

LOS BANOS UNIFIED SCHOOL DISTRICT
GOVERNING BOARD OF EDUCATION
SPECIAL MEETING
Los Banos Unified School District Boardroom
1717 S. 11th Street, Los Banos, CA 93635
Thursday, February 16, 2017
5:15 P.M.

AGENDA

The District welcomes Spanish speakers to Board meetings. Anyone planning to attend and needing an interpreter should call 826-3801, 48 hours in advance of the meeting, so arrangements can be made for an interpreter.
El Distrito da la bienvenida a las personas de habla hispana a las juntas de la Mesa Directiva. Si planea asistir y necesita interpretación llame al 826-3801, 48 horas antes de la junta, para poder hacer arreglos de interpretación.

I. **Call to Order** (5:15 p.m.)

II. **Roll Call of Board Members Present**

Dennis Areias Gary Munoz
Margaret Benton Anthony Parreira
Megan Goin -Soares Marlene Smith
Ray Martinez

III. **Pledge of Allegiance**

IV. **Approval of Agenda**

Motion by _____ Seconded by _____
Proposed Action: Approve Agenda

V. **Public Forum:**

Members of the community may address specific items on the agenda once they are on the floor or prior to the Board going into closed session. The Board President will recognize individuals who wish to speak. Speakers are limited to three (3) minutes, with the total time for public input at twenty (20) minutes per agenda item. [BB 932]

VI. **New Business:**

A. **Contracts/Agreements/Proposals:**

Agreement, Leadership Associates, Superintendent search consulting services (Page 3)

Motion by _____ Seconded by _____
Proposed Action: Approve Agenda

B. **Superintendent Search Consultants: Leadership Associates** (Page 5)

The Board will discuss desirable characteristics for the next Superintendent, community and staff input, the search timeline and Board protocols during the search and contract parameters.

Motion by _____ Seconded by _____
Proposed Action: Approve Timeline

VII. **Closed Session**

Employment: District Superintendent: Potential Candidates (No action)

VIII. **Adjournment**

Americans with Disabilities Act Assistance: Auxiliary aids and services include a wide range of services and devices that promote effective communications to individuals with disabilities. If you require such assistance, please notify the Office of the Superintendent at 826-3801 as soon as possible. Every effort will be made to give primary consideration to expressed preferences or provide equally effective means of communication to ensure equal access to District programs and events.

Board Reference Material

SUBJECT TITLE: Agreement, Leadership Associates

REQUESTED ACTION: Action

Action X

Discussion/Information

RECOMMENDATION:

It is recommended the Board approve agreement with Leadership Associates to perform services that will lead to the selection of a new Superintendent.

BACKGROUND INFORMATION:

Selection of a superintendent is the key role of the school board. The process should be comprehensive and well planned.

HOW DOES THIS ACTIVITY SUPPORT BOARD GOALS?

This is an operational activity and does not directly support a specific Board goal.

ALTERNATIVES/IDENTIFIED OPPOSITION:

N/A

SPECIFIC FINANCIAL IMPACT (Include Impact on School District Facilities):

Payment is to take place in two increments: \$11,750 upon completion of the stakeholder input and \$11,750 upon selection a finalist.

ORIGINATOR: Anthony Parreira, Board President

Date: February 16, 2017



LEADERSHIP ASSOCIATES

50-855 Washington Street #C-205

La Quinta, CA 92253

Phone (760) 771-4277

AGREEMENT FOR CONSULTANT SERVICES

THIS AGREEMENT is made this **February 2017** between LEADERSHIP ASSOCIATES, hereinafter called the Contractor, and **Los Banos Unified School District** hereinafter called the District.

The Contractor agrees to perform services for the District as follows:

The Contractor will conduct a Superintendent search as delineated in the search proposal.

The District agrees to pay the Contractor **TWENTY THREE THOUSAND, FIVE HUNDRED** for services provided. Payment is to take place in two increments: **(1) \$11,750** upon completion of stakeholder input, and **(2), \$ 11,750** upon selection of a finalist. The Contractor will submit invoices to the District for each of the payment increments. Payments are due within 30 days of receipt of invoice.

The Contractor is to perform the above services beginning February 17, 2017.

Contractor agrees to hold harmless and indemnify the District, its officers, agents, and employees with respect to all damages, costs, expenses or claims, in law or in equity, arising or asserted because of injuries to or death of person or damage to, destruction, loss, or theft of property arising out of faulty performance of the services to be performed by Contractor hereunder.

It is expressly understood and agreed to by both parties hereto that the Contractor, while engaged in carrying out and complying with any of the terms and conditions of this contract, is an independent contractor and is not an officer, agent, or employee of the aforesaid District. Either party may terminate this agreement by providing the other party with ten (10) days written notice. Upon such termination, fees will be determined on a pro rata basis.

Leadership Associates does not participate in a California public pension system. Leadership Associates and the District understand that the work/services provided should not be considered creditable toward the STRS earnings limit as the work is not normally performed by employees of the District and requires less than 24 months (496 business days). REF. CA Education Code § 26135.7 (2014)

CONTRACTOR:
LEADERSHIP ASSOCIATES
Taxpayer ID#: 68-038 3653

DISTRICT:
LOS BANOS UNIFIED SCHOOL DISTRICT

By 

By _____

Name Sally L. Frazier, Ed.D

Name _____

Date February 2017

Date _____

LOS BANOS UNIFIED SCHOOL DISTRICT
Initial Meeting of the Los Banos Unified Board of Trustees and Leadership Associates
Los Banos USD District Office, 1717 S. 11th Street, Los Banos, CA.
Thursday, February 16, 2017: 5:15 p.m.
Meeting Outline

1. Discussion/Action and Review of Search Process
 - a. Designate Board's liaison and spokesperson for the Board
 - b. Discuss the use of input from board/staff/community groups in development of position profile
 - i. Board to review draft position profile prior to posting on district website and Leadership Associates website
 - c. Online survey including designation of open and close dates and languages requested
 - d. Establish and adopt the final timeline: **ACTION**
 - i. ACSA advertisement publication dates: propose February 27 and March 6 with March 20 deadline for submission of applications
 - ii. Closed session meeting for selection of candidates to interview
 - iii. Selection of dates[s] for closed session interviews with finalists
 - iv. Validation visit, optional
 - v. Review schedule for regular Board meeting to ensure proximity of meeting date to time frame for offer of employment
 - vi. Timeframe for Transitional Governance Team Workshop
 - e. Candidate Recruitment
 - f. Contract Parameters and Salary Review
 - g. Confirm Thais Duni has received packet of information from Yolanda Beatty of Leadership Associates
 - h. Consideration of location for interviews
 - i. Board questions/points for clarification
2. Board Members' Input on **Desired Qualities/Characteristics of New Superintendent**
3. Board Members' Input on **Los Banos Unified School District Strengths and Challenges**
4. Board Questions Regarding Process/Procedures
5. **Closed session to discuss/review names of any potential specific candidates to consider**