

**Policy**

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MEDIA

Every effort shall be made to assist all communications media in the community to gain complete and adequate coverage of the programs, problems, planning, and activities of the school system.

General releases of interest to the entire district shall be made available to all the media simultaneously. There shall be no exclusive releases, news conferences or interviews except as media representatives request information on particular programs, plans, or problems.

In general, the superintendent shall be responsible for establishing relations with news media, and providing information to each through the means found most suitable. Particularly, he/she shall ensure that the media receive all school report cards as required by the administrative code.

The board encourages public presentation of the programs, policies and progress of the schools through press, radio and television. Building principals shall clear proposed presentations with the superintendent. The building principal shall ensure that the parents/guardians of students who participate in such presentations are informed.

The superintendent or designee shall devise procedures for optimum benefit from such presentations. The Superintendent is responsible for all news releases relative to the schools and may delegate such authority in routine or emergent matters.

All matters representing the official position of this district prepared for publication by any of its employees shall be approved by the superintendent prior to release to the public press.

The board shall make a periodic review of its relations with the news media.

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Key Words

Media, School News Releases, Press Releases, News Conferences and Interviews, Radio, Television

<b><u>Legal References:</u></b>	<u>N.J.S.A.</u> 10:4-6 <u>et seq.</u>	<u>Open Public Meetings Act</u>
	<u>N.J.S.A.</u> 18A:10-6	Board meetings public; frequency; hours of commencement;
	<u>N.J.S.A.</u> 18A:11-1	adjournment, etc., for lack of quorum
	<u>N.J.S.A.</u> 18A:54-20	General mandatory powers and duties
	<u>N.J.S.A.</u> 47:1A-1 <u>et seq.</u>	Powers of board (county vocational schools)
	<u>N.J.A.C.</u> 6A:30-1.1 <u>et seq.</u>	Examination and copies of public records ( <u>Open Public Record Act</u> )
		Evaluation of the Performance of School Districts

**Possible**

**Cross References:** \*1100 Communicating with the public  
\*9020 Public statements

MEDIA (continued)

\*Indicates policy is included in the Critical Policy Reference Manual.