

OJAI UNIFIED SCHOOL DISTRICT  
**Wednesday, May 9, 2018**  
**Minutes of the Open and Closed Regular Session**  
**of the Board of Education**

Persons requesting interpreter services or with disabilities requiring special accommodations to attend this meeting should contact the Superintendent's office, 640-4300, ext. 1011, at least 48 hours prior to the meeting.

1. 4:30 p.m. Call Meeting to Order, adjourn to closed session.

-OFT Negotiations - (Government Code section 54957.6)  
-Public Employee Performance Evaluation/Goal Setting of the Superintendent (G.C. 54956.9)  
-Consideration of Expulsion of Student ID#8003693 EC35146 and EC48918.  
-Consideration of Expulsion of Student ID#8004110 EC35146 and EC48918.

- 1.1 5:30 p.m. The board reconvened in Open Session; Pledge to the Flag.

Attendance: Kevin Ruf, President  
Michael Shanahan, Vice President  
Shelly Griffen, Clerk  
Thayne Whipple, Member  
Jane Weil, Member

Administrators: Andrew Cantwell, Superintendent  
Sherrill Knox, Assistant Superintendent

Minutes Secretary: Kathy Smith

Student Representative: Sadee Broida

The Board reported on the closed session activity whereupon, Member Whipple moved and Member Weil seconded the motion to expel student #8003693 from Meiners Oaks Elementary through the end of the 2017-2018 school year for violation of Education Code 48915(g). The Board unanimously approved the expulsion. The expulsion was immediately suspended to allow the student to enroll and attend Topa Topa Elementary. The student must also comply with the conditions as set forth in a student behavior and attendance contract prior to applying for readmission in the 2018-2019 school year.

Member Weil moved and Member Whipple seconded the motion to expel student #8004110 from the schools of Ojai Unified School District through the end of the 2017-2018 school year for violation of Education Code 48915 (c) (2). The Board unanimously approved the expulsion. The expulsion was immediately suspended to allow the student to enroll and attend the Learning Center through Ojai Unified. The student must also comply with the conditions as set forth in a student behavior and attendance contract prior to applying for readmission in the 2018-2019 school year to Ojai Unified School District schools.

2. Approval of Agenda - Action

- 2.1 Emergency Additions/Modifications to Agenda

There were no emergency additions or modifications to the agenda.

## 2.2 Approval of Agenda - Action

Member Whipple moved to approve the agenda as presented. Member Griffen seconded the motion which carried with a vote of 5:0.

## 3. Approval of Minutes - Action

### 3.1 Approval of Minutes - Action

Member Weil moved approve the minutes of the Regular Meeting dated April 17, 2018. Member Griffen seconded the motion which carried with a vote of 4:0:1. Yes: Members Weil, Ruf, Shanahan and Griffen; No: none; Abstain: Member Whipple.

Member Weil moved approve the minutes of the Special Meeting dated April 19, 2018. Member Griffen seconded the motion which carried with a vote of 4:0:1. Yes: Members Weil, Ruf, Shanahan and Griffen; No: none; Abstain: Member Whipple.

Member Weil moved to approve the minutes of the Special Meeting dated May 1, 2018. Member Griffen seconded the motion which carried with a vote of 5:0.

## 4. Student Representative Report - Sadee Broida

Matilija - State testing went well with no major technology glitches. Matilija is getting ready for our 6th graders to do their annual visit to our campus. During this visit, 6th graders will have the opportunity to visit and experience what a day at Matilija looks like by visiting classrooms and having a mini-recess on May 15th.

They are also preparing for the Annual Spring Celebration which will also incorporate a 6th grade parent orientation, this will be on May 17th.

Topa Topa - there was a great turnout for our recent school beautification day. While removing weeds we discovered a long lost sandbox in the kindergarten yard. Our PTA provided our team with water and pizza. A lot was accomplished.

Students, families and our PTA spoiled our staff last week for staff appreciation with lunch, morning goodies and many flowers. It was a fun week.

Summit - The primary class at Summit has concluded their current Education and the Environment Initiative (EEI) science unit about plant and animal life-cycles, but the learning continues as they watch silkworms make cocoons and nurture the seeds that were planted from trees and plants that are located on campus. Students are using songs and stories to help learn to recognize, name, and safely express common emotions. Finally, the class is learning to recognize common American symbols through a simple bingo game.

The upper-grade class has been practicing the Shakespeare play, Twelfth Night, scheduled for Spring Showcase, on June 1. Students are also preparing for the Mupu Tri-Track Meet with Santa Clara School.

Students are also studying Santa Cruz Island for the class trip to the Channel Islands National Park through a grant from the Merito Foundation and the Multicultural Education for Resources Issues Threatening Oceans.

Nordhoff - Today, a group of seniors visited 8th grade classes at Matilija to promote our Senior Sibling program. Students learned about the program, then signed up on the quad at lunch. Prom is right around the corner - May 19th from 7:00 p.m. - 10:30 p.m. at the Saticoy Country Club. The theme is "Enchanted Forest." Looking ahead, Leadership is planning the Senior Rally and starting to think about next year's beginning of the year activities, like Welcome Back Wednesday, Staff Teams, Staff Buddies, etc.

5. Public Comments

6. Special Presentation

6.1 Nordhoff Lead Custodian Rick Carreon is Recognized by the California Department of Education (CDE) as the Classified School Employee of the Year - Information

Director of Human Resources Barbi Rice, Mr. Cantwell and Board members congratulated Rick Carreon for being recognized by the CDE as the 2018 Classified School Employee of the Year, in the Maintenance, Operations and Facilities category.

Mr. Carreon thanked his co-workers for their dedication as well. He said that there have been many changes in the district since he began working here and when budgets get tight we do our best to perform our jobs with what we have. He said that Nordhoff is a busy and active school and everyone provides the best support for our students.

6.2 Approval of the Citizens' Oversight Committee (COC) 2018 Annual Report - Action

COC members Linda Jordan and Bob Daddi were in attendance. Mr. Daddi suggested that the District move forward with the Measure J project expenditures and perform as many projects as possible in the upcoming year. He indicated that Division of the State Architect (DSA) will not allow new work to commence until older incomplete projects have been signed off with full documentation. This process has consumed much of the time and effort of the Bond Manager and new Measure J projects have therefore not moved ahead as expediently as desired. Now that those projects are nearing completion, the Committee recommends that the District accelerate new projects.

Mr. Daddi explained the challenges of the very small construction window during the school-year and the difficulty faced by contractors to load up the intensity of work during the summer months. He added that labor costs are already escalating and regardless the District needs to hire additional planners and builders to increase the pace of construction to avoid the rise of costs due to inflation.

Mr. Daddi indicated that committee members have reviewed the District audit report and financial conditions and further that they are satisfied that an excellent job is being done on behalf of the community. He recommended that the Board receive the COC report.

Mr. Cantwell indicated that current Bond Manager Ron Tindle is retiring at the end of May and the District has begun recruitment for at minimum one position and possibly will approve an additional member of the team.

Member Ruf indicated that the Board appreciates the work of the COC and moved to receive and approve the 2018 annual report which covers the 2016-2017 fiscal year. Member Weil seconded the motion which carried with a vote of 5:0.

## 7. Action/Information Calendar

### 7.1 Human Resources

#### 7.1.1 Certificated Roll-Up of Column and Step for Teachers and Management - Action

Mr. Cantwell indicated that this item is a procedural matter which provides for the annual authorization to increase staff step and column increases. He added that the use of the salary schedule is dictated by the education code. The amount of money received by teachers is based on this salary schedule.

Member Weil moved to approve the certificated roll-up of column and step levels for teachers and management. Member Griffen seconded the motion which carried with a vote of 5:0.

#### 7.1.2 Resolution #17-18-22: Directing Service of Final Notice of reduction of Particular Kinds of Certificated Services - Action

Member Weil moved to adopt Resolution #17-18-22 authorizing service of the final notice of non-reemployment or reduction to employees who were so-noticed by March 15 and who waived their rights to a hearing. Member Whipple seconded the motion which carried with a vote of 5:0.

#### 7.1.3 Resolution #17-18-23: In Recognition of Classified School Employee Week May 21 through 25, 2018 – Action

Member Ruf read an excerpt from the resolution and emphasized the Board's recognition of classified employees. Member Shanahan moved to adopt Resolution #17-18-23 recognizing the many outstanding contributions and services provided by the District's classified school employees. Member Griffen seconded the motion which carried with a vote of 5:0.

### 7.2 Pupil Personnel

### 7.3 Curriculum/Instruction

7.3.1 Environmental Studies: A Component of the Elective Wheel - Action

Matilija principal Javier Ramirez described the various courses offered through the elective wheel and recommended the addition of the environmental studies hands-on exploration course.

Matilija social science teacher Steve Gard would teach the course and he expressed his enthusiasm for the enhancements this course would provide for students. Creating, building, planting, potential field trips, visiting speakers and projects such as the water-collection project will receive funding from the CTE Pathways program.

Mr. Cantwell explained that by linking-with Nordhoff field studies course and this environmental studies course will create the opportunity to seek career technical education funding.

Member Whipple moved to approve the addition of an Environmental Studies courses as a component of the elective wheel at Matilija Junior High School. Member Griffen seconded the motion which carried with a vote of 5:0.

7.4 Business/Operations/Facilities

7.4.1 California Project Application Disaster Assistance Act Program Application, FEMA Project Assurances for Federal Assistance Application and Resolution #17-18-24: Designation of Applicant's Agent Resolution for Non-State Agencies - Action

Mr. Cantwell reiterated that while there was no revenue lost because of the Thomas Fire; there were expenses incurred. We are navigating through the process of pursuing reimbursement through various state and federal agencies such as the California Office of Emergency Services and FEMA as the primary providers.

Member Weil moved to approve the California Project Application Disaster Assistance Act Program Application, the FEMA Project Assurances for Federal Assistance Application and to adopt Resolution #17-18-24: Designation of Applicant's Agent Resolution for Non-State Agencies. Member Shanahan seconded the motion which carried with a vote of 5:0.

7.4.2 Update on Measure J Projects and Finances - Information

Mr. Cantwell provided an overview of information regarding upcoming Measure J projects and finances. He again commended the work of Mr. Tindle on the Topa Topa kitchen project and various elementary school roofing projects. He indicated that we are on track to begin the Nordhoff Library project in October of this year and explained the safety considerations underway to be able to begin construction during the school year.

## 7.5 Governing Board/Superintendent

### 7.5.1 Resolution: #17-18-25: Resolution of the Board of Education Authorizing Request for Waiver of the Surplus Property Competitive Bidding Procedures (Under Education Code Section 17466 ET SEQ.) To which, if Granted Would Allow the District to receive Request for Proposals (RFP) to Pursue the Possible Lease of the District Office/Chaparral Property - Public Hearing/Action

Mr. Cantwell opened with remarks regarding this next procedural step of holding a public hearing and beginning to receive RFP to pursue potential leasing of the District office/Chaparral property. The District would prefer this process and doesn't want competitive bidding to be the only consideration for the approval of projects. The Board would like to have the opportunity to review all aspects of individual proposals and consider the true viability of potential projects.

Member Griffen moved to open the public hearing. Member Whipple seconded the motion which carried with a vote of 5:0.

CSEA-Ojai Valley Chapter 333 president and Grounds Maintenance Worker Chuck Crawford shared his concern for keeping members of the community involved in this process as this property is a very unique piece of land.

Member Weil moved to close the public hearing. Member Griffen seconded the motion which carried with a vote of 5:0.

Member Ruf in response to public comments, said he wanted to be very clear that as the Board goes through this procedure that they will take the most conservative and deliberate examination of proposals and further that the Board could even decide not to move forward and actually undo the property surplus process.

Member Whipple moved to adopt Resolution #17-18-25: Resolution Authorizing Request for Waiver of the Surplus Property Competitive Bidding Procedures. Member Weil seconded the motion which carried with a vote of 5:0.

### 7.5.2 Resolution #17-18-26: Resolution of the Ojai Unified School District Ordering a Regular Governing Board Member Election, Ordering Consolidation with Other Elections, and Constituting "Specification of the Election Order" to be Held on November 6, 2018 - Action

Member Weil moved to adopt Resolution #17-18-26 Ordering Consolidation with Other Elections and Constituting "Specification of the Election Order" to be held on November 6, 2018. Member Griffen seconded the motion which carried with a vote of 5:0.

7.5.3 Resolution #17-18-27: Establishment of a Student Advisory Council - Action

Member Ruf moved to approve Resolution #17-18-27 Establishment of a Student Advisory Council. Member Whipple seconded the motion which carried with a vote of 5:0.

7.5.4 Discussion on Board Member Benefits - Information

Member Ruf indicated that the discussion will continue regarding Board member benefits. He would like to see this item proceed to a vote that would become effective for all Board members elected after November 2018.

Public comments were received by Meiners Oaks principal Theresa Dutter, CSEA-Ojai Valley Chapter 333 president Chuck Crawford, and OFT president Angie Genasci; each suggesting that Board members keep their benefits package and/or compensation. Ms. Genasci adding that you could actually diminish the worth of board members by saying there should be no board compensation.

Extensive Board discussion continued whereupon, Member Ruf offered his take on this issue by adding that in his opinion, an all-volunteer board places the members in an absolute no conflict position; particularly when faced with making the heart-breaking decisions faced by this District in declining enrollment. The matter was continued to the June 5 Board meeting as an action item.

7.5.5 Superintendent's Report – Information

Mr. Cantwell indicated that he would summarize the comments received over the course of the meeting tonight and highlighted the fact that District-wide we are participating in teacher appreciation week and we honored the first employee in Ventura County to be the Statewide honored Employee of the Year Rick Carreon. There are new and exciting courses offered at Matilija and the potential RFP to pursue potential leasing of this property.

Mr. Cantwell acknowledge that to have both union representatives present each sharing his/her passion advocating for their respective membership while sharing a bigger vision for the district overall; he emphasized that quality of conversation and the willingness to engage in sensitive and challenging issues is exciting for this District.

7.5.6 Board Member Report - Information

No reports were presented at this time.

7.5.7 Items for Future Agendas – Information

Member Ruf indicated that the Board will begin the self-evaluation process. Member Weil will send to Mr. Cantwell some information she has received from CSBA for review.

Member Whipple suggested a committee meeting be scheduled participate in recognizing volunteers and asked this item to be added to the Parking Lot list of pending items.

Member Griffen asked that an item be added to the Parking Lot list and asked for continuing updates regarding the progress of the middle school transition. She asked to discuss dress code policies. Lastly she wondered if the Board would like to make a recommendation regarding short-term rental issues.

Member Ruf indicated that he agreed and that the item should be added to the agenda to review the impact on Ojai housing issues.

8. Consent Calendar - Board member Weil moved to approve the Consent Calendar. Member Ruf seconded the motion which carried with a vote of 5:0.

8.1 Human Resources

8.1.1 Certificated and Classified Human Resources Report

8.2 Pupil Personnel

8.3 Curriculum/Instruction

8.3.1 (a) San Antonio Fourth-Fifth Grades - (3 classes) Forest Homes Trip on June 4, 2018

8.3.1 (b) Mira Monte Sixth Grade - (2 classes) Forest Homes Trip on June 12, 2018

8.3.1 (c) Topa Topa Sixth Grade (3 classes) - Forest Homes Trip on June 8, 2018

8.3.1 (d) Nordhoff High School Iceland Trip 2018 - June 19 - June 24, 2018

8.4 Business/Operations/Facilities

8.4.1 Purchase Order #P18-00968 - P18-00150, Dated 5/1/18 Excluding Cancelled POs

8.4.2 Blanket Purchase Order #B18-00337 - B18-00339 Dated 5/1/18 Excluding Cancelled BOs

8.4.3 Warrant Register Listing: County Account - Checks #5020028368-5020028526 Dated 4/30/18

8.4.4 Deposit Detail Report – County Account – Dated 4/30/18

8.4.5 Certificated Management - 2018-2019 School Year

8.4.6 Donations

Donor	Amount	School	Purpose
Lions Club of Ojai Valley	\$500.00	NHS	Gale Database for Library
Lions Club of Ojai Valley	\$1,500.00	MM	General Donation

9. The meeting adjourned.