A. CALL TO ORDER
B. PLEDGE OF ALLEGIANCE
C. ORDER OF AGENDA
D. PUBLIC COMMENT ON AGENDA ITEMS AND ITEMS FROM THE PUBLIC:
The law allows the public to address the governing board on any school district matter, whether or not it is on the agenda, but the law prohibits action or discussion by the Board on non-agenda items.

Please note: At this time, the Board will hear public comment on ALL AGENDA ITEMS BELOW and will also hear public comment on any school district matter.

A person wishing to be heard by the Board shall first be recognized by the president and shall then proceed to comment as briefly as the subject permits. Individual speakers shall be allowed three minutes to address the Board on each agenda or non-agenda item. The Board shall limit the total time for public input on each item to 20 minutes. With Board consent, the president may increase or decrease the time allowed for public presentation, depending on the topic and the number of persons wishing to be heard. The president may take a poll of speakers for or against a particular issue and may ask that additional persons speak only if they have something new to add. (BB 9323)

Questions or concerns expressed may be referred to Superintendent, John Bohannon, for a response or resolution. Those persons wishing to contact the Superintendent may do so by phone at (530) 895-4675 or by email at jbohannon@durhamunified.org"

E. CONSENT AGENDA
   2. Approval of the Temporary Service Agreement with Rena Seifts.
   3. Employment
      Certificated Hire:

<table>
<thead>
<tr>
<th>Employee</th>
<th>Position</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Megan Renner</td>
<td>2nd/3rd Grade Combo Class</td>
<td>8/15/2023</td>
</tr>
</tbody>
</table>
F. NEXT BOARD MEETING DATE: September 20, 2023

G. ADJOURNMENT

NOTES: *Agenda item documents are available for public inspection during regular business hours at the District Office. **Handout will be provided at the board meeting. If you require special accommodations to participate in the meeting, please advise Angela Hale, District Secretary, 48 hours in advance at (530) 895-4675 x5001.

Government Code 54953.2 requires that all Board meetings meet the protections of the Americans with Disabilities Act (ADA) (42 USC 12132) and implementing regulations (28 CFR 35.160, 36.303). Such protections require the district to ensure that the meeting is accessible to persons with disabilities and, upon request, to provide disability-related accommodations, such as auxiliary aids and services. Auxiliary aids and services may include accommodations at the actual meeting, such as a sign-language interpreter, or accommodations to the supporting documentation, such as Braille translation of the agenda packet. Government Code 54954.2 requires that the agenda specify how, when, and to whom a request for accommodation should be made; see BB 9322 - Agenda/Meeting Materials.
The contract with Ryland School Business Consulting will provide financial and business office services as needed to Durham Unified School District as outlined in the contract.
SCHOOL BUSINESS SERVICES CONTRACT

This contract is made by and between STLR Corp, dba RYLAND SCHOOL BUSINESS CONSULTING (Contractor) and the DURHAM UNIFIED SCHOOL DISTRICT. Contractor will provide financial and business office services (described more specifically below) as needed and directed by District staff. In consideration of the services provided, the DURHAM UNIFIED SCHOOL DISTRICT will pay to Contractor hourly fees of $185 for professional services and for travel time. All charges, including expenses, will be approved by the Superintendent of the DURHAM UNIFIED SCHOOL DISTRICT. Expenses are defined as actual, out-of-pocket expenses, such as lodging, meals, telephone charges, express or overnight mail charges, etc. The District will be billed on a monthly basis for fees and expenses. The term of this contract is twelve months.

RYLAND SCHOOL BUSINESS CONSULTING will provide general financial planning and business services to DURHAM UNIFIED SCHOOL DISTRICT which may include but are not limited to the following: business office assistance and training; budget development; year-end closing of the books; general financial analysis as needed for negotiations; charter school petition evaluation and fiscal viability analysis; documentation of procedures; development of financial strategies and analysis related to growth or decline; recommendations for board policy; preparation or review of short-term and long-term cash flow schedules; and presentations to the governing board.

It is expressly understood and agreed to by both parties that the Contractor, while carrying out and complying with any of the terms and conditions of this agreement, is a corporation licensed in California and not an employee of the District. This contract may be terminated by either party with 30 days’ notice. In the case of early termination, DURHAM UNIFIED SCHOOL DISTRICT will be entitled to completion of all work in progress at its option, and RYLAND SCHOOL BUSINESS CONSULTING will be entitled to payment in full of all expenses and fees incurred.

AGREED:

______________________________  ________________________________
John Bohannon, Superintendent   Teresa R Ryland
DURHAM UNIFIED SCHOOL DISTRICT   President

______________________________  ________________________________
Date                          Date

8334 Parus Way, Granite Bay, California 95746  Office (916) 652-7165  Fax (916) 652-7168  www.rylandsbc.com
<table>
<thead>
<tr>
<th>SUBJECT: Approval of the Temporary Service Contract with Rena Seifts</th>
</tr>
</thead>
<tbody>
<tr>
<td>PREPARER: John Bohannon</td>
</tr>
<tr>
<td>RECOMMENDATION:</td>
</tr>
<tr>
<td>☑ Approve</td>
</tr>
<tr>
<td>□ Do Not Approve</td>
</tr>
<tr>
<td>□ Accept</td>
</tr>
<tr>
<td>□ Discuss</td>
</tr>
<tr>
<td>□ Information Only</td>
</tr>
</tbody>
</table>

**Background:**

Temporary service contract with Rena Seifts for services during transition of Assistant Superintendent of Business and Operations position.
# TEMPORARY SERVICES CONTRACT

**Name:** Rena Seifis  
**ID #:** 2194  
**Address:** 2698 Littleton Rd  
El Cajon, CA 92020  
**Phone:** 915-253-1375  
**Email:** rseifis@durhamunified.org  

- **Are you a member of the States Teachers’ Retirement System (STRS)?**  
  - Yes  
  - No
- **Are you a member of the Public Employees’ Retirement System (PERS)?**  
  - Yes  
  - No

The Durham Unified School District agrees to contract with the above named person.  
For services **performed during the period:**

- **From:** August 21, 2023  
- **To:** October 31, 2023

Employment with Durham Unified School District will terminate on the above date. No additional notification will be required nor given. This contract is for services and will be paid through payroll. Reimbursement will be reported as taxable compensation on statement of earnings (W-2). Applicable payroll deductions will be made at time of payment.

- Is the work to be performed  
  - [ ] Certificated  
  - [x] Classified

**Services to be performed:** Work revolving around budget, reporting, audit, and general day to day activities. Consulting regarding business activities.

- Will this service be ongoing from one fiscal year to the next?  
  - [x] Yes  
  - [ ] No

**Salary Schedule:**  
- [ ] Stipend  
- [ ] Daily Rate  
- [x] Hourly Rate

**Amount to be paid:** $80.00/hour

**Payment will be made:**  
- [x] Upon completion of my monthly timesheet
- [ ] Upon completion of services (requires a timesheet)

**Fund(2) Res(4) Pro YR(1) Obj(4) Goal(4) Func(4) Site(4) Mgr(4) - % (total of all must equal 100%)**  
01-0000-0-2302-0000-7200-7000-7020 - 100%

**Signatures:**

- **Superintendent:**  
  - [Signature]  
  - Date:  
- **Employee:** Rena Seifis  
  - [Signature]  
  - Date: Aug 22, 2023