Softball Coach – LBHS; Ruben Reyes – Head JV Volleyball Coach, Boys – PHS; Sandra Baca – Head 7th Grade Softball Coach – LBJHS; Samantha Jacquez – Asst. Varsity Softball Coach – PHS; Jessie Bellinger – Asst. Wrestling Coach, 8th Grade – LBJHS; Jessie Bellinger – Head Baseball Coach, 8th Grade – LBJHS; Pete Costello – Head Softball Coach, 8th Grade – CJHS; Serryna Gonzalez – Head FROSH Volleyball Coach, Boys – LBHS

LOS BANOS UNIFIED SCHOOL DISTRICT

DIVISION OF HUMAN RESOURCES

REPORT OF CLASSIFIED EMPLOYMENT FOR BOARD APPROVAL – February 13, 2020

Tammie Calzadillas, Assistant Superintendent

New Hires:

Perez, Cecilia – MSE, Paraprofessional (3.75 Hrs)

Appointments:

Valdez, Kathy – GE, Administrative Secretary

Promotional:

Young, Jason – GE, Head Custodian

Retired:

Termination:

Resigned:

Bargas, Anthony – LBJH, Head Custodian – Effective 3/31/2020

McColloch, Katie – LBJH, Behavior Support Assistant – Effective 1/17/2020

Leave of Absence:

Board Reference Material

SUBJECT TITLE: **Monthly Fiscal Report**

REQUESTED ACTION: None—report only

Action_____

Discussion/Information__X__

RECOMMENDATION:

The attached reports are provided for informational purposes only.

BACKGROUND INFORMATION:

- Board Financial Summary Report, General Fund
- Enrollment Graphs
- Developer Fee Collection Report (summary only)

HOW DOES THIS ACTIVITY SUPPORT BOARD GOALS?

This is an operational activity and does not directly support a specific Board goal.

ALTERNATIVES/IDENTIFIED OPPOSITION:

N/A

SPECIFIC FINANCIAL IMPACT (Include Impact on School District Facilities):

N/A

ORIGINATOR: Alejandra Garibay, Director of Fiscal Services
Date: February 13, 2020

UNRESTRICTED/RESTRICTED COMBINED

FUND: 01 GENERAL FUND/COUNTY SSP

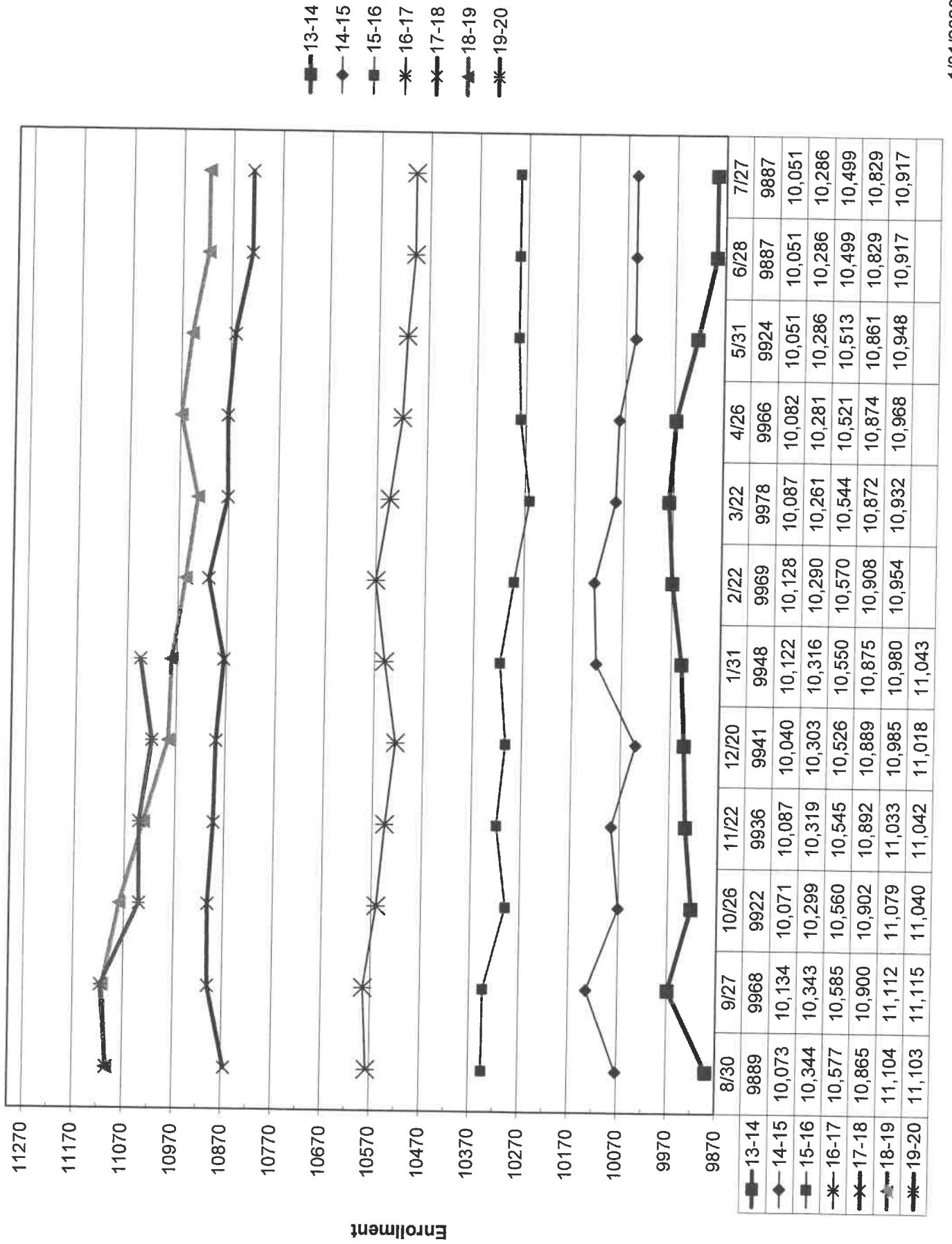
OBJECT NUMBER	DESCRIPTION	ADOPTED BUDGET	BUDGET ADJUSTMENTS	CURRENT BUDGET	INCOME/ EXPENSE	BUDGET BALANCE	BUDGET % USED
REVENUE DETAIL							
REVENUE LIMIT SOURCES :		119,890,095.00	1,692,488.00-	118,197,607.00	66,155,401.65	52,042,205.35	55.97
FEDERAL REVENUES :		6,717,409.00	4,051,793.00	10,809,202.00	4,500,656.71	6,308,545.29	41.63
OTHER STATE REVENUES :		11,795,891.00	831,831.00	12,627,722.00	3,316,791.40	9,310,930.60	26.26
OTHER LOCAL REVENUES :		807,027.00	143,205.00	950,232.00	1,734,820.42	784,588.42-	182.56
* TOTAL YEAR TO DATE REVENUES		* 139,210,422.00 *	3,374,341.00 *	142,584,763.00 *	75,707,670.18 *	66,877,092.82 *	53.09
EXPENDITURE DETAIL							
CERTIFICATED SALARIES :		56,722,733.00	1,900,072.00-	54,822,661.00	31,579,815.89	23,242,845.11	57.60
CLASSIFIED SALARIES :		20,272,185.00	506,956.00	20,779,181.00	11,547,566.82	9,231,614.18	55.57
EMPLOYEE BENEFITS :		41,095,493.00	374,174.00	41,469,667.00	20,064,030.18	21,405,636.82	48.38
BOOKS AND SUPPLIES :		11,422,835.00	5,508,521.17	16,931,356.17	5,571,018.46	11,360,337.71	32.90
SERVICES, OTHER OPER. EXPENSE:		9,110,978.00	2,670,625.00	11,781,603.00	5,587,206.04	6,194,396.96	47.42
CAPITAL OUTLAY :		1,058,000.00	55,098.00	1,113,098.00	241,750.44	871,347.56	21.71
OTHER OUTGOING :		1,730,000.00	293,642.00	2,023,642.00	1,268,507.67	757,134.33	62.58
DIRECT SUPPORT/INDIRECT COSTS:		316,197.00-	85,133.00-	401,330.00-	29,104.36-	372,225.64-	7.25
PRIOR YEAR EXPENDITURE :		757,744.00	223,000.00	980,744.00	801,507.00	179,237.00	81.72
* TOTAL YEAR TO DATE EXPENDITURES		* 141,853,771.00 *	7,646,851.17 *	149,500,622.17 *	76,630,298.14 *	72,870,324.03 *	51.25
OTHER FINANCING SOURCES (USES)							
INTERFUND TRANSFERS - IN :		.00	79,449.00	79,449.00	79,449.09	.09-	100.00
INTERFUND TRANSFERS - OUT :		60,000.00-	79,449.00-	159,449.00-	161,419.22-	1,970.22	101.23
CONTRIB.- RESTRICTED PROGRAMS:		.00	.00	.00	.00	.00	NO BDGT
* TOTAL YEAR TO DATE OTHER FINANCING		* 80,000.00-*	.00 *	80,000.00-*	81,970.13-*	1,970.13 *	102.46

OBJECT NUMBER	DESCRIPTION	BEGINNING BALANCE	YEAR TO DATE ACTIVITY	ENDING BALANCE
FUND RECONCILIATION				
ASSETS AND LIABILITIES :				
9110	CASH IN COUNTY TREASURY	23,588,752.24	2,240,570.95-	21,348,181.29
9130	REVOLVING CASH ACCOUNT	25,200.00	.00	25,200.00
9135	CASH W/ FISCAL AGENT		109.11-	109.11-
9210	ACCOUNTS RECEIVABLE PRIOR YEAR	7,170,254.44	5,893,323.01-	1,276,931.43
9310	DUE FROM OTHER FUNDS	348,972.89	360,620.75-	11,647.86-
9319	DUE FROM OTHER FUNDS - SET UP		72,685.00	72,685.00
9340	OTHER CURRENT ASSETS	2,250.00	2,250.00-	.00
9510	ACCOUNTS PAYABLE CURRENT LIAB	4,400,888.78-	2,685,453.97	1,715,434.81-
9512	PERS PASS THROUGH		147.91-	147.91-
9522	STRS REF EXCESS CONTRIBUTION	1,223.96-	543.91-	1,767.87-
9523	RET 1/3701.2		198,074.67-	198,074.67-
9550	USE TAX LIABILITY	36,150.74-	10,836.95	25,313.79-
9553	REPAY		6,616.38	6,616.38
9554	INSURANCE		948,743.83	948,743.83
9556	MISC DISTRICT VOL-DEDS (1)		16,737.90-	16,737.90-
9557	Refunds of PERS, STRS, SS, MED	.01-	2,319.33-	2,319.34-
9563	STRS TAX DEFERRED REPAYMENT		937.92	937.92
9564	RETIREE LIABILITY	66.75	117,148.61-	117,081.86-
9567	INSURANCE MISCELLANEOUS		106,367.68-	106,367.68-
9610	DUE TO OTHER FUNDS	68,632.82-	68,632.82	.00
9650	UNEARNED (DEFERRED) REVENUE	4,139,708.87-	4,139,708.87	.00
* NET YEAR TO DATE FUND BALANCE	* *	22,488,891.14 *	1,004,598.09-*	21,484,293.05 *
* EXCESS REVENUES/(EXPENDITURES)	* *	22,488,891.14 *	1,004,598.09-*	21,484,293.05 *

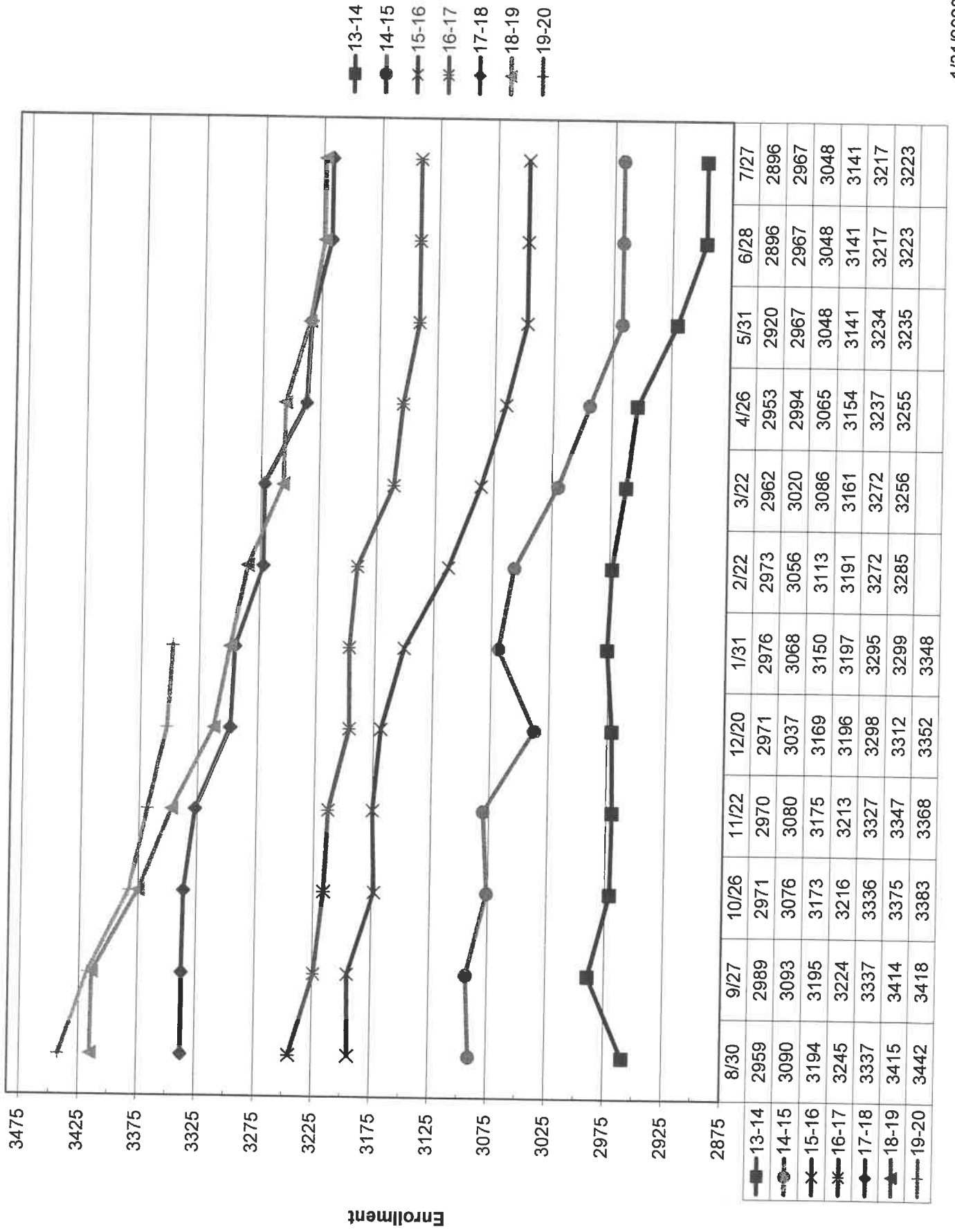
011 Los Banos Unified School Dist. J78519 FINANCIAL STATEMENT FOR PERIOD 07/01/2019-01/31/2020 GLD500 1.00.03 02052020 1040 PAGE 3
Monthly Board Report
UNRESTRICTED/RESTRICTED COMBINED FUND: 01 GENERAL FUND/COUNTY SSF

OBJECT NUMBER	DESCRIPTION	ADOPTED BUDGET	BUDGET ADJUSTMENTS	CURRENT BUDGET	INCOME/ EXPENSE	BUDGET BALANCE	BUDGET % USED
REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE							
A.	REVENUES	139,210,422.00	3,374,341.00	142,584,763.00	75,707,670.18	66,877,092.82	53.09
B.	EXPENDITURES	141,853,771.00	7,646,851.17	149,500,622.17	76,630,298.14	72,870,324.03	51.25
C.	EXCESS REVENUES (EXPENDITURES)	2,643,349.00-	4,272,510.17-	6,915,859.17-	922,627.96-	5,993,231.21-	13.34
D.	OTHER FINANCING SOURCES (USES)	80,000.00-	.00	80,000.00-	81,970.13-	1,970.13	102.46
E.	NET CHANGE IN FUND BALANCE	2,723,349.00-	4,272,510.17-	6,995,859.17-	1,004,598.09-	5,991,261.08-	14.35
F.	FUND BALANCE :						
	BEGINNING BALANCE (9791)	.00	.00	.00	.00	.00	NO BDGT
	AUDIT ADJUSTMENTS (9791)	.00	.00	.00	.00	.00	NO BDGT
	OTHER RESTATEMENTS (9795)	.00	.00	.00	.00	.00	NO BDGT
	ADJUSTED BEGINNING BALANCE	.00	.00	.00	.00	.00	NO BDGT
G.	ENDING BALANCE	2,723,349.00-	4,272,510.17-	6,995,859.17-	1,004,598.09-	5,991,261.08-	14.35

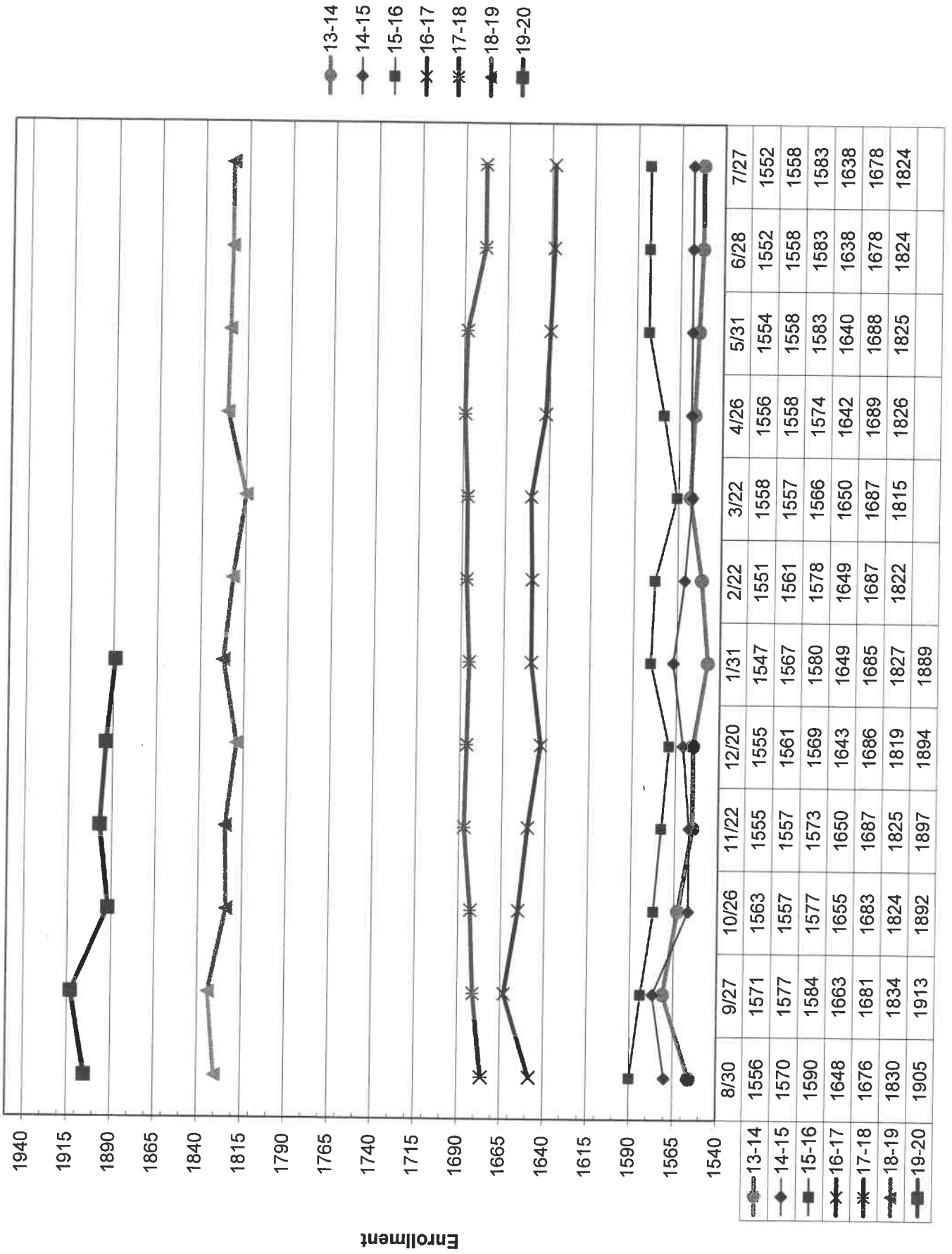
K-12 Enrollment (including SDC) by Month



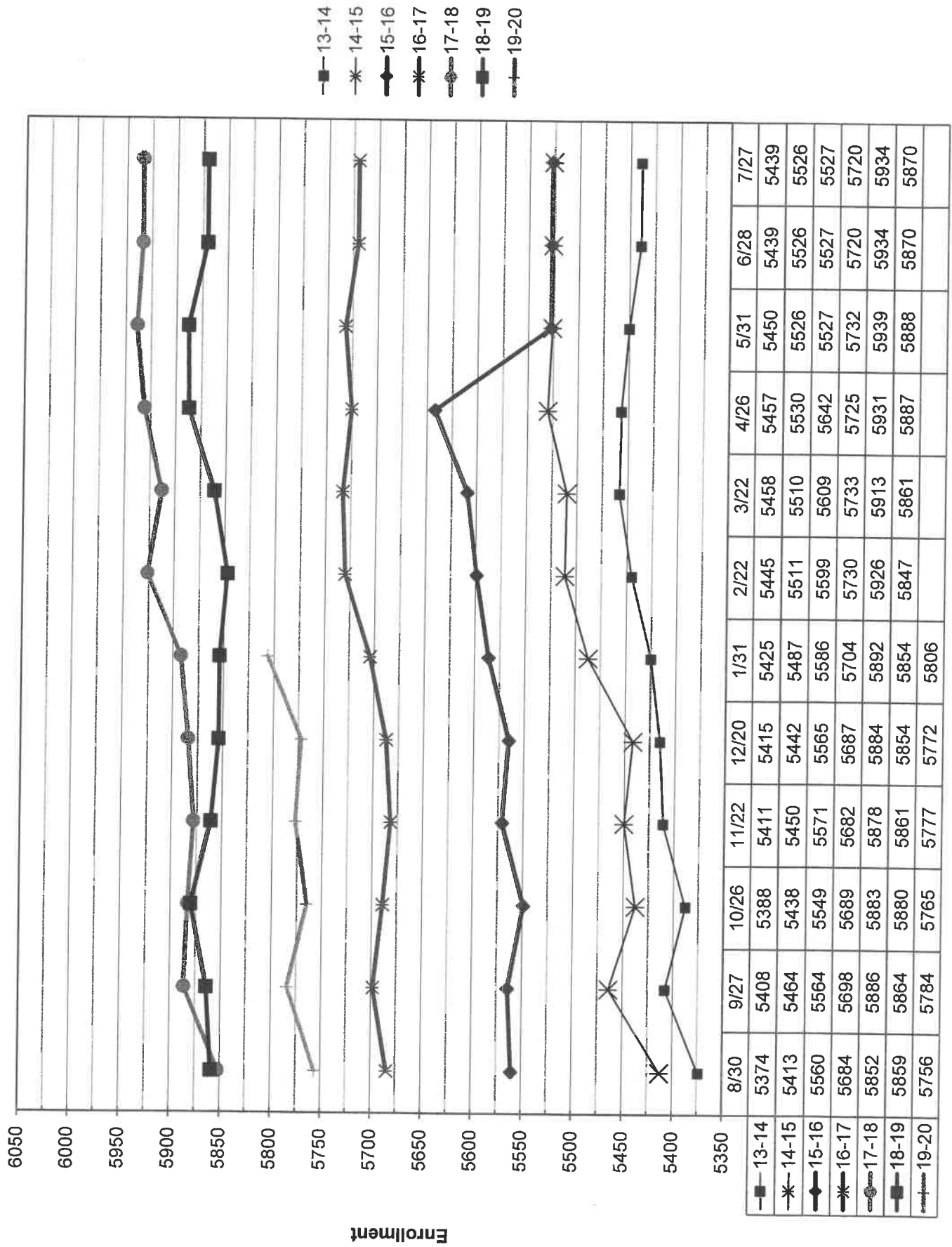
9-12 Enrollment (including SDC)



7-8 Enrollment (including SDC)



K-6 Enrollment (including SDC) by Month



Los Banos Unified School District
2019-2020 Developer Fees

	2015-16	Monthly %	Cumulative %	2016-17	Monthly %	Cumulative %	2017-18	Monthly %	Cumulative %	2018-19	Monthly %	Cumulative %	2019-20	Monthly %	Cumulative %
JUL	\$109,941.25	7.48%	7.48%	\$5,731.20	0.25%	0.25%	\$274,657.79	8.01%	8.01%	\$309,617.57	12.98%	12.98%	\$86,944.18	4.78%	4.78%
AUG	\$105,310.08	7.17%	14.65%	\$26,649.18	1.16%	1.41%	\$208,796.85	6.09%	14.10%	\$281,495.00	11.80%	24.78%	\$283,834.35	15.62%	20.40%
SEP	\$37,320.27	2.54%	17.19%	\$47,479.74	2.07%	3.48%	\$275,404.32	8.03%	22.13%	\$102,499.83	4.30%	29.08%	\$256,596.00	14.12%	34.52%
OCT	\$19,825.11	1.35%	18.54%	\$51,686.41	2.25%	5.74%	\$218,715.47	6.38%	28.50%	\$89,323.29	3.74%	32.82%	\$231,462.65	12.74%	47.26%
NOV	\$28,945.89	1.97%	20.51%	\$186,628.12	8.14%	13.88%	\$197,943.82	5.77%	34.28%	\$289,092.36	11.28%	44.10%	\$699,602.91	38.50%	85.75%
DEC	\$82,174.85	5.59%	26.11%	\$60,503.79	2.64%	16.51%	\$217,111.35	6.33%	40.61%	\$191,497.49	8.03%	52.13%	\$62,214.54	3.42%	89.18%
JAN		0.00%	26.11%	\$365,848.48	15.95%	32.47%	\$635,341.43	18.53%	59.13%	\$132,937.61	5.57%	57.70%	\$196,706.82	10.82%	100.00%
FEB	\$61,428.06	4.18%	30.29%	\$273,114.28	11.91%	44.38%	\$247,502.17	7.22%	66.35%	\$176,908.67	7.42%	65.12%		0.00%	100.00%
MAR	\$111,836.09	7.61%	37.90%	\$185,196.51	7.20%	51.58%	\$66,820.53	1.95%	68.30%	\$155,010.10	6.50%	71.62%		0.00%	100.00%
APR	\$304,266.24	20.71%	58.61%	\$145,515.82	6.35%	57.93%	\$278,641.73	8.12%	76.42%	\$82,214.54	2.61%	74.22%		0.00%	100.00%
MAY	\$436,037.69	29.68%	88.29%	\$787,362.62	34.34%	92.27%	\$549,872.46	16.03%	92.45%	\$447,335.16	18.75%	92.98%		0.00%	100.00%
JUN	\$171,996.03	11.71%	100.00%	\$177,319.04	7.73%	100.00%	\$258,832.61	7.55%	100.00%	\$167,523.95	7.02%	100.00%		0.00%	100.00%
TOTAL	\$1,469,081.56	100.00%		\$2,293,035.19	100.00%		\$3,429,640.53	100.00%		\$2,385,455.57	100.00%		\$4,817,361.45	100.00%	

Board Reference Material

SUBJECT TITLE: Certification of Corrective Actions for Audit Findings

REQUESTED ACTION: Certify Corrective Actions

Action X

Discussion/Information

RECOMMENDATION:

The Board is asked to certify the corrective actions taken by the District to address the 2018-19 audit findings.

BACKGROUND INFORMATION:

Per *Education Code* 41020, the County Superintendent of Schools is responsible for reviewing the audit findings contained in the school district's annual audit. The Board must certify and file the corrective action plan.

HOW DOES THIS ACTIVITY SUPPORT BOARD GOALS?

This is an operational activity and does not directly support a specific Board goal.

ALTERNATIVES/IDENTIFIED OPPOSITION:

None.

SPECIFIC FINANCIAL IMPACT (Include impact on School District Facilities):

ORIGINATOR: Alejandra Garibay Fiscal Services
Date: February 13, 2020

Certification of Corrective Action

Audit Findings and Recommendations for Fiscal Year 2018-19

District Name: Los Banos Unified School District

District Contact Name: Alejandra Garibay

Phone: 209-826-3801 Ext.7022

☒ **2018-19 Certification of Corrective Action**

Certification of Corrective Action is hereby filed by the governing board of the school district.

Clerk/Secretary of the Governing Board

Date of Meeting

☒ **2018-19 Certification of Corrective Action**

The Superintendent certifies that all corrective action(s) specified in the attached page(s) have been reviewed by the school districts Governing Board and assures that corrective procedures have been implemented and will be used in the ensuing years.

District Superintendent

Date

Attach an Audit Finding and Recommendation form for every Audit Finding

**Submit the Certification of Corrective Action form by March 15th
To**

**Cecilia Belmontes, MBA, Director, Financial Services (External)
632 West 13th Street, Merced, CA 95340**

Audit Findings & Recommendations

Fiscal Year 2018-19

District Name: Los Banos Unified School District

☒ **2018-19 Audit Report contained 001 Audit Findings**

Complete one page per Audit Finding and describe specific corrective action used in resolving audit finding. You will need to provide ALL documentation that supports the specific action taken toward resolving the finding; i.e. copies of amended reports, corrective action plans, etc. If audit finding was not resolved, explain specifically why this audit finding was not resolved.

Audit Finding has been

Resolved/Unresolved: Unresolved **Five Digit Code:** 20000 **Page #:** 84

Finding Type: Federal Compliance

Description of Audit Finding

The District maintains an inventory of all equipment with costs of \$500 and over. However, the physical inventory that was performed during the 2018/19 fiscal year included only the additions to the inventory in the last two years. Equipment purchased more than two years ago was not included in the physical count.

The District will hire an outside agency to perform a district-wide physical inventory audit.

CPA's Recommendation

To strengthen internal controls over equipment and to increase reliability of the equipment listing, the physical inventory of equipment should include all equipment items.

Audit finding was resolved as follows: (please attach backup)

of attachments _____

Clerk/Secretary of the Governing Board

Date

Submit the Audit Findings & Recommendations form by March 15th

To

Cecilia Belmontes, MBA, Director, Financial Services (External)

632 West 13th Street, Merced, CA 95340

Board Reference Material

SUBJECT TITLE: Request for Board Approval of Comprehensive Safety Plans

REQUESTED ACTION:

Action X

Discussion/Information _____

RECOMMENDATION:

It is recommended that the Board approve the Comprehensive Safety Plans submitted for review by the schools of the District during the 2019-20 school year.

BACKGROUND INFORMATION:

Board policy 0450, Comprehensive Safety Plan, and Ed Code 32286 and Ed Code 32288, directs the Board to annually review, update and approve each school's Comprehensive Safety Plans by March 1. The Board's approval will ensure compliance with Board policy and state law.

Prior to submitting the plans to the District, each school site council, or School site safety committee, held public meetings inviting feedback from the public and community members.

Each school plan addresses the following areas as required within the Board's policy and by state law:

- Child abuse reporting procedures, Emergency disaster procedures: Evacuation, Lockdown, Bomb threat, Fire, Earthquake
- Adaptations for disabled students,
- Policy pursuant to student discipline offenses,
- Procedures to notify teachers regarding student suspensions,
- Discrimination and harassment policies,
- Procedures for safe entry and exit of school campuses,
- Dress code related to 'gang-related' behavior,
- Safe and Orderly school environment,
- Rules and procedures for school discipline,
- Hate crime reporting procedures,
- Strategies for providing a safe environment,
 - Positive school climate
 - Bullying prevention
 - Curriculum for prevention of violence
 - Parent involvement
 - Prevention of drug and alcohol use per drug-free schools
- Procedures for avoiding hazardous materials,

Each school also submits a plan for conducting safety drills throughout the school year.

Board members are encouraged to view the individual plans to see the thorough planning that school staff has undertaken for the safety of students and staff. Individual plans are available for review at the school sites as well as at the District Office.

HOW DOES THIS ACTIVITY SUPPORT BOARD GOALS?

Goal number 3: Creating and sustaining safe learning and drug free school environments.

ALTERNATIVES/IDENTIFIED OPPOSITION:

None

SPECIFIC FINANCIAL IMPACT (Include Impact on School District Facilities):

None

ORIGINATOR: Dr. Mark Marshall, Superintendent
Date: February 13, 2020

Board Reference Material

SUBJECT TITLE: Federal Program Monitoring (FPM) Procedures Updates (Second Read)

REQUESTED ACTION: Adopt

Action X

Discussion/Information

RECOMMENDATION:

It is recommended the Board adopt the following mandated FPM updates:

Uniform Complaint Procedures (UCP) Policies and Procedures

Uniform Complaint Procedures (UCP) Annual Notice

Williams Complaint Policies and Procedures

BACKGROUND INFORMATION:

During the Federal Program Monitoring process, it was determined that LBUSD needed updated policies and procedures for Uniform Complaint Procedures (UCP) and Williams Complaints. Since the last time these policies and procedures were updated, the State Board of Education adopted new required language for both the UCP and Williams Complaint policies and procedures. These updated documents contain the new required language.

HOW DOES THIS ACTIVITY SUPPORT BOARD GOALS?

This activity is operational in nature, and does support a specific Board Goal.

ALTERNATIVES/IDENTIFIED OPPOSITION:

Mandated FPM policies must be acted upon; optional policies are recommended, but are adopted at the discretion of the Board.

SPECIFIC FINANCIAL IMPACT:

None.

ORIGINATOR: Dr. C. Sean Richey, Chief Academic Officer

DATE: February 13, 2020

Uniform Complaint Procedures (UCP) Policies and Procedures

October 2019

Los Banos Unified School District

1717 South 11th Street

Los Banos, CA 93635

209 – 826 – 3801

losbanosusd.org

Adopted by our Governing Board or authorized designee on February 13, 2020

Uniform Complaint Procedures (UCP)

This document contains rules and instructions about the filing, investigation and resolution of a Uniform Complaint Procedures (UCP) complaint regarding an alleged violation by Los Banos Unified School District of federal or state laws or regulations governing educational programs, including non-compliance with laws relating to pupil fees and our Local Control and Accountability Plan (LCAP).

This document presents information about how we process UCP complaints concerning particular programs or activities that are subject to the UCP.

A UCP complaint is a written and signed statement by a complainant alleging a violation of federal or state laws or regulations, which may include an allegation of unlawful discrimination, harassment, intimidation, bullying or charging pupil fees for participation in an educational activity or non-compliance with the requirements of our LCAP.

A complainant is any individual, including a person's duly authorized representative or an interested third party, public agency, or organization who files a written complaint alleging violation of federal or state laws or regulations, including allegations of unlawful discrimination, harassment, intimidation, bullying and non-compliance with laws relating to pupil fees or non-compliance with the requirements of our LCAP.

If the complainant is unable to put the complaint in writing, due to a disability or illiteracy, we shall assist the complainant in the filing of the complaint.

The Responsibilities of Los Banos Unified School District

We shall have the primary responsibility to ensure compliance with applicable state and federal laws and regulations.

We shall investigate and seek to resolve, in accordance with our UCP process, any complaints alleging failure to comply with applicable state and federal laws and regulations including, but not limited to, allegations of discrimination, harassment, intimidation, or bullying or noncompliance with laws relating to all programs and activities implemented by the Los Banos Unified School District that are subject to the UCP.

The Los Banos Unified School District developed the Uniform Complaint Procedures (UCP) process with policies and procedures adopted by our board.

According to state and federal codes and regulations, the programs and activities subject to the UCP are:

- Accommodations for Pregnant and Parenting Pupils
- Adult Education
- After School Education and Safety
- Agricultural Career Technical Education
- Career Technical and Technical Education; Career Technical; Technical Training (State)
- Career Technical Education (Federal)
- Child Care and Development
- Compensatory Education
- Course Periods without Educational Content
- Education Of Pupils In Foster Care, Pupils Who Are Homeless, Former Juvenile Court Pupils Now Enrolled In A School District, and Pupils Of Military Families
- Every Student Succeeds Act / No Child Left Behind (Titles I–VII)
- Local Control and Accountability Plans (LCAP)
- Migrant Education
- Physical Education Instructional Minutes
- Pupil Fees
- Reasonable Accommodations to a Lactating Pupil
- Regional Occupational Centers and Programs
- School Plans For Student Achievement
- School Safety Plans
- Schoolsite Councils
- State Preschool
- State Preschool Health And Safety Issues In LEAs Exempt From Licensing

The following complaints shall be referred to other agencies for appropriate resolution and are not subject to our UCP process set forth in this document unless these procedures are made applicable by separate interagency agreements:

Allegations of child abuse shall be referred to County Department of Social Services (DSS), Protective Services Division or appropriate law enforcement agency.

Health and safety complaints regarding a Child Development Program shall be referred to Department of Social Services for licensed facilities, and to the appropriate Child Development regional administrator for licensing-exempt facilities.

Employment discrimination, harassment, intimidation or bullying complaints shall be sent to the State Department of Fair Employment and Housing (DFEH).

Allegations of fraud shall be referred to the Legal, Audits and Compliance Branch in the California Department of Education (CDE).

Pupil Fees

A pupil fee is a fee, deposit, or other charge imposed on pupils, or a pupil's parents or guardians, in violation of state codes and constitutional provisions which require educational activities to be provided free of charge to all pupils without regard to their families' ability or willingness to pay fees or request special waivers. Educational activities are those offered by a school, school district, charter school, or county office of education that constitute a fundamental part of education, including, but not limited to, curricular and extracurricular activities.

A pupil fee includes, but is not limited to, all of the following:

A fee charged to a pupil as a condition for registering for school or classes, or as a condition for participation in a class or an extracurricular activity, regardless of whether the class or activity is elective or compulsory, or is for credit.

A security deposit, or other payment, that a pupil is required to make to obtain a lock, locker, book, class apparatus, musical instrument, clothes, or other materials or equipment.

A purchase that a pupil is required to make to obtain materials, supplies, equipment, or clothes associated with an educational activity.

The Local Control Accountability Plan

The LCAP is an important component of the Local Control Funding Formula (LCFF), the revised school finance system that overhauled how California funds its K-12 schools. Under the LCFF we are required to prepare an LCAP, which describes how we intend to meet annual goals for our pupils, with specific activities to address state and local priorities identified pursuant to California *Education Code* (EC) Section 52060(d).

The UCP Annual Notice

We ensure annual dissemination of a written notice of our complaint procedures to all students, employees, parents or guardians of its students, school and district advisory committee members, appropriate private school officials or representatives, and other interested parties that includes information regarding allegations about discrimination, harassment, intimidation, or bullying.

Our UCP Annual Notice shall also include information regarding the requirements of EC Section 49010 through 49013 relating to pupil fees and information regarding the requirements of EC Section 52075 relating to the LCAP.

Our UCP Annual Notice shall be in English and in the primary language, pursuant to section 48985 of the Education Code, or mode of communication of the recipient of the notice.

In order to identify appropriate subjects of state preschool health and safety issues, we also have a notice that is posted in each California state preschool program classroom in each school notifying parents, guardians, pupils, and teachers of (1) the health and safety requirements under Title 5 of the *California Code of Regulations* that apply to California state preschool programs pursuant to HSC section 1596.7925 and (2) where to get a form for a state preschool health and safety issues complaint.

Filing UCP Complaints

When Filing Pupil Fees UCP Complaints

A pupil fees complaint may be filed with the principal of a school or our superintendent or his or her designee.

A pupil fees complaint and/or an LCAP complaint may be filed anonymously if the complaint provides evidence or information leading to evidence to support an allegation of noncompliance.

A pupil fees complaint shall be filed no later than one year from the date the alleged violation occurred.

When Filing State Preschool Health and Safety Issues UCP Complaints

UCP complaints regarding state preschool health and safety issues pursuant to *HSC* section 1596.7925 shall include the following statements:

File with the preschool program administrator or his or her designee.

A state preschool health and safety issues complaint pursuant to *HSC* section 1596.7925 about problems beyond the authority of the preschool program administrator shall be forwarded in a timely manner, but not to exceed 10 working days to the appropriate local educational agency official for resolution.

A state preschool health and safety issues complaint pursuant to *HSC* section 1596.7925 may be filed anonymously. A complainant who identifies himself or herself is entitled to a response if he or she indicates that a response is requested. A complaint form shall include a space to mark to indicate whether a response is requested. If Section 48985 of the *Education Code* is otherwise applicable, the response, if requested, and report shall be written in English and the primary language in which the complaint was filed.

A complaint form for a state preschool health and safety issue pursuant to *HSC* section 1596.7925 shall specify the location for filing a complaint. A complainant may add as much text to explain the complaint as he or she wishes.

When Filing All UCP Complaints

We will provide an opportunity for complainants and/or representatives to present evidence or information.

Refusal by the complainant to provide the investigator with documents or other evidence related to the allegations in the complaint, or to otherwise fail or refuse to cooperate in the investigation or engage in any other obstruction of the investigation, may result in the dismissal of the complaint because of a lack of evidence to support the allegations.

Refusal by the Los Banos Unified School District to provide the investigator with access to records and/or other information related to the allegation in the complaint, or to otherwise fail or refuse to cooperate in the investigation or engage in any other obstruction of the investigation, may result in a finding based on evidence collected that a violation has occurred and may result in the imposition of a remedy in favor of the complainant.

The complaint will be investigated and a written report with a Decision will be issued to the complainant by us within 60 days from the date of the receipt of the complaint, unless the complainant agrees in writing to an extension of time.

This report will contain the following elements:

- i. The findings of fact based on the evidence gathered.
- ii. Conclusion of law.
- iii. Disposition of the complaint.
- iv. The rationale for such a disposition.
- v. Corrective actions, if any are warranted.
- vi. Notice of the complainant's right to appeal our Decision to the CDE.
- vii. Procedures to be followed for initiating an appeal to CDE.

The preschool program administrator or the designee of the district superintendent shall (1) make all reasonable efforts to investigate any problem within his or her authority. Investigations shall begin within 10 days of the receipt of the complaint and (2) remedy a valid complaint within a reasonable time period, but not to exceed 30 working days from the date the complaint was received and report to the complainant the resolution of the complaint within 45 working days of the initial filing. If the preschool program administrator makes this report, he or she shall also report the same information in the same timeframe to the designee of the district superintendent.

UCP Complaint Investigation

The staff member, position, or unit responsible to receive and investigate UCP complaints and ensure our compliance in our agency is :

Name or title: Dr. Sean Richey

Unit or office: Chief Academic Officer

Address: 1717 South 11th Street, Los Banos. CA 93635

Phone: 209 – 826 -3801 ext. 7006

Electronic mail address: srichey@losbanosusd.k12.ca.us

The staff member, position, or unit responsible to receive and investigate UCP complaints and ensure our compliance in our agency is knowledgeable about the laws and programs assigned to investigate.

The Los Banos Unified School District will investigate all allegations of unlawful discrimination, harassment, intimidation or bullying against any protected group as identified in *EC* Section 200 and 220 and Government Code (*GC*) Section section 11135, including any actual or perceived characteristics as set forth in Penal Code (*PC*) Section 422.55 or on the basis or a person's association with a person or group with one or more of these actual or perceived characteristics in any program or activity we conduct, which is funded directly by, or that receives or benefits from any state financial assistance.

Unlawful discrimination, harassment, intimidation or bullying complaints shall be filed no later than six months from the date the alleged discrimination, harassment, intimidation or bullying occurred, or six months from the date the complainant first obtained knowledge of the facts of the alleged discrimination, harassment, intimidation or bullying.

All complainants are protected from retaliation.

We advise complainants of the right to pursue civil law remedies under state or federal discrimination, harassment, intimidation or bullying laws.

UCP Complaint Resolution

If Los Banos Unified School District finds merit in a complaint regarding Pupil Fees; Local Control and Accountability Plan (LCAP); and/or Physical Education Instructional Minutes (grades one through eight), the remedy shall to go all affected pupils and parents/guardians.

If we find merit in a complaint regarding Reasonable Accommodations to a Lactating Pupil; Course Periods without Educational Content (grades nine through twelve); and/or Education of Pupils in Foster Care, Pupils who are Homeless, former Juvenile Court Pupils now enrolled in a school district, and pupils in military families, the public school or LEA shall provide a remedy to the affected pupil.

We ensure an attempt shall be made in good faith to engage in reasonable efforts to identify and fully reimburse all pupils, parents and guardians who paid a pupil fee within one year prior to the filing of the complaint.

We shall report summarized data on the nature and resolution of all state preschool health and safety issues complaints on a quarterly basis to the county superintendent of schools and our board.

The summaries shall be publicly reported on a quarterly basis at a regularly scheduled meeting of our board.

The report shall include the number of complaints by general subject area with the number of resolved and unresolved complaints.

We are aware that all complaints and responses are public records.

UCP Complaint Appeal Process

An appeal is a request made in writing to a level higher than the original reviewing level by an aggrieved party requesting reconsideration or a reinvestigation of the lower adjudicating body's decision.

A complainant may appeal our Decision of a UCP complaint to the State Superintendent of Public Instruction (SSPI) or his or her designee at the CDE (here and after known as SSPI) regarding all specified federal and state educational programs subject to the UCP.

To appeal our Decision of all UCP complaints except State Preschool Health and Safety Issues the complainant must file a written appeal within 15 days of receiving the Decision to the SSPI.

To appeal our Decision of State Preschool Health and Safety Issues only the complainant must file a written appeal within 30 days of receiving the Decision to the SSPI.

This appeal to the CDE must fully explain the basis for the appeal, stating how the facts of our Decision are incorrect and/or the law is misapplied.

In addition the appeal shall be sent to CDE with:

1. A copy of the original locally filed complaint; and
2. A copy of our Decision of this original locally filed complaint.

A complainant not satisfied with the resolution of the preschool program administrator or the designee of the district superintendent has the right to describe the complaint to our board at a regularly scheduled hearing.

The SSPI shall comply with the requirements of 5 CCR section 4633 and shall provide an Investigation Report to the State Board of Education describing the basis for the complaint, our response to the state preschool health and safety issues complaint and its remedy or proposed remedy.

Federal and State Laws Cited:

20 *United States Code (U.S.C.)* section 6301 et seq.

34 *Code of Federal Regulations (CFR)* sections 299.11

California Education Code (EC) sections 200, 220, 222, 234.1-234.5, 262.3, 8235.5, 8200-8493; 8500-8538, 32280-32289; 33315; 35186, 46015, 47606-47606.5, 47607.3, 48645.5, 48645.7, 48853, 48853.5, 48985, 49010-49013, 49069.5, 51210, 51223, 51225.1, 51225.2, 51228.1-51228.3, 52060-52075, 52300-52462, 52500-52616.4, 54440-54445, 64001, 65000.

California Government Code (GC) sections 11135, 17581.6(f).

California Penal Code (PC) section 422.55.

California Welfare and Institutions Code (WIC) sections 300

Uniform Complaint Procedures (UCP) Annual Notice

Los Banos Unified School District 2019—2020 UCP Annual Notice

The Los Banos Unified School District annually notifies our students, employees, parents or guardians of its students, the district advisory committee, school advisory committees, appropriate private school officials, and other interested parties of the Uniform Complaint Procedures (UCP) process.

The Los Banos Unified School District is primarily responsible for compliance with federal and state laws and regulations, including those related to unlawful discrimination, harassment, intimidation or bullying against any protected group, and all programs and activities that are subject to the UCP.

Programs and Activities Subject to the UCP

- Accommodations for Pregnant and Parenting Pupils
- Adult Education
- After School Education and Safety
- Agricultural Career Technical Education
- Career Technical and Technical Education, Career Technical, Technical Training (state)
- Career Technical Education (federal)
- Child Care and Development
- Compensatory Education
- Course Periods without Educational Content
- Education of Pupils in Foster Care, Pupils who are Homeless, former Juvenile Court Pupils now enrolled in a school district and Children of Military Families
- Every Student Succeeds Act
- Local Control and Accountability Plans (LCAP)
- Migrant Education
- Physical Education Instructional Minutes
- Pupil Fees
- Reasonable Accommodations to a Lactating Pupil
- Regional Occupational Centers and Programs
- School Plans For Student Achievement
- School Safety Plans
- Schoolsite Councils
- State Preschool
- State Preschool Health And Safety Issues In LEAs Exempt From Licensing

Pupil Fees

A pupil fee includes, but is not limited to, all of the following:

A fee charged to a pupil as a condition for registering for school or classes, or as a condition for participation in a class or an extracurricular activity, regardless of whether the class or activity is elective or compulsory, or is for credit.

A security deposit, or other payment, that a pupil is required to make to obtain a lock, locker, book, class apparatus, musical instrument, clothes, or other materials or equipment.

A purchase that a pupil is required to make to obtain materials, supplies, equipment, or clothes associated with an educational activity.

A pupil fees complaint may be filed with the principal of a school or our superintendent or his or her designee. A pupil fees and/or an LCAP complaint may be filed anonymously, however, the complainant must provide evidence or information leading to evidence to support the complaint.

A pupil enrolled in a school in our district shall not be required to pay a pupil fee for participation in an educational activity.

A pupil fee complaint shall be filed no later than one year from the date the alleged violation occurred.

Additional Information

We shall post a standardized notice of the educational rights of pupils in foster care, pupils who are homeless, former juvenile court pupils now enrolled in a school district, and pupils in military families as specified in *Education Code* Sections 48645.7, 48853, 48853.5, 49069.5, 51225.1, and 51225.2. This notice shall include complaint process information, as applicable.

We shall post a notice to identify appropriate subjects of state preschool health and safety issues in each California state preschool program classroom in each school notifying parents, guardians, pupils, and teachers of (1) the health and safety requirements under Title 5 of the *California Code of Regulations* that apply to California state preschool programs pursuant to *HSC* section 1596.7925 and (2) where to get a form for a state preschool health and safety issues complaint.

Contact Information

The staff member, position, or unit responsible to receive UCP complaints in our agency is: Dr. Sean Richey

Dr. Sean Richey
Chief Academic Officer
1717 South 11th Street
Los Banos, CA 93635
209 – 826 – 3801 ext. 7006
srichey@losbanosusd.k12.ca.us

Complaints will be investigated and a written report with a Decision will be sent to the complainant within sixty (60) days from the receipt of the complaint. This time period may be extended by written agreement of the complainant. The person responsible for investigating the complaint shall conduct and complete the investigation in accordance with our UCP policies and procedures.

The complainant has a right to appeal our Decision of complaints regarding specific programs and activities subject to the UCP, pupil fees and the LCAP to CDE by filing a written appeal within 15 days of receiving our Decision. The appeal must be accompanied by a copy of the originally-filed complaint and a copy of our Decision.

We advise any complainant of civil law remedies, including, but not limited to, injunctions, restraining orders, or other remedies or orders that may be available under state or federal discrimination, harassment, intimidation or bullying laws, if applicable.

Copies of our Uniform Complaint Procedures process shall be available free of charge.

Williams Complaint Policies and Procedures

May 2019

Los Banos Unified School District

1717 South 11th Street

Los Banos, CA 93635

209 - 826 - 3801

Adopted by our Governing Board on February 13, 2020

Williams Complaint Policies and Procedures

This document contains rules and instructions about the filing, investigation and resolution of a Williams complaint regarding alleged deficiencies related to instructional materials, the condition of a facility that is not maintained in a clean or safe manner or in good repair, and teacher vacancy or misassignment.

The Los Banos Unified School District adopted the Uniform Complaint Procedures (UCP) process in accordance with Chapter 5.1 (commencing with Section 4680) of the *California Code of Regulations*, Title 5, to resolve Williams complaints. This document presents information about how we process complaints concerning Williams Settlement issues. A UCP complaint is a written and signed statement by a complainant alleging a violation of state laws or regulations. A complainant is any individual, including a person's duly authorized representative or an interested third party, public agency, or organization who files a written complaint alleging violation of state laws or regulations, regarding alleged deficiencies related to instructional materials, the condition of a facility that is not maintained in a clean or safe manner or in good repair, and teacher vacancy or misassignment. If a complainant is unable to put the complaint in writing, due to a disability or illiteracy, we shall assist the complainant in the filing of the complaint.

The Responsibility of the Los Banos Unified School District

The Los Banos Unified School District is required to have local policies and procedures that enable Williams Complaints to be handled through our UCP process, to post a classroom notice informing parents, guardians, pupils, and teachers of their rights to file a Williams complaint in each classroom in each school, and to provide a complaint form for Williams complaints regarding alleged deficiencies related to instructional materials, conditions of facilities that are not maintained in a clean or safe manner or in good repair, and teacher vacancy or misassignment.

If a response is requested by the complainant, the response will go to the mailing address of the complainant indicated on the complaint.

If *Education Code* Section 48985 is applicable and 15 percent or more of the pupils in grades K – 12 enrolled in our district speak a language other than English, the Williams Complaint Classroom Notice and the Williams Complaint Form shall be written in English and in the primary language of the complainant. The complaint response, if requested, and final report shall be written in English and the primary language in which the complaint was filed.

A Williams Complaint about problems beyond the authority of the school principal shall be forwarded in a timely manner, but will not exceed 10 working days, to the appropriate school district official for resolution.

The principal or the designee of the district superintendent, as applicable, shall make all reasonable efforts to investigate any problem within his or her authority.

The principal, or, where applicable, district superintendent or his or her designee shall remedy a valid complaint within a reasonable time period but not to exceed 30 working days from the date the complaint was received.

The principal, or where applicable, district superintendent or his or her designee, shall report to the complainant the resolution of the complaint within 45 working days of the initial filing, if complainant identifies himself or herself and requested a response.

The principal makes this report; the principal shall also report the same information in the same timeframe to the district superintendent or his or her designee.

The school district shall report summarized data on the nature and resolution of all complaints on a quarterly basis to the county superintendent of schools and the governing board of the school district.

The summaries shall be publicly reported on a quarterly basis at a regularly scheduled meeting of the governing board of the school district.

The report shall include the number of complaints by general subject area with the number of resolved and unresolved complaints.

The complaints and responses shall be available as public records.

The Williams Complaint Classroom Notice

We make sure that the Williams Complaint Classroom Notice is posted in each classroom in each school in the district and includes:

- The parents, guardians, pupils, and teachers,
- a statement proclaiming sufficient textbooks and instructional materials,
- (For there to be sufficient textbooks and instructional materials each pupil, including English Learners, must have a textbook or instructional materials, or both, to use in class and to take home)
- a statement that school facilities must be clean, safe, and maintained in good repair,
- a statement that there should be no teacher vacancies or misassignments, and the location at which to obtain a form to file a complaint in case of a shortage.

The Williams Complaint Form

We make sure that the Williams Complaint form is available for parents, guardians, pupils, and teachers to use.

Every school in our district shall have a complaint form available for such Williams complaints.

The Williams Complaint form shall include:

- A section to indicate if a response is requested,
- a section for contact information including mailing address if a response be requested.
- a statement that a pupil, including an English Learner, does not have standards - aligned textbooks or instructional materials or state adopted or district adopted textbooks or other required instructional materials to use in class.
- a statement that a pupil does not have access to textbooks or instructional materials to use at home or after school. This does not require two sets of textbooks or instructional materials for each pupil.
- a statement that textbooks or instructional materials are in poor or unusable condition, having missing pages, or are unreadable due to damage.
- a statement that a pupil was provided photocopied sheets from only a portion of a textbook or instructional materials to address a shortage of textbooks or instructional materials.
- a statement that a condition poses an urgent or emergency threat to the health or safety of pupils or staff, including: gas leaks, nonfunctioning heating, ventilation, fire sprinklers or air - conditioning systems, electrical power failure, major sewer line stoppage, major pest or vermin infestation, broken windows or exterior doors or gates that will not lock and that pose a security risk, abatement of hazardous materials previously undiscovered that pose an immediate threat to pupils or staff, structural damage creating a hazardous or uninhabitable condition, and any other emergency conditions the school district determines appropriate.
- a statement that a school restroom has not been maintained or cleaned regularly, is not fully operational, or has not been stocked at all times with toilet paper, soap, and towels or functional hand dryers.
- a statement that the school has not kept all restrooms open during school hours when pupils are not in classes, and has not kept a sufficient number of restrooms open during school hours when pupils are in classes. This does not apply when temporary closing of the restroom is necessary for pupil safety or to make repairs.
- a statement that a semester begins and a teacher vacancy exists. (A position to which a single designated certificate employee has not been assigned at the beginning of the year for an entire year or, if the position is for a one - semester course, a position of which a single designated certificated employee has not been assigned at the beginning of a semester for an entire semester).

- a statement that a teacher who lacks credentials or training to teach English Learners is assigned to teach a class with more than 20 percent English Learners pupils in the class.
- a statement that a teacher is assigned to teach a class for which the teacher lacks subject matter competency.
- a section to identify the location of the school in which the alleged violation took place,
- a section to identify the course or grade level, if applicable,
- a section where the complainant describes the specific nature of the complaint in detail,
- a statement that the complainant may include as much text as the complainant feels is necessary, and
- a statement identifying the place to file the complaint that includes the office and address of the principal or his/her designee of the school in which the alleged violation took place.

Filing a Williams Complaint with the Los Banos Unified School District

A Williams complaint shall be filed with the principal of the school or his or her designee, in which the complaint arises.

A Williams complaint may be filed anonymously.

The complainant need not use the Williams Complaint form to file a complaint.

How to Appeal a Williams Complaint

A complainant who is not satisfied with the resolution of the principal or the district superintendent or his or her designee, involving deficiencies related to instructional materials, the condition of a facility that is not maintained in a clean or safe manner or in good repair, and teacher vacancy or misassignment, has the right to describe the complaint to the governing board of the school district at a regularly scheduled meeting of the governing board.

A complainant who is then not satisfied with the resolution proffered by the principal, or the district superintendent or his or her designee, involving a condition of a facility that poses an emergency or urgent threat, as defined in paragraph (1) of subdivision (c) of *EC* Section 17592.72, has the right to file an appeal to the State Superintendent of Public Instruction at the California Department of Education (CDE) within 15 days of receiving the report.

Conditions that pose an emergency or urgent threat (not cosmetic or nonessential) to the health and safety of pupils or staff while at school include the following:

- Gas leaks.
- Nonfunctioning heating, ventilation, fire sprinklers, or air-conditioning systems.
- Electrical power failure.
- Major sewer line stoppage.
- Major pest or vermin infestation.
- Broken windows or exterior doors or gates that will not lock and that pose a security risk.
- Abatement of hazardous materials previously undiscovered that pose an immediate threat to pupil or staff.
- Structural damage creating a hazardous or uninhabitable condition.

In regards to the resolution proffered by the principal, or the district superintendent or his or her designee, involving a condition of a facility that poses an emergency or urgent threat, the complainant shall comply with the appeal requirements of 5 CCR Section 4632.

A complainant may appeal the Decision of an emergency or urgent threat to the CDE by filing a written appeal within 15 days of receiving the Decision.

The complainant shall specify the basis for the appeal of the Decision and whether the facts are incorrect and/or the law is misapplied.

The appeal shall be accompanied by:

1. A copy of the original locally filed complaint; and
2. A copy of our Decision of this original locally filed complaint.

State Laws cited:

California *Education Code* Sections 1240, 17592.72, 35186, 35292.5, 48985.

California *Code of Regulations*, Title 5 [5 CCR] Sections 4600–4687

Board Reference Material

SUBJECT TITLE: New Club: Creekside Junior High School Movimiento Latinx

REQUESTED ACTION: Approve

Action X

Discussion/Information

RECOMMENDATION:

It is recommended the Board approve the request to accept the new club, Creekside Junior High School Movimiento Latinx.

BACKGROUND INFORMATION:

BP 6145.5 As the Governing Board believes that student groups or clubs reinforces the instructional program, give students experiences in civics and government and provide social and recreational activities, CJHS would like to begin a the club "CJHS Movimiento Latinx. As 80% of the student population is Hispanic/latino, this group will serve to enhance school spirit and students' sense of belonging.

HOW DOES THIS ACTIVITY SUPPORT BOARD GOALS?

Goal #3 Create and sustain inspirational learning environments that are safe, drug-freee and conducive to learning.

ALTERNATIVES/IDENTIFIED OPPOSITION:

None identified.

SPECIFIC FINANCIAL IMPACT (Include Impact on School District Facilities):

N/A

ORIGINATOR: Carolina Moreno, Principal, Creekside Junior High School
Date: January 13, 2020

N/A	MESA After-School	9/11/2008	Valentina Moscorro
X	National Jr. Honor Society	8/16/2010	Amanda Baker
N/A	Spirit Team	11/18/2004	Nichole Souza
N/A	Yearbook	11/18/2004	Amanda Baker
LOS BANOS JUNIOR HIGH (Inactive)			
Inactive	Club AVID	9/11/2008	
Inactive	Interact Club (in progress with Rotary)	9/12/2013	
Inactive	Modern Living	11/18/2004	
Inactive	Science and History Society	11/18/2004	
Inactive	Math Club / Math Days	11/18/2004	
N/A	Student Leadership/Government	11/18/2004	
CREEKSIDE JUNIOR HIGH			
	First Priority		Christine Quevedo-Sorci
	MESA After-School		Howard Wilson
	National Jr. Honor Society		Kelly Todd
	Dance Club		Mary Iniguez
	Comic Club		Travis Cook/Brandon Hatfield
	Movimiento Latinx		

CREEKSIDE JUNIOR HIGH SCHOOL

1401 Prairie Springs Drive

Los Banos, CA 93635 Phone: (209) 826-1005 Fax: (209) 826-1051

Creekside Junior High School Movimiento Latinx By-Laws

Mission Statement:

The purpose of Movimiento Latinx is to promote and appreciate cultural awareness, self-identity, community engagement, academic achievement, and expose students to different cultures and social groups.

Article I- Identity

Section 1. The official name of this organization is Movimiento Latinx and as such, adheres to all campus policies and regulations set forth in the student handbook.

Article II-General Assembly

Section 1. Movimiento Latinx shall be a student-run organization under the supervision of the club advisor.

Section 2. Membership in Movimiento Latinx is extended to all students at Creekside Junior High School regardless of race, gender, color, sexual orientation, or physical or mental handicap. Each regular member has equal rights and privileges.

Section 3. Membership may be freely resigned by presenting a request to the President/Advisor.

Article III- Executive Branch

Section 1: Offices. The Officers of the Executive Branch of Movimiento Latinx shall be the President, the Vice-President, Secretary, Treasurer, Public Relations, and other officers as needed.

Section 2: Elections. Students elect their officers each year by popular vote.

Section 3: Duties.

a. President: The President of Movimiento Latinx shall:

- Preside over all meetings.
- Attend officer meetings as well as general meetings.
- Make sure activities are planned, committees formed, etc. on time
- Maintain good working relations with the school, other clubs, and community organizations.
- Promote Movimiento Latino with a positive approach.
- Enforce the club's By-Laws, rules and regulations.

Article IV- Amendments

Section 1: Submissions. Any active member may move to make an amendment to the By-laws by submitting their proposal, in writing, once at midyear. The amendment must be approved by 80% of the club's members.

Section 2: Unanimous approval of the Executive Council (Quorum 85 %), as well as the club Advisor, is required to pass all motions of amendments.

Article V- Constitutional Bylaws

Section 1: Meetings. Movimiento Latinx will meet twice a month or at the discretion of the Supervising Advisor. Meetings may occur more frequently depending on the holidays and events of certain months.

-Meetings will be presided by the President or Vice-President according to ranking order. An agenda will be presented by the Secretary at the beginning of each meeting and followed thereafter.

Section 2: Grade Requirement. A nominee for an office must be in good academic standing with a Grade Point Average (GPA) of a 2.0 or better, no major disciplinary issues, and maintain good attendance.

Section 3: Attendance. Officers shall attend every meeting unless prior notification of absence is given

Board Reference Material

SUBJECT TITLE: **2020-2021 School Calendar for San Luis High/Crossroads
Alternative Education Center(Second Reading)**

REQUESTED ACTION: Approve

Action _____ Discussion/Information X

RECOMMENDATION:

It is recommended the Board adopt the 2020-2021 school calendars for San Luis High School and Cross Roads Alternative Education Center.

BACKGROUND INFORMATION:

The calendar for San Luis High School and Crossroads reflects a traditional schedule of 180 days with the first day of school on July 15, 2020. San Luis High School and Crossroads operates with six terms per school year each term is a six-week cycle.

The calendars were developed by a committee comprised of LBTA representatives, CSEA representation and District Office Administrators. This calendar was submitted for a first reading at the January 9, 2020 Board Meeting.

HOW DOES THIS ACTIVITY SUPPORT BOARD GOALS?

This is an operational activity and does not support a specific Board goal.

ALTERNATIVES/IDENTIFIED OPPOSITION:

None identified.

SPECIFIC FINANCIAL IMPACT:

N/A

ORIGINATOR: Tammie Calzadillas, Ed.D., Assistant Superintendent, Human Resources
DATE: February 13, 2020

San Luis High School/Crossroads Alternative Education Center

2020-2021 School Calendar

July 2020						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

August 2020						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

September 2020						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

October 2020						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

November 2020						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

December 2020						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

January 2021						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						








February 2021						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

March 2021						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

April 2021						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

May 2021						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

June 2021						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

-  Teacher Prep
-  First and Last Day of School
-  Holiday
-  Minimum Day
-  SLHS PLC - student minimum day
-  Crossroads PLC
-  Staff Development Day

Holidays

August 6-7/August 10
 August 31 - September 7
 October 19-23
 November 11
 November 23-27
 December 21 - January 8
 January 18
 February 8
 February 15
 February 22-26
 April 5
 April 12-19
 April 30
 May 31

Staff Dev. Days/MOU Day
 Term 1 Break
 Term 2 Break
 Veteran's Day
 Thanksgiving Break
 Winter Break
 Martin Luther King Day
 Lincoln Day
 Washington Day
 Term 4 Break
 Spring Holiday
 Term 5 Break
 May Day
 Memorial Day

Report Card Periods

Term 1 Ends - 08/28/20
 Term 2 Ends - 10/16/20
 Term 3 Ends - 12/18/20
 Term 4 Ends - 02/19/21
 Term 5 Ends - 04/09/21
 Term 6 Ends - 06/02/21

Graduation

June 3, 2021

Board Adopted:

Number of instructional days per term:
Term 1 - 30 Term 2 - 29

Term 3 - 34

Term 4 - 27

Term 5 - 29

Term 6 - 31

180 Student Days
184 Teacher Days

Board Reference Material

SUBJECT TITLE: Zeiter Eve Stockton c/o Scott Emerson Donation

REQUESTED ACTION: Approve

Action X

Discussion/Information

RECOMMENDATION:

It is recommended the Board approve the request to accept the donations made by Mr. Scott Emerson to Creekside Junior High School for the amount of \$4,000.00 to use towards our school's Athletic program.

BACKGROUND INFORMATION:

HOW DOES THIS ACTIVITY SUPPORT BOARD GOALS?

ALTERNATIVES/IDENTIFIED OPPOSITION:

None identified.

SPECIFIC FINANCIAL IMPACT (Include Impact on School District Facilities):

N/A

ORIGINATOR: Carolina Moreno, Principal, Creekside Junior High School
Date: February 13, 2020



Los Banos Unified School District

1717 South Eleventh Street
Los Banos, California 93635-4800
Telephone (209) 826-3801 Fax (209) 826-6810
www.losbanosusd.org

DONATION ACCEPTANCE FORM

Name of Donor: Zeiter Eye Stockton Co Scott Emerson

Address: _____ City: Stockton Zip: _____

Phone: 209 704-0097

Type of Donation:

☒ Monetary Donation \$ 4,000

☐ In-Kind Donation (other than monetary)

Description of Donation: _____

Donor's estimate of approximate present value \$ _____

Intended use of donation: Creekside Athletics

Comments: _____

Scott Emerson
Signature of Donor

Date donation was approved by the Board: _____

Board of Trustees

Mr. Anthony Parreira, President Mrs Marget Benton, Vice President Ms. Marlene Smith, Clerk
Mr. Luis Catto Mr. Ray Martinez Mr. Gary Munoz Ms. Anahi Rodriguez

Administration

Mark E. Marshall, Ed.D. Superintendent
Tammie Calzadillas, Ed. D., Assistant Superintendent, Human Resources
Amer Iqbal, Assistant Superintendent, Administrative Services
Paula Mastrangelo, Assistant Superintendent, Elementary Education
C. Sean Richey, Ed.D., Chief Academic Officer

Board Reference Material

SUBJECT TITLE: Our Lady of Fatima Society Donation

REQUESTED ACTION: Approve

Action X

Discussion/Information

RECOMMENDATION:

It is recommended the Board approve the request to accept the donations made by Our Lady of Fatima to Creekside Junior High School for the amount of \$500.00 to use towards our school's Band program.

BACKGROUND INFORMATION:

HOW DOES THIS ACTIVITY SUPPORT BOARD GOALS?

ALTERNATIVES/IDENTIFIED OPPOSITION:

None identified.

SPECIFIC FINANCIAL IMPACT (Include Impact on School District Facilities):

N/A

ORIGINATOR: Carolina Moreno, Principal, Creekside Junior High School
Date: February 13, 2020

Board Reference Material

SUBJECT TITLE: WAL-MART #2117 Grant/Donation to HME

REQUESTED ACTION: Approve

Action X

Discussion/Information

RECOMMENDATION:

It is recommended the Board approve the donation of \$1,000 made to Henry Miller Elementary School from Wal-Mart.

BACKGROUND INFORMATION:

Wal-Mart recognizes the key role Henry Miller Elementary School plays in fostering parent and community involvement with our students. To this end a check in the amount of \$1,000 was granted to Henry Miller Elementary School which is to be earmarked to support student activities and parent/community involvement at the aforementioned school.

HOW DOES THIS ACTIVITY SUPPORT BOARD GOALS?

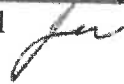
ALTERNATIVES/IDENTIFIED OPPOSITION:

None identified.

SPECIFIC FINANCIAL IMPACT (Include Impact on School District Facilities):

N/A

ORIGINATOR: Jason Waltman, HME Principal
Date: February 13, 2020





Los Banos Unified School District

1717 South Eleventh Street
Los Banos, California 93635-4800
Telephone (209) 826-3801 Fax (209) 826-6810
www.losbanosusd.org

DONATION ACCEPTANCE FORM

Name of Donor: Walmart #2117

Address: 1575 W Pacheco Blvd City: Los Banos Zip: 93635

Phone: 209.826.9655

Type of Donation:

☐ Monetary Donation \$ \$1,000.00

☐ In-Kind Donation (other than monetary)

Description of Donation: Monies to support Henry Miller's Family and community involvement projects and events

Donor's estimate of approximate present value \$ \$1,000.00

Intended use of donation: Henry Miller School Garden project and future family/community events

Comments: _____

Shant Hagopian
Signature of Donor

Date donation was approved by the Board: _____

Board of Trustees

Mr. Anthony Parreira, President Mrs. Marget Benton, Vice President Ms. Marlene Smith, Clerk
Mr. Luis Catto Mr. Ray Martinez Mr. Gary Munoz Ms. Anahi Rodriguez

Administration

Mark E. Marshall, Ed.D. Superintendent
Tammie Calzadillas, Ed. D., Assistant Superintendent, Human Resources
Amer Iqbal, Assistant Superintendent, Administrative Services
Paula Mastrangelo, Assistant Superintendent, Elementary Education
C. Sean Richey, Ed.D., Chief Academic Officer

HENRY MILLER ELEMENTARY
WALMART# 2117
545 W L ST
LOS BANOS CA 93635



CHECK NUMBER: 0484313

* VENDOR: Deduction codes are described on the reverse side of this statement

↓ DETACH AT PERFORATION ↓

THE FACE OF THIS DOCUMENT HAS A COLORED BACKGROUND ON WHITE PAPER. THE BACK OF THIS DOCUMENT CONTAINS AN ARTIFICIAL WATERMARK - HOLD AT AN ANGLE TO VIEW

Executive Vice President and Treasurer

04843131 1053101561 2079900136854

Board Reference Material

SUBJECT TITLE: 2019-20 RCI Contract for Fixed Asset Inventory Services and Asset

REQUESTED ACTION: Approve

Action X

Discussion/Information

RECOMMENDATION:

It is recommended the Board approve the attached contract with RCI for 2019-2020 for Fixed Asset Inventory Services and Asset.

BACKGROUND INFORMATION:

The governing board of each school district, shall establish and maintain a historical inventory, or an audit trace inventory system, or any other inventory system authorized by the State Board of Education, which shall contain the description, name, identification numbers, and original cost of all items of equipment acquired by it whose current market value exceeds five hundred dollars (\$500) per item, the date of acquisition, the location of use, and the time and mode of disposal. A reasonable estimate of the original cost may be used if the actual original cost is unknown. Ed Code (35168)

HOW DOES THIS ACTIVITY SUPPORT BOARD GOALS?

The district is responsible for maintaining an accounting system for their assets. From acquisition to disposal, maintaining an effective management process is core to the success of fixed asset system.

ALTERNATIVES/IDENTIFIED OPPOSITION:

SPECIFIC FINANCIAL IMPACT (Include Impact on School District Facilities):

The contract amount for the 2019-2020 school year is \$71,500.00 from our General Fund Budget.

ORIGINATOR: Alejandra Garibay, Director Fiscal Services
Date: February 13, 2020



Los Banos Unified School District

Proposal for District-wide Physical Fixed Asset Inventory Services and Asset Management Program

November 4, 2019

**Submitted by Records Consultants, Inc. – Chris Coryell, Vice President of Sales
12829 Wetmore Road, San Antonio, Texas 78247 (877) 363-4127 Fax (877) 366-0776**

12829 Wetmore Road • San Antonio, Texas 78247 • Office: (877) 363-4127 • Fax: (877) 366-0776 • sales@rcitech.com

TABLE OF CONTENTS

Title Page	1
Table of Contents	2
Cover Letter	3
Company Experience and Qualifications	4
References and Experience.....	5
Project Team Members and Resumes.....	8
Approach & Methodology and Project Overview	11
a. Scope of Work	13
b. Asset Tagging/Scanning and Reconciliation	14
c. Reconciliation, Acquisitions Cost Research, Deliverables	15
d. Periodic Inventory Updates and Asset Management System & Reporting	16
e. Timeline and Detailed Description of Project Stages	18
f. Collaboration	22
g. Optional Services	23
The BuyBoard Cooperative Purchasing Negotiated Discounts	24
Project Fees	25
 OTHER INFORMATION AND FORMS	
RCI Liability Insurance Coverage	26



November 4, 2019

Los Banos Unified School District
Alejandra Garibay
1717 S. 11th Street
Los Banos, CA 93635

**Fixed Asset Inventory and
Management Proposal**

Ms. Garibay,

Records Consultants, Inc. (RCI), a leading fixed asset management consulting company headquartered in San Antonio, Texas, is pleased to submit this proposal to Los Banos Unified School District (LBUSD) for District-wide Physical Fixed Asset Inventory and Asset Management Program services. RCI is proposing services to conduct a comprehensive and accurate physical asset inventory and reconciliation across all LBUSD campuses and facilities. The RCI fixed asset inventory and reconciliation will help the LBUSD establish an accurate baseline of assets while also helping fulfill its GASB 34 and EDGAR reporting requirements.

Over the last 25 years, RCI has completed comparable inventory and reconciliation projects for more than 1,200 clients throughout California and the United States. Each year we conduct 250-300 Capital and Fixed Asset inventories for new and existing clients with a commitment to providing unsurpassed quality and client service. We are often referred to new clients by external auditors familiar with our work. RCI is uniquely qualified to provide the on-site physical inventory and reporting services for LBUSD. Our experienced inventory specialists are expert at the physical inventory process, and we provide a robust solution for asset tracking by way of our state-of-the-art Fixed Asset Management Program (FAMP 11.1). Our asset tracking software includes robust reporting features for valuation and depreciation reports. We are confident you will find our proposal responds to the scope of services that you have requested and demonstrates our extensive experience in conducting capital and fixed asset inventories.

I am authorized to bind this offer and will be the primary contact for any questions. RCI appreciates the opportunity to propose our services to Los Banos Unified School District. This proposal is considered valid up to six (6) months after the submission date. Our team is available to speak with you about this proposal at your convenience. Should you have any questions regarding any aspect of our proposal, please do not hesitate to call me at (877) 363-4127.

Sincerely,

A handwritten signature in cursive script that reads "Chris Coryell".

Chris Coryell
Vice President of Sales

COMPANY EXPERIENCE AND QUALIFICATIONS

Based in San Antonio, Texas, RCI is a recognized leader in a variety of management consulting and service fields and has performed information management services for public and private entities, such as school districts, institutions of higher education, municipalities, county governments, and private sector clients in healthcare and transportation. We provide a wide range of products and services, which include Capital and Fixed Asset Inventory Management Services and Software, Historical Cost Research for GASB 34 reporting, Infrastructure Valuations, Insurance Property Appraisals, and Records Retention and Document Imaging Solutions.

The Company was formed as a microfilm service bureau in 1980, and subsequently added records management services and our fixed asset inventory program. Insurance appraisal services were a later addition to RCI's product line. We are a privately held Texas corporation; the firm is financially secure with no litigation history or any pending actions of law that will affect our dedication to this project.

Reflecting RCI's commitment to client service and efficient project management, all engagements are staffed from the Company's corporate office. Because we do not outsource work, using the Company's own employees ensures clear ownership of the project and will provide Los Banos Unified School District with the highest degree of accountability. Further evidencing the Company's commitment to customer service, RCI does not use voicemail; Clients will always speak with a member of RCI's staff during normal business hours.

Name of Firm	Records Consultants, Inc.
Location of headquarters	12829 Wetmore Road San Antonio, Texas 78247 Phone: (877) 363-4127 Fax: (877) 366-0776 www.rcitech.com
Tax Identification Number	74-2673059
Year Established	June 1, 1993
Number of Years in Existence Under Trade Name	26 Years
Total Number of Offices	1 Corporate Office Location
Total Number of Employees	60 Employees Based in San Antonio, Texas
Organization Type	Privately Held C Corporation
Area of Service	Nationally within U.S.
Primary Expertise	Capital and Fixed Asset Inventory Historical Cost Research for GASB 34/35 Reporting

REFERENCES AND EXPERIENCE

RCI offers the following references of our work.

Roseville City School District - California

- Location: 1046 Main Street, Roseville, CA 95678
- Year(s): 2018
- Client Contact & Title: Lori Jorgensen, Purchasing Manager
- Contact Phone Number: (916) 771-1600, ljorgensen@rcsdk8.org
- Implementation: 64 Days
- Description of Project: Comprehensive physical inventory of capital, fixed, and controlled assets across 24 campuses/locations. Services included determining values on all assets, reconciliation of prior inventories and data maintained in accounting systems. Total assets tagged and inventoried was approximately 24,800.

City College of San Francisco - California

- Location: 50 Phelan Ave., San Francisco, CA 94112
- Years(s): 2018
- Client Contact & Title: Luther Aaberge, Vice Chancellor of Finance
- Contact Phone Number: 415-241-2229, laaberge@ccsf.edu
- Implementation: 98 Days
- Description of Project: Comprehensive physical inventory of capital, fixed, and controlled assets in 54 buildings in an estimated 1,100,000 SQFT across all locations. Services included determining values on all assets, reconciliation of prior inventories and data maintained in accounting systems. Asset data migration to Ellucian Banner.

Sweetwater Union High School District - California

- Location: 1130 Fifth Avenue, Chula Vista, CA 91911
- Years(s): 2019
- Client Contact & Title: Jenny Salkeld, CFO
- Contact Phone Number: 619-691-5550, jenny.salkeld@sweetwaterschools.org
- Implementation: 140 Days
- Description of Project: Comprehensive physical inventory of capital, fixed, and controlled assets in 31 buildings totaling over 4,000,000 SQFT across all campuses/locations. Services included determining values on all assets, reconciliation of prior inventories and data maintained in accounting systems. Project is in progress and assets to be tagged and inventoried is expected to be over 50,000.

Coast Community College District - California

- Location - 1370 Adams Avenue, Costa Mesa, CA 92626
- Year(s): 2017 (schedule 2019-20)
- Client Contact & Title: Rachel Kubik, Director of Fiscal Services
- Contact Phone Number: 714-432-5834, rkubik@occ.cccd.edu
- Implementation: 90 Days
- Description of Project: Comprehensive physical inventory of capital, fixed, and controlled assets at 7 college campuses totaling 1,452,000 SQFT. Services included determining values on all assets, reconciliation of prior inventories and data maintained in accounting systems. Total assets tagged and inventoried was approximately 6,500.

Lincoln USD - California

- Location: 2010 W Swain Road, Stockton, CA 95207
- Year(s): 2017, 2003 (scheduled for 2019-20)
- Client Contact & Title: Rebecca Hall, Associate Superintendent of Business Services
- Contact Phone Number: 209-953-8716, rmhall@lusd.net
- Implementation: 45 days
- Dollar Value of Project: Confidential
- Description of Project: Comprehensive physical inventory of capital, fixed, and controlled assets across 19 campuses/locations. Services included determining values on all assets, reconciliation of prior inventories and data maintained in accounting systems. Total assets tagged and inventoried was approximately 24,100.

Sanger USD - California

- Location: 1905 Seventh Street, Sanger, CA 93657
- Year(s): 2017
- Client Contact & Title: Deborah Flores, Purchasing Agent
- Contact Phone Number: 559-524-6536, deborah.flores@sanger.k12.ca.us
- Implementation: 53 Days
- Description of Project: Comprehensive physical inventory of capital, fixed, and controlled assets across 21 campuses/locations. Services included determining values on all assets, reconciliation of prior inventories and data maintained in accounting systems. Total assets tagged and inventoried was approximately 22,800.

Spring Independent School District - Texas

- Location - 16717 Ella Blvd., Spring, TX 77090
- Years(s): 2018
- Client Contact & Title: Susy Morales, Director of Finance
- Contact Phone Number: (281) 891-6066, smorales@springisd.org
- Implementation: 134 Days
- Description of Project - Comprehensive physical inventory of capital, fixed, and controlled assets across 49 campuses/locations covering over 6,220,000 SQFT. Services included determining values on all assets, reconciliation of prior inventories and data maintained in accounting systems. Total assets tagged and inventoried was approximately 46,000.

Plainview Independent School District - Texas

- Location - 2407 Yonkers St., Plainview, TX 79072
- Years(s): 2018, 2016, 2015, 2013, 2010 (2019 scheduled)
- Client Contact & Title: Dr. Brent Richburg, Executive Director of Technology Services
- Contact Phone Number: 806-293-6075, brent.richburg@plainviewisd.org
- Description of Project: Comprehensive physical inventory of capital, fixed, and controlled assets across 13 campuses/locations. Services included determining values on all assets, reconciliation of prior inventories and data maintained in accounting systems. Total assets tagged and inventoried was approximately 14,200.

West Fargo Public School District - North Dakota

- Location - 207 W. Main, West Fargo, ND 58078
- Years(s): 2018, 2017, 2016, 2015, 2014, 2013, 2012, 2011 (scheduled 2019)
- Client Contact & Title: Sherri, Nissen, Accountant
- Contact Phone Number: (701) 499-1013, snissen@west-fargo.k12.nd.us
- Implementation: 57 Days
- Description of Project - Comprehensive physical inventory of capital, fixed, and controlled assets across 20 campuses/locations. Services included determining values on all assets, reconciliation of prior inventories and data maintained in accounting systems. Total assets tagged and inventoried was approximately 32,800.

Riverview Gardens School District - Missouri

- Location - 1370 Northumberland Drive, St. Louis, MO 63137
- Year(s) - 2017, 2015, 2011
- Client Contact & Title: Anna Munson, Chief Financial Officer
- Contact Phone Number: (314) 869-2505, amunson@rgsd.k12.mo.us
- Implementation: 65 Days
- Description of Project - Comprehensive physical inventory of capital, fixed, and controlled assets in 22 buildings totaling 1,020,000 SQFT across 13 campuses/locations. Services included determining values on all assets, reconciliation of prior inventories and data maintained in accounting systems and FAMP software. Total assets tagged and inventoried was approximately 10,000.

College of DuPage - Illinois

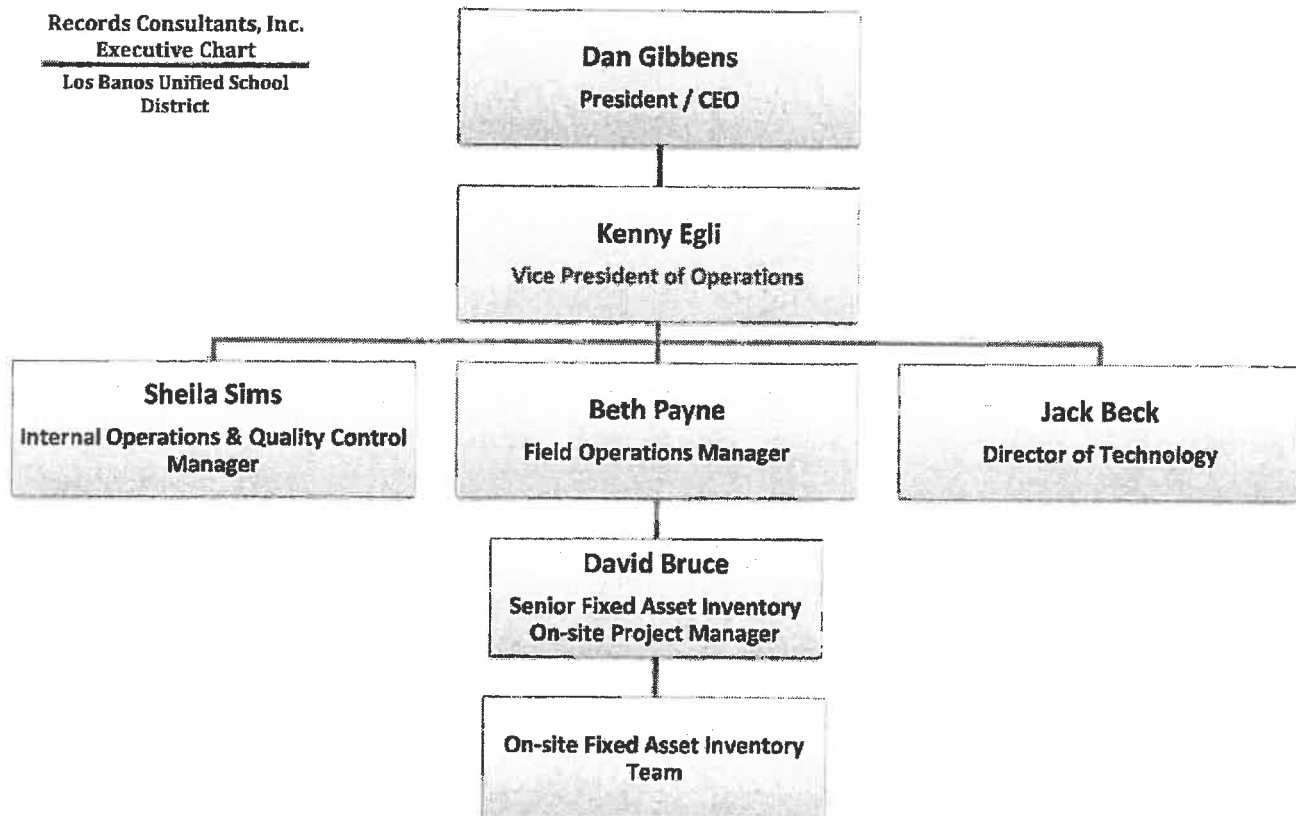
- Location: 425 Fawell Blvd., Glen Ellyn, IL 60137
- Years(s): 2017
- Client Contact & Title: Scott Brady, Controller
- Contact Phone Number: 630-942-2219, bradys310@cod.edu
- Implementation: 136 Days
- Description of Project: Comprehensive physical inventory of capital, fixed, and controlled assets in 13 buildings totaling over 1,900,000 SQFT across 6 campuses/locations. Services included determining values on all assets, reconciliation of prior inventories and data maintained in accounting systems. Total assets tagged and inventoried was approximately 62,000. Insurance Appraisal Services were included for valuations of buildings.

Sonoma Valley Unified School District - California

- Location: 17850 Railroad Avenue, Sonoma, CA 95476
- Year(s): 2019, 2014, 2002
- Client Contact & Title: Bruce Abbott, Associate Superintendent of Business Services
- Contact Phone Number: 707-935-4249, babbott@sonomaschools.org
- Implementation: TBD - Work in progress
- Description of Project: Comprehensive physical inventory of capital, fixed, and controlled assets in across all campuses and facilities. Services included determining values on all assets, reconciliation of prior inventories and data maintained in accounting systems. Included historical cost research of Land, Improvements, and Buildings.

PROJECT TEAM MEMBERS AND RESUMES

RCI's veteran project team is carefully selected based on their commitment to quality service, knowledge, and extensive experience in inventorying a vast range of properties. **The team will consist of full-time members located in San Antonio, Texas.** Key professionals assigned to this project will include our Vice President of Operations, the Field Operations Manager, the Director of Technology, the On-site Senior Project Managers, the Quality Control Manager, and the On-site Inventory Team.



***Team Members are subject to change due to scheduling conflicts.**

RCI ensures that all RCI employees for this project:

- Have passed initial and random drug screening tests
- Have passed criminal background checks and national sex offender registry searches that can be provided upon request. RCI uses a rap-back program for ongoing status updates.
- Have been trained in all applicable confidentiality compliance issues
- Will be uniformed and wear visible ID-badges while on-site

Kenny Egli, Vice President of Operations & Project Director kegli@rcitech.com

Relevant Experience: Mr. Egli has been with RCI for *seven years* and has been involved in the overall planning, coordination, and management of asset inventory projects for RCI's Internal Operations division, Field Operations division and Document Destruction Services division. He has participated in leading complex strategic initiatives that have enabled him to acquire an intimate knowledge of both business operations and the core techniques. Under his leadership RCI, has provided inventory services from small scale to large complex projects.

Project Role:

- Executive sponsorship and overall leadership for all operational aspects of the inventory project
- Final accountability of proposed services
- Contractual related matters

Jack Beck, Director of Technology jbeck@rcitech.com

Relevant Experience: Mr. Beck is Director of Technology and will be providing technical oversight, as well as technical support and client training for this project. Jack has been with RCI for over *fourteen years* and provides technology support and training concerning our FAMP 11.1 software system and any hand-held scanners for all RCI fixed asset management clients. In addition, Jack is uniquely qualified through his vast experience with on-site fixed asset inventory projects in more than 27 states.

Project Role:

- Provide technical support for RCI's Desktop FAMP 11.1 software
- Assist in reconciliation of the physical inventory
- Provide technical support migrating data from the RCI FAMP 11.1 software to the LBSD finance application

Beth Payne, Field Operations Manager bpayne@rcitech.com

Relevant Experience: Ms. Payne is in charge of all RCI on-site Inventory Teams and will provide team oversight and management for this project. Beth is an RCI-veteran with vast experience and first-hand knowledge in conducting on-site inventory projects. She has led many fixed asset inventory teams as her tenure at RCI has included the planning, management, and execution of over 1,000 projects throughout the United States. Beth has over *twenty years* of experience conducting on-site fixed asset inventory projects and property appraisals for educational institutions and local government entities throughout the United States.

Project Role:

- Provide team management and oversight during the on-site physical inventory
- Assist in coordination, scheduling and overall project management
- Provide field and client support to ensure project is completed within agreed specifications

David Bruce, Senior On-Site Project Manager & Team Leader dbruce@rcitech.com

Relevant Experience: Mr. Bruce will serve as the on-Site Senior Project Manager for this project. David has been with RCI for over **four years** and has led similar projects, including those for College of DuPage, Coast Community College District, Spring ISD, Harmony Public Schools, Garland ISD, Lincoln USD, San Juan College, Texas City ISD, Los Fresnos ISD, and many others. David also played a support role for Fargo School District #1 (ND) and Fargo Public Schools (ND). Prior to joining RCI, David gained valuable experience in the US Navy. As an Operations Superintendent, E8 – David had oversight of five million dollars in assets including 400 acres of training areas, 26 facilities and 40 vehicles. David also supervised over 100 Joint Service Instructors/Trainers and 125 students on a daily basis. David's military background and tenure with RCI gives him the unique ability to be a team leader for the LBUSD project.

Project Role:

- Provide project management during the on-site, physical inventory of all assets included in the scope of the project and ensure all timelines are met
- Coordinate all on-site activity with LBUSD personnel during the on-site inventory
- Ensure all assets are identified, tagged, and all available asset related data is captured
- Communication with LBUSD daily throughout the on-site work stages

Sheila Sims, Internal Operations & Quality Control Manager ssims@rcitech.com

Relevant Experience: Ms. Sims oversees our Internal Operations team and will oversee Quality Control of the final asset data and valuations delivered to LBUSD as well as the FAMP 11.1 software system/database and Excel spreadsheets that will be delivered to LBUSD based on the on-site work performed. She and her staff will also provide on-going client support regarding data collected from the fixed asset inventory project. Sheila has been with RCI for **twelve years** and has provided overall quality control and client support for over 1,200 RCI clients nationwide.

Project Role:

- Oversee the production of the asset database to include all data captured during the on-site inventory phase of the project
- Oversee the reconciliation of the physical inventory with data provided by LBUSD
- Oversee acquisition cost research and exchange of asset data between LBUSD and RCI
- Produce and provide final deliverables of the project

APPROACH AND METHODOLOGY

RCI conducts hundreds of inventory projects each year. Our experience and expertise at asset inventory and management allows RCI to bring **Best Practices** to our clients enabling them to effectively manage and report on their assets and comply with GASB 34/35 and other state/federal requirements. Our clients often turn to us annually to conduct their physical inventories and reporting because our services are Reliable, Fast and Affordable.

While RCI services are focused to help Local Government Entities across the U.S., we are particularly experienced in serving schools/colleges of all sizes, including numerous clients and projects equal in scope. RCI understands the challenges and circumstances schools face managing and tracking their assets, and our services and project plans are tailored specifically to provide effective and efficient outcomes for our education clients.

PROJECT OVERVIEW

Based on information provided by LBUSD, RCI assumes this fixed/capital asset inventory project will cover 18 campus and administration facilities across LBUSD to include an estimated 515 classrooms. RCI will provide all labor and equipment to conduct a comprehensive and accurate on-site physical inventory and reconciliation of all LBUSD fixed assets.

During the RCI on-site physical inventory project, fixed/capital assets valued at \$500 or greater plus sensitive technology items will be identified, tagged (if necessary), scanned and all relevant details will be gathered and reported. RCI will ensure all qualifying assets have barcode tags and any new tags required will be supplied by RCI (or LBUSD if desired). Capital assets valued at \$5,000 or greater and with a useful life of one or more years, will be valued and depreciated for GASB 34 purposes.

RCI will perform the on-site physical inventory using our robust, feature rich FAMP 11.1 software system. This system is specifically designed to facilitate the inventory process, as well as to provide an ongoing tool for tracking assets, and generating reports for asset valuations, dispositions and depreciation. FAMP 11.1 operates in both a desktop version and a mobile version using Motorola series handheld scanners. The FAMP 11.1 software will be provided at no additional cost.

On-site work will take place on mutually agreed dates and times and the project will not interfere with student instruction. RCI commonly performs projects that occur during regular class hours, and project schedules are built to enter the classroom after students have been released or while the classroom is not otherwise in use. RCI is prepared to work between 7:00AM and 7:00PM and on Saturday, if possible.

Coordination of scheduling and project details will begin immediately after award of contract. RCI requests a minimum of 30 days after coordination to begin on-site project work. RCI is prepared to begin on-site project work within 60 days of contract award. A detailed description of the timeline and project stages is included later in this proposal.

RCI will conduct an on-site pre-planning meeting with LBUSD representatives prior to commencing on-site project work. The meeting will serve to review the overall scope of the project, including all locations to be inventoried, physical inventory procedures, acquisition cost procedures, database information to be recorded, report formats, and project schedules. Annual update projects if requested will not include an on-site pre-planning visit.

This proposal is built based on our knowledge and experience with similar inventories that included the same class of assets as put forth in this request. The following proposal assumes the work effort and hours to conduct the on-site physical inventory, acquisition cost research, reconciliation and reporting.

As a valuable part of this project, RCI will provide and implement a robust asset management system via our Fixed Asset Management Program (FAMP 11.1) **at no extra cost**. This program was specifically developed to help our local government clients track and report their assets for compliance with GASB 34 purposes. The data and reports are customizable and allow for easy export/import to most finance/accounting applications.

Note: Infrastructure Assets, Land, Land Improvements, and Buildings - will not be surveyed or inspected as part of this inventory project and the corresponding data will not be included in final asset reports provided by RCI. Services for inventory of Land, Improvements, Buildings and Infrastructure assets and historical cost research can be arranged with RCI, but additional fees will apply.

SCOPE OF WORK – PHYSICAL ASSET INVENTORY

RCI will conduct a comprehensive and accurate on-site physical inventory of all LBUSD fixed/capital assets. The inventory will include assets with an original purchase value of \$500 or greater, plus "sensitive" items at all LBUSD locations. RCI will identify, tag (where possible) and scan all qualifying items. RCI will scan and record existing tag information and apply new tags for qualifying items that do not have a tag. "Group counts" of high-volume low-cost moveable assets (i.e. desk, chairs, tables, etc.) are NOT included in this project. Prior to on-site inventory RCI will gather existing asset data from LBUSD (if available) for reconciliation purpose.

Sensitive items to be included that will be tagged and scanned, regardless of original purchase value are:

Desktop Computers	Tablets -iPads, Androids, etc.	A/V Equipment
Notebook Computers	Projectors	Two-way Radios
Chromebooks	Document Cameras	(excludes mobile phones)

On-site work will be performed at campuses/locations listed below.

<i>Charleston Elementary</i>	<i>Volta Elementary</i>	<i>Los Banos High School</i>
<i>Henry Miller Elementary</i>	<i>Mercy Springs Elementary</i>	<i>Pacheco High School</i>
<i>Lorena Falasco Elementary</i>	<i>West Side Union Elementary</i>	<i>Crossroads Alternative Ed. Center</i>
<i>Los Banos Elementary</i>	<i>Creek Side Junior High</i>	<i>San Luis High School</i>
<i>R. M. Miano Elementary</i>	<i>Los Banos Junior High</i>	<i>Administration Offices</i>

The following facilities are also included in the inventory:

Cafeteria

Facilities & Operation, Transportation (One department)

Special Services (1 portable)

TK-Part of R.M Miano Elementary

Preschool part of Mercy Spring Elementary

ROOM/LOCATION TAGGING

RCI will do a complete room-by-room fixed asset inventory of all campus locations. RCI will place a barcode tag at the door for each room inventoried in this project. The tag will be placed in an inconspicuous location, usually inside the door frame. The location information will be recorded, and assets within the room will be assigned to that room and location. RCI will provide room tags for room tagging.

ASSET TAGGING/SCANNING

RCI will consult with LBUSD personnel in the planning stage for specifics about placement and details for items requiring a new tag. RCI recommends tag placement in standardized locations that allow for ease of future rescans, but not interfere with proper operation of equipment. It must be noted that tag placement is not always possible for every item (i.e. blade servers, ceiling mounted projectors, weapons, band instruments, etc.). Additionally, RCI only tags items below 12 feet in height and not above ceiling tiles.

RCI will not inventory items that are currently boxed or packaged. RCI will provide services to inventory vehicles using a listing provided by LBUSD. All qualifying non-vehicle equipment will be tagged and scanned. RCI will work with the LBUSD contact regarding other unique items such as band instruments.

RCI will verify, capture and report the following:

- a. Asset Tag Number
- b. Description of Equipment
- c. Manufacturer*
- d. Model*
- e. Serial Number*
- f. Property/Location
- g. Building
- h. Floor
- i. Room
- j. Acquisition Cost (Actual, Estimated or Replacement)
- k. Acquisition Date
- l. Date Verified
- m. Useful Life
- n. Old Tag Number (if applicable)

* To be recorded when available on the individual asset

The recommended barcode tags are white polyvinyl material with a permanent acrylic based adhesive (optionally, colored tags can be used for Federally Funded assets, etc. – additional fees may apply). The bar code symbology will be Code 39 / Code 128. The tags will be 2" x 0.5" and will be imprinted to include:

- Property of Los Banos USD (or as selected by LBUSD)
- Asset number in bar code form
- Asset number in alphanumeric form (human readable)

RECONCILIATION

Upon completion of the physical inventory, RCI will perform reconciliation of inventory data compared with the District's existing asset data (if provided). This will result in a detailed database of all LBUSD assets. RCI will provide reports for:

- Matches Found - Assets have identical tag numbers and serial numbers in original data
- Additions - Asset found, but does not exist in provided data/spreadsheets
- Deletions - Asset exists (on data/spreadsheet), but does not physically exist (requires additional follow-up with site representative)

RCI will provide a report to LBUSD that details the process used in the asset inventory, any unusual findings, clarifications or any other reasonably relevant information LBUSD may need to update its asset inventory.

ACQUISITION COST RESEARCH

During the reconciliation process RCI will reconcile asset values with any acquisition cost and dates provided by LBUSD. When actual purchase or cost data is not available by LBUSD, RCI will assign asset values that will represent estimated replacement cost and useful life of the asset.

To fully comply with reporting and depreciation guidelines, our mutual goal is to report the actual acquisition costs of your fixed assets. When actual acquisition cost cannot be obtained, "replacement cost" will be used for all items for which an acquisition date can be established. Replacement cost is the current average cost for the type of asset. When acquisition date is not available, RCI will work with client staff members to determine the estimated acquisition date. Single-line items representing significant outlays (software, etc.) can be reported as line item entries based on information provided by LBUSD. RCI valuation methodologies will be in compliance with recognized accounting standards of GASB 34.

The FAMP 11.1 software depreciates asset values using the straight-line method to ensure that you comply with GASB 34 guidelines. Our software will depreciate each item for the number of years of useful life based on the purchase date, salvage value (if any), and original cost. The software can filter for any desired capitalization level (e.g. \$1,500.00, \$5,000.00). In addition, the system can filter by category to allow depreciation of specific items, such as, depreciating all maintenance equipment with a value of \$2,500.00 or more.

DELIVERABLES

RCI will provide all asset data in our FAMP 11.1 software. The delivered product includes a removable USB-drive containing the populated asset database, accompanied by system loading and operating instructions. The final report will include an original cost, depreciation summary and details report (as required by GASB 34). RCI will provide actual cost, where available, or replacement cost for all assets. In addition, RCI will provide all asset data in flat file (Excel or CSV) for import into any existing accounting system. This provides the ability to update/replace the information such as serial number, location, model, etc., into the District's current asset system.

PERIODIC INVENTORY UPDATES

RCI can provide periodic asset inventory updates on an annual/biennial basis to perform update inventory services as cited above. Inventory updates are valuable to record changes to asset dispositions, including location changes, disposals, additions or lost inventory.

ASSET MANAGEMENT SYSTEM AND REPORTING

RCI will perform the on-site physical inventory using our robust, feature rich FAMP 11.1 software system. This system is specifically designed to facilitate the inventory process, as well as to provide reporting for asset valuations, dispositions and depreciation. FAMP 11.1 operates in both a desktop version and a mobile version using Motorola series handheld scanners.

FAMP 11.1 was developed by RCI specifically for local government institutions. The software is a Windows-based network program that uses relational databases for optimal performance. RCI will populate the Fixed Asset Management database for LBUSD using information collected during the on-site portion of the project. The FAMP software includes numerous query and report formats. FAMP 11.1 provides the ability to export and import data via a variety of Windows-based formats (Excel, Text, CSV, etc.).

RCI FAMP 11.1 is an Open Database Compliant (ODBC) data structure. The program is fully networkable and will run on a Windows based server. The program can be password protected from unauthorized users and setup to allow multiple permission levels (user from campus A can access data for campus A, but not campus B). FAMP 11.1 uses Microsoft SQLite to support multiple users without cost to purchase additional SQL licenses. FAMP 11.1 does not require system licensing and allows full access to the system for unlimited number of users. Version updates, if/when available, will be available for purchase, or included for free with next LBUSD physical inventory after a new version release. The minimum system requirements for the FAMP 11.1 are a Pentium-level processor with 500 MHz speed; USB drive; 1 gigabyte RAM (for Windows 7 or later); and 500 megabyte or larger hard drive.

RCI provides the software system so that LBUSD can add, delete and manipulate asset data allowing tracking and reporting of assets as necessary. Therefore, **THE RCI FIXED ASSET MANAGEMENT PROGRAM SOFTWARE SYSTEM IS PROVIDED AS AN INTEGRAL PART OF THE OVERALL PROJECT AT NO ADDITIONAL CHARGE TO LBUSD.**

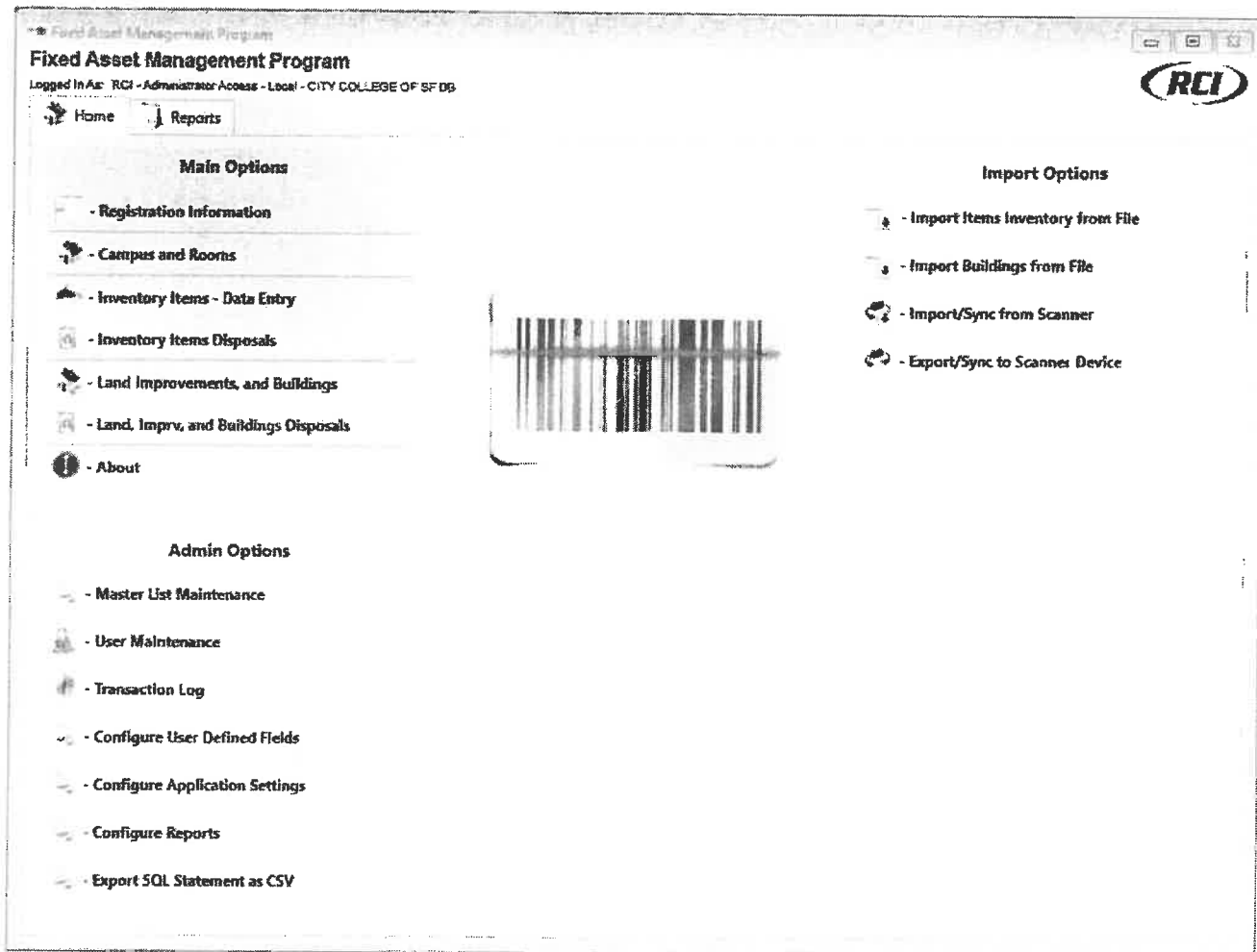
The available data input fields for RCI's FAMP 11.1 Software System are:

<i>Campus Number</i>	<i>Depreciation Method</i>	<i>Check Number</i>	<i>Remarks</i>
<i>Building Number</i>	<i>Condition Code</i>	<i>Vendor</i>	<i>Date Data Modified</i>
<i>Room Number</i>	<i>Cost</i>	<i>Program Codes</i>	<i>Cost-Code-ID</i>
<i>Item Description</i>	<i>Item Account Class</i>	<i>Funding Code</i>	<i>(Actual/Estimated)</i>
<i>Federally Funded</i>	<i>Quantity</i>	<i>Disposition Method</i>	<i>Salvage Value</i>
<i>Serial Number</i>	<i>Manufacturer</i>	<i>Disposition Date</i>	<i>Purchase Date</i>
<i>Old ID Number</i>	<i>Model</i>	<i>Useful/estimated life</i>	10 User-Defined fields
<i>Bar Code Number</i>	<i>Invoice Number</i>	<i>P.O. Number</i>	

The RCI FAMP 11.1 software system is also capable of depreciating asset values using the straight-line accounting method with a first month convention to ensure that you comply with GASB 34 guidelines. Our software will depreciate each item for the number of years of useful life based on the purchase date,

salvage value (if any), and original cost. The software can filter for any desired capitalization level or Funding Source – for **EDGAR tracking and reporting**. In addition, the system can filter by category to allow depreciation of specific items, such as, depreciating all maintenance equipment with a given value – for example, \$2,500.00 or more.

The RCI FAMP 11.1 software system comes with many pre-designed reports, as well as customizable reports.



TIMELINE AND DETAILED DESCRIPTION OF PROJECT STAGES

We anticipate this Asset Inventory effort will require one (1) on-site visit (excluding the pre-planning trip) with the actual physical inventory requiring a team of six (6) experienced inventory specialists on-site at LBUSD facilities for approximately two (2) weeks.

The milestones and durations are as follows:

Expected Award of Contract:	TBD
Pre-Planning & Coordination:	From award through on-site project start (limited interaction required by LBUSD)
On-site Pre-Planning Trip:	2-4 weeks prior to on-site inventory
On-site Physical Inventory:	2 weeks – Mutually agreed dates must be set at least 30 days prior to start of on-site work
Reconciliation and Cost Research:	4-6 weeks
Delivery of Data, Reports and Software:	1-5 days

The milestones above are intended to illustrate the effort and approximate duration required to complete and provide final deliverables to LBUSD. Coordination of actual project dates will commence upon award of contract. Upon award, RCI will begin the actual project scheduling. RCI will hold the kickoff meeting within thirty (30) days of contract award. RCI requires thirty (30) days from the mutual agreement to start on-site inventory work. Upon completion of the physical on-site work, RCI will begin data processing, acquisition cost research, and quality control and will deliver final asset data/reports and FAMP 11.1 software within thirty (30) days of completion of on-site physical inventory.

DETAILED DESCRIPTION OF PROJECT STAGES

Pre-Inventory Planning Stage: During this stage of this project, RCI will work with LBUSD staff to plan and prepare for the upcoming on-site physical inventory. Activities include:

Initial Project Coordination – With LBUSD staff, we will review project scope and deliverables, an initial draft of guidelines for inventorying of assets, and an initial draft of the project schedule. RCI will gather location maps, facility schedules and existing asset data.

Pre-Planning Trip – RCI will send senior members of the project team to LBUSD offices. During the meeting, RCI will meet key LBUSD staff, and together we will review project scope and deliverables, and gather any remaining information necessary to complete the initial draft of the project schedule.

Development of Physical Inventory Schedule – RCI will complete the development of the initial schedule for the physical inventory and document any additional, specific guidelines inventorying assets.

Physical Inventory: Consistent and frequent communication is the key to success during this stage. The following schedule will be followed for the on-site inventory:

In-Brief – The RCI On-Site Senior Project Manager will review the schedule for the on-site inventory with LBUSD staff. At the meeting, we will address any questions that may have arisen since the pre-planning activities stage and make any necessary adjustments as needed.

Physical Inventory – The RCI Team will then conduct the on-site asset inventory on a wall-to-wall basis of each room in each facility in accordance with the scope and schedule. The RCI Team will arrive at each location, coordinate with LBUSD staff, and complete the inventory in accordance with the procedures outlined below:

Fixed Asset Tagging – If a qualifying asset does not contain a tag, or the tag is damaged or otherwise not readable, RCI will affix a new tag to the item. Any existing tags encountered will be captured as part of the data related to the asset. The RCI Team will record all available information - the description of the asset, asset tag identification number, manufacturer, model number, serial number, and location (room/ building/campus).

- **Room Codes and Other Physical Areas** – In addition to tagging and scanning assets, RCI will assign a unique room code to every room and physical area by placing a barcode on the inside door-jam leading into the room/location. This location code will be captured for each asset inventoried. This unique room number will ensure clarity of identification during future inventories by LBUSD staff personnel or by RCI.
- **Collection of Utilization Data** – Optionally, in conjunction with the physical inventory, RCI can collect information regarding the utilization of each asset to be added to the database. This information can be used, for example, to produce specific reports by funding source. This would be an additional service not currently included in the scope of this project or the price proposed.

- **Daily Communications** – The RCI On-site Senior Project Manager will prepare a report detailing the activity performed the previous day and the schedule for the current day. This report will be provided to LBUSD staff each morning.
- **Out-Brief** – At the end of the physical inventory, the RCI On-site Senior Project Manager will review the accomplishments for the period with LBUSD a staff. At the meeting, we will verify that all buildings/locations have been accounted for and to address any concerns that the staff may have prior to our departure.

Data Processing & Quality Control – This stage includes the following activities:

- **Data Processing and Reconciliation** – All the data collected by the RCI On-site Teams will be brought back to our corporate office for data entry, quality review, and formatting. The data pertaining to the assets will be finalized in our FAMP 11.1 software system and a database will be populated based on the reconciliation of on-site field work and all data supplied by LBUSD. RCI will then extract the raw data to Microsoft Excel and share that data with LBUSD staff for review. We will also prepare preliminary reports detailing assets found, missing assets, and assets by department, by type and by location.
- **Review, Adjustments and Re-Inventory Efforts (if necessary)** – Following review by LBUSD staff, RCI will complete any required adjustments and detail required re-inventory efforts if applicable.
- **Development of Acquisition and Cost Data** – As part of the project, RCI will gather and include in the asset database information related to the date of acquisition, original cost, funding source(s), etc. for each asset. This data is usually maintained in the client accounting and/or purchasing system. If desired, RCI can merge this data with the inventory data. Our process for this is:
 - **Actual Acquisition Costs** are the first choice to establish depreciation of assets, which include machinery and equipment, buildings, building improvements, land and land improvements. To establish depreciation, the historical costs, dates of acquisition, useful lives and salvage values (if any) are required. All readily available information will need to be supplied to RCI in a database in a Windows-importable format (ASCII, QDB, Excel, etc.). The data should be provided "comma delineated" and titled. Multiple data types cannot be contained within the same data field.
 - **Estimated Actual Costs** will be assigned to all items for which an acquisition date can be established, or for which actual historical costs are not found. When specific acquisition dates cannot be established, RCI will require that LBUSD staff assist in determining an estimated purchase date.

- **Estimated Acquisition Costs** are developed when we are unable to identify actual costs. We estimate original cost utilizing a normal valuation approach which entails estimating a replacement value and assigning to that value the reverse inflation indices based on the asset's classification and date of acquisition.

Re-Inventory of Facilities/Assets: If necessary, the RCI On-site Senior Project Manager and the senior members of the inventory team will return to inventory any facilities or assets not available during the scheduled inventory time. While it is possible that this effort may not be required, it is RCI's experience that on projects of this size, it is advised to plan for just such an effort.

Final Database/Reports Preparation – In this stage, the RCI Quality Control Manager and Team will review all reports associated with the data collected during the on-site field work, the reconciliation, and any modifications generated from the preliminary reports that were initially provided to LBUSD. This includes verifying calculations related to our research findings based on the data supplied by LBUSD, examining the reports for any ostensible misprints, "spot-check" client supplied data, and confirm the software system is producing reports properly and accurately.

Delivery of Fixed Asset Inventory, RCI FAMP 11.1 Software System and Asset Database – In this final stage of the project, RCI will provide LBUSD with the following:

- **Delivery of RCI Fixed Asset Management Program (FAMP) 11.1** – RCI provides our proprietary FAMP 11.1 software system, *at no additional charge*, as part of the on-site physical inventory project. Our software program will allow you to track changes to your inventory, as needed. Your staff will be able to accomplish periodic inventories on individual locations, departments, or even by room. The data collected is uploaded directly into FAMP 11.1, enabling the system to produce a variety of reports.
- **Delivery of Fixed Asset Inventory in Microsoft Excel and Reports** – Data can be provided in Microsoft Excel, accompanied by hardcopy inventory reports if required, for assets by department and location. RCI will also provide technical support for creating extract files suitable for interfacing with LBUSD accounting systems.

COLLABORATION

RCI has in depth experience in having performed hundreds of on-site asset inventory projects each year. We have encountered several obstacles that have the likelihood of impeding the inventory process. In an effort to reduce these potential problems, RCI has listed several action items that can help to alleviate any issues that may arise during the project.

RCI will require limited support by LBUSD staff to ensure the inventory project is accomplished:

- ✓ **Assist** by having one escort from LBUSD staff available during the actual physical inventory at each location.
- ✓ **Provide** appropriate support staff to access locked areas and equipment during the actual physical inventory.
- ✓ **Notify** all appropriate LBUSD staff of the physical inventory project so that they are not surprised by the arrival of the RCI Team and are aware that we will need to have access to all areas and assets.
- ✓ **Supply** fire escape plans (or other similar floor plans) and unusual asset lists to be included in the inventory at least two weeks prior to the beginning of the on-site portion of the project.
- ✓ **Participate** fully in all on-site planning and project coordination meetings.

During the course of this engagement, RCI will:

- ✓ **Communicate** with LBUSD staff on inventory process, progress, procedure, and schedule as outlined in the RFP.
- ✓ **Ensure** all of RCI's employees:
 - Have passed initial and random drug screening tests
 - Have passed criminal background checks and national sex offender registry searches that can be provided to LBUSD. RCI uses a wrap-back program for ongoing status updates.
 - Have been trained in all applicable confidentiality compliance issues
 - Will be uniformed and wear visible ID-badges while on-site
- ✓ **Provide** RCI owned equipment (i.e. laptops, scanners, etc.) to use during inventory process and to have the appropriate controls in place to ensure there is no transfer of computer viruses from our equipment to LBUSD owned computer equipment.
- ✓ **Uphold** exceptional care and attention to be non-disruptive and to not interfere with student testing or other student activities. RCI recognizes that Personal Items of students, staff and faculty are not included in the physical inventory. RCI will leave the areas as they found them. RCI will not unplug any equipment and will be responsible for repair or replacement of property damaged by RCI during the inventory process.

In addition, RCI is fully committed to Equal Employment Opportunity Commission (EEOC) policies and does not discriminate in practices or employment opportunities on the basis of an individual's race, color, national or ethnic origin, religion, age, sex, gender, sexual orientation, marital status, veteran status, disability, or any other proscribed category set forth in federal or state regulations.

OPTIONAL SERVICES

OPTIONAL TRAINING AND SUPPORT

RCI believes that you should be able to add, delete and manipulate data related to the District's assets as necessary. The RCI Fixed Asset Management Program (FAMP11.1) software is included in this project for no additional cost.

The delivered product includes a removable USB-drive containing the populated asset database, accompanied by system loading and operating instructions. Optional on-site training for system users and administrators can be provided at the rate of \$2,250.00 for one on-site day. Additional days training on the same RCI training trip can be scheduled at the rate of \$350.00 per day. The training consists of instruction for both the system operator and any personnel who will perform inventories, should you elect to perform future inventories internally. Training will include use of the software system for data inputs, manipulation and reporting.

Free telephone technical support is included for the first 60 calendar days following the completed project. Optional ongoing RCI Technical Support is available for a fee of \$850.00 per year to retain this customer support for two designated District employees. If after the initial year period, you elect not to use this yearly-billed service, RCI will continue to support you for a fee of \$250.00 per incident.

PERIODIC INVENTORY UPDATES

While RCI provides tools for or clients to continue tracking and managing assets, we realize many clients face challenges with staffing and time to effectively manage and track items on an ongoing basis. Therefore, RCI can provide periodic asset inventory updates on an annual basis to include inventory services as cited above. Annual inventory updates are valuable to record changes to asset dispositions, including location changes, disposals, additions or lost inventory and to comply with GASB and EDGAR requirements.

BuyBoard Cooperative Purchasing Agreement

RCI is pleased to be an approved BuyBoard Cooperative Purchasing vendor and to offer our services to BuyBoard members at negotiated discount rates. RCI inventory services are offered under **BuyBoard contract 579-19**.

RCI asset inventory and reconciliation services are offered at an hourly rate through the BuyBoard negotiated discount. The RCI approved/discounted rate for BuyBoard members is \$160 per hour.

RCI is offering Los Banos Unified School District a fixed fee bid as described below for this project at a rate even below the negotiated BuyBoard rate. The extended discounts offered to Los Banos Unified School District are based on the size of the project and the associated economies of scale. Los Banos Unified School District is able to receive the offered rate provided in this proposal while still using the BuyBoard contract to demonstrate purchasing discounts.

The following tables reflect the approximated rate and discounts offered to Los Banos Unified School District based on the estimated labor and travel hours associated with this project. The following pricing includes all labor, equipment and travel for the complete asset inventory and reconciliation project.

District-wide Physical Fixed Asset Inventory and Reconciliation Project of Fixed Assets

Included Services	Estimated Project Hours	Standard RCI Pricing	RCI BuyBoard Pricing	LBUSD Pricing
Physical Inventory Project	545	\$ 98,100	\$ 87,200	\$ 69,250
FAMP 11.1 Software*				No Fees
Total Fees				\$ 69,250

PROJECT FEES

RCI will perform the District-wide Fixed Asset Inventory and Reconciliation as described in the Scope of Work at all Los Banos Unified School District locations for a fee of **\$ 69,250.00** to include all labor, equipment and travel. Significant deviations in the number of locations and facilities inventoried in this project may incur additional fees and will be negotiated with Los Banos Unified School District in advance of services provided. RCI will require a payment of **\$ 48,475.00** payable at the end of the on-site phase of this project and the remainder due upon delivery of the FAMP software (including all inventory data). Terms, net 10 days.

Items included are:

Fees

District-wide Fixed Asset Inventory & Reconciliation	\$69,250.00
Fixed Asset Management Program (FAMP 11.1 Software)	No Fee Applied

Optional Items and Fees:

☒ On-site training @ a rate of \$2,250.00 for the first full day and \$350.00 for each additional day desired on the same trip

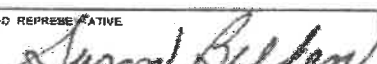
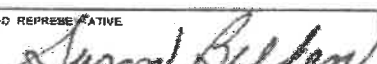
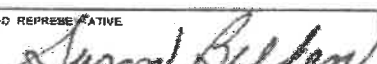
☐ Annual Customer Technical Support at \$850.00 per year

Check optional services if desired.

Name Alejandra Garibay Title Director of Fiscal Services
Signature _____ Date _____
Phone Number 209-826-3801 Ext. 7022 Fax Number 209-826-6810
Email agaribay@losbanosusd.k12.ca.us Purchase Order # _____

LIABILITY INSURANCE COVERAGE

The following document is proof of RCI Liability Insurance coverage.

ACORD		CERTIFICATE OF LIABILITY INSURANCE		DATE (MM/DD/YYYY) 08/08/19																																																											
<p>THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.</p> <p>IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).</p>																																																															
PRODUCER BELKEN INSURANCE ASSOCIATES 8626 Tesoro Dr Ste 310 San Antonio, TX 78217		Becki Rawlings, CIC PHONE (210) 493-8030x208 FAX (210) 493-9775 E-MAIL becki@belkenins.com																																																													
INSURED Ranger Shredding; Record Consultants Inc; RCI Techno 12829 Wetmore Road SAN ANTONIO, TX 78247		<table border="1"> <thead> <tr> <th>INSURER(S) AFFORDING COVERAGE</th> <th>NAICS</th> </tr> </thead> <tbody> <tr> <td>INSURER A ALLIED PROPERTY & CASUALTY</td> <td>42579</td> </tr> <tr> <td>INSURER B TEXAS MUTUAL INSURANCE COMPANY</td> <td>22945</td> </tr> <tr> <td>INSURER C ILLINOIS UNION INSURANCE CO</td> <td>42579</td> </tr> <tr> <td>INSURER D</td> <td></td> </tr> <tr> <td>INSURER E</td> <td></td> </tr> <tr> <td>INSURER F</td> <td></td> </tr> </tbody> </table>				INSURER(S) AFFORDING COVERAGE	NAICS	INSURER A ALLIED PROPERTY & CASUALTY	42579	INSURER B TEXAS MUTUAL INSURANCE COMPANY	22945	INSURER C ILLINOIS UNION INSURANCE CO	42579	INSURER D		INSURER E		INSURER F																																													
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ACORD 25 (2018/03)

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Board Reference Material

SUBJECT TITLE: Agreement: Aspire Speech & Learning Center, Independent Evaluation

REQUESTED ACTION: Approve

Action X

Discussion/Information _____

RECOMMENDATION:

It is recommended the Board approve the consultant agreement between the District and Aspire Speech and Language Center, in order to complete an Independent Education Evaluation (IEE).

BACKGROUND INFORMATION:

Parents of a special education student have requested an independent Speech and Language evaluation for their child. The District is obligated to provide the evaluation.

HOW DOES THIS ACTIVITY SUPPORT BOARD GOALS?

This is an operational activity and does not support a specific Board goal.

ALTERNATIVES/IDENTIFIED OPPOSITION:

None, at this time.

SPECIFIC FINANCIAL IMPACT:(Include Impact on School District Facilities):

The District shall pay the consultant the total amount not to exceed \$3,500.00 for services rendered.

ORIGINATOR: Yolanda Cork-Anthony, Director of Special Services
Date: February 13, 2020

LOS BANOS UNIFIED SCHOOL DISTRICT

CONSULTANT AGREEMENT

This Agreement is effective as of February 1, 2020, between the Los Banos Unified School District (“**District**”) and Aspire Speech & Learning Center (“**Consultant**”).

WHEREAS, , Parents for their child, (“Student”), have requested a speech independent educational evaluation (“Speech IEE”) for Student to be conducted by Consultant, and the District has agreed to contract with Consultant to conduct the requested speech IEE; and

WHEREAS, Consultant is specially trained, experienced, and competent to conduct a speech IEE; and

WHEREAS, such a speech IEE is for a limited basis;

NOW, THEREFORE, the Consultant and the District hereto agree as follows:

1. Services.

To conduct in a timely manner a speech IEE concerning Student, including an observation of Student, to write a speech IEE report as described above and to provide the speech IEE report to the District. The Consultant will perform said services as an independent calling and not as an employee of the District. Consultant shall be under the control of the District as to the result to be accomplished and not as to the means or manner by which such result is to be accomplished.

To participate in person during one IEP meeting scheduled and held for Student at which the contents of the speech IEE report described above are reviewed and considered.

2. Fees; Expenses. Consultant will be paid fees and/or expenses as follows:

The District shall pay the Consultant the total amount not to exceed \$3,500.00 for Services rendered pursuant to section 1 of this Agreement related to the speech IEE and the IEP meeting. Breakdown is as follows: (A) Payment not to exceed \$3,00.00 shall be made to Consultant thirty (30) days after the District’s receipt of the speech IEE report and a billing statement or invoice detailing the work performed and the time spent by Consultant concerning the speech IEE report. (B) Payment not to exceed \$500.00 shall be made to Consultant thirty (30) days after Consultant’s participation in the telephone conference in the IEP meeting (maximum of 2 hours) and the District’s receipt of a billing statement or invoice detailing the work performed and the time spent by the Consultant during the IEP meeting.

3. Consultant shall comply with all applicable federal, state, and local laws, rules, regulations, and ordinances, including worker’s compensation.

4. Consultant assures District that criminal background or fingerprint checks have been conducted and completed on Consultant in accordance with applicable state and federal law before Consultant has any contact with Student. Consultant will submit to District a photocopy of the criminal background or fingerprint check reports for Consultant prior to Consultant having contact with Student. Consultant assures District that an examination for tuberculosis has been conducted and completed on Consultant and/or Consultant has completed a TB Risk Assessment Questionnaire in accordance with the requirements of California Education Code section 49406 before Consultant has contact with Student under this Agreement. Consultant shall provide the District with a completed TB Risk Assessment Questionnaire and/or Tuberculosis Test clearance for Consultant as required under applicable state and federal law, before starting the assessment of Student under this Agreement. Consultant shall provide District with the verified dates of fingerprint clearance, Department of Justice clearance, and Tuberculosis Test clearance for Consultant prior to Consultant starting assessment of Student. Consultant shall immediately, and in no circumstances longer than three (3) calendar days, provide to District updated information regarding the status of Consultant's licenses, certifications, credentials, permits and/or other documents of any known changes.

5. Consultant, if an employee of another public agency, certifies that Consultant will not receive salary or remuneration, other than vacation pay, as an employee of another public agency for the actual time in which services are actually being performed pursuant to this Agreement.

6. The District may at any time for any reason terminate this Agreement and compensate Consultant only for services rendered to the date of termination. Written notice by the District's Superintendent or Superintendent's Designee shall be sufficient to stop further performance of services by Consultant. The notice shall be deemed given when received by Consultant or no later than three (3) days after the day of mailing, whichever is sooner.

Consultant agrees to and shall hold harmless and indemnify the District, its officers, agents, and employees from every claim or demand and every liability or loss, damage, or expense of any nature whatsoever, which may be incurred by reason of:

Liability for damages for death or bodily injury to person, injury to property, or any other loss, damage or expense sustained by the Consultant or any person, firm or corporation employed by the Consultant upon or in connection with the services called for in this agreement except for liability for damages referred to above which result from the sole negligence or willful misconduct of the District, its officers, employees, or agents.

Any injury to or death of persons or damage to property, sustained by any persons, firm, or corporation, including the District, arising out of, or in any way connected with the services covered by this Agreement, whether said injury or damage occurs either on or off school district property, except for liability or damages which result from the sole negligence or willful misconduct of the District, its officers, employees or agents.

The Consultant, at Consultant's expense, cost, and risk, shall defend any and all actions, suits, or other proceedings that may be brought or instituted against the District, its officers, agents, or employees on any such claim, demand, or liability and shall pay or satisfy any judgment that may be rendered against the District, its officers, agents, or employees in any action, suit, or other proceedings as a result thereof.

This Agreement is not assignable without written consent of the parties hereto.

IN WITNESS WHEREOF, The District and Consultant have executed this Agreement as of the date first written above.

“DISTRICT”

“CONSULTANT”

LOS BANOS UNIFIED SCHOOL DISTRICT

**ASPIRE SHEECH & LEARNING
CENTER**

By: _____

By: _____

Date: _____

Date: _____

Board Reference Material

SUBJECT TITLE: Student Travel - PHS Baseball Trip

REQUESTED ACTION: Approve

Action X

Discussion/Information

RECOMMENDATION:

It is recommended the Board approve Pacheco High School baseball traveling to play in Pismo/Santa Maria, California from April 14th to the 16th.

BACKGROUND INFORMATION:

Pacheco High baseball has been asked to play games in Pismo/Santa Maria, California. This is an opportunity to face competition that we will not see in our local area and allow the team to bond in a travel experience.

The team will travel in district vans to their destination and will stay in one hotel in Santa Maria. There will be between 3-4 chaperones/coaches that will supervise this trip and stay with the team in the same hotel.

HOW DOES THIS ACTIVITY SUPPORT BOARD GOALS?

This is an operational activity and does not directly support a specific Board goal.

ALTERNATIVES/IDENTIFIED OPPOSITION:

N/A

SPECIFIC FINANCIAL IMPACT (Include Impact on School District Facilities):

The athletic transportation account from Pacheco High School will pay for the cost of the vans for the overnight trip. The baseball program, through fundraising, has funds that will cover the following: hotels for the students, meals (dinner and breakfast) for all players.

ORIGINATOR: Daniel Sutton

Date: 2/13/2020

Board Reference Material

SUBJECT TITLE: PHS USASN Competition Cheer Event

REQUESTED ACTION: Approve

Action X

Discussion/Information

RECOMMENDATION:

It is recommended the Board approve the Pacheco High School competition cheer team traveling to the United Spirit Association Spirit Nationals, February 14-16 in Anaheim.

BACKGROUND INFORMATION:

Pacheco High competition cheer team has attended this event every year; it is an opportunity to learn, collaborate and grow from other schools and the USA cheer staff. In addition to allowing them to bond in a travel experience. They will travel to their destination by district reserved vehicles and will stay in a hotel. There will be between 2-3 chaperones/coaches that will supervise this trip and stay with them at this event.

HOW DOES THIS ACTIVITY SUPPORT BOARD GOALS?

This is an operational activity and does not directly support a specific Board goal.

ALTERNATIVES/IDENTIFIED OPPOSITION:

N/A

SPECIFIC FINANCIAL IMPACT (Include Impact on School District Facilities):

This trip will be paid for with the fundraising efforts of the Pacheco High School Competition Cheer team.

ORIGINATOR: Daniel Sutton

Date: February 13, 2020

Board Reference Material

SUBJECT TITLE: Student & Staff Overnight Travel

REQUESTED ACTION: Approve

Action X

Discussion/Information

RECOMMENDATION:

It is recommended that the Board approve overnight travel for Pacheco High School Choir students and staff, to travel to San Luis Obispo CA, to participate in the Central Coast Choral Festival.

BACKGROUND INFORMATION:

Forty students and four staff, representing Pacheco High School, will compete against other high schools at the Central Coast Choral Festival. We will leave campus early on Thursday, March 19, for a 1:00 p.m. performance, and return home late the next day, Friday, March 20, 2020. (A detailed itinerary will be presented to Principal Sutton two weeks prior to the trip.)

This activity will provide students a competitive environment to demonstrate their skills learned throughout the year, and allow them to observe and critique on other schools' talents. It is a summative, academic event for us.

HOW DOES THIS ACTIVITY SUPPORT BOARD GOALS?

This activity incorporates several California VAPA Music Standards, including making creative decisions (Prof.MU:E.Cr2), refining our creative work (Adv.MU:E.Cr3.1), and the presentation of that work (Acc.MU:E.Cr3.2). Public performance is the whole point of this class.

ALTERNATIVES / IDENTIFIED OPPOSITION:

None.

SPECIFIC FINANCIAL IMPACT (Include Impact on School District Facilities):

There is no financial impact to the District. Festival fees and transportation will be paid for by PHS Music Dept. budgets earmarked for those purposes. Lodging and meals will be paid for by the students and/or group fundraising.

ORIGINATOR: Mr. Daniel Sutton, Principal, Pacheco High School

Date: February 13, 2020

Board Reference Material

SUBJECT TITLE: CADA State Convention 2020

REQUESTED ACTION:

Action X

Discussion/Information

RECOMMENDATION:

It is recommended the Board approve overnight, out-of-state travel for Los Banos High School Learning Director Claudine Gutierrez, Los Banos High School Accounting Assistant Lupe Medrano, and Los Banos High School ASB Instructor (yet to be determined) to attend the CADA State Convention in Reno Nevada, March 3-7, 2020.

BACKGROUND INFORMATION:

The California Association of Directors of Activities is an organization that helps our members continuously improve campus culture for students across California. They provide training and access to curriculum, resources, ideas, and opportunities for networking. Sessions will cover relevant educational topics including: supporting positive mental health, anti-bullying programs, financial accountability, using restorative practices, encouraging our students to have grit, improving school climate and culture, planning inclusive events and activities.

HOW DOES THIS ACTIVITY SUPPORT BOARD GOALS?

Board Goal #3: Create and sustain inspirational learning environments that are safe, drug free, and conducive to learning by providing:

1. Tools and strategies that include best practices and the effective integration of technology in the classrooms.
2. Access to local resources in order to develop responsible citizens who participate in and care for their community.

ALTERNATIVES/IDENTIFIED OPPOSITION:

None are identified.

SPECIFIC FINANCIAL IMPACT (Include Impact on School District Facilities):

Registration	\$1,410.00
Flight Cost	\$ 439.77
Lodging	\$1,390.35

Costs will be covered by site's finances.

ORIGINATOR: Veli Gurgen, Principal, Los Banos High School
Date: February 13, 2020

Board Reference Material

SUBJECT TITLE: Teacher Overnight Travel

REQUESTED ACTION:

Action X Discussion/Information_____

RECOMMENDATION:

It is recommended the Board approve overnight, out-of-state travel for Los Banos High School Ag Instructor Larry Borelli to attend a training seminar in Reno, Nevada on March 31st to April 3rd, 2020.

BACKGROUND INFORMATION:

Torchmate CAD Training Seminar is a Professional Development Activity necessary for proper and efficient administration of the CTE Grant.

HOW DOES THIS ACTIVITY SUPPORT BOARD GOALS?

- Academic Performance #2 & #3
- Personnel #9

ALTERNATIVES/IDENTIFIED OPPOSITION:

None are identified.

SPECIFIC FINANCIAL IMPACT (Include Impact on School District Facilities):

There is no impact on district or site finances.

ORIGINATOR: Veli Gurgun, Principal, Los Banos High School
Date: February 13, 2020

Board Reference Material

SUBJECT TITLE: Mental Health Counselor Special Education Out of State Travel

REQUESTED ACTION: Approve Contract

Action X Discussion/Information

RECOMMENDATION:

It is recommended that the Board approve the overnight travel to Miami, Florida for Special Services Raymond Escalante a Mental Health Counselor, to attend the 17th International Conference on Positive Behavior. March 11-14, 2020.

BACKGROUND INFORMATION:

This annual conference is a Professional Development Activity necessary for in depth positive behavior related educational sessions. It will allow the Mental Health Counselor sessions and networking events, which will enhance the positive behavior support knowledge and improve the school counseling program.

HOW DOES THIS ACTIVITY SUPPORT BOARD GOALS?

Personnel #9

ALTERNATIVES/IDENTIFIED OPPOSITION:

None are identified

SPECIFIC FINANCIAL IMPACT:(Include Impact on School District Facilities):

The cost of 1,767.00 will come out of Special Services Mental Health funds and will have no impact on the General Fund.

ORIGINATOR: Yolanda Cork-Anthony, Director of Special Services
Date: February 13, 2020

Board Reference Material

SUBJECT TITLE: Teacher Out-of-State Travel

REQUESTED ACTION: Approve

Action X

Discussion/Information

RECOMMENDATION:

It is recommended the Board approve travel for ten (10) Henry Miller Elementary teachers to attend the 2020 Professional Learning Institute in Las Vegas, Nevada on June 8-11, 2020.

BACKGROUND INFORMATION:

The PLC at Work process is increasingly recognized as the most powerful strategy for sustained, substantive school improvement. This institute gives teachers and administrators the knowledge and tools to implement this powerful process in our school and district.

For three days, teachers will have the opportunity to network with some of the most insightful minds in education. The presenters, all educators who have successfully led schools through the PLC process, are accessible to those in attendance throughout the event.

The program includes time for questions during the breakout sessions, a panel of experts to address questions from the audience, and time for teams to reflect and seek the advice of the presenters. At the end of team time, attendees will focus on next action steps, with presenters on hand to guide them.

HOW DOES THIS ACTIVITY SUPPORT BOARD GOALS?

Promotes the educational success of all students by closing the achievement gap between groups of students by using best practices to attain proficiency or better by all students.

All out-of-state travel requires Board prior approval.

ALTERNATIVES/IDENTIFIED OPPOSITION:

None identified.

SPECIFIC FINANCIAL IMPACT (Include Impact on School District Facilities):

The fiscal impact to the District/Site is \$16,000.00. This includes conference registration, hotel rooms, flights, meals and any misc. expenses. Funding for this professional development will come from the HME Title I budget.

ORIGINATOR: Jason Waltman, Principal, Henry Miller Elementary School
Date: February 13, 2020

Board Reference Material

SUBJECT TITLE: **Obsolete Books**

REQUESTED ACTION: Declare specific Library and Textbooks obsolete and dispose of consistent with BP 3270

Action X

Discussion/Information

RECOMMENDATION:

It is recommended the Board declare specific library books and textbooks obsolete and dispose of consistent with BP 3270.

BACKGROUND INFORMATION:

Under Board Policy #3270 the Board may declare instructional materials obsolete and dispose of them in a number of prescribed ways.

Westside Union High School has developed a list of library books and/or texts that are no longer serviceable and useable in their library and or instructional program.

HOW DOES THIS ACTIVITY SUPPORT BOARD GOALS?

This is a procedural matter that does not support a specific Board goal.

ALTERNATIVES/IDENTIFIED OPPOSITION:

None identified.

SPECIFIC FINANCIAL IMPACT (Include Impact on School District Facilities):

Surplus of undistributed obsolete instructional materials that are usable for educational purposes may be donated to any governing board, county free library or other state institution; any United States public agency or institution; any nonprofit charitable organization; or children or adults in California or foreign countries for the purpose of increasing literacy. They also may be sold to any organization that agrees to use the materials for educational purposes. (Educational Code 60510)

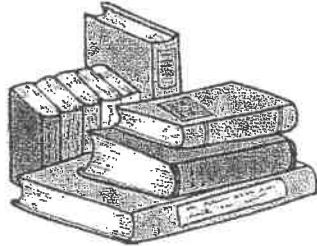
Any organization, agency or institution receiving obsolete instructional materials from the district shall certify to the Board that it agrees to use the materials for educational purposes and make no charge to any persons to whom the materials are given or lent. (Education Code 60511)

ORIGINATOR: Paula Mastrangelo, Assistant Superintendent, Elementary Education
DATE: February 13, 2020



Los Banos Unified School District

1717 South Eleventh Street
Los Banos, California 93635-4800
Telephone (209) 826-3801 Fax (209) 826-6810
www.losbanosusd.org



Attached is a list of withdrawn titles submitted for board approval.

Date:

1/16/20

Signature:

Alma Price

Site:

WUES

Site Principal:

Jan

1/16/20

Date

Paula Mastrangelo:

Paula Mastrangelo

1/21/20

Date

LBUSD Board of Trustees:

Date



Westside
Union
Elementary
School
Library

View All ▼

DEBBIE PRICE

Logout

Help

Shelf

Community

Home Dashboard Catalog Circulation Reports

New Message(s)

Read

Check Out

Check Out

Check Out Text

Check In

Check In Text

Renew

Holds/ILL

Fines

Copy Status

Patron Status

Offline Circulation

Library Information

Textbook Information

How do I... ?

To Patron By Homeroom

Find

Go

Find Patron

Find Copy

Add Title

☒ Only my patrons

☐ Only search

Last Name ▼

☐ Only Active Patrons

Due

Dates

WITHDRAWN (Faculty: P 900)

Edit Patron

Checked Out Library: 644 / Textbooks: 13

Overdue Library: 644 / Textbooks: 13

Holds Ready 0

Fines Library: \$0.00 / Textbooks: \$0.00
Patron: \$0.00

Grade Level

Homeroom

Teacher

Track

Grade

Internet Permission

☐ Only today's check outs






















Print Receipt

Items Out

Due Date	Title	Call Number	Price	Checked Out	
6/13/2018	The android (Copy: T 1648)	PB F Applegate	\$5.00	6/11/2018	<div>Renew</div> <div>Lost</div>
6/13/2018	The android (Copy: T 1742)	PB F Applegate	\$5.00	6/11/2018	<div>Renew</div> <div>Lost</div>
6/13/2018	Around the world in eighty days (Copy: T 3846)	F Verne	\$21.24	6/7/2018	<div>Renew</div> <div>Lost</div>
6/13/2018	Around the world in eighty days (Copy: T 7082)	F Verne	\$21.64	6/7/2018	<div>Renew</div> <div>Lost</div>
6/13/2018	The beginning (Copy: T 6615)	PB F Applegate	\$10.00	6/11/2018	<div>Renew</div> <div>Lost</div>
6/13/2018	Belle Prater's boy (Copy: T 5162)	F White	\$17.30	6/7/2018	<div>Renew</div> <div>Lost</div>
6/13/2018	The black pearl. (Copy: T 5165)	F O'Dell	\$27.12	6/7/2018	<div>Renew</div> <div>Lost</div>
6/13/2018	A blue-eyed daisy (Copy: T 4004)	F Rylant	\$12.75	6/7/2018	<div>Renew</div> <div>Lost</div>
6/13/2018	A blue-eyed daisy (Copy: T 5976)	F Rylant	\$12.75	6/7/2018	<div>Renew</div> <div>Lost</div>
6/13/2018	Boy-crazy Stacey (Copy: T 16475)	PB F Martin	\$5.00	6/11/2018	<div>Renew</div> <div>Lost</div>

6/13/2018	The castle in the attic (Copy: T 1227)	F Winthrop	\$15.00	6/7/2018	Renew
					Lost
6/13/2018	Claudia and mean Janine (Copy: T 16482)	PB F Martin	\$5.00	6/11/2018	Renew
					Lost
6/13/2018	Claudia and the phantom phone calls (Copy: T 16473)	PB F Martin	\$5.00	6/11/2018	Renew
					Lost
6/13/2018	The conspiracy (Copy: T 12169)	PB F Applegate	\$5.00	6/11/2018	Renew
					Lost
6/13/2018	The conspiracy (Copy: T 1696)	PB F Applegate	\$5.00	6/11/2018	Renew
					Lost
6/13/2018	Dawn and the impossible three (Copy: T 16476)	PB F Martin	\$5.00	6/11/2018	Renew
					Lost
6/13/2018	The diversion (Copy: T 6304)	PB F Applegate	\$10.64	6/11/2018	Renew
					Lost
6/13/2018	The encounter (Copy: T 1643)	PB F Applegate	\$5.00	6/11/2018	Renew
					Lost
6/13/2018	The familiar (Copy: T 6362)	PB F Applegate	\$10.64	6/11/2018	Renew
					Lost
6/13/2018	Gib and the gray ghost (Copy: T 7201)	F Snyder	\$11.17	6/7/2018	Renew
					Lost
6/13/2018	Gib rides home (Copy: T 13685)	F Snyder	\$8.50	6/7/2018	Renew
					Lost
6/13/2018	The headless Cupid (Copy: T 4732)	F Snyder	\$14.45	6/7/2018	Renew
					Lost
6/13/2018	Heidi (Copy: T 4507)	F Spyri	\$12.71	6/7/2018	Renew
					Lost
6/13/2018	The hobbit, or, There and back again (Copy: T 10647)	F Tolkien	\$13.60	6/7/2018	Renew
					Lost
6/13/2018	I am Regina (Copy: T 4349)	F Keehn	\$13.59	6/7/2018	Renew
					Lost
6/13/2018	The illusion (Copy: T 12154)	PB F Applegate	\$4.99	6/11/2018	Renew
					Lost
6/13/2018	Johnny Tremain : a novel for old & young (Copy: T 10059)	F Forbes	\$12.00	6/7/2018	Renew
					Lost
6/13/2018	Through Grandpa's eyes (Copy: T 4580)	F MacLachlan	\$14.89	6/7/2018	Renew
					Lost
8/15/2018	Justin Bieber : his world (Copy: T 17772)	PB F Brooks	\$3.99	8/1/2018	Renew
					Lost
8/15/2018	Justin Bieber : his world (Copy: T 17773)	PB F Brooks	\$3.99	8/1/2018	Renew
					Lost
8/15/2018	Justin Bieber : his world (Copy: T 18705)	PB 782.42164/092 Riley	\$3.99	8/1/2018	Renew
					Lost
2/21/2019	The encyclopedia of cars (Copy: T 5834)	Ref 629.222 Encyclopedia	\$35.00	2/21/2019	Renew

2/26/2019	 Colonial America. (Copy: T 7905)	Ref 973.2 Colonial	\$30.90	2/26/2019	Lost
					Renew
2/26/2019	 Colonial America. (Copy: T 7907)	Ref 973.2 Colonial	\$30.90	2/26/2019	Lost
					Renew
2/26/2019	 The encyclopedia of cars (Copy: T 5829)	Ref 629.222 Encyclopedia	\$35.00	2/26/2019	Lost
					Renew
2/26/2019	 The encyclopedia of cars (Copy: T 5830)	Ref 629.222 Encyclopedia	\$35.00	2/26/2019	Lost
					Renew
2/26/2019	 The encyclopedia of cars (Copy: T 5831)	Ref 629.222 Encyclopedia	\$35.00	2/26/2019	Lost
					Renew
2/26/2019	 The encyclopedia of cars (Copy: T 5832)	Ref 629.222 Encyclopedia	\$35.00	2/26/2019	Lost
					Renew
2/26/2019	 Exploring life science. (Copy: T 8570)	Ref 570.3 Exploring	\$329.00	2/26/2019	Lost
					Renew
2/26/2019	 Exploring life science. (Copy: T 8572)	Ref 570.3 Exploring	\$329.00	2/26/2019	Lost
					Renew
2/26/2019	 Exploring life science. (Copy: T 8573)	Ref 570.3 Exploring	\$329.00	2/26/2019	Lost
					Renew
2/26/2019	 Exploring life science. (Copy: T 8574)	Ref 570.3 Exploring	\$329.00	2/26/2019	Lost
					Renew
2/26/2019	 Exploring life science. (Copy: T 8575)	Ref 570.3 Exploring	\$329.00	2/26/2019	Lost
					Renew
2/26/2019	 Exploring life science. (Copy: T 8576)	Ref 570.3 Exploring	\$329.00	2/26/2019	Lost
					Renew
2/26/2019	 Exploring life science. (Copy: T 8577)	Ref 570.3 Exploring	\$329.00	2/26/2019	Lost
					Renew
2/26/2019	 The making of America : the history of the United States from 1492 to the present (Copy: T 11723)	PB Ref 973 Johnston		2/26/2019	Lost
					Renew
2/26/2019	 The making of America : the history of the United States from 1492 to the present (Copy: T 11726)	PB Ref 973 Johnston		2/26/2019	Lost
					Renew
3/7/2019	 Scholastic encyclopedia of women in the United States (Copy: T 15669)	303.4 Keenan	\$15.00	2/21/2019	Lost
					Renew
3/7/2019	 Scholastic encyclopedia of women in the United States (Copy: T 15670)	303.4 Keenan	\$15.00	2/21/2019	Lost
					Renew
3/7/2019	 Scholastic encyclopedia of women in the United States (Copy: T 15671)	303.4 Keenan	\$15.00	2/21/2019	Lost
					Renew
3/7/2019	 Scholastic encyclopedia of women in the United States (Copy: T 2560)	REF 303.4 Keenan	\$15.26	2/21/2019	Lost
					Renew
3/12/2019	 Beauty (Copy: T 4661)	F Wallace	\$13.56	6/7/2018	Lost
					Renew
3/12/2019	 Beauty (Copy: T 5957)	F Wallace	\$14.41	6/7/2018	Lost
					Renew





















3/12/2019	 Elfangor's secret (Copy: T 6372)	PB F Applegate	\$10.00	6/11/2018	Lost
					Renew
3/12/2019	 The encounter (Copy: T 1749)	PB F Applegate	\$5.00	6/11/2018	Lost
					Renew
3/12/2019	 The eternal spring of Mr. Ito (Copy: T 6975)	F Garrigue	\$8.30	6/7/2018	Lost
					Renew
3/12/2019	 The facts and fictions of Minna Pratt (Copy: T 4526)	F MacLachlan	\$14.89	6/7/2018	Lost
					Renew
3/12/2019	 The fellowship of the ring : being the first part of The lord of the rings (Copy: T 7024)	F Tolkien	\$12.64	6/7/2018	Lost
					Renew
3/12/2019	 The forgotten (Copy: T 1652)	PB F Applegate	\$5.00	6/11/2018	Lost
					Renew
3/12/2019	 The forgotten (Copy: T 1744)	PB F Applegate	\$5.00	6/11/2018	Lost
					Renew
3/12/2019	 I am Regina (Copy: T 4529)	F Keehn	\$13.59	6/7/2018	Lost
					Renew
3/12/2019	 The Siamese cat (Copy: T 7307)	636.8 Mattern	\$15.00	2/26/2019	Lost
					Renew
3/15/2019	 "Buzz," said the bee (Copy: T 16074)	PB E Lewison	\$5.00	3/1/2019	Lost
					Renew
3/15/2019	 Diary of a wimpy kid : the long haul (Copy: T 19525)	Fic PB Kinney	\$4.99	3/1/2019	Lost
					Renew
3/15/2019	 Germ's! germ's! germ's! (Copy: T 16382)	PB E 616.01 Katz	\$5.00	3/1/2019	Lost
					Renew
3/15/2019	 I know a rhino (Copy: T 16219)	PB E Fuge	\$5.00	3/1/2019	Lost
					Renew
3/15/2019	 Junie B. Jones and some sneaky peeky spying (Copy: T 6732)	PB E Park	\$7.84	3/1/2019	Lost
					Renew
3/15/2019	 Riding freedom (Copy: T 14716)	PB F Ryan	\$5.50	3/1/2019	Lost
					Renew
3/15/2019	 Squids will be squids : fresh morals, beastly fables (Copy: T 14790)	F Scieszka	\$6.99	3/1/2019	Lost
					Renew
3/15/2019	 There was an old lady who swallowed a bell! (Copy: T 17118)	PB E Colandro	\$5.00	3/1/2019	Lost
					Renew
3/20/2019	 Can you find it?. (Copy: T 17210)	E 759 Can	\$12.00	3/6/2019	Lost
					Renew
3/20/2019	 Can you see what I see? On a scary, scary night (Copy: T 17488)	E 793.73 Wick	\$8.50	3/6/2019	Lost
					Renew
3/20/2019	 Dinosaurs (Copy: T 15461)	567.9 Willis	\$19.95	3/6/2019	Lost
					Renew
3/20/2019	 I spy a school bus : riddles (Copy: T 16062)	PB E 793.73 Marzollo	\$5.00	3/6/2019	Lost
					Renew
					Lost

3/20/2019	I spy fantasy : a book of picture riddles (Copy: T 11900)	E Ref 793.73 Wick	\$15.00	3/6/2019	Renew
					Lost
3/20/2019	I spy ultimate challenger! : a book of picture riddles (Copy: T 13335)	E 793.73 Marzollo	\$15.00	3/6/2019	Renew
					Lost
3/20/2019	Naughty little monkeys (Copy: T 13227)	E Aylesworth	\$15.00	3/6/2019	Renew
					Lost
3/20/2019	Reptiles and amphibians (Copy: T 18657)	597 Mugford	\$9.95	3/6/2019	Renew
					Lost
3/20/2019	The spider and the fly (Copy: T 13058)	E 821 Howitt	\$12.37	3/6/2019	Renew
					Lost
4/17/2019	Llama Llama holiday drama (Copy: T 18383)	[E] PB Dewdney	\$4.99	4/3/2019	Renew
					Lost
4/18/2019	Happy go Ducky (Copy: T 19584)	[E] PB Haskins	\$3.99	4/4/2019	Renew
					Lost
5/1/2019	Arthur's lost puppy (Copy: T 18708)	[E]PB Brown	\$3.99	4/17/2019	Renew
					Lost
5/1/2019	The book fair from the Black Lagoon (Copy: T 15832)	PB E Thaler	\$5.00	4/17/2019	Renew
					Lost
5/1/2019	Clifford's field day (Copy: T 18619)	[E]Bridwell	\$3.99	4/17/2019	Renew
					Lost
5/1/2019	Don't wake up Mama! : another five little monkeys story (Copy: T 16898)	PB E Christelow	\$5.00	4/17/2019	Renew
					Lost
5/1/2019	Mermaid sister (Copy: T 19472)	[E] PB Fraser	\$4.99	4/17/2019	Renew
					Lost
5/1/2019	Teacher trouble! (Copy: T 18621)	[E]Kenah	\$3.99	4/17/2019	Renew
					Lost
5/1/2019	Two crazy pigs (Copy: T 16081)	PB E Nagel	\$5.00	4/17/2019	Renew
					Lost
5/1/2019	When plague strikes : the Black Death, smallpox, AIDS (Copy: T 2469)	614.4 Gibling	\$15.89	4/17/2019	Renew
					Lost
5/2/2019	Weaver of dreams : the girlhood of Charlotte Brontë (Copy: T 1358)	921 Bronte	\$15.00	4/18/2019	Renew
					Lost
5/6/2019	The 5,000-year-old puzzle : solving a mystery of ancient Egypt (Copy: T 12253)	F Logan	\$15.98	4/22/2019	Renew
					Lost
5/6/2019	The adventures of Captain Underpants (Copy: T 18633)	[Fic]Pilkey	\$9.99	4/22/2019	Renew
					Lost
5/6/2019	The art of freedom : how artists see America (Copy: T 16796)	E 704.9 Raczka	\$12.50	4/22/2019	Renew
					Lost
5/6/2019	Arthur's family treasury : three Arthur adventures in one volume (Copy: T 7244)	E Brown	\$13.27	4/22/2019	Renew
					Lost
5/6/2019	A ball for Daisy (Copy: T 18377)	[E] Raschka	\$16.99	4/22/2019	Renew

5/6/2019	Big Nate : in a class by himself (Copy: T 18095)	PB F Peirce	\$6.99	4/22/2019	<input type="button" value="Lost"/>
					<input type="button" value="Renew"/>
5/6/2019	Cajun night before Christmas (Copy: T 18025)	E 811 Trosclair	\$5.99	4/22/2019	<input type="button" value="Lost"/>
					<input type="button" value="Renew"/>
5/6/2019	George and Martha : the complete stories about two best friends (Copy: T 10108)	E Marshall	\$21.25	4/22/2019	<input type="button" value="Lost"/>
					<input type="button" value="Renew"/>
5/6/2019	Sara's secret (Copy: T 3963)	F Wanous	\$14.95	4/22/2019	<input type="button" value="Lost"/>
					<input type="button" value="Renew"/>
5/6/2019	Sing, Pierrot, sing : a picture book in mime (Copy: T 1390)	E De Paola	\$15.00	4/22/2019	<input type="button" value="Lost"/>
					<input type="button" value="Renew"/>
5/6/2019	Small, medium & large (Copy: T 17793)	E Donovan	\$15.95	4/22/2019	<input type="button" value="Lost"/>
					<input type="button" value="Renew"/>
5/6/2019	Triangles (Copy: T 3153)	E 793.7 Riggs	\$22.79	4/22/2019	<input type="button" value="Lost"/>
					<input type="button" value="Renew"/>
5/6/2019	Where is the cake? (Copy: T 15855)	E Khing	\$12.50	4/22/2019	<input type="button" value="Lost"/>
					<input type="button" value="Renew"/>
5/6/2019	The white cat : an Old French fairy tale (Copy: T 1638)	E San Souci	\$15.00	4/22/2019	<input type="button" value="Lost"/>
					<input type="button" value="Renew"/>
5/6/2019	You read to me & I'll read to you : 20th-century stories to share (Copy: T 13500)	F You	\$15.00	4/22/2019	<input type="button" value="Lost"/>
					<input type="button" value="Renew"/>
5/15/2019	The 100th day of school (Copy: T 16079)	PB E Medearis	\$5.00	5/1/2019	<input type="button" value="Lost"/>
					<input type="button" value="Renew"/>
5/15/2019	Alvin and the Chipmunks : the squeakquel, meet the 'Munks (Copy: T 19469)	[E] PB Hill-Long	\$3.99	5/1/2019	<input type="button" value="Lost"/>
					<input type="button" value="Renew"/>
5/15/2019	Around the world in a hundred years : from Henry the Navigator to Magellan (Copy: T 2825)	910 Fritz	\$16.14	5/1/2019	<input type="button" value="Lost"/>
					<input type="button" value="Renew"/>
5/15/2019	Barbie : little lost dolphin (Copy: T 20149)	[E] PB Depken	\$3.99	5/1/2019	<input type="button" value="Lost"/>
					<input type="button" value="Renew"/>
5/15/2019	Barbie princess charm school (Copy: T 19892)	[E] Pic Hommberg	\$4.99	5/1/2019	<input type="button" value="Lost"/>
					<input type="button" value="Renew"/>
5/15/2019	Baseball ballerina (Copy: T 18712)	[E]PB Cristaldi	\$3.99	5/1/2019	<input type="button" value="Lost"/>
					<input type="button" value="Renew"/>
5/15/2019	The best seat in second grade (Copy: T 18674)	[E]Kenah	\$3.99	5/1/2019	<input type="button" value="Lost"/>
					<input type="button" value="Renew"/>
5/15/2019	Camping out (Copy: T 19567)	E Marsoli	\$3.99	5/1/2019	<input type="button" value="Lost"/>
					<input type="button" value="Renew"/>
5/15/2019	The class from the black lagoon (Copy: T 17259)	PB E Thaler	\$5.00	5/1/2019	<input type="button" value="Lost"/>
					<input type="button" value="Renew"/>
5/15/2019	Froggy plays in the band (Copy: T 18169)	PB E London	\$3.99	5/1/2019	<input type="button" value="Lost"/>
					<input type="button" value="Renew"/>
					<input type="button" value="Lost"/>

5/15/2019	 Gotta get some bish bash bosh (Copy: T 14618)	F Allen	\$15.00	5/1/2019	Renew
					Lost
5/15/2019	 Meet the ponies of Ponyville (Copy: T 20144)	[Fic]PB London	\$3.99	5/1/2019	Renew
					Lost
5/15/2019	 Miss Bindergarten gets ready for kindergarten (Copy: T 18302)	PB E Slate	\$4.99	5/1/2019	Renew
					Lost
5/15/2019	 More spaghetti, I say! (Copy: T 16070)	PB E Gelman	\$5.00	5/1/2019	Renew
					Lost
5/15/2019	 My tooth is about to fall out (Copy: T 18623)	[E]Maccarone	\$3.99	5/1/2019	Renew
					Lost
5/15/2019	 New friends (Copy: T 19488)	813.6 E PB Richards	\$3.99	5/1/2019	Renew
					Lost
5/15/2019	 Nighttime ninja (Copy: T 19945)	[E]b PB Da Costa	\$4.99	5/1/2019	Renew
					Lost
5/15/2019	 pretty princess pig (Copy: T 19479)	E PB Yolen , Stemple	\$0.99	5/1/2019	Renew
					Lost
5/15/2019	 Splat! (Copy: T 18299)	PB E O'Connor		5/1/2019	Renew
					Lost
5/15/2019	 Thank you day (Copy: T 20148)	[E]PB McDoogie	\$3.99	5/1/2019	Renew
					Lost
5/15/2019	 When I get bigger (Copy: T 19564)	[E] Mayer	\$3.99	5/1/2019	Renew
					Lost
5/15/2019	 Who will be my valentine this year? (Copy: T 18703)	[E PB]Pallotta	\$6.99	5/1/2019	Renew
					Lost
5/24/2019	 Detective pony (Copy: T 16117)	PB F Betancourt	\$5.00	5/10/2019	Renew
					Lost
5/30/2019	 The hidden stairs and the magic carpet (Copy: T 9539)	F Abbott	\$8.64	5/16/2019	Renew
					Lost
5/30/2019	 Indiana Jones and the last crusade (Copy: T 17098)	PB F Windham	\$6.00	5/16/2019	Renew
					Lost
5/30/2019	 The Beranstain Bears' Bedtime Battle (Copy: T 19571)	E PB Berenstain	\$3.99	5/16/2019	Renew
					Lost
5/30/2019	 Who was Walt Disney? (Copy: T 18996)	PB 791.43/092	\$4.99	5/16/2019	Renew
					Lost
6/5/2019	 Accidents may happen (Copy: T 6582)	PB 608 Jones	\$14.41	5/22/2019	Renew
					Lost
6/5/2019	 Amazing science experiments with everyday materials (Copy: T 12117)	PB 530 Churchill	\$15.00	5/22/2019	Renew
					Lost
6/5/2019	 Animalogy : weird & wacky animal facts (Copy: T 6710)	PB 590 Mullin	\$10.00	5/22/2019	Renew
					Lost
6/5/2019	 Awesome jokes (Copy: T 11603)	PB 818 Keller	\$10.00	5/22/2019	Renew
					Lost
6/5/2019	 Climbing your family tree	929 Wolfman	\$17.00	5/22/2019	Renew

		: online and offline genealogy for kids (Copy: T 14011)				Lost
6/5/2019		Complete drawing course. (Copy: T 6719)	PB 741.2 Complete		5/22/2019	Renew
						Lost
6/5/2019		Doctor Knock-Knock's official knock-knock dictionary (Copy: T 11652)	PB 808.87 Rosenbloom	\$10.00	5/22/2019	Renew
						Lost
6/5/2019		Draw 50 creepy crawlies (Copy: T 6049)	PB 743.6 Ames	\$20.00	5/22/2019	Renew
						Lost
6/5/2019		The frogs wore red suspenders (Copy: T 11733)	PB E 811 Prelutsky	\$8.50	5/22/2019	Renew
						Lost
6/5/2019		The frogs wore red suspenders (Copy: T 11734)	PB E 811 Prelutsky	\$8.50	5/22/2019	Renew
						Lost
6/5/2019		Goofy jokes & giggles (Copy: T 15457)	PB 818 Keller	\$10.00	5/22/2019	Renew
						Lost
6/5/2019		Graduation day (Copy: T 12167)	PB F Martin	\$8.00	5/22/2019	Renew
						Lost
6/5/2019		Great moments in baseball history (Copy: T 6746)	PB 796.357 Christopher	\$8.71	5/22/2019	Renew
						Lost
6/5/2019		Jokelopedia : the biggest, best, silliest, dumbest joke book ever (Copy: T 11613)	PB 818.6 Jokelopedia	\$20.00	5/22/2019	Renew
						Lost
6/5/2019		Karen's school picture (Copy: T 1673)	PB F Martin	\$5.00	5/22/2019	Renew
						Lost
6/5/2019		Karen's worst day (Copy: T 16479)	PB F Martin	\$5.00	5/22/2019	Renew
						Lost
6/5/2019		Kristy's big day (Copy: T 11669)	PB F Martin	\$10.00	5/22/2019	Renew
						Lost
6/5/2019		Kristy's big day (Copy: T 16483)	PB F Martin	\$5.00	5/22/2019	Renew
						Lost
6/5/2019		Mary Anne saves the day (Copy: T 16472)	PB F Martin	\$5.00	5/22/2019	Renew
						Lost
6/5/2019		Origami 15. (Copy: T 6062)	PB 736 Origami	\$20.00	5/22/2019	Renew
						Lost
6/5/2019		Origami rockets : spinners, zoomers, floaters, and more (Copy: T 6718)	PB 736 Rozelle	\$10.00	5/22/2019	Renew
						Lost
6/5/2019		Ridiculous knock- knocks (Copy: T 15476)	PB 808.87 Tait	\$7.95	5/22/2019	Renew
						Lost
6/5/2019		So, you wanna be a rock star? : how to create music, get gigs, and maybe even make it big! (Copy: T 6857)	PB 781.66 Anderson	\$10.00	5/22/2019	Renew
						Lost
6/5/2019		So, you want to be a writer? (Copy: T 11654)	PB 808.02 Hambleton	\$15.00	5/22/2019	Renew
						Lost
6/5/2019		The United States cookbook : fabulous 146	PB 641.597 D'Amico	\$16.00	5/22/2019	Renew

		foods and fascinating facts from all 50 states (Copy: T 14130)				Lost
6/5/2019		The Usborne book of origami (Copy: T 6061)	PB 736 Origami	\$7.00	5/22/2019	Renew
						Lost
6/5/2019		Who's for dinner? : predators and prey (Copy: T 6069)	PB 591.5 Mullin	\$10.00	5/22/2019	Renew
						Lost
6/5/2019		The zaniest riddle book in the world (Copy: T 11602)	PB Rosenbloom	\$10.00	5/22/2019	Renew
						Lost
6/12/2019		More science secrets (Copy: T 16504)	PB 507.8 Conaway	\$5.00	5/29/2019	Renew
						Lost
6/13/2019		The 17th century : artists, writers, and composers (Copy: T 4975)	700.9 17th	\$28.55	5/31/2019	Renew
						Lost
6/13/2019		The 17th century : artists, writers, and composers (Copy: T 5805)	700.9 17th	\$28.55	5/31/2019	Renew
						Lost
6/13/2019		The 18th century : artists, writers, and composers (Copy: T 4937)	700.9 18th	\$28.55	5/31/2019	Renew
						Lost
6/13/2019		The 18th century : artists, writers, and composers (Copy: T 5705)	700.9 18th	\$28.55	5/31/2019	Renew
						Lost
6/13/2019		Air devils : sky racers, sky divers, and stunt pilots (Copy: T 6656)	PB 799.5 Hopkins	\$10.00	6/4/2019	Renew
						Lost
6/13/2019		Allergies (Copy: T 2342)	616.97 Landau	\$14.92	5/31/2019	Renew
						Lost
6/13/2019		America's third-party presidential candidates (Copy: T 2373)	324.973 Aaseng	\$16.95	6/3/2019	Renew
						Lost
6/13/2019		The Arabian nights : their best-known tales (Copy: T 2268)	398.22 Arabian	\$22.95	6/3/2019	Renew
						Lost
6/13/2019		Ask me anything about monsters (Copy: T 6338)	PB 001.9 Phillips	\$7.50	6/4/2019	Renew
						Lost
6/13/2019		Asthma (Copy: T 12728)	616.2 Sheen	\$27.45	5/31/2019	Renew
						Lost
6/13/2019		The atlas of early man (Copy: T 7138)	930 Hawkes	\$24.60	6/3/2019	Renew
						Lost
6/13/2019		Black ships before Troy : the story of the Iliad (Copy: T 2897)	883.01 Sutcliff	\$21.21	5/31/2019	Renew
						Lost
6/13/2019		Bodies from the past (Copy: T 4858)	930.1028 Place	\$24.26	6/3/2019	Renew
						Lost
6/13/2019		Chicken soup for the kid's soul : 101 stories of courage, hope and laughter (Copy: T 16711)	PB 158.1 Chicken	\$5.00	6/4/2019	Renew
						Lost
6/13/2019		Chicken soup for the teenage soul II : 101 more stories of life, love, and learning (Copy: T 15455)	158.1 Chicken	\$15.00	6/4/2019	Renew
						Lost
6/13/2019		Diabetes (Copy: T 2343)	616.4 Landau	\$14.92	5/31/2019	Renew

6/13/2019	Early humans (Copy: T 14445)	930.1 Early	\$19.90	6/3/2019	Lost
					Renew
6/13/2019	Earth and Mars Become a Space Explorer (Copy: T 18688)	PB 520 Mist	\$4.99	6/4/2019	Lost
					Renew
6/13/2019	Earthquakes (Copy: T 6242)	PB 551.22 Morris	\$8.95	6/4/2019	Lost
					Renew
6/13/2019	Ecology (Copy: T 1028)	574.5 Pollock	\$21.00	6/3/2019	Lost
					Renew
6/13/2019	Emily Dickinson (Copy: T 18670)	PB 811/.4 Dickinson	\$6.95	6/4/2019	Lost
					Renew
6/13/2019	Epilepsy (Copy: T 2341)	616.8 Landau	\$14.92	5/31/2019	Lost
					Renew
6/13/2019	Famine (Copy: T 2377)	363.8 Lampton	\$14.92	6/3/2019	Lost
					Renew
6/13/2019	Fire & flood (Copy: T 6662)	PB 363.34 Barber	\$10.00	6/4/2019	Lost
					Renew
6/13/2019	Flag (Copy: T 3436)	929.9 Crampton	\$19.45	6/3/2019	Lost
					Renew
6/13/2019	Flags (Copy: T 12635)	929.9 Cooper	\$17.95	6/3/2019	Lost
					Renew
6/13/2019	Follow-the-directions art : easy origami (Copy: T 17846)	PB 372.5 Schecter	\$11.99	6/4/2019	Lost
					Renew
6/13/2019	Food : its evolution through the ages (Copy: T 2892)	641.3 Ventura	\$14.41	6/3/2019	Lost
					Renew
6/13/2019	Gulliver's travels and other writings (Copy: T 9819)	828 Swift	\$7.46	5/31/2019	Lost
					Renew
6/13/2019	Henry Wadsworth Longfellow (Copy: T 18668)	PB 811/.3	\$6.95	6/4/2019	Lost
					Renew
6/13/2019	How to make a mummy talk (Copy: T 2885)	393 Deem	\$12.71	6/3/2019	Lost
					Renew
6/13/2019	Hurricanes & tornadoes (Copy: T 6243)	PB 363.3 Morris	\$8.95	6/4/2019	Lost
					Renew
6/13/2019	I heal : the children of Chernobyl in Cuba (Copy: T 2777)	618.92 Marx	\$15.95	6/3/2019	Lost
					Renew
6/13/2019	--if you lived at the time of the American Revolution (Copy: T 16297)	PB 973.3 Moore	\$5.00	6/4/2019	Lost
					Renew
6/13/2019	Impressionism and postimpressionism : artists, writers, and composers (Copy: T 4978)	700 Impressionism	\$28.55	5/31/2019	Lost
					Renew
6/13/2019	Impressionism and postimpressionism : artists, writers, and composers (Copy: T 5728)	700 Impressionism	\$28.55	5/31/2019	Lost
					Renew
6/13/2019	In search of the 148	567 Patent	\$27.07	6/3/2019	

maiasaurs (Copy: T 3092)						Renew
						Lost
6/13/2019	The industrial revolution (Copy: T 9357)	909 Wilkinson	\$19.95	5/31/2019		Renew
						Lost
6/13/2019	The Internet : a kid's handbook (Copy: T 11743)	PB 004.67 Alexander		6/4/2019		Renew
						Lost
6/13/2019	Lake and pond (Copy: T 2326)	574.5 Sayre	\$16.05	6/3/2019		Renew
						Lost
6/13/2019	Linda Brown, you are not alone : the Brown v. Board of Education decision : a collection (Copy: T 13795)	344.73 Linda	\$10.00	6/3/2019		Renew
						Lost
6/13/2019	Living history. (Copy: T 14622)	909 Living	\$19.60	5/31/2019		Renew
						Lost
6/13/2019	Looking at art (Copy: T 7919)	700 Looking	\$245.00	5/31/2019		Renew
						Lost
6/13/2019	Looking at art (Copy: T 7920)	700 Looking	\$245.00	5/31/2019		Renew
						Lost
6/13/2019	Looking at art (Copy: T 7921)	700 Looking	\$245.00	5/31/2019		Renew
						Lost
6/13/2019	Looking at art (Copy: T 7922)	700 Looking	\$245.00	5/31/2019		Renew
						Lost
6/13/2019	Looking at art (Copy: T 7923)	700 Looking	\$245.00	5/31/2019		Renew
						Lost
6/13/2019	Looking at art (Copy: T 7924)	700 Looking	\$245.00	5/31/2019		Renew
						Lost
6/13/2019	Looking at art (Copy: T 7925)	700 Looking	\$245.00	5/31/2019		Renew
						Lost
6/13/2019	Looking at art (Copy: T 7926)	700 Looking	\$245.00	5/31/2019		Renew
						Lost
6/13/2019	Looking at art (Copy: T 7927)	700 Looking	\$245.00	5/31/2019		Renew
						Lost
6/13/2019	Looking at art (Copy: T 7928)	700 Looking	\$245.00	5/31/2019		Renew
						Lost
6/13/2019	Looking at art (Copy: T 7929)	700 Looking	\$245.00	5/31/2019		Renew
						Lost
6/13/2019	Looking at art (Copy: T 7930)	700 Looking	\$245.00	5/31/2019		Renew
						Lost
6/13/2019	Midnight for Charlie Bone (Copy: T 6846)	PB F Nimmo	\$10.00	6/4/2019		Renew
						Lost
6/13/2019	Mill (Copy: T 2888)	677 Macaulay	\$15.30	5/31/2019		Renew
						Lost
6/13/2019	Mystery of the Lascaux Cave (Copy: T 3093)	936.4 Patent	\$27.07	6/3/2019		Renew
						Lost

6/13/2019	The name game : a look behind the labels (Copy: T 17393)	929.9 Jackson	\$12.50	6/3/2019	<input type="button" value="Renew"/>	<input type="button" value="Lost"/>
6/13/2019	Picture puzzler (Copy: T 2943)	152.14 Westray	\$11.86	6/3/2019	<input type="button" value="Renew"/>	<input type="button" value="Lost"/>
6/13/2019	Purple death : the mysterious flu of 1918 (Copy: T 7319)	614.5 Getz	\$16.00	6/3/2019	<input type="button" value="Renew"/>	<input type="button" value="Lost"/>
6/13/2019	The Renaissance : artists and writers (Copy: T 4977)	700 Renaissance	\$28.55	5/31/2019	<input type="button" value="Renew"/>	<input type="button" value="Lost"/>
6/13/2019	The Renaissance : artists and writers (Copy: T 5697)	700 Renaissance	\$28.55	5/31/2019	<input type="button" value="Renew"/>	<input type="button" value="Lost"/>
6/13/2019	Ripley's believe it or not! : creepy stuff (Copy: T 16118)	PB 031.02 Packard	\$5.00	6/4/2019	<input type="button" value="Renew"/>	<input type="button" value="Lost"/>
6/13/2019	Scholastic book of world records (Copy: T 18004)	PB 031.02 Morse	\$7.99	6/4/2019	<input type="button" value="Renew"/>	<input type="button" value="Lost"/>
6/13/2019	Scholastic book of world records, 2006 (Copy: T 17255)	PB 031 Morse	\$5.00	6/4/2019	<input type="button" value="Renew"/>	<input type="button" value="Lost"/>
6/13/2019	The search for gold (Copy: T 4918)	904 Barber	\$25.69	5/31/2019	<input type="button" value="Renew"/>	<input type="button" value="Lost"/>
6/13/2019	The search for gold (Copy: T 5702)	904 Barber	\$25.69	5/31/2019	<input type="button" value="Renew"/>	<input type="button" value="Lost"/>
6/13/2019	The search for lost cities (Copy: T 4884)	909 Barber	\$25.69	5/31/2019	<input type="button" value="Renew"/>	<input type="button" value="Lost"/>
6/13/2019	The search for lost cities (Copy: T 5662)	909 Barber	\$25.69	5/31/2019	<input type="button" value="Renew"/>	<input type="button" value="Lost"/>
6/13/2019	The secret garden (Copy: T 1968)	PB F Burnett	\$5.00	6/4/2019	<input type="button" value="Renew"/>	<input type="button" value="Lost"/>
6/13/2019	Sensational trials of the 20th century (Copy: T 12926)	347.73 Kraft	\$8.50	6/3/2019	<input type="button" value="Renew"/>	<input type="button" value="Lost"/>
6/13/2019	Slumps, grunts, and snickerdoodles : what Colonial America ate and why (Copy: T 1232)	641.5 Perl	\$15.00	6/3/2019	<input type="button" value="Renew"/>	<input type="button" value="Lost"/>
6/13/2019	The Stone Age news (Copy: T 7164)	930.1 Macdonald	\$20.94	6/3/2019	<input type="button" value="Renew"/>	<input type="button" value="Lost"/>
6/13/2019	Thwonk (Copy: T 16714)	PB F Bauer	\$5.00	6/4/2019	<input type="button" value="Renew"/>	<input type="button" value="Lost"/>
6/13/2019	Titanic (Copy: T 14441)	910.9 Adams	\$16.00	5/31/2019	<input type="button" value="Renew"/>	<input type="button" value="Lost"/>
6/13/2019	Treasure Island (Copy: T 1446)	PB 823.8 Stevenson	\$5.00	6/4/2019	<input type="button" value="Renew"/>	<input type="button" value="Lost"/>
6/13/2019	Tree of freedom (Copy: T 16869)	PB F Caudill	\$5.00	6/4/2019	<input type="button" value="Renew"/>	<input type="button" value="Lost"/>
6/13/2019	Trial : the inside story (Copy: T 12951)	345.73 Kuklin	\$8.50	6/3/2019	<input type="button" value="Renew"/>	<input type="button" value="Lost"/>
6/13/2019	Troy and Knossos (Copy: T 18004)	930.139 Hicks	\$24.26	6/3/2019	<input type="button" value="Renew"/>	




	T 9869)						Lost
6/13/2019	Troy and Knossos (Copy: T 9870)	930.139 Hicks	\$24.26	6/3/2019			Renew
							Lost
6/13/2019	The ultimate dinosaur book (Copy: T 2880)	567.9 Lambert	\$25.46	6/3/2019			Renew
							Lost
6/13/2019	Uncle John's creature feature bathroom reader for kids only (Copy: T 18074)	PB 081.02 Bathroom	\$12.99	6/4/2019			Renew
							Lost
6/13/2019	The upside-down ship (Copy: T 1836)	919.8 Wulffson	\$15.00	5/31/2019			Renew
							Lost
6/13/2019	Valley Forge (Copy: T 16301)	PB 973.3 Ammon	\$5.00	6/4/2019			Renew
							Lost
6/13/2019	Volcanoes (Copy: T 6244)	PB 551.21 Steele	\$8.95	6/4/2019			Renew
							Lost
6/13/2019	Volcanoes (Copy: T 6712)	PB 551.21 Steele	\$8.95	6/4/2019			Renew
							Lost
6/13/2019	The waste crisis (Copy: T 2335)	363.72 Tesar	\$19.95	6/3/2019			Renew
							Lost
6/13/2019	"We have conquered pain" : the discovery of anesthesia (Copy: T 2266)	617.9 Fradin	\$13.60	5/31/2019			Renew
							Lost
6/13/2019	Wetland (Copy: T 2283)	574.5 Sayre	\$16.05	6/3/2019			Renew
							Lost
6/13/2019	What About...the Universe (Copy: T 18673)	PB 520 Williams	\$8.99	6/4/2019			Renew
							Lost
6/13/2019	Wolves (Copy: T 6713)	PB 599.74 Dudley	\$27.12	6/4/2019			Renew
							Lost
6/13/2019	The world's worst fairy godmother (Copy: T 5090)	398.2 Coville	\$11.90	6/3/2019			Renew
							Lost
6/13/2019	You are the corporate executive (Copy: T 2271)	658.4 Aaseng	\$16.95	6/3/2019			Renew
							Lost
6/13/2019	You are the juror (Copy: T 2276)	345.73 Aaseng	\$16.95	6/3/2019			Renew
							Lost
6/13/2019	The young Oxford book of the prehistoric world (Copy: T 1771)	560 Bailey	\$30.00	6/3/2019			Renew
							Lost
8/27/2019	The bone detectives : how forensic anthropologists solve crimes and uncover mysteries of the dead (Copy: T 2243)	363.2 Jackson	\$14.41	8/13/2019			Renew
							Lost
9/23/2019	Let's get invisible! (Copy: T 18284)	PB F Stine	\$4.99	9/9/2019			Renew
							Lost
9/25/2019	Click! : a book about cameras and taking pictures (Copy: T 3381)	E 771 Gibbons	\$16.21	9/11/2019			Renew
							Lost
10/10/2019	Amelia Bedelia's first apple pie (Copy: T 19477)	E PB Parish	\$4.99	9/26/2019			Renew
							Lost

10/10/2019	 Arthur, clean your room! [E]PB Brown (Copy: T 19639)			9/26/2019	Renew Lost
10/10/2019	 Barbie I can be-- a ballerina (Copy: T 19484) [E] PB Webster	\$3.99		9/26/2019	Renew Lost
10/10/2019	 Best in show (Copy: T 18622) [E]Catrow	\$3.99		9/26/2019	Renew Lost
10/10/2019	 Christmas cats (Copy: T 16876) PB E Marzollo	\$2.99		9/26/2019	Renew Lost
10/10/2019	 Frog and Toad all year (Copy: T 16289) PB E Lobel	\$5.00		9/26/2019	Renew Lost
10/10/2019	 The Frog Prince (Copy: T 16086) PB E 398.21 Tarcov	\$5.00		9/26/2019	Renew Lost
10/10/2019	 Giraffes can't dance (Copy: T 19927) [E] PB Giles			9/26/2019	Renew Lost
10/10/2019	 Ladybug Girl (Copy: T 19471) [E]PB Davis	\$4.99		9/26/2019	Renew Lost
10/10/2019	 The Magic School Bus Gets Recycled (Copy: T 16077) PB E 363.72 Capeci	\$5.00		9/26/2019	Renew Lost
10/10/2019	 Monster math (Copy: T 16363) PB E Miranda	\$5.00		9/26/2019	Renew Lost
10/10/2019	 Snap! : a book about alligators and crocodiles (Copy: T 16378) PB E 597.98 Berger	\$5.00		9/26/2019	Renew Lost
10/10/2019	 The spring dance from the Black Lagoon (Copy: T 18009) PB F Thaler	\$5.00		9/26/2019	Renew Lost
10/10/2019	 The picnic bunnies (Copy: T 18706) E Evans	\$4.99		9/26/2019	Renew Lost
10/10/2019	 There's a dragon in my sleeping bag / by James Howe ; illustrated by David S. Rose. (Copy: T 15870) [E] PB Howe	\$3.99		9/26/2019	Renew Lost
10/10/2019	 Trouble on Oak Street (Copy: T 18157) PB E Weiss			9/26/2019	Renew Lost
10/10/2019	 Vidia takes charge (Copy: T 19893) [E] PBLlagonero	\$4.99		9/26/2019	Renew Lost
10/17/2019	 Earth science : discovering the secrets of the earth (Copy: T 7948) 550 Knapp	\$33.95		10/17/2019	Renew Lost
10/25/2019	 Giraffes (Copy: T 30913) E 599.638 Gregory	\$16.95		10/11/2019	Renew Lost
10/25/2019	 Junie B. Jones and the mushy gushy valentine [i.e. valentine] (Copy: T 6373) PB E Park	\$10.00		10/11/2019	Renew Lost
10/31/2019	 Across Africa and Arabia 380.1 Across (Copy: T 2331)	\$17.95		10/17/2019	Renew Lost
10/31/2019	 Air alert : rescuing the earth's atmosphere 152 (Copy: T 2215) 363.73 Miller	\$13.60		10/17/2019	Renew Lost

10/31/2019	Alien lifesearch : quest for extraterrestrial organisms (Copy: T 5257)	516.8 Jefferis	\$19.96	10/17/2019	Renew
					Lost
10/31/2019	Ancient communication : from grunts to graffiti (Copy: T 8780)	302.2 Woods	\$16.95	10/17/2019	Renew
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10/31/2019	Antonio's rain forest (Copy: T 2115)	338.1 Lewington	\$21.50	10/17/2019	Renew
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10/31/2019	Arctic & Antarctic (Copy: T 9862)	508.311 Taylor	\$15.00	10/17/2019	Renew
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10/31/2019	Armor (Copy: T 2941)	355.8 Yue	\$12.71	10/17/2019	Renew
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10/31/2019	Astronomy (Copy: T 1030)	520 Lippincott	\$21.00	10/17/2019	Renew
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10/31/2019	The Bakke case : quotas in college admissions (Copy: T 2395)	344.73 Banfield	\$19.95	10/17/2019	Renew
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10/31/2019	Bats, bugs, and biodiversity : adventures in the Amazonian rain forest (Copy: T 2183)	508.315 Goodman	\$13.60	10/17/2019	Renew
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10/31/2019	Battle (Copy: T 17055)	355 Holmes	\$8.00	10/17/2019	Renew
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10/31/2019	Battle (Copy: T 2174)	355 Holmes	\$21.04	10/17/2019	Renew
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10/31/2019	The best of times : math strategies that multiply (Copy: T 11894)	513.2 Tang	\$8.50	10/17/2019	Renew
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10/31/2019	Big Annie of Calumet : a true story of the Industrial Revolution (Copy: T 2199)	331.89 Stanley	\$19.99	10/17/2019	Renew
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10/31/2019	Black civil rights champions (Copy: T 2279)	323 Taylor	\$16.95	10/17/2019	Renew
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10/31/2019	Blizzards (Copy: T 5266)	551.55 Allaby	\$26.95	10/17/2019	Renew
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10/31/2019	The case of the mummified pigs : and other mysteries in nature (Copy: T 2477)	508 Quinlan	\$13.56	10/17/2019	Renew
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10/31/2019	Castle under siege (Copy: T 5756)	355.4 Dargie	\$25.69	10/17/2019	Renew
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10/31/2019	A century of immigration : 1820-1924 (Copy: T 8422)	304.873 Collier	\$20.95	10/17/2019	Renew
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10/31/2019	Chemistry (Copy: T 1042)	540 Newmark	\$15.00	10/17/2019	Renew
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10/31/2019	Children of the Great Depression (Copy: T 15620)	305.23 Freedman	\$12.00	10/17/2019	Renew
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10/31/2019	Children of the world (Copy: T 9178)	305.23 Bracken	\$19.95	10/17/2019	Renew
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10/31/2019	A chronology of weather (Copy: T 5261)	551.5 Allaby	\$26.95	10/17/2019	Renew








10/31/2019	The CIA : Central Intelligence Agency (Copy: T 13567)	327.127 Binns	\$15.00	10/17/2019	<input type="button" value="Lost"/>
					<input type="button" value="Renew"/>
10/31/2019	Cool chemistry : great experiments with simple stuff (Copy: T 11272)	540.7 Moje	\$12.60	10/17/2019	<input type="button" value="Lost"/>
					<input type="button" value="Renew"/>
10/31/2019	Costume of ancient Rome (Copy: T 5201)	391 Symons	\$16.95	10/17/2019	<input type="button" value="Lost"/>
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10/31/2019	Costume of the classical world (Copy: T 5200)	391 Sichel	\$16.95	10/17/2019	<input type="button" value="Lost"/>
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10/31/2019	Creating the Constitution, 1787 (Copy: T 8429)	342.73 Collier	\$20.95	10/17/2019	<input type="button" value="Lost"/>
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10/31/2019	Crime & detection (Copy: T 8085)	364 Lane	\$19.95	10/17/2019	<input type="button" value="Lost"/>
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10/31/2019	Criminal investigation (Copy: T 11443)	363.25 Woodford	\$18.98	10/17/2019	<input type="button" value="Lost"/>
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10/31/2019	Crystal & gem (Copy: T 8404)	548 Symes	\$19.95	10/17/2019	<input type="button" value="Lost"/>
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10/31/2019	Customs of the world (Copy: T 5158)	390 Bracken	\$17.95	10/17/2019	<input type="button" value="Lost"/>
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10/31/2019	Customs of the world (Copy: T 9186)	390 Bracken	\$19.95	10/17/2019	<input type="button" value="Lost"/>
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10/31/2019	Days of the Dead (Copy: T 2957)	394.2 Lasky	\$16.89	10/17/2019	<input type="button" value="Lost"/>
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10/31/2019	The Dred Scott case : slavery and citizenship (Copy: T 2461)	347.30287 Herda	\$19.95	10/17/2019	<input type="button" value="Lost"/>
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10/31/2019	Droughts (Copy: T 5265)	551.57 Allaby	\$26.95	10/17/2019	<input type="button" value="Lost"/>
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10/31/2019	Dying to know-- about death, funeral customs, and final resting places (Copy: T 10477)	393 Perl	\$16.84	10/17/2019	<input type="button" value="Lost"/>
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10/31/2019	Earth (Copy: T 1038)	550 Van Rose	\$21.00	10/17/2019	<input type="button" value="Lost"/>
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10/31/2019	Earth : a creative, hands-on approach to science (Copy: T 1026)	550 Baker	\$21.00	10/17/2019	<input type="button" value="Lost"/>
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10/31/2019	Earth : the making of a planet (Copy: T 8515)	550 Gallant	\$14.95	10/17/2019	<input type="button" value="Lost"/>
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10/31/2019	Earth words : a dictionary of the environment (Copy: T 1258)	363.73 Simon	\$15.00	10/17/2019	<input type="button" value="Lost"/>
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10/31/2019	Earthdance : how volcanoes, earthquakes, tidal waves and geysers shake our restless planet (Copy: T 7075)	551.2 Nicolson	\$13.60	10/17/2019	<input type="button" value="Lost"/>
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10/31/2019	Earthquake games : earthquakes and volcanoes explained	551.22 Levy	\$19.95	10/17/2019	<input type="button" value="Lost"/>
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		32 games and experiments (Copy: T 7072)					
10/31/2019		Electricity (Copy: T 1036)	537 Parker	\$21.00	10/17/2019	Renew	Lost
10/31/2019		Electricity (Copy: T 2859)	537 Parker	\$13.56	10/17/2019	Renew	Lost
10/31/2019		Electricity : a creative, hands-on approach to science (Copy: T 1027)	537 Baker	\$21.00	10/17/2019	Renew	Lost
10/31/2019		Electricity and magnetism (Copy: T 2290)	537 Gardner	\$16.05	10/17/2019	Renew	Lost
10/31/2019		Energy (Copy: T 4867)	531 Woodruff	\$24.26	10/17/2019	Renew	Lost
10/31/2019		Energy (Copy: T 9801)	531 Woodruff	\$17.98	10/17/2019	Renew	Lost
10/31/2019		Environmental America. The northwestern states (Copy: T 2328)	363.7 Herda	\$16.80	10/17/2019	Renew	Lost
10/31/2019		Environments of the Western Hemisphere (Copy: T 2364)	363.7 Gold	\$16.80	10/17/2019	Renew	Lost
10/31/2019		Everyday dress, 1650-1900 (Copy: T 5216)	391 Ewing	\$19.95	10/17/2019	Renew	Lost
10/31/2019		The explorers of the undersea world (Copy: T 2911)	551.46 Gaines	\$19.95	10/17/2019	Renew	Lost
10/31/2019		A family from Iraq (Copy: T 2431)	306.85 King	\$22.83	10/17/2019	Renew	Lost
10/31/2019		A family from South Africa (Copy: T 2432)	306.85 Green	\$22.83	10/17/2019	Renew	Lost
10/31/2019		Fingerprints and talking bones : how real-life crimes are solved (Copy: T 2939)	363.2 Jones	\$14.41	10/17/2019	Renew	Lost
10/31/2019		A fire in her bones : the story of Mary Lyon (Copy: T 2102)	378.744 Rosen	\$22.43	10/17/2019	Renew	Lost
10/31/2019		The First Amendment : freedom of speech, religion, and the press (Copy: T 2396)	342.73 Farish	\$19.95	10/17/2019	Renew	Lost
10/31/2019		Flood : wrestling with the Mississippi (Copy: T 2491)	363.3 Lauber	\$18.95	10/17/2019	Renew	Lost
10/31/2019		Floods (Copy: T 5264)	551.48 Allaby	\$26.95	10/17/2019	Renew	Lost
10/31/2019		Food & feasts in ancient Rome (Copy: T 3403)	394.1 Steele	\$21.00	10/17/2019	Renew	Lost
10/31/2019		Food & feasts in the Middle Ages (Copy: T 3404)	394.1 Dawson	\$21.00	10/17/2019	Renew	Lost
10/31/2019		Force & motion (Copy: T 2858)	531 Lafferty	\$13.56	10/17/2019	Renew	Lost






















10/31/2019	 Forces and motion (Copy: 531 Pinna T 5676)		\$24.26	10/17/2019	Renew
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10/31/2019	 Forgeries, fingerprints, and forensics (Copy: T 6079)	363.25 Parker	\$16.70	10/17/2019	Renew
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10/31/2019	 Freedom of the press (Copy: T 2744)	347.30 Evans	\$7.12	10/17/2019	Renew
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10/31/2019	 Freedom's sons : the true story of the Amistad mutiny (Copy: T 2424)	326 Jurmain	\$12.75	10/17/2019	Renew
					Lost
10/31/2019	 Full steam ahead : the race to build a transcontinental railroad (Copy: T 2490)	385 Blumberg	\$18.95	10/17/2019	Renew
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10/31/2019	 Geysers : when earth roars (Copy: T 2527)	551.2 Gallant	\$12.37	10/17/2019	Renew
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10/31/2019	 Going to war in ancient Egypt (Copy: T 13371)	355 Millard	\$15.00	10/17/2019	Renew
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10/31/2019	 Going to war in Roman times (Copy: T 13372)	355 Butterfield	\$15.00	10/17/2019	Renew
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10/31/2019	 Going to war in the 18th century (Copy: T 13370)	355 Cooper	\$15.00	10/17/2019	Renew
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10/31/2019	 Going to war in the 19th century (Copy: T 13377)	355 Dodd	\$15.00	10/17/2019	Renew
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10/31/2019	 Going to war in Viking times (Copy: T 13374)	355 Gravett	\$15.00	10/17/2019	Renew
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10/31/2019	 Great experiments with light (Copy: T 7651)	535 Fiarotta	\$17.95	10/17/2019	Renew
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10/31/2019	 The greenhouse effect : life on a warmer planet (Copy: T 2804)	363.73 Johnson	\$17.95	10/17/2019	Renew
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10/31/2019	 Hazy skies : weather and the environment (Copy: T 8784)	363.73 Kahl	\$15.95	10/17/2019	Renew
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10/31/2019	 Heat (Copy: T 11279)	536 Lauw	\$15.85	10/17/2019	Renew
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10/31/2019	 History of children's costume (Copy: T 5180)	391 Sichel	\$17.95	10/17/2019	Renew
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10/31/2019	 The history of emigration from the Indian subcontinent (Copy: T 2553)	304.8 Prior	\$11.25	10/17/2019	Renew
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10/31/2019	 History of men's costume (Copy: T 5184)	391 Sichel	\$17.95	10/17/2019	Renew
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10/31/2019	 History of women's costume (Copy: T 5181)	391 Sichel	\$17.95	10/17/2019	Renew
					Lost
10/31/2019	 Homeless or hopeless? (Copy: T 2752)	362.5 Nichelason	\$17.95	10/17/2019	Renew
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10/31/2019	 How maps are made (Copy: T 12624)	526 Bramwell	\$20.00	10/17/2019	Renew
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10/31/2019	 Hurricane & tornado (Copy: T 13833)	551.55 Challoner	\$16.58	10/17/2019	Renew
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10/31/2019	 Hurricane & tornado (Copy: T 14469)	551.55 Challoner	\$16.00	10/17/2019	Renew
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10/31/2019	 Hurricane & tornado (Copy: T 8097)	551.55 Challoner	\$19.95	10/17/2019	Renew
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10/31/2019	 Hurricanes (Copy: T 5263)	551.55 Allaby	\$26.95	10/17/2019	Renew
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10/31/2019	 Illegal aliens (Copy: T 2910)	325.73 Hauser	\$19.95	10/17/2019	Renew
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10/31/2019	 Indian treaties (Copy: T 2284)	323.1 Gold	\$16.80	10/17/2019	Renew
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10/31/2019	 Industry and business (Copy: T 9310)	338.097 Leuzzi	\$19.95	10/17/2019	Renew
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10/31/2019	 Inventors and their discoveries (Copy: T 9173)	509.2 Kozar	\$19.95	10/17/2019	Renew
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10/31/2019	 Investigating the ozone hole (Copy: T 2773)	551.5 Johnson	\$22.43	10/17/2019	Renew
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10/31/2019	 Islands (Copy: T 2798)	551.4 Steele	\$14.95	10/17/2019	Renew
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10/31/2019	 Isolation vs. intervention : is America the world's police force? (Copy: T 2375)	327.73 Spies	\$14.92	10/17/2019	Renew
					Lost
10/31/2019	 Kids who make a difference (Copy: T 2291)	363.7 Chandle	\$17.92	10/17/2019	Renew
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10/31/2019	 Law and order (Copy: T 9307)	349.73 Ciment	\$19.95	10/17/2019	Renew
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10/31/2019	 Light (Copy: T 4931)	535 Day	\$24.26	10/17/2019	Renew
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10/31/2019	 Light (Copy: T 9602)	535 Day	\$17.98	10/17/2019	Renew
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10/31/2019	 Light action! : amazing experiments with optics (Copy: T 2523)	535 Cobb	\$15.89	10/17/2019	Renew
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10/31/2019	 Lighthouses : watchers at sea (Copy: T 2386)	387.1 Guiberson	\$13.56	10/17/2019	Renew
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10/31/2019	 Little Rock : the desegregation of Central High (Copy: T 2323)	373.767 O'Neill	\$16.42	10/17/2019	Renew
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10/31/2019	 The magnet book (Copy: T 2311)	538 Levine	\$19.95	10/17/2019	Renew
					Lost
10/31/2019	 Magnetism (Copy: T 4876)	538 Woodruff	\$24.26	10/17/2019	Renew
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10/31/2019	 Making waves : finding out about rhythmic motion (Copy: T 2133)	532 Zubrowski	\$14.93	10/17/2019	Renew
					Lost
10/31/2019	 Malaysia (Copy: T 5394) 57	330.9595	\$24.26	10/17/2019	Renew

			Rowell				Lost
10/31/2019	 Mapping the unknown (Copy: T 4830)	526 Chrisp	\$24.25	10/17/2019		Renew	Lost
10/31/2019	 Marbury v. Madison : powers of the Supreme Court (Copy: T 2394)	347.73 DeVillers	\$19.95	10/17/2019		Renew	Lost
10/31/2019	 Markets : from barter to bar codes (Copy: T 2539)	380.1 Bendick	\$12.37	10/17/2019		Renew	Lost
10/31/2019	 Math mini-mysteries (Copy: T 2188)	513 Markle	\$13.60	10/17/2019		Renew	Lost
10/31/2019	 Math-terpieces : the art of problem-solving (Copy: T 14020)	510 Tang	\$13.56	10/17/2019		Renew	Lost
10/31/2019	 Matter (Copy: T 1029)	530 Cooper	\$21.00	10/17/2019		Renew	Lost
10/31/2019	 Matter (Copy: T 14481)	530 Cooper	\$16.00	10/17/2019		Renew	Lost
10/31/2019	 A matter of style : women in the fashion industry (Copy: T 2548)	338.4 Leuzzi	\$18.00	10/17/2019		Renew	Lost
10/31/2019	 Measuring up : experiments, puzzles, and games exploring measurement (Copy: T 2189)	530.8 Markle	\$14.45	10/17/2019		Renew	Lost
10/31/2019	 Mexican Americans (Copy: T 3360)	305.868 Bandon	\$22.00	10/17/2019		Renew	Lost
10/31/2019	 Microworlds : unlocking the secrets of atoms and molecules (Copy: T 16653)	539.7 Claybourne	\$8.50	10/17/2019		Renew	Lost
10/31/2019	 Migrant worker : a boy from the Rio Grande Valley (Copy: T 3417)	331.5 Hoyt- Goldsmith	\$13.56	10/17/2019		Renew	Lost
10/31/2019	 Mission, Earth : voyage to the home planet (Copy: T 2182)	550 English	\$14.41	10/17/2019		Renew	Lost
10/31/2019	 Mola : Cuna life stories and art (Copy: T 2388)	305.48 Presill	\$14.41	10/17/2019		Renew	Lost
10/31/2019	 Money (Copy: T 7403)	332.4 Cribb	\$19.90	10/17/2019		Renew	Lost
10/31/2019	 Money (Copy: T 8122)	332.4 Cribb	\$19.90	10/17/2019		Renew	Lost
10/31/2019	 More sideways arithmetic from Wayside School (Copy: T 7046)	510 Sachar	\$9.64	10/17/2019		Renew	Lost
10/31/2019	 Motion (Copy: T 11281)	531 Lauw	\$15.86	10/17/2019		Renew	Lost
10/31/2019	 Mountains (Copy: T 1108)	508.314 Barrett	\$15.00	10/17/2019		Renew	Lost
10/31/2019	 Mountains (Copy: T 2753)	551.4 Sauvain	\$14.95	10/17/2019		Renew	Lost
10/31/2019	 Mummies & their mysteries (Copy: T 2761)	158 393 Wilcox	\$17.95	10/17/2019		Renew	

10/31/2019	 Mummies & their mysteries (Copy: T 8773)	393 Wilcox	\$17.95	10/17/2019	<input type="button" value="Lost"/>
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10/31/2019	 National Audubon Society first field guide. Weather (Copy: T 5613)	551.5 Kahl	\$15.26	10/17/2019	<input type="button" value="Lost"/>
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10/31/2019	 National costumes of the Old World (Copy: T 9180)	391 Holmes	\$19.95	10/17/2019	<input type="button" value="Lost"/>
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10/31/2019	 Nearer nature (Copy: T 2155)	508.743 Arnosky	\$15.30	10/17/2019	<input type="button" value="Lost"/>
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10/31/2019	 Newcomers to America : stories of today's young immigrants (Copy: T 2535)	304.8 Greenberg	\$13.50	10/17/2019	<input type="button" value="Lost"/>
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10/31/2019	 Nicky the nature detective (Copy: T 1280)	508 Svedberg	\$12.95	10/17/2019	<input type="button" value="Lost"/>
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10/31/2019	 Now you're talking : wining with words (Copy: T 1625)	306.874 Havens	\$15.00	10/17/2019	<input type="button" value="Lost"/>
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10/31/2019	 Nuclear energy (Copy: T 13634)	333.792 Nuclear	\$15.00	10/17/2019	<input type="button" value="Lost"/>
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10/31/2019	 Nutrition : what's in the food we eat (Copy: T 3420)	612.3 Patent	\$13.56	10/17/2019	<input type="button" value="Lost"/>
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10/31/2019	 Ocean (Copy: T 9863)	551.64 MacQuitty	\$17.89	10/17/2019	<input type="button" value="Lost"/>
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10/31/2019	 Oil spills! : the perils of petroleum (Copy: T 11497)	363.73 Duden	\$15.00	10/17/2019	<input type="button" value="Lost"/>
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10/31/2019	 One-room school (Copy: T 6013)	370.91 Bial	\$8.50	10/17/2019	<input type="button" value="Lost"/>
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10/31/2019	 The optics book : fun experiments with light, vision & color (Copy: T 7649)	535 Levine	\$21.95	10/17/2019	<input type="button" value="Lost"/>
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10/31/2019	 Our endangered planet. Air (Copy: T 2790)	363.73 Yount	\$16.95	10/17/2019	<input type="button" value="Lost"/>
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10/31/2019	 Our endangered planet. Air (Copy: T 8827)	363.73 Yount	\$16.95	10/17/2019	<input type="button" value="Lost"/>
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10/31/2019	 Our endangered planet. Atmosphere (Copy: T 8828)	363.73 Hoff	\$16.95	10/17/2019	<input type="button" value="Lost"/>
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10/31/2019	 Our endangered planet. Groundwater (Copy: T 8759)	333.91 Hoff	\$16.95	10/17/2019	<input type="button" value="Lost"/>
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10/31/2019	 Our endangered planet. Life on land (Copy: T 2814)	333.95 Hoff	\$16.95	10/17/2019	<input type="button" value="Lost"/>
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10/31/2019	 Our endangered planet. Life on land (Copy: T 8760)	333.95 Hoff	\$16.95	10/17/2019	<input type="button" value="Lost"/>
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10/31/2019	 Our endangered planet. Oceans (Copy: T 2813)	333.91 Hoff	\$16.95	10/17/2019	<input type="button" value="Lost"/>
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10/31/2019	 Our endangered planet. Oceans (Copy: T 8761)	333.91 Hoff	\$16.95	10/17/2019	<input type="button" value="Lost"/>
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10/31/2019	 Our endangered planet. Rivers and lakes (Copy: T 8762)	363.73 Hoff	\$16.95	10/17/2019	Renew
					Lost
10/31/2019	 Our oceans : experiments and activities in marine science (Copy: T 2312)	551.46 Fleisher	\$19.42	10/17/2019	Renew
					Lost
10/31/2019	 The people atlas (Copy: T 2162)	305.8 Steele	\$18.95	10/17/2019	Renew
					Lost
10/31/2019	 The peoples of the Arctic (Copy: T 2921)	305.8 Osborn	\$19.95	10/17/2019	Renew
					Lost
10/31/2019	 Physics lab in the housewares store (Copy: T 3411)	530.078 Friedhoffer	\$13.50	10/17/2019	Renew
					Lost
10/31/2019	 Pioneers of discovery (Copy: T 2919)	509.2 Pioneers	\$16.95	10/17/2019	Renew
					Lost
10/31/2019	 Places of refuge : our national wildlife refuge system (Copy: T 2946)	333.95 Patent	\$13.56	10/17/2019	Renew
					Lost
10/31/2019	 Planet earth. (Copy: T 7294)	550 Planet	\$25.00	10/17/2019	Renew
					Lost
10/31/2019	 Prince of Humbug : a life of P.T. Barnum (Copy: T 2210)	338.7 Andronik	\$13.56	10/17/2019	Renew
					Lost
10/31/2019	 Probing deep space (Copy: T 9193)	520 Dolan	\$19.95	10/17/2019	Renew
					Lost
10/31/2019	 The reasons for seasons : the great cosmic megagalactic trip without moving from your chair (Copy: T 1468)	500.9 Allison	\$15.00	10/17/2019	Renew
					Lost
10/31/2019	 Rebels against slavery: American slave revolts (Copy: T 2705)	306.3 McKissack	\$12.71	10/17/2019	Renew
					Lost
10/31/2019	 Recycling (Copy: T 2293)	363.72 Chandler	\$17.92	10/17/2019	Renew
					Lost
10/31/2019	 The relocation of the North American Indian (Copy: T 11201)	323.1 Nardo	\$18.86	10/17/2019	Renew
					Lost
10/31/2019	 The right to vote (Copy: T 2354)	324.6 Pascoe	\$14.92	10/17/2019	Renew
					Lost
10/31/2019	 The rise of industry : 1860-1900 (Copy: T 8435)	338.097 Collier	\$20.95	10/17/2019	Renew
					Lost
10/31/2019	 Rivers and valleys (Copy: T 2745)	551.48 Sauvain	\$18.68	10/17/2019	Renew
					Lost
10/31/2019	 Rocks and minerals (Copy: T 2855)	549 Pellant	\$16.11	10/17/2019	Renew
					Lost
10/31/2019	 The science book of electricity (Copy: T 2235)	537 Ardley	\$12.21	10/17/2019	Renew
					Lost
10/31/2019	 Science in ancient China (Copy: T 10278)	509.51 Beshore	\$18.75	10/17/2019	Renew
					Lost
10/31/2019	 Science in ancient China (Copy: T 7367)	509.51 Beshore	\$14.60	10/17/2019	Renew
					Lost

10/31/2019	 Science in ancient India (Copy: T 10890)	509.34 Stewart	\$18.75	10/17/2019	Renew	Lost
10/31/2019	 Science in ancient Mesopotamia (Copy: T 10889)	509.35 Moss	\$11.56	10/17/2019	Renew	Lost
10/31/2019	 Science in ancient Mesopotamia (Copy: T 13894)	509.35 Moss	\$15.00	10/17/2019	Renew	Lost
10/31/2019	 Science to the rescue (Copy: T 2201)	507.8 Markle	\$13.56	10/17/2019	Renew	Lost
10/31/2019	 Scientists who changed the world (Copy: T 9365)	509 Wilkinson	\$19.95	10/17/2019	Renew	Lost
10/31/2019	 The Scopes trial : defending the right to teach (Copy: T 2492)	347.30477 Blake	\$16.42	10/17/2019	Renew	Lost
10/31/2019	 The seven wonders of the natural world (Copy: T 9428)	551.41 Cox	\$19.95	10/17/2019	Renew	Lost
10/31/2019	 Shadow play : making pictures with light and lenses (Copy: T 2427)	535 Zubrowski	\$15.93	10/17/2019	Renew	Lost
10/31/2019	 Shocking science : fun & fascinating electrical experiments (Copy: T 7603)	537 Levine	\$19.95	10/17/2019	Renew	Lost
10/31/2019	 The short and bloody history of highwaymen (Copy: T 12901)	364.15 Farman	\$14.95	10/17/2019	Renew	Lost
10/31/2019	 The short and bloody history of pirates (Copy: T 12899)	364.16 Farman	\$19.93	10/17/2019	Renew	Lost
10/31/2019	 The short and bloody history of spies (Copy: T 12900)	327.12 Farman	\$19.93	10/17/2019	Renew	Lost
10/31/2019	 Shrinking forests (Copy: T 2332)	333.75 Tesar	\$19.95	10/17/2019	Renew	Lost
10/31/2019	 Sideways arithmetic from Wayside School (Copy: T 7017)	510.76 Sachar	\$10.15	10/17/2019	Renew	Lost
10/31/2019	 The silk and spice routes. Exploration by sea (Copy: T 3387)	382 Reid	\$23.00	10/17/2019	Renew	Lost
10/31/2019	 The silk and spice routes. Inventions and trade (Copy: T 3388)	382 Reid	\$23.00	10/17/2019	Renew	Lost
10/31/2019	 Slavery in ancient Egypt and Mesopotamia (Copy: T 10888)	306.3 Greene	\$11.56	10/17/2019	Renew	Lost
10/31/2019	 So you want to be a Roman soldier? (Copy: T 10058)	355 MacDonald	\$14.93	10/17/2019	Renew	Lost
10/31/2019	 The solar system (Copy: T 11440)	523.2 Cooper	\$18.98	10/17/2019	Renew	Lost
10/31/2019	 A soldier's life : a visual history of soldiers through the ages (Copy: T 2126)	355.02 Robertshaw	\$14.44	10/17/2019	Renew	Lost
10/31/2019	 Sound (Copy: T 11280)	534 Lauw	\$15.86	10/17/2019	Renew	Lost

10/31/2019	 Sound (Copy: T 5695)	534 Pinna	\$24.26	10/17/2019	Renew
					Lost
10/31/2019	 Sound (Copy: T 9743)	534 Pinna	\$17.98	10/17/2019	Renew
					Lost
10/31/2019	 Stars and planets (Copy: T 5531)	520 Ridpath	\$25.46	10/17/2019	Renew
					Lost
10/31/2019	 Still a nation of immigrants (Copy: T 2479)	325.73 Ashabraner	\$13.59	10/17/2019	Renew
					Lost
10/31/2019	 The story of oxygen (Copy: T 2550)	546 Fitzgerald	\$12.37	10/17/2019	Renew
					Lost
10/31/2019	 Subway : the story of tunnels, tubes, and tracks (Copy: T 14526)	388.4 Brimner	\$14.00	10/17/2019	Renew
					Lost
10/31/2019	 Sunburns, twisters, and thunderclaps (Copy: T 4957)	551.5 Parker	\$21.84	10/17/2019	Renew
					Lost
10/31/2019	 The Supreme Court (Copy: T 1150)	347.307 Aria	\$15.75	10/17/2019	Renew
					Lost
10/31/2019	 Temperature (Copy: T 14145)	551.5 Rogers	\$16.00	10/17/2019	Renew
					Lost
10/31/2019	 They never knew : the victims of nuclear testing (Copy: T 2542)	363.17 Cheney	\$13.50	10/17/2019	Renew
					Lost
10/31/2019	 The third planet : exploring the earth from space (Copy: T 2868)	525 Ride	\$19.99	10/17/2019	Renew
					Lost
10/31/2019	 Threatened oceans (Copy: T 2333)	333.91 Tesar	\$19.95	10/17/2019	Renew
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10/31/2019	 Thunderbolt : learning about lightning (Copy: T 2767)	551.5 Kahl	\$15.95	10/17/2019	Renew
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10/31/2019	 To the young scientist : reflections on doing and living science (Copy: T 2529)	509.2 Bortz	\$13.50	10/17/2019	Renew
					Lost
10/31/2019	 Tornadoes (Copy: T 5262)	551.55 allaby	\$26.95	10/17/2019	Renew
					Lost
10/31/2019	 Transportation (Copy: T 9309)	388 Leuzzi	\$19.95	10/17/2019	Renew
					Lost
10/31/2019	 Transportation (Copy: T 9355)	388 Wilkinson	\$19.95	10/17/2019	Renew
					Lost
10/31/2019	 Tropical rain forests (Copy: T 8764)	333.75 Mutel	\$14.95	10/17/2019	Renew
					Lost
10/31/2019	 The U.S. Armed Forces (Copy: T 11238)	355 Harmon	\$19.65	10/17/2019	Renew
					Lost
10/31/2019	 The U.S. Army today : from the end of the Cold War to the present day (Copy: T 9045)	355.1 Anderson	\$25.00	10/17/2019	Renew
					Lost
10/31/2019	 The U.S. Navy (Copy: T 2772)	359 Pelta	\$17.95	10/17/2019	Renew
					Lost





















10/31/2019	 USA (Copy: T 7377)	394.26 Berg	\$25.22	10/17/2019	Renew	Lost
10/31/2019	 Using math to be a zoo vet (Copy: T 14013)	510 Clemson	\$17.00	10/17/2019	Renew	Lost
10/31/2019	 Using math to conquer extreme sports (Copy: T 14014)	510 Using	\$17.00	10/17/2019	Renew	Lost
10/31/2019	 Using math to create a movie stunt (Copy: T 14015)	510 Clemson	\$17.00	10/17/2019	Renew	Lost
10/31/2019	 Using math to fly a jumbo jet (Copy: T 14016)	510 Clemson	\$17.00	10/17/2019	Renew	Lost
10/31/2019	 Using math to solve a crime (Copy: T 14017)	510 Using	\$17.00	10/17/2019	Renew	Lost
10/31/2019	 Using math to win a Grand Prix (Copy: T 14018)	510 Clemson	\$17.00	10/17/2019	Renew	Lost
10/31/2019	 Vanishing forests (Copy: T 2551)	333.75 Challand	\$17.16	10/17/2019	Renew	Lost
10/31/2019	 Violent crime : is it out of control? (Copy: T 2315)	364.1 Salak	\$14.92	10/17/2019	Renew	Lost
10/31/2019	 The voice of the people (Copy: T 2414)	324.973 Maestro	\$15.93	10/17/2019	Renew	Lost
10/31/2019	 Water : a resource in crisis (Copy: T 2544)	363.73 Lucas	\$17.16	10/17/2019	Renew	Lost
10/31/2019	 Waves : the electromagnetic universe (Copy: T 2484)	539.2 Skurzynski	\$16.95	10/17/2019	Renew	Lost
10/31/2019	 Weapons and warfare : from the stone age to the space age (Copy: T 2471)	355.02 Meltzer	\$16.89	10/17/2019	Renew	Lost
10/31/2019	 Weather (Copy: T 11438)	551.6 Oxlade	\$18.98	10/17/2019	Renew	Lost
10/31/2019	 Weather! (Copy: T 13777)	551.6 Rupp	\$15.00	10/17/2019	Renew	Lost
10/31/2019	 Weather (Copy: T 4921)	551.5 Oxlade	\$24.26	10/17/2019	Renew	Lost
10/31/2019	 Weather (Copy: T 8092)	551.5 Cosgrove	\$15.00	10/17/2019	Renew	Lost
10/31/2019	 Weather (Copy: T 9793)	551.5 Oxlade	\$17.98	10/17/2019	Renew	Lost
10/31/2019	 When learning is tough : kids talk about their learning disabilities (Copy: T 2829)	371.9 Roby	\$13.95	10/17/2019	Renew	Lost
10/31/2019	 Where will this shoe take you? : a walk through the history of footwear (Copy: T 2225)	391 Lawlor	\$18.85	10/17/2019	Renew	Lost
10/31/2019	 Wind and air pressure (Copy: T 14141)	551.51 Rodgers	\$16.00	10/17/2019	Renew	Lost

10/31/2019	 Women of the lights (Copy: T 2836)	387.1 Fleming	\$13.95	10/17/2019	Renew
					Lost
10/31/2019	 A world full of animals : the Roger Caras story (Copy: T 2893)	508 Caras	\$13.95	10/17/2019	Renew
					Lost
10/31/2019	 Writing with style (Copy: T 2473)	372.6 Young	\$11.01	10/17/2019	Renew
					Lost
10/31/2019	 You are the general (Copy: T 2372)	355.4 Aaseng	\$16.95	10/17/2019	Renew
					Lost
10/31/2019	 You are the general II : 1800-1899 (Copy: T 2371)	355.4 Aaseng	\$16.95	10/17/2019	Renew
					Lost
10/31/2019	 You are the senator (Copy: T 2270)	328.73 Aaseng	\$16.95	10/17/2019	Renew
					Lost
10/31/2019	 You can write an essay (Copy: T 14043)	372.62 Roy	\$17.00	10/17/2019	Renew
					Lost
11/5/2019	 The Atlas of ancient worlds (Copy: T 10384)	Ref 930 Millard	\$14.56	10/22/2019	Renew
					Lost
11/5/2019	 The atlas of the classical world : ancient Greece and ancient Rome (Copy: T 8490)	938 Bardi	\$19.95	10/22/2019	Renew
					Lost
11/5/2019	 Birds (Copy: T 7973)	598 Brinkley	\$19.95	10/22/2019	Renew
					Lost
11/5/2019	 Black Beauty (Copy: T 3761)	F McKinley	\$16.15	10/22/2019	Renew
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11/5/2019	 Castle diary : the journal of Tobias Burgess, page (Copy: T 1946)	F Platt	\$10.00	10/22/2019	Renew
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11/5/2019	 The children's atlas of lost treasures (Copy: T 2366)	910.4 Reid	\$20.55	10/22/2019	Renew
					Lost
11/5/2019	 The classic treasury of Bulfinch's mythology (Copy: T 16800)	398.2 Zorn	\$10.00	10/22/2019	Renew
					Lost
11/5/2019	 The classic treasury of Bulfinch's mythology (Copy: T 16839)	292.2 Zorn	\$5.00	10/22/2019	Renew
					Lost
11/5/2019	 The complete atlas of the world (Copy: T 2439)	912 Lye	\$37.11	10/22/2019	Renew
					Lost
11/5/2019	 DK guide to space (Copy: T 6949)	520 Bond	\$19.00	10/22/2019	Renew
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11/5/2019	 Dr. Ernest Drake's dragonology : the complete book of dragons (Copy: T 18107)	F Dr.	\$19.99	10/22/2019	Renew
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11/5/2019	 The earth atlas (Copy: T 2864)	912 Van Ros	\$16.96	10/22/2019	Renew
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11/5/2019	 Echoes of the elders : the stories and paintings of Chief Lelooska (Copy: T 2128)	398.2 Lelooska	\$21.21	10/22/2019	Renew
					Lost
11/5/2019	 The Egyptian News (Copy: T 2494)	932 Steedman	\$13.59	10/22/2019	Renew
					Lost









11/5/2019	 The Greek news (Copy: T 1164)	938 Powell	\$15.00	10/22/2019	Renew
					Lost
11/5/2019	 The Greek news (Copy: T 2509)	938 Powell	\$15.00	10/22/2019	Renew
					Lost
11/5/2019	 The history news : revolution (Copy: T 5897)	909 Maynard	\$14.44	10/22/2019	Renew
					Lost
11/5/2019	 The human body (Copy: T 7972)	612 Beckelman	\$19.95	10/22/2019	Renew
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11/5/2019	 The illustrated book of questions and answers (Copy: T 5270)	500 Langley	\$16.96	10/22/2019	Renew
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11/5/2019	 Insects and spiders (Copy: T 7971)	595.7 Robertson	\$19.95	10/22/2019	Renew
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11/5/2019	 Molly Bannaky (Copy: T 5864)	E McGill	\$13.60	10/22/2019	Renew
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11/5/2019	 The new book of pharaohs (Copy: T 6947)	932 Millard	\$24.00	10/22/2019	Renew
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11/5/2019	 Painting : a young artist's guide (Copy: T 2127)	751.4 Waters	\$12.71	10/22/2019	Renew
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11/5/2019	 Questions & answers book of science facts (Copy: T 5271)	500 Graham	\$19.95	10/22/2019	Renew
					Lost
11/5/2019	 Rocks and minerals (Copy: T 7974)	552 Staedter	\$19.95	10/22/2019	Renew
					Lost
11/5/2019	 The Roman news (Copy: T 1163)	937 Langley	\$15.00	10/22/2019	Renew
					Lost
11/5/2019	 Rome antics (Copy: T 3351)	F Macaulay	\$15.30	10/22/2019	Renew
					Lost
11/5/2019	 Sharks and other sea creatures (Copy: T 7976)	597.3 Taylor	\$19.95	10/22/2019	Renew
					Lost
11/5/2019	 Squids will be squids : fresh morals, beastly fables (Copy: T 1066)	F Scieszka	\$8.50	10/22/2019	Renew
					Lost
11/13/2019	 Finding Dory : ocean of color (Copy: T 35710)	E PB Scollon	\$4.99	10/30/2019	Renew
					Lost
11/13/2019	 Marion Jones : world class runner (Copy: T 8204)	E 921 Jones	\$11.95	10/30/2019	Renew
					Lost
12/5/2019	 Chew on this : everything you don't want to know about fast food (Copy: T 18313)	394.1 Schlosser	\$12.50	11/21/2019	Renew
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12/5/2019	 Earth science : discovering the secrets of the earth (Copy: T 7943)	550 Knapp	\$33.95	12/5/2019	Renew
					Lost
12/5/2019	 Earth science : discovering the secrets of the earth (Copy: T 7944)	550 Knapp	\$33.95	12/5/2019	Renew
					Lost
12/5/2019	 The School for Good and Evil (Copy: T 28198)	[Fic]Chainani	\$16.99	11/21/2019	Renew
					Lost
12/5/2019	 There was an old lady ¹⁶⁵	E Arnold	\$5.00	11/21/2019	Renew

	who swallowed Fly Guy (Copy: T 16414)					12/5/2019	Lost
12/19/2019	Amazing schemes within your genes (Copy: T 5357)	573.2 Balkwill	\$14.95	12/5/2019			Renew
							Lost
12/19/2019	American dinosaur hunters (Copy: T 2420)	560 Aaseng	\$19.95	12/5/2019			Renew
							Lost
12/19/2019	Avalanche (Copy: T 2793)	551.57 Kramer	\$14.95	12/5/2019			Renew
							Lost
12/19/2019	Baal : the most interesting book you'll ever read about genes and cloning (Copy: T 13398)	572.8 Nicolson	\$15.00	12/5/2019			Renew
							Lost
12/19/2019	The best book of fossils, rocks, and minerals (Copy: T 7627)	E 560 Pellant	\$12.95	12/5/2019			Renew
							Lost
12/19/2019	Bigger than T. rex : the discovery of giganotosaurus : the biggest meat-eating dinosaur ever found (Copy: T 2159)	567.97 Lessem	\$18.65	12/5/2019			Renew
							Lost
12/19/2019	The blossom on the bough : a book of trees (Copy: T 2890)	582 Dowden	\$14.41	12/5/2019			Renew
							Lost
12/19/2019	Cells (Copy: T 13655)	571.6 Cells	\$15.00	12/5/2019			Renew
							Lost
12/19/2019	Cells, genes, and chromosomes (Copy: T 9332)	574.87 Bosch	\$19.95	12/5/2019			Renew
							Lost
12/19/2019	Children save the rain forest (Copy: T 2478)	574.5 Patent	\$13.59	12/5/2019			Renew
							Lost
12/19/2019	Cloning : frontiers of genetic engineering (Copy: T 5255)	571.8 Jefferis	\$16.97	12/5/2019			Renew
							Lost
12/19/2019	Coral reef : a city that never sleeps (Copy: T 2481)	574.9 Cerullo	\$15.29	12/5/2019			Renew
							Lost
12/19/2019	Coral reefs (Copy: T 5413)	574.92 Johnson	\$22.60	12/5/2019			Renew
							Lost
12/19/2019	Coral reefs : Earth's undersea treasures (Copy: T 2200)	574.5 Pringle	\$13.60	12/5/2019			Renew
							Lost
12/19/2019	Dinosaur (Copy: T 8096)	567.9 Norman	\$19.95	12/5/2019			Renew
							Lost
12/19/2019	Dinosaur ghosts : the mystery of Coelophysis (Copy: T 2179)	567.9 Gillette	\$15.89	12/5/2019			Renew
							Lost
12/19/2019	Dinosaur Mountain : graveyard of the past (Copy: T 2886)	567.9 Arnold	\$13.56	12/5/2019			Renew
							Lost
12/19/2019	Dinosaurs (Copy: T 16773)	568 Abnett	\$5.00	12/5/2019			Renew
							Lost
12/19/2019	Dinosaurs all around : an artist's view of the prehistoric world (Copy: T 2953)	567.9 Arnold	\$12.71	12/5/2019			Renew
							Lost
12/19/2019	Dinosaurs : the good, 166	567.9 Dixon	\$10.59	12/5/2019			

		the bad, and the ugly (Copy: T 11087)				Renew
						Lost
12/19/2019		Discovering prehistory (Copy: T 11316)	560 Wood	\$17.85	12/5/2019	Renew
						Lost
12/19/2019		DNA is here to stay (Copy: T 5359)	574.87 Balkwill	\$14.95	12/5/2019	Renew
						Lost
12/19/2019		Earth's resources (Copy: T 11442)	553 Parker	\$18.98	12/5/2019	Renew
						Lost
12/19/2019		Ecology (Copy: T 2876)	574.5 Pollock	\$13.56	12/5/2019	Renew
						Lost
12/19/2019		Ecology (Copy: T 8067)	577 Pollock	\$19.95	12/5/2019	Renew
						Lost
12/19/2019		The environment (Copy: T 4928)	577 Snedden	\$24.26	12/5/2019	Renew
						Lost
12/19/2019		The environment (Copy: T 5751)	577 Snedden	\$24.26	12/5/2019	Renew
						Lost
12/19/2019		The environment (Copy: T 9795)	577 Snedden	\$17.98	12/5/2019	Renew
						Lost
12/19/2019		Evolution (Copy: T 1033)	575 Gamlin	\$21.00	12/5/2019	Renew
						Lost
12/19/2019		Evolution (Copy: T 13640)	576.8 Evolution	\$15.00	12/5/2019	Renew
						Lost
12/19/2019		Evolution (Copy: T 14457)	575 Gamlin	\$21.00	12/5/2019	Renew
						Lost
12/19/2019		Experiment with plants (Copy: T 2796)	581.078 Byles	\$14.95	12/5/2019	Renew
						Lost
12/19/2019		Fire : friend or foe (Copy: T 1062)	577.2 Patent	\$8.50	12/5/2019	Renew
						Lost
12/19/2019		Flowers (Copy: T 7727)	582.13 Cooper	\$17.95	12/5/2019	Renew
						Lost
12/19/2019		Fog, mist, and smog (Copy: T 5761)	551.57 Dunn	\$25.69	12/5/2019	Renew
						Lost
12/19/2019		Fossils and bones (Copy: T 5730)	560 Pirota	\$24.26	12/5/2019	Renew
						Lost
12/19/2019		Genetics (Copy: T 11441)	576.5 Beatty	\$18.98	12/5/2019	Renew
						Lost
12/19/2019		Genetics (Copy: T 13659)	576.5 Genetics	\$15.00	12/5/2019	Renew
						Lost
12/19/2019		Grasslands (Copy: T 3406)	574.5 Collinson	\$21.00	12/5/2019	Renew
						Lost
12/19/2019		The great plains (Copy: T 5196)	574.5 llamas	\$15.95	12/5/2019	Renew
						Lost
12/19/2019		Gross universe : your guide to all disgusting	571 Szpirglas	\$16.00	12/5/2019	Renew
						Lost

	things under the sun (Copy: T 14273)						
12/19/2019	 Heat and drought (Copy: T 5027)	551.57 Bender	\$21.84	12/5/2019	Renew	Lost	
12/19/2019	 Heat and drought (Copy: T 5732)	551.57 Bender	\$21.84	12/5/2019	Renew	Lost	
12/19/2019	 Life on Mars (Copy: T 2384)	574.999 Getz	\$12.71	12/5/2019	Renew	Lost	
12/19/2019	 The living world (Copy: T 2955)	574 Williams	\$13.51	12/5/2019	Renew	Lost	
12/19/2019	 Mangrove wilderness : nature's nursery (Copy: T 2559)	574.5 Lavies	\$13.59	12/5/2019	Renew	Lost	
12/19/2019	 Mountains (Copy: T 3407)	574.5 Collinson	\$21.00	12/5/2019	Renew	Lost	
12/19/2019	 Mummies, bones, & body parts (Copy: T 8772)	599.97 Wilcox	\$15.95	12/5/2019	Renew	Lost	
12/19/2019	 The mysterious jungles (Copy: T 5203)	574.5 Llamas	\$15.95	12/5/2019	Renew	Lost	
12/19/2019	 Opportunities in biological science careers (Copy: T 11512)	570 Winter	\$12.71	12/5/2019	Renew	Lost	
12/19/2019	 The plant kingdom : a guide to plant classification and biodiversity (Copy: T 5030)	580 Greenaway	\$25.69	12/5/2019	Renew	Lost	
12/19/2019	 The plant kingdom : a guide to plant classification and biodiversity (Copy: T 5800)	580 Greenaway	\$25.69	12/5/2019	Renew	Lost	
12/19/2019	 Plants : a creative, hands-on approach to science (Copy: T 1073)	581 Baker	\$15.00	12/5/2019	Renew	Lost	
12/19/2019	 Plants of the desert (Copy: T 5195)	581.5 Llamas	\$15.95	12/5/2019	Renew	Lost	
12/19/2019	 Plants of the forest (Copy: T 5198)	574.5 Llamas	\$15.95	12/5/2019	Renew	Lost	
12/19/2019	 Plants under the sea (Copy: T 5199)	574.5 Llamas	\$15.95	12/5/2019	Renew	Lost	
12/19/2019	 Poisons in our path : plants that harm and heal (Copy: T 2470)	581.6 Dowden	\$17.89	12/5/2019	Renew	Lost	
12/19/2019	 Pond & river (Copy: T 8115)	574.5 Parker	\$20.99	12/5/2019	Renew	Lost	
12/19/2019	 Practical plants (Copy: T 2338)	581.6 Pope	\$15.95	12/5/2019	Renew	Lost	
12/19/2019	 Prehistoric life (Copy: T 7343)	560 Lindsay	\$19.90	12/5/2019	Renew	Lost	
12/19/2019	 Rain forests and reefs : a kid's-eye view of the 168	574.5 Maynard	\$18.00	12/5/2019	Renew	Lost	

	tropics (Copy: T 3374)					
12/19/2019	 Rain, wind, and storm (Copy: T 4979)	551.55 Baxter	\$21.84	12/5/2019	Renew	Lost
12/19/2019	 Rivers, ponds, and lakes (Copy: T 3402)	574.5 Ganeri	\$21.00	12/5/2019	Renew	Lost
12/19/2019	 Rocks and minerals (Copy: T 6859)	552 Challoner	\$19.00	12/5/2019	Renew	Lost
12/19/2019	 The sea (Copy: T 6858)	551.46 Kerrod	\$19.00	12/5/2019	Renew	Lost
12/19/2019	 The search for dinosaurs (Copy: T 4886)	567.9 Dixon	\$24.26	12/5/2019	Renew	Lost
12/19/2019	 The search for dinosaurs (Copy: T 5663)	567.9 Dixon	\$24.26	12/5/2019	Renew	Lost
12/19/2019	 Shake, rattle, and roll : the world's most amazing volcanoes, earthquakes, and other forces (Copy: T 7156)	551.2 Christian	\$18.60	12/5/2019	Renew	Lost
12/19/2019	 Spill the beans and pass the peanuts : legumes (Copy: T 8699)	583 Hughes	\$18.95	12/5/2019	Renew	Lost
12/19/2019	 State trees : including the Commonwealth of Puerto Rico (Copy: T 1313)	582.16 Brandt	\$15.00	12/5/2019	Renew	Lost
12/19/2019	 Storm warning : tornadoes and hurricanes (Copy: T 8786)	551.55 Kahl	\$15.95	12/5/2019	Renew	Lost
12/19/2019	 Supergiants! : the biggest dinosaurs (Copy: T 2906)	567.9 Lessem	\$12.71	12/5/2019	Renew	Lost
12/19/2019	 Tornadoes : and other dramatic weather systems (Copy: T 11091)	551.55 Allaby	\$10.59	12/5/2019	Renew	Lost
12/19/2019	 Trees (Copy: T 7726)	582.16 Cooper	\$17.95	12/5/2019	Renew	Lost
12/19/2019	 Unique and useful plants (Copy: T 1184)	581.6 Walker	\$15.00	12/5/2019	Renew	Lost
12/19/2019	 The vegetation of rivers, lakes, and swamps (Copy: T 5197)	574.5 Llamas	\$15.95	12/5/2019	Renew	Lost
12/19/2019	 The Visual dictionary of dinosaurs. (Copy: T 2856)	567.9 Visual	\$16.11	12/5/2019	Renew	Lost
12/19/2019	 A walk on the Great Barrier Reef (Copy: T 8635)	574.9 Arnold	\$16.95	12/5/2019	Renew	Lost
12/19/2019	 Water (Copy: T 2339)	553.7 Morgan	\$16.95	12/5/2019	Renew	Lost
12/19/2019	 Water (Copy: T 3389)	553.7 Sauvain	\$22.00	12/5/2019	Renew	Lost
12/19/2019	 Weather watch : forecasting the weather (Copy: T 2766)	551.6 Kahl	\$15.95	12/5/2019	Renew	Lost
12/19/2019	 Weather watch : 169	551.6 Kahl	\$15.95	12/5/2019	Renew	

		forecasting the weather (Copy: T 8785)						Lost
12/19/2019		Weatherwise : learning about the weather (Copy: T 2768)	551.6 Kahl	\$15.95	12/5/2019			Renew
								Lost
12/19/2019		Weatherwise : learning about the weather (Copy: T 8783)	551.6 Kahl	\$15.95	12/5/2019			Renew
								Lost
12/19/2019		Wet weather : rain showers and snowfall (Copy: T 2771)	551.57 Kahl	\$15.95	12/5/2019			Renew
								Lost
12/19/2019		What happens in the spring (Copy: T 1417)	E 574 Beer	\$15.00	12/5/2019			Renew
								Lost
12/19/2019		When dinosaurs ruled the earth (Copy: T 4849)	567.9 Theodorou	\$24.25	12/5/2019			Renew
								Lost
12/19/2019		When dinosaurs ruled the earth (Copy: T 5824)	567.9 Theodorou	\$24.25	12/5/2019			Renew
								Lost
12/19/2019		The world's wild places (Copy: T 4941)	551.6 Morgan	\$24.26	12/5/2019			Renew
								Lost
12/19/2019		The world's wild places (Copy: T 5731)	551.6 Morgan	\$24.26	12/5/2019			Renew
								Lost
Renew All								